

# ANOKA COUNTY BOARD MEETING

## MINUTES

Government Center  
Anoka, Minnesota

May 25, 2021

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; staff, and citizens

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look made motion accepting the regular claims paid over \$500 for the period ending May 7, 2021, and purchase-card claims paid for the period ending May 7, 2021. (Claims are on file in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad made motion approving the minutes from the May 11, 2021, Anoka County board meeting. Commissioner Gamache seconded the motion. Motion carried unanimously.

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Columbia Heights Community Development Director Aaron Chirpich presented information relating to the City of Columbia Heights' proposed plan for the establishment of the Alatus TIF District, a redevelopment tax increment financing district, located in Downtown Central Business Redevelopment Project for the county board's review and comment. (Plan is on file in the County Administration Office.)

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Commissioner Schulte presented the Transportation Committee report from the meeting of May 17, 2021.

1. Commissioner Look offered the following resolution and moved its adoption:

### RESOLUTION #2021-64

#### AUTHORIZING ACQUISITION OF RIGHT-OF-WAY FOR ANOKA COUNTY HIGHWAY PROJECT SAP 002-716-021

WHEREAS, the Anoka County Highway Department proposes to recondition CSAH 116 (Bunker Lake Boulevard) from CSAH 83 (Armstrong Boulevard) to CSAH 57 (Sunfish Lake Boulevard) in the city of Ramsey, which project is numbered SAP 002-716-021 (the "Project"); and,

WHEREAS, the project work consists of constructing designated turn lanes; increasing the length of merge lanes; restricting left turning movements at designated locations and driveways; installing a traffic signal system along with lane geometric modifications at the Sunwood Avenue intersection; signage; and associated improvements on CSAH 116, to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain lands and property interests, including temporary construction easements (“Right-of-Way”) are required to construct the project; and,

WHEREAS, the Right-of-Way necessary for the project is more particularly described in Exhibit A, which is attached hereto and incorporated herein; and,

WHEREAS, the Anoka County Board of Commissioners was advised by Highway staff of the need to begin construction of the project in late summer of 2021; and,

WHEREAS, to begin construction of the project in the summer of 2021, the county will require title and possession of the Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to Minnesota’s Quick Take process, under the provisions of Minn. Stat. § 117.042:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the County Engineer to proceed to acquire the Right-of-Way deemed necessary for the Project in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of Right-of-Way as described above, that cannot be successfully acquired through negotiation, by eminent domain to enable the county to take title and possession of such lands prior to the filing of an award by the court-appointed commissioners, pursuant to Minn. Stat. §§ 117.011, 117.042, and 163.02, subd. 2.

BE IT FURTHER RESOLVED that the Anoka County Attorney is requested to file the necessary petition and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the county or the court.

(Exhibit A is on file in Administration.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2021-65**  
**TO TRANSFER PROCEEDINGS**  
**TO RICE CREEK WATERSHED DISTRICT**  
**FOR APPROVAL OF ALTERATIONS TO COUNTY DITCH 53-62**  
**FOR HIGHWAY PURPOSES**

WHEREAS, Anoka County Ditch No. 53-62 (“CD 53-62”) is part of a public drainage system lying in Anoka County and within the Rice Creek Watershed District (“District”). By previous order of the Anoka County Board of Commissioners, jurisdiction over the drainage system was transferred to the District pursuant to Minn. Stat. § 103D, and the District is now the drainage authority with respect to this drainage system; and,

WHEREAS, the county, as part of Anoka County Highway Project No. 002-614-048, is planning to construct improvements to CSAH 14 (125<sup>th</sup> Avenue/Main Street) in the City of Blaine, from Harpers Street to Lexington Avenue. The improvements will expand the existing road from a 2-lane, 2-way undivided highway to a 4-lane, divided urban highway with storm sewer system; and,

WHEREAS, Minnesota Statute § 163.17 provides authority for the county to make minor ditch alterations during the construction or maintenance of a highway under the jurisdiction of the county, as it is both convenient and advantageous to the public for such alterations to be made in a public ditch system directly affecting the adjacent highway; and,

WHEREAS, the proposed alteration of CD 53-62 will not impair the functioning or efficiency of the drainage system; it will accommodate a Stormwater Best Management Practice (BMP) that will

provide water quality treatment and rate control to stormwater runoff for the highway improvements through installation of a retention basin (pond); and,

WHEREAS, a layout of CD 53-62, with the proposed alteration, is attached (Exhibit A) to this resolution and incorporated herein:

NOW THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the County Engineer and/or his designee(s) to cause a petition and plan to be filed with the District, showing in detail the alteration or change to the drainage system. If, upon public hearing by the District, it appears that the alteration in the public ditch system will not affect or impair the efficiency of the ditch system, the District shall make its order authorizing the county to construct the ditch alteration at the county's sole cost and expense.

BE IT FURTHER RESOLVED, that upon completion of the ditch alteration, the District shall cause to be filed with the County Auditor a map and profile drawn to scale showing the change or alteration made, and the ditch shall thereafter include the alteration or change as part thereof with the same force and effect as though it had been originally so constructed and established.

BE IT FINALLY RESOLVED, this matter shall be transferred to the Board of Managers for the Rice Creek Watershed District, as the drainage authority in this matter, to conduct all further proceedings and take such actions as may be necessary for the review/approval of the county's proposed ditch alterations.

(Exhibit A is on file in Administration.)

Motion carried unanimously. Resolution declared adopted.

3. Commissioner Meisner made motion approving entering into Contract #C0008408, Joint Powers Agreement with the City of Spring Lake Park for Project SAP 002-635-013, a sub-project of the 2021 County-Wide Overlay Program, on CSAH 35 (Central Avenue NE) between 81st Avenue and CSAH 10, in the city of Spring Lake Park; and authorizing the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Gamache made motion approving entering into Contract #C0008381, Joint Powers Agreement with the City of Coon Rapids, for Project SAP 002-593-001, improvements to the TH 610 and CSAH 1 (East River Road) interchange in the city of Coon Rapids; and authorizing the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Schulte seconded the motion. Upon roll call vote, motion carried unanimously.
5. Commissioner West made motion approving entering into Contract #C0008412, Joint Powers Agreement with Ramsey County for Project SAP 002-632-018 (Ramsey County Project SAP 062-601-015), a sub-project of the 2021 County-Wide Overlay Program on CSAH 32 (85th Avenue/ County Road J) between TH 65 and US Hwy 10 in the cities of Blaine and Mounds View; and authorizing the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner West presented the Management Committee report from the meeting of May 11, 2021. All items were of an informational nature and required no board action.

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The following items came forward on an additional agenda, as recommended by the Management Committee:

1. Commissioner Meisner made motion approving Addendum 3 to Contract #C0007740D with Helios HR in the amount of \$475,650.00 for expanded classification and compensation work effective May 25, 2021, subject to review by the county attorney as to form and legality. (Contract is on file in the Employee Relations Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner West offered the following resolution and moved its adoption:

**RESOLUTION #2021-66**

**RESOLUTION REVOKING TEMPORARY CHANGES  
UNDER THE PERSONNEL RULES RELATED TO  
EMPLOYEE PAID TIME OFF IN RESPONSE TO THE COVID-19 CRISIS**

WHEREAS, as a result of the recent global pandemic of COVID-19 declared on March 11, 2020, by the World Health Organization, the national emergency declared by President Trump on March 13, 2020, and the Peacetime Emergency issued on March 13, 2020, and other Executive Orders issued by Minnesota Governor Tim Walz; Anoka County adopted Resolution #2020-42 on March 31, 2020, which implemented certain temporary changes to the Anoka County Personnel Rules and Regulations to assist employees affected by the global pandemic; and,

WHEREAS, on March 31, 2020, the temporary changes to employee benefits implemented through Resolution #2020-42 sought to minimize the impacts of the pandemic, which included employees being unable to work because normal operations were temporary closed, COVID-19 illness to employees or family members, self-isolation or isolation to protect or provide care to household members, required quarantine, providing care for children who are unable to attend school due to school closures and/or changes to work, work schedule, work location or work time; and,

WHEREAS, the specific temporary changes made by Resolution #2020-42 allowed non-union employees who were eligible to accrue Flexible Time Off (FTO) and Emergency Medical Bank (EMB):

1. The use of up to 80 hours of FTO advance by all employees, regardless of probationary status.
2. The use of 40 hours of EMB to be used following the use of 40 hours of FTO in the event the employee is unable to return to work for a period of 14 days following out of state travel commencing prior to March 25, 2020. Employees choosing to travel out of state after March 25, 2020 are not eligible to use 40 hours of EMB for this purpose.
3. The use of up to 160 hours of hours of EMB to be used in any combination for the following reasons:
  - A. To the extent allowable under federal law, to supplement federal benefits under the Families First Coronavirus Response Act such that the employee will be paid their full rate of pay when eligible for federal benefits that are capped at less than their full rate of pay.
  - B. To remain in paid status should the employee be furloughed from employment; and,

WHEREAS, Resolution #2020-42 authorized the county administrator and Employee Relations director to enter into Memorandum of Agreements with labor unions to provide equivalent benefits for represented employees; and,

WHEREAS, due to the expiration of federal benefits under the Families First Coronavirus Response Act, the loosening of state and federal restrictions implemented in response to the pandemic, and the reduction of the impact of the pandemic on the daily lives of the residents and employees of Anoka County; the need for the temporary changes under Resolution #2020-42 has been eliminated; and,

WHEREAS, Resolution #2020-42 allowed for expiration of the temporary changes to employee benefits at such time as the county administrator, Employee Relations director, chair of the County Board of Commissioners, and chair of the Management Committee determine they are no longer necessary; and,

WHEREAS, the county administrator, Employee Relations director, chair of the County Board of Commissioners, and chair of the Management Committee all agree the temporary changes implemented by Resolution #2020-42 are no longer necessary:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby revoke Resolution #2020-42; and the temporary changes to employee benefits conferred therein are expired, effective immediately.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners authorizes the county administrator and Employee Relations director to terminate any Memoranda of Agreement with labor unions that provided equivalent temporary benefits for represented employees.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Look presented the Finance Committee report from the meeting of May 18, 2021.

1. Commissioner Braastad made motion approving Contract #C0006464B with Compass Group USA, Inc. (dba Canteen Vending), 2400 Yorkmont Road, Charlotte, NC 28217, for a 24-month renewal period of July 1, 2021, thru June 20, 2023, with compensation of 20% of sales for vending and market sales which goes to the Anoka County Employees Club, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Meisner offered the following resolution and moved its adoption:

**RESOLUTION NO. 2021-67**

**RESOLUTION ADOPTING  
PERFORMANCE MEASUREMENT PROGRAM**

WHEREAS, pursuant to the requirements of Minnesota Statutes Chapter 389, Article 2, Sections 1 and 2, the Minnesota State Legislature developed a Performance Measurement Program that is voluntary for counties and cities; and,

WHEREAS, pursuant to the Statute, the Council on Local Results and Innovation submitted a recommended standard set of 'Model Performance Measures for Counties'; and,

WHEREAS, there are direct financial impacts for participation in this program; and,

WHEREAS, participation in the Performance Measurement Program will allow the county to be better prepared for enhanced or expanded performance measurement initiatives from the State of Minnesota; and,

WHEREAS, implementing an outcomes-based system of program evaluation is in the best interests of every Minnesota citizen and local governments that desire to maximize public resources and enhance the quality of life in their communities to the fullest extent possible:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby desire to participate in the Performance Measurement Program and hereby adopt the 'Model Performance Measures for Counties' which are on file in the office of the Anoka County Administrator.

(Model Performance Measures for Counties are on file in Administration.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Reinert presented the Human Services Committee report from the meeting of May 18, 2021, which also acts as the Local Social Services Agency and Health Board.

**CONSENT**

1. Commissioner Reinert made motion approving the following, subject to review by the county attorney as to form and legality:

Economic Assistance

- A. Entering into Contract #C0008597 (grant renewal) with the Minnesota Department of Human Services for fraud prevention investigation funding in an amount of \$285,000 per year from July 1, 2021, through June 30, 2023.

- B. Entering into Contract #C0008580 (renewal) between Economic Assistance and the Anoka County Sheriff's Office in an amount of \$283,080 for fraud prevention investigation services from July 1, 2021, through June 30, 2022.

Social Services

- A. Entering into Contract #C0007185 (grant renewal) with the Minnesota Department of Human Services, Child Safety and Permanency Division, for a Plan of Safe Care for Prenatal Substance Exposure funding in an amount of up to \$400,000 from July 1, 2021, through June 30, 2023.

Public Health and Environmental Services

- A. Entering into Contract #C0007216 (amendment/renewal) with the Minnesota Department of Health in a combined amount of \$230,051 for Public Health Emergency Preparedness and the Cities Readiness Initiative funding from July 1, 2021, through June 30, 2022.

(Contracts are on file in the Human Services Division.)

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

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**JOB TRAINING CENTER**

2. Commissioner Meisner made motion approving submitting the Workforce Innovations and Opportunity Act (WIOA) Annual Plan for Anoka County Workforce Development Area #12 to the Department of Employment and Economic Development for integrated workforce development from July 1, 2021, through June 30, 2024. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

**COMMUNITY CORRECTIONS**

3. Commissioner Meisner made motion approving entering into Contract #C0008546 with the Minnesota Department of Corrections for Reentry and Halfway Housing funding to temporarily house up to six homeless offenders released from prison at the Anoka County Workhouse in an amount of up to \$45,000 for SFY 2022, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Division.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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4. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2021-68**

**APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS**

BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for April 2021: Medical Assistance and General Assistance medical payments in the amount of \$372,776.42 as set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

5. Commissioner West offered the following resolution and moved its adoption:

**RESOLUTION #2021-69**

**ACCEPTING GIFTS FOR HUMAN SERVICES**

WHEREAS, Anoka County Human Services has been contacted by a nonprofit organization, Minnesota Quilters, about donating up to 13 hand-made tummy time quilts for infants in the Nurse Family Partnership Program; and,

WHEREAS, Anoka County Public Health and Environmental Services will utilize the quilts for infants in the Nurse Family Partnership program:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, pursuant to Minn. Stat. § 456.03, does hereby formally accept the donation of up to 13 hand-made tummy time quilts for infants in the Nurse Family Partnership Program from Minnesota Quilters.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation to Minnesota Quilters for this generous donation.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

6. Commissioner Reinert offered the following resolution and moved its adoption:

**RESOLUTION #2021-70**

**DECLARATIONS, EASEMENTS AND STORMWATER  
MAINTENANCE AGREEMENT (CONTRACT #C0008588) FOR THE  
RICE CREEK COMPOST SITE EXPANSION PROJECT  
AND AUTHORIZATION TO EXECUTE AND RECORD THOSE DOCUMENTS**

WHEREAS, in 2017, the County of Anoka (County) purchased a 27-acre land parcel adjacent to the Wargo Nature Center in the city of Lino Lakes, Minnesota (City) with the intention of expanding and resituating the Rice Creek Compost Site (Expansion Project); and,

WHEREAS, the Anoka County Recycling & Resources Solutions department (R&RS) has been charged with the implementation of the Expansion Project and, in that capacity, has undertaken to develop new site plans, obtain permits for construction, and has hired consultants and contractors to execute the necessary work to complete the Expansion Project; and,

WHEREAS, both the current Rice Creek Compost Site (South Parcel) PIN. 10-31-22-31-0001 and the adjacent 27-acre parcel (North Parcel) PIN. 10-31-22-24-001 are located on land which contains significant portions of wetland and wetland buffer, all of which are within the purview of the Rice Creek Watershed District (the District); and,

WHEREAS, the District and the City have conditioned issuing permit(s) for the Expansion Project on the County declaring certain areas of both parcels subject to wetland buffer conservation easements and agreeing to stormwater maintenance practices; and,

WHEREAS, the County desires to declare those certain areas of the North and South Parcels wet land buffer as indicated in the legal descriptions contained in the attached WMC Declarations; and,

WHEREAS, the County desires to grant Conservation Easements for the North and South Parcels to the District and the City for the purposes of monitoring hydrological and vegetative conditions as described therein; and,

WHEREAS, the County desires to construct and maintain stormwater maintenance facilities in accord with the District's Rule C, Stormwater Management Plan as set out in the attached Stormwater Maintenance Agreement (Contract #C0008588):

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby declare that those certain areas of the North Parcel are Wetland Buffer and Upland Habitat as indicated in Attachment A of the attached WMC Declaration (North Parcel).

BE IT FURTHER RESOLVED that the County declares that those certain areas of the South Parcel are Wetland Buffer and Upland Habitat as indicated in Attachment A of the attached WMC Declaration (South Parcel).

BE IT FURTHER RESOLVED that the County grants a Conservation Easement to the City and the District for the purposes to monitor, modify and maintain the hydrological and vegetative conditions subject to the WMC Declaration regarding the North Parcel as set out in Attachments A and B of the attached Conservation Easement (North Parcel).

BE IT FURTHER RESOLVED that the County grants a Conservation Easement to the City and the District for purposes to monitor, modify and maintain the hydrological and vegetative conditions subject to the WMC Declaration regarding the South Parcel as set out in Attachments A and B of the attached Conservation Easement(South Parcel).

BE IT FURTHER RESOLVED that the County agrees to the Stormwater Maintenance Agreement with the District for the purposes of compliance with the District's Rule C, Stormwater Maintenance Plans.

BE IT FURTHER RESOLVED that the County authorizes Rhonda Sivarajah, Anoka County Administrator, to finalize, execute, and record the WMC Declaration (North Parcel), WMC Declaration (South Parcel), Conservation Easement (North Parcel), and Conservation Easement (South Parcel).

BE IT FURTHER RESOLVED that the County authorizes Rhonda Sivarajah, Anoka County Administrator, to finalize and execute the Stormwater Maintenance Agreement (Contract #C0008588).

(Attachments and contract are on file in Administration.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Braastad presented the Public Safety Committee chair report.

**Sheriff**

1. Commissioner Look offered the following resolution and moved its adoption:

**RESOLUTION #2021-71**

**COUNTY BOARD AUTHORIZATION OF SIGNATORY  
FOR 2021 STATE OF MINNESOTA FEDERAL BOATING SAFETY PATROL  
SUPPLEMENTAL GRANT AGREEMENT  
(CONTRACT #C0008592)**

WHEREAS, under the provisions of Minn. Stat. Sec. 86B (1990), the sheriff of each county is required to carry out the provisions of Minn. Stat. Sec. 86B.105 of the Boat and Water Safety Rules, hereinafter referred to as the "Minn. Rules", promulgated by the Commissioner of Natural Resources, including patrol, enforcement, search and rescue, water craft inspection, waterway marking and accident investigation, all hereinafter referred to as the "Sheriff's Duties;" and,

WHEREAS, in connection with the Sheriff's Duties, Minn. Stat. Sec.86B.701, subdivisions 2 and 3, provide that the county submit to the Commissioner of Natural Resources a budget to carry out the Sheriff's Duties; and,

WHEREAS, Minn. Stat. Sec. 86B.701, subdivision 3, and Minn. Rules provide for the allocation of funds by the commissioner to the county based on certain criteria and conclusions to assist the funding of the Sheriff's Duties; and,

WHEREAS, the county is eligible to receive up to \$12,625 in reimbursement for additional boating safety patrol hours during high-use periods beginning May 14, 2021, and extending through September 6, 2021, to offset any increased overtime patrol costs:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the sheriff, its chair, and the county administrator to sign the 2021 State of Minnesota Federal Boating Safety Patrol Supplemental Grant Agreement (Contract #C0008592).

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Minnesota Department of Natural Resources.

(Contract is on file in the Sheriff's Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

**Emergency Management**

2. Commissioner Braastad made motion approving and executing Contract #C0008560, the 2020 Emergency Management Performance Grant COVID-19 Supplemental Grant (EMPGS) between the State of Minnesota, Department of Public Safety, and Anoka County Emergency Management in the amount of \$70,620 and a term of January 27, 2020, through December 1, 2021, subject to review by

the county attorney as to form and legality. (Contract is on file in the Emergency Management Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

3. Commissioner Braastad made motion approving and executing Contract #C0008561, the FY2022/FY2023 Radiological Emergency Preparedness Grant in an amount not to exceed \$6,000, for a term July 1, 2021, through June 30, 2023, subject to review by the county attorney as to form and legality. (Contract is on file in the Emergency Management Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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At 10:15 a.m., Chair Schulte asked County Attorney Tony Palumbo to conduct a public hearing to obtain comment on proposed Anoka County user fees. Tony Palumbo called the public hearing to order.

Notice of publication was made a part of the record indicating time and place for the public hearing pursuant to statute.

Finance and Central Services Division Manager Cory Kampf and Environmental Services Manager Alison Peterson presented information and answered questions regarding the proposed user fees. The fee schedule is on file in the County Administration Office.

Cory Kampf stated that each fee had a reasonable relationship to the cost of such service.

No written comments from the public were received prior to the hearing. There were no comments from the public at the hearing.

The public hearing was adjourned.

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Commissioner Gamache offered the following resolution and moved its adoption:

**RESOLUTION #2021-72**

**RELATING TO FEES FOR VARIOUS COUNTY SERVICES,  
INCLUDING FEES RELATED TO PERMITS AND LICENSES  
AND SALES OF MATERIALS TO THE  
PUBLIC AND OTHER GOVERNMENT AGENCIES**

WHEREAS, Minn. Stat. Section 373.41 provides that a county board, after a public hearing, may establish and charge fees for service provided by any county office, official, department, or employee; and,

WHEREAS, various Anoka County ordinances require establishing fees for licenses, permits, or related services by resolution; and,

WHEREAS, the Anoka County Board of Commissioners conducted a public hearing on May 25, 2021, to receive comments regarding the proposed fees:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby establish the fees as proposed and set forth in the attached Exhibit A, which fees are to be effective (unless otherwise specified in the exhibit) on May 25, 2021.

BE IT FURTHER RESOLVED that, unless otherwise specified in the attached exhibit, the established fees do not include any applicable tax; and the person paying a fee is responsible to pay any applicable sales or other tax in addition to the established fee.

BE IT FURTHER RESOLVED that these fees will continue in effect until changed by the Anoka County Board of Commissioners in accordance with Minn. Stat. Section 373.41.

(Exhibit A is on file in the Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Braastad made motion approving Contract #C0008628, renewal of the Anoka County Property Insurance from Chubb Group through Arthur J. Gallagher, 3600 American Boulevard West, Suite 500, Bloomington, MN 55431, for a policy term of June 1, 2021, to June 1, 2022, for a premium of \$478,354, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioners Meisner and Gamache offered the following resolution and moved its adoption:

**RESOLUTION #2021-73**

**APPOINTMENT OF COUNTY AGRICULTURAL INSPECTOR**

WHEREAS, provision is made in Minnesota Statutes § 18.80, subd. 1, in the regulation thereunder, for the appointment of a county agricultural inspector; and,

WHEREAS, on January 5, 2021, Anoka County Natural Resources Specialist Glenn Fuchs was appointed as Anoka County Agricultural Inspector for 2021, and Glenn Fuchs retired from Anoka County effective March 26, 2021.

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby appoint Anoka County Natural Resources Specialist Quinn Palar as Anoka County Agricultural Inspector for 2021, without compensation.

BE IT FURTHER RESOLVED that the county agricultural inspector may attend the Annual Shortcourse and other regional or district conferences held during the year.

BE IT FURTHER RESOLVED that the county agricultural inspector is authorized to contract for an assistant weed inspector to assist with the control of noxious weeds, in an amount not to exceed \$2,500 in 2021.

Motion carried unanimously. Resolution declared adopted.

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Committee appointments:

1. Commissioner Braastad made motion reappointing Commander Paul Lenzmeier, representing Law Enforcement, to the Emergency Medical Services Council for a 3-year term expiring June 30, 2024. Commissioner Gamache seconded the motion. Motion carried unanimously.
2. Commissioner Meisner made motion reappointing the following to the Anoka County Children and Family Council:
  - A. Connie Moore, Alexandra House, Community Agency Representative, for a term ending May 30, 2024.
  - B. Lisa Pung Michaelson, Emma B. Howe YMCA, Community Agency Representative, for a term ending June 30, 2024.

Commissioner West seconded the motion. Motion carried unanimously.

3. Commissioner Reinert made motion appointing Thomas Kinney, representing District #6, to the Community Corrections Advisory Board for a 2-year term ending May 2023. Commissioner Meisner seconded the motion. Motion carried unanimously.

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The county board meeting was adjourned at 10:24 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*