



Anoka County  
MINNESOTA

Respectful, Innovative, Fiscally Responsible

Anoka County  
Community Corrections

2019-2020

Comprehensive Plan

Anoka County Community Corrections Mission:

*Working to Build a Safer Community.*

December 2018

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Anoka County  
Community Corrections  
Comprehensive Plan  
2019-2020

Anoka County Community Corrections

Anoka County Courthouse  
2100 3<sup>rd</sup> Avenue, Suite C100  
Anoka, MN 55303  
763-324-4800

Anoka County Workhouse & Adult Field Services

Rum River Human Service Center  
3300 4<sup>th</sup> Avenue N.  
Anoka, MN 55303  
763-324-4920

Anoka County Juvenile Center

Anoka County Secure, Non-Secure Program,  
East Central Regional Juvenile Center  
7555 4<sup>th</sup> Avenue  
Lino Lakes, MN 55014  
763-324-4980

[www.anokacounty.us/568/Community-Corrections](http://www.anokacounty.us/568/Community-Corrections)

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2018 has proven to be a very productive year for Community Corrections.

Starting in January of 2018, we have been utilizing funds obtained through the Minnesota Department of Corrections to pilot methods to reduce incarceration rates and increase local success. With this funding, we hired an agent to work directly with a small caseload that is assessed as highly likely to fail community supervision and, as a result, have a high probability of ending up serving a sentence in prison or in a local facility. Our target was to divert 40 offenders from a path of incarceration to community success. We are over halfway through the implementation with projected positive outcomes.

Corrections continues to meet internally in efforts to fully implement a “practice model” more engaging of staff skills to reduce recidivism.

We have fully implemented a new pre-trial evaluation. Since February, we have completed 1,100 assessments to be utilized to norm and validate the assessment tool to our local population. We continue to collaborate with three other “opt-out” counties (Hennepin, Wright and Sherburne) to effectively and accurately assess pre-trial risk. The remainder of the state will launch a separate process in December of 2018.

As previously reported, all four of our facilities are PREA audited and compliant. We anticipate our next audit cycle which begins in 2019 and concludes in 2020. We are committed to PREA compliance. Staying on track regarding audit preparation is a major task for the department’s staff and management.

Anoka County Corrections was the first county to utilize a large volume supervision center. Our model is known as the Probation Service Center (PSC). The purpose of the PSC is to address high volume, lower risk clients to include clients who have stepped down from more intensive supervision. Having a PSC enables the department to focus more attention on higher risk cases. We have fine-tuned the model several times since it opened in the early 1980’s. In 2018, we completed a restructuring of the service delivery model in efforts to better equip staff to address public safety concerns. Our goal is to create a model that is more responsive to cases as risk changes.

The department continues to pursue additional technologic enhancements for client communication. This goal will remain a major emphasis for 2019. The development of a client communication portal and ocular testing are important enhancements that we will focus on.

The county has launched an initiative to address an antiquated and overcrowded jail. The initiative includes a focus on mental health case handling, criminal justice systems review and facility assessments. Corrections is a major player with this initiative. The county has contracted with a vendor that will assist with assessing future demand and present need.

The Anoka County Corrections Advisory Board and the Anoka County Bench continue to be active participants in the process of delivering effective, affordable correctional services to the community. Their consultation and feedback continue to be greatly appreciated and is critical for the success of the department as we strive to meet our mission of “Working to Build a Safer Community.”

Handwritten signature of Cindy Cesare in black ink.

Cindy Cesare  
Human Services Division Manager

Handwritten signature of Dylan Warkentin in black ink.

Dylan Warkentin  
Community Corrections Director

# 2018 Anoka County Board Resolution

## BOARD OF COUNTY COMMISSIONERS

*Anoka County, Minnesota*

DATE: December 18, 2018

RESOLUTION #2018-169

OFFERED BY COMMISSIONER: Sivurajuh

### ADDRESSING THE ANOKA COUNTY COMMUNITY CORRECTIONS 2019-2020 COMPREHENSIVE PLAN

WHEREAS, Anoka County has participated in the Community Corrections Act since September 1, 1976; and,

WHEREAS, it is the intention of Anoka County to participate in the Community Corrections Act in 2019 and 2020; and,

WHEREAS, the Community Corrections Act requires the submission of the biyearly 2019-2020 Comprehensive Plan to the Minnesota Department of Corrections;

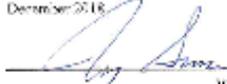
NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners approves the Anoka County Community Corrections 2019-2020 Comprehensive Plan as submitted by the Community Corrections Advisory Board and the Human Services Committee.

BE IT FURTHER RESOLVED that said plan be forwarded to the Minnesota Department of Corrections.

STATE OF MINNESOTA,  
COUNTY OF ANOKA ) ss.

I, Jerry Soma, County Administrator, Anoka County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Anoka County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on December 18, 2018, and that the same is true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this 18th day of December 2018.

  
JERRY SOMA  
COUNTY ADMINISTRATOR

	YES	NO
DISTRICT #1 – LUCK	Absent	_____
DISTRICT #2 – BRAASTAD	X	_____
DISTRICT #3 – WEST	X	_____
DISTRICT #4 – KORHAK	X	_____
DISTRICT #5 – GAMACHE	X	_____
DISTRICT #6 – SIVURAJUH	X	_____
DISTRICT #7 – SCHULTE	X	_____

## HIGHLIGHTS

### Alternatives to Incarceration Grant

In October 2017, the department was fortunate to receive a DOC Alternatives to Incarceration grant award. As the name implies, the grant seeks community-based treatment and supervision alternatives to prison. Anoka County Corrections developed the *Alternatives to Incarceration* enhanced supervision program for non-violent, substance abusing offenders who historically might receive prison incarceration for technical violations. The grant, currently funded through 2018, enabled the department to add a new specialized probation officer, utilize available Workhouse bed space for transitional offender housing, provide electronic monitoring and increased drug testing to program participants. Agents refer appropriate supervised release or probation clients to the program as an alternative to a prison recommendation at a revocation hearing. The grant probation agent works closely with the supervision agent providing case management, expedited chemical dependency evaluation and a referral to treatment. Offenders lacking supportive housing may be placed in the Workhouse for stabilization until treatment is completed. Cognitive-behavioral programming is provided and re-entry planning assists offenders transition into appropriate community housing. We are hopeful to demonstrate positive outcomes and continue the project into 2019.

### Crisis Intervention Training (CIT)

The department continues to focus on offender mental health in our facilities and under our supervision. Crisis Intervention Training (CIT) is currently provided annually to all Adult Workhouse staff. Our juvenile facilities will train staff in the fall of 2018 with full implementation in 2019. Court and field services agents will complete CIT training for the first time in the fall of 2018. CIT is a nationally recognized mental health crisis intervention utilized by corrections, law enforcement, social services and in hospital settings. Staff are taught to recognize and appropriately respond to symptoms of mental health crisis through realistic scenario-based training. Specially trained actors portray facility residents or clients in mental health distress while department CIT coaches assist staff with de-escalation techniques to manage the situation. The department currently has 9 staff trained CIT coaches.

### Change by Design Workhouse Treatment Program

The Anoka County Workhouse CD treatment program, Change by Design, has operated since November 2015, serving 122 inmate clients to date. This program is an onsite/outpatient chemical dependency treatment program provided by RiverPlace Counseling Center, a Department of Human Services licensed agency. The program is designed for higher-risk, chemically dependent male offenders who are generally court-ordered at sentencing or revocation hearings and present multiple prior treatment attempts and/or an inability to abstain despite prior criminal justice sanctions. A 90-day in-custody treatment phase is followed by 90 days of continuing care in the community. The program accepts both sentenced inmates and those who have entered a plea and are awaiting sentencing.

### Specialty Courts

Anoka County operates two specialty courts including Veterans Treatment and Drug Courts. These programs are supported by a federal treatment court grant. The Corrections Department actively participates in both programs with a designated probation officer serving on each multi-disciplinary consult team and supervising a specialized caseload of either specialty court participants. Veterans Court began approximately five years ago and accepts eligible pre-trial and sentenced felony and misdemeanor offenders. Drug Court began in 2016 and focuses primarily on sentenced felons struggling on traditional supervision and facing probation revocation. Both programs provide intensive court and probation supervision with supportive case management including chemical dependency treatment, frequent urinalysis testing and cognitive

programming. The Veterans Court program partners with our local Veterans Services office and the Veterans Administration for services and programming referrals.

### **MACCAC Quality Assurance Plan and MNSIRR Practice Model Project**

Anoka County Community Corrections is committed to providing innovative and effective, research-based supervision interventions and programming. The department continues to follow the MACCAC quality assurance model for evidence-based practices and fidelity. This model includes four phases and encompasses five evidence-based practice disciplines including:

- Professional alliance
- Risk assessments
- Cognitive interventions
- Case planning
- Motivational interviewing

In 2016, the department was one of four agencies selected to participate in the DOC's MNSIRR Practice Model project. A practice model is an integrated set of evidence-based practices and principles that an agency believes will result in better public safety outcomes if delivered with fidelity. MNSIRR invited leadership teams from the four jurisdictions to a series of training and planning meetings facilitated by J-SAT consultants. Anoka's adult and juvenile field service management team spent significant time evaluating and honing leadership and performance coaching skills, enhanced team building and developed a prototype supervision "practice model" for effective case management. This new supervision model integrates EBP skill components and continues the professional paradigm shift from agents of compliance and enforcement to "change agents."

An internal team of line-staff has been trained in the EBP practice model elements and have been testing interventions including agent-facilitated cog-skills with their probationers. Staff input will help us to finalize a department case management model and implementation plan for adult and juvenile field services units and caseloads.

### **Ocular Substance Abuse Screening Technology**

For the past several years, the department has experienced increasing demand for urinalysis testing with significant workload and budgetary impact. To meet these demands and continue providing a high level of customer service to stakeholders, we are currently researching ocular substance abuse screening technology to complement our drug testing program. Ocular scanning occurs at a kiosk with a device that measures eye responses to light compared to a baseline reading. If an offender has been using mood-altering chemicals, the scanner recognizes changes in the eye and directs the individual to submit to a urinalysis test. The technology is much less intrusive for clients and less labor-intensive for staff. It should reduce the overall number of urinalysis tests collected by screening out those who do not present with signs of recent use. The department is currently working through a RFP process to select a vendor and implement this technology in late 2018.

### **Sherburne County Jail Boarding Contract Update**

The County Board engaged the services of Sherburne County to address jail overcrowding. Starting on November 1, 2013, all sentenced inmates housed in the secure Anoka County Jail were transferred to Sherburne County. We currently average 35 offenders housed in Sherburne County daily.

### **Prison Rape Elimination Act (PREA)**

PREA is a federally mandated regulation to eliminate, reduce and prevent sexual harassment and abuse within all correctional facilities. The four Anoka County Corrections facilities have worked toward full PREA implementation and have been audited per mandated standards. All four facilities were found to be in full compliance by their certified PREA Auditor in 2016 and 2017. To meet PREA mandates, staff, volunteers and contracted vendors have been trained. All programs have had several operational changes implemented including reporting mechanisms, physical plant enhancements, orientation and advanced education. Second Working to Build a Safer Community.

round of PREA audits are due in 2019 for the Anoka County Workhouse and 2020 for the three Anoka County Juvenile Center facilities.

Facility Compliance Managers and PREA coordinators are in place in all four facilities. Ongoing PREA working targets include: the statewide JAIMS user group PREA reporting mechanism launched in 2018; PREA juvenile facilities staffing ratio mandates due by next audit cycle; and ongoing blind spot audit and expansion of CCTV cameras in all correctional facilities.

### **Trauma Grief Component Therapy for Adolescents (TGCTA)**

In May 2018, three Non-Secure Program (NSP) probation officers, one Juvenile Center (JC) mental health coordinator and two contracted therapists from Headway Emotional Health attended a Minnesota Department of Corrections sponsored two-day Trauma and Grief Component Therapy for Adolescents (TGCTA) certification training at MN Correctional Facility-Red Wing. TGCTA is an evidence-based program that addresses emotional, behavioral and cognitive dysregulation in adolescents who may have experienced trauma, traumatic loss or the death of a loved one. The manualized curriculum can be completed individually or in a group setting. The curriculum includes skill-based training, psycho-educational practice, trauma and grief processing components that has flexibility to be customized for specific populations. Following the training, one TGCTA trained PO and the JC Mental Health Coordinator, implemented open-structured 12-week group sessions in 5 of the 9 Juvenile Center residential units. Approximately 75 residents participated in these group sessions and many completed the entire 12-week curriculum. The remaining TGCTA training attendees have consistently utilized individual components from the TGCTA manual with individual residents in their work at the Juvenile Center.

### **JAIMS/CSTS Platform-Integration Project**

Juvenile and Adult Information Management System (JAIMS), used by most juvenile centers in Minnesota, is built on an obsolete XP computer platform no longer supported by Microsoft. All three corrections delivery systems (DOC, CCA, CPO) in all 87 Minnesota counties use CSTS information case management system for field and court services. CSTS case management system is built on .Net platform. There is a benefit to integrate the facility information management system (JAIMS) with the field and court services case management system (CSTS) as all three delivery systems have residents in one or more user group facilities. For this to work, JAIMS/CSTS integration must occur in same or like platforms. After three years of planning and working with all stakeholders, a comprehensive platform and integration project was presented and approved by ALL the JAIMS user group members and the CSTS executive committee representing all three delivery systems. Highlights:

- JAIMS and CSTS programs will move to a web-based platform.
- JAIMS/CSTS will be fully integrated in counties that provide court, field, and juvenile facility services.
- All facilities will have integrated messaging via CSTS message center (intakes/departs/critical incidents).
- Timeline: Begin in January 2018 and be implemented in four 1-year phases:
  - Phase 1 - JAIMS functionality, PSC, Work Service, and Administrative framework
  - Phase 2 - Typical CSTS Agent and Supervisor functionality
  - Phase 3 - Typical CSTS Data Entry / Administrative staff functionality
  - Phase 4 - All other CSTS Administrative functions and reports
- In phase 1, JAIMS vernacular will change to Facility Admissions (FA) as an integrated module within CSTS.

### **Decision Points Cognitive Curriculum - Juvenile**

Anoka County juvenile services has committed to providing a research-based cognitive program that is conducive to the mobile and ever-changing population at the Juvenile Center. Many cognitive programs cannot be facilitated at the Juvenile Center due to the restrictive parameters of the curriculum - meaning closed groups for up to 40 sessions. Decision Points (DP) is an open-ended group model program that combines aspects of cognitive skills training and cognitive restructuring by teaching new attitudes and beliefs as a set of Working to Build a Safer Community.

thinking skills. The curriculum consists of four main lessons with an additional base lesson that is open ended and allows for continuous enrollment of new participants. This cognitive-based program uses cognitive restructuring to bring and heighten awareness to the “traps” or offending behaviors that can place participants into what is called the “trouble cycle.” DP is facilitated by two curriculum certified probation officers. Using role-play demonstrations and other interactive activities, participants learn how to stop and use critical thinking skills before their actions place them back in the “trouble cycle.” DP was launched in 2017 and in 2018 expanded to all nine Juvenile Center groups and the Juvenile Field Unit.

### Juvenile Center/Headway Emotional Health Services Collaboration

In 2013 Anoka County Corrections Department identified a need for non-secure beds for the younger sex offender. This targeted group was served through outpatient treatment while residing at home or in foster care. Some of these adolescents had difficulty adjusting to community-based treatment and failed, which typically resulted in an out-of-county, private residential treatment referral. Between 2013 and 2018, Village Ranch provided the therapeutic services. Village Ranch recently lost some key staff and were no longer able to provide the service. Corrections seamlessly transitioned to Headway Emotional Services. The goals of this program include: provide a stable environment to maintain services locally in an “outpatient on-site” model; partner with a local licensed community provider for therapeutic sex offender services at Non-Secure Program; keep Anoka residents in Anoka to enhance a continuum of care treatment model with parental access to treatment; and seamless community transition services. Non-Secure Program provides the residential space and Headway Emotional Services provides the sex specific therapeutic treatment.

In 2018 the Juvenile Center identified additional resident services regarding mental health needs for therapeutic services, case management and staff consultation. The Juvenile Center facilities are licensed by the Minnesota Department of Corrections and not authorized to provide mental health services. Headway Emotional Services is licensed by the Department of Human Services to provide mental health services. The Juvenile Center provides office space, screening and referrals while Headway Emotional Services provides a licensed mental health practitioner to provide mental health therapeutic services, case management to qualified residents and consultation to Juvenile Center staff. This service began in May 2018 and was approved by the MnDOC and DHS licensing agencies.

### Corrections Department Infrastructure Investments

Quality services may be compromised or limited based on physical plant and equipment condition and operational functionality. Upon completion of a physical plant audit and an increased focus on infrastructure needs, the department has made major advancements. The collaboration between various county departments has resulted with the following enhancements:

- Roof replacements: Non-Secure in 2016 and Building 10 in 2018;
- Non-Secure steam pipe replacement (for heat) 2016;
- Anoka County Secure outdoor recreation space expansion 2016;
- Juvenile Center flooring - phase I 2016, phase II 2017, phase III 2018, phase IV 2019;
- Anoka County Secure/East Central integrated digital control system phased in 2018 and 2019 (doors, intercoms cameras);
- Juvenile Center facilities tuck pointing 2016;
- Smoke/Fire digital alarm systems in all five Juvenile Center buildings 2018;
- New carpet and flooring at the Courthouse/ Government Center;
- Rum River Campus flooring and painting;
- Camera enhancements;
- Numerous safety enhancements on all campuses;
- Smart phone distribution to field agents;
- Vehicle fleet renewal;
- Relocation of the Eastern Anoka County Human Service Center.

## INTRODUCTION

## Executive Summary

## 2017 Minnesota Probation Survey

1. According to the MN Department of Corrections 2017 Probation Survey, Anoka County provided the following probation offender services broken down by offense:

	Adult	Juvenile
Felony	3,883	n/a
Gross Misdemeanor	3,002	n/a
Misdemeanor	3,360	n/a
TOTAL	10,245	898

## Juvenile Court/Field Services

2. Corrections staff conducted juvenile diversion hearings:

	2017
Delinquency hearings	194
Truancy hearings	190
TOTAL	384

3. Attended by juvenile court probation officers:

	2017
Juvenile court hearings	2,023

4. Completed by juveniles:

	2017
Community work service hours	3,288

## Adult Court/Field Services

5. Completed by Corrections staff:

	2017
Bail evaluations	6,575

6. Pre-sentence investigations completed:

	2017
Felony	880
Misdemeanor & Gross Misdemeanor	453
DWI alcohol problem assessments completed	838
TOTAL	2,171

## 7. Home Electronic Monitoring (HEM) program operated by the Corrections Department:

	2017
Offender total	184
Days served	4,658
Average daily population	13

## 8. DWI pre-trial release program (ISAP):

	2017
Offenders	221

## 9. Community work service hours completed by adults:

	2017
Community work service hours	17,541

## 10. Supervised release cases referred by the MN Department of Corrections:

	2017
Total referrals	322

**Juvenile Facilities**

## 11. Anoka County Secure:

	2017
Number of youth admitted	876
Average daily population	36.3
Child care days	13,259

## 12. Anoka County Non-Secure Program:

	2017
Number of youth admitted	679
Average daily population	25.2
Child care days	9,209

## 13. East Central Regional Juvenile Center:

	2017
Number of youth admitted	1,540
Average daily population	29.4
Child care days	10,737

**Adult Facilities**

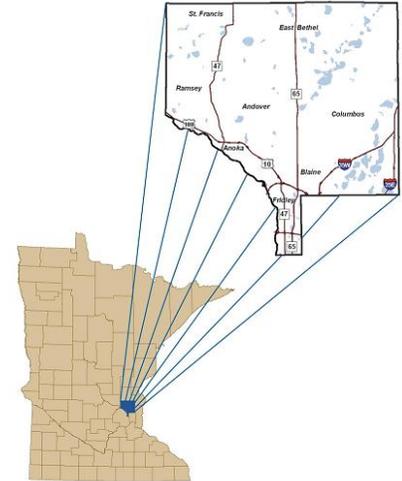
## 14. Anoka County Workhouse:

	2017
Offenders admitted	1,786
Average daily population	117.11

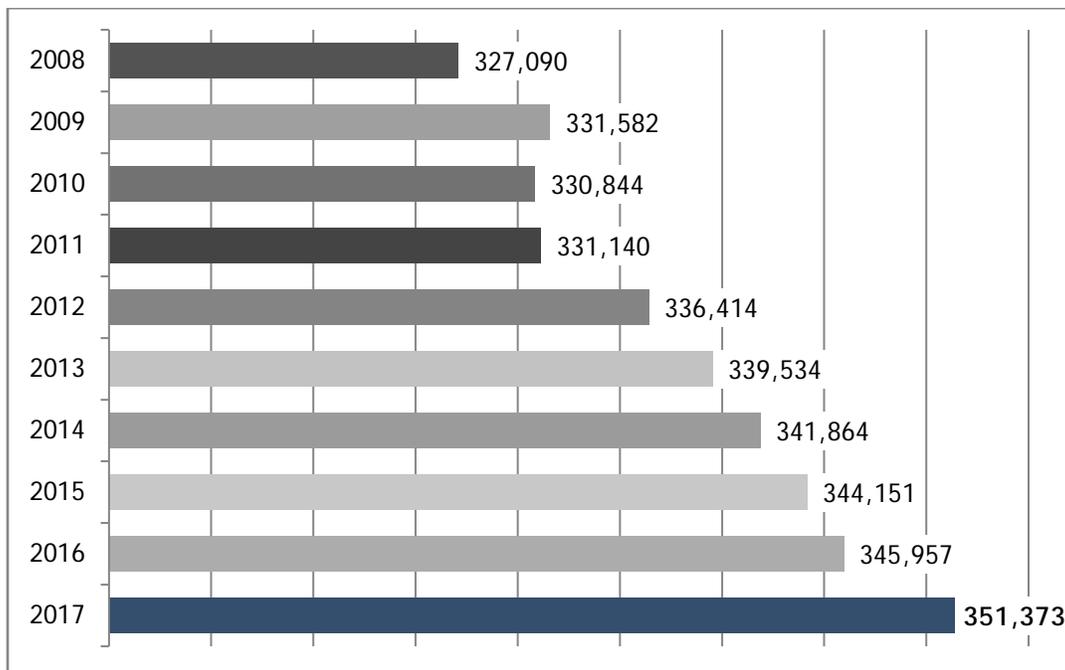
## Anoka County Overview

Anoka County is located in the northwestern portion of the Minneapolis/St. Paul seven-county metropolitan area.

- The county encompasses an area of 440 square miles of which approximately 272,960 acres are useable.
- Anoka County is home to all or portions of 20 cities and 1 township; and goes from heavy residential and commercial development in the southern portion to a sparser rural population in the northwest.
- As of July 2017, the Census Bureau estimates the population of Anoka County to be 351,373 which makes it Minnesota’s fourth most populous county.



### Ten-Year Population Growth



## Anoka County QuickFacts

	2012	2017
<b>Anoka County</b>	336,414	351,373
Population, 2010	330,858	
Population, percent change, April 1, 2010 to July 1, 2017	2.6%	6.2%
Persons under 5 years	6.4%	6.3%
Persons under 18 years	25.0%	24.0%
Persons 65 years and over	10.8%	13.5%
Female persons	50.0%	50.0%
White persons	87.7%	85.1%
Black persons	4.8%	6.5%
American Indian and Alaska Native persons	0.8%	0.9%
Asian persons	4.1%	4.7%
Native Hawaiian and Other Pacific Islander	Z	0.1%
Persons reporting two or more races	2.5%	2.8%
Persons of Hispanic or Latino origin	3.8%	4.6%
White persons not Hispanic	84.5%	81.3%
Living in same house one year & over	87.9%*	88.5%*
Foreign born persons	7%*	7.3%*
Language other than English spoken at home, pct. age 5	10.2%*	10.4%*
High school graduates, percent of persons age 25+	93.1%*	93.5%*
Bachelor's degree or higher, pct. of persons age 25+	25.8%*	28.2%*
Veterans	24,540*	21,119*
Mean travel time to work (minutes), workers age 16+	27.5*	26.1*
Housing units	127,170	131,942
Homeownership rate	82.3%*	79.9%*
Median value of owner-occupied housing units	\$215,900*	\$193,200*
Households	120,886*	125,260*
Persons per household	2.7*	2.7*
Per capita money income in past 12 months	\$29,894 (2011)	\$33,051*
Median household income	\$69,139 (2011)	\$73,579*
Persons below poverty level, percent	6.6%	6.8%*

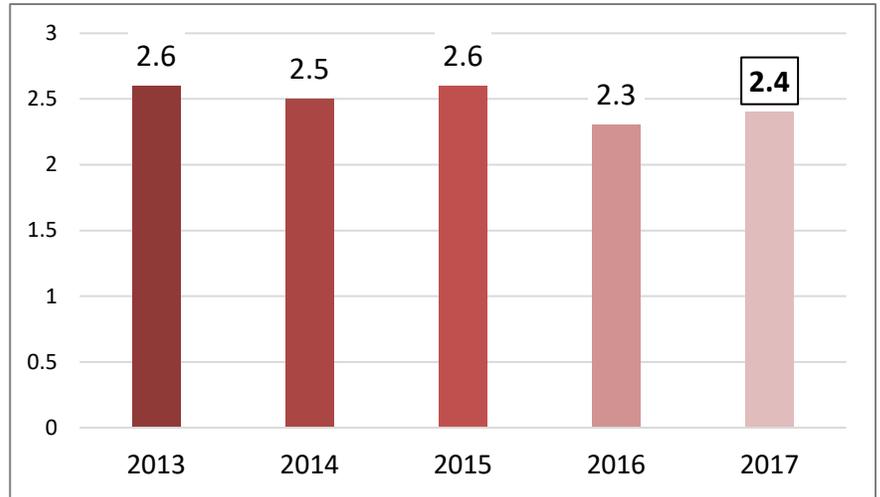
\*2012-2016

Source: US Census Bureau: *State and County QuickFacts*. Data derived from population estimates, American Community Survey, Census of Population. Revised: July 1, 2017

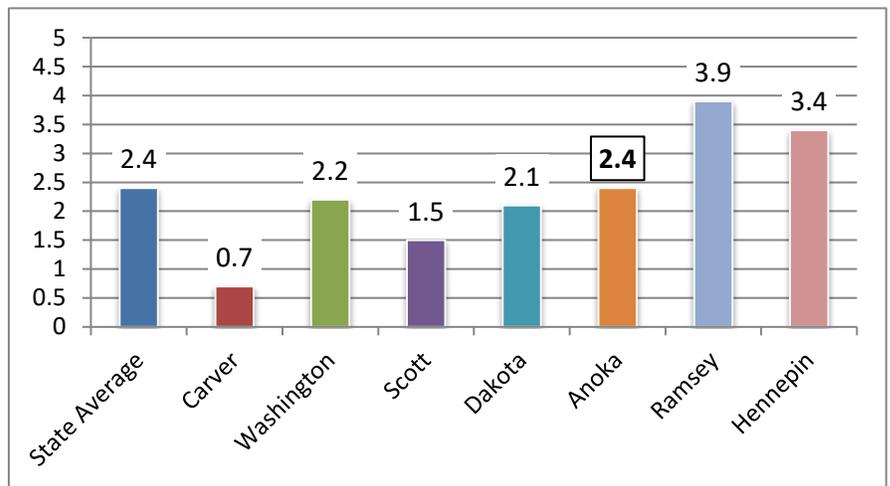
### Anoka County Crime Index

Statistics are per 100 residents

Crime index considers only reported "Part I" offenses and includes murder, rape, aggravated assault, robbery, burglary, larceny, motor vehicle theft and arson.



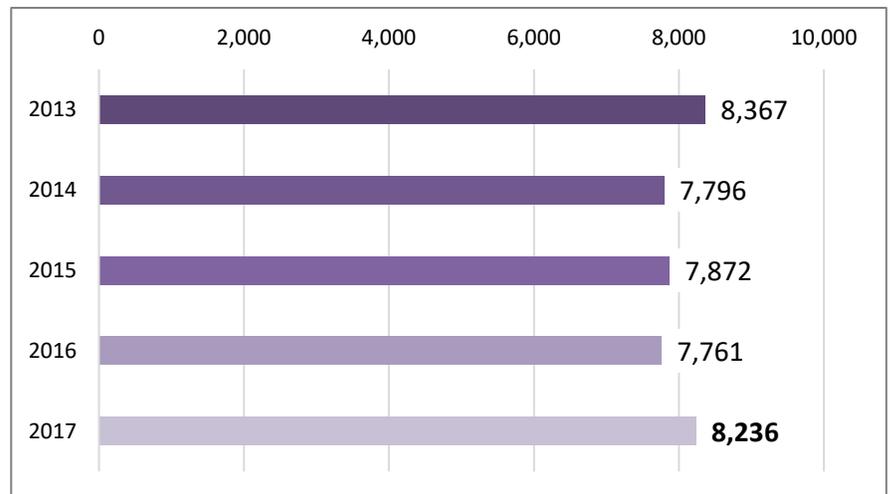
### 2017 Part I Crime Index for Metro Counties



### Anoka County Adult and Juvenile

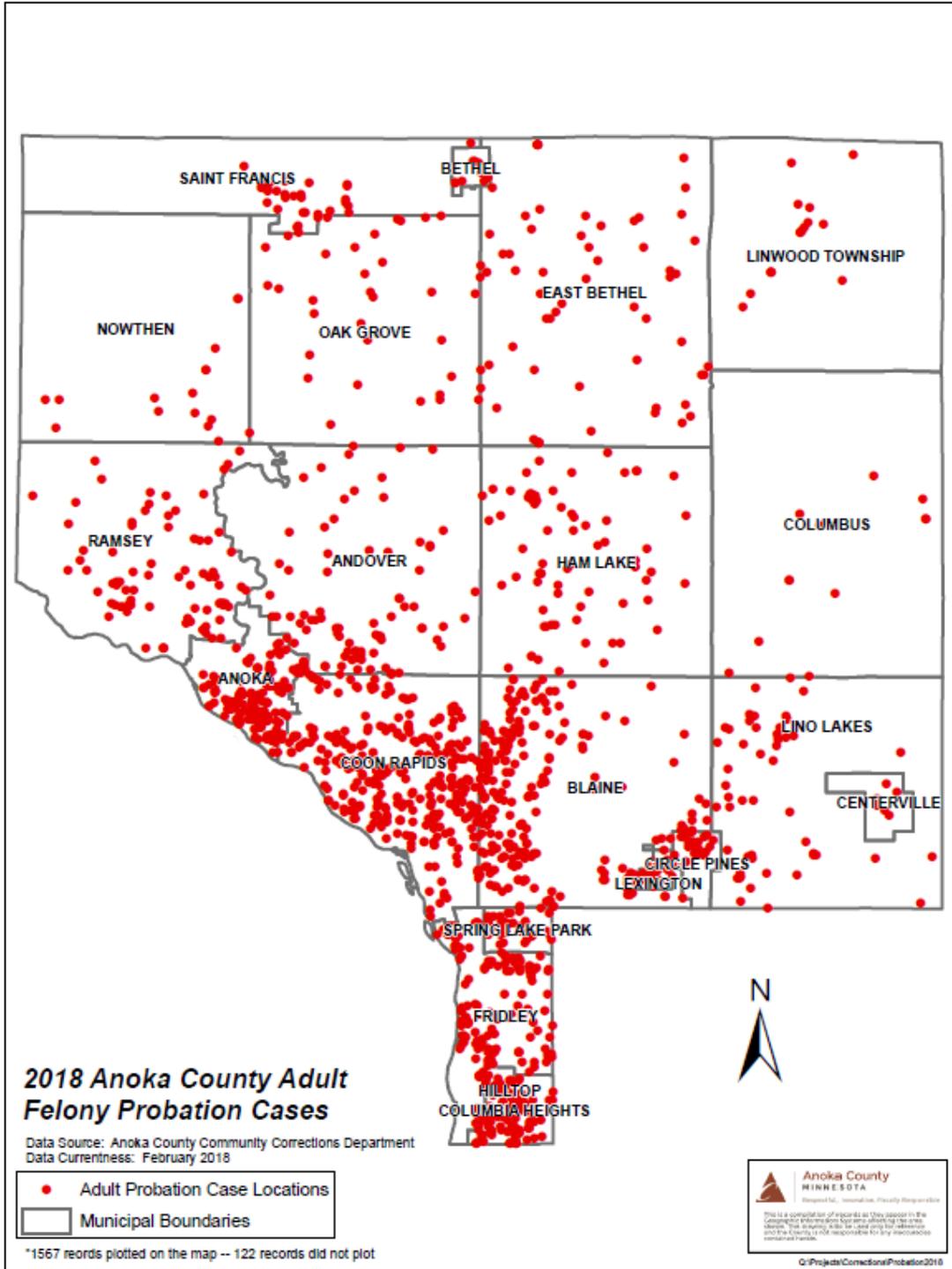
#### Part I and Part II Arrests Combined Totals

Reflects all arrests in Anoka County



Source: Minnesota Bureau of Criminal Apprehension 2017 Crime Information - Table 16

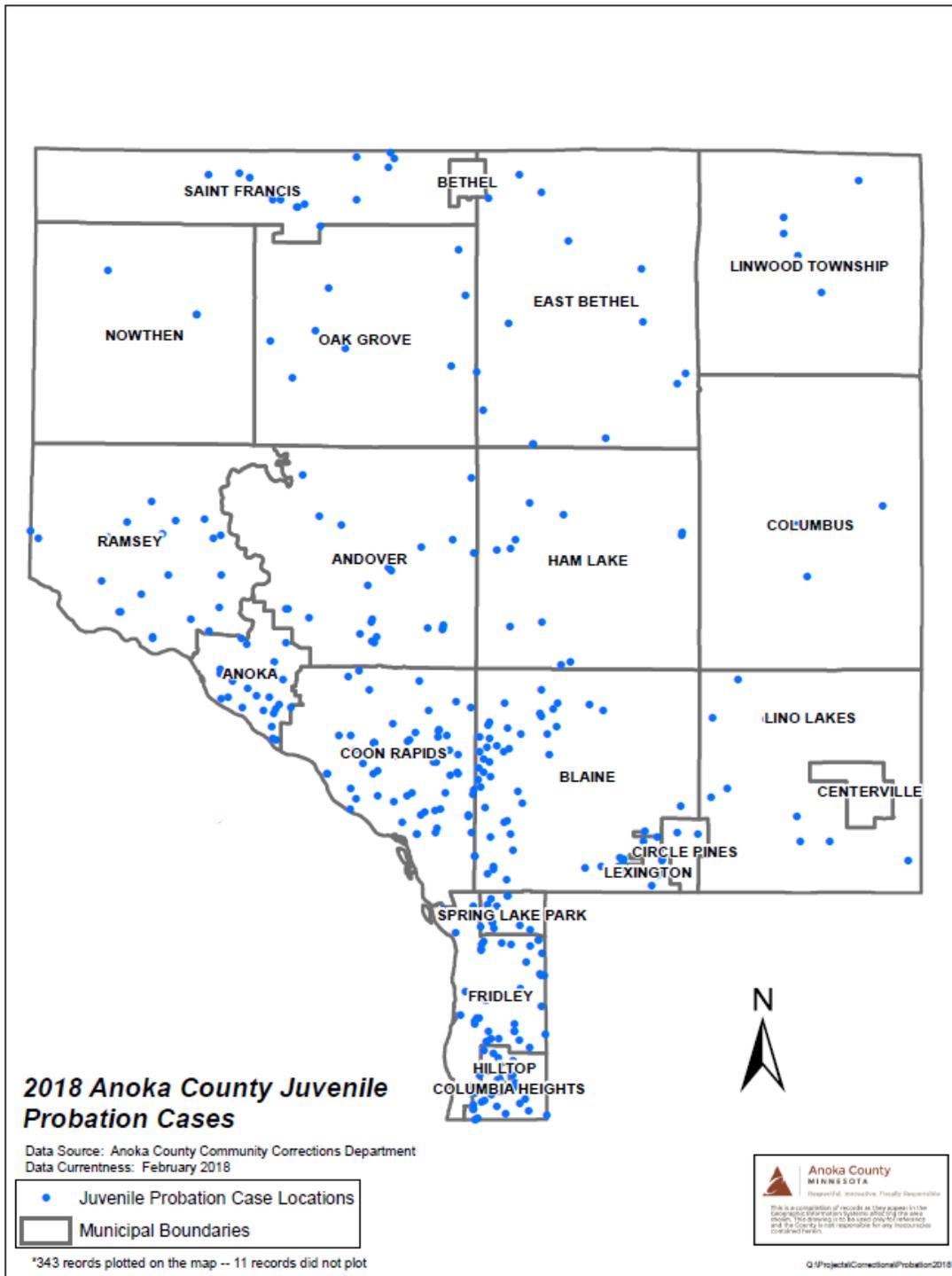
### 2018 Anoka County Adult Felony Probation Clients



This map represents 1,567 adult felony probation clients who had open cases and were residing in Anoka County February 2018.

There were 1,567 cases - 122 cases did not plot. Does not include prison/ISR/supervised release/diversion cases.

### 2018 Anoka County Juvenile Probation Clients



This map represents 343 juvenile probation clients who had open cases regardless of offense and were residing in Anoka County February 2018.

There were 343 open cases - 11 cases did not plot.

## Total Arrest History in Anoka County

	Grand Total	Total Part I	Total Part II	Total Other*	Juvenile Part I	Juvenile Part II	Juvenile Other*	Juvenile Total	Adult Part I	Adult Part II	Adult Total
<b>2013</b>	8,367	2,196	6,169	--	406	1,071	--	1,479	1,790	5,098	6,888
<b>2014</b>	7,796	2,269	5,523	--	418	975	--	1,397	1,851	4,548	6,399
<b>2015</b>	7,872	2,436	5,340	--	475	903	--	1,474	1,961	4,437	6,398
<b>2016</b>	7,761	2,073	5,686	890	375	899	118	1,276	1,698	4,787	6,485
<b>2017</b>	<b>8,236</b>	<b>2,226</b>	<b>6,010</b>	<b>938</b>	<b>393</b>	<b>883</b>	<b>136</b>	<b>1,276</b>	<b>1,833</b>	<b>5,127</b>	<b>6,960</b>

\* "Other" arrests include juvenile status offenses of runaways and curfew/loitering.

Source: Minnesota Bureau of Criminal Apprehension 2017 Crime Information

## Anoka County Government

*First row:*

- Mike Gamache, District 5
- Rhonda Sivarajah, Chair, District 6
- Julie Braastad, District 2

*Back row:*

- Robyn West, District 3
- Jim Kordiak, District 4
- Scott Schulte, District 7
- Matt Look, District 1

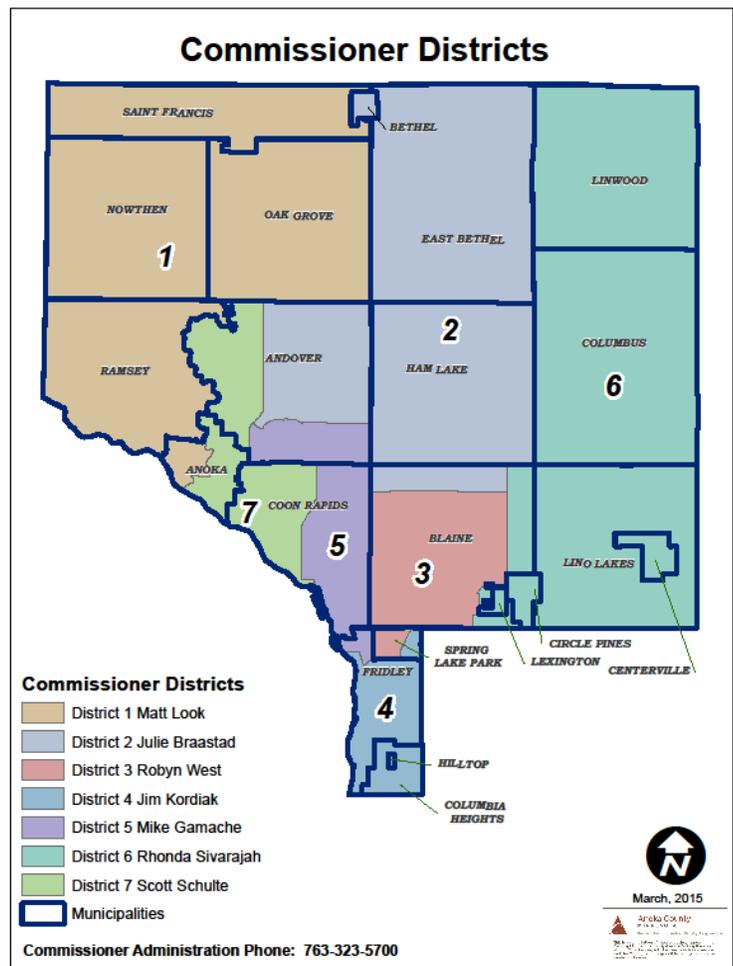


## 2018 Anoka County Board of Commissioners

The county board’s role relative to Community Corrections is:

1. To determine, establish, continue, modify and terminate Anoka County correctional services and programs.
2. Establish the budget for the Community Corrections Department.
3. Approve and authorize the implementation of the annual comprehensive plans.
4. Ensure compliance with the provision of the Community Corrections Act.

Establish all matters of policy in relation to correctional services under its authority.



## Anoka County Government

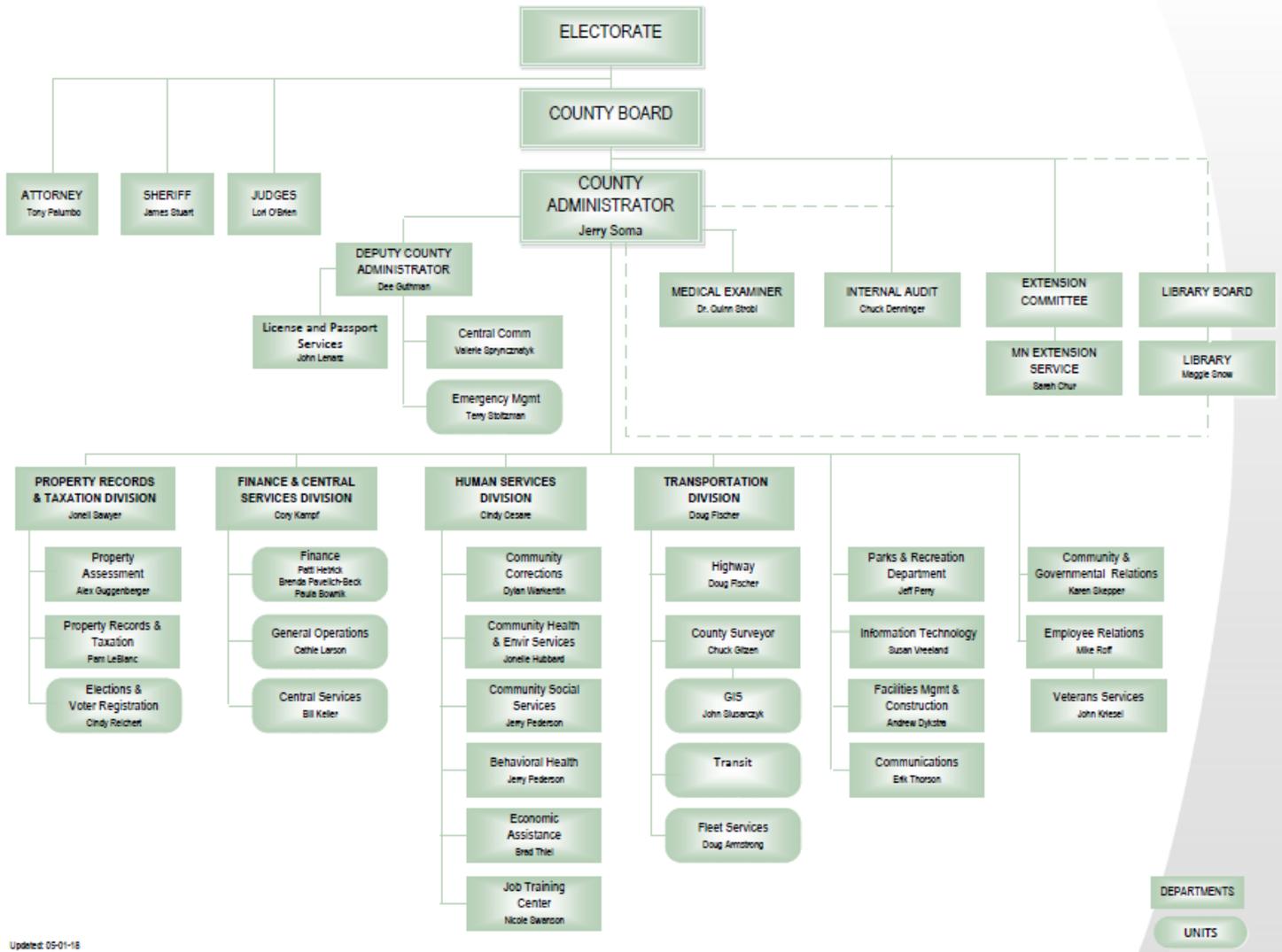
The chief administrative officer of Anoka County is **JERRY SOMA**.

The position is responsible for the administration of board policy and for the management of the various divisions and departments.



- The county's roles, responsibilities and services are divided among five divisions and eleven departments.
- Department heads that are elected to office manage two of the statutory offices, sheriff and county attorney.
- The division managers and remaining department heads are appointed by the county board, with the exception of the Tenth Judicial District administrator and the courts administrator, who are appointed by the judiciary, and the cooperative extension director, who is appointed by the University of Minnesota.
- Anoka County government currently employs 1,938 regular staff and approximately 225 temporary staff (excluding seasonal) and is committed to the principles of equal employment opportunities. An affirmative action plan has been established and implemented as part of the county's human resources system. The plan is consistent and fundamental to the maintenance of effective equal opportunity employment.
- Anoka County has a 2018 operational budget of \$291.6 million with which it provides a full range of services contemplated by statute. Services include public safety, recreation, public works, health services, judicial, cultural, human services, vital statistics and tax assessment and collection.
- Anoka County is part of the state's Tenth Judicial District. Sixteen judges of the judicial district are chambered in Anoka County.

ANOKA COUNTY GOVERNMENT ORGANIZATIONAL CHART



Updated: 05-01-18

## Anoka County Human Services

Anoka County unites the following departments into the largest division of our county government to serve the needs of our citizens - the **Human Services Division**:

Community Health & Environmental Services	Community Social Services & Behavioral Health	Community Corrections	Economic Assistance	Job Training Center
<i>Public Health Nursing</i> <i>Family Health/Health Education</i> <i>Disease Prevention &amp; Control</i> <i>Correctional Health</i> <i>Environmental Services</i>	<i>Adoption / Permanency</i> <i>Adult Protection</i> <i>Child Care Licensing</i> <i>Child Protection</i> <i>Children &amp; Adult Mental Health</i> <i>Community Resources</i> <i>Developmental Disability</i> <i>Juvenile &amp; Adult Foster Care</i> <i>Placement Support</i> <i>Senior Services</i>	<i>Adult &amp; Juvenile Probation</i> <i>Adult &amp; Juvenile Court Services</i> <i>Adult Institutions</i> <i>Juvenile Institutions</i>	<i>Assistance Programs</i> <i>Child Support</i> <i>Fraud Prevention &amp; Investigation (FPI)</i> <i>Supplemental Security Income (SSI)</i>	<i>Adult Basic Education/GED Preparation</i> <i>Career Planning Workshops</i> <i>Employment and Training Programs</i> <i>Job Seeking Skills Workshops</i> <i>Job Placement Services</i> <i>On-the-Job Training</i> <i>Resource Center</i> <i>Supportive Services</i> <i>Vocational Assessment/Counseling/Training</i>

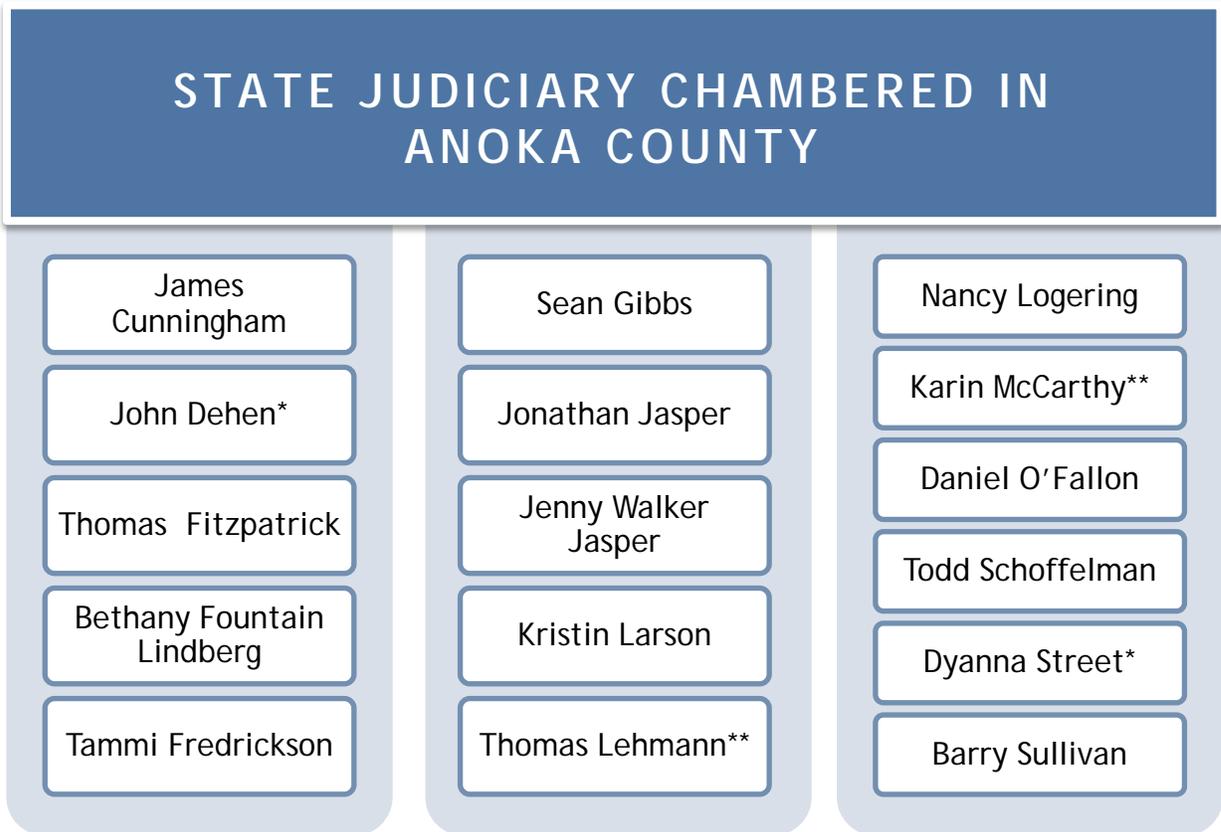
### Anoka County Human Services Committee

Commissioner Rhonda Sivarajah, Chair  
 Commissioner Julie Braastad, Vice Chair  
 Commissioner Mike Gamache

Mission Statement

**Working with people  
to improve lives**

This standing committee has authority over all Human Services departments and meets on the third Tuesday of each month with the Human Services directors and lead staff to review, discuss and come to agreement on the numerous issues and decisions that must be made to keep the division operating effectively. Committee recommendations then go before the full county board in the form of a Human Services Committee Report for final approval and/or action.



\*Community Corrections Advisory Board Member

\*\*Recently appointed

The Community Corrections director meets with the judges chambered in Anoka County on the first Friday of each month. The role of the judiciary is to provide:

1. Input for program development to the Community Corrections Advisory Board.
2. Direction on matters of general community corrections policy and philosophy to the Community Corrections director to assist in implementing the comprehensive correctional program.

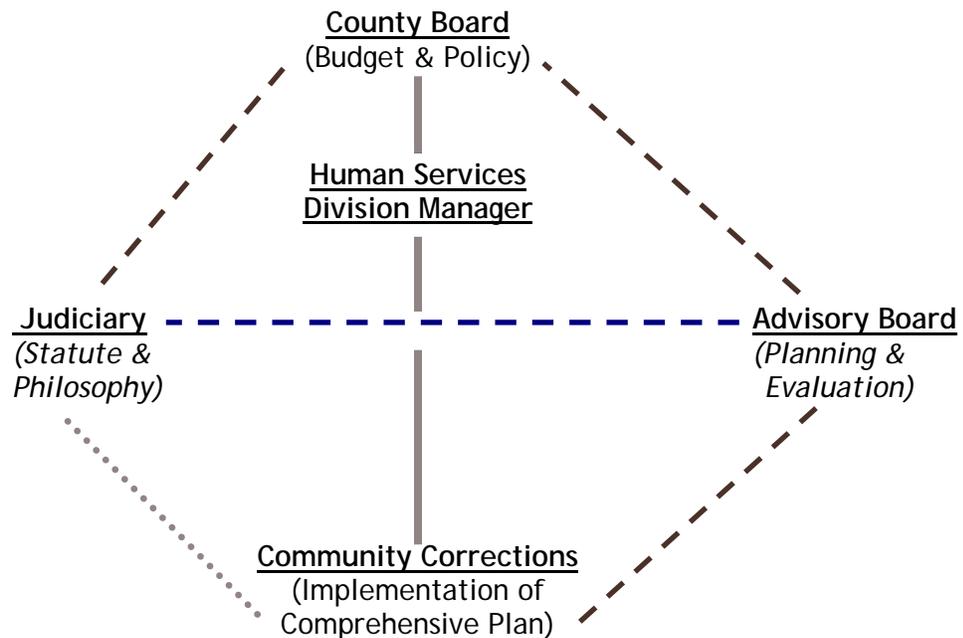


**ADMINISTRATION AND ORGANIZATION OF CORRECTIONAL SERVICES**

**Anoka County Community Corrections  
Mission Statement**

- *Working to Build a Safer Community*

**Organization and Responsibility**



The Anoka County Community Corrections Comprehensive Plan follows the Minnesota Code of Agency Rules, covering the implementation and operation of the Community Corrections Act.

Anoka County Community Corrections Organizational Chart

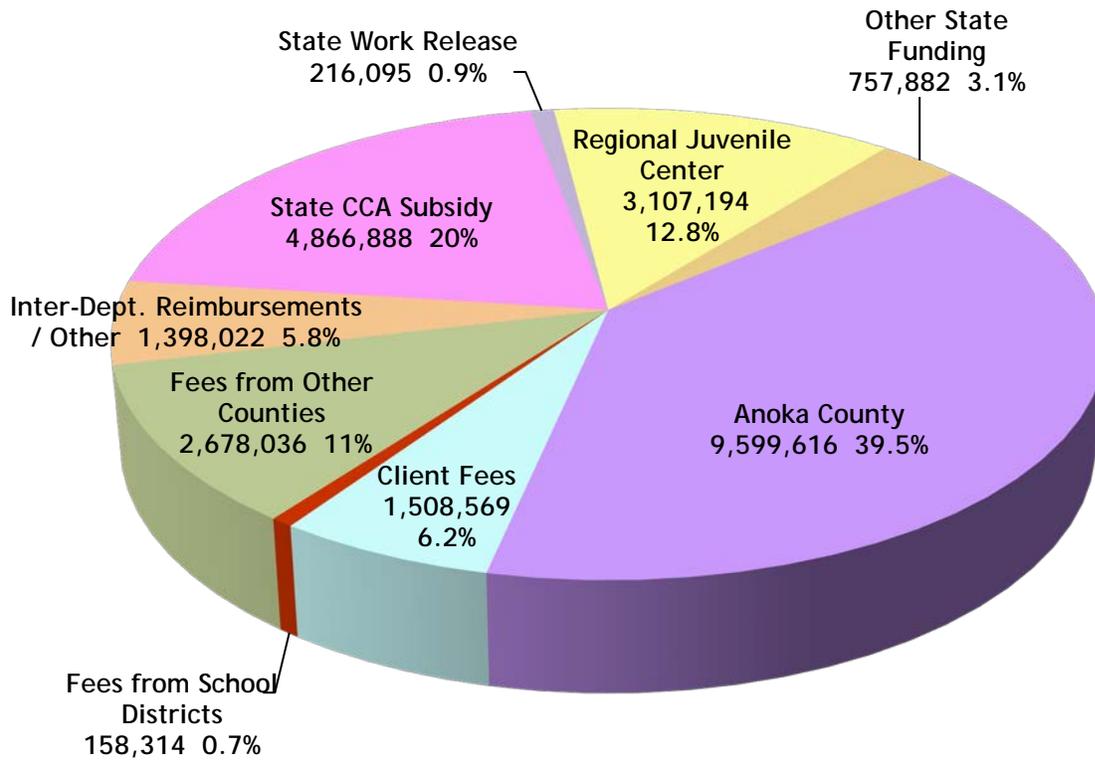
**DYLAN WARKENTIN, Director**  
*Anoka County Community Corrections*

COREY KOHAN <i>Manager</i>  <i>Rum River Human Service Center</i>	RICK SELLS <i>Manager</i>  <i>Court Services</i>	TODD BENJAMIN <i>Superintendent</i>  <i>Anoka County Juvenile Center</i>	KIM POWELL  <i>Accounting Administrative Operations</i>	TRACY ROHLOFF  <i>Administrative Assistant</i>
<b>70.0 FTE staff</b>	<b>41.5 FTE staff</b>	<b>70.0 FTE staff</b>	<b>2.0 FTE staff</b>	<b>3.0 FTE staff</b>
<ul style="list-style-type: none"> <li>• Adult Probation</li> <li>• Assault Pre-Trial Program</li> <li>• Chalk Talks</li> <li>• Cognitive Training</li> <li>• Domestic Abuse</li> <li>• DWI Programs/ Education</li> <li>• DWI Repeat Offender</li> <li>• Home Electronic Monitoring</li> <li>• Intensive Domestic Assault Pre-Trial Program (IDAPP)</li> <li>• Intensive Supervision Alcohol Program (ISAP)</li> <li>• Probation Service Center</li> <li>• STOP Program</li> <li>• Sentence to Serve</li> <li>• Sex Offender Supervision</li> <li>• Supervised Release</li> <li>• Training Programs</li> <li>• Work Release</li> <li>• Workhouse</li> </ul>	<ul style="list-style-type: none"> <li>• Accounting</li> <li>• Adult Court</li> <li>• Community Service</li> <li>• Computer Network Data Entry</li> <li>• Family Court</li> <li>• General Security Services Corporation</li> <li>• Juvenile Court</li> <li>• Juvenile Diversion</li> <li>• Juvenile Field Probation</li> <li>• Mediation</li> <li>• Officer of the Day</li> <li>• Reception</li> <li>• Restitution</li> <li>• Rule 25 Evaluations</li> <li>• Truancy Services</li> <li>• Training Records</li> </ul>	<ul style="list-style-type: none"> <li>• Anoka County Secure Program (ACS)                             <ul style="list-style-type: none"> <li>– Detention</li> <li>– Short &amp; Long Term Programs</li> <li>– Sex Specific Long Term Treatment Program</li> </ul> </li> <li>• East Central Regional Juvenile Center (RJC)                             <ul style="list-style-type: none"> <li>– Detention</li> <li>– Short Term Programs</li> <li>– 21-Day Secure Diagnostic Program</li> <li>– Chemical Dependency Treatment</li> </ul> </li> <li>• Anoka County Non Secure Program (NSP)                             <ul style="list-style-type: none"> <li>– Detention</li> <li>– 72-Hour &amp; Voluntary Hold (Social Services)</li> <li>– Mental Health Assessment</li> <li>– Short Term Programs</li> <li>– 30-day Diagnostic Program</li> <li>– Girls Long Term Program</li> <li>– After-hours Emergency Social Services</li> <li>– Younger Non-Secure Sex Specific Program</li> </ul> </li> <li>• Other                             <ul style="list-style-type: none"> <li>– ACT/PART - Contracted community based COG intervention program</li> <li>– Accounting</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Accounting</li> <li>• Payroll</li> </ul>	<ul style="list-style-type: none"> <li>• Reception</li> <li>• Word Processing</li> </ul>

Note: Staff figures include permanent positions only.

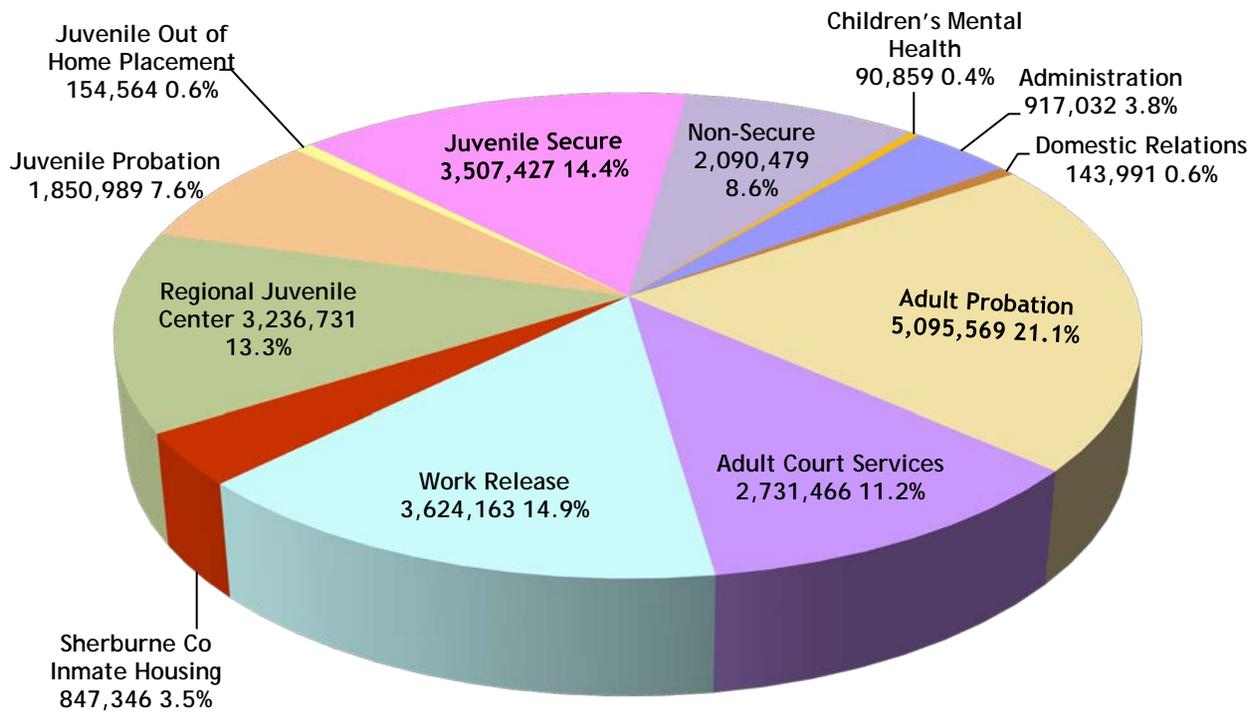
Community Corrections currently has 231.6 permanent positions.

### 2017 Actual Revenue



	Revenue	Percentage
Anoka County	\$9,599,616	39.5%
Client Fees	1,508,569	6.2%
Fees from School Districts	158,314	0.7%
Fees from Other Counties	2,678,036	11.0%
Inter-Department Reimbursements/Other	1,398,022	5.8%
State CCA Subsidy	4,866,888	20.0%
State Work Release	216,095	0.9%
East Central Regional Juvenile Center	3,107,194	12.8%
Other State Funding	757,882	3.1%
<b>Total</b>	<b>\$24,290,616</b>	<b>100%</b>

### 2017 Actual Expenditures



	Expenditures	Percentage
Administration	\$ 917,032	3.8%
Domestic Relations	143,991	0.6%
Adult Probation	5,095,569	21.1%
Adult Court Services	2,731,466	11.2%
Work Release	3,624,163	14.9%
Sherburne County Inmate Housing	847,346	3.5%
East Central Regional Juvenile Center	3,236,731	13.3%
Juvenile Probation	1,850,989	7.6%
Juvenile Out-of-Home Placement	154,564	0.6%
Juvenile Secure	3,507,427	14.4%
Juvenile Non-Secure	2,090,479	8.6%
Children's Mental Health	90,859	0.4%
<b>Total</b>	<b>\$24,290,616</b>	<b>100%</b>

## 2018 Community Corrections Advisory Board

The Anoka County Community Corrections Advisory Board involves citizens in the correctional planning for Anoka County through a citizen advisory board. The role of the advisory board is to:

1. Identify the correctional needs and issues of Anoka County; establish priorities among them; and develop task forces to research and study the needs and issues.
2. Review task force findings; and recommend programs and facilities to meet the correctional needs and issues in Anoka County.
3. Plan and recommend a budget to meet correctional objectives.
4. Evaluate correctional programs on an ongoing basis.
5. Present the annual comprehensive plan to the Anoka County Board for approval and implementation by the Community Corrections Department.
6. Promote the comprehensive plan to the community.

<b>Commissioner Representatives</b> District #1 - Dr. Ed Evans District #2 - Robert DeRoche, Jr. District #3 - Peter Tokle District #4 - Michael McGee District #5 - Paul Johnson, <i>Vice Chair</i> District #6 - Bob Wright District #7 - Don Kjonaas, <i>Chair</i>	<b>Anoka County Board of Commissioners</b> Mike Gamache Jim Kordiak Julie Braastad (alternate)	<b>10th Judicial Judges</b> John P. Dehen Dyanna Street
<b>County Attorney</b> Bryan Lindberg	<b>Public Defender</b> Virginia Murphrey	<b>Education</b> Dr. Roger Worner
<b>Law Enforcement</b> Dave Pacholl	<b>Social Services</b> Jerry Pederson	<b>Members at Large</b> Judge Spencer Sokolowski Judge Sharon Hall Henry Wesley
<b>State Liaison</b> Randy Tenge	<b>County Liaison</b> Cindy Cesare	

## The Minnesota Community Corrections Act (CCA)

Minnesota's Community Corrections Act, enacted in 1973, gives the Commissioner of Corrections authority to make subsidy grants to counties electing to provide a wide range of local correctional services. Coupled with the subsidy funds, the act is designed to encourage the development of a local correctional system, which includes sanctions for offenders as well as a variety of community programs.

The Community Corrections Act was designed to encourage efficient use of

correctional dollars and to develop and maintain community programs while effectively protecting society.

The Advisory Board recommended to the Board of Commissioners that Anoka County should enter into the Community Corrections Act in a deliberate manner, moving slowly into new programs after assessing and evaluating the existing delivery of services provided by the county. Anoka County entered into the Community Corrections Act on September 1, 1976.

Anoka County has been a promoter of the concept of community corrections for over 30 years. Legislation that created the Community Corrections Act in 1973 in Minnesota provided counties the resources to implement the objectives of community corrections. We have found the act to be financially helpful with limited state control, which has given us the opportunity for community involvement through a citizen's advisory board.

The Anoka County Board of Commissioners appointed the advisory committee for Community Corrections with the following charge:

- To investigate the financial feasibility of Anoka County entering the Community Corrections Act.
- If financially feasible, to develop a comprehensive plan for Community Corrections for Anoka County.

## Community Corrections Department

The director of Anoka County Community Corrections has the overall responsibility of implementing the Community Corrections Comprehensive Plan. The director serves as the staff liaison to the advisory board, and provides program and budget information on a regular basis.

The role of the Community Corrections Department is to:

1. Implement practices and procedures in a manner consistent with Evidence-Based Practices.
2. Provide the court with information.
3. Make recommendations to the court as they relate to available sanctions.
4. Carry out court identified sanctions in an effective and efficient manner.
5. Provide education and treatment programs to the offender upon request or by court order.
6. Inform the court when the court imposed sanctions should be terminated.
7. Show leadership in promoting the function of the Corrections Department as part of the criminal justice system in the community.

In summary, the major benefits of Community Corrections in Anoka County are as follows:

- Coordination of adult and juvenile services.
- Planning and collaboration.
- Community based juvenile program (eliminated the use of state juvenile institutions).
- Offender restitution and work program.
- Development of chemical and sexual abuse programs.
- Implementation of an automated information system.
- Development of a juvenile detention treatment program and Non-Secure facility at Lino Lakes.
- Development of a Huber program outside of jail to reduce overcrowding.
- Elimination of overcrowding in jail by placing sentenced offenders in community programs.
- Community Service Work Program.
- Reduced out-of-home placement of juveniles in private facilities.
- Long-term evidence-based planning for Corrections.
- Allowing local control of offenders in the local community.

## Organization and Description of Services

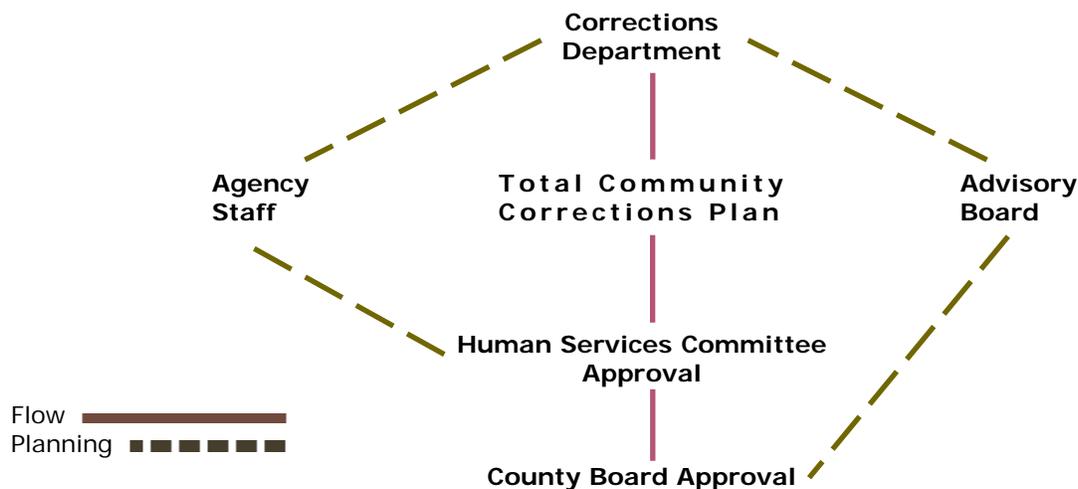
Administrative Services is responsible for the overall management of the Anoka County Community Corrections Department. The department provides a variety of services to the Tenth Judicial District chambered in Anoka County. These services include investigative and probation supervisory services on the adult and juvenile levels, family court and adult programs.

Institutions that are managed by the department include the Workhouse, located on the Rum River Human Service Center campus in Anoka, and the Anoka County Juvenile Center and the East Central Regional Juvenile Center,

located in Lino Lakes. By providing these services, Community Corrections has the overall responsibility for the protection of the community through the services it provides for juvenile and adult offenders within the criminal justice system.

The Community Corrections director has the overall responsibility of implementing the Community Corrections Comprehensive Plan. The director reports to the County Board through the Human Services Division Manager and the Human Services Committee.

## Community Corrections Planning Process



The Anoka County Comprehensive Plan follows the Minnesota Code of Agency Rules, covering the implementation and operation of the Community Corrections Act.

Administrative staff provide overall department management and support services, including evaluation and training. Corrections administration is also charged with coordinating and planning efforts of the advisory board; Corrections acts as liaison to other agencies; Corrections directs program supervision, personnel functions, planning, research, budget preparation and management, and all financial reporting.

Administrative support staff provide receptionist duties, collect offender fees, process departmental bills, order/maintain departmental supplies and equipment, maintain personnel records, assist in the preparation of the annual budget and financial reports, and coordinate and prepare the annual comprehensive plan for publication.

## Annual Training Requirements

Representatives from institutions and field services consulted with the department's management team to identify and prioritize annual training needs. The department attempts to maximize limited training resources by facilitating in-house training and collaborating with outside agencies whenever possible on common training themes such as evidence-based practices (EBP).

Staff are required to complete 15 hours of relevant mandated trainings annually, i.e., first aid, CPR, Rule 25 certification, sex offender supervision and agent safety, which may be a combination of in-service

and outside training. Supervisory staff are expected to attend the supervisory training regarding evidence-based supervision.

In-service training information is shared with all departments in the Human Services Division so staff from all areas of the division can attend. In-house training is now offered once per quarter to staff. An email notification system has been set up, which allows advertising a wide variety of training opportunities sponsored by other agencies across the state -- training our staff probably would not have heard about in the past.

In 2017, Community Corrections facilitated:	Other trainings sponsored by the Anoka County Human Services Division in 2017
<ul style="list-style-type: none"> <li>▪ Blood Borne Pathogens and Right to Know</li> <li>▪ Children's Mental Health</li> <li>▪ CPR/First Aid/AED</li> <li>▪ Decision Points</li> <li>▪ Defensive Tactics</li> <li>▪ Diversity - Cultural, LGBTI</li> <li>▪ Emergency Procedures</li> <li>▪ HIPAA/Data Privacy</li> <li>▪ Mandated Reporting</li> <li>▪ Medication Refresher</li> <li>▪ Mental Health First Aid</li> <li>▪ Motivational Interviewing (MI) Coaching Circles</li> <li>▪ Motivational Interviewing Booster</li> <li>▪ PREA Review</li> <li>▪ Sexual Harassment</li> <li>▪ Staff Resilience</li> <li>▪ Untouchable DVD presentation</li> <li>▪ YLS/CMI</li> </ul>	<ul style="list-style-type: none"> <li>▪ Felony Unfriendly: Overcoming Barriers to Housing and Understanding the Landlord Perspective</li> <li>▪ Paper Tigers - One high school's unlikely success story</li> <li>▪ Concussion Education</li> <li>▪ Data Privacy</li> <li>▪ Safe Infant Sleep Saves Lives: Contributing Factors, Trends and Recommendations for Prevention</li> <li>▪ When Sex Comes Up: How to Talk to Kids About Sex in Professional Settings</li> <li>▪ Combined Application Form 101</li> <li>▪ Multi-generational conflict in the workplace: How did we get here?</li> <li>▪ Dealing with Substance Use</li> <li>▪ Long Term Services and Supports at Anoka County</li> <li>▪ A Fresh Look at Attention, Learning, and Memory</li> </ul>

## PROGRAM DESCRIPTIONS

### JUVENILE FIELD SERVICES

#### Juvenile Probation Organization

Juvenile offenders that come to the attention of the Anoka County Community Corrections Department are processed and supervised in several different ways. The Anoka County Attorney's Office in consultation with the Corrections Department has established guidelines to determine which youth are petitioned to court and which youth will be handled at pre-charge diversion level. The Corrections Department coordinates several of the diversion level programs offered to youth in Anoka County as an alternative to Court. Diversion level youth are typically first time, and low level property offenders or truants.

The County Attorney's Office will petition more serious offenses or juveniles with prior legal or diversion history.

All juvenile offenders placed on probation are immediately screened after the court hearing

to determine level of supervision required. The screening tool utilized is the Youth Level of Service-Case Management Inventory (YLS-CMI) Pre-Screen. The score will determine initial assignment to either generalist or intensive level of supervision.

Juvenile offenders assessed as not experiencing significant problems at home or in the community are assigned to generalist level of supervision designed for these lower risk youth. The juveniles experiencing significant problems are assigned to intensive level of supervision and a full risk needs assessment is completed.

The Anoka County Juvenile Center also utilizes the YLS-CMI risk needs assessment tool to guide programming for offenders placed in one of the facilities.

#### Risk Needs Assessment

All offenders adjudicated delinquent are seen right after Court by a probation officer to be screened for the level of supervision they may require. The probation officer uses the Youth Level Service/Case Management Inventory (YLS/CMI) pre-screening tool to determine if the offender is to be assigned to the intensive supervision unit (high-risk) or to a medium/generalist level of supervision.

The Anoka County Juvenile Center also uses the YLS/CMI assessment with youth placed in their program for 30-plus days in contract planning and discharge summaries.

### JUVENILE FIELD UNITS - ANOKA

#### A. Juvenile Diversion

The juvenile diversion program is coordinated by the Anoka County Community Corrections Department in collaboration with the Anoka County Attorney's Office, Anoka County Social Services Department, police departments, school districts and community agencies within Anoka County. The unit is responsible for:

- screening truancy reports sent for diversion,
- conducting diversion hearings and truancy conferences,
- limited condition monitoring,
- coordinating services with Anoka County Social Services, and
- making referrals to community resources.

2017

Conducted 194  
delinquency diversion  
hearings

Conducted 190  
truancy conferences  
for school year  
2016-2017

### B. Juvenile Court Unit

Probation officers provide support services to the juvenile court. Officers are present at all hearings to make recommendations, record orders, and coordinate activity with Community Corrections. The unit is responsible for victim contact, social history reports, chemical dependency assessments, certification studies, Extended Juvenile Jurisdiction studies, detention hearings, and temporary supervision during investigations.

2017

Completed 63 short-form social history reports

Processed 376 detention cases

Prepared 2,023 files for juvenile court appearances

### C. Juvenile Field Unit

The primary goals are to promote public safety and offender change through utilization of research based supervision strategies, offender accountability, therapeutic services and restorative justice practices.

The unit supervises Anoka County juveniles who are adjudicated delinquent and placed on court-ordered probation supervision or condition monitoring. Juveniles ordered to complete conditions not including formal probation are assigned to a monitored caseload. These juveniles are not supervised in the community but offered support and referrals for completion of court ordered conditions.

2017	Specialized Intensive Caseload Traditional	Specialized Intensive Caseload Sex Offender	Specialized Intensive Caseload EJJ
Length of juvenile probation 6 to 24 months	Average high-risk caseload per PO 19 cases	Average caseload per PO 34 cases	Average caseload per PO 10 cases
Average caseload: 351 cases	5.0 FTE probation officers	2.0 FTE probation officers	1.0 FTE probation officer

Juveniles placed on probation but not experiencing significant problems in the community are assigned to a generalist level of supervision. Three probation officers split this caseload based on geographic location of residences. Typically, a juvenile has contact with a generalist probation officer once per month.

Juveniles assessed as high-risk, designated Extended Jurisdiction Juvenile (EJJ) or sex offenders are assigned to intensive level of supervision in one of the three specialized caseloads as noted in the box to the upper right.

2017 Generalist Supervision	Monitored Conditions Supervision
90-120 juveniles supervised	Average juveniles are open to the department at any given time
3.8 FTE probation officers	Upon completion of court-ordered conditions

## JUVENILE PROGRAMS - 2019 FEES AND DESCRIPTIONS

Program Name	Description	Fee
Adolescent Sexual Health Program	An on-site, outpatient sex offender program collaborative between Headway Emotional Services and Anoka County Community Corrections. Potential candidates are referred through their probation officer or social worker.	Billed through adolescent's insurance
Actions for Constructive Thinking Program (ACT)	Anoka County contracts with Family Based Therapy Associates who provide licensed therapists to facilitate a group session providing educational and cognitive services for the first-time shoplifter or property offender who is not deemed to pose a serious threat to the community.	\$45
Community Work Services	The Anoka County Community Corrections Department refers juveniles to community non-profit organizations to complete community work service.	No fee
Drug and Alcohol Testing	All sentenced offenders ordered to comply with drug and alcohol testing.	Juvenile: No fee
Family Group Conferencing	This program is supported by a grant through our Anoka County Social Services Department. A vendor in the community provides this wrap-around model of services.	No fee
Fire Intervention Program	This program is coordinated by a local cooperative of fire departments. Referrals are made to this program by both the diversion unit and juvenile probation. Offender assessments and educational services are provided to juveniles charged with fire related offenses, including arson and negligent fires.	\$50
Juvenile Cognitive Skills	This is a 10-session class that will be either 1x a week or 2x a week for 2 hours per session. This class is a cognitive behavior intervention that teaches participants concepts and problem-solving steps to increase the ability to stay out of trouble. Cognitive skills training teaches participants thinking and social skills in addition to problem-solving skills necessary for successful prosocial living. The class will combine aspects of cognitive skills training and cognitive restructuring through an interactive behavioral approach.	\$50
Restorative Justice Program	Operated by Mediation Services for Anoka County for youth between the ages of 10-18 to learn skills on reducing anger, communicating, resolving conflict and solving problems. Outcomes help repair the harm done and address the reasons for the offense. They may meet individually or in a group with MSCA staff.	\$50
Positive Actions/ Responsible Thinking Program (PART)	Anoka County contracts with Family Based Therapy Associates who provide licensed therapists to facilitate a group session providing educational and cognitive services to the more serious property offender.	\$45
Psychological Services	Acumen Psychological Services.	Regular Evaluations: \$ 830 Sex Offender Evaluations: \$1,230 Juvenile Certification: \$1,130 Juvenile Diagnostic: \$1,030 Juvenile Rule 20: \$ 930
STOP Program	Anoka County contracts with Riverplace Counseling Center who provides trained facilitators to offer group educational services for alcohol related traffic offenders; those charged with minor consumption or petty marijuana offenses.	\$35

Numerous referrals are made to the programs that are operated by vendors in the community for things such as sex offender treatment, chemical dependency treatment, anger counseling, family counseling, etc.

# JUVENILE INSTITUTIONS

## ANOKA COUNTY JUVENILE CENTER - LINO LAKES CAMPUS

### A. Correctional Programs - Anoka County Secure (ACS)

The Anoka County Secure Program is licensed to provide residential care and program services for children in out of home placement, subject to the standards of Minnesota Statutes, Chapter 245A, and Minnesota Rules, parts 2960.0010 to 2960.0710. Minnesota Department of Corrections is the state licensing agency. Services provided include group residential setting, correctional services, secure services, restrictive techniques, and detention services.

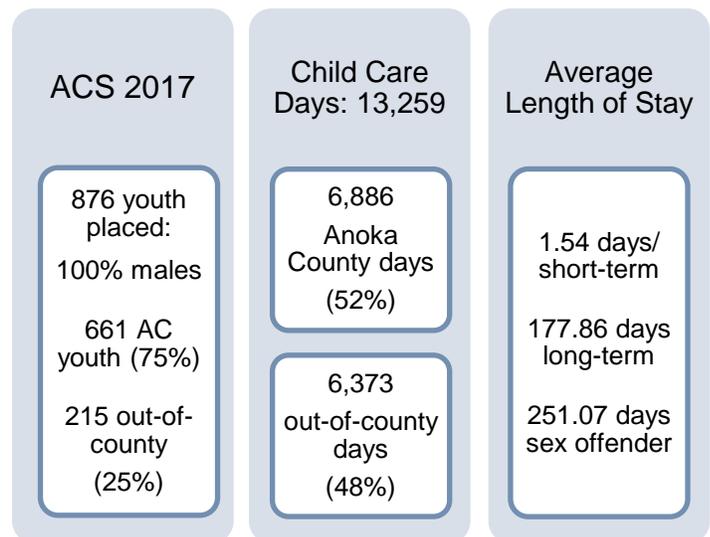


ACS provides a safe and secure environment for juvenile offenders that promote positive changes in thinking and behavior. ACS is a 50-bed secure facility serving males ages 10-18 in three separate groups. Each group is designed with specific programming consisting of the following:

- one long-term sex offender unit where the length of stays are nine (9) to eighteen (18) months;
- one long-term unit consisting primarily of felony level delinquent offenders where their length of stays are based on their criminal offense, history, and the long-term length of stay grid with a minimum of four (4) months and a maximum of thirteen (13) months;
- One short-term group consisting of detention and court-ordered short-term treatment.

Programming provided is evidence based and evaluated annually.

A variety of treatment modalities are utilized focusing on victim and community impact, improved pro-social life skills, and cognitive restructuring. The population consists of Anoka County and out-of-county delinquent offenders warranting secure treatment.



### B. Juvenile Non-Secure Program (NSP)

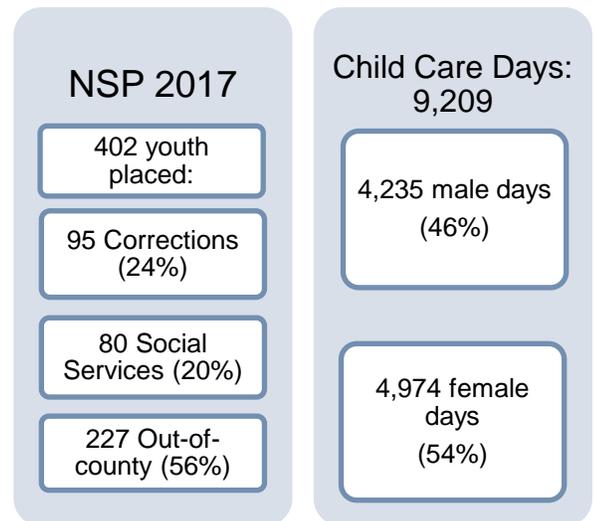
The Anoka County Non-Secure Program is licensed to provide residential care and program services for children in out-of-home placement, subject to the standards of Minnesota Statutes, Chapter 245A and Minnesota Rules, parts 2960.0010 to 2960.0710. The Minnesota Department of Corrections is the state licensing agency. Services provided include group residential setting, correctional services, and restrictive techniques.



NSP empowers and supports positive change for youth through assessment, group residential and education in a structured setting. NSP is a 25-bed facility, serving ages 10-17, housing three groups: long-term females, short-term females, and short/long-term males. Additional services include aftercare for long-term females, 30-day diagnostic assessments, male sex specific on-site outpatient treatment by a contracted DHS licensed provider, and transitional services.

Social Services, Law Enforcement, Community Corrections and the Court place youth who are typically experiencing behavior problems in the community but are not in need of secure placement. Female specific programming includes sexual abuse groups, strength-based and restorative treatment planning. Programming provided is evidence-based and evaluated annually.

NSP staff provide after-hours emergency services for specific Anoka County Social Services Monday through Friday - 4:30 PM to 8:00 AM, weekends and holidays through a collaborative interdepartmental agreement.



### C. East Central Regional Juvenile Center (RJC)

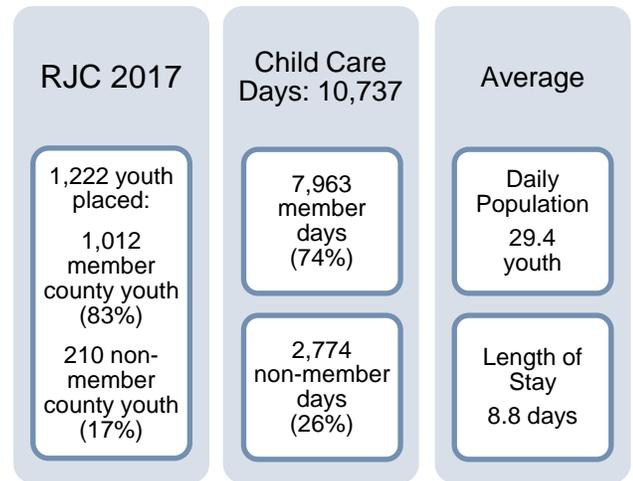
The East Central Regional Juvenile Center is licensed to provide residential care and program services for children in out of home placement, subject to the standards of Minnesota Statutes, Chapter 245A and Minnesota Rules, parts 2960.0010 to 2960.0710. Minnesota Department of Corrections is the state licensing agency. Services provided include group residential setting, correctional services, secure services, restrictive techniques, and detention services.



RJC is a joint powered multi-jurisdiction facility built to protect the community while providing opportunities for youth to change. The RJC joint power member counties include Anoka, Chisago, Isanti, Kanabec, Mille Lacs, Pine, Sherburne, Washington, and Wright.

RJC is a 36-bed maximum-secure juvenile facility, serving males and females ages 10-18 who are charged with or have committed delinquent acts. Evidence-based programming included in three groups: one female specific group; one male short-term residential group; and one male short-term detention (pre-adjudicated) group.

Short-term programming delivered is research driven and includes the principles of restorative justice. The programming modalities include cognitive restructuring, life skills, and psycho-educational groups. RJC has two additional short-term programs including chemical treatment provided by a DHS licensed provider and secure 21-day diagnostic assessment program.



#### D. Children’s Mental Health Assessment Program

The Children’s Mental Health Assessment Program provides mental health screening for all Anoka County youth admitted at the Anoka County Juvenile Center (RJC/ACS/NSP).

Program includes psychological evaluations for youth completing the 28 Day Diagnostic Program at NSP and services and payment for psychological evaluations for youth in Anoka County who are uninsured/underinsured. Funding for these services is provided in part by the MN Department of Human Services Child Welfare/Juvenile Justice Screening Grant.

2017			
Mental Health Early Intervention Screening	Psychological Evaluations		Mental Health Diagnostic Assessment
	NSP 28 Day Program	Uninsured/Underinsured Anoka County Youth	
789 youth	34 youth	0 youth	1 youth
563 males	14 males	0 male	0 male
226 females	20 females	0 female	1 female
368 minorities (not including Hispanic)	13 minorities (including Hispanic)	0 minorities (including Hispanic)	1 minority (including Hispanic)

#### E. Pines School

Anoka County Community Corrections operated the PINES school from 1977 to 2012. On February 28, 2012 the Anoka County Board of Commissioners discussed, recommended, and approved to withdraw from the Pines School joint powers agreement between Anoka County and the Centennial School District #12 to oversee all school related operations.

Beginning July 1, 2012, the Centennial School District began oversight, operation, and governance of all



educational services at Pines School located at the Juvenile Center.

On July 1, 2014, Centennial School District expanded educational operations at the Juvenile Center with additional classrooms, offices, and storage space. As a result, Pines School bussed student capacity at the Juvenile Center increased from 24 to 48 during the 2014-2015 academic school years.

There have been three leadership changes at the Pines School since the Corrections Department turned over governance to Centennial School District #12. The precipitating factor in these leadership changes was the retirement of the first Director of Alternative Programs. Since July 1, 2016, Pines School has had the same director and lead teacher in these leadership positions which has had a positive impact on program consistency and development.

**Pines "Day Program" Average Registered Students (Non-Residential)**

<b>Annual Average Daily Student Registrations</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
Corrections/Court	14.9	20.8	16.9	24.9	23.25
Centennial/School	11.1	13.6	18.9	14.1	9.75
Average Daily	26.0	34.2	35.8	39.0	33.0

## F. Out-of-Home Placements

Anoka County Community Corrections' placement philosophy endorses public safety as well as treatment needs of the child. The cost of placement, location and restrictive nature of placement are also important considerations. A screening panel that includes director participation reviews all long-term recommendations prior to court. An interdisciplinary screening team that includes Anoka County Social Services is part of this screening panel process if the child is eligible or receiving social services.

	<b>Number of Children</b>	<b>Number of Child Care Days</b>
2011	223	7,443
2012	142	3,236
2013	140	3,834
2014	141	5,261
2015	99	3,437
2016	74	1,835
2017	77	2,715

*The statistics include all out-of-home placements made by Corrections with the exception of youth in placement at the East Central Regional Juvenile Center or in non-sex offender programs at the Anoka County Juvenile Center.*

## G. Out-of-Home Placement Costs

All costs for Corrections out-of-home placements are expensed to the Community Corrections Department budget. Prior to 2009, these costs were a part of the Social Services budget. Placements at the Anoka County Juvenile Center campus, including placements at the East Central Regional Juvenile Center, are not included in these costs.

Out-of-Home  
Placement  
Costs for 2017

**\$ 137,078**

## PROGRAM DESCRIPTIONS

### ADULT FIELD SERVICES

#### Probation Supervision Assignments

Adult offenders managed by Anoka County Community Corrections are assessed and assigned to supervision units based on identified community risk factors, individual offender needs and specific offense characteristics. Moderate to high-risk/needs offenders receive individual case management services while lower risk offenders are typically assigned to administrative case monitoring supervision. Sexual offenders, high-risk domestic assault cases, repeat drunk drivers, treatment court participants, and some female offenders receive specialized supervision. The four adult field supervision units and adult Workhouse facility are located on the Rum River Human Services Center campus in Anoka.

#### Offender Assessment

The Level of Service - Case Management Inventory (LS/CMI) risk/needs assessment is utilized with adult felony offenders. This tool assesses recidivism risk factors and treatment needs including criminal history, education/employment, relationships, substance abuse and criminal attitudes. The LS/CMI is initially completed by pre-sentence investigators to help identify offender programming needs, sentencing recommendations, and supervision assignment. It assists supervising probation officers with identifying case management risk reduction targets and tracking supervision progress. Reassessments are required prior to any supervision reduction.

The MNSTARR helps inform case assignment and supervision for supervised release offenders.

Supplemental risk assessments used with adult offenders include the Domestic Violence Screening Inventory (DVTI) for domestic assault offenders and the STATIC 99 and STABLE/ACUTE with certain sexual offenders.

### ADULT FIELD UNITS

#### A. Adult Court Pre-Sentence Investigation

The investigation unit is comprised of misdemeanor probation officers, felony probation officers, and Rule 25 assessors. The misdemeanor probation officers provide services to the court including pre-sentence investigation reports, alcohol problem assessments, short-form background investigations for domestic abuse and other misdemeanor offenses, and felony diversion assessments. In addition, bail evaluations are conducted by these probation officers to assist the court in determining offender release. These probation officers also do record checks, appear in court for probation violation hearings, and monitor compliance on specific conditions.

The felony probation officers complete all felony pre-sentence investigation reports, with the exception of sex offenders. Minnesota Sentencing Guidelines worksheets and jail credit calculations are also compiled by these probation officers. This unit also conducts the county's Rule 25 chemical dependency assessments on a contract basis for Social Services.

## B. Probation Service Center (PSC)

PSC provides supervision for medium and low risk offenders assigned directly from sentencing or transferred after risk reduction from Traditional or Enhanced Supervision. Supervision expectations are determined by offender risk/needs, offense characteristics, and court conditions. In 2018, the department completed a significant unit reorganization to improve case management including additional staffing and enhanced supervision expectations.

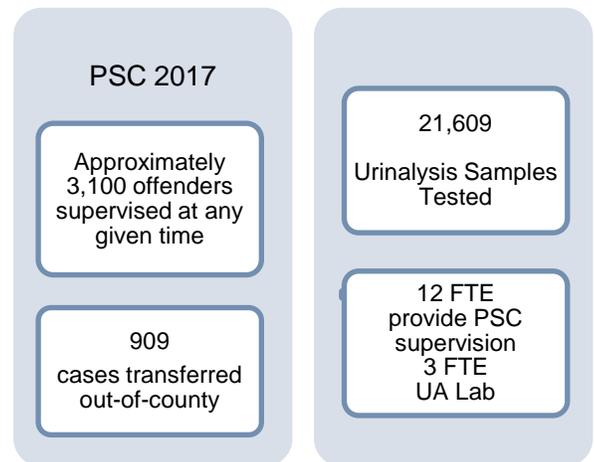


*Fahr Building*

**Medium Supervision** - Three 2-agent teams manage medium supervision caseloads of approximately 350-400 offenders. Medium supervision includes office contacts, condition compliance monitoring with some traditional case management services.

**Case Monitoring Supervision** - Low risk offenders may be supervised on a non-reporting, case monitoring caseload emphasizing condition compliance and check-ins. Offenders who struggle with compliance are reassessed and may receive increased supervision.

PSC also prepares **outgoing intra and interstate transfers** of Anoka County offenders residing out-of-county, provides court coverage for felony revocation hearings, and manages the department’s **urinalysis collection lab**.



### C. Traditional and Enhanced Field Supervision

High and Max risk/needs offenders are assigned to individual field probation officers. Officers employ evidence-based strategies to promote positive behavior change by establishing professional rapport, utilizing motivational interviewing (MI) strategies and negotiating an individual offender case plan. Offenders are assigned to either Traditional or Enhanced Supervision based on risk/needs score and offense characteristics.



Administration Building

The Traditional Unit, housed in the Administration Building, manages generalist probation and supervised release caseloads of moderate to high risk offenders. Cases are assigned to geographic supervision teams based on the offender’s residence; caseloads vary in size from 50-70 offenders per officer. This unit has two gender-specific agents specializing with female offenders.

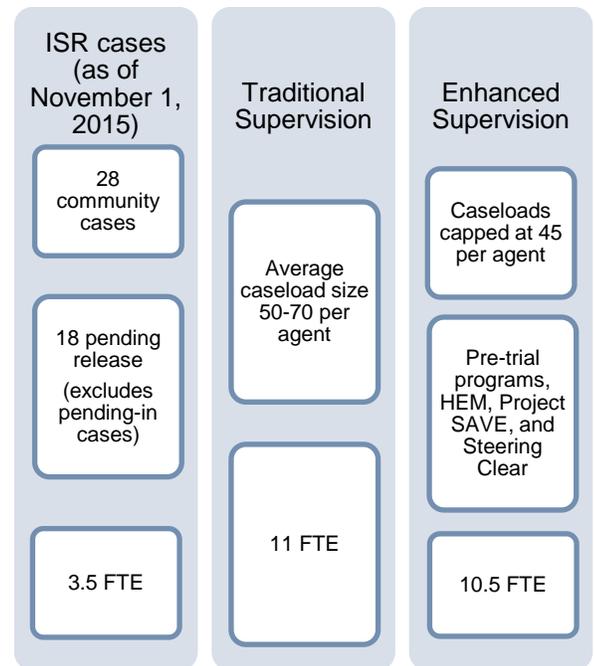
The highest risk offenders, including those placed on Intensive Supervised Release (ISR) from prison, are assigned to the Enhanced Unit in the Fahr Building. Officers emphasize offender accountability through increased contact standards and a predominately non-traditional work schedule. Random community contacts, increased drug and alcohol testing, and restrictive conditions further enhance public safety.

Steering Clear (formerly the Repeat Offender Program-ROP) is an intensive court-ordered supervision program for felony DUI offenders. Staff combine a cognitive-behavioral group supervision model with traditional field case management and electronic alcohol monitoring. Offenders may transition to low levels of supervision upon completion of CD treatment and program requirements.

The Enhanced Unit includes the department’s home electronic monitoring (HEM), remote alcohol monitoring, and pre-trial DUI (ISAP) and high-risk lethality domestic assault supervision (IDAPP) programs.

The workload in these units is significant and often quite challenging for staff. Higher risk offenders demand more officer time and attention. They typically struggle with a variety of personal issues including chemical abuse, mental health concerns, and negative or dysfunctional relationships. Some offenders display anti-social personality characteristics and have difficulty complying with supervision conditions.

Probation officers work cooperatively with their offender clients to develop individual supervision case plans addressing these issues through programming while promoting positive peer interactions, stable housing and employment, and victim restoration. Frequent contacts with offenders in both the office and community settings combined with random drug testing help ensure accountability with supervision conditions.



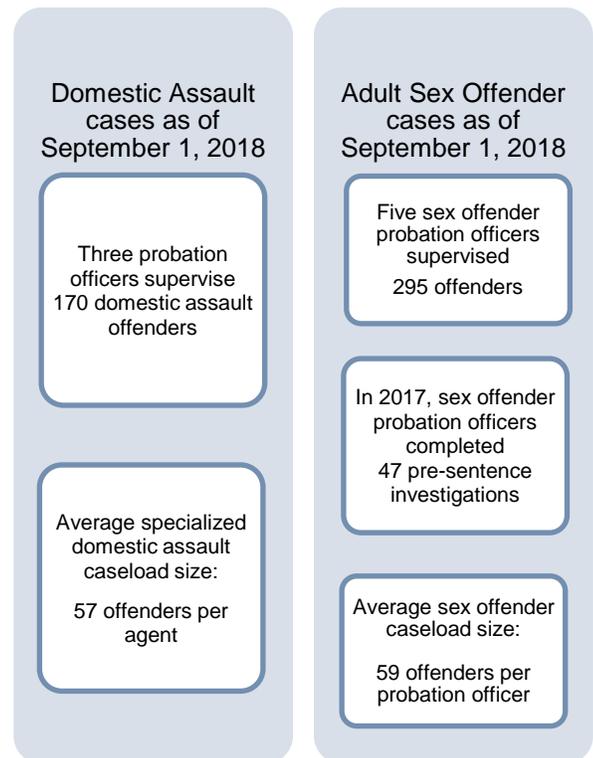
### D. Specialized Sex Offender / Domestic Assault Offender Supervision

The Sex Offender/Domestic Assault unit utilizes a victim-centered, collaborative approach to supervision. Specialized probation officers work closely with professionals throughout the criminal justice system, county social services, and with community mental health providers.

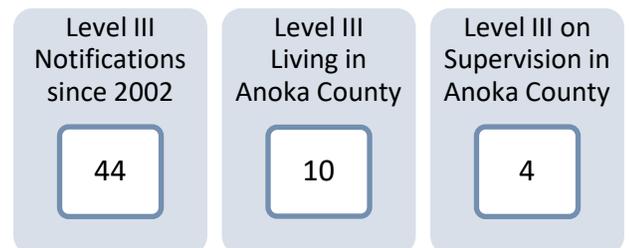
Sex offender probation officers and treatment therapists work cooperatively with offender clients to develop and maintain internal behavior controls through specialized sex offender treatment programming and group probation meetings. External controls are imposed through court-ordered conditions, specialized supervision rules, and routine community surveillance. Sex offender probation officers complete all sex offender pre-sentence investigations completed in Anoka County.

Domestic assault probation officers emphasize victim safety, restoration, and accountability working closely with community-based domestic assault treatment programs to address offenders' abusive or assaultive behaviors and thinking patterns.

All agents receive specialized training to work with these unique and challenging populations.

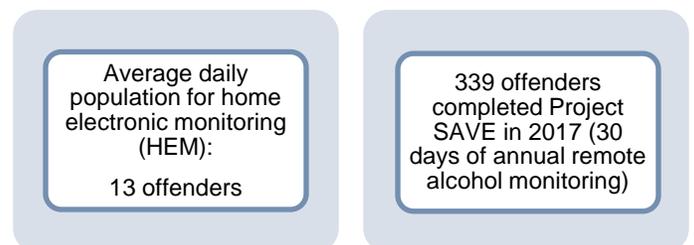


#### Anoka County Level III Notifications Snapshot 3/30/2018



### E. Adult Correctional Programs

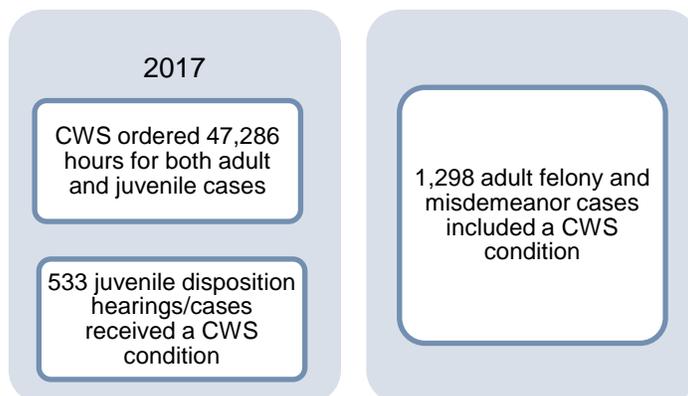
Corrections offer a variety of pre-trial and post-sentencing programming options for offenders of all risk levels and offense types.



## OTHER PROBATION FUNCTIONS

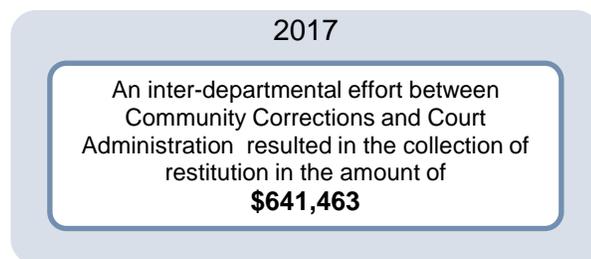
### A. Community Work Service (CWS)

Corrections Service Officers monitor adult and juvenile offender condition compliance in holding the offender accountable to the Court. The unit recruits and coordinates with approximately 200 non-profit worksites. The goals are to ensure offenders successfully complete their court-ordered community work service and to help restore the communities harmed by the offenders.



### B. Restitution

Case managers from General Security Services Corporation staff the restitution unit. The focus of the unit is to set payment schedules and monitor payments in order to facilitate the collection of restitution for reimbursement to victims for their losses while holding the offender accountable to the Court. The department plans to review its focus on restitution in the latter half of 2018. Our questions will include methods to encourage a higher percentage of paid restitution starting in 2019.



## Adult Offender Supervision Assignments

#### Sex Offender/Domestic Assault Unit (Specialized)

- All sexual offender cases (excluding ISR)
- Felony partner-related domestic assaults
- M/GM partner-related domestics with DVSI score of 12 and above
- Malicious Punishment of a Child cases

#### Enhanced Supervision Unit (High - Max risk)

- Felonies with LS/CMI score of 32 and above
- Felony person crimes with LS/CMI of 30 and above
- High risk repeat DUI offenders - Steering Clear program
- ISR and discretionary ISR
- Offenses involving use of firearm or resulting in loss of life
- Level 3 predatory offenders
- Dispo departure involving assault, threats of violence, or significant victim injury
- All Supervised Release domestic partner-related offenses
- Supervised Release cases scoring high or very-high risk on MNSTARR

#### Traditional Supervision Unit (Medium - High risk)

- Felonies with LS/CMI score of 20-31
- Supervised Release cases scoring low-med risk on MNSTARR; CIP and DOC Work Release graduates
- High risk M/GM cases
- Females appropriate for gender-specific caseload

#### Medium Supervision Teams (Medium risk)

- Felonies with LS/CMI scores 12-19
- M/GM partner-related domestic with DVSI scores 11-7
- GM Controlled Substance 5<sup>th</sup> Degree offenders without risk assessment
- GM DUI offenders not ordered to Steering Clear program

#### PSC Case Monitoring (Low Risk)

- Felonies with LS/CMI score of 11 and below
- M/GM partner-related domestics with DVSI score of 6 and below
- Low risk GM/M cases

## Adult Programs - 2019 Fees and Descriptions

Program Name	Description	Fee
<b>Cognitive Programming:</b>		
<b>Decision Points</b>	Decision Points is a cognitive-behavioral intervention which includes skill training. It is open ended and allows for continuous enrollment of new participants. The focus of the program is to teach two concepts and four steps to increase participants' ability to stay out of trouble. Decision Points combines aspects of cognitive skills training and cognitive restructuring. Decision Points teaches new attitudes and beliefs as a set of thinking skills. Participants must complete all five lessons and show proficiency in all skills to successfully complete the course.	\$95
<b>Driving With Care (for DWI offenders)</b>	Driving With Care is a 12-week Level II education program specifically for individuals convicted of DWI offenses. The curriculum utilizes cognitive-behavioral approaches to help participants understand how problem behaviors are learned, gain insight into their impaired driving behavior and the negative consequences of chemical use. Program participants are able to develop strategies to prevent further problems of use, involvement in DWI behavior, and relapse prevention.	
<b>Moving On: A Program for At-Risk Women</b>	A gender specific, strength based, closed-ended program that draws on evidence-based treatment models. Provides women with alternatives to criminal activity by helping them identify and utilize personal and community-based resources.	
<b>Thinking for a Change (T4C)</b>	Thinking for a Change is an integrated, cognitive-behavioral change program for offenders that includes cognitive restructuring, social skills development and development of problem solving skills. T4C combines cognitive restructuring theory and cognitive skills theory to help individuals take control of their lives by taking control of their thinking. The program is divided into 25 lessons and groups meet two times a week for twelve weeks.	
<b>Community Alcoholics Anonymous (AA)</b>	Client shows proof of AA / support group attendance.	None
<b>Diversion</b>	The Adult Court Unit and the Probation Service Center in cooperation with the Anoka County Attorney's Office facilitate felony diversion programming. Offenders, who are eligible, may be placed in either a <u>pre- or post-charge diversion</u> program.	Felony: \$335 GMisd: \$235 Misd: \$145
<b>Drug and Alcohol Testing</b>	Corrections staff conduct random urinalysis and breath testing on court-ordered offenders. Pre-trial defendants: Sentenced offenders:	\$20 per test \$75 per file
<b>DWI Education Program</b>	One day, 10-hour Level I educational program designed to provide educational programming to the first-time DWI offender discussing the legal, social, and physical consequences of alcohol use.	\$130
<b>Enhanced Treatment Program (ETP)</b>	A specialized outpatient program to assist chemically addicted female offenders. The program began as a grant funded collaborative between Social Services and Community Corrections.	No fee
<b>Home Electronic Monitoring (HEM)</b>	A house arrest program, which utilizes electronic equipment to monitor the offender while they serve a custodial sentence at home.	<b>Per Day:</b> HEM only: \$17 Breathalyzer only: \$15 Both HEM&Breathalyzer: \$18
<b>Intensive Domestic Assault Pretrial Program (IDAPP)</b>	A federal grant funded program that supervises domestic violence offenders on a pretrial basis from arrest to sentencing using treatment programming, home electronic monitoring devices and drug testing.	No fee
<b>Intensive Supervision Alcohol Program (ISAP)</b>	Enhanced pre-trial supervision program for higher-risk and repeat DWI cases requiring complete sobriety and utilizing house arrest, electronic alcohol monitoring and home contacts.	<b>Per Day: \$17</b> Misd/GMD Cap: \$1,200 Felony Cap: \$1,500

<b>MADD Panel</b>	A two-hour panel presentation regarding the impact on victims of drinking and driving.	\$50 fee paid directly to provider
<b>Probation Supervision</b>	All clients referred to our department requiring supervision are assigned a fee per case.	<b>Per File:</b> Felony: \$340 Gross Misd: \$235 Misdemeanor: \$145 Transfer fee: \$160
<b>Program for the Encouragement of Responsible Thinking (PERT)</b>	A one-day program that uses the Model of Responsible Thinking to help participants recognize how thoughts, feelings, goals and consequences lead to responsible behavior. This program is designed for lower-risk offenders convicted of less-serious misdemeanor charges.	\$60 fee paid directly to provider
<b>Psychological Services</b>	Psychological evaluation costs associated with evaluations not covered by medical insurance but used for sentencing.  *Many evaluations are reimbursed through third party sources.	Regular Evaluations: \$820* Sex Offender Evaluations: \$1,320*
<b>Riverwood Program</b>	A 10-week Level II CD educational program for offenders in need of intermediate programming and not currently in need of outpatient chemical dependency treatment.	\$130
<b>Sexual Health Curriculum</b>	This is an educational program designed for offenders convicted of offenses that are sexual in nature, who are determined by the court not to be in need of sexual offender treatment, but could benefit from education regarding a number of topics related to sexual health.	\$155
<b>Specialized Alcohol Violation Enforcement (Project SAVE)</b>	This program allows Community Corrections to place clients on short-term (30 days) enhanced levels of supervision whereby community contacts, UAs, and breathalyzer testing are increased.	\$15 per day
<b>Steering Clear</b>	Steering Clear is a 6-12 month enhanced supervision program for high-risk, multiple DWI offenders. The program promotes accountability and positive behavior change through mandatory psycho-educational group meetings, home contacts, electronic alcohol monitoring, CD treatment and cognitive programming. Participants work with program staff to develop individual case plans focusing on healthy, pro-social living, relapse prevention, and ultimately recidivism reduction.	No fee
<b>Workhouse Change by Design CD Treatment Program</b>	Change by Design is a chemical dependency treatment program operated by Riverplace Counseling Centers and located at the Anoka County Workhouse. Designed for incarcerated men sentenced to 150 days or more and those convicted of a crime and awaiting sentencing. The program primarily utilizes a cognitive-behavioral change model and includes 12 weeks of treatment programming within the facility followed by 12 weeks of community based aftercare. Intended for chronically chemically dependent criminal justice clients, appropriate for outpatient level of treatment, at a heightened risk for relapse and re-offense.	Paid through client's private insurance or Rule 25 funding
<b>Workhouse Huber Program</b>	Offenders eligible to work in the community while serving a jail sentence.	\$25 Intake fee \$22 per day

## ADULT INSTITUTION

### A. Anoka County Workhouse

Anoka County Community Corrections operates a 240-bed minimum security adult Workhouse facility for male and female sentenced inmates. Inmates who meet classification criteria may be eligible for work-release (Huber) privileges to verifiable employment. All others are considered Workhouse trustees and assigned to various inmate work crews within the facility and throughout the community. Work crews provide thousands of hours of free labor for numerous community service and public works projects each year. Anoka County and the Minnesota Department of Corrections (DOC) have a contractual agreement to board certain state prison work release inmates at the Workhouse.

The Workhouse offers educational and therapeutic programming for inmates including adult basic education (GED), chemical dependency treatment, Alcoholics Anonymous (AA), and religious services. The Workhouse partners with the Anoka County Sheriff’s Office and several Human Services departments on a mental health community re-entry initiative with the goal of improving inmate re-entry outcomes. Anoka County correctional facilities comply with standards of the federal Prison Rape Elimination Act (PREA) and maintain a zero tolerance toward any forms of sexual abuse or harassment involving inmates or staff members.

2017 Average Daily Population	2017 Total Intakes
Males 99.39	Males 1,380
Females 17.73	Females 406

## RELATED SERVICE

### A. Domestic Relations

All services are ordered by Anoka County Family Court. The unit provides custody evaluations when parents do not agree about permanent physical custody of their child(ren). Parents and children (age four and above) are interviewed, home visits are conducted, professional collateral information is gathered and psychological testing of adults are routine.

There is a sliding fee scale if parents financially qualify for services. Professional and objective services are provided to assist the court with difficult decisions regarding custody of children. In 2013 the unit was downsized and will only provide limited services based on availability of staff time.

## 2019 CORRECTIONAL FEES

Adult Programming Fees			
<b>Workhouse:</b>			
Huber Fees	per day	\$22	
Reschedule Fee (weekends)		\$30	
Intake Surcharge		\$25	
Out-of-County	per day	\$60	
State Work Release	per day	\$55	
<b>Probation Supervision Fees - per file:</b>			
Felony		\$340	
Gross Misdemeanor		\$235	
Misdemeanor		\$145	
Transfer Fee		\$160	
<b>Diversion Fees:</b>			
Felony		\$335	
Gross Misdemeanor		\$235	
Misdemeanor		\$145	
<b>Assessments/Testing/Evaluations:</b>			
Chemical Use Assessment		\$100	
Domestic Abuse Assessment		\$130	
<b>Drug/Alcohol Testing:</b>			
Pre-trial		\$20	
Sentenced offenders/Vets Court	per file	\$75	
Family Court Custody Evaluations	Sliding Fee		
<b>Psychological Services:</b>			
Regular Evaluations		\$830	
Sex Offender Evaluations		\$1,320	
<b>Other Programing:</b>			
Cognitive Skills			\$95
Cognitive Skills Rescheduling Fee			\$30
DWI Education Program			\$130
DWI Education Program Rescheduling			\$30
<b>Home Electronic Monitoring (per day):</b>			
HEM only			\$17
Breathalyzer only			\$15
Both HEM and Breathalyzer			\$18
ISAP:	per day	\$17	
Misd. and Gross Misd. Cap			\$1,200
Felony Cap			\$1,500
Project SAVE	per day	\$15	
Riverwood			\$130
Riverwood Rescheduling Fee			\$30
Sexual Health Curriculum			\$155

Juvenile Programming Fees			
<b>Anoka County Secure (ACS):</b>		per day	\$226
Sex Specific Program		per day	\$251
<b>Non-Secure Program (NSP)</b>		per day	\$226
<b>East Central Regional Juvenile Center (RJC):</b>			
Member Counties		per day	\$251
Non-Member Counties		per day	\$282
Transportation Fee		per hour	\$30
<b>Psychological Services:</b>			
Regular Evaluations		\$830	
Sex Offender Evaluations		\$1,230	
Juvenile Certification		\$1,130	
<b>Other Programing:</b>			
Actions for Constructive Thinking (ACT)			\$45
ACT Rescheduling Fee			\$10
Positive Actions/Responsible Thinking (PART)			\$45
PART Rescheduling Fee			\$10
Juvenile Cognitive Skills			\$50
STOP			\$35
STOP Rescheduling Fee			\$10

Any offender who can demonstrate and provide sufficient documentation of an inability to pay program or other fees imposed by Corrections, may submit a request for community service in lieu of payment at a rate of \$10 per hour.\* This option does not apply to work release, electronic monitoring, electronic breath testing and ISAP fees. \*Hourly rate applies to all cases sentenced after January 1, 2015.

## ANOKA COUNTY COMMUNITY CORRECTIONS GRANTS, COMMUNITY CORRECTIONS ACT SUBSIDY, CONTRACTS

### A. Adult Grants

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#### Enhanced Treatment Program - MN Department of Human Services and Anoka County Human Services - Amherst H. Wilder Foundation

Amount: \$125,000 per year

Service: Provides services for mothers who are chemically dependent and involved either with Child Protection or with the Corrections Department.

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#### Intensive Supervision / Supervised Release

Amount: \$267,800

Service: Provides intensive supervision for select high-risk adult offenders who have completed their state incarceration and are returning to the community.

Funded Positions: 3.0 FTE

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#### Remote Electronic Alcohol Monitoring

Amount: \$10,000 per year

Service: Provides financial assistance for indigent enhanced DWI offenders placed on electronic alcohol monitoring.

Funded Positions: 0

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#### Community Corrections Act Subsidy (CCA)

Amount: \$4,971,348

Service: These funds provide a general subsidy to the Anoka County Community Corrections Department. Prior to the subsidy, the State of Minnesota was responsible for the diversity of services for the majority of probation in Anoka County.

Funded Positions: 231 FTE approximately

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#### Alternatives to Incarceration - Department of Corrections

Amount: \$160,000

Service: Provides an enhanced supervision program for high-risk, substance abusing felony offenders.

Funded Positions: 1.0 FTE

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#### Specialty Courts - Veterans Treatment Court & Drug Treatment Court

Amount: \$66,013 annually from two federal specialty court grants.

Service: Provides specialty court functions.

Funded Positions: 1.0 FTE

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**B. Adult Contracts****Acumen Psychological Services**

Amount: \$830 Regular Evaluation  
 \$1,230 Juvenile Sex Offender Evaluation  
 \$1,320 Adult Sex Offender Evaluation  
 Service: Provides psychological reports for adult, juvenile and family court.

**Riverplace Counseling - DWI Education Program**

Amount: \$50,000 Maximum  
 Service: Provides staffing and curriculum for the adult DWI Education Program.

**Riverplace Counseling - Change By Design CD Treatment Program - Workhouse and DWI Program**

Service: Provides outpatient chemical dependency treatment to Workhouse inmates. Provides DWI program to court ordered offenders.

**General Security Services Corporation**

Amount: \$217,237  
 Service: Oversees the department's restitution system and other miscellaneous services. The 3.0 FTE staff are housed in the Corrections Department office in the courthouse.

**Anoka County Social Services Department - Rule 25**

Amount: \$204,000  
 Service: Anoka County staff completes Rule 25 Chemical Dependency Assessments.

**Minnesota Department of Corrections Work Release Unit**

Service: The State of Minnesota houses state work release inmates at the Anoka County Work Release Facility. The state pays \$55 per diem to Anoka County.

**Sherburne County Jail**

Service: Anoka County sentenced male and female inmates housed at the Sherburne County Jail at \$60 per day per inmate.

**RS Eden**

Service: Provides drug-testing services.

**TRACK Group**

Service: Provides electronic monitoring services and equipment.

**Metro North ABE**

Amount: \$20,980 Maximum  
 Service: Instructional General Equivalency Diploma (GED) services for Corrections clients, and staff development training services for Corrections staff.

**Kathleen Reilly Consulting**

Amount: \$35 per hour, \$25,000 Maximum  
 Service: Provides cognitive educational programming to court ordered offenders.

**TW Vending/Turnkey Corrections**

Service: Provides Workhouse commissary program and inmate telephone calling system.

### C. Juvenile Grants

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#### Juvenile Sex Offender Treatment Program with the MN Dept. of Corrections

Amount: \$18,325 per year (\$4,000 for polygraphs)

Service: Ongoing grant is used at the Juvenile Center Sex Specific Program for male offenders. This money funds a portion of the therapist contract that is specifically contracted for this program.

Funded Positions: .5 FTE

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### D. Juvenile Contracts

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#### Canvas Health, Inc.

Service: Service agreement to provide psychiatric, mental and chemical health services.

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#### Michael O'Brien

Amount: \$78.32 per hour

Service: Provides therapeutic services for the long-term Sex Specific Program, the long-term Corrections program, and victims group in long-term treatment at NSP.

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#### Anoka County Social Services Department

Amount: \$54,060

Service: The Non-Secure Program staff manages after-hours emergency social services program.

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#### Summit Food Service

Service: The Lino Lakes Correctional facility provides food for the Anoka County Lino Lakes Correctional facilities and the Anoka County Workhouse on the Rum River Human Service Center campus in Anoka.

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#### General Security Services Corporation

Amount: \$24.46 per hour or \$44,242 maximum per year

Service: Provides transportation for juveniles to court and provides security for them while awaiting court.

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#### Empower Therapeutic

Amount: \$104.81 per hour for in-home family based services.  
\$74.74 per hour for in-home life skills management. \$65 per hour for adolescent, gender specific group therapy.

Service: Provides therapeutic services.

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#### Headway Emotional Health Services

Service: Service agreement to provide on-site outpatient residential adolescent sex offender treatment at NSP.

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#### State of Minnesota Income Contract - Physical Plant Lino Lakes Juvenile Center

Amount: \$128,000 estimated annual cost

Service: Provides steam heat, water, sewage disposal, water testing, and grounds maintenance.

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## STRATEGIC PLAN AND OUTCOME MEASURES

# EVIDENCE-BASED PRACTICES STRATEGIC PLAN REPORT

Anoka County Community Corrections embarked upon implementation of the MACCAC Quality Assurance Strategic Plan in September of 2012. Department supervisory staff reviewed the results of a survey that was completed by our agency delivery staff regarding the Department's direction. The purpose of the survey was to affirm the Department's commitment to the preexisting mission and to affirm our staff's commitment and belief in its effectiveness. Our co-occurring goal was to establish departmentwide guiding principles that would assist the agency with resource allocation and provide a roadmap for future planning. The Department's mission was affirmed, and eight guiding principles were developed. The pillars to the mission were established and remain in effect for this current comprehensive plan. The mission and guiding principles are as follows:

### Mission

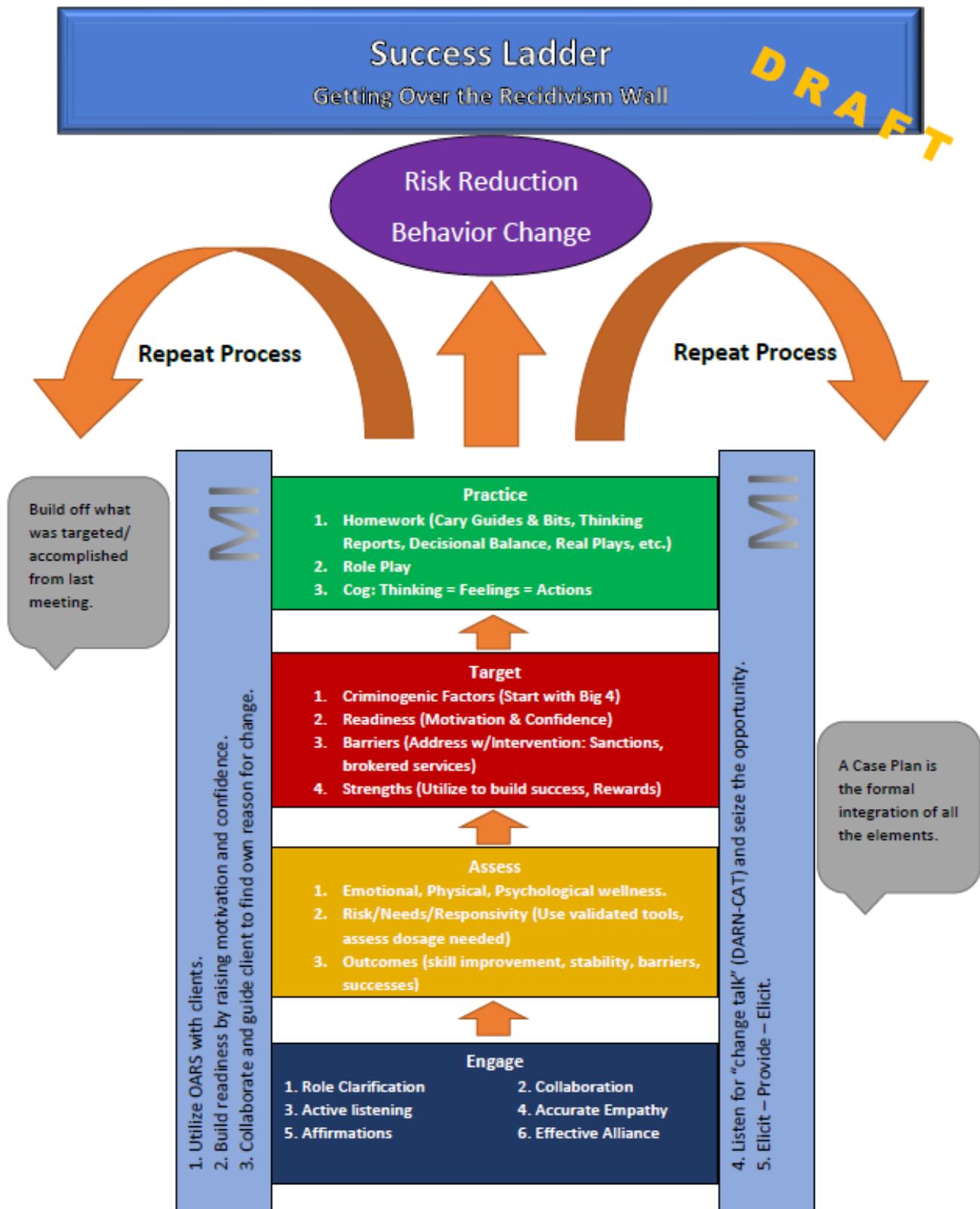
- Working to Build a Safer Community.

### Guiding Principles

- Individuals can change and public safety is enhanced through our balanced approach of targeted interventions and accountability.
- We promote and maintain a safe, positive and healthy work environment for all.
- We value communication, cooperation and collaboration with all stakeholders.
- We are sensitive to the impact of crime and value victim restoration.
- We believe in staff development and safety through training, support, resources and recognition.
- We are obligated to provide quality, timely and fiscally responsible services.
- We are committed to leading through implementing innovative, research-based and results-driven services.
- We actively evaluate agency practices through quality assurance.

In concert with the MACCAC quality assurance model, the agency has completed an organizational assessment and has developed an agency-wide EBP committee to maintain the progressive movement towards full implementation. In July 2014, the Department put together an adult subcommittee to address some of the unique implementation challenges that our adult units face. In 2016, the Department reviewed our evidenced-based strategy and made the decision to pursue the MNSIRR practice model process. In whole, all our strategic planning, staff training and strategies for implementation consistently reinforce the mission of the department as instructed by the guiding principles which are driven by a commitment towards evidence-based quality assurance.

The Success Ladder shown here is a draft of our current practice model approach.\*



\*The "Success Ladder" is a draft prototype case management model that integrates multiple evidence-based practices. A group of probation officers are currently piloting various model elements with their clients and providing input to supervisors on what strategies are working well and proving more effective. This pilot team will make recommendations on the final design for the agency's case management practice model that will be used to train all field services staff during agency-wide implementation. Staff training is currently scheduled in October on the Carey Group's 10 Steps to Recidivism Reduction model that will improve our EBP service delivery and may influence our final practice model design.

The Department has historically lacked the infrastructure capacity to ensure full quality assurance (QA) of evidence-based practices and meaningful outcome-based measurements. Based on the MNSIRR practice model application, we reassessed the future direction of services based on outcomes and elected to enter a highly competitive grant process to assist with this deficiency. Needs:

- Additional trainers;
- Staff for mentoring more effective service delivery;
- Supporting supervisors with QA reviews;
- Systemic and truth-based coaching; and
- Develop and maintain effective and accurate quality assurance measures.

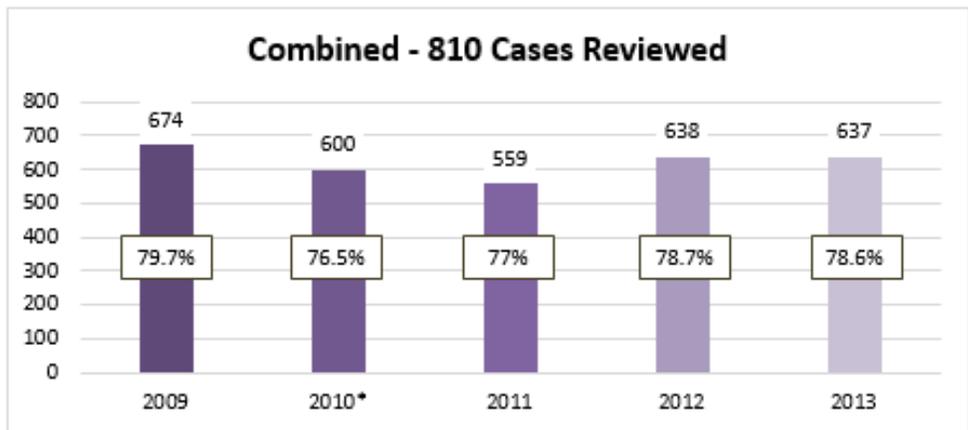
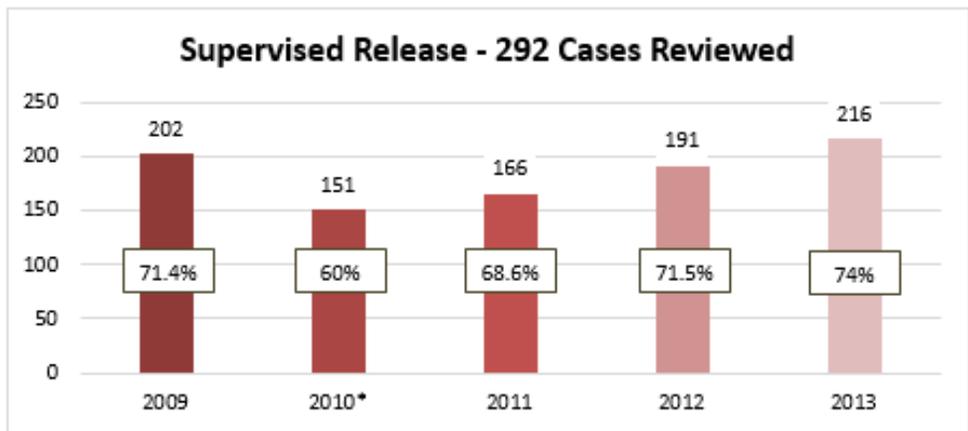
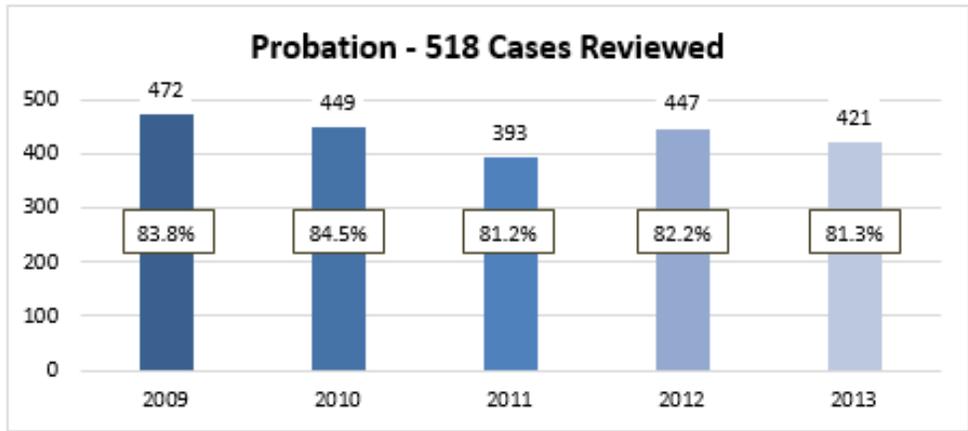
The Department remains malleable in its approach to evidence-based design, outcome-based measurements and culture change. We have implemented risk needs assessments throughout the Department to ensure agency resources are geared toward the highest risk cases and to ensure that we are focusing on the right case plan objectives. We have developed an effective alliance training curriculum that will need to be reoffered this coming year due to extensive staff turnover. One of our Phase II goals is to have 100% of targeted service delivery staff trained in effective alliance and observed to assess these skills.

The Department has done an effective job of ongoing motivational interview training and has a plan in place to maintain complete training for all new service delivery staff. The Department has a solid menu of cognitive behavior curriculums available. We are currently ensuring that the service delivery staff are all trained in cognitive behavioral skill strategies for working with clients on an individual basis. We are hopeful that the practice model approach will net positive outcomes as we harmonize skill sets and further equip service delivery staff with the ongoing tools to have improved outcomes.

We are hopeful that a renewed MACCAC QA approach will assist departments with outcome-based strategies that go beyond recidivism reduction. The agency remains committed to public safety, evidence-based strategies, fidelity and outcome review. It should be noted that the Department believes in offender accountability and personal responsibility for harm done. The purpose of this movement is to focus our agency and all staff towards reducing future harm by providing the most effective services.

**OUTCOME MEASURES: FIELD SERVICES**

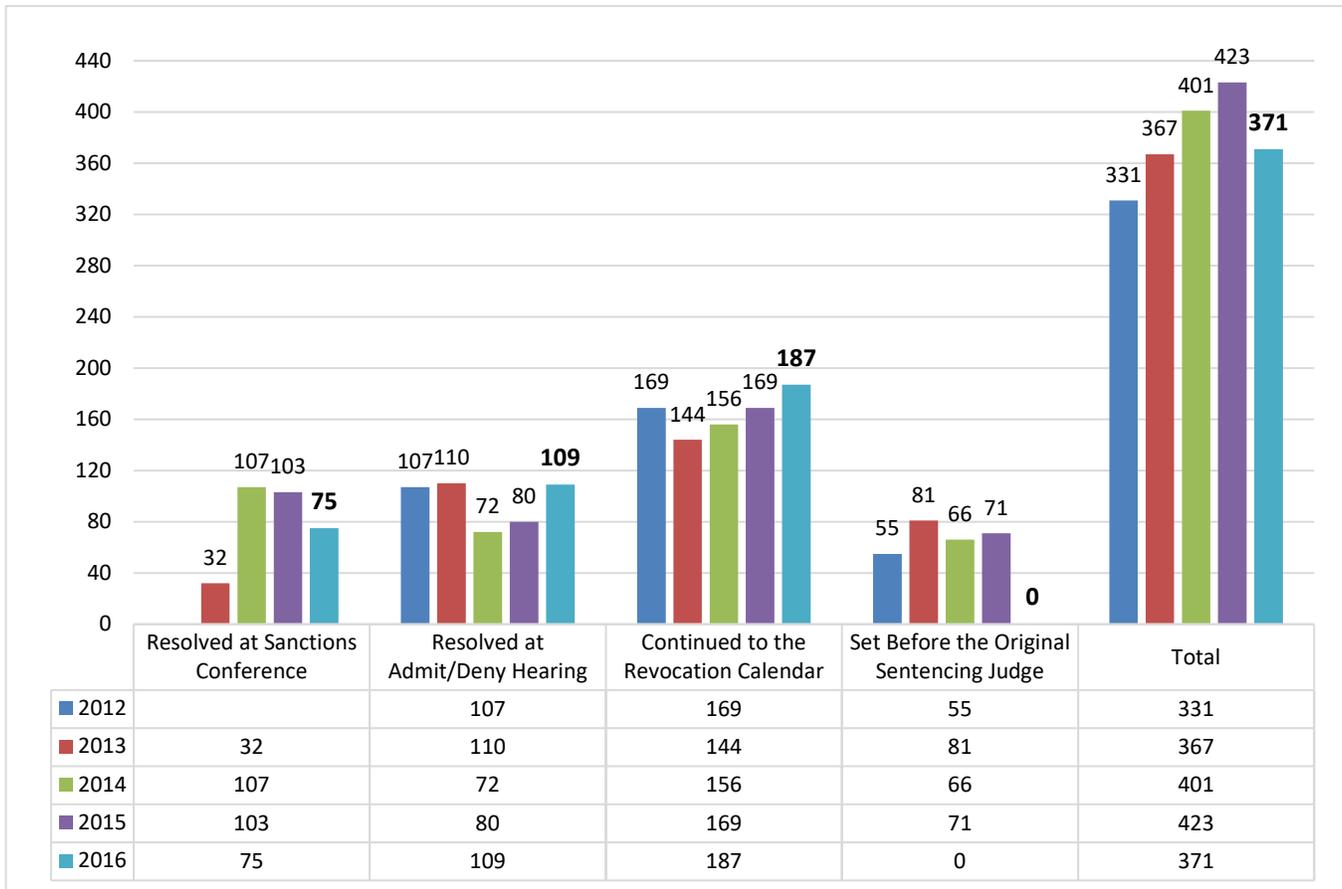
**Anoka County Recidivism Rates**  
 Percentage of Adult Felons Free of Felony Convictions  
 Three Years After Discharge



Source: Minnesota Statewide Probation and Supervised Release Outcomes Report

## 2017 Outcomes

### Felony Revocation Calendar\*



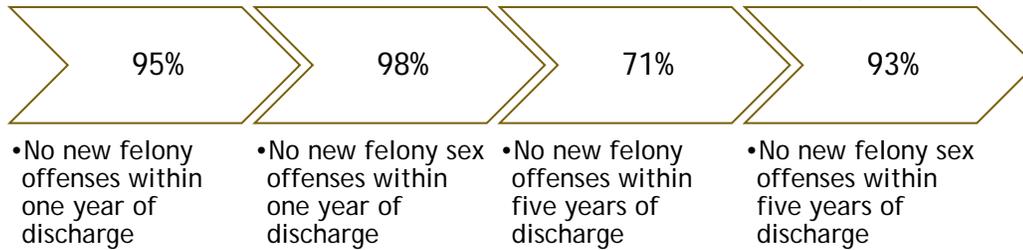
\*2017 data not available. Another study will be completed in 2018.

**OUTCOME MEASURES: JUVENILE INSTITUTIONS**

**Anoka County Secure (ACS)**

**Sex Specific Program for Youth  
1992 through 2017 Recidivism Rate**

237 Youth Successfully Completed the Sex Specific Program

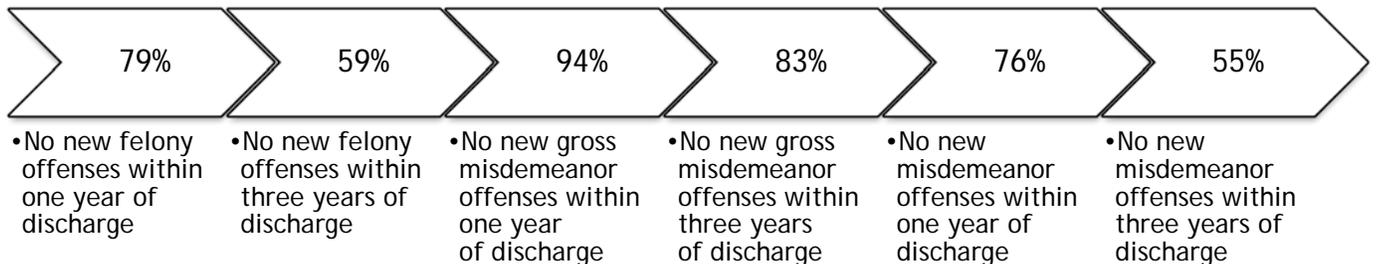


**Recidivism for Sex Specific Program**



**Long-Term Program for Youth  
2009 through 2017 Recidivism Rate**

153 Youth Successfully Completed the Long-Term Program



## Anoka County Non-Secure Program (NSP)

Internal outcomes on number of runs from the program and number of critical incidents/restraints.																							
<ul style="list-style-type: none"> <li>Internal outcomes for 2017:                             <table style="margin-left: 40px; border-collapse: collapse;"> <tr> <td style="padding: 2px 10px;">Walk Off</td> <td style="padding: 2px 10px;">Mechanical Restraints</td> </tr> <tr> <td style="text-align: center; padding: 2px 10px;">0</td> <td style="text-align: center; padding: 2px 10px;">40</td> </tr> </table> </li> </ul>	Walk Off	Mechanical Restraints	0	40																			
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<ul style="list-style-type: none"> <li>Disciplinary Room Time (DRT)                             <ul style="list-style-type: none"> <li>○ Maintained 50% reduction from 2016</li> <li>○ 6 less youth placed in 2017 vs 2016</li> <li>○ Length of time spent on DRT was consistent with previous year</li> </ul> </li> </ul>																							
<ul style="list-style-type: none"> <li>Anoka County after-hours Emergency Social Services (ESS) workload:                             <table style="margin-left: 40px; border-collapse: collapse; width: 100%;"> <thead> <tr style="background-color: #e0e0e0;"> <th style="width: 20%;"></th> <th style="width: 10%;">2013</th> <th style="width: 10%;">2014</th> <th style="width: 10%;">2015</th> <th style="width: 10%;">2016</th> <th style="width: 10%;">2017</th> </tr> </thead> <tbody> <tr> <td>Calls taken</td> <td style="text-align: center;">644</td> <td style="text-align: center;">553</td> <td style="text-align: center;">510</td> <td style="text-align: center;">629</td> <td style="text-align: center;">76</td> </tr> <tr> <td>Children placed</td> <td style="text-align: center;">64</td> <td style="text-align: center;">72</td> <td style="text-align: center;">85</td> <td style="text-align: center;">65</td> <td style="text-align: center;">19</td> </tr> </tbody> </table> </li> </ul>		2013	2014	2015	2016	2017	Calls taken	644	553	510	629	76	Children placed	64	72	85	65	19					
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## East Central Regional Juvenile Center

Referring Agent, Parent, and Youth Surveys completed in 2017.	
Surveys completed	Referring Agents Response
10	100% of the agents who completed the survey believe their clients are placed in a safe environment. 86% of the agents felt their clients received appropriate medical, dental, and mental health care.
Surveys completed	Parents Response
110	96% of the parents surveyed felt their child received basic needs, including food, shelter, recreation, and schooling. Over 90% of the parents felt their child was placed in a safe environment. 77% of the parents felt that their child's behavior improved while in the program and had a positive impact on the youth's ability to be successful.
Surveys completed	Resident Response
163	92% of residents surveyed felt their physical and emotional needs were being met. 88% of the residents that completed surveys were 15-18 years of age. 93% felt safe while in placement and 86% felt that living at RJC had a positive impact on their ability to succeed.

## East Central Regional Juvenile Center Short-Term Treatment Risk/Change Elements

### Criminogenic Risk Scale:

- 7.0 Scale of Criminogenic Risks - 7.0 = HIGH
  - Resident admission average score = 4.05
  - Resident discharge average score = 3.25
- Residents' criminogenic risks are reduced during RJC programming

### Motivation to Change Scale:

- Motivation "to change" score is scaled at 10.0 = HIGH and 1.0 LOW
  - Average resident admission motivation to change score = 7.25
  - Average resident discharge motivation to change score = 8.56
- Confidence Score - 10.0 = high belief in making the change and 1 = low belief in making the change
  - Average resident admission confidence in change score = 7.38
  - Average resident discharge confidence in change score = 8.62

ECRJC court-ordered short-term group program residents complete a personal assessment inventory of the seven universally accepted criminogenic risk factors and rank their motivation and confidence to change based on the "cycle of behavior change" recognized in the motivational interviewing change wheel.

ECRJC developed the Pre-Program Assessment inventory (completed within the first week) and Post-Program Assessment inventory (completed the last week). Residents initially meet with their primary counselor to review criminogenic needs to develop a case plan. Then residents follow up with the Program Coordinator to ensure the accurate criminogenic needs are being targeted based on file review and collateral resources. All submitted criminogenic factors, motivation to change and confidence to change data is recorded resulting in the following outcomes.

