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ANOKA COUNTY BOARD MEETING
MINUTES

Government Center
Anoka, Minnesota

August 24, 2021

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #6	Jeff Reinert
	District #7	Scott Schulte

Present via WebEx:	District #4	Mandy Meisner
	District #5	Mike Gamache

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; and staff

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look made motion accepting the regular claims paid over \$500 for the period ending August 13, 2021, and purchase-card claims paid for the period ending August 13, 2021. (Claims are on file in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad made motion approving the minutes from the August 10, 2021, Anoka County board meeting. Commissioner Reinert seconded the motion. Motion carried unanimously.

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Commissioner West presented the Management Committee report from the meeting of August 10, 2021.

1. Commissioner West made motion approving the following personnel transaction:
 - A. **New** position - Administration/Facilities Management and Construction - effective August 24, 2021. PC#2021003393

1.0 FTE Custodian - Grade A005, range \$13.79 to \$21.40 per hour.

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

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The following items came forward on an additional agenda, as recommended by the Management Committee:

1. Commissioner Reinert made motion approving the following personnel transaction:
 - A. Restructure/Replacement - Human Services/Corrections - effective August 24, 2021 - vacancy due to retirement effective May 14, 2021. PC#1992000981

FROM: 1.0 FTE Eligibility Specialist - Grade B010, range \$19.67 to \$29.80 per hour.

TO: 1.0 FTE Corrections Planner - Grade C013, range \$26.45 to \$44.08 per hour.

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner Braastad made motion approving the following personnel transaction:

A. Restructure/Replacement - Human Services/Corrections - effective August 24, 2021 - vacancy due to resignations effective February 28, 2020, and June 18, 2021.

FROM: .5 FTE Corrections Service Officer - Grade B010, range \$19.67 to \$29.80 per hour. PC#2017003242

and

.6 FTE Corrections Service Officer - Grade B010, range \$19.67 to \$29.80 per hour. PC#2017003239

TO: 1.0 FTE Corrections Service Officer - Grade B010, range \$19.67 to \$29.80 per hour. PC#2017003239

NOTE: PC#2017003242 and remaining 0.1 FTE to be eliminated.

Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

3. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2021-94

**RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN
THE COUNTY OF ANOKA AND
LAW ENFORCEMENT LABOR SERVICES, INC.
REPRESENTING THE DETENTION SUPERVISORS UNIT
FOR THE CALENDAR YEAR 2021
(CONTRACT #C0008759)**

WHEREAS, representatives of Anoka County and representatives of Law Enforcement Labor Services, Inc., representing the detention supervisors unit of the Anoka County Sheriff's Office have negotiated a one-year labor agreement for the term January 1, 2021, through December 31, 2021; and,

WHEREAS, the attached document (Exhibit A) summarizes the substantive agreement between the parties:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve the tentative agreement and that the chief negotiator for the Anoka County Board of Commissioners is authorized and directed to prepare contract documents incorporating this tentative agreement and further, that upon receipt of the three original contracts executed by the union, the Anoka County board chair, county administrator, director of Employee Relations, labor negotiator and other appropriate individuals be authorized and directed to execute the original contracts.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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The following items came forward on an additional agenda:

1. Commissioner Braastad made motion approving Contract #C0008747 with National Insurance Services for long-term disability and voluntary short-term disability insurance with no change in current coverages for 30-hour or more per week benefit-eligible positions, non-union and union employees with a three-year rate guarantee for a period ending December 31, 2024, as recommended by the responsible commissioner for Insurance, subject to review by the county attorney as to form and legality. (Contract is on file in the Risk Management Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner West made motion approving Contract #C0008748 with Unum for life, accidental death and dismemberment insurances for 30 hours or more per week benefit-eligible positions, non-union and union employees with a three-year rate guarantee for the period ending December 31, 2024, as recommended by the responsible Commissioner for Insurance, subject to review by the county attorney as to form and legality. (Contract is on file in the Risk Management Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Braastad made motion authorizing Risk Management to settle Worker's Compensation Claim #19-044. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Schulte presented the Transportation Committee report from the meeting of August 16, 2021.

Highway

1. Commissioner Reinert made motion approving Contract #C0008733, a professional services contract with SRF Consulting Group for Project SAP 002-600-017, the reconstruction and realignment of West Freeway Drive north of CSAH 23 (Lake Drive) in the City of Columbus; and authorizing the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Schulte presented the Transportation Committee chair report.

Highway

1. Commissioner Look made motion awarding Contract #C0008737 in the amount of \$2,093,083.80 to Forest Lake Contracting, Inc., for Project SAP 002-716-021, the reconditioning of CSAH 116 (Bunker Lake Boulevard) from CSAH 83 (Armstrong Boulevard) to CSAH 57 (Sunfish Lake Boulevard), in the City of Ramsey, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Reinert made motion awarding Contract #C0008745 in the amount of \$233,686.80, to Asphalt Surface Technologies Corporation, for Project CP 21-02-00, the 2021 County Wide Crack Seal Project, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Reinert presented the Human Services Committee report from the meeting of August 16, 2021, which also acts as the Local Social Services Agency and Health Board.

CONSENT

Economic Assistance

1. Commissioner Braastad made motion approving ratification of Medical Assistance and General Assistance medical expense payments for Economic Assistance clients in an amount of \$351,830.01 as identified in the Economic Assistance Client Payments Report for July 2021 on file in Human Services Administration. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

BEHAVIORAL HEALTH

2. Commissioner West made motion accepting Minnesota Department of Human Services grant funding and entering into Contract #C0008715 with Pathfinder Solutions PBC for a Pathfinder Companion Pilot Project in an amount of up to \$550,000 from September 1, 2021, through January 15, 2023, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

PUBLIC HEALTH AND ENVIRONMENTAL SERVICES

3. Commissioner Braastad made motion approving entering into Contract #C0008719 with Republic Services for garbage, recycling, and organics collection at county-owned and operated facilities in an amount of \$130,752.29, plus tipping fees and taxes, for a three-year term effective January 1, 2022, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

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4. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2021-95

**ACCEPTING MINNESOTA HOUSING FUNDING FOR THE
FAMILY HOMELESSNESS PREVENTION AND ASSISTANCE PROGRAM
(CONTRACT #C0008714)**

WHEREAS, the State of Minnesota has appropriated \$21 million in Family Homeless Prevention and Assistance Program funding to Minnesota Housing for SFY2022 - 2023; and,

WHEREAS, Anoka County has met all requirements of the grant application and has been awarded a minimum of \$794,100 by Minnesota Housing; and the grant is to be used to prevent and minimize repeat episodes of homelessness under Minn. Stat. § 462A.2035, from October 1, 2021, through September 30, 2023; and,

WHEREAS, in order to accept the grant funds, the county must agree to conditions of the grant:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby enter into Contract #C0008714 with Minnesota Housing to conduct the Family Homeless Prevention and Assistance Program. The grant must be used to provide street outreach to youth, rental assistance, damage deposit and supportive services to qualified households as outlined in Minn. Stat. § 462A.2035. This grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED that the county administrator be authorized to execute the grant contract on behalf of Anoka County.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Gamache presented the Information Technology Committee report from the meeting of August 16, 2021. All items were of an informational nature and required no board action.

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Commissioner Braastad presented the Public Safety Committee chair report.

Emergency Communications

1. Commissioner West made motion approving and executing Contract #C0000790D, Amendment #4 to Antenna Site Use Agreement (Lease) with Verizon Wireless (VAW) LLC d/b/a Verizon Wireless to update tower equipment, subject to review by the county attorney as to form and legality. (Contract is on file in the Emergency Communications Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Braastad made motion approving and executing Contract #C0001116, amended Joint Powers Agreement for Metropolitan Emergency Services Board effective January 1, 2022, through December 31, 2026, with an option to renew for additional terms of up to five years, subject to review by the county attorney as to form and legality. (Contract is on file in the Emergency Communications Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner West offered the following resolution and moved its adoption:

RESOLUTION #2021-96

**ANOKA COUNTY POLICY FOR
SYMBOLIC RESOLUTIONS AND PROCLAMATIONS**

BE IT RESOLVED, the Anoka County Board of Commissioners agree to approve the following Proclamations and Resolution Policy (hereinafter Policy):

Anoka County Symbolic Resolutions and Proclamations Policy

The Anoka County Board of Commissioners will continue to consider, and issue, as appropriate, ceremonial resolutions and proclamations issued for:

- Public awareness
- Arts and cultural celebrations
- Special honors

The Anoka County Board of Commissioners will not consider or issue resolutions and proclamations for the following:

- Matters of political or ideological controversy
- Matters generally identified and known as supported by one political party and/or opposed by a political party
- Topics, events or organizations with no explicit and direct relationship to the County of Anoka's programs, services, policies, or budgets
- Campaigns or events contrary to policies of the County of Anoka

This policy does not and is not intended to impact an individual Anoka County Commissioner's First Amendment rights or any other rights under the Constitution of the United State of America or the State of Minnesota. This policy also does not and is not intended to impact the Anoka County Board of Commissioners' responsibility to collectively and actively advocate for fiscal and public policy to support Anoka County's mission and constituents.

Motion carried unanimously. Resolution declared adopted.

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Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2021-97

**RESOLUTION ACCEPTING AMERICAN RESCUE PLAN ACT FUNDS
(KNOWN AS ARPA FUNDS) FROM THE FEDERAL GOVERNMENT
THROUGH THE UNITED STATES DEPARTMENT OF THE TREASURY
AND CERTIFYING THAT ANOKA COUNTY WILL ADHERE TO THE
GUIDELINES AS ESTABLISHED BY THE
UNITED STATES DEPARTMENT OF THE TREASURY**

WHEREAS, on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the Covid-19 pandemic; and,

WHEREAS, approximately \$350 billion of the ARPA funding was allotted to assist state, local, tribal, and territory governments in responding to the Covid-19 pandemic; and,

WHEREAS, Sections 602(b) and 603(b) of the Social Security Act as added by section 9901 of the ARPA authorized the United States Department of the Treasury to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund; and,

WHEREAS, funds received are required to be used in accordance to the Coronavirus Local Fiscal Recovery Fund (CLFRF) requirements as provided within the guidance issued by the United States Department of the Treasury;

- To respond to the public health emergency or its negative economic impacts.
- To respond to workers performing essential work during the Covid-19 public health emergency by providing premium pay to eligible workers.
- For the provision of government services to the extent of the reduction in revenue due to the Covid-19 public health emergency relative the revenues collected in the most recent full fiscal year prior to the emergency.
- To make necessary investments in water, sewer, or broadband infrastructure; and,

WHEREAS, Anoka County is expected to receive \$69,840,121 in funding, which will be received in two tranches, approximately one half within 60 days of the plan passage, and the remaining funds approximately 12 months later; and,

WHEREAS, Anoka County received an initial funding in the amount of \$34,663,860 identified as the funding allocation for the First Tranche:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby accept the funding distribution of \$69,840,121 from the Federal Government through the United States Department of the Treasury related to the ARPA.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners certifies that it will adhere to the existing, additional, and amended guidelines as set forth by the United States Department of the Treasury related to the allocation, distribution, and reporting of the use of the ARPA funds.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners authorizes the Anoka County administrator to develop a process for honoring the commitments to the Federal Government and United States Department of the Treasury by establishing by separate resolution an American Rescue Plan Act Budget that is to be allocated into the following broad categories; Public Health, Negative Economic Impacts, Services to Disproportionately Impacted Communities, Premium Pay, Infrastructure, Revenue Replacement, Grant Administration, and Unallocated. Initial allocations into each category shall be established by resolution, with the ability to amend and adjust the allocations across the categories as needed by further resolution.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2021-98

**RESOLUTION ESTABLISHING BUDGET ALLOCATIONS FOR
ANOKA COUNTY AMERICAN RESCUE PLAN ACT FUNDS (KNOWN AS ARPA FUNDS)
RECEIVED FROM THE FEDERAL GOVERNMENT THROUGH THE
UNITED STATES DEPARTMENT OF THE TREASURY**

WHEREAS, on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the COVID-19 pandemic; and,

WHEREAS, approximately \$350 billion of the ARPA funding was allotted to assist state, local, tribal, and territory governments in responding to the Covid-19 pandemic; and,

WHEREAS, funds received are required to be used in accordance with the Coronavirus Local Fiscal Recovery Fund (CLFRF) requirements as provided within the guidance issued by the United States Department of the Treasury:

- To respond to the public health emergency or its negative economic impacts.
- To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers.
- For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative the revenues collected in the most recent full fiscal year prior to the emergency.
- To make necessary investments in water, sewer, or broadband infrastructure; and,

WHEREAS, Anoka County is expected to receive \$69,840,121 in funding, which was scheduled to be issued in two tranches, approximately one half within 60 days of the plan passage, and the remaining funds approximately 12 months later; and,

WHEREAS, Anoka County received an initial funding in the amount of \$34,663,860 identified as the funding allocation for the First Tranche:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby adopt the following budget of the ARPA Funds:

Public Health	\$12,000,000
Negative Economic Impact	To be Determined
Services to Disproportionately Impacted Communities	To be Determined
Premium Pay	To be Determined
Infrastructure	\$ 3,100,000
Revenue Replacement	\$18,600,000
Grant Administration	\$ 1,000,000
Unallocated	\$35,140,121
Total Expected ARPA Funds	\$69,840,121

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners may adjust this budget by resolution at any time as program and project opportunities are identified that positively impact the county.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

The county board acknowledged receiving a copy of the proposed City of Ramsey Tax Increment Financing (TIF) District for the following purposes:

1. Reviewing the proposal to modify the Development Program for Development District No. 1 and to adopt a Tax Increment Finance Plan to establish Tax Increment Financing District No 18 (Oppidan Industrial).
2. Submitting comments on the Tax Increment Financing District to the city, in lieu of the traditional 30-day comment period.

Committee appointments:

1. Commissioner Gamache made motion reappointing the following to the Community Corrections Advisory Board for 2-year terms:
 - A. Morgan Whiterabbit, representing District 5, for a term ending August 2023
 - B. Don Kjonaas, representing District 7, for a term ending September 2023
 Commissioner Reinert seconded the motion. Motion carried unanimously.
2. Chair Schulte presented, for informational purposes, the appointment/reappointment of the following to the Workforce Development Board for 2-year terms ending June 30, 2023:
 - A. Appointment of Brian Laplante, Allina Health Talent Acquisition Director
 - B. Reappointment of Shirley Barnes, Crest View Senior Communities President and CEO

The county board meeting was adjourned at 10:22 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.