

The Anoka County Board of Commissioners held a regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board were present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance was not feasible due to the health pandemic, there were no members of the public in the board room where this meeting was held. Notice of this meeting included that monitoring of this meeting by the public could be done through streaming over the internet or by telephone. Public monitoring in this manner was done pursuant to Minn. Stat. § 13D.021.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

July 14, 2020

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; and staff

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner West made motion accepting the regular claims paid over \$500 for the period ending June 19, 2020, and purchase-card claims paid for the period ending June 19, 2020. (Claims are on file in the County Administration Office.) Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Meisner made motion approving the minutes from the June 23, 2020, Anoka County board meeting. Commissioner Braastad seconded the motion. Motion carried unanimously.

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Commissioner West presented the Management Committee report from the meeting of June 23, 2020.

1. Commissioner Gamache made motion approving the following personnel transactions:

A. Restructure/fill - Administration/Information Technology - effective July 14, 2020:

FROM: 1.0 FTE Help Desk Specialist (vacant) - Grade B110, range \$20.80 to \$31.64 per hour - PC#1999001955

and

1.0 FTE Document Imaging Specialist (vacant) - Grade B009, range \$17.45 to \$26.57 per hour - PC#1992000381

TO: Two 1.0 FTE Senior System Project Leaders - Grade D114, range \$31.38 to \$48.07 per hour - PC#s 1999001955 and 1992000381

Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner West offered the following resolution and moved its adoption:

RESOLUTION #2020-82

**RESOLUTION ACCEPTING A DONATION
FROM THE FRIENDS OF ANOKA COUNTY LIBRARY**

WHEREAS, the Friends of Anoka County Library has donated a gift of \$10,000 to the Anoka County Library; and,

WHEREAS, the donation will be used to support library programs including summer reading, Book Club in a Bag, learning spaces, and other hands-on literacy programs for the Anoka County Library; and,

WHEREAS, Minn. Stat. § 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby accepts the gift of \$10,000 from the Friends of Anoka County Library to the Anoka County Library.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to the Friends of Anoka County Library for their generous and valued donation towards programs that bring ideas, information, and inspiration to Anoka County residents.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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The following item came forward on an additional agenda:

1. Commissioner West made motion approving the following personnel transactions:

New/Restructure - Administration/License & Passport Services - Grade B009, range \$17.45 to \$26.57 per hour - effective July 14, 2020.

FROM: Ten (10) .6 FTE Passport Acceptance Specialist - PC#s TBD

TO: Ten (10) 1.0 FTE Passport Acceptance Specialist - PC#s TBD

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Schulte presented the Transportation Committee Chair report.

Highway

1. Commissioner Gamache made motion entering into Contract #C0008034, Agreement with Great River Energy and Connexus Energy for utility relocation on Project SP 002-611-036, the reconstruction of CSAH 11 (Foley Boulevard) between CSAH 1 (East River Road) and CR 3 (Coon Rapids Boulevard) in the city of Coon Rapids; and authorizing the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Schulte seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner West made motion authorizing the county engineer to advertise for bids for Project SAP 002-612-016, the reconstruction of existing pedestrian access ramps to meet current Americans with Disabilities Act (ADA) standards along CSAH 12 (109th Avenue) between CSAH 51 (University Avenue) and TH 65 in the City of Blaine. Commissioner Braastad seconded the motion. Motion carried unanimously.

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Commissioner Gamache presented the Information Technology Committee report from the meeting of June 22, 2020.

1. Commissioner Gamache made motion approving a purchase under Contract #C0001338/2010-0239 with Zayo Bandwidth, LLC, 400 Centennial Pkwy, Suite 200, Louisville, CO 80027 in the amount of \$592,123.31 with a change order of \$59,212.00 to facilitate the refresh of the network hardware on the Connect Anoka County fiber network, subject to review by the county attorney as to form and legality. (Contract is on file in the Information Technology Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Gamache made motion approving Contract #C0007303 with Stanley Convergent Security Solutions, Inc., 14670 Cumberland Road, Noblesville, IN, 46060 for a Jail Video Management System in the amount of \$579,474.00 with a change order of \$57,947.40 for a total amount not to exceed \$637,421.40 for a 39-month period with an option to renew for an additional 24 months, subject to review by the county attorney as to form and legality. (Contract is on file in the Information Technology Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look presented the Internal Audit Committee report from the meeting of June 29, 2020. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

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Commissioner Gamache presented the Parks Committee Report from the meeting of July 7, 2020.

1. Commissioner Gamache made motion approving Contract #C0008016, a Metropolitan Council Operations and Maintenance Grant Agreement for the Regional Park System in Anoka County for a 3-year term, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2020-83

**RELATING TO THE ISSUANCE OF PERMITS FOR
ARCHERY DEER HUNTING IN DESIGNATED AREAS OF
BUNKER HILLS REGIONAL PARK**

WHEREAS, the Anoka County Board of Commissioners has determined that the number of deer in Bunker Hills Regional Park is in excess of a sustainable population; and,

WHEREAS, based on aerial survey indices and other deer management variables, Anoka County has determined the deer density to be greater than 47 deer per square mile in Bunker Hills Regional during the last survey; and,

WHEREAS, an excess deer population has a negative impact on the natural resources of the park, creates a danger to users of roads and highways surrounding and within the park; and,

WHEREAS, the management goal of Anoka County is to sustain a deer population density of 15 to 20 deer per square mile in Bunker Hills Regional Park:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the Parks Department to issue up to 18 permits for archery deer hunting by state licensed hunters possessing a valid 2020 Anoka County Archery Deer Hunting Permit in designated areas of the parks (attached). The permits shall be effective from October 23, 2020, to and including December 6, 2020, with certain restrictions.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners does hereby request that the Parks Department conduct an analysis of the effect of the archery hunt on the deer population and that the analysis be conducted after the permit sunset date on December 6, 2020, and before the next 2021 deer hunting season for consideration by the Parks Committee of the county board.

BE IT FINALLY RESOLVED that the cities of Andover, Coon Rapids, Blaine, and Ham Lake be notified of the passage of this resolution and be provided a copy.

Motion carried unanimously. Resolution declared adopted.

3. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2020-84

RESOLUTION ACCEPTING A DONATION FROM CONNEXUS ENERGY

WHEREAS, Connexus Energy has donated a gift of \$6,000 to the Anoka County Parks Department; and,

WHEREAS, the donation will be used to fund virtual day camp/camp in a box programing for youth in the Anoka County Park System; and,

WHEREAS, Minn. Stat 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby accepts the gift of \$6,000 from Connexus Energy to the Anoka County Parks Department.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to Connexus Energy for their generous and valued donation towards natural and cultural history programming in Anoka County.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

4. Commissioner Gamache made motion approving Contract #C0008027, the Operations and Maintenance Agreement for Stormwater Facilities with the Coon Creek Watershed District relating to the Wave Pool Replacement Project at Bunker Beach Water Park, subject to review by the county attorney as to form and legality. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Meisner presented the Property Records and Taxation Chair report.

1. Commissioners Meisner and Gamache offered the following resolution and moved its adoption:

RESOLUTION #2020-85

AUTHORIZING THE ACCEPTANCE OF RESOURCES FOR CARES ACT FUNDS

WHEREAS, the Office of the Minnesota Secretary of State is currently soliciting applications from counties for 2020 CARES Act funding to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 federal election cycle; and,

WHEREAS, the Office of the Minnesota Secretary of State has determined that Anoka County will receive a block grant allocation of \$272,782.08; and,

WHEREAS, Anoka County will work with the municipalities within the county to determine a fair, equitable, and mutually agreeable method for allocating the funds within the county and between municipalities by the September 8, 2020, deadline; and,

WHEREAS, jurisdictions must agree to provide a local match at least equal to 20 percent of the total cost of authorized activities:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby approves the submission of the 2020 CARES Act Grant Application and authorizes the acceptance of resources in accordance with the requirements of Minnesota Laws 2020, Chapter 77.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2020-86

AUTHORIZING THE PURCHASE OF CENTRAL COUNT VOTING EQUIPMENT

WHEREAS, Minnesota Laws 2020, Chapter 77, authorizes the use of 2020 CARES Act funds within Minnesota, including allowing for distributing these funds to local governments for use consistent with the state and federal requirements; and,

WHEREAS, Anoka County processes and counts all absentee ballots that are cast by mail in the county; and,

WHEREAS, the COVID-19 pandemic will result in a substantial increase in the number of absentee ballots sent by mail for the 2020 elections; and,

WHEREAS, CARES Act funds can be used for the “facilitation, support, and preparation for increased absentee voting, including voter education materials, printing, and postage”:

NOW, THEREFORE, BE IT RESOLVED by the Anoka County Board of Commissioners that Anoka County purchase the ES&S DS-450 scanner & tabulator from the Minnesota Counties Computer Cooperative Agreement pricing listed in Exhibit A.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2020-87

**AUTHORIZING SPECIAL PROCEDURES FOR THE
SAFE AND SECURE CONDUCT OF THE
2020 STATE PRIMARY AND GENERAL ELECTIONS**

WHEREAS, Minnesota Session Laws 2020 Chapter 77 – H.F. No. 3429 Section 1 provides special procedures for the safe and secure conduct of the 2020 state primary and state general elections; and,

WHEREAS, health care facilities are high-risk locations for spreading COVID-19 and are limiting contact with outside guests; and,

WHEREAS, large quantities of absentee ballots cast by mail are expected to be returned on Election Day, requiring significant time and resources to be opened and counted:

NOW, THEREFORE, BE IT RESOLVED, that Anoka County will provide the necessary training and materials for employees of designated health care facilities in Anoka County to administer absentee voting to the residents and patients of those facilities under Minnesota Statutes, section 203B.11.

BE IT FURTHER RESOLVED, , by the Anoka County Board of Commissioners that Anoka County will extend the period during which absentee ballots are processed, if necessary, to include no more than two days following the date of the election. Should additional time be necessary, Anoka County will report to the secretary of state the number of absentee ballots remaining to be counted after the 24-hour period prescribed in Minnesota Statutes, section 203B.121, subdivision 5, paragraph (c).

Motion carried unanimously. Resolution declared adopted.

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Commissioner Braastad made motion approving Contract #C0008047, renewal of commercial automobile insurance with Euclid Public Sector/Hudson Insurance Company through Arthur J. Gallagher Risk Management Services, 3600 American Boulevard West, Suite 500, Bloomington, MN 55431, for a policy term of July 1, 2020, to July 1, 2021, for a premium of \$256,833, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

Coronavirus Aid, Relief and Economic Security Act (CARES) Items:

1. Commissioner Schulte made motion postponing consideration of the Anoka County Business Relief Grant Program Criteria to a future board meeting. Commissioner Braastad seconded the motion. Motion carried unanimously.

2. Commissioner Meisner made motion approving delegating authority to Commissioners Schulte and Braastad to enter into and sign an agreement with a qualified vendor for purposes of administration and oversight of the Business Relief Grant Program and the Non-Profit Grant Relief Program to be established by the Anoka County Board of Commissioners pursuant to the CARES Act Funding, subject to final approval as to form and execution by the Anoka County Attorney’s Office. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Look thanked Congressman Tom Emmer and the Minnesota delegation for their role in obtaining a U.S. Department of Transportation \$40 million INFRA Grant for Anoka County to be used for Highways 10/169 improvements.

The county board meeting was adjourned at 10:45 a.m.

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

ATTEST:

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.