

The Anoka County Board of Commissioners held a regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board were present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance was not feasible due to the health pandemic, there were no members of the public in the board room where this meeting was held. Notice of this meeting included that monitoring of this meeting by the public could be done through audio streaming over the internet or by telephone. Public monitoring in this manner was done pursuant to Minn. Stat. § 13D.021.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

September 22, 2020

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; and staff

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Commissioner Braastad made motion accepting the regular claims paid over \$500 for the period ending September 11, 2020, and purchase-card claims paid for the period ending September 11, 2020. (Claims are on file in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Meisner made motion approving the minutes from the September 8, 2020, Anoka County board meeting. Commissioner Look seconded the motion. Motion carried unanimously.

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The Job Training Center staff were recognized for receiving a Promising Practices Award from the Minnesota Association of Workforce Boards for its Cohort Model for Incumbent Worker Program. Job Training Center Director Nicole Swanson, Senior Vocational Counselor Troy Scheffel, and Employment Services Manager Bridgett Backman presented information regarding the program.

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Nicole also presented information on the Job Training Center's COVID Transportation Solutions Program; virtual platform; and Coursera, a new resource available to career-seekers.

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Commissioner and Human Services Committee Chair Braastad presented information relating to domestic violence and services provided by Alexandra House and the Dwelling Place. Human Services Health Program Planner and Policy Analyst Justin Navratil and Human Services Prevention Outreach Coordinator Katherine Podvin presented information regarding a roundtable group planning activities to help raise awareness of domestic violence and encourage community feedback through an online survey being developed.

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Commissioners Schulte, Meisner, Gamache, Reinert, Look, Braastad, and West offered the following resolution and moved its adoption:

RESOLUTION #2020-107

**RESOLUTION PROCLAIMING OCTOBER 2020 AS
DOMESTIC VIOLENCE AWARENESS MONTH**

WHEREAS, the community problem of domestic violence has become a critical public health and welfare concern in Anoka County; and,

WHEREAS, domestic violence is a crime, the commission of which will not be tolerated in Anoka County and perpetrators of said crime are subject to prosecution and conviction in accordance with the law; and,

WHEREAS, thousands of women, men, and children have and will continue to access assistance from Alexandra House, Inc., and The Dwelling Place, domestic violence service providers; and,

WHEREAS, domestic violence will be eliminated through community partnerships of concerned individuals and organizations working together to prevent abuse while at the same time affecting social and legal change; and,

WHEREAS, October is National Domestic Violence Awareness Month; and,

WHEREAS, during National Domestic Violence Awareness Month, Anoka County organizations will inform area residents about domestic violence, its prevalence, consequences, and what we, as a concerned community, can do to eliminate its existence:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, proclaims October 2020 to be Domestic Violence Awareness Month in Anoka County.

Motion carried unanimously. Resolution declared adopted.

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Chair Schulte presented information on Family Promise and recognized their essential work done to combat homelessness.

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Commissioners Schulte, Meisner, Gamache, Reinert, Look, Braastad, and West offered the following resolution and moved its adoption:

RESOLUTION #2020-108

**RESOLUTION PROCLAIMING OCTOBER 8, 2020,
FAMILY PROMISE DAY IN ANOKA COUNTY**

WHEREAS, in 2010 Family Promise in Anoka County began operations as the only program in Anoka County dedicated to helping families experiencing homelessness; and,

WHEREAS, Family Promise is supported by numerous congregations in our community, that provide the facilities to shelter guest families and food to feed these families and volunteers, thereby making a real difference in the lives of our neighbors in need; and,

WHEREAS, Family Promise provides resources and case management to families who are disproportionately affected by homelessness and the lack of affordable housing; and,

WHEREAS, each year, Family Promise in Anoka County helps numerous families experiencing homelessness in our county find sustainable housing and achieve housing independence:

NOW, THEREFORE, Anoka County, by and through its Board of Commissioners, does hereby proclaim October 8, 2020, as Family Promise Day in Anoka County, and in so doing, urge all citizens to recognize and raise awareness of the issue of family homelessness in our community as Family Promise celebrates 10 years of serving families.

Motion carried unanimously. Resolution declared adopted.

Commissioner West presented the Management Committee report from the meeting of September 8, 2020.

1. Commissioner Gamache made motion approving the following personnel transaction:
 - A. Restructure/Fill - Administration/Parks - effective September 22, 2020 - vacancy due to a retirement effective August 4, 2020. PC#1992001344

FROM: 1.0 FTE Custodian - Grade A005, range \$13.39 to \$20.78 per hour

TO: 1.0 FTE Parkkeeper - Grade B010, range \$19.10 to \$28.93 per hour

Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Schulte presented the Transportation Committee report from the meeting of September 14, 2020.

Highway

1. Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2020-109

**REVISING REGULATED PARKING ALONG THE NORTH SIDE OF
CSAH 17 (LEXINGTON AVENUE NE / 193RD AVENUE NE)
FROM 500 FEET SOUTHWEST OF THE ACCESS TO COON LAKE COUNTY PARK
TO 500 FEET EAST OF THE ACCESS TO COON LAKE COUNTY PARK**

WHEREAS, the Anoka County Board of Commissioners is responsible for the planning, construction and maintenance of the county highway system; and,

WHEREAS, the recognition of the need to regulate parking on segments of the county highway system, in response to changes in traffic patterns, adjoining development and reconstruction of highways, is a responsibility of the Anoka County Board of Commissioners; and,

WHEREAS, road users, residents in the area, and the City of Columbus have requested that the regulated parking on CSAH 17 (Lexington Avenue NE/193rd Avenue NE) be restricted to ensure public safety:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby prohibit parking along the north side of CSAH 17 (Lexington Avenue NE/193rd Avenue NE) as follows:

From 500 feet southwest of the access to Coon Lake County Park to 500 feet east of the access to Coon Lake County Park.

BE IT FINALLY RESOLVED that the county engineer be authorized to install signs as deemed necessary for the proper enforcement, and that a certified copy of this resolution be forwarded to the City of Columbus.

Motion carried unanimously. Resolution declared adopted.

2. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-110

**REVISING REGULATED PARKING ON
CSAH 22 (VIKING BOULEVARD NE)
FROM 500 FEET EAST OF THIELEN BOULEVARD NE TO
750 FEET WEST OF ISETTA STREET NE**

WHEREAS, the Anoka County Board of Commissioners is responsible for the planning, construction and maintenance of the county highway system; and,

WHEREAS, the recognition of the need to regulate parking on segments of the county highway system, in response to changes in traffic patterns, adjoining development and reconstruction of highways, is a responsibility of the county board of commissioners; and,

WHEREAS, the City of East Bethel and residents in the area have requested that the regulated parking on CSAH 22 (Viking Boulevard NE) be restricted to ensure public safety; and,

WHEREAS, the Anoka County Board of Commissioners prohibited parking along both sides of CSAH 22 from 500 feet west of Thielen Boulevard NE to 500 feet east of Thielen Boulevard NE via Resolution #98-61:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby prohibit parking along the north side of CSAH 22 (Viking Boulevard NE) from 500 feet east of Thielen Boulevard NE to 750 feet west of Isetta Street NE.

BE IT FINALLY RESOLVED that the county engineer be authorized to install signs as deemed necessary for the proper enforcement, and that a certified copy of this resolution be forwarded to the City of East Bethel.

Motion carried unanimously. Resolution declared adopted.

3. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2020-111

**AUTHORIZING SUBMITTAL OF A FUNDING APPLICATION FOR THE
U.S. HIGHWAY 10 AND CSAH 56 (RAMSEY BOULEVARD NW)
INTERCHANGE IMPROVEMENT PROJECT**

WHEREAS, the existing at-grade intersections of U.S. Highway 10/169 (a Principal Arterial route) and CSAH 56 and CSAH 57 (both "A" Minor Arterial Expander routes) and the at-grade railroad crossings of the BNSF railway are unsafe and lead to traffic congestion and mobility issues; and,

WHEREAS, Anoka County and the City of Ramsey propose to grade-separate U.S. Highway 10/169 at CSAH 56 and CSAH 57, and the adjacent at-grade BNSF railway crossings; and,

WHEREAS, this improvement project is consistent with the goals and objectives of the Highway 10 Access Planning Study completed in 2014 in partnership between the Minnesota Department of Transportation (MnDOT), Anoka County Highway Department, City of Anoka, City of Ramsey, and Metropolitan Council; and,

WHEREAS, the Anoka County Highway Department is proposing to submit an application to the Minnesota Department of Transportation through the Minnesota Highway Freight Program, to receive federal transportation funds to construct the Ramsey Gateway (U.S. Highway 10/169) Project in the city of Ramsey; and,

WHEREAS, Anoka County has the necessary capabilities to adequately fund its local cost share for this public improvement project:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the Anoka County Highway Department to submit an application to the Minnesota Department of Transportation through the Minnesota Highway Freight Program, to receive federal transportation funds to construct two interchanges and associated improvements at U.S. Highway 10/169 and CSAH 56 and U.S. Highway 10/169 and CSAH 57, in the City of Ramsey.

Motion carried unanimously. Resolution declared adopted.

4. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2020-112

**APPROVING GRANT AGREEMENT
RELATING TO STATE TRANSPORTATION FUND
(LOCAL ROAD IMPROVEMENT PROGRAM BONDS)
SAP 002-656-001
(Contract #C0008131)**

WHEREAS, Anoka County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for improvements on U.S. Highway 10/169 at CSAH 56 (Ramsey Boulevard) and associated corridor improvements to include frontage road and backage road improvements and a grade-separated BNSF rail crossing on CSAH 56 in the city of Ramsey; and,

WHEREAS, the Commissioner of Transportation has given notice that the funding for this Project is available; and,

WHEREAS, per 2018 session law, Chapter 214, Article 3, Section 8, \$2,000,000.00 was appropriated for grants to Anoka County for environmental documentation, preliminary engineering, land acquisition, and final design engineering for the local cost shares of the interchanges and overpass on U.S. Highway 10 at CSAH 56 and the associated frontage and backage road improvements and grade-separated BNSF rail crossing on CSAH 56 connecting local streets to support the U.S. Highway 10 improvements in the City of Ramsey; and,

WHEREAS, the amount of this grant has been determined to be \$1,788,712.00 for design and professional services for the project:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby agree to the terms and conditions of the grant consistent with Minnesota Statute Section 174.52 and will pay any additional amount by which the costs exceed the estimate, and will return any amount appropriated for the project but not required to the Minnesota State Transportation Fund. The proper county officers are authorized to execute a grant agreement, and any amendments thereto, with the Commissioner of Transportation concerning the above-reference grant.

(Contract is on file in the Transportation Department.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of September 14, 2020.

1. Commissioner West made motion approving master Contract #C0008106, with Guardian Pest Solutions, 3131 Halvor Lane, Superior, WI 54488, for countywide pest control services, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad presented the Human Services Committee report from the meeting of September 15, 2020, which also acts as the Local Social Services Agency and Health Board.

CONSENT

Economic Assistance

1. Commissioner Braastad made motion approving the following, subject to review by the county attorney as to form and legality:

- A. Economic Assistance

- (1) Entering into Contract #C0008130 (renewal), Metropolitan County Consortium (MCC) Cooperative Agreement for Administrative Services for Non-Emergency Medical Transportation, effective January 1, 2021, through December 31, 2024.

- B. Social Services

- (1) Issuing a Request for Proposals for the State Fiscal Year 2022 – 2023 Family Homeless Prevention and Assistance Program (FHPAP) and respond to Minnesota Housing’s Family Homeless Prevention and Assistance Program’s RFP.

(Contracts are on file in Human Services.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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2. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-113

APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for August 2020: Medical Assistance and General Assistance medical payments in the amount of \$273,042.46 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

Commissioner Meisner presented the Property Records and Taxation Committee Chair report from the meeting of September 14, 2020.

1. Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2020-114

AUTHORIZING THE PURCHASE OF ASSISTIVE VOTING DEVICES

WHEREAS, Minnesota Statutes 204B.18 Subdivision 1 (b) requires that each polling place must have at least one voting system that conforms to section 301(a)(3)(B) of the Help America Vote Act, Public Law 107-252; and,

WHEREAS, Anoka County's current assistive voting technology has reached its end of life; and,

WHEREAS, the OmniBallot Tablet has been certified for use by the Office of the Minnesota Secretary of State and is a suitable replacement option; and,

WHEREAS, Anoka County received a voting equipment grant award of \$187,161.78 from the State of Minnesota to be used towards the purchase of new assistive voting devices; and,

WHEREAS, municipalities and school districts in Anoka County have consented to the purchase of OmniBallot Tablets and will contribute to the costs of the devices under the terms of the Joint Powers Agreement between Anoka County and the Municipalities, Townships, and School Districts in Anoka County to Allocate Costs for Election Expenses:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the purchase of OmniBallot Tablets from the Minnesota Counties Computer Cooperative Agreement.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

Commissioner Braastad presented the Public Safety Committee report from the meeting of September 15, 2020.

Sheriff

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-115

**ACCEPTING DEDICATED DONATION
FROM TOP WASH, ANOKA, MN**

WHEREAS, the Anoka County Sheriff's Office received a donation from Top Wash, 3201 Round Lake Boulevard, Anoka, MN; and,

WHEREAS, Top Wash, donated 65 car wash cards with 10 washes per card as appreciation to law enforcement to be used to maintain our Sheriff's Office vehicles. The total value of the donation is \$5,200; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the gift in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby accept the above-described gift from Top Wash, Anoka, and extends its grateful appreciation.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Braastad made motion approving and executing the following 2021 Law Enforcement Contracts, for a term of January 1, 2021, through December 31, 2021, subject to review by the county attorney as to form and legality:

- A. Contract #C0008008 with the City of Andover in the amount of \$3,287,046; and
- B. Contract #C0008043 with the City of East Bethel in the amount of \$1,204,480; and
- C. Contract #C0008044 with the Township of Linwood in the amount of \$259,889.

(Contracts are on file in the Sheriff's Office.) Commissioner West seconded the motion. Upon roll call vote, Commissioners West, Schulte, Meisner, Gamache, Reinert, and Braastad voted "yes." Commissioner Look voted "no." Motion carried.

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Commissioner West offered the following resolution and moved its adoption:

RESOLUTION #2020-116

**RELATING TO THE REAPPOINTMENT OF
ALEX GUGGENBERGER AS ANOKA COUNTY ASSESSOR**

WHEREAS on December 2, 2016, the Anoka County Board of Commissioners ("County Board") reappointed Alex Guggenberger as Anoka County Assessor for the term January 1, 2017, through December 31, 2020, (Resolution #2016-140); and,

WHEREAS Minn. Stat. § 273.061, subd. 1 grants county boards the authority to appoint county assessors for four-year terms; and,

WHEREAS Alex Guggenberger has served well as the Anoka County Assessor since July 1, 2016, and has demonstrated that he has the necessary knowledge, training, and expertise in the field of property taxation to perform the duties of County Assessor; and,

WHEREAS the County Board desires to reappoint Alex Guggenberger as County Assessor:

NOW THEREFORE BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby appoint Alex Guggenberger to serve as the Anoka County Assessor for another four-year term commencing January 1, 2021, and ending December 31, 2024.

BE IT FURTHER RESOLVED that Alex Guggenberger shall serve as the Anoka County Assessor subject to the terms of the employment agreement that is on file with the Employee Relations Department.

Motion carried unanimously. Resolution declared adopted.

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Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2020-117

**RELATING TO THE APPOINTMENT OF JODIE L. RAYMOND
AS TAXATION AND TECHNICAL DIRECTOR,
DIVISION OF PROPERTY RECORDS AND TAXATION**

WHEREAS, the Anoka County Board of Commissioners (the “County Board”) has the authority to organize various departments and divisions to promote efficiency in operations and to enhance service to the public pursuant to laws of Minnesota; and,

WHEREAS, the County Board believes that appointment of the Taxation and Technical Director, Division of Property Records and Taxation, will continue the efficiency of county government and the delivery of services to the public:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby appoint Jodie L. Raymond to serve as the Taxation and Technical Director, Division of Property Records and Taxation, effective September 22, 2020.

BE IT FURTHER RESOLVED that the appointee shall serve in accordance with the terms of an employment agreement that is on file in the Employee Relations Department.

BE IT FURTHER RESOLVED that the duties of Taxation and Technical Director, Division of Property Records and Taxation, may be amended at any time in accordance with Paragraph V(A) of the employment agreement without affecting the validity of this resolution.

Motion carried unanimously. Resolution declared adopted.

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Commissioner Meisner made motion approving Contract #C0008200, Employment Agreement Between Jodie L. Raymond And the County of Anoka For Services as Taxation and Technical Director, Division of Property Records and Taxation, subject to review by the county attorney as to form and legality. (Contract is on file in the Employee Relations Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-118

**RELATING TO THE APPOINTMENT OF KRISTIE L. OLSON
AS ADMINISTRATIVE SERVICES DIRECTOR,
DIVISION OF PROPERTY RECORDS AND TAXATION,
AND LAND COMMISSIONER**

WHEREAS, the Anoka County Board of Commissioners (“County Board”) has the authority to organize various departments and divisions to promote efficiency in operations and to enhance service to the public pursuant to laws of Minnesota; and,

WHEREAS, the County Board believes that appointment of the Administrative Services Director, Division of Property Records and Taxation, will continue the efficiency of county government and the delivery of services to the public:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby appoints Kristie L. Olson to serve as the Administrative Services Director, Division of Property Records and Taxation, effective September 22, 2020.

BE IT FURTHER RESOLVED that pursuant to Minn. Stat. § 282.13, the County Board assigns the statutory duties, powers, and responsibilities of the land commissioner to the Administrative Services Director, Division of Property Records and Taxation. In addition to land commissioner, the other duties of this position are contained in the employment agreement.

BE IT FURTHER RESOLVED that the appointee shall serve in accordance with the terms of an employment agreement that is on file in the Employee Relations Department.

BE IT FURTHER RESOLVED that the duties of Administrative Services Director, Division of Property Records and Taxation, may be amended at any time in accordance with Paragraph V(A) of the employment agreement without affecting the validity of this resolution.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner West made motion approving Contract #C0008199, Employment Agreement Between Kristie L. Olson And the County of Anoka For Services as Administrative Services Director, Division of Property Records and Taxation and Land Commissioner, subject to review by the county attorney as to form and legality. (Contract is on file in the Employee Relations Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad made motion approving Contract #C0008079 with Blue Cross Blue Shield for the Retiree Medicare Supplemental Insurance renewal package, Plan N, with no coverage changes beginning January 1, 2021, with rates as outlined in the Anoka County Personnel Rules and Regulations, as recommended by the responsible Commissioner for Insurance, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2020-119

**RESOLUTION ADOPTING A
PROPOSED PROPERTY TAX LEVY
FOR PROGRAM YEAR 2021**

WHEREAS, the county board has received numerous budget requests from the various county departments and has, over the course of the past six months, reviewed these requests to meet its responsibilities prescribed under Minnesota statutes for the program year 2021; and,

WHEREAS, County Administration and the Finance & Central Services Division have recommended a tax levy to the county board as follows; and,

WHEREAS, these recommendations have been duly considered by the Anoka County Board of Commissioners in establishing a proposed tax levy for program year 2021 to be certified to the Anoka County Division Manager of Property Records and Taxation on or before September 30, 2020:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby establish a proposed certified property tax levy for program year 2021 in the amount of \$141,927,676.

BE IT FURTHER RESOLVED by the Anoka County Board of Commissioners that the budget; as prepared by the respective departments and reviewed by County Administration, the Finance & Central Services Division, and the county board of commissioners represent the basis for this proposed levy. Final department budgets are subject to approval by the county board and shall be authorized by separate action prior to December 30, 2020, following a public meeting on the proposed budget and levy.

BE IT FINALLY RESOLVED that a certified copy of this resolution is forwarded to the Anoka County Division Manager of Property Records and Taxation on or before September 30, 2020.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-120

**RESOLUTION ADOPTING A
PROPOSED PUBLIC SAFETY TAX LEVY
FOR PROGRAM YEAR 2021**

WHEREAS, the Anoka County Board has authority under, Minnesota Statute 383E.21, subdivision 1, to levy property taxes for public safety improvements and equipment, to finance the cost of designing, constructing and acquiring countywide projects, benefitting both Anoka County and the municipalities located within Anoka County; and,

WHEREAS, County Administration and the Finance & Central Services Division have recommended a tax levy to the county board as follows; and,

WHEREAS, these recommendations have been duly considered by the Anoka County Board of Commissioners in establishing a proposed tax levy for program year 2021 to be certified to the Anoka County Division Manager of Property Records and Taxation on or before September 30, 2020:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby establish a proposed Public Safety property tax levy for program year 2021 in the amount of \$1,750,000.

BE IT FURTHER RESOLVED by the Anoka County Board of Commissioners that the proposed levy has been reviewed by County Administration, the Finance & Central Services Division, and the county board of commissioners. This levy is subject to final approval by the county board and shall be authorized by separate action prior to December 30, 2020, following a public meeting on the proposed budget and levy.

BE IT FINALLY RESOLVED that a certified copy of this resolution is forwarded to the Anoka County Division Manager of Property Records and Taxation on or before September 30, 2020.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Chair Schulte stated that the Anoka County Board of Commissioners will hold a public meeting on December 3, 2020, at 6:00 p.m. at which the budget and levy for 2021 will be considered, and at which the public will have the opportunity to speak on the 2021 proposed budget.

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Committee appointments:

1. Commissioner Braastad made motion reappointing Coon Rapids Battalion Chief Tim Gilsrud, representing Fire Service, and Joseph Thomas, representing Citizens, to the Emergency Medical Services Council for terms ending December 31, 2023. Commissioner West seconded the motion. Motion carried unanimously.

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Coronavirus Aid, Relief and Economic Security Act (CARES) Items:

Local Government Category:

1. Commissioner Gamache made motion approving the following to allow more options to deliver county services safely:
 - Purchasing of a Digital Engagement Platform, which includes the purchase and installation of technology, including associated maintenance agreements, with Tierney Brothers Inc. of St. Paul, MN in association with Mod Creative, Inc. of Blaine, MN in an amount not to exceed \$1,200,594
 - Purchasing virtual servers in an amount not to exceed \$19,400
 - Purchasing translation services in an amount not to exceed \$3,000

Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner Braastad made motion approving purchasing and installing audio and visual equipment (including maintenance) to allow social distancing for eleven courtrooms from Tierney Brothers, Inc., of St. Paul, MN, in the amount of \$369,428, contingent on MN Courts acceptance of a Memorandum of Understanding with the County (MOU) that the MN Courts will take responsibility of all future video maintenance, repair, and replacement. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner West made motion approving purchasing monitors and installing Audio/Visual Room Kits for various rooms within multiple county buildings in an amount not to exceed \$400,000 from Tierney Brothers, Inc., of St. Paul, MN, allowing video conferencing and online meetings. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Braastad made motion approving purchasing two laptop radio console positions (\$70,000 total) and 1/5th share in the cost of link operator servers (\$12,666) from Motorola for a total of \$82,666 to add mobile deployment dispatching positions to allow dispatchers to relocate off-site and allow social distancing. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
5. Commissioner West made motion approving the following for improvements to Building E, located at the Anoka County Fair Grounds, providing critical climate control, backup power, and security for maintaining food, medical supplies, equipment, and personnel related to the current emergency:
 - HVAC upgrade (heating and air) in an amount not to exceed \$91,380 from Pierce Refrigeration (Base plus Alternate 1).
 - Back Power - 48KW generator (natural gas) in an amount not to exceed \$28,588 from Midwest Electric & Generator, Inc., (Base plus Alternates 1 and 2).
 - Window replacement in an amount not to exceed \$19,385 from TAMA Glass (Base plus alternates 1 and 2).
 - Automation improvement for Facilities Management and Construction monitoring not to exceed \$7,500.

Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

6. Commissioner Gamache made motion approving purchasing additional hardware, modules and related professional services from OpenText in the amount of \$25,162.80 to extend faxing capabilities to additional remote users. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

Safety Net Category:

7. Commissioner West made motion approving providing \$224,966 in relief to non-profits as designated below for service expansion to citizens of the county that have been affected by the COVID-19 Health Pandemic:

Non-Profit	Amount	Service Expansion
Dwelling Place	\$ 2,000	School Support / Tutoring
Judicare	\$ 4,989	Legal Assistance
Mediation & Restorative Services	\$ 10,000	Legal Assistance
Hope 4 Youth	\$ 22,355	Youth Support
North Anoka County Emergency (NACE) Food Shelf	\$ 15,000	Food Support for Children
Southern Anoka Community Assistance (SACA) Food Shelf	\$ 8,622	Food Support / Delivery
Salvation Army	\$ 22,000	Basic Needs for Families
Manna Market	\$ 140,000	Food Support

Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

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The following item came forward on an additional agenda:

Commissioner Braastad made motion authorizing Risk Management to settle Workers' Compensation Claim #07-187 in the amount as discussed with Risk Management. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

Chair Schulte recognized Commissioner Mike Gamache for 5 years of service to Anoka County and County Administrator Rhonda Sivarajah for 30 years of service to Anoka County.

Commissioner Meisner recognized the achievements of U.S. Supreme Court Justice Ruth Bader Ginsburg, who recently died.

The county board meeting was adjourned at 11:05 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.