

# ANOKA COUNTY BOARD MEETING

## MINUTES

Government Center  
Anoka, Minnesota

September 28, 2021

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; staff, and citizens

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look made motion accepting the regular claims paid over \$500 for the period ending September 10, 2021, and purchase-card claims paid for the period ending September 10, 2021. (Claims are on file in the County Administration Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Reinert made motion approving the minutes from the September 14, 2021, Anoka County board meeting. Commissioner Meisner seconded the motion. Motion carried unanimously.

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Mission Advancement, Alexandra House Director Tina Bronson and The Dwelling Place Executive Director LeNae Williamson presented information relating to domestic violence and services provided by Alexandra House and The Dwelling Place.

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Commissioner Schulte offered the following resolution and moved its adoption:

### RESOLUTION #2021-102

#### RESOLUTION PROCLAIMING OCTOBER 2021 AS DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, the community problem of domestic violence has become a critical public health and welfare concern in Anoka County; and,

WHEREAS, domestic violence is a crime, the commission of which will not be tolerated in Anoka County and perpetrators of said crime are subject to prosecution and conviction in accordance with the law; and,

WHEREAS, thousands of women, men, and children have and will continue to access assistance from Alexandra House, Inc., and The Dwelling Place, domestic violence service providers; and,

WHEREAS, domestic violence will be eliminated through community partnerships of concerned individuals and organizations working together to prevent abuse while at the same time effecting social and legal change; and,

WHEREAS, October is National Domestic Violence Awareness Month; and,

WHEREAS, during National Domestic Violence Awareness Month, Anoka County organizations will inform area residents about domestic violence, its prevalence, consequences, and what we, as a concerned community, can do to eliminate its existence:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby proclaim October 2021 to be Domestic Violence Awareness Month in Anoka County.

Motion carried unanimously. Resolution declared adopted.

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Commissioner West presented the Management Committee report from the meeting of September 14, 2021.

1. Commissioner West offered the following resolution and moved its adoption:

**RESOLUTION #2021-103**

**RESOLUTION ADOPTING THE TITLE VI COMPLIANCE AND CIVIL RIGHTS PLAN**

WHEREAS, on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the COVID-19 pandemic; and,

WHEREAS, approximately \$350 billion of the ARPA funding was allotted to assist state, local, tribal, and territory governments in responding to the COVID-19 pandemic; and,

WHEREAS, Sections 602(b) and 603(b) of the Social Security Act as added by section 9901 of the American Rescue Plan Act authorized the United States Department of the Treasury to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund; and,

WHEREAS, the United States Department of the Treasury requires that the county, as a recipient of federal assistance, meet legal requirements relating to Title VI of the Civil Rights Act of 1964; and,

WHEREAS, as part of establishing proper compliance, the county board is requested to adopt the Anoka County Title VI Compliance and Civil Rights Plan:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby adopt the Anoka County Title VI Compliance and Civil Rights Plan, a copy of which will be maintained in county administration and posted on the county website.

Motion carried unanimously. Resolution declared adopted.

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The following items came forward on an additional agenda, as recommended by the Management Committee:

1. Commissioner Braastad made motion approving the following personnel transaction:

A. **New** Positions - Administration/Emergency Communications - "hire ahead", non-budgeted, effective October 9, 2021.

Two 1.0 FTE Dispatcher I - Grade 209, range \$17.97 to \$27.37 per hour.  
PC#s 2021003406 and 2021003407

Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioners Braastad and Reinert offered the following resolution and moved its adoption:

**RESOLUTION #2021-104**

**A RESOLUTION APPROVING THE TENTATIVE AGREEMENT  
BETWEEN THE COUNTY OF ANOKA AND  
LAW ENFORCEMENT LABOR SERVICES, INC.  
REPRESENTING THE LICENSED DETECTIVE UNIT  
FOR THE CALENDAR YEAR 2021  
(CONTRACT #C0008828)**

WHEREAS, representatives of Anoka County and representatives of Law Enforcement Labor Services, Inc., representing the licensed detectives unit of the Anoka County Sheriff's Office have negotiated a one-year labor agreement for the term January 1, 2021, through December 31, 2021; and,

WHEREAS, the attached document (Exhibit A) summarizes the substantive agreement between the parties:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve the tentative agreement and that the Chief Negotiator for the Anoka County Board is authorized and directed to prepare contract documents incorporating this tentative agreement and further, that upon receipt of the three original contracts executed by the Union, the Anoka County Board Chair, County Administrator, Director of Employee Relations, labor negotiator and other appropriate individuals be authorized and directed to execute the original contracts.

(Contract is on file in the Employee Relations Department.)

(Exhibit A is on file in County Administration Department.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner West offered the following resolution and moved its adoption:

**RESOLUTION #2021-105**

**RENAMING OF THE EMPLOYEE RELATIONS DEPARTMENT TO  
THE HUMAN RESOURCES DEPARTMENT**

WHEREAS, the Anoka County Board of Commissioners ("County Board") has the authority to name the various county departments and committees of the County Board to promote efficiency in operations and to enhance service to the public; and,

WHEREAS, the County Board believes the citizens of Anoka County, applicants for employment, and Anoka County employees would benefit by renaming the Employee Relations Department. Many people, such as job applicants and new employees, who need access to the Employee Relations Department are accustomed to such departments being named "Human Resources" rather than "Employee Relations." This causes confusion. Further, the term "Employee Relations" more appropriately refers to one of many functions typically performed by the department and the name "Human Resources Department" is a more appropriate title encompassing the many areas of work it performs:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby change the name of the Employee Relations Department to the Human Resources Department.

Motion carried unanimously. Resolution declared adopted.

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The following item came forward on an additional agenda:

1. Commissioner Reinert made motion approving the 2022 Dental Insurance rates and contributions for 30-hour or more per week benefit-eligible positions, non-union and union employees. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of September 21, 2021.

1. Commissioner West made motion approving an amendment to Contract #C0007021, Memorandum of Agreement between the University of Minnesota and Anoka County for providing Extension programs locally and employing Extension Staff for a period of 3 years, effective January 1, 2022, through December 31, 2024, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Meisner made motion approving master Contract #C0008773 with Achieve Services, 1201 89th Avenue NE, Suite 105, Blaine, MN 55434, to employ Achieve Services program participants with various office support jobs in county departments from September 1, 2021, through December 31, 2026, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Gamache made motion approving the establishment of an imprest (change) fund for the Economic Assistance Department of \$200.00. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Braastad made motion approving an Update to the Purchasing Policy section of the Financial Policies. Commissioner Gamache seconded the motion. Motion carried unanimously.

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Commissioner Reinert presented the Human Services Committee report from the meeting of September 20, 2021, which also acts as the Local Social Services Agency and Health Board.

**CONSENT**

1. Commissioner Reinert made motion approving the following, subject to review by the county attorney as to form and legality:

Economic Assistance

- A. Ratifying Medical Assistance and General Assistance medical expense payments for Economic Assistance clients in an amount of \$290,406.68 as identified in the Economic Assistance Client Payments Report for August 2021 on file in Human Services Administration.

Social Services

- A. Entering into Contract #C0008755 (renewal) with The Salvation Army in an amount of \$532,047 for Family Homeless Prevention and Assistance Program services from October 1, 2021, through September 30, 2023.
- B. Entering into Contract #C0008756 (renewal) with YMCA of the North Youth and Family Services in an amount of \$248,067 for Family Homeless Prevention and Assistance Program services from October 1, 2021, through September 30, 2023.

Public Health and Environmental Services

- A. Entering into Contract #C0008113 (renewal) with the Minnesota Department of Health for Child and Teen Checkups funding in an amount of \$514,020 from January 1, 2022, through June 30, 2022.
- B. Entering into Contract #C0008213 (renewal) with the Minnesota Department of Health for SHIP funding in an amount of \$670,478 from November 1, 2021, through October 31, 2022.
- C. Entering into Contract #C0007804 (renewal) with the Minnesota Department of Health for funding the following from January 1, 2022, through December 31, 2026:
  - Special Supplemental Nutrition Program for Women, Infants and Children (WIC).
  - Peer Breast Feeding Support Program (PBSP) in an amount of \$117,711 for FFY 2022.
  - Annual letters confirm funding amounts.

- D. Entering into the following contract renewals for 2022 Municipal Residential Recycling Program funding from SCORE (Select Committee on Recycling and the Environment) and LRDG (Local Recycling Development Grant):
- (1) Contract #C0008779 with the City of Andover in an amount of \$115,850
  - (2) Contract #C0008782 with the City of Blaine in an amount of \$203,038
  - (3) Contract #C0008785 with the City of Columbia Heights in an amount of \$107,937
  - (4) Contract #C0008787 with the City of Coon Rapids in an amount of \$219,132
  - (5) Contract #C0008789 with the City of Fridley in an amount of \$129,931
- E. Entering into Contract #C0008762 (renewal) with Minnesota Waste Wise Foundation for enhanced non-residential recycling efforts with the Anoka County business community in an amount not to exceed \$93,000 from January 1, 2022, through December 31, 2022.

(Contracts are on file the Human Services Department.)

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

## HUMAN SERVICES ADMINISTRATION

2. Commissioners Gamache and West offered the following resolution and moved its adoption:

### **RESOLUTION #2021-106**

#### **TERMINATING FUNDING FOR EASTERN ANOKA COUNTY NEIGHBORHOOD CENTER AND TERMINATING ANOKA COUNTY CONTRACT C0006290**

WHEREAS, on March 21, 2018, Anoka County and Menlo Capital Partners, LLC entered into a lease for office space at 9201 S. Highway Drive, in the city of Lexington, Anoka County; and,

WHEREAS, the leased space has been utilized by Anoka County Human Services as the Eastern Neighborhood Center; and,

WHEREAS, Anoka County Corrections, Social Services, and Economic Assistance have utilized the space to meet client needs; and,

WHEREAS, in March 2020, the Minnesota Governor declared a statewide emergency which resulted in the closing of the space at 9201 S. Highway Drive; and,

WHEREAS, as of the date of this resolution, the space continues to be closed and unavailable to the public; and,

WHEREAS, Anoka County Human Services is not utilizing the space to meet with clients or to generate income from services for which Anoka County may be reimbursed:

NOW, THEREFORE, BE IT RESOLVED that Anoka County shall provide Notice to Terminate the lease with Menlo Capital Partners, LLC as soon as possible.

BE IT FURTHER RESOLVED that Anoka County Board of Commissioners will no longer approve the use of levy funds to fund the leased space except as to comply with the terms of the lease, requiring six months' notice to Menlo Capital Partners, LLC.

BE IT FURTHER RESOLVED that effective April 1, 2022, Anoka County will pay the agreed upon lease early termination fee of \$1,250 per month through February 28, 2023.

BE IT FURTHER RESOLVED that effective March 31, 2022, Anoka County will have all signage and property removed from the facility and will completely vacate the premises.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

## PUBLIC HEALTH AND ENVIRONMENTAL SERVICES

3. Commissioner West made motion approving entering into Contract #C0008122 (Amendment 2) with Bluestone Physician Services for COVID-19 testing and vaccine administration in an amount not to exceed \$2,000,000 through December 31, 2022, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

- 4. Commissioner Meisner made motion approving entering into Contract #C0008770 with the Minnesota Department of Health for COVID-19 Public Health Workforce funding for training and sustaining our local public health workforce and supporting jurisdictional COVID-19 prevention, preparedness, response, and recovery initiatives in an amount of \$273,773 from July 1, 2021, through June 30, 2023, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
- 5. Commissioner Look made motion rejecting Contract #C0008719 with Republic Services for garbage, recycling, and organics collection services, and reject all quotes in response to the County’s Request for Quotes (RFQ) received on July 9, 2021, subject to review by the county attorney as to form and legality. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

**COMMUNITY CORRECTIONS**

- 6. Commissioner Braastad made motion approving extending/amending Contract #C0008275 with General Security Services Corporation (GSSC) for officer-of-the-day services through December 31, 2021. Contract maximum remains at \$226,014, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

**JOB TRAINING CENTER**

- 7. Commissioner Braastad made motion approving applying for and accepting competitive grant funding, Contract #C0007818, from the Minnesota Department of Employment and Economic Development (DEED) Pathways to Prosperity Program services in an amount of up to \$400,000 for State Fiscal Years 2022 and 2023, subject to review by the county attorney as to form and legality. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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- 8. Commissioner Reinert offered the following resolution and moved its adoption:

**RESOLUTION #2021-107**

**ACCEPTING DONATIONS FOR HUMAN SERVICES**

WHEREAS, Anoka County Social Services has received \$3,725 in cash donations from ten donor organizations for our Campership Program:

Anoka American Legion Auxiliary	
Edward B. Cutter Post #102 .....	\$75
Brandt Criminal Defense .....	\$100
Coon Rapids American Legion Post #334 .....	\$500
Coon Rapids Super Senior Club, Inc.....	\$350
Coon Rapids Veterans of Foreign Wars Post #9625 .....	\$500
First National Bank of Elk River.....	\$500
Fridley Lions Club Needs Committee.....	\$1,000
Graphic Finishing Services, Inc. ....	\$250
Midwest Best Water Sales, Inc.....	\$200
Waste Connections (ACE) .....	\$250; and,

WHEREAS, Anoka County Social Services has used the cash donations to off-set the cost of camp participation for 28 individuals:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, pursuant to Minn. Stat 465.03, does hereby formally accept the cash donation of \$3,725 from ten donor groups.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation to these donors for this generous donation.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Gamache presented the Information Technology Committee chair report.

1. Commissioner Gamache made motion approving the award of Contract #C0008778 with KNZ Solutions, 9100 Baltimore Street NE, Suite 110, Blaine, MN 55449 for technical professional services for a three-year term, with the option to renew for two additional one-year terms, for a maximum possible contract term of five years, subject to review by the county attorney as to form and legality. (Contract is on file in the Information Technology Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad presented the Intergovernmental and Community Relations Committee report from the meeting of September 21, 2021.

1. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2021-108**

**RESOLUTION ACCEPTING FUNDS FROM THE  
STATE OF MINNESOTA DEPARTMENT OF VETERANS AFFAIRS  
FOR THE COUNTY VETERAN SERVICES OFFICE (CVSO)  
ENHANCEMENT GRANT PROGRAM  
(CONTRACT #C0008758)**

WHEREAS, the Minnesota Department of Veterans Affairs CVSO Operational Enhancement Grant Decision committee has appropriated \$17,500 for FY22 to be awarded to the Anoka County Veteran Services Office; and,

WHEREAS, Anoka County has met all requirements of the grant application and has been awarded \$17,500. The grant is to be used to enhance the operations of the CVSO under Minn. Stat. 197.608 and Minnesota Laws 2021, 1st Special Session, Chapter 12, Article 1, Section 37, Subdivision 2., for a period from July 1, 2021, to June 30, 2022; and,

WHEREAS, in order to accept the grant funds, the county must agree to conditions of the grant:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby enter into Grant Contract #C0008758 with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veteran Services Office Operational Enhancement Grant Program. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veteran services office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2021, 1st Special Session, Chapter 12, Article 1, Section 37, Subdivision 2. This grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by Anoka County that John Kriesel, Director of the Anoka County Veteran Services Office, be authorized to execute the attached grant contract for the above-mentioned program on behalf of the county.

(Contract is on file in the Veteran Services Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner West made motion approving Contract #C0008763 with Indiana University Department of Medical and Molecular Genetics for professional autopsy examination services with a term of October 21, 2021, to December 31, 2028, subject to review by the county attorney as to form and legality. (Contract is on file in the Medical Examiner's Office.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Braastad made motion renewing the following contracts for autopsy services, extending contracts to December 31, 2023, at which time the contracts will automatically renew for one additional 2-year period, subject to review by the county attorney as to form and legality:
  - A. Contract #C0004400B with Chippewa County
  - B. Contract #C0006801A with Cook County
  - C. Contract #C0004304B with Benton County
  - D. Contract #C0004192B with Douglas County

(Contracts are on file in the Medical Examiner’s Office.) Commissioner Reinert seconded the motion.

Upon roll call vote, motion carried unanimously.

4. Commissioner Look offered the following resolution and moved its adoption:

**RESOLUTION #2021-109**

**RESOLUTION ADOPTING A SPECIAL ASSESSMENT  
UNDER THE PROPERTY ASSESSED CLEAN ENERGY (PACE) PROGRAM**

WHEREAS, on December 13, 2019, the County of Anoka (“County”) entered into a Joint Powers Agreement with the Port Authority of the City of Saint Paul (“Port Authority”) to establish a Property Assessed Clean Energy Program (“PACE”) in the County for commercial property owners to finance the energy efficiency and conservation improvements to property through the use of special assessments under PACE, pursuant to Minnesota Statutes Sections 216C.435 – 436 and Chapter 429 (collectively “the Act”); and,

WHEREAS, the County has received an application from the Port Authority for an eligible property located in Anoka County, which is approved for financing under the PACE program, as follows:

<b>Property Owner:</b>	<b>Coventry Properties of Ramsey, LLC</b>
<b>Parcel Number:</b>	34-32-25-22-0056
<b>Assessment Details:</b>	\$500,000
<b>Interest Accrual Date:</b>	January 1, 2022

WHEREAS, pursuant to the parties’ Joint Powers Agreement and the Act, the county board is required to adopt by resolution each assessment under the PACE program, causing the special assessment to become a lien against the property once added to the tax rolls, to be collected by the County on behalf of the Port Authority:

NOW THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorizes the following:

1. The special assessment of the above-described property is hereby adopted and will be added to the County tax rolls for collection.
2. After imposition of the special assessment, the County shall collect such assessment and remit it to the Port Authority for repayment of the clean energy loan. The County will take all actions permitted by law, including but not limited to actions permitted by Minn. Stat. 429.071 subd. 4, to recover the assessment.

BE IT FINALLY RESOLVED, the County Administrator, or her designee, is authorized to execute on behalf of the County, any documents necessary to implement the special assessment authorized by this resolution.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Meisner presented the Property Records and Taxation Committee report from the meeting of September 21, 2021.

1. Commissioner Meisner made motion approving Contract #C0008812 for Professional Services Agreement for Deputy Examiner of Titles Services between Stephen J. Nash and Anoka County, not to exceed \$30,000 in a calendar year, subject to review by the county attorney as to form and legality. (Contract is on file in the Property Records and Taxation Division.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Meisner made motion approving Contract #C0008810 for Professional Services Agreement for Deputy Examiner of Titles Services between Bryce M. Holstad and Anoka County, not to exceed \$30,000 in a calendar year, subject to review by the county attorney as to form and legality. (Contract is on file in the Property Records and Taxation Division.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

3. Commissioner Meisner offered the following resolution and moved its adoption:

**RESOLUTION #2021-110**

**RESOLUTION TO AUTHORIZE ALTERNATIVE SERVICE METHODS  
FOR PROPERTY TAX APPEALS**

WHEREAS, Minnesota Statutes section 278.01 generally requires service of tax petitions with one copy served upon the county auditor, the county attorney, the county treasurer, and three copies served on the county assessor; and,

WHEREAS, the county assessor forwards one copy of the petition to the appropriate local governmental authorities and to the applicable school board of the district in which the property is located; and,

WHEREAS, in early 2020, Anoka County along with several other metro counties, adopted procedures that allow the county assessor and auditor/treasurer to waive personal service and permit the County Attorney's Office to accept and acknowledge service of e-served tax petitions for all of the above-identified county entities; and,

WHEREAS, the county attorney has authority to accept service of legal documents on behalf of county departments and county officers; and,

WHEREAS, although alternative service methods were initially temporary, and developed in response to the COVID-19 pandemic, county staff have recognized that the e-service option is a welcome improvement for the taxpayers, their attorneys, and internal county staff who process these petitions; and,

WHEREAS, a continuation of the alternative service procedures will efficiently streamline service and distribution of tax petitions by allowing one copy to be e-served and acknowledged by the County Attorney's Office for all of the above-identified county entities; and,

WHEREAS, nothing in this resolution alters the statutory court filing requirements, as petitioners are still required to file copies of petitions with proof of service with the Anoka County District Court Administrator on or before April 30 of the year in which the tax becomes payable:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve and authorize county staff to continue the alternative service methods for property tax appeals in future tax years, so long as such policy remains in effect.

BE IT FURTHER RESOLVED that instructions for the alternative service of tax petitions shall be made available to the public on the county website and within the relevant county departments for as long as these procedures remain in effect.

Motion carried unanimously. Resolution declared adopted.

4. Commissioner Gamache offered the following resolution and moved its adoption:

**RESOLUTION #2021-111**

**2021 TAX-FORFEIT CLASSIFICATION OF NON-CONSERVATION  
PROPERTY FOR LAND SALE PURPOSES**

WHEREAS, the real property described in the attached 2021 Tax-Forfeit Classification List, has forfeited to the state of Minnesota for the failure to pay ad valorem real estate taxes pursuant to provisions Minnesota Statutes, Chapter 279, Chapter 280 and Chapter 281; and,

WHEREAS, County Board of Commissioners, Anoka County, Minnesota ("County Board"), has determined that it is advisable to sell the real property described in 2021 Tax-Forfeit Classification List; and,

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, Subdivision 1, the County Board is required to classify all tax-forfeited property as conservation or non-conservation; and,

WHEREAS, the County Board has considered the present use of adjacent lands found in 2021 Tax-Forfeit Classification List, the productivity of the soil, the character of forest or other growth, the accessibility of the lands listed to establish roads, schools, and other public services, and their peculiar suitability or desirability for particular uses; and,

WHEREAS, pursuant to the provisions of Minnesota Statutes, Section 282.01, Subdivision 1 (h), if the tax-forfeit property is located within the boundaries of an organized town or incorporated municipality, a classification, reclassification, and sale must first be approved by the town board of the town or governing body of the municipality in which the lands are located; and,

WHEREAS, the town board of the town or the governing body of the municipality is considered to have approved the classification or reclassification and sale if the County Board is not notified of the disapproval of the classification or reclassification and sale within 60 days of the date the request for approval was transmitted to the town board of the town or governing body of the municipality; and,

WHEREAS, if the town board or a governing body of a municipality or a park and recreation board in a city of the first-class desires to acquire any parcel lying in the town or municipality, it may file a written request with the county auditor pursuant to the provisions of Minnesota Statutes, Section 282.01, Subdivision 1a; and,

WHEREAS, upon written request to the county auditor from a state agency or governmental subdivision of the state, a parcel of unsold tax-forfeited land must be withheld from sale or lease to others for a maximum of six months (“withholding period”); and,

WHEREAS, if the request is from a governmental subdivision of the state, the governmental subdivision must pay the maintenance cost incurred by the county during the period the parcel is withheld; and,

WHEREAS, if a town board, governing body of the municipality, or a governmental subdivision wishes to purchase a parcel of tax forfeit property it shall do so during the withholding period; and,

WHEREAS, if the town board, governing body of the municipality, or a governmental subdivision fails to submit an application and a resolution of the board or governing body to acquire the property within the withholding period, the county may offer the property for sale upon the expiration of the withholding period:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby classify each parcel shown on 2021 Tax-Forfeit Classification List as non-conservation and approved for sale, subject to review by the town boards, and governing bodies of municipalities in Anoka County under Minnesota Statutes, section 282.01.

BE IT FURTHER RESOLVED that the Anoka County land commissioner shall forward a copy of this resolution to the town board of any organized township and to the governing body of an incorporated municipality in Anoka County for their review.

BE IT FURTHER RESOLVED that if the town board or governing body of a municipality fails to notify the County Board of the disapproval of a classification and sale of any of the lands described herein within sixty days of the date the request herein is transmitted to the town board or governing body of a municipality, it will be deemed to have approved the classification and sale.

BE IT FURTHER RESOLVED that if the town board or governing body desires to acquire any parcel lying in the town or municipality under Section 282.01, it shall, within sixty days of the request for classification and sale, file a written application with the County Board to withhold the parcel from public sale for six (6) months.

BE IT FURTHER RESOLVED that if a governmental subdivision files a written application with the County Board to withhold a parcel from public sale for six (6) months, the governmental subdivision shall pay maintenance costs incurred by the county during the six-month period while the property is withheld from public sale, provided the property is not offered for public sale after the six-month period.

BE IT FURTHER RESOLVED that if the town board or governing body of the municipality fails to submit an application and a resolution of the board or governing body to acquire the property within the withholding period, the county may offer the property for sale upon the expiration of the withholding period.

(Classification List is on file in the County Administration Office.)

Motion carried unanimously. Resolution declared adopted.

5. Commissioner Meisner offered the following resolutions and moved its adoption:

**RESOLUTION #2021-112**

**REQUESTING DEPARTMENT OF NATURAL RESOURCES  
TO APPROVE FOR SALE 2021 TAX-FORFEIT CLASSIFICATION LIST**

WHEREAS, the County Board of Commissioners of the County of Anoka, State of Minnesota (“County Board of Commissioners”) desires to offer for sale the real property described in the attached 2021 Tax-Forfeit Classification List that have forfeited to the State of Minnesota for non-payment of taxes; and,

WHEREAS, said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby certify that all parcels of land on the attached 2021 Classification List have been viewed and comply with the provisions of Minnesota Statutes, Sections 85.012, 92.461, 282.01 subd. 8 and 282.018, and other statutes that require the withholding of tax-forfeited lands from sale.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the sale of the lands which require their approval.

(Classification List is on file in the County Administration Office.)

Motion carried unanimously. Resolution declared adopted.

6. Commissioner Look made motion approving the following land transactions:

- A. Application for Repurchase of Forfeited Lands by Bonnie Huffman – PIN#28-32-25-12-0010, city of Ramsey
- B. Application for Repurchase of Forfeited Lands by Jeff Mundwiler – PIN#19-31-23-12-0090, city of Blaine

Commissioner West seconded the motion. Motion carried unanimously.

7. Commissioner Gamache made motion approving the updated language for the Joint Powers Agreement between Anoka County and the municipalities, townships, and school districts in Anoka County to allocate costs for election expenses. Commissioner West seconded the motion. Motion carried unanimously.

\* \* \* \* \*

Commissioner Braastad presented the Public Safety Committee chair report.

**Sheriff**

1. Commissioner Braastad made motion approving the 2022 Law Enforcement Contracts for terms of January 1, 2022, through December 31, 2022, with the following municipalities, subject to review by the county attorney as to form and legality:

- A. Contract #C0008766 with the City of Bethel in the amount of \$47,828
- B. Contract #C0008774 with the City of East Bethel in the amount of \$1,220,961
- C. Contract #C0008743 with the City of Ham Lake in the amount of \$1,292,195
- D. Contract #C0008753 with the City of Oak Grove in the amount of \$758,948

(Contracts are on file in the Sheriff’s Office.) Commissioner Gamache seconded the motion. Upon roll call vote, Commissioners Schulte, Meisner, Gamache, Reinert, Braastad and West voted “yes.” Commissioner Look voted “no.” Motion carried.

2. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2021-113**

**RESOLUTION APPROVING STATE OF MINNESOTA  
JOINT POWERS AGREEMENTS WITH THE  
COUNTY OF ANOKA ON BEHALF OF ITS COUNTY SHERIFF  
(CONTRACTS #C0008813 AND #C0008814)**

WHEREAS, the County of Anoka on behalf of its county sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State’s criminal justice data communications network for which the county is eligible. The Joint Powers Agreements further provide the county with the ability to add, modify and delete connectivity, systems, and tools over the five-year life of the agreement, and obligates the county to pay the costs for the network connection:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve the following:

- (1) The State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension, and the County of Anoka on behalf of its sheriff.
- (2) Sheriff James Stuart, or his successor, is designated the Authorized Representative. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the county’s connection to the systems and tools offered by the State.
- (3) The sheriff, the chair, and county administrator are authorized to sign the State of Minnesota Joint Powers Agreements.

(Contract is on file in the Sheriff’s Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

\* \* \* \* \*

Commissioners Braastad and West offered the following resolution and moved its adoption:

**RESOLUTION #2021-114**

**RESOLUTION AMENDING BUDGET ALLOCATIONS FOR  
ANOKA COUNTY AMERICAN RESCUE PLAN ACT FUNDS (KNOWN AS ARPA FUNDS)  
RECEIVED FROM THE FEDERAL GOVERNMENT THROUGH THE UNITED STATES  
DEPARTMENT OF THE TREASURY**

WHEREAS, on August 24, 2021, the Anoka County Board adopted Resolution #2021-98 establishing budget allocations for the Anoka County American Rescue Plan Act (ARPA) funds received through the Coronavirus Local Fiscal Recovery Fund (CLFRF); and,

WHEREAS, the Public Health Category is requested to be increased by \$7,300,000 to a total of \$19,300,000 to cover additional identified projects; and,

WHEREAS, this will result in the Unallocated Category being reduced by \$7,300,000 to a total of \$27,840,121:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby adopt the following amended budget of the American Rescue Plan Act Funds:

Public Health	\$19,300,000
Negative Economic Impact	To be Determined
Services to Disproportionately Impacted Communities	To be Determined
Premium Pay	To be Determined
Infrastructure	\$ 3,100,000
Revenue Replacement	\$18,600,000

Grant Administration	\$ 1,000,000
Unallocated	\$27,840,121
Total Expected ARPA Funds	\$69,840,121

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners may adjust this budget at any time as program and project opportunities are identified that positively impact the county.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

\* \* \* \* \*

Commissioner West offered the following resolution and moved its adoption:

**RESOLUTION #2021-115**

**RESOLUTION ADOPTING A  
PROPOSED PROPERTY TAX LEVY  
FOR PROGRAM YEAR 2022**

WHEREAS, the county board has received numerous budget requests from the various county departments and has, over the course of the past six months, reviewed these requests to meet its responsibilities prescribed under Minnesota statutes for the program year 2022; and,

WHEREAS, County Administration and the Finance & Central Services Division have recommended a tax levy to the county board as follows; and,

WHEREAS, these recommendations have been duly considered by the Anoka County Board of Commissioners in establishing a proposed tax levy for program year 2022 to be certified to the Anoka County Division Manager of Property Records and Taxation on or before September 30, 2021:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby establish a proposed certified property tax levy for program year 2022 in the amount of \$141,927,676.

BE IT FURTHER RESOLVED by the Anoka County Board of Commissioners that the budget; as prepared by the respective departments and reviewed by County Administration, the Finance & Central Services Division, and the county board of commissioners represent the basis for this proposed levy. Final department budgets are subject to approval by the county board and shall be authorized by separate action prior to December 30, 2021, following a public meeting on the proposed budget and levy.

BE IT FINALLY RESOLVED that a certified copy of this resolution is forwarded to the Anoka County Division Manager of Property Records and Taxation on or before September 30, 2021.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

\* \* \* \* \*

Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2021-116**

**RESOLUTION ADOPTING A  
PROPOSED PUBLIC SAFETY TAX LEVY  
FOR PROGRAM YEAR 2022**

WHEREAS, the Anoka County Board has authority under, Minnesota Statute 383E.21, subdivision 1, to levy property taxes for public safety improvements and equipment, to finance the cost of designing, constructing, and acquiring countywide projects, benefitting both Anoka County and the municipalities located within Anoka County; and,

WHEREAS, County Administration and the Finance & Central Services Division have recommended a tax levy to the county board as follows; and,

WHEREAS, these recommendations have been duly considered by the Anoka County Board of Commissioners in establishing a proposed tax levy for program year 2022 to be certified to the Anoka County Division Manager of Property Records and Taxation on or before September 30, 2021:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby establish a proposed Public Safety tax levy for program year 2022 in the amount of \$1,750,000.

BE IT FURTHER RESOLVED by the Anoka County Board of Commissioners that the proposed levy has been reviewed by County Administration, the Finance & Central Services Division, and the county board of commissioners. This levy is subject to final approval by the county board and shall be authorized by separate action prior to December 30, 2021, following a public meeting on the proposed budget and levy.

BE IT FINALLY RESOLVED that a certified copy of this resolution is forwarded to the Anoka County Division Manager of Property Records and Taxation on or before September 30, 2021.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Chair Schulte stated that the Anoka County Board of Commissioners will hold a public meeting on December 2, 2021, at 6:00 p.m. at which the budget and levy for 2022 will be considered, and at which the public will have the opportunity to speak on the 2022 proposed budget.

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Committee appointments:

1. Commissioner Braastad made motion reappointing Judge Spencer Sokolowski, Member-at-Large, to the Community Corrections Advisory Board for a two-year term ending October 2023. Commissioner Gamache seconded the motion. Motion carried unanimously.

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The county board meeting was adjourned at 11:02 a.m.

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

ATTEST:

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*