

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

June 8, 2021

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; and staff

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look made motion accepting the regular claims paid over \$500 for the period ending May 21, 2021, and purchase-card claims paid for the period ending May 21, 2021. (Claims are on file in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Meisner made motion approving the minutes from the May 25, 2021, Anoka County board meeting. Commissioner Gamache seconded the motion. Motion carried unanimously.

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Commissioner West presented the Management Committee report from the meeting of May 25, 2021. All items were of an informational nature and required no board action.

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Commissioner West presented the Management Committee chair report.

1. Commissioner Braastad made motion approving the following personnel transactions:
 - A. Restructure/Fill - Administration/License & Passport Services - effective June 8, 2021 - vacancy due transfer effective May 22, 2021, and resignation effective June 18, 2021.
FROM: .6 FTE Service Center Specialist - Grade B009, range \$17.97 to \$27.37 per hour - PC#2014003041

and

.6 FTE Service Center Specialist - Grade B009, range \$17.97 to \$27.37 per hour - PC#2017003210

TO: 1.0 FTE Service Center Specialist - Grade B009, range \$17.97 to \$27.37 per hour - PC#2014003041

NOTE: The remaining .2 FTE from PC#2017003210 will be retained for future position changes.

Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Schulte presented the Transportation Committee report from the meeting of June 1, 2021.

1. Commissioner Look made motion approving Contract #C0008635, License Agreement with Coon Creek Watershed District (CCWD) to allow the installation of a mounting band, flow sensor and mounting brackets on the Springbrook Creek culvert under CSAH 1 (East River Road), subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Gamache made motion approving Contract #C0008559, Professional Services Contract with SEH, Inc., for preliminary and final design services for Project SP 002-601-056, intersection improvements on CSAH 1 (Coon Rapids Boulevard) at Blackfoot Street in the city of Coon Rapids, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Schulte seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad presented the Intergovernmental and Community Relations Committee report from the meeting of June 3, 2021.

1. Commissioner West made motion approving Contract #C0007733 with Mayo Clinic Brain Support Network for services for a one-year term with automatic renewals of one-year terms up to seven years, subject to review by the county attorney as to form and legality. (Contract is on file in the Medical Examiner's Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2021-74

**RESOLUTION ADOPTING A SPECIAL ASSESSMENT
UNDER THE PROPERTY ASSESSED CLEAN ENERGY (PACE) PROGRAM**

WHEREAS, on December 13, 2019, the County of Anoka ("County") entered into a Joint Powers Agreement with the Port Authority of the City of Saint Paul ("Port Authority") to establish a Property Assessed Clean Energy Program ("PACE") in the County for commercial property owners to finance the energy efficiency and conservation improvements to property through the use of special assessments under PACE, pursuant to Minnesota Statutes Sections 216C.435 - 436 and Chapter 429 (collectively "the Act"); and,

WHEREAS, the County has received an application from the Port Authority for an eligible property located in Anoka County, which is approved for financing under the PACE program, as follows:

Property Owner:	Coventry Properties of Spring Lake Park, LLC
Parcel Number:	02-30-24-43-0127
Assessment Details:	\$2,000,000.00
Interest Accrual Date:	January 1, 2022

WHEREAS, pursuant to the parties' Joint Powers Agreement and the Act, the County Board is required to adopt by Resolution each assessment under the PACE program, causing the special assessment to become a lien against the property once added to the tax rolls, to be collected by the County on behalf of the Port Authority:

NOW THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve the following:

1. The special assessment of the above-described property is hereby adopted and will be added to the County tax rolls for collection.
2. After imposition of the special assessment, the County shall collect such assessment and remit it to the Port Authority for repayment of the clean energy loan. The County will take all actions permitted by law, including but not limited to actions permitted by Minn. Stat. 429.071 subd. 4, to recover the assessment.

BE IT FINALLY RESOLVED, the county administrator, or her designee, is authorized to execute on behalf of the County, any documents necessary to implement the special assessment authorized by this resolution.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Gamache presented the Parks Committee report from the meeting of June 1, 2021.

1. Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2021-75

**RELATING TO THE ISSUANCE OF PERMITS FOR
ARCHERY DEER HUNTING IN DESIGNATED AREAS OF
BUNKER HILLS REGIONAL PARK AND
RICE CREEK CHAIN OF LAKES PARK RESERVE**

WHEREAS, the Anoka County Board of Commissioners has determined that the number of deer in Bunker Hills Regional Park and Rice Creek Chain of Lakes Park Reserve is in excess of a sustainable population; and,

WHEREAS, based on aerial survey indices and other deer management variables, Anoka County has determined the deer density to be greater than 47 deer per square mile in Bunker Hills Regional Park and greater than 18 deer per square mile in Rice Creek Chain of Lakes Park Reserve during the last survey; and,

WHEREAS, an excess deer population has a negative impact on the natural resources of the park and creates a danger to users of roads and highways surrounding and within the park; and,

WHEREAS, the management goal of Anoka County is to sustain a deer population density of 15 to 20 deer per square mile within the park system:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the Parks Department to issue permits for archery deer hunting by state licensed hunters possessing a valid 2021 Anoka County Archery Deer Hunting Permit in designated areas of the parks. The permits shall be effective from October 15, 2021, to and including December 31, 2021, with certain restrictions.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners does hereby request that the Parks Department conduct an analysis of the effect of the archery hunt on the deer population and that the analysis be conducted after the permit sunset date on December 31, 2021, and before the next 2022 deer hunting season for consideration by the Parks Committee of the county board.

BE IT FINALLY RESOLVED that the cities of Andover, Coon Rapids, Blaine, Ham Lake, Lino Lakes, and Centerville be notified of the passage of and provided a copy of this resolution.

Motion carried unanimously. Resolution declared adopted.

2. Commissioner Gamache made motion approving Contract #C0005978, an amendment to Metropolitan Council Grant Agreement SG-05725, extending the grant expiration date to December 31, 2021, for the Bunker Beach Parking Lot Improvement Project, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Braastad presented the Public Safety Committee chair report:

Sheriff

1. Commissioner Braastad made motion approving and executing Contract #C0008643, the 2021 State of Minnesota Annual County Boat and Water Safety Grant Agreement, with a maximum reimbursement of \$29,288 and term of January 1, 2021, through June 30, 2022, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff’s Office.) Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Braastad made motion approving and executing Contract #C0007654-2, the Violent Crime Enforcement Teams 2020 Grant Contract Agreement Amendment #2 with the Minnesota Department of Public Safety to add \$15,000 for a total agreement amount of \$485,000, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff’s Office.) Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Braastad made motion acknowledging that the county board has received a copy of the proposed City of East Bethel Tax Increment Financing (TIF) District for the following purposes:

1. Reviewing the proposal to modify the Development Program for Development District No. 1 and to adopt a Tax Increment Financing Plan to establish TIF District 1-5 (Aggressive Hydraulics II).
2. Submitting comments on the Tax Increment Financing District to the city, in lieu of the traditional 30-day comment period.

Commissioner Look seconded the motion. Motion carried unanimously.

The county board meeting was adjourned at 10:07 a.m.

ATTEST: **COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.