

*The Anoka County Board of Commissioners held a regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board were present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance was not feasible due to the health pandemic, there were no members of the public in the board room where this meeting was held. Notice of this meeting included that monitoring of this meeting by the public could be done through audio streaming over the internet or by telephone. Public monitoring in this manner was done pursuant to Minn. Stat. § 13D.021.*

## ANOKA COUNTY BOARD MEETING

### MINUTES

Government Center  
Anoka, Minnesota

September 8, 2020

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Absent:	District #4	Mandy Meisner
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Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; and staff

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried.

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Commissioner Look made motion accepting the regular claims paid over \$500 for the period ending August 28, 2020, and purchase-card claims paid for the period ending August 28, 2020. (Claims are on file in the County Administration Office.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.

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Commissioner Braastad made motion approving the minutes from the August 25, 2020, Anoka County board meeting. Commissioner Gamache seconded the motion. Motion carried.

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Commissioner West presented the Management Committee report from the meeting of August 25, 2020. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

\* \* \* \* \*

The following items came forward on an additional agenda, as recommended by the Management Committee:

1. Commissioner Braastad made motion approving the following personnel transaction:

**New** Position - Administration/Emergency Management - effective October 10, 2020. Funding by Coronavirus Aid, Relief and Economic Security Act (CARES) for remainder of 2020, 50% Emergency

Management Performance Grant COVID-19 Supplemental (EMPG-S) funding and 50% county funding for 2021, and 100% county funding for 2022. PC#2020003367

1.0 FTE      Emergency Management Coordinator - Grade C012, range \$23.28 to \$34.90 per hour.

Commissioner West seconded the motion. Upon roll call vote, motion carried.

2. Commissioner Look made motion approving a request from Emergency Communications to offer a salary for a Radio System Coordinator position, Grade C013, above the third quartile (PC#1992000751). Commissioner Braastad seconded the motion. Upon roll call vote, motion carried.

3. Commissioner West offered the following resolution and moved its adoption

**RESOLUTION #2020-105**

**A RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN  
THE COUNTY OF ANOKA AND  
LAW ENFORCEMENT LABOR SERVICES, INC.  
REPRESENTING THE WORK RELEASE UNIT  
FOR THE CALENDAR YEAR 2020  
(CONTRACT #C0008150)**

WHEREAS, representatives of Anoka County and representatives of Law Enforcement Labor Services, Inc., representing the Work Release bargaining unit have negotiated a one-year labor agreement for the term January 1, 2020, through December 31, 2020; and,

WHEREAS, the attached document (Exhibit A) summarizes the substantive agreement between the parties:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve the tentative agreement and that the chief negotiator for the Anoka County Board is authorized and directed to prepare contract documents incorporating the tentative agreement and further, that upon receipt of the three original contracts for the group executed by the Union, the Anoka County Board Chair, County Administrator, Director of Employee Relations, labor negotiator, and other appropriate individuals be authorized and directed to execute the original contract.

(Exhibit A is on file in the County Administration Office.)

(Contract is on file in Employee Relations.)

Upon roll call vote, motion carried. Resolution declared adopted.

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Commissioner Schulte presented the Transportation Committee report from the meeting of August 31, 2020.

**Highway**

1. Commissioners Schulte and West offered the following resolution and moved its adoption:

**RESOLUTION #2020-106**

**FOR AGREEMENT NO. 1036955  
WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR  
THE CONSTRUCTION OF THE NEW TRAFFIC CONTROL SIGNAL SYSTEM  
AT THE INTERSECTION OF TRUNK HIGHWAY NO. 610 AND  
COUNTY ROAD NO. 3 (COON RAPIDS BOULEVARD)  
WITHIN THE CITY OF COON RAPIDS  
(CONTRACT #C0008121)**

WHEREAS, Anoka County enters into MnDOT Agreement No. 1036955 with the State of Minnesota, Department of Transportation and the City of Coon Rapids for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the traffic control signal system, fiber interconnect, and ADA improvements construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 610 at County Road No. 3 (Coon Rapids Boulevard), Coon Rapids, MN, Anoka County, under State Project No. 0217-27 (T.H. 610=390).

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, authorizes and directs the chair of the Anoka County Board and the county administrator to execute the agreement and any amendments to the agreement with the Commissioner of Transportation and the City of Coon Rapids as provided for herein.

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded to the State Commissioner of Transportation.

(Contract is on file in the Highway Department.)

Upon roll call vote, motion carried. Resolution declared adopted.

2. Commissioner West made motion approving awarding Contract #C0008126 to Forest Lake Contracting, Inc., for Anoka County Construction Project SAP 002-652-008, the installation of a traffic control signal system at the intersection of CSAH 52 (Radisson Road NE) and Xylite Street NE, and near-side signal heads and Flashing Yellow Arrow (FYA) improvements to the existing traffic control signal system at the intersection of Radisson Road NE and 101st Avenue NE in the city of Blaine, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried.

### **Transit**

3. Commissioner Gamache made motion approving Amendment No. 3 to Contract #C0004434B, Agreement between Anoka County and the Metropolitan Council for operation of Anoka County Traveler Transit Link Dial-a-Ride service extending the contract through April 30, 2021, and retroactive to February 1, 2020, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried.

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Commissioner Braastad presented the Intergovernmental and Community Relations Committee Chair report. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

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Commissioner Gamache presented the Parks Committee report from the meeting of September 1, 2020. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

\* \* \* \* \*

### **Coronavirus Aid, Relief and Economic Security Act (CARES) Items:**

1. Commissioner Braastad made motion ratifying changes to the Anoka Business and Nonprofit Grant Relief program application period and criteria as presented at the September 1, 2020, County Board Workshop. Commissioner Reinert seconded the motion. Motion carried.

### **Local Government Category:**

2. Commissioner West made motion approving purchasing four UVC light disinfecting units from Skytron in the amount of \$154,748, plus any delivery costs, for COVID-19 disinfection and sanitization in the four county correctional facilities. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.
3. Commissioner Braastad made motion approving purchasing twelve additional Wi-Fi access points in the amount of \$20,745 (\$12,979 to CDW for hardware and \$7,766 to All State for cabling) to improve Wi-Fi coverage and capability on the Juvenile Center Campus in Lino Lakes to ensure residents and staff are safe from COVID-19 exposure during remote court hearings and family visits. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

4. Commissioner Gamache made motion approving purchasing two portable Full Matrix Changeable Message Trailers for the Transportation Division from Street Smart in the amount of \$38,708, plus any delivery fees, to allow flexibility in trailer placement for COVID-19 related activities. Commissioner Braastad seconded the motion. Upon roll call vote, motion carried.

5. Commissioner Reinert made motion approving the following for the county libraries to provide book lockers to pick up book holds to reduce capacity issues, allow vulnerable patrons to avoid entering the building, and extending service hours when buildings are closed:

- Purchase of \$209,802 for lockers with Smarte Carte, which includes installation and technology
- An amount not to exceed \$25,000 for internal reimbursement of virtual server space
- Contingency of \$16,000 for other unforeseen costs associated with the implementation

Commissioner West seconded the motion. Upon roll call vote, motion carried.

6. Commissioner West made motion approving purchasing COVID-19 barrier shields in the amount of \$9,977.28 from Laird Plastics for the county libraries to provide barriers between computers available to the public and at the reference desks. Commissioner Braastad seconded the motion. Upon roll call vote, motion carried.

7. Commissioner Braastad made motion approving purchasing COVID-19 barrier shields in an amount up to \$16,433 for the Economic Assistance Department Call Center from Alternative Business Furniture Inc., to extend the call center wall heights. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

8. Commissioner Gamache made motion approving purchasing the following hardware and software in the amount of \$2,146,617 from Insight Public Sector for staff to remotely and securely provide effective information and services to the public:

- Server hardware and contingency (\$809,291)
- End user software (\$929,326)
- End user devices (\$408,000)

Commissioner West seconded the motion. Upon roll call vote, motion carried.

9. Commissioner Braastad made motion approving the following expenditures to expand the 911 Emergency Communications Center to allow for social distancing:

- \$657,689 for the purchase of a Voice Logger (NICE)
- \$604,413 for the purchase of a Voice Logger Redundancy & Radio Consoles (Motorola)
- \$ 95,435 for the purchase of Phone Positions (IES)
- \$ 85,000 for the purchase of Console Furniture (Xybix)
- \$ 16,693 for the purchase of Monitors/Desktop PC (Dell)
- \$ 4,576 for cabling services (All State)
- \$ 13,000 as a contingency for any unforeseen expenses

Commissioner West seconded the motion. Upon roll call vote, motion carried.

Safety Net Category

10. Commissioner Look made motion approving providing \$521,093.24 in relief to non-profits as designated below for service expansion to citizens of the county that have been affected by the COVID-19 Health Pandemic:

<b>Non-Profit</b>	<b>Amount</b>	<b>Service Expansion</b>
Alexandra House	\$ 35,775	Basic needs support
Impact Services	\$ 90,000	Meals on Wheels expansion
ACCAP	\$200,000	Rental assistance
Salvation Army	\$121,000	Rental assistance
Lee Carlson Center	\$ 16,400	Client assistance
North Sub Counseling	\$ 6,600	Telehealth services
RADIUS Health	\$ 8,000	Telehealth services
Touchstone Mental Health	\$ 7,400	Residential treatment services – client support

Centennial Community Network	\$ 3,000	Early childhood families support
Youth First	\$ 10,818	Distance / hybrid learning support
YMCA	\$ 22,100	Distance learning childcare support

Commissioner Reinert seconded the motion. Upon roll call vote, Commissioners Schulte, Gamache, Reinert, and Braastad voted “yes.” Commissioners Look and West abstained. Motion carried.

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The county board meeting was adjourned at 10:07 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*