

# Lead Carpenter/Foreman

Full-Time\*Day Shift\*Pay TBD\*



Apply on Indeed - <https://www.indeed.com/cmp/Norhart/jobs>

Norhart is driven by a simple purpose, to create a better way to live. To fulfill that purpose, we need a fantastic team. As Lead Carpenter/Foreman, you play an integral role in creating the quality apartments for our residents to call home for years to come. You'll work with our team in new construction, building apartments from the ground up.

## NORHART'S MISSION, PURPOSE, & VALUES:

**Mission:** Building and leasing quality apartments

**Purpose:** Creating a better way to live

**Values:** Tireless Pursuit of Results, Respectful, Can-do Attitude, Grow or Die, Reliable

## ESSENTIAL DUTIES & RESPONSIBILITIES:

- **Leadership**
  - Assign work to employees, monitor progress, and provide constructive feedback
  - Address work quality issues, employee conflict, & other concerns in an effective & timely manner
  - Ensure employees follow company policies & administer corrective action when necessary
  - Conduct weekly one-on-one meetings with employees and provide bi-yearly reviews
  - Create project timelines & schedules in order to meet deadlines proposed by Construction Manager
  - Regularly inspect work to ensure it conforms to specifications
  - Provide regular updates to Superintendent or Construction Manager
  - Stay current on safety standards and procedures, communicate to team, & ensure compliance
  - Monitor project continuously in order to foresee potential issues and problem solve immediately
  - Analyze blueprints & drawings to determine structural dimensions of framework to be constructed
- **Framing**
  - Accurately measure, cut, and shape lumber, wood, and other building materials
  - Examine building materials to identify any defects
  - Set and/or frame floor and roof trusses. Install exterior siding, soffit, & fascia
  - Layout walls & build stairs. Perform carpentry duties, including both rough and finish carpentry
  - Erect temporary structures such as scaffolds and hoists
- **General**
  - Operate and care for construction equipment and machines
  - Assist other teams when necessary Ex. HVAC, electrical, plumbing, painting
  - Ensure team has secured job site, tools, and materials at end of each day
- **Finish Work**
  - Set door frames, doors, and hardware, install interior millwork, install windows & patio doors
  - Install flooring & cabinetry, mirrors, shower bars, décor, and other finishing touches
  - Install appliances and other equipment

## SKILLS AND QUALIFICATIONS:

### Education

- High school diploma or equivalent

### Experience

- Minimum 2+ year experience leading construction crews
- Skilled at reading and interpreting architectural plans, specifications, & construction documents
- Proficient in using tools such as saws, sanders, drills, planers, etc.
- Ability to stand for long periods of time and lift 50-75 lbs. as needed.

The job description does not constitute a written or implied contract of employment. Norhart reserves the right to revise or change job duties and responsibilities as the need arises. Requirements are representative of minimum levels of knowledge, skills, and experience required.