

SHIP Neighborhood Mini-Grant Application 2020

Prior to completing this application, please review the Anoka County SHIP Neighborhood Mini-Grant Instructions. Any questions about the application can be sent to SHIP@co.anoka.mn.us

Organization/Group Information	
Today's Date	
Organization/Group Name	
Organization/Group Address	
Approximate number of community or group members that would be impacted by this project	
Name of Primary Contact	
Phone Number of Primary Contact	
Email Address of Primary Contact	

Organization/Group Background
Give a brief explanation/background of your organization/group.

Project Information	
<p>Project Goal(s) <i>What are the goals of the project?</i></p> <p><i>Project goals must contribute to one of the three Top Areas listed in the Instructions sheet.</i></p>	
<p>Description <i>Provide a general description of the project and please include an explanation for why the project is needed. Please list any other organizations or partnerships that</i></p>	



Anoka County
 HUMAN SERVICES DIVISION
 Public Health & Environmental Services

Anoka County Public Health & Environmental Services
 2100 3rd Ave, Suite 600
 Anoka, MN 55313
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<i>may be involved in this project (if applicable).</i>	
Health Equity <i>Please describe how this project is increasing opportunities that would not otherwise be available or accessible to this population.</i>	

Action Plan and Timeline <i>List the activities needed to accomplish the project and the timeline for completing them. Add more lines as needed.</i>
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Action Plan/Activities	Timeline
<i>Example: Invite residents to be part of a planning committee for the new walking club we want to start in our senior living community.</i>	<i>May 2020</i>
<i>Example: Come up with a name and brand for our walking club, so that community members recognize our events.</i>	<i>June 2020</i>
<i>Example: Create map of walking routes around the neighborhood and print posters to be hung in each building.</i>	<i>June 2020</i>
<i>Example: Kick-off our weekly walking club with a community event.</i>	<i>August 2020</i>

Budget

Include all projected budget items, such as equipment, materials, training fees, printing, etc.

Add more lines as needed. Please include links to specific items as needed. All approved and agreed upon items will be purchased directly by Anoka County SHIP.*

Budget Item	Brief Description	Cost (\$)	In-Kind Contribution/Description
<i>Example: Benches</i>	<i>Benches along walking route creates a place for residents to rest during the walking club</i>	\$2,000	\$200 for labor for installation
<i>Example: Printed posters</i>	<i>Posters of walking routes and promotion of the walking club</i>	\$250	

Total Amount Requested:

*SHIP funding cannot be used for labor/installation costs, alcohol/illegal substances, capital improvements, clothing, lobbying, fitness center memberships, raffles, etc. Approval of items is determined by the MDH SHIP Financial Guidance and Anoka County SHIP discretion.

<p>Evaluation Plan <i>What would indicate to you that this project was successful?</i></p> <p><i>SHIP requires all projects to include evaluation. Are you willing to work with SHIP staff to come up with an evaluation plan?</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>Sustainability <i>What is the plan for making sure the project continues after funding ends?</i></p>	
<p>Communications <i>Who needs to know about this project – community members, community leaders, etc.?</i></p> <p><i>How will you communicate with these groups?</i></p>	

By signing the Project Application, you agree:

- The project is located in Anoka County, MN.
- To provide updates on project status, including (but not limited to) timelines, budget spent, and activities, as requested within 5-10 business days.
- To conduct evaluation activities and provide any data that was collected. SHIP staff is available to assist with the evaluation process including development and data collection.
- To submit success stories, which can include photos, quotes, video, etc. highlighting your project.
- To communicate with Anoka County SHIP on a regular basis throughout the grant cycle to provide updates, including at least one success story at the end of the mini-grant period.

Signature

Date

Completed applications and questions can be sent to SHIP@co.anoka.mn.us
