

## **ANOKA COUNTY WORKFORCE DEVELOPMENT BOARD**

Thursday, June 4, 2020

7:30 A.M.

### **WebEx Meeting – Electronic Invite**

#### **Important Meeting Notice**

*The Anoka County Workforce Development Board will hold their regularly scheduled meeting on Thursday, June 4, 2020 via WebEx. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the county board chair that public attendance is not feasible due to the health pandemic, members of the public will not be allowed to attend this meeting in person. Public members may monitor this meeting by joining the WebEx and can find the call-in and meeting information at [www.anokacounty.us/jtc](http://www.anokacounty.us/jtc). Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.*

### **\*\*\* A G E N D A \*\*\***

- I. ROLL CALL**
- II. APPROVE ADOPTION OF THE AGENDA**
- III. APPROVE May 7, 2020 MEETING MINUTES (attached)**
- IV. APPROVE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)/JOB TRAINING CENTER PY20 Budget and WORKFORCE DEVELOPMENT BOARD PY20 BUDGET (attached) – Becky White, Business Operations Manager and Nicole Swanson, Director**
- V. LEGISLATIVE UPDATE & WORKFORCE DEVELOPMENT & ECONOMIC DEVELOPMENT COMMITTEE WORK WITH ASSOCIATION OF MINNESOTA COUNTIES – Jeanna Fortney, Executive Director – Minnesota Association of Workforce Boards**
- VI. LABOR MARKET UPDATE (attached) – Tim O'Neill, Labor Market Analyst – Department of Employment and Economic Development**
- VII. CAREERFORCE REOPENING PLANNING – Nicole Swanson, Director – Job Training Center and Shym Cook, Manager - DEED**
- VIII. OTHER BUSINESS**
  - Executive Director Update
  - 2019 Annual Report (attached)

#### **INFORMATIONAL ITEMS:**

- LAUS Update

**WORKFORCE DEVELOPMENT BOARD MEETING  
ANOKA COUNTY**

**Important Meeting Notice**

Due to Governor's Emergency Executive Order 20-30, and a determination by the county board chair that public attendance was not feasible due to the health pandemic, members of the public were not allowed to attend this meeting in person. Public members were able to monitor this meeting through Webex (information posted on website). Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.th. The board sets priorities and policies that focus on local workforce needs and ensure that programs and agencies work together to meet those needs. The goal is to create a responsive workforce development system for both employers and job seekers.

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**Meeting Minutes of Thursday, May 7, 2020**

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The Anoka County Workforce Development Board Meeting was called to order by Chair Barnes at 7:30 a.m.

**I. ROLL CALL**

**MEMBERS PRESENT:** Tonya Barber, Shirley Barnes, Elaina Bleifield, Shym Cook, Jacquell Hajder, Terry Hart, Lori Higgins, Curt Jasper, Becky Johnson, Paul Johnson, Jessica Lipa, Patrick McFarland, Jim Nimlos, Jody O'Neil, Michael Thews, Theresa Zingery

**NON-MEMBERS PRESENT:** Commissioner Scott Schulte, Commissioner Mandy Meisner, Tim O'Neill, Brad Thiel, Cindy Cesare, Nicole Swanson, Krista Peterson

**II. APPROVE ADOPTION OF THE AGENDA**

**MOTION** by Elaina Bleifield to adopt the agenda as presented. Seconded by Theresa Zingery.

**UPON A VOICE VOTE, ALL VOTING AYE, CHAIR BARNES DECLARED THE MOTION CARRIED UNANIMOUSLY**

**III. APPROVE March 5, 2020 MEETING MINUTES and April 22, 2020 EXECUTIVE MEETING MINUTES**

**MOTION** by Elaina Bleifield to approve the minutes as presented. Seconded by Shym Cook.

**UPON A VOICE VOTE, ALL VOTING AYE, CHAIR BARNES DECLARED THE MOTION CARRIED UNANIMOUSLY**

**IV. RATIFY EXECUTIVE COMMITTEE APPROVAL – PY20 WORKFORCE INNOVATIONS & OPPORTUNITY ACT YOUTH PLAN AND SFY21 MINNESOTA YOUTH PROGRAM PLAN – Bridgett Backman, Employment Services Manager**

The budget for the MN Youth Plan and WIOA Youth has been received. The funding will serve less youth overall, but staff will try to serve as many youth as possible. Those youth who cannot be served will be referred to other community-based programs within the community. The MN Youth Program was fully funded and WIOA Youth allocation was reduced by 15%. This is a significant cut based on the cut that was received the previous year.

**MOTION** by Patrick McFarland to Ratify the PY20 Workforce Innovations and Opportunity Act Youth Plan and SFY21 MN Youth Program Plan. Seconded by Elaina Bleifield.

**UPON A VOICE VOTE, ALL VOTING AYE, CHAIR BARNES DECLARED THE MOTION CARRIED UNANIMOUSLY**

**V. RATIFY EXECUTIVE COMMITTEE APPROVAL FOR AUTHORIZATION TO REQUEST ADDITIONAL DISLOCATED WORKER FUNDING MINNESOTA JOB SKILLS PARTNERSHIP – Nicole Swanson, Director**

MJSP is taking requests for additional dislocated worker funding. With the large numbers of unemployment applicants, we are anticipating a surge in the need for dislocated worker services. The federal allocation for WIOA is small and barely covers costs for dislocated worker participants already enrolled. Additional funding is imperative to support any new clients. An additional \$150,000 would serve between 35-50 new clients depending on what type of services are needed. This request for funding is due to DEED by May 15 and the MJSP board meeting is June 15, 2020.

**MOTION** by Elaina Bleifield to Ratify the authorization to request additional dislocated worker funding through Minnesota Job Skills Partnership. Seconded by Jim Nimlos.

**UPON A VOICE VOTE, ALL VOTING AYE, CHAIR BARNES DECLARED THE MOTION CARRIED UNANIMOUSLY**

**VI. APPROVE LOCAL POLICY FOR SELF-EMPLOYED – Bridgett Backman, Employment Services Manger**

Dislocated worker services can be eligible for self-employed and local areas can further define self-employed. We are anticipating a surge in self-employed applicants. This new policy would serve those not returning to their businesses and could apply for this program. Limit funds are available to serve those who are impacted, and staff would focus on serving those wanting part time or better employment to fill jobs in key in-demand industries.

**MOTION** by Becky Johnson to approve the local policy for self-employed. Seconded by Michael Thews.

**UPON A VOICE VOTE, ALL VOTING AYE, CHAIR BARNES DECLARED THE MOTION CARRIED UNANIMOUSLY**

## **VII. BUSINESS RESOURCE GUIDE FOR COVID-19 – Jacquell Hadjer, Economic Development Specialist**

Nicole and Jacquell created a resource guide for businesses that has been shared with local chambers and on Anoka County and Job Training Center website.

Jacquell shared the following:

- COVID-19 hardest hit industries include food/accommodation (8,000 companies in Anoka County) and close to 1,000 businesses were forced to close. 30-40% of food industries are open to some extent but are experiencing reduced revenues and employees laid off or furloughed. Golf courses are open but are suffering on the event side due to no large events allowed at this time.
- 55% of employers in Anoka County have under 5 employees, 71.5% under 10 employees and 84.7% under 20 employees.
- Some cities are looking at offering local loans or block grant money. “Open to Business” is a great partner to use.
- Counties in the metro area are working on a recovery concept called “Business for Business”. This allows businesses that can help smaller businesses, put money in a fund and distribute via grants. In the future there will more than likely be more business closures, and some will be permanent especially for restaurants and indoor kids play areas.
- New projects include fiber improvements in rural parts of the county and two industries in expansion right now are data centers and trucking. Some manufacturing is also returning back to our country because of this global pandemic.

**Commissioner Meisner** asked who would manage the funds that are collected for the Business for Business.

**Jacquell** replied that a team will be formed, and this is just in the informational concept phase.

**Jim** asked how Anoka County compared to other counties in terms of percentage of small businesses.

**Jacquell** replied that the numbers are very similar to other counties and the State of MN.

## **VIII. COVID-19 BUSINESS IMPACTS – open discussion**

**Shirley** shared that Crest View Senior Communities is very blessed that they have not had any cases of COVID-19. They are keeping staff and clients safe using PPE provided to staff. The number of suicide threats has increased and is painful to watch and see. The emotional toll is unlike anything they have ever seen.

**Commissioner Meisner** agreed that the mental health of people struggling needs to be addressed and acknowledged in our community.

**Commissioner Schulte** shared that his business is down about 35% but he was able to apply for small business administration funds. Lower revenues mean less tax dollars being paid. The state will not be able to turn around financially until we can get people back to work. This is an 18-24 month pandemic cycle and we need to prepare for a long slow haul getting back to where we were in 2019.

**Michael** shared that their volume is way down and they received a payroll protection loan for employees. They are bringing back employees, but some didn't want to come back because they were making more money on unemployment. Staff are working on cleaning, repairs, and training.

**Theresa** shared that K-12 has switched to distant learning for students. Staff have created different approaches, but it is a challenge for students who do not have access to technology. There is an equity issue because lower learners are struggling. Intake is opening for enrollments this week and accepting new students.

**Lori** said she has been very busy, trying to acquire financial relief and helping businesses that are facing hardships. She has been working with other local chambers making a plea to the governor to figure out how to be equitable and safely reopen MN. Various plans are in place and ready to go but if this doesn't happen soon, there will be a lot more closures and it is very frightening.

**Jacquel** thanked Lori for her leadership role, someone needs to be a voice for businesses in our community. The more we can advocate for businesses, the better.

**Jim** asked if there was any evidence what is happening with addiction rates.

**Commissioner Meisner** replied that she attended a meeting with local law enforcement and alcohol related incidents are on the rise. Mental health issues with youth runaways are also increasing.

**Commissioner Schulte** noted that liquor stores are reporting record sales.

**Cindy** thanked everyone for the services they provide. Related to chemical dependency the intake line has a lot of family members calling with concerns, so she thinks there is an increase. Staff are using the Rule 25 to evaluate callers and offering treatment.

**Nicole** noted that domestic violence is also experiencing a significant increase.

**KC** shared that it is evident businesses are struggling but they are continuing business as usual.

#### **IX. Labor Market Updates – Nicole Swanson, Director and Tim O'Neill, Labor Market Analyst**

**Nicole** shared that since March 16, 624,873 individuals applied for unemployment in MN, 43,434 in Anoka County or 21.8%.

**Tim** said that this is a crazy time with labor market information as a lot is historically based. Updated information can be accessed through the DEED Labor Market website and RealTime Talent. Today demographic information at the county level will be released. May 21 and May 26 current employment and unemployment statistics will be released. This will give a good idea how business closures and COVID-19 is affecting MN and Anoka County. Unemployment claims in 2019 totaled 454,000. That number was surpassed in a few months after COVID-19. Any questions or need information, contact Tim at 507.301.1965.

## **X. OTHER BUSINESS**

### **- Regional Update – Commissioner Schulte**

Greater Metropolitan Workforce Council came to a conclusion to dissolve the council and return to what was done in previous years where local directors get together for regional planning. This has nothing to do with COVID-19. Government entities, private and nonprofits have different governance structures and can complicate working together on a large board. We will work with Nicole and Shirley to figure out what the next steps will be with returning to the previous metro regional structure. This will allow us to send the money to the local areas to serve the people that need to be served.

### **- Executive Director Update – Nicole**

- All directors in the metro area have been working regionally for years and will provide a regional update each month that will be personalized with local work. Reviewed attached update.
- Most Job Training Center staff are working remotely providing virtual services. This has provided efficiencies and great customer service. Focusing on keeping employees and customers safe, it will more than likely be many weeks before we are ready to open the Career Lab and the building to customers.
- CareerForcemn.com is offering virtual workshops and career fairs.
- Performance negotiations for programs are being negotiated as outcomes will be impacted due to COVID-19.
- The Opioid grant with DEED was submitted, and we are hopeful to get the funding. Also working on National Emergency Grant and disaster relief funding for the dislocated workers.

## **ADJOURN**

**MOTION** by Lori Higgins to Adjourn. Seconded by Jim Nimlos.

**UPON A VOICE VOTE, ALL VOTING AYE, CHAIR BARNES DECLARED THE MOTION CARRIED AND THE MEETING ADJOURNED AT 8:58 A.M.**



# **BUDGET PROPOSAL**

**Anoka County**

**Job Training Center**

Program Year 2020/2021  
July 1, 2020 – June 30, 2021

# Job Training Center

## Budget Comparison

Program Year		2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
		July 2016- June 2017	July 2017- June 2018	July 2018- June 2019	July 2019- June 2020	July 2020- June 2021
Revenue Projections		7,838,556	6,661,922	6,655,045	6,377,038	6,079,349
Expenditure Projections		6,101,118	5,590,214	6,203,059	6,151,206	6,076,455
Staffing Projections	Permanent	45	45	45	43	41
	Temporary	0	0	0	0	0
	Total	45	45	45	43	41

**2020/2021 Budget Revenue Decrease of 4.7% from 2019/2020**

**Anoka County Job Training Center Proposed Budget Summary 2020/2021**  
**July 1, 2020 - June 30, 2021**

<u>Programs</u>	<u>2019/2020 Budget</u>		<u>2020/2021 Requested Budget</u>		Revenue % of Change
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>	
<b>WIOA Adult</b>					
Carry In		\$ 103,379		\$ 50,039	
New Allocation		\$ 234,054		\$ 200,208	
Admin Staff Salaries & Benefits	\$ 18,517		\$ 20,249		
Other Admin Costs	\$ 10,159		\$ 5,197		
Program Staff Salaries & Benefits	\$ 156,253		\$ 142,366		
Other Program Costs	\$ 55,093		\$ 13,541		
Client Training Costs	\$ 72,627		\$ 38,060		
Client Transportation Costs	\$ 5,580		\$ 7,130		
Other Client Support Services	\$ 1,190		\$ 1,175		
	<b>\$ 319,418</b>	<b>\$ 337,433</b>	<b>\$ 227,718</b>	<b>\$ 250,247</b>	-0.26
		<u>\$ 18,015</u>		<u>\$ 22,529</u>	
<b>WIOA Dislocated Worker</b>					
Carry In		\$ 121,623		\$ 61,522	
New Allocation		\$ 342,598		\$ 346,104	
Admin Staff Salaries & Benefits	\$ 23,847		\$ 31,100		
Other Admin Costs	\$ 13,083		\$ 7,983		
Program Staff Salaries & Benefits	\$ 145,099		\$ 170,716		
Other Program Costs	\$ 51,160		\$ 16,238		
Client Training Costs	\$ 217,096		\$ 179,600		
Client Transportation Costs	\$ 3,519		\$ 2,313		
Other Client Support Services	\$ 1,000		\$ 1,000		
	<b>\$ 454,805</b>	<b>\$ 464,221</b>	<b>\$ 408,949</b>	<b>\$ 407,626</b>	-0.12
		<u>\$ 9,416</u>		<u>\$ (1,323)</u>	
<b>State Formula Disl. Wrkrs</b>					
Carry In		\$ 108,670		\$ 112,620	
New Allocation		\$ 601,102		\$ 601,102	
Admin Staff Salaries & Benefits	\$ 39,341		\$ 56,046		
Other Admin Costs	\$ 21,584		\$ 14,386		
Program Staff Salaries & Benefits	\$ 220,778		\$ 289,936		
Other Program Costs	\$ 78,344		\$ 28,077		
Client Training Costs	\$ 317,175		\$ 332,045		
Client Transportation Costs	\$ 17,384		\$ 16,954		
Other Client Support Services	\$ 2,150		\$ 2,350		
	<b>\$ 696,755</b>	<b>\$ 709,772</b>	<b>\$ 739,794</b>	<b>\$ 713,722</b>	0.01
		<u>\$ 13,017</u>		<u>\$ (26,072)</u>	
<b>WIOA Youth</b>					
Carry In		\$ 304,870		\$ 280,148	
New Allocation		\$ 39,434		\$ 39,395	
Admin Staff Salaries & Benefits	\$ 17,050		\$ 21,523		
Other Admin Costs	\$ 8,806		\$ 5,525		
Program Staff Salaries & Benefits	\$ 129,282		\$ 158,500		
Other Program Costs	\$ 41,648		\$ 15,076		
Participant Wages & Fringe Benefits	\$ 57,607		\$ 48,746		
Client Training Costs	\$ 57,938		\$ 66,107		
Client Transportation Costs	\$ 1,400		\$ 2,002		
Other Client Support Services	\$ 1,470		\$ 1,480		
	<b>\$ 315,201</b>	<b>\$ 344,304</b>	<b>\$ 318,959</b>	<b>\$ 319,543</b>	-0.07
		<u>\$ 29,103</u>		<u>\$ 584</u>	

**Anoka County Job Training Center Proposed Budget Summary 2020/2021**  
**July 1, 2020 - June 30, 2021**

Programs	2019/2020 Budget		2020/2021 Requested Budget		Revenue % of Change
	Expenses	Revenue	Expenses	Revenue	
<b>MINNESOTA YOUTH PROGRAM (MYP)</b>					
Carry In		\$ 16,174		\$ 11,979	
New Allocation		\$ 154,166		\$ 154,166	
Admin Staff Salaries & Benefits	\$ 12,674		\$ 15,516		
Other Admin Costs	\$ 6,954		\$ 3,983		
Program Staff Salaries & Benefits	\$ 60,176		\$ 75,169		
Other Program Costs	\$ 21,217		\$ 7,150		
Participant Wages & Fringe Benefits	\$ 60,991		\$ 62,782		
Client Training Costs	\$ -		\$ -		
Client Transportation Costs	\$ 2,000		\$ 2,000		
Other Client Support Services	\$ 500		\$ 500		
	<u>\$ 164,512</u>	<u>\$ 170,340</u>	<u>\$ 167,100</u>	<u>\$ 166,145</u>	
		<u>\$ 5,828</u>		<u>\$ (955)</u>	-0.02
<b>Higher Education Career Advisor Project (HECAP)</b>					
Carry In		\$ 14,381		\$ -	
New Allocation		\$ 23,000		\$ 23,000	
Admin Staff Salaries & Benefits	\$ 2,122		\$ 1,826		
Other Admin Costs	\$ 1,164		\$ 469		
Program Staff Salaries & Benefits	\$ 26,122		\$ 19,020		
Other Program Costs	\$ 9,210		\$ 1,809		
Participant Wages & Fringe Benefits	\$ -		\$ -		
Client Training Costs	\$ -		\$ -		
Client Transportation Costs	\$ -		\$ -		
Other Client Support Services	\$ -		\$ -		
	<u>\$ 38,619</u>	<u>\$ 37,381</u>	<u>\$ 23,123</u>	<u>\$ 23,000</u>	
		<u>\$ (1,238)</u>		<u>\$ (123)</u>	-0.38
<b>SENIOR COMMUNITY EMPLOYMENT PROGRAM-DEED</b>					
Carry In		\$ -		\$ -	
New Allocation		\$ 158,145		\$ 158,145	
Admin Staff Salaries & Benefits	\$ 9,259		\$ 11,881		
Other Admin Costs	\$ 5,080		\$ 3,050		
Program Staff Salaries & Benefits	\$ 14,851		\$ 18,500		
Other Program Costs	\$ 5,236		\$ 1,760		
Participant Wages & Fringe Benefits	\$ 123,353		\$ 123,353		
Client Training Costs	\$ -		\$ -		
Client Transportation Costs	\$ -		\$ -		
Other Client Support Services	\$ -		\$ -		
	<u>\$ 157,779</u>	<u>\$ 158,145</u>	<u>\$ 158,543</u>	<u>\$ 158,145</u>	
		<u>\$ 366</u>		<u>\$ (398)</u>	0.00
<b>SENIOR COMMUNITY EMPLOYMENT PROGRAM-SSAI</b>					
Carry In		\$ -		\$ -	
New Allocation		\$ 207,216		\$ 207,216	
Admin Staff Salaries & Benefits	\$ 5,066		\$ 6,478		
Other Admin Costs	\$ 2,779		\$ 1,663		
Program Staff Salaries & Benefits	\$ 12,005		\$ 14,858		
Other Program Costs	\$ 4,233		\$ 1,413		
Participant Wages & Fringe Benefits	\$ 183,040		\$ 183,040		
Client Training Costs	\$ -		\$ -		
Client Transportation Costs	\$ -		\$ -		
Other Client Support Services	\$ -		\$ -		
	<u>\$ 207,123</u>	<u>\$ 207,216</u>	<u>\$ 207,453</u>	<u>\$ 207,216</u>	
		<u>\$ 93</u>		<u>\$ (237)</u>	0.00
<b>MN Legacy Career Force</b>					
Carry In		\$ 167,154		\$ 51,716	
New Allocation		\$ -		\$ -	
Admin Staff Salaries & Benefits	\$ 8,739		\$ 4,407		
Other Admin Costs	\$ 4,795		\$ 1,131		
Program Staff Salaries & Benefits	\$ 72,793		\$ 11,445		
Other Program Costs	\$ 25,666		\$ 1,089		
Participant Wages & Fringe Benefits	\$ -		\$ -		
Client Training Costs	\$ 28,400		\$ 22,601		
Client Transportation Costs	\$ 5,000		\$ 4,837		
Other Client Support Services	\$ 6,000		\$ 4,000		
	<u>\$ 151,393</u>	<u>\$ 167,154</u>	<u>\$ 49,510</u>	<u>\$ 51,716</u>	
		<u>\$ 15,761</u>		<u>\$ 2,206</u>	-0.69

**Anoka County Job Training Center Proposed Budget Summary 2020/2021**  
**July 1, 2020 - June 30, 2021**

<u>Programs</u>	<u>2019/2020 Budget</u>		<u>2020/2021 Requested Budget</u>		Revenue % of Change
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>	
<b>SNAP</b>					
Carry In		\$ 25,921		\$ 22,063	
New Allocation		\$ 49,521		\$ 32,563	
Admin Staff Salaries & Benefits	\$ 7,299		\$ 7,618		
Other Admin Costs	\$ 4,005		\$ 1,956		
Program Staff Salaries & Benefits	\$ 45,391		\$ 39,192		
Other Program Costs	\$ 16,004		\$ 3,728		
Participant Wages & Fringe Benefits	\$ -		\$ -		
Client Training Costs	\$ -		\$ -		
Client Transportation Costs	\$ 2,832		\$ 2,832		
Other Client Support Services	\$ -		\$ -		
	\$ 75,531	\$ 75,442	\$ 55,326	\$ 54,626	-0.28
		<u>\$ (89)</u>		<u>\$ (700)</u>	
<b>SNAP Match</b>					
July 1, 2018 Carry In		\$ 22,978		\$ 30,885	
July 1, 2018 New Allocation		\$ 7,907		\$ 2,000	
Admin Staff Salaries & Benefits	\$ -		\$ -		
Other Admin Costs	\$ -		\$ -		
Program Staff Salaries & Benefits	\$ -		\$ 30,211		
Other Program Costs	\$ -		\$ 2,873		
Participant Wages & Fringe Benefits	\$ -		\$ -		
Client Training Costs	\$ -		\$ -		
Client Transportation Costs	\$ -		\$ -		
Other Client Support Services	\$ -		\$ -		
	\$ -	\$ 30,885	\$ 33,084	\$ 32,885	0.00
		<u>\$ 30,885</u>		<u>\$ (199)</u>	
<b>TANF/DWP</b>					
Carry In		\$ 28,598		\$ 1,624,674	
New Allocation		\$ 2,874,160		\$ 1,460,235	
Admin Staff Salaries & Benefits	\$ 232,695		\$ 296,940		
Other Admin Costs	\$ 127,667		\$ 76,220		
Program Staff Salaries & Benefits	\$ 1,566,415		\$ 2,090,432		
Other Program Costs	\$ 751,194		\$ 331,556		
Participant Wages & Fringe Benefits	\$ 21,500		\$ 21,500		
Client Training Costs	\$ 29,920		\$ 29,989		
Client Transportation Costs	\$ 63,998		\$ 117,752		
Other Client Support Services	\$ 104,250		\$ 114,206		
	\$ 2,897,639	\$ 2,902,758	\$ 3,078,594	\$ 3,084,909	0.06
		<u>\$ 5,119</u>		<u>\$ 6,315</u>	
<b>VRS-PreEts Contract</b>					
Carry In			\$ 1,394		
New Allocation			\$ -		
Admin Staff Salaries & Benefits			\$ 1,147		
Other Admin Costs			\$ 294		
Program Staff Salaries & Benefits			\$ -		
Other Program Costs			\$ -		
Participant Wages & Fringe Benefits			\$ -		
Client Training Costs			\$ -		
Client Transportation Costs			\$ -		
Other Client Support Services			\$ -		
			\$ 1,442	\$ 1,394	#DIV/0!
		<u>\$ (0)</u>		<u>\$ (48)</u>	
<b>TANF Youth</b>					
Carry In		\$ 34,225		\$ 32,389	
New Allocation		\$ 23,383		\$ -	
Admin Staff Salaries & Benefits	\$ 1,654		\$ 1,079		
Other Admin Costs	\$ 908		\$ 277		
Program Staff Salaries & Benefits	\$ 4,160		\$ 1,514		
Other Program Costs	\$ 1,467		\$ 144		
Participant Wages & Fringe Benefits	\$ 29,796		\$ 28,883		
Client Training Costs	\$ -		\$ -		
Client Transportation Costs	\$ 240		\$ 610		
Other Client Support Services	\$ -		\$ -		
	\$ 38,224	\$ 57,608	\$ 32,507	\$ 32,389	-0.44
		<u>\$ 19,384</u>		<u>\$ (118)</u>	



**Anoka County Job Training Center Proposed Budget Summary 2020/2021**  
**July 1, 2020 - June 30, 2021**

Programs	2019/2020 Budget		2020/2021 Requested Budget		Revenue % of Change
	Expenses	Revenue	Expenses	Revenue	
<b>Infrastructure Funding Agreement Reception Reimbursement</b>					
Carry In		\$ 12,880		\$ 16,412	
New Allocation		\$ 12,816		\$ 12,816	
Admin Staff Salaries & Benefits	\$ -		\$ -		
Other Admin Costs	\$ -		\$ -		
Program Staff Salaries & Benefits	\$ 14,998		\$ 26,736		
Other Program Costs	\$ 5,288		\$ 2,543		
Participant Wages & Fringe Benefits	\$ -		\$ -		
Client Training Costs	\$ -		\$ -		
Client Transportation Costs	\$ -		\$ -		
Other Client Support Services	\$ -		\$ -		
	\$ 20,285	\$ 25,696	\$ 29,279	\$ 29,228	0.14
		\$ 5,411		\$ (51)	
<b>Anoka Technical College (Career Svc.)</b>					
Carry In		\$ 2,457		\$ 5,796	
New Allocation		\$ 25,875		\$ 27,428	
Admin Staff Salaries & Benefits	\$ 1,521		\$ 2,357		
Other Admin Costs	\$ 835		\$ 605		
Program Staff Salaries & Benefits	\$ 13,436		\$ 27,385		
Other Program Costs	\$ 4,738		\$ 2,605		
Participant Wages & Fringe Benefits					
Client Training Costs					
Client Transportation Costs					
Other Client Support Services					
	\$ 20,529	\$ 28,332	\$ 32,952	\$ 33,224	0.17
		\$ 7,803		\$ 272	
<b>ACCAP Transportation Solutions</b>					
July 1, 2017 Carry In				\$ 28,000	
July 1, 2017 New Allocation				\$ -	
Admin Staff Salaries & Benefits			\$ 2,419		
Other Admin Costs			\$ 621		
Program Staff Salaries & Benefits			\$ -		
Other Program Costs			\$ 10,000		
Participant Wages & Fringe Benefits					
Client Training Costs					
Client Transportation Costs			\$ 15,000		
Other Client Support Services					
	\$ -	\$ -	\$ 28,039	\$ 28,000	1.00
		\$ -		\$ (39)	
<b>ACCAP Supports</b>					
Carry In		\$ 34,297		\$ 16,446	
New Allocation		\$ -		\$ 75,000	
Admin Staff Salaries & Benefits	\$ -		\$ 4,832		
Other Admin Costs	\$ -		\$ 1,240		
Program Staff Salaries & Benefits	\$ -		\$ 12,513		
Other Program Costs	\$ -		\$ 1,190		
Participant Wages & Fringe Benefits	\$ 15,000		\$ 2,613		
Client Training Costs	\$ 5,000		\$ -		
Client Transportation Costs	\$ 12,556		\$ 69,177		
Other Client Support Services	\$ -		\$ -		
	\$ 32,556	\$ 34,297	\$ 91,566	\$ 91,446	1.67
		\$ 1,741		\$ (120)	
<b>ABE Workshops/Hope 4 Youth</b>					
Carry In		\$ 15,447		\$ 12,253	
New Allocation		\$ 6,642		\$ 10,343	
Admin Staff Salaries & Benefits	\$ 1,469		\$ 1,419		
Other Admin Costs	\$ 788		\$ 364		
Program Staff Salaries & Benefits	\$ 15,608		\$ 15,929		
Other Program Costs	\$ 5,229		\$ 1,515		
Participant Wages & Fringe Benefits	\$ -		\$ -		
Client Training Costs	\$ -		\$ -		
Client Transportation Costs	\$ -		\$ -		
Other Client Support Services	\$ -		\$ -		
	\$ 23,094	\$ 22,089	\$ 19,227	\$ 22,596	0.02
		\$ (1,005)		\$ 3,369	

**Anoka County Job Training Center Proposed Budget Summary 2020/2021  
July 1, 2020 - June 30, 2021**

<u>Programs</u>	<u>2019/2020 Budget</u>		<u>2020/2021 Requested Budget</u>		Revenue % of Change
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>	
<b>2019/2020 ALL FUNDING COMBINED</b>					
Carry In		\$ 1,367,441		\$ 2,492,128	
New Allocation		\$ 5,009,597		\$ 3,587,221	
Admin Staff Salaries & Benefits	\$ 411,611		\$ 515,680		0.02
Other Admin Costs	\$ 224,793		\$ 132,367		
Program Staff Salaries & Benefits	\$ 2,648,588		\$ 3,313,387		0.00
Other Program Costs	\$ 1,137,948		\$ 458,376		
Participant Wages & Fringe Benefits	\$ 535,976		\$ 490,635		-0.14
Client Training/OJT Costs	\$ 955,719		\$ 790,132		
Client Transportation Costs	\$ 118,509		\$ 249,667		0.59
Other Client Support Services	\$ 118,060		\$ 126,211		
	<b>\$ 6,151,206</b>	<b>\$ 6,377,038</b>	<b>\$ 6,076,455</b>	<b>\$ 6,079,349</b>	<b>-4.7%</b>
		<u>\$ 225,833</u>		<u>\$ 2,894</u>	



In accordance with 20 CRF 679.370 Local Workforce Development Boards are required to develop a budget for the activities of the Local Board with the approval of the Chief Local Elected Official and consistent with the Local Plan and duties of the Local Workforce Development Board.

## 2020 – 2021 Annual Budget Workforce Development Board Activities

Line Items & Description	Budget
<b>Staffing</b> (5%) – based on meeting preparation time and time spent supporting the committees and full board (Salary & Fringe)	\$6,238
<b>Refreshments</b> – estimated at \$20 per month (10 meetings/yr)	\$200
<b>Space</b> – meeting room space at a sq. ft. rate of \$9.11 (25 sq. ft.)	\$228
<b>Miscellaneous</b> – meeting supplies and other costs	\$200
<b>Travel</b> – non-LWDB meeting travel, including out of state	
- Minnesota Association of Workforce Boards – Duluth (3 individuals)	\$1,500
- National Association of Workforce Boards – D.C. (3 individuals)	\$6,900
<b>TOTAL WORKFORCE DEVELOPMENT BOARD BUDGET</b>	<b>\$15,266</b>

The 2020-2021 program year budget was prepared by fiscal staff and the Director of the Anoka County Job Training Center. The approval signature is provided by the Chief Local Elected Official.

\_\_\_\_\_  
 Scott Schulte  
 Printed Name

\_\_\_\_\_  
 Signature

Board Chair and Commissioner, District 7  
 Title

\_\_\_\_\_  
 Date

Working with People To Improve Lives



1201 89<sup>th</sup> Avenue NE, Suite 235 ▲ Blaine, MN 55434 ▲ [www.anokacounty.us/jtc](http://www.anokacounty.us/jtc)  
 763-324-2300 ▲ FAX: 763-324-2294 ▲ TTY/TDD: 711

Affirmative Action / Equal Opportunity Employer and Service Provider

**April 2020 Employment Analysis**  
**(Embargoed until 10 am Thursday, May 21, 2020)**

**Overview**

- Seasonally adjusted payroll employment plummeted by 359,800 jobs in April, or 12.2% with the private sector down 334,700 jobs, or 13.3%, during the month. Job losses were greatest in Leisure & Hospitality, down 146,400, with a loss of 118,200 jobs in the Accommodation & Food Services component and 28,200 jobs in the Arts, Entertainment & Recreation component. Education & Healthcare lost 53,700 jobs, down 39,100 in the Healthcare & Social Assistance component. Trade, Transportation & Utilities lost 38,100 jobs with 30,100 in the Retail Trade component. Professional & Business Services lost 25,700 jobs, with 15,800 lost in Administrative & Support component (mostly temp help). Government lost 25,100 jobs with basically all in Local Government. And Manufacturing lost 23,600 jobs with the majority in the Durable Good component.
- In April, over the year Minnesota shed 387,894 payroll jobs, down 13.1%, while the Private sector lost 361,673 jobs, down 14.3%.
- March payroll employment was revised downward, with late reporters reflecting the impact of pandemic containment measures. Job losses totaled 21,371 over the year, compared to the 10,144 jobs loss originally reported, with March 2020 payroll employment down 0.7% over March 2019.
- All supersectors lost jobs in April over the year with the exception of Mining which added a mere 101 jobs.
- By far the largest relative declines were in Leisure & Hospitality, down -148,593 jobs or 55.5% followed by Other Services, down 32,245 jobs or 28.3% over the year. Job losses in these two supersectors alone accounted for 47% of all over the year job losses in April.
- Financial Activities, a telework-friendly supersector, was the only supersector (besides Mining) that did not experience dramatic job loss, losing only 5,536 jobs or 2.9% of employment.
- Overall, Minnesota's job losses were slightly less dramatic than nationally, probably due to our industry mix. U.S. employment fell 13.2% over the year with the private sector dropping 14.9%. Mining, Construction, Manufacturing, Trade, Transportation & Utilities, and Professional & Business Services were all hit harder at the national level than in Minnesota.

Over The Year (OTY) Employment Change By Industry Sector (Not Seasonally Adjusted)			
	OTY Job Change	OTY Growth Rate (%)	US OTY Growth Rate
Total	-387,894	-13.1	-13.2
Private	-361,673	-14.3	-14.9
Logging & Mining	101	1.6	-13.5
Construction	-12,464	-10.6	-11.3
Manufacturing	-25,635	-8	-10.6
Trade, Transport. & Utilities	-43,711	-8.3	-11.1
Information	-3,524	-7.5	-5.9
Financial Activities	-5,536	-2.9	-0.8
Prof. & Business Services	-29,240	-7.7	-9.7
Ed. & Health Services	-60,826	-11	-9.1
Leisure & Hospitality	-148,593	-55.5	-47.7
Other Services	-32,245	-28.3	-21.8
Government	-26,221	-6.1	-3.6

## Unemployment Data

- Minnesota's unemployment rate jumped to 8.1% in **April** on a seasonally adjusted basis, while the number of people unemployed jumped 160,627 to 249,453. This is the highest seasonally adjusted unemployment rate recorded in Minnesota since 1983 when it hit 8.9%.
- Minnesota's employment-to-population ratio fell 4.4 points to 63.2% as a result of a drop in the number employed. The number employed fell by 192,221 to 2,813,281. At the same time 31,594 people left the labor market – neither employed nor actively seeking work - causing the labor force participation rate to drop 0.8 points to 68.8%.
- In comparison, U.S. unemployment increased to 14.7% on a seasonally adjusted basis in April and the employment-to-population ratio fell 8.7 points to 51.3%.
- These estimates reference the week including April 12<sup>th</sup>, approximately five weeks after the first executive order temporarily closing bars and limiting restaurants to take out only went into effect.
- The number of unemployed and the unemployment rate are distinct from the number of people applying for, or currently receiving benefits through Unemployment Insurance. Unemployment Insurance applicants do not represent the population of unemployed for several reasons. First, not everyone who is unemployed applies for UI. For example, people starting job search after a time away from the labor market would be counted as unemployed but would not have had a recent employer and therefore would not have the opportunity to apply for UI benefits. Others simply choose not to apply for UI or run out of UI benefits before they find a job. All of these people may be unemployed (actively seeking work) but would not be receiving UI benefits.

- Another distinction between the unemployment rate and UI is that workers can apply for and receive benefits if their hours have been cut but they are still working. This would cause an over-count of unemployment because these people are still employed. This UI program is being used during the pandemic by employers who can stay open but at reduced capacity.
- A final distinction is that people can be collecting UI benefits and still be counted as employed in the LAUS numbers if they have a second job in which they worked at least one hour for pay during the reference week. Minnesota has a higher rate of multiple job holding compared to the nation.
- Instead, the unemployment rate is based heavily on a household survey called the Current Population Survey (CPS) conducted by the Bureau of Labor Statistics that asks about 900 households monthly in Minnesota about their work and job seeking status. Unemployment Insurance applications are one input but the final results are much more heavily based on people's responses to the household survey.

## Wage and Hour Data

- Average hourly earnings for all private sector workers rose in April by 53 cents to \$32.09, up 1.7% from March and 6.7% from last April. This is typical during recessions when employers tend to let their least senior staff go first and retain their most senior and skilled staff as long as possible. During this crisis, it is also indicative of the industries hit hardest by COVID containment measures, that is, lower wage industries including Leisure & Hospitality, Retail Trade and Other (personal) Services.
- At 33.5 hours per week, the average work week was down 1 tenths of an hour from last month but up 3 tenths of an hour from last year. Employers with layoffs in March and April may have kept more senior, long term staff who are more likely to work full time schedules on payroll.

## Details

**Mining and Logging:** Mining and Logging was the only supersector not to lose jobs in April, up by 100 (1.5%) on a seasonally-adjusted basis. However, highly publicized layoffs in the supersector in the weeks following April reference period suggest that estimates may show a significant decline next month. On an annual basis, the supersector added 101 jobs (1.6%), and was the only supersector with positive over-the-year (OTY) job growth.

**Manufacturing:** Employment in Manufacturing was off by 23,600 (7.3%) in April. Durable Goods Manufacturing was down 17,000 (8.3%) while their counterparts in Nondurable Goods Manufacturing was off 6,600 (5.7%). Over the year, manufacturing employers lost 25,635 jobs (8%). While dramatic, this does not represent the worst-ever OTY job loss in the supersector, as annual change due to the Great Recession was regularly worse than 10% in 2009, and in fact averaged 10.6% on the year.

**Trade, Transportation, and Utilities:** Trade, Transportation, and Utilities employment was off by 38,100 (7.2%) in April. This was both the worst month in the series' history (by a large margin, the next-worse being -2.4% in September of 1998) and somewhat better than most industry groups in the state. Over the year, the supersector lost 43,711 jobs (8.3%). Most of the losses came in Retail

Trade, where employment was off by 33,589 (11.6%), though all component sectors had negative annual growth.

**Professional and Business Services:** The Professional and Business Services supersector lost 25,700 jobs (6.8%) in April, with the bulk of those losses coming in Administrative and Support and Waste Management and Remediation Services (down 15,800, or 11.8%). Over the year, employment in the supersector was off by 7.7% (29,240 jobs). While all component sectors shed jobs, the losses remain concentrated in Administrative and Support and Waste Management and Remediation Services, and more specifically in its component Employment Services (temp help), which was off by 16,084 (27.3%).

**Education and Health Services:** Education and Health Services lost 53,700 jobs (9.9%) on a seasonally-adjusted basis in April, with both component sectors showing significant declines. Over the year, the supersector lost 60,826 jobs (11%). Educational Services lost 16,049 jobs (21.3%), with those losses concentrated in Colleges, Universities, and Professional Schools (down by 6,341, or 19.5%) while Elementary and Secondary Schools employment was off by 515 (2.1%). Declines were similarly unequal in the Health Care and Social Assistance sector, where Offices of Dentists lost 9,163 jobs (55.1%) and Social Assistance lost 15,868 (16%) while more immediately critical industries like Hospitals saw smaller declines (off 2,003, or 1.7%).

**Leisure and Hospitality:** Leisure and Hospitality was the supersector hit hardest by pandemic containment measures. While dramatic declines in employment for the industry groups including restaurants, hotels, sporting events, and concert venues were not unexpected, the scale of the job losses were no less striking for it. Seasonally adjusted employment was down by 146,400, a loss of over half of the supersector's jobs (54.4%) in a single month. Accommodation and Food Services employment was down 53.2%, while Arts, Entertainment, and Recreation was off 60%. Declines were no less extreme over-the-year, as the supersector lost 148,593 jobs (55.5%) from April 2019. Arts, Entertainment, and Recreation lost 27,138 jobs (61.4%), while Accommodation and Food Services lost 121,455 (54.5%). Full Service Restaurants fared the worst, losing 65,902 jobs, or 73.5%, on the year.

**Other Services:** Other Services was the next hardest-hit supersector after Leisure and Hospitality. The supersector that includes hairdressers and other personal services lost 30,900 jobs (27.3%) on a seasonally-adjusted basis. On the year, the supersector shed 32,245 jobs (28.3%). While every component sector saw large declines, the most extreme losses came in Personal and Laundry Services, which was off by 18,040 (63.2%). Religious, Grantmaking, Civic, Professional, and Similar Organizations lost 12,389 jobs (19.7%) over the year.

**Government:** Government employers lost 25,100 jobs (5.9%) on the month in April. The losses were mostly concentrated in Local Government (off 24,500, or 8.3%). State Government lost 700 jobs (0.7%) and Federal employment was up by 100 (0.3%). Annually, the public sector lost 26,221 jobs (6.1%). State employers lost 2,992 jobs (2.9%), entirely from the educational services component, and Local Government employers lost 23,763 (8.1%) with declines in both educational and non-educational services.

No published geographic region in the state was spared large employment declines in April. The Duluth-Superior MSA had the most dramatic annual decline, off by 15.6% (21,513 jobs). The Minneapolis-St. Paul-Bloomington MSA lost 271,198 jobs (13.4%), slightly worse than the state's

13.1% decline. The other Minnesota MSAs performed slightly better than the state as a whole, perhaps suggesting slightly worse effects in more populous regions. However with more than 60,000 lost jobs outstanding after accounting for all the MSAs published here, it's clear that the negative downturn in employment is in no way isolated only to MSAs.

<b>Metropolitan Statistical Area</b>	<b>OTY Employment Change (#, NSA)</b>	<b>OTY Employment Change (% , NSA)</b>
Minneapolis-St. Paul MN-WI MSA	-271,198	-13.4
Duluth-Superior MN-WI MSA	-21,513	-15.6
Rochester MSA	-14,989	-12.2
St. Cloud MSA	-12,779	-11.5
Mankato MSA	-6,551	-11.1

## Outlook

April is the first month in which we can see the full impact of the COVID-19 containment measures on Minnesota's labor market, and it is dramatic and unprecedented. The impacts are by far the strongest on industries most impacted by the containment measures as predicted, but every supersector was dramatically impacted with unprecedented month-to-month job losses, with the exception of Mining and perhaps Financial Activities.

Having said this, for every indicator other than LAUS (unemployment rate) data, Minnesota is in line with the nation in terms of the impact of pandemic containment measures on the labor market. However, the LAUS measures of employment-to-population, labor force participation and unemployment are not in line with those of the nation for April. We believe that the LAUS methodology is not doing a good job capturing the impact of this dramatic shift in the labor market, in part because, as a mid-size state, our CPS sample is small (only 900 households) and data collection was somewhat disrupted by pandemic safety measures. Based on the industry employment data (CES) and the UI claims data, we believe that Minnesota's measures of employment and unemployment should be closer to those of the nation overall.

Minnesota's Unemployment Insurance data as well as April Current Population Survey data indicate that most employers and employees are thinking of the job losses as temporary. Ninety-nine percent of UI applicants applied as temporarily laid off and longer term layoffs as measured by WARN notices have not risen dramatically. Moreover, Federal government programs like the Paycheck Protection Program and loans and grants to airlines may ease job losses and help workers to get back on payroll quickly.

Interestingly, the industries hardest hit in Minnesota are industries that were most impacted by pandemic containment measures. Compared to the nation as a whole, in those industries Minnesota fared worse in terms of over the year job losses. However, in industries that were less impacted by pandemic containment measures, Minnesota fared better than the nation – including Mining, Construction, Manufacturing and Professional & Business Services. This might indicate that the business and movement restrictions had less impact on critical industries and industries with higher shares of telework capability than in other states so far, and could bode well for the period of reopening.

However, companies and government agencies in the practice of forecasting the national economy have revised pandemic forecasts downward from what was initially anticipated. David Autor, a leading labor market economist, speculates that work practices and consumer demand will change in a way that upward pressure on wages in the low-wage services sector will slow or reverse. On the other hand, he believes the “wild card” will be whether or not more people decide to retire early.

As states, including Minnesota, and countries begin to ease restrictions on businesses and movement, we will start to understand what the longer-term impacts of the pandemic might be on the labor market. In Minnesota, the May employment and unemployment data will largely reflect labor market conditions during the week of May 11<sup>th</sup> through 15<sup>th</sup>. As restrictions on businesses and movement were eased beginning during the week of May 18<sup>th</sup>, we will have to wait until the June employment data, to be released in July, to begin to see how quickly the labor market may recover.

**Labor Market Information Office**  
**MN Department of Employment and Economic Development**  
**May 18, 2020**



**Anoka County**  
**MINNESOTA**

Respectful, Innovative, Fiscally Responsible



Anoka County  
Job Training Center  
2019 Annual Report

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[www.anokacounty.us/jtc](http://www.anokacounty.us/jtc)



## CHAIR'S MESSAGE - BUILDING TOMORROW'S WORKFORCE

*Shirley Barnes, Chair, Workforce Development Board*

It is a great pleasure to present the Anoka County Job Training Center 2019 Annual Report on behalf of the Workforce Development Board. This report highlights most of the employment and training programs along with the business services provided to employers in the area. The vision of the Workforce Development Board is that "Anoka County will have a highly skilled workforce that contributes to the success of businesses in our community". This report will provide details on how this vision is met locally and regionally.

In September 2019, we celebrated the grand opening of CareerForce in Blaine! CareerForce is the rebranding of Minnesota's workforce development system and was the result of extensive outreach to workforce system partners, participants and staff to determine how services can be enhanced and outcomes improved. In 2019, almost 24,000 Minnesota citizens participated in on-site hiring events or utilized career planning and job preparation services at CareerForce in Blaine.

We are very proud of our partnership with Anoka County Regional Economic Development and the development of the Anoka County Data Dashboard, <https://www.anokacountysuccess.org/regional-profile/anoka-county-data-dashboard/>. Anoka County has a strong median wage of \$23.13 an hour, second highest in the seven-county metro area along with one of the highest non-white labor force participation rates, 72.1%, compared to the metro area and state averages. This inclusive labor market will only become more important as the labor force continues to diversify in age, gender and race. Community engagement will contribute to a thriving business and community region.

I want to thank the talented and innovative program staff, and a special thank you to Nicole Swanson, Director of the agency, the Anoka County Board of Commissioners and the Anoka County Administrator.

Warmest Regard,

Chief Executive Officer, Crest View Senior Communities

MISSION: CONTRIBUTING TO THE SUCCESS OF INDIVIDUALS AND EMPLOYERS THROUGH WORKFORCE DEVELOPMENT SERVICES.

## ANOKA COUNTY WORKFORCE DEVELOPMENT BOARD MEMBERS

**Shirley Barnes, Chair**

CEO, Crest View Senior Communities

**Terry Hart, Vice Chair**

VP, Kraus-Anderson Construction

**Tonya Barber, Manager Strategic Sourcing Support**

Allina Health / Mercy Unity Hospital

**Elaina Bleifield, VP, Student & Academic Affairs**

Anoka Technical College

**Shym Cook, Manager**

Department of Employment & Economic Development

**Jacquel Hajder, Economic Development Specialist**

Anoka County

**Lori Higgins, President**

Metro North Chamber of Commerce

**Curt Jasper, HR Manager/Operations**

Ajax Metal Forming Solutions

**Becky Johnson, Rehabilitation Area Manager**

Vocational Rehabilitation Services

**Paul Johnson, CEO**

Aggressive Hydraulics, Inc.

**KC Kye, Founder/CEO**

K-Mama Sauce, LLC

**Jessica Lipa, Director, Career & Technical Education**

Anoka-Hennepin STEP

**Patrick McFarland, Executive Director**

Anoka County Community Action Program

**Jerry Miller, Sales Manager**

Bell Bank Mortgage

**Jim Nimlos, Appointed Representative**

MPLS Electrical JATC

**Jody O'Neil, Sr. Director/HR**

Cretex Companies, Inc.

**Michael Thews, VP/Chief Financial Officer**

John Roberts Company

**Ray Zerán, Appointed Representative**

Brotherhood of Electrical Workers Local Union 292

**Theresa Zingery, Education Manager**

Anoka-Hennepin School ISD #11

### Non-Voting Members

Anoka County Commissioner Scott Schulte

Anoka County Commissioner Mandy Meisner

## ADULT AND DISLOCATED WORKER PROGRAM



Outcomes:  
\$27.36 average placement wage

399

Served

215

Received Training

158

Employed at Exit

Senior Vocational Counselors work with job seekers who have been laid off to create training plans and job search strategies to assist them in returning to the workforce as quickly as possible.

## SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP) & MN LEGACY PROGRAM

Provides enhanced employment opportunities for economically disadvantaged adults 55 years and older who need additional supports to secure employment. In 2019 this program served 70 seniors.



## EMPOWERS YOUNG ADULT PROGRAM

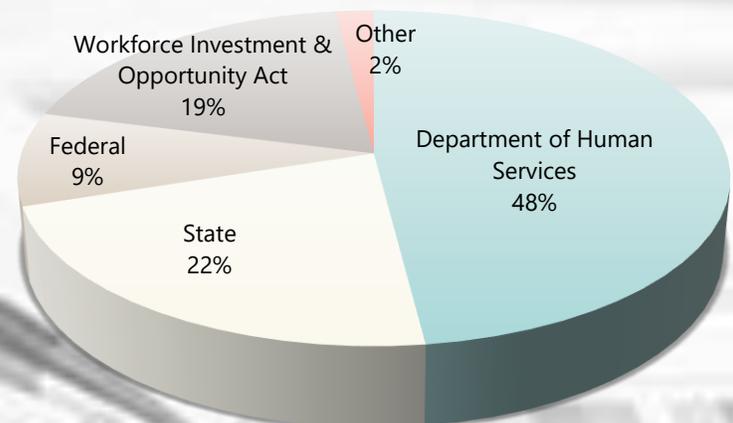


Empowers offers a wide range of youth career services to at-risk youth ages 14-24. Participants receive community paid work experience to gain work maturity and readiness skills to successfully transition to employment. Young adults receive support and services needed to be successful in academics, skill training, workplace skill development, post-secondary training and employment.

This program served 298 young adults in 2019.

## Our Finance OVERVIEW

2019 BUDGET \$6,505,983



## PUBLIC ASSISTANCE PROGRAMS



Employment services designed to encourage families to secure employment, increase family income and transition off public assistance. Key services include vocational counseling, skill training, job search workshops, and placement assistance. Other supports include childcare assistance, tuition, assistance for training, interview clothing and transportation.

### Minnesota Family Investment Program (MFIP)

Supports families with children.

\$14.06/hr wage at exit

1,592

Served

930

Exited the Program

429

Placed in Employment at Exit

### Diversions Work Program (DWP)

Supports families with children within the first four months of assistance.

\$15.05/hr wage at exit

503

Served

388

Exited

173

Placed in Employment at Exit



### SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) EMPLOYMENT AND TRAINING

Provides job search assistance to adults who are eligible for food support benefits, ages 18-50, able to work and with no dependents. The goal is to assist recipients with making successful transition from public assistance to employment.

\$13.03/hr wage at exit

98

Served

77

Exited Welfare Program



In September 2019 the WorkForce Center became CareerForce in Blaine. CareerForce brings all the services provided by staff and partners statewide under one name to serve our customers better creating one unified career development and talent matching source. Customers have access to a state-of-the-art career lab with 25 personal computers, a computer training lab, printed job search and career resources, job clubs, and other services designed to meet their job search and career exploration needs.

18,847

Customer Visits

1,492

Workshop Attendees



## What our customers are saying

"Thank you for all your available classes, invaluable information and guidance."

"Thanks so much for helping me through a tough situation."

"Being unemployed is very stressful and you helped relieve some of that stress. Your team is very professional and caring."

# SUCCESS STORIES



Sanay was a graduate of the 2019 Healthcare Pathways Program. She had been attending the On-Site Hiring Event with her high school class from Northwest Passage High School. Her high school teacher knew that health care was an area that Sanay wanted to pursue a career in and encouraged her to apply for the program. Sanay received high school credit for attending this training and received her High School Diploma and her Certified Nursing Assistant Certification in the same month. Sanay said her favorite part of the training was the clinical experience at the Nursing Home. She recommends this training to anyone that has an interest in the healthcare field and learns best by hands-on training. Her counselor helped her develop a resume and worked with her on interviewing skills and is helping her with an active job search.



Felipe enrolled in the Minnesota Family Investment Program (MFIP) and began working with a senior vocational counselor. After some career exploration, Felipe expressed high interest as a truck driver. With 14 hours per day of studying on top of job searching, Felipe obtained his CDL Class A license! Felipe was one of the two in the class of 15 students to pass the

exam. Felipe was offered a full-time job with benefits as a local truck driver for US Foods and his family's income has increased substantially for him to exit the Minnesota Family Investment Program! Fast forward, June 2019, Felipe is going on year 2 of owning his own truck driving business. He purchased a beautiful 5-bedroom home and two of his children began college! Felipe has many plans for his future including starting another business in the food industry. He thanks his success to Anoka County Job Training Center for giving him the opportunity to attend the CDL Class A training at Century College.

## CAREER CONNECTIONS CAREER PATHWAY TRAINING



Training provided to enhance the economic success of low-income MFIP, SNAP and adult populations facing multiple barriers to employment by providing an opportunity to gain marketable skills and competencies that align with in-demand job opportunities. As a business-led model, these trainings provide career-laddering opportunities in the areas of health care, office and administrative technology, 911, warehouse, call center agent and machine operator.

Training	Completed Training	Placed in Jobs	Placement Wage
Health Care	20	12	\$13.96
Office & Administrative Technology	22	12	\$13.72
Machine Operator	7	3	\$16.17
Call Center Agent	23	14	\$16.13
Basic Life Support	8	8	\$15.19
Warehouse	2	1	\$19.60
911 Operator	5	3	\$16.13



The Anoka County Regional Economic Development Partnership (ACRED) is a partnership formed between all 21 communities and Anoka County to strengthen the existing business and economic landscape, along with attracting new investment to the region. Jacquell Hajder, the Economic Development Specialist for the ACRED partnership spends time marketing our regions assets, bringing stakeholders together, responding to projects and working with the communities to plan for continued investment in Anoka County. ACRED partners with area stakeholders including Connexus Energy, area chambers, Anoka Technical & Anoka Ramsey Community Colleges, and Xcel Energy to provide resources to existing and prospecting employers. In addition, ACRED partners closely with the Job Training Center to ensure economic development efforts and career training efforts are in close alignment.

## SPECIAL THANKS TO OUR CAREERFORCE AND COMMUNITY PARTNERS

- |  |  |
|--|--|
| <p>Anoka County Community Action Program<br/>         Anoka County Human Services Division<br/>         Anoka-Hennepin Community Education<br/>         Anoka County Job Training Center<br/>         Anoka County Library<br/>         Anoka-Ramsey Community College<br/>         Anoka Technical College<br/>         Community Emergency Assistance Program (CEAP)<br/>         Department of Employment &amp; Economic Development (DEED)<br/>         Educational Opportunity Center</p> | <p>Hope 4 Youth<br/>         Hope Place<br/>         Minneapolis American Indian Center<br/>         Rise, Inc.<br/>         State Services for the Blind – DEED<br/>         Stepping Stone Emergency Housing<br/>         Urban League Twin Cities<br/>         Veteran Services – DEED<br/>         Vocational Rehabilitation Services – DEED<br/>         Wagner-Peyser – DEED</p> |
|--|--|



### EXECUTIVE DIRECTOR'S MESSAGE

*Nicole Swanson, Director, Anoka County Job Training Center*

I am proud to present the 2019 Annual Report highlighting the outstanding, innovative and inclusive services provided by the Job Training Center staff. All of our professionals work individual-by-individual, family-by-family and employer-by-employer are focused on working with people to improve lives. I am pleased to share that all programs have exceeded performance standards required by our funders and we have been very successful in receiving several unique grants that provide great community impact to those we serve.

Featured program expansions this year include:

- **Anoka Works!** offering paid internships to young adults ages 16-24.
- **Incumbent Worker Training** assists local businesses to help employee's acquire competitive new skills.
- **Minnesota Legacy** provides employment and training opportunities for older workers 55+.
- **Drop-In Youth Career Counseling**
- Development of the **Anoka County Data Dashboard** with the purpose of tracking deeper community outcomes and develop responsive programming based on community and employer needs.

Thank you to our community partners, the Anoka County Workforce Development Board and the County Board of Commissioners for their continued support as we navigate building tomorrow's workforce. Special thanks to the staff of the Job Training Center, I am deeply proud of their outstanding work and it is my honor to work with them every day.

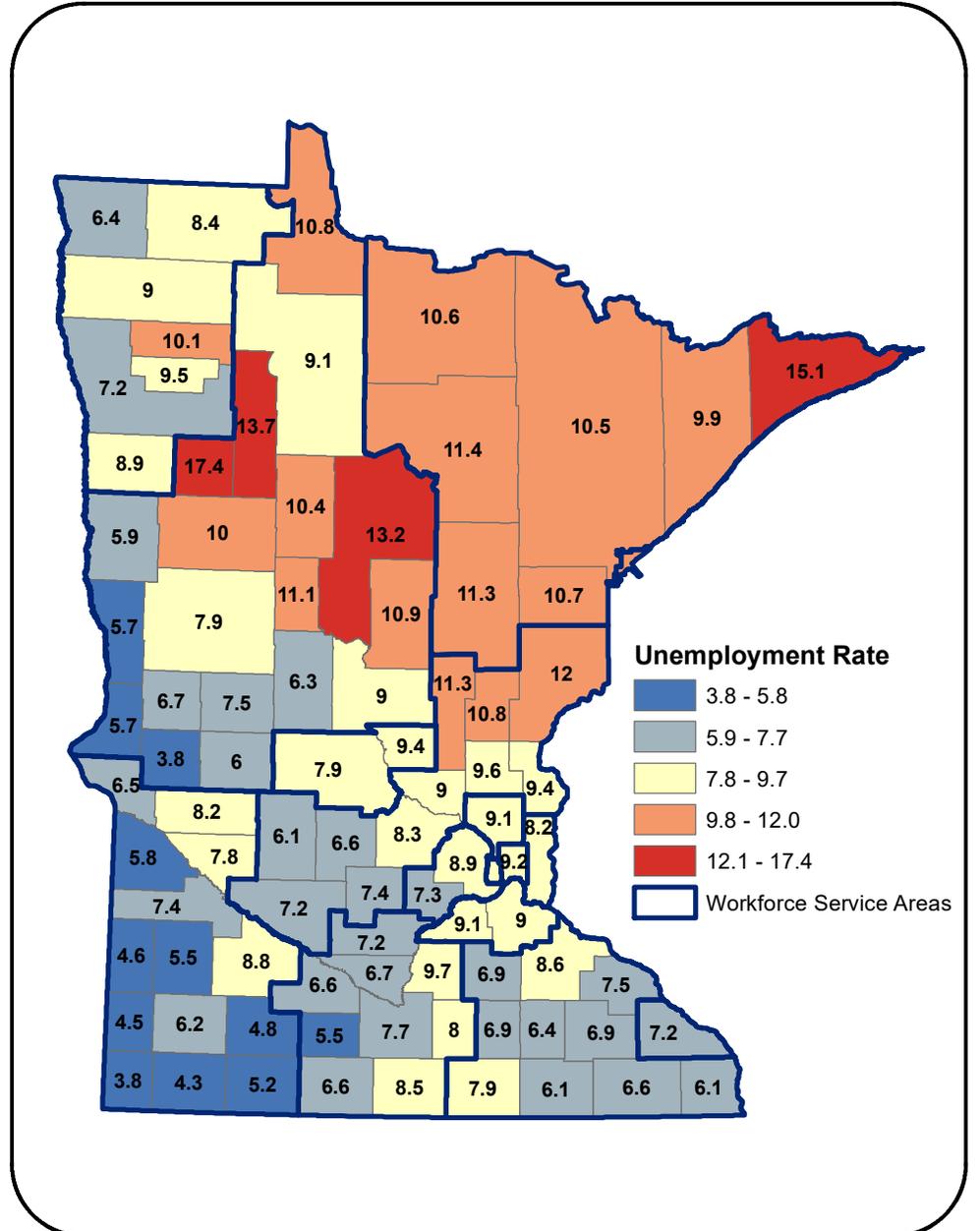
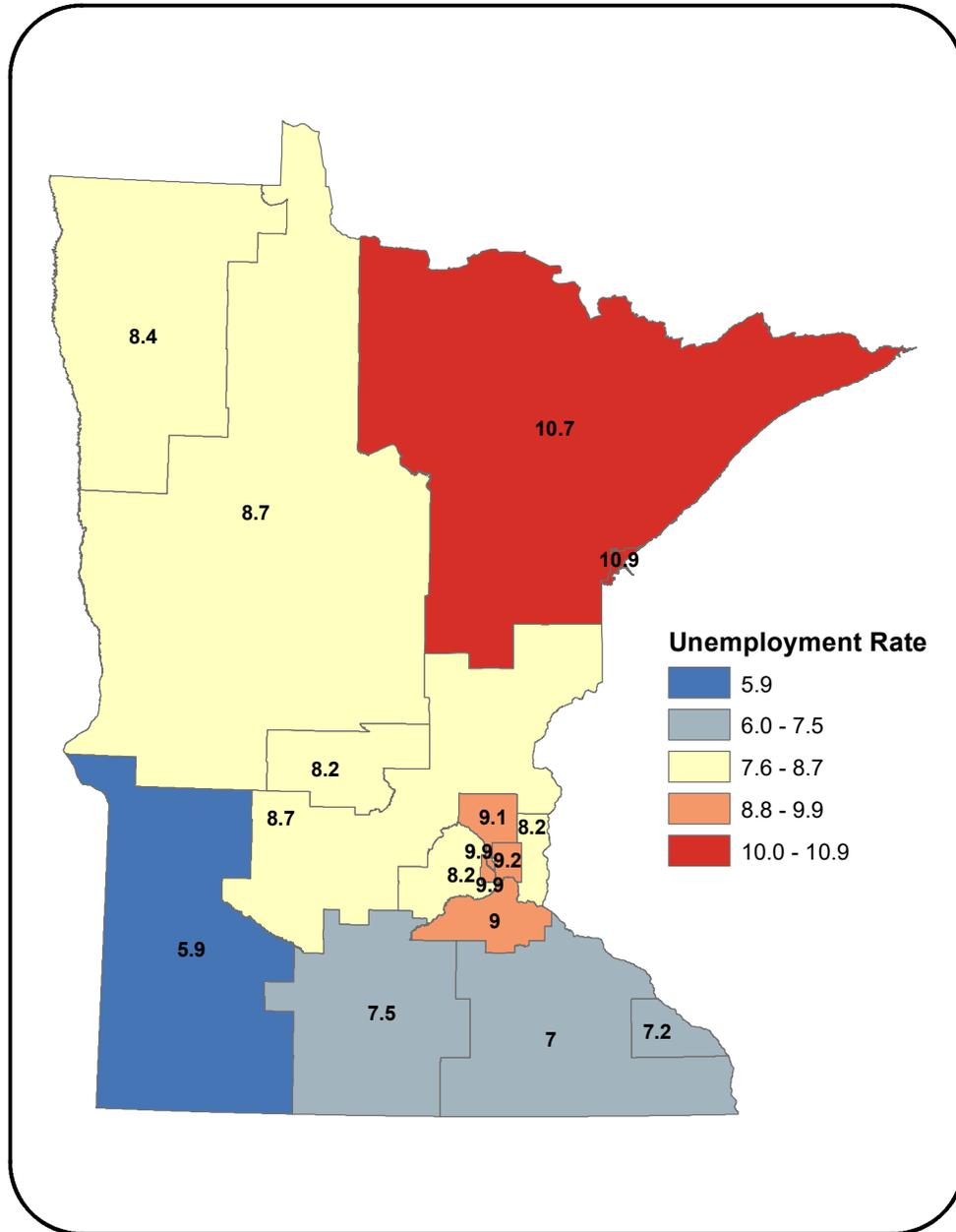
Kind Regards,



Director, Anoka County Job Training Center

# Unemployment Rates in Workforce Service Areas and Counties, Apr 2020

State of Minnesota = 8.6% (not seasonally adjusted)



Source: MN DEED, LAUS  
Prepared by DEED (ABR)  
May 26, 2020