

**ANOKA COUNTY
PROPERTY RECORDS AND TAXATION
FEE SCHEDULE**

EFFECTIVE 12/17/2019

Recording (Statutory)

Service Provided	FEE
Recording Fee (Abstract) *Torrens specific fees see below	\$46.00
Multiple Satisfactions/Assignments/Partial Releases (Statute 357.18 Subd. 1 and 2) with 4 document citations or less \$10.00 additional for each document cited over first 4	\$46.00
Mortgage Registration Tax - (of debt secured plus a \$5 conservation fee) Please note: If the MRT is paid in another county, the \$5 conservation fee is still due in Anoka County	(debt secured) x 0.0023
State Deed Tax - (of the net consideration exceeding \$3,000, \$1.65 when consideration is \$3,000 or less plus a \$5 conservation fee) Please note: If the SDT is paid in another county, the \$5 conservation fee is still due in Anoka County.	(net consideration) x 0.0033
Well certificate	\$50.00
Attested Copy	\$2.00
Certified Copy Document Fee	\$10.00
Copy of a Plat	\$10.00
• Certified Copy of a Plat	\$15.00
Interested Party Fee (fee is per parcel)	\$15.00
Recording fee for Plats	\$56.00
*Torrens Specific (MS 508.82)	
Condition of Title	\$50.00
Entry of memorial on 1st Certificate	\$46.00
• Each additional certificate memorial entry thereafter	\$20.00
Exchange Certificate of Title	
• for each certificate cancelled	\$20.00
• for each new certificate issued	\$20.00
Original Certificate of Title	\$46.00
New Certificate of Title	\$46.00
Recording fee for Registered Land Survey	\$56.00
Residue Certificate of Title	\$40.00

Vital Statistics (Statutory)

Service Provided	FEE
Birth Certificate (certified)	\$26.00
• Additional certified copies of same record	\$19.00
• Non-certified birth certificate	\$13.00
• Additional non-certified copies of same record	\$6.00
• Birth-No Birth Record Found	\$16.00
Birth Verification	\$9.00
Birth/Death Historical Records Research (per hour with a minimum of \$20)	\$20.00
Copies of Vitals Document	\$9.00
Death Amendment (changes to filed death record)	\$40.00
Death Certificate (Certified or Non-certified)	\$13.00
Death Certificate - additional copies of same record (Certified or Non-certified)	\$6.00

<i>Death No Death Record Found (statement)</i>	\$13.00
<i>Expedite Vitals Documents (MN Rule 4601.0400)</i>	\$20.00
<i>Licenses (Miscellaneous)</i>	
• <i>Auctioneer License (MS 330.01)</i>	\$20.00
• <i>Beer License Temporary Event (Township only)</i>	\$50.00
• <i>Fireworks License (Township only - MS 624.20-624.25)</i>	\$100.00
• <i>Gambling License (\$100 fee is collected by the State of MN)</i>	No charge
• <i>Liquor License Temporary Event (Township only)</i>	\$75.00
• <i>Other Beer & Liquor Licenses (see Vitals Coordinator for individual fees)</i>	varies
• <i>Precious Metals Dealer License</i>	\$50.00
• <i>Transient Merchant License (MS 329.11)</i>	\$150.00
<i>Marriage Certificate (certified)</i>	\$9.00
<i>Marriage License</i>	\$115.00
<i>Marriage License Reduced Fee</i>	\$40.00
<i>Marriage License Reissue Fee (due to error/change/loss) county board approved fee</i>	\$15.00
<i>Marriage No Record Found</i>	\$9.00
<i>Notary Public Certificate of Authentication/Jurat</i>	\$5.00
<i>Notary Public Registration</i>	\$20.00
<i>Ordination/Ministerial Credentials Filing</i>	\$5.00
<i>Reports - Birth or Death, Marriage (month)</i>	\$15.00
<i>Veteran's Birth/Death/Marriage Certificate (one record at a time for VA benefits only through the Veteran's Services Office)</i>	No charge

Miscellaneous (County Board Approved)

Service Provided	FEE
<i>Appraiser Extract Report (approx. 130,000 parcels)</i>	\$1,300.00
<i>Auditor's certificate of no unredeemed taxes (per PIN)</i>	\$5.00
<i>Bond certification</i>	\$150.00
• <i>Updates (per page)</i>	\$35.00
<i>Certified copy of tax related documents (per page with a \$5 minimum)</i>	\$1.00
<i>Computer screen print (per PIN) (no charge to property owner)</i>	
• <i>Generated by County staff</i>	\$2.00
• <i>Generated by customer</i>	\$1.00
<i>Confession of Judgement</i>	
• <i>Setup charge (for each setup)</i>	\$50.00
• <i>Completion Charge (for completion)</i>	\$30.00
<i>Copies (does not include reproduction of various property records documents)</i>	\$0.25
<i>Courtesy division of tax dividing one parcel into two</i>	\$40.00
• <i>Each additional parcel</i>	\$10.00
<i>Dangerous dog registration & sign (Township only; Cites are handled by the local law enforcement agency)</i>	\$35.00
<i>Delinquent Tax Search Report (per report)</i>	\$250.00
<i>Dishonored check charge</i>	\$30.00
<i>Document list/Tract Index report set-up (up to 500 documents) per company (Mortgage List, State & Fed Tax Lien List, etc.)</i>	\$50.00 addl \$.05 per doc over 500
<i>Duplicate tax statements party with no legal interest (per PIN)</i>	\$1.00
• <i>Prior year microfiche tax roll copy (per PIN)</i>	\$1.00
<i>Fax Charges (first two pages)</i>	\$2.00
• <i>for each additional page</i>	\$0.25

<i>GIS Extract (refer to GIS dept.)</i>	
<i>Green Acre Courtesy Restoration (without transfer)</i>	<i>\$35.00</i>
<i>Large Document Copy – larger than 11" X 17" size (1/2 section maps per page)</i>	<i>\$6.00</i>
• <i>For governmental subdivisions (per copy)</i>	<i>\$2.00</i>
<i>(statutory fee for copy of a plat is \$10 with an additional \$5 if certified)</i>	
<i>Largest Taxpayer Report (per report)</i>	<i>\$250.00</i>
<i>Licenses (Miscellaneous)</i>	
• <i>Auctioneer License (MS 330.01)</i>	<i>\$20.00</i>
• <i>Beer License Temporary Event (Township only)</i>	<i>\$50.00</i>
• <i>Fireworks License (Township only - MS 624.20-624.25)</i>	<i>\$100.00</i>
• <i>Gambling License (\$100 fee is collected by the State of MN)</i>	<i>No charge</i>
• <i>Liquor License Temporary Event (Township only)</i>	<i>\$75.00</i>
• <i>Other Beer & Liquor Licenses (see Vitals Coordinator for individual fees)</i>	<i>varies</i>
• <i>Precious Metals Dealer License</i>	<i>\$50.00</i>
• <i>Transient Merchant License (MS 329.11)</i>	<i>\$150.00</i>
<i>Levy book update year-end report</i>	<i>\$25.00</i>
• <i>(No charge 1st copy for municipality)</i>	<i>\$0.00</i>
• <i>Additional copy</i>	<i>\$10.00</i>
<i>Microfiche</i>	
• <i>Half Section maps full set</i>	<i>\$150.00</i>
• <i>Recorders documents per individual image (\$.50 minimum)</i>	<i>\$.05</i>
<i>Notary Fees per person - per document</i>	<i>\$1.00</i>
<i>Notice of claims registration fee</i>	<i>\$15.00</i>
• <i>Certified letter (each)</i>	<i>\$5.00</i>
<i>Optical Images of Property Records (per image)</i>	<i>\$0.15</i>
<i>Partial Redemption Set-up Charge</i>	<i>\$100.00</i>
<i>Publication Fee (per parcel: Judgment List and Notice of Expiration of Redemption)</i>	<i>\$30.00</i>
<i>Recorder's roll film copy (per image with a \$0.50 minimum)</i>	<i>\$0.05</i>
• <i>Roll of film cassette (per image plus micrographics fees)</i>	<i>\$0.05</i>
<i>Reproduction of various documents (copy fee - per page)</i>	<i>\$1.00</i>
<i>(\$1.00 per page for recorded documents with \$10 maximum)</i>	
<i>Repurchase tax-forfeit setup charge with application</i>	<i>\$100.00</i>
• <i>Courtesy calculation prior to application</i>	<i>\$35.00</i>
<i>(Transferred to setup fee with application)</i>	
• <i>Each additional PIN</i>	<i>\$20.00</i>
<i>Research of various property records (per 1/4 hr. increments)</i>	<i>actual hourly rate +25%</i>
<i>Service fee: Notice of Expiration of Redemption (per each visit to the property)</i>	<i>\$45.00</i>
<i>Special Assessment Certificate (per PIN)</i>	<i>\$5.00</i>
<i>Special Assessment Report (per report)</i>	<i>\$50.00</i>
<i>STAR database query setup charge (per hour with a 1 hour minimum)</i>	<i>\$25.00</i>
<i>Subscription Service (non-governmental)</i>	
• <i>Monthly subscription fee (30 day)</i>	<i>\$30.00</i>
• <i>Electronic document retrieval fee (per document)</i>	<i>\$1.00</i>
<i>Tax search (per PIN/per year)</i>	<i>\$3.00</i>
<i>Urban Homestead application fee (per application)</i>	<i>\$10.00</i>