



Anoka County CDCS Acknowledgment

I, as the managing party of the Consumer Directed Community Support (CDCS) Plan, have been trained and understand the following policy guidelines regarding job duties and qualifications for Personal Assistance staff approved on my CDCS Plan:

- The managing party determines the qualifications a support staff needs to deliver personal assistance services and documents them in his/her CDCS Community Support Plan (CSP).
- Personal Assistance staff providing personal assistance services must have the qualifications and skills necessary to complete the required (paid) tasks. It is the responsibility of the managing party to ensure these qualifications are met. If the managing party becomes aware that a staff member does not have the qualifications necessary, the case manager must be notified to amend the plan.
- Personal Assistance staff should not be paid to provide services for any support/task they are personally receiving assistance with under a Medicaid funded program, as assessed by the County or Tribal Nation.
 - For example, if a Personal Assistance staff has been assessed to need (and is receiving services for) assistance with bathing, they cannot be paid to provide assistance with bathing to another person.
- As part of the approval process and to assess for health and safety, Anoka County may review assessment documents of Personal Assistance staff to assure paid job tasks do not conflict with the services/assistance staff themselves may be receiving.

Client/Managing Party Signature: _____

Date: _____