

The Anoka County Board of Commissioners held a regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board were present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance was not feasible due to the health pandemic, there were no members of the public in the board room where this meeting was held. Notice of this meeting included that monitoring of this meeting by the public could be done through audio streaming over the internet or by telephone. Public monitoring in this manner was done pursuant to Minn. Stat. § 13D.021.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

October 13, 2020

Chair Schulte called the meeting to order at 9:31 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Dee Guthman, Deputy County Administrator; Tony Palumbo, County Attorney; and staff

* * * * *

Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Look made motion accepting the regular claims paid over \$500 for the period ending September 25, 2020, and purchase-card claims paid for the period ending September 25, 2020. (Claims are on file in the County Administration Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Meisner made motion approving the minutes from the September 22, 2020, Anoka County board meeting. Commissioner Look seconded the motion. Motion carried unanimously.

* * * * *

Human Services Division Manager Cindy Cesare presented information on the Anoka County Public Health & Environment Awards, established in 2006 to honor citizens and organizations of Anoka County who devote their time, energy, and talent to improving public health and the environment in our communities.

Chair Schulte and Commissioners Meisner, Gamache, Braastad, and West introduced and presented the 2020 Public Health & Environment Awards as follows:

- Alexandra House Executive Director Connie Moore for ensuring that invaluable services are available for victims of domestic and sexual violence.
- Fridley City Environmental Planner Rachel Workin for her tremendous leadership and collaboration efforts.
- A collaboration of the following groups/individuals for the collective work they accomplished to provide outreach to persons experiencing homelessness:

Blaine Police Department: Sgt. Nate Hatanpa and Officer Mike Sommer
Heading Home Anoka County Collaborative: Betty Notto and Johnna Krantz
Northtown Mall: Paula Mueller and Josh Kenner

- A partnership between Invictus Brewing and The Topsy Steer, who occupy a shared location in Blaine, for developing a robust recycling program.

* * * * *

Anoka County Attorney Tony Palumbo was recognized for receiving the Julius E. Gernes Prosecutor Award of Excellence, presented by the Minnesota State Bar Association, for his work and dedication as a County Attorney in the State of Minnesota.

* * * * *

Commissioner West presented the Management Committee report from the meeting of September 22, 2020. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

* * * * *

The following items came forward on an additional agenda, as recommended by the Management Committee:

1. Commissioner Reinert made motion approving the following:

New Positions, “hire-ahead, non-complement - Administration/License & Passport Services - non-budgeted - effective October 24, 2020. PC#s 2020003369, 2020003370, and 2020003371

Three 1.0 FTE License Center Specialists - Grade B009, range \$17.45 to \$26.57 per hour.

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner West made motion approving the following:

New Position – Administration/Communications – Funding: November 2020 - Cares Act Funding of \$7000; December 2020 - \$5,000 from Administration savings; and 2021 - not to exceed \$68,000 wages + benefits. Effective early November. PC#2020003372

1.0 FTE Communications Technician – Grade B010, range \$19.10 to \$28.93 per hour.

Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Schulte presented the Transportation Committee report from the meeting of October 5, 2020.

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-121

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR ANOKA COUNTY HIGHWAY PROJECT CP 20-20-60**

WHEREAS, the Anoka County Highway Department proposes to construct eastbound and westbound right turn lanes and a centerline culvert extension adjacent to County Road 60 (Constance Boulevard) at Tippecanoe Street in the City of Ham Lake, which project is numbered CP 20-20-60 (hereinafter "Project"); and,

WHEREAS, the Project work consists of extending the in-place culvert, constructing eastbound and westbound right turn lanes, and any other associated improvements on County Road 60 to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Anoka County Board of Commissioners desire to begin construction of the Project in the Spring of 2021; and,

WHEREAS, to begin construction of the Project in the Spring of 2021, the County will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the County Highway Engineer to proceed to acquire the new Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain and to take title and possession thereto prior to the filing of an award by the court appointed commissioners, pursuant to Minn. Stat. § 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby request that the Anoka County Attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the County or the Court.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2020-122

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR ANOKA COUNTY HIGHWAY PROJECT SAP 002-624-028**

WHEREAS, the Anoka County Highway Department proposes to convert an existing right-turn lane into a bypass lane on County State Aid Highway 24 (Jarvis Street) at 213th Avenue in the City of Nowthen, under Project SAP 002-624-028 (hereinafter "Project"); and,

WHEREAS, the Project work consists of grading, aggregate base, bituminous surfacing, culvert replacement, construction of right turn lane extension into bypass lane, and associated improvements on County State Aid Highway 24 to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Anoka County Board of Commissioners desire to begin construction of the Project in the Spring of 2021; and,

WHEREAS, to begin construction of the Project in the Spring of 2021, the county will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorizes the County Highway Engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain and to take title and possession thereto prior to the filing of an award by the court appointed commissioners, pursuant to Minn. Stat. § 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby request that the Anoka County Attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the county or the court.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2020-123

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR ANOKA COUNTY HIGHWAY PROJECT CP 20-01-00**

WHEREAS, the Anoka County Highway Department proposes to relocate a driveway culvert and reshape the ditch adjacent to County State Aid Highway 34 (Birch Street) between 1271 Birch Street and 1281 Birch Street, in the City of Lino Lakes, under Project CP 20-01-00 (hereinafter "Project"); and,

WHEREAS, the Project work includes clearing brush and trees, relocating the existing driveway culvert serving 1281 Birch Street to better align with the ditch flow line, reestablishing the proper ditch slopes, constructing a proper backslope/berm to contain Birch Street stormwater within the roadway ditch, and turf establishment; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Anoka County Board of Commissioners desire to begin construction of the Project in the Fall of 2020; and,

WHEREAS, to begin construction of the Project in the Fall of 2020, the county will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the County Highway Engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

4. Commissioner West offered the following resolution and moved its adoption:

RESOLUTION #2020-124

**AUTHORIZING CONVEYANCE OF COUNTY PROPERTY
TO THE CITY OF BLAINE**

WHEREAS, the County of Anoka ("County"), a political subdivision of the State of Minnesota, in connection with the Xylite Street and CSAH 52 (Radisson Road) Traffic Signal Improvement Project ("Project") acquired certain property interests, identified as Parcels 3 and 5, located in the City of Blaine in Anoka County, Minnesota, which are legally described in the attached Exhibit A ("County Property"); and,

WHEREAS, the County and City of Blaine ("City") entered into a Joint Powers Agreement on July 28, 2020, under Contract #C0007076, to allocate responsibilities for design/engineering, acquisition, right-of-way, construction, and costs related to the Project; and,

WHEREAS, the parties agree it is appropriate for the County to now convey the County Property back to the City, because all of the roads involved in the Project are under City jurisdiction and will be maintained by the City; and,

WHEREAS, the County and City have entered into a Supplemental Agreement to provide for the proposed conveyance of the County Property and reimbursement by the City for all acquisition costs related to Parcels 3 and 5:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize and directs the Board Chair and County Administrator to execute the necessary documents to convey the County Property and/or property interests as provided for in the supplemental agreement to the City of Blaine.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

5. Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2020-125

**AUTHORIZING CONVEYANCE OF PROPERTY
TO THE CENTENNIAL SCHOOL DISTRICT (ISD #12)**

WHEREAS, the County of Anoka is exchanging certain real property located in the City of Lino Lakes, County of Anoka, State of Minnesota, for the reconstruction of Birch Street (CSAH 34), Anoka County Highway Project SAP 002-634-003 and City of Lino Lakes Project SAP 210-020-010 (collectively the "Project"), as set forth and legally described in the attached Exhibit A and Joint Powers Agreement between County of Anoka ("County") and the Centennial School District ("District"); and,

WHEREAS, the County of Anoka owns an adjacent remnant parcel (Parcel 13) adjacent to the District property, for which the County does not have a present or future need for said property; and,

WHEREAS, the County of Anoka has a desire to dispose of excess remnant property and the District has agreed to pay adequate compensation for the parcel in a mutual exchange of property related to the Project:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, is hereby authorized under Minn. Stat. § 373.01, to sell and convey remnant Parcel 13 to the District for the agreed-upon price.

BE IT FURTHER RESOLVED that the County Board Chair and County Administrator are hereby authorized to execute and deliver all documents necessary to convey said property to the District, reserving permanent easement for road purposes and reserving all right-of-access to CSAH 34 (Birch Street) for Anoka County.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

* * * * *

Commissioner Braastad presented the Intergovernmental and Community Relations Committee Chair report.

1. Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2020-126

**ACCEPTING A GIFT
FOR ANOKA COUNTY VETERAN SERVICES**

WHEREAS, various organizations in and around the County of Anoka have provided donations to Anoka County Veteran Services; and,

WHEREAS, the Coon Rapids Veterans of Foreign Wars donated \$1,000 to Anoka County Veteran Services, which will be given to Anoka County MedLink to defray costs for the Volunteer Transportation Program; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby accept the above-described gift from said organization in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation to the Coon Rapids Veterans of Foreign Wars.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Braastad made motion approving Contract #C0008184, an agreement with Koochiching County to become their appointed medical examiner with an estimated annual income of \$18,000, subject to review by the county attorney as to form and legality. (Contract is on file in the Medical Examiner's Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Gamache presented the Parks Committee report from the meeting of October 6, 2020. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

* * * * *

Commissioner Meisner presented the Property Records and Taxation Committee report from the meeting of September 21, 2020. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

* * * * *

Commissioner Braastad presented the Public Safety Committee Chair report.

Sheriff

1. Commissioner West made motion increasing the amount previously approved for the purchase of nine police squad cars for the Sheriff's Office from Dodge of Burnsville off the state contract from \$234,000 to an amount not to exceed \$258,500 (\$28,723 per squad average) plus any tax, license, and delivery fees. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Braastad made motion approving and executing the following 2021 Law Enforcement Contracts for the term January 1, 2021, through December 31, 2021, subject to review by the county attorney as to form and legality:
 - A. Contract #C0008041 with the City of Bethel in the amount of \$46,844; and
 - B. Contract #C0008046 with the City of Oak Grove in the amount of \$650,497.

(Contracts are on file in the Sheriff's Office.)

Commissioner Meisner seconded the motion. Upon roll call vote, Commissioners Reinert, Braastad, West, Schulte, Meisner, and Gamache voted "yes." Commissioner Look voted "no." Motion carried.

3. Commissioner Braastad made motion approving and executing Contract #C0008271, Purchase of Services Agreement for Operation of Inmate Telephone System and Video Visitation Services for the Anoka County Sheriff's Office – Jail with Inmate Calling Solutions, LLC, d/b/a IC Solutions, LLC, with a three-year term, effective upon execution, with an option to renew for an additional three years, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff's Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Coronavirus Aid, Relief and Economic Security (CARES) Act Items:

Local Government Category:

1. Commissioner Meisner made motion approving procuring and purchasing county-wide equipment for telework or modified office workspaces for employees in an amount not to exceed \$150,000. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Braastad made motion approving purchasing the following items for the Corrections Department:
 - Cameras for the Non-Secure Program (NSP) from Johnson Controls in the amount of \$42,999
 - Vending machines for the Juvenile Center from Selectivend in the amount of \$15,030
 - Carey Guides from Carey Group Publishing in the amount of \$21,375Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner West made motion approving an additional \$102,371 for the purchase of software for mobile deployment dispatching console positions for Emergency Communications-911. Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Reinert made motion approving purchasing software in the amount of \$95,558 from APCO Institute and \$30,000 from Central Square for CAD integration for Emergency Communications-911 allowing customized COVID-19 related questions to be added to the system to improve the safety of first responders. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
5. Commissioner Braastad made motion approving purchasing HipLink Mass Notification System software from HipLink in an amount not to exceed \$24,080 allowing Emergency Communications-911 to send mass notifications relating to a public health emergency or other emergency within the county. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
6. Commissioner Meisner made motion approving reimbursing previous expenditures related to the COVID-19 Health Pandemic with CARES Act Funds in the amount of \$1,772,616. Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.
7. Commissioner West made motion approving expanding the existing Transportation Assistance Program with an additional \$25,000 to assist with car repairs and insurance for county residents experiencing job loss / unemployment due to COVID-19 and needing reliable transportation. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
8. Commissioner Braastad made motion approving the purchase and installation of a virtual programming studio from Tierney Brothers Inc. of St. Paul, MN, in the amount of \$38,224 allowing the county to provide better quality virtual services and public communications. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
9. Commissioner Gamache made motion approving the purchase and installation of video conferencing equipment from Tierney Brothers Inc. of St. Paul, MN, in an amount not to exceed \$123,000 allowing social distancing for trainings, meetings, hearings, interviews, and programming. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
10. Commissioner Look made motion approving purchasing a Qlive Call Center Monitoring system from Marco in the amount of \$47,967 allowing the License Center to better track increased call volume and adjust/balance their multiple business functions. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
11. Commissioner Look made motion approving the purchase and installation of a camera system in the Government Center from Pro-Tec Design in an amount not exceed \$113,112 and additional cabling services needed from All State Communications in an amount not to exceed \$21,702 to provide a safe and secure environment for staff, clients, supplies, and services. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

- 12. Commissioner Braastad made motion approving hazard pay for certain Public Safety and Public Health staff currently employed by Anoka County using CARES Act Funding in an amount not to exceed \$133,000 and authorizing Employee Relations to develop the distribution to qualified employees in accordance with county policies. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

Safety Net Category:

- 13. Commissioner Meisner made motion approving providing \$26,538 in relief to non-profits as designated below for service expansion to citizens of the county that have been affected by the COVID-19 Health Pandemic:

Non-Profit	Amount	Service Expansion
Anoka County Brotherhood Council (ACBC) Food Shelf	\$ 19,538	Service and Weather Preparedness

Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

The county board meeting was adjourned at 10:59 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Dee Guthman
Deputy County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.