

*The Anoka County Board of Commissioners held a regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board were present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance was not feasible due to the health pandemic, there were no members of the public in the board room where this meeting was held. Notice of this meeting included that monitoring of this meeting by the public could be done through audio streaming over the internet or by telephone. Public monitoring in this manner was done pursuant to Minn. Stat. § 13D.021.*

## **ANOKA COUNTY BOARD MEETING**

### **MINUTES**

Government Center  
Anoka, Minnesota

August 25, 2020

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; and staff

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look made motion accepting the regular claims paid over \$500 for the period ending August 14, 2020, and purchase-card claims paid for the period ending August 14, 2020. (Claims are on file in the County Administration Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look made motion approving the minutes from the August 11, 2020, Anoka County board meeting. Commissioner Braastad seconded the motion. Motion carried unanimously.

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Commissioner Schulte presented the Transportation Committee report from the meeting of August 17, 2020.

1. Commissioner Look offered the following resolution and moved its adoption:

#### **RESOLUTION #2020-99**

#### **APPROVING GRANT AGREEMENT RELATING TO THE MINNESOTA STATE TRANSPORTATION FUND (LOCAL ROAD IMPROVEMENT PROGRAM BONDS) SAP 002-594-003 (CONTRACT #C0008109)**

WHEREAS, Anoka County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Improvements on U.S. Hwy. 10/169 at Thurston

Avenue, Fairoak Avenue, West Main Street and associated corridor, frontage road, and backage road improvements in the City of Anoka; and,

WHEREAS, the Commissioner of Transportation has given notice that the funding for this project is available; and,

WHEREAS, per 2018 session law, Chapter 214, Article 3, Section 8, \$15,000,000.00 was appropriated for grants to Anoka County for environmental documentation, preliminary engineering, land acquisition, final design engineering, construction and construction engineering, and administration for the local cost shares of the interchanges and overpass on marked U.S. Highway 10 at Thurston Avenue, West Main Street, and Fairoak Avenue and the associated frontage, backage, and connecting local streets to support the U.S. Highway 10 improvements in the City of Anoka; and,

WHEREAS, the amount of this grant has been determined to be \$3,443,604.00 for land acquisitions for the project:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes Section 174.52 and will pay any additional amount by which the costs exceed the estimate, and will return to Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement, and any amendments thereto, with the Commissioner of Transportation concerning the above-reference grant.

(Contract is on file in the Highway Department.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Look offered the following resolution and moved its adoption:

**RESOLUTION #2020-100**

**APPROVING GRANT AGREEMENT  
RELATING TO THE MINNESOTA STATE TRANSPORTATION FUND  
(LOCAL ROAD IMPROVEMENT PROGRAM BONDS)  
SAP 002-594-001  
(CONTRACT #C0007964)**

WHEREAS, Anoka County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Improvements on U.S. Hwy. 10/169 at Thurston Avenue, Fairoak Avenue, West Main Street and associated corridor, frontage road, and backage road improvements in the City of Anoka; and,

WHEREAS, the Commissioner of Transportation has given notice that the funding for this project is available; and,

WHEREAS, per 2018 session law, Chapter 214, Article 3, Section 8, \$15,000,000.00 was appropriated for grants to Anoka County for environmental documentation, preliminary engineering, land acquisition, final design engineering, construction and construction engineering, and administration for the local cost shares of the interchanges and overpass on marked U.S. Highway 10 at Thurston Avenue, West Main Street, and Fairoak Avenue and the associated frontage, backage, and connecting local streets to support the U.S. Highway 10 improvements in the City of Anoka; and,

WHEREAS, the amount of this grant has been determined to be \$4,488,000.00 for design and land acquisition professional services for the project:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes Section 174.52 and will pay any additional amount by which the costs exceed the estimate, and will return to Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement, and any amendments thereto, with the Commissioner of Transportation concerning the above-reference grant.

(Contract is on file in the Highway Department.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Gamache made motion approving Contract #C0008108, Joint Powers Agreement with the City of Coon Rapids for the maintenance of a new traffic control signal system to be constructed at the intersection of Northdale Boulevard (Municipal State Aid Street 127) and the commercial access currently servicing Menards in the city of Coon Rapids, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad presented the Human Services Committee report from the meeting of August 18, 2020, which also acts as the Local Social Services Agency and Health Board.

### CONSENT

1. Commissioner Braastad made motion approving the following, subject to review by the county attorney as to form and legality:

A. Public Health and Environmental Services

- (1) Contract #C0008113 (renewal) with the Minnesota Department of Human Services for Child and Teen Checkup administrative services in the amount of \$1,018,051 for 2021, with the 2022 budget being submitted to the Department of Human Services in the fall of 2021, and the 2023 budget being submitted in the fall of 2022. (Contract is on file in the Human Services Department.)
- (2) Approving 2021 Select Committee on Recycling and the Environment (SCORE) and Local Recycling Development Grant (LRDG) grants from the State of Minnesota and additional program dollars to support the 2021 Municipal Residential Recycling Program.

Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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### SOCIAL SERVICES

2. Commissioner Braastad made motion entering into Contract #C0006968 (Amendment II) with Stepping Stone Emergency Housing for Housing Support Emergency Shelter funding of \$72,080.24 per month (+1%) through December 31, 2020, with the contract maximum increasing to \$1,712,568.72, subject to review by the county attorney as to form and legality. Commissioner West seconded the motion. (Contract is on file in the Human Services Department.) Upon roll call vote, Commissioners Look, Braastad, West, Schulte, Meisner, and Reinert voted “yes.” Commissioner Gamache abstained. Motion carried.

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3. Commissioner Braastad offered the following resolution and moved its adoption:

#### RESOLUTION #2020-101

#### APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for July 2020: Medical Assistance and General Assistance medical payments in the amount of \$343,325.43 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

4. Commissioner Braastad offered the following resolution and moved its adoption:

#### RESOLUTION #2020-102

#### AUTHORIZING SIGNATORY OF PUBLIC HEALTH AND ENVIRONMENTAL SERVICES DIRECTOR

BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, acting as the Community Health Board, authorizes the Public Health and Environmental Services Director to act on behalf of Anoka County and sign the Child and Teen Checkups Contract #C0008113 with the Minnesota Department of Human Services.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Gamache presented the Information Technology Committee report from the meeting of August 17, 2020.

1. Commissioner West made motion approving a purchase from Insight Public Sector, Inc., 6820 South Harl Avenue, Tempe, Arizona 85283, in the amount of \$252,469.96 for the replacement of twelve blade servers and two blade chassis. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Meisner presented the Property Records and Taxation Committee report from the meeting of August 17, 2020. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

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Commissioner Braastad presented the Public Safety Committee report from the meeting of August 18, 2020.

Human Services/Sheriff

1. Commissioner Braastad made motion approving and executing Contract #C0008070 with MEN D Correctional Health, PLLC for Correctional Healthcare Services for the Jail and Correctional Facilities with a maximum contract value of \$7,237,033 for the initial term of October 1, 2020, through December 3, 2023, with two additional one-year extension options, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department and Sheriff's Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

Sheriff

2. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2020-103**  
**ACCEPTING DEDICATED DONATION**  
**FROM NANCY R. SWANSON**

WHEREAS, the Anoka County Sheriff's Office received a donation from Nancy R. Swanson to show support for law enforcement; and,

WHEREAS, Nancy R. Swanson donated funds in the amount of \$100 for support of the Sheriff's Office Training Unit; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, accepts the above-described funds from Nancy R. Swanson and extends its grateful appreciation.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Braastad made motion approving and executing the following contract renewals for 2021 Law Enforcement Contracts for a term of January 1, 2021, through December 31, 2021, subject to review by the county attorney as to form and legality:

- A. Contract #C0008045 with the City of Nowthen in the amount of \$259,695; and,
- B. Contract #C0008036 with the City of Ham Lake in the amount of \$1,155,994.

(Contracts are on file in the Sheriff’s Office.) Commissioner West seconded the motion. Upon roll call vote, Commissioners Reinert, Braastad, West, Schulte, Meisner, and Gamache voted “yes.” Commissioner Look voted “no.” Motion carried.

- 4. Commissioner West made motion approving the purchase of nine police squad cars for the Sheriff’s Office from Dodge of Burnsville off the State Contract in an amount not to exceed \$234,000 (\$26,000 per squad average) plus any tax, license, and delivery fees. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Meisner made motion acknowledging that the county board has received a copy of the proposed City of Fridley Tax Increment Financing (TIF) District for the following purposes:

- 1. Reviewing the Proposed Tax Increment Financing District No. 25 (Holly Center).
- 2. Submitting comments on the Tax Increment Financing District by September 14, 2020, to the city, in lieu of the traditional 30-day comment period.

Commissioner Gamache seconded the motion. Motion carried unanimously.

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Commissioner Reinert made motion approving the following liquor license application, as reviewed by and consented to by the township, sheriff, and attorney:

- 1. Stacy Lions Club by Judith Hanna and Jerome Schroeder – One-day, on sale, 3.2 malt liquor license (License #2020-01) – Township of Linwood – September 12, 2020.

Commissioner West seconded the motion. Motion carried unanimously.

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Committee appointments:

- 1. Commissioner West made motion appointing David Turnidge, representing District #3, to the Community Corrections Advisory Board for a two-year term ending August 2022. Commissioner Braastad seconded the motion. Motion carried unanimously.
- 2. Commissioner Schulte made motion appointing JD Holmquist, representing District #5, and Brian Nystrom, representing District #7, to the Community Health Advisory Committee for terms expiring July 31, 2023. Commissioner Gamache seconded the motion. Motion carried unanimously.

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**Coronavirus Aid, Relief and Economic Security Act (CARES) Items:**

Local Government Category:

- 1. Commissioner West offered the following resolution and moved its adoption:

**RESOLUTION #2020-104**

**RESOLUTION ACCEPTING CORONAVIRUS AID, RELIEF,  
AND ECONOMIC SECURITY ACT (CARES) BLOCK GRANT FUNDS  
FROM THE STATE OF MINNESOTA**

WHEREAS, the Office of the Minnesota Secretary of State has awarded a 2020 CARES Act Block Grant allocation of \$272,782.08 to Anoka County to be used to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 federal election cycle; and,

WHEREAS, Anoka County is required to determine a fair, equitable, and mutually agreeable method for allocating the funds within the county and between municipalities; and,

WHEREAS, the Office of the Minnesota Secretary of State has prepared a default allocation formula using a number of factors, including a flat base allocation for all counties, 2018 voter turnout, 2018 absentee voter turnout, number of registered voters, number of polling places, and population:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, accepts the Coronavirus Aid, Relief, and Economic Security Act Block Grant Funds in the amount of \$272,782.08 for the federal election cycle, and will distribute funds from the block grant to its municipalities using the default allocation mechanism as determined by the Office of the Minnesota Secretary of State and will provide guidance to the municipalities regarding their grant award and reporting requirements; and Anoka County agrees to match the funds expended at the rate of 20% of the grant, or 25% of funds expended on electronic roster systems.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

- 2. Commissioner Braastad made motion approving purchasing movable walls and furniture in the amount of \$135,091 from vendor PreVolv to establish five virtual rooms in the following locations:

- Two Rooms Job Training Center in Blaine
- One Room License Center in Coon Rapids
- One Room Mississippi Library in Fridley
- One Room North Central Library in Ham Lake

Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

- 3. Commissioner Reinert made motion approving purchasing hardware in the amount of \$38,059.64 (CDW), installation in the amount of \$11,087.38 (\$10,245.90 Insight and \$841.48 State of MN), and cabling in the amount of \$880.44 (Hartland) for the purchase and installation of two new edge routers and new firewall optics to increase our bandwidth to the Internet/State. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
- 4. Commissioner Meisner made motion approving purchasing a one-year subscription to an online platform that would allow the Anoka County CareerForce to continue to provide online assistance and opportunities for employers and job seekers with vendor Easy Virtual Fair in the amount of \$54,000. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
- 5. Commissioner West made motion approving expanding the automated material handling system at Northtown Library with vendor Tech Logic Corp., in the amount of \$111,040. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
- 6. Commissioner Meisner made motion approving developing and distributing a community resource mailing to all county residents in an amount not to exceed \$37,000 for printing and postage with Johnson Lithographic. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
- 7. Commissioner Gamache made motion approving Contract #C0008122 with BlueStone Physician Services, 270 North Main Street, Suite 300, Stillwater, MN, for COVID-19 testing in long-term care and congregate-living settings in Anoka County in an amount not to exceed \$1 million, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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The county board meeting was adjourned at 10:45 a.m.

ATTEST: COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*