

# ANOKA COUNTY BOARD MEETING

## MINUTES

Government Center  
Anoka, Minnesota

May 24, 2022

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte
Absent	District #3	Robyn West

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; staff, and citizens

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

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Commissioner Gamache made motion accepting the regular claims paid over \$500 for the period ending May 6, 2022, and purchase-card claims paid for the period ending May 6, 2022. (Claims are on file in the County Administration Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried.

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Commissioner Look made motion approving the minutes from the May 10, 2022, Anoka County board meeting. Commissioner Meisner seconded the motion. Motion carried.

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At 9:34 a.m., Chair Schulte asked County Attorney Tony Palumbo to conduct a public hearing to obtain comments on proposed Anoka County user fees. Tony Palumbo called the public hearing to order.

Notice of publication (published May 13, 2022) was made a part of the record indicating time and place for the public hearing pursuant to statute.

Finance and Central Services Division Manager Cory Kampf presented information regarding the proposed user fees. The fee schedule is on file in the County Administration Office.

Cory Kampf stated that each fee had a reasonable relationship to the cost of such service.

No written comments from the public were received prior to the hearing. There were no comments from the public at the hearing.

The public hearing was adjourned.

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Commissioner Meisner offered the following resolution and moved its adoption:

**RESOLUTION #2022-73**

**RELATING TO FEES FOR VARIOUS COUNTY SERVICES,  
INCLUDING FEES RELATED TO PERMITS AND LICENSES  
AND SALES OF MATERIALS TO THE  
PUBLIC AND OTHER GOVERNMENT AGENCIES**

WHEREAS, Minn. Stat. Section 373.41 provides that a county board, after a public hearing, may establish and charge fees for service provided by any county office, official, department, or employee; and,

WHEREAS, various Anoka County ordinances require establishing fees for licenses, permits, or related services by resolution; and,

WHEREAS, the Anoka County Board of Commissioners conducted a public hearing on May 24, 2022, to receive comments regarding the proposed fees:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby establishes the fees as proposed and set forth in the attached Exhibit A, which fees are to be effective (unless otherwise specified in the exhibit) on May 24, 2022.

BE IT FURTHER RESOLVED that, unless otherwise specified in the attached Exhibit A, the established fees do not include any applicable tax and the person paying a fee is responsible to pay any applicable sales or other tax in addition to the established fee.

BE IT FURTHER RESOLVED that these fees will continue in effect until changed by the Anoka County Board of Commissioners in accordance with Minn. Stat. Section 373.41.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried. Resolution declared adopted.

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Commissioner Look made motion approving Contract #C0009278, renewal of the Anoka County Property Insurance from Chubb Group through Arthur J. Gallagher, 3600 American Boulevard West, Suite 500, Bloomington, MN 55431, for a policy term of June 1, 2022, to June 1, 2023, for a premium of \$539,302, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried.

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Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of May 17, 2022.

1. Commissioner Gamache made motion approving Contract #C0009189 with Borderlines Pavement Maintenance, 2006 1st Avenue, Suite 207, Anoka, MN 55303, for snow removal for three years with an option for two additional one-year renewals, subject to review by the county attorney as to form and legality. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.
2. Commissioner Look made motion approving the designation of an additional depository to J.P. Morgan Chase NA. Commissioner Gamache seconded the motion. Motion carried.
3. Commissioner Look offered the following resolution and moved its adoption:

**RESOLUTION #2022-74**

**RESOLUTION ADOPTING  
PERFORMANCE MEASUREMENT PROGRAM**

WHEREAS, pursuant to the requirements of 2010 Minnesota Laws Chapter 389, Article 2, Sections 1 and 2 ("2010 Law"), the Minnesota State Legislature developed a Performance Measurement Program that is voluntary for counties and cities; and,

WHEREAS, pursuant to the 2010 Law, the Council on Local Results and Innovation submitted a recommended standard set of 'Model Performance Measures for Counties', a copy of which are on file in the Finance Department; and,

WHEREAS, there are direct financial impacts for participation in this program; and,

WHEREAS, participation in the Performance Measurement Program will allow the county to be better prepared for enhanced or expanded performance measurement initiatives from the State of Minnesota; and,

WHEREAS, implementing an outcomes-based system of program evaluation is in the best interests of every Minnesota citizen and local governments that desire to maximize public resources and enhance the quality of life in their communities to the fullest extent possible:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby desire to participate in the Performance Measurement Program and hereby adopts the 'Model Performance Measures for Counties' which are on file in the Finance Department.

Motion carried. Resolution declared adopted.

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Commissioner Braastad presented the Management Committee report from May 10, 2022. All items were of informational nature and required no board action.

\* \* \* \* \*

The following items came forward on an additional agenda, as recommended by the Management Committee:

1. Commissioner Braastad offered the following resolutions and moved their adoption:

**RESOLUTION #2022-75**

**A RESOLUTION APPROVING THE TENTATIVE AGREEMENT  
BETWEEN THE COUNTY OF ANOKA AND  
LAW ENFORCEMENT LABOR SERVICES, INC.  
REPRESENTING THE LICENSED DEPUTIES BARGAINING UNIT  
FOR THE CALENDAR YEARS 2022-2024  
(CONTRACT #C0009273)**

WHEREAS, representatives of Anoka County and representatives of Law Enforcement Labor Services, Inc. representing the licensed deputy unit of Anoka County, have negotiated a three-year labor agreement for the term January 1, 2022, through December 31, 2024; and,

WHEREAS, the attached document (Exhibit A) summarizes the substantive agreement between the parties on the tentative agreement:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve the tentative agreement and that the chief negotiator for the Anoka County Board of Commissioners is authorized and directed to prepare contract documents incorporating this tentative agreement, and further, that upon receipt of the three original contracts executed by the union, the Anoka County board chair, county administrator, chief human resources officer, labor negotiator, and other appropriate individuals be authorized and directed to execute the original contracts and documents.

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**RESOLUTION #2022-76**

**A RESOLUTION APPROVING THE TENTATIVE AGREEMENT  
BETWEEN THE COUNTY OF ANOKA AND  
LAW ENFORCEMENT LABOR SERVICES, INC.  
REPRESENTING THE DETENTION DEPUTIES BARGAINING UNIT  
FOR THE CALENDAR YEARS 2022-2024  
(CONTRACT #C0009276)**

WHEREAS, representatives of Anoka County and representatives of Law Enforcement Labor Services, Inc. representing the detention deputy unit of Anoka County, have negotiated a three-year labor agreement for the term January 1, 2022, through December 31, 2024; and,

WHEREAS, the attached document (Exhibit A) summarizes the substantive agreement between the parties on the tentative agreement:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve the tentative agreement and that the chief negotiator for the Anoka County Board of Commissioners is authorized and directed to prepare contract documents incorporating this tentative agreement, and further, that upon receipt of the three original contracts executed by the union, the Anoka County board chair, county administrator, chief human resources officer, labor negotiator, and other appropriate individuals be authorized and directed to execute the original contracts and documents.

\* \*

**RESOLUTION #2022-77**

**A RESOLUTION APPROVING THE TENTATIVE AGREEMENT  
BETWEEN THE COUNTY OF ANOKA AND  
LAW ENFORCEMENT LABOR SERVICES, INC.  
REPRESENTING THE SHERIFF'S OFFICE DETECTIVES BARGAINING UNIT  
FOR THE CALENDAR YEARS 2022-2024  
(CONTRACT #C0009274)**

WHEREAS, representatives of Anoka County and representatives of Law Enforcement Labor Services, Inc. representing the detectives unit of Anoka County, have negotiated a three-year labor agreement for the term January 1, 2022, through December 31, 2024; and,

WHEREAS, the attached document (Exhibit A) summarizes the substantive agreement between the parties on the tentative agreement:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve the tentative agreement and that the chief negotiator for the Anoka County Board of Commissioners is authorized and directed to prepare contract documents incorporating this tentative agreement, and further, that upon receipt of the three original contracts executed by the union, the Anoka County board chair, county administrator, chief human resources officer, labor negotiator, and other appropriate individuals be authorized and directed to execute the original contracts and documents.

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**RESOLUTION #2022-78**

**A RESOLUTION APPROVING THE TENTATIVE AGREEMENT  
BETWEEN THE COUNTY OF ANOKA AND  
LAW ENFORCEMENT LABOR SERVICES, INC.  
REPRESENTING THE SHERIFF'S OFFICE  
LICENSED SUPERVISORS BARGAINING UNIT  
FOR THE CALENDAR YEARS 2022-2024  
(CONTRACT #C0009272)**

WHEREAS, representatives of Anoka County and representatives of Law Enforcement Labor Services, Inc., representing the licensed supervisors unit of Anoka County, have negotiated a three-year labor agreement for the term January 1, 2022, through December 31, 2024; and,

WHEREAS, the attached document (Exhibit A) summarizes the substantive agreement between the parties on the tentative agreement:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve the tentative agreement and that the chief negotiator for the Anoka County Board of Commissioners is authorized and directed to prepare contract documents incorporating this tentative agreement, and further, that upon receipt of the three original contracts executed by the union, the Anoka County board chair, county administrator, chief human resources

officer, labor negotiator, and other appropriate individuals be authorized and directed to execute the original contracts and documents.

\* \*

**RESOLUTION #2022-79**

**A RESOLUTION APPROVING THE TENTATIVE AGREEMENT  
BETWEEN THE COUNTY OF ANOKA AND  
LAW ENFORCEMENT LABOR SERVICES, INC.  
REPRESENTING THE SHERIFF'S OFFICE  
DETENTION SUPERVISORS BARGAINING UNIT  
FOR THE CALENDAR YEARS 2022-2024  
(CONTRACT #C0009275)**

WHEREAS, representatives of Anoka County and representatives of Law Enforcement Labor Services, Inc., representing the licensed supervisors unit of Anoka County, have negotiated a three-year labor agreement for the term January 1, 2022, through December 31, 2024; and,

WHEREAS, the attached document (Exhibit A) summarizes the substantive agreement between the parties on the tentative agreement:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve the tentative agreement and that the Chief Negotiator for the Anoka County Board is authorized and directed to prepare contract documents incorporating this tentative agreement, and further, that upon receipt of the three original contracts executed by the union, the Anoka County board chair, county administrator, chief human resources officer, labor negotiator, and other appropriate individuals be authorized and directed to execute the original contracts and documents.

(Exhibits are on file in the County Administration Office.)

(Contracts are on file in the Human Resources Department.)

Upon roll call vote, motion carried. Resolutions declared adopted.

2. Commissioner Reinert made motion approving the tuition reimbursement plan for the Morgue Supervisor at the Midwest Medical Examiner's Office (MMEO). Commissioner Braastad seconded the motion. Upon roll call vote, motion carried.

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Commissioner Schulte presented the Transportation Committee report from the meeting of May 16, 2022.

**Highway**

1. Commissioner Look offered the following resolution and moved its adoption:

**RESOLUTION #2022-80**

**RESOLUTION APPROVING THE SALE  
AND CONVEYANCE OF COUNTY PROPERTY**

WHEREAS, the County of Anoka ("County"), a political subdivision of the State of Minnesota, owns real property in fee located at 8175 Riverdale Drive NW in the city of Ramsey, Anoka County, Minnesota, identified as PIN 29-32-25-14-0016, and legally described in Exhibit A ("Property"); and,

WHEREAS, the Property was previously acquired through condemnation for the purpose of constructing the Armstrong Boulevard Interchange, Project SP 002-683-004; and,

WHEREAS, since the date of acquisition, the Anoka County Transportation Division has used the building as a storage facility for seasonal equipment, but the location is no longer efficient to serve the division's needs; and,

WHEREAS, the board previously authorized the county engineer to engage a commercial broker for the marketing and sale of the property, in compliance with Minn. Stat. section 373.01; and,

WHEREAS, after a reasonable period of advertisement and marketing of the Property, an offer at full listing price with standard contingencies was received by the County:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby authorizes the county engineer to negotiate the terms of a purchase agreement and execute the final agreement, with review and approval as to form by the County Attorney's Office.

BE IT FURTHER RESOLVED that the board chair and county administrator or their designees are authorized to execute all documents necessary to convey and close on the sale of the Property and accompanying easement for access, without further approvals from the board.

(Purchase agreement is on file in the Highway Department.)

Upon roll call vote, motion carried. Resolution declared adopted.

2. Commissioner Look made motion approving entering into Contract #C0009039, a revised Professional Services Agreement as a sub-client with the City of Anoka for construction administration services for Project 17-34-00, the proposed interchange improvement project on U.S. Highway 10/169 at the intersection of West Main Street, Fairoak Avenue, and Thurston Avenue in the city of Anoka, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.

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Commissioner Reinert presented the Human Services Committee report from the meeting of May 17, 2022, which also acts as the Local Social Services Agency and Health Board.

## CONSENT

1. Commissioner Reinert made motion approving the following, subject to review by the county attorney as to form and legality:

### Economic Assistance

- A. Ratifying the Medical Assistance and General Assistance medical expense payments for Economic Assistance clients in an amount of \$344,274.10 as identified in the Economic Assistance Client Payments Report for April 2022 on file in Human Services Administration.

### Public Health and Environmental Services

- B. Entering into Contract #C0008113 (amendment) with the Minnesota Department of Human Services for Child and Teen Checkups funding in an amount of \$266,947 from July 1, 2022, through December 31, 2022. (Contract is on file in the Human Services Department.)

Commissioner Meisner seconded the motion. Upon roll call vote, motion carried.

## SOCIAL SERVICES

2. Commissioner Meisner made motion approving entering into the following vendor contracts for Vulnerable Adult/Developmental Disabilities (VA/DD) targeted case management at \$297 per month with a maximum of 12 payments per year and Developmental Disabilities (DD) Rule 185 case management at \$270 with a maximum of four payments per year per eligible recipient from July 1, 2022, through December 31, 2023, subject to review by the county attorney as to form and legality:

#C0008926 (amendment) with Meridian Services  
#C0008927 (amendment) with Thomas Allen, Inc.  
#C0008932 (amendment) with Brain Injury Alliance  
#C0009230 with Mount Olivet Rolling Acres (MORA)  
#C0009231 with People, Inc.

(Contracts are on file in the Human Services Department.)

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried.

**BEHAVIORAL HEALTH**

3. Commissioner Meisner made motion approving applying for and accepting continued funding, Contract #C0009233, from the Minnesota Department of Human Services from January 1, 2023, through December 31, 2024, subject to review by the county attorney as to form and legality:

- A. Adult Mental Health Initiative Grant \$765,075 per year
- B. Adult Mental Health Community Support Program Grant \$615,721 per year

(Contract is on file in the Human Services Department.)

Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.

4. Commissioner Braastad made motion approving applying for and accepting funding, Contract #C0005943 (amendment), from the Minnesota Department of Human Services for Federal Medical Assistance Percentage (FMAP) to increase service capacity in an amount of up to \$500,000 per year and COVID-19 (mobile crisis mental health) funding in an amount of \$28,612 per year for State Fiscal Years 2022 - 2024, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried.

**COMMUNITY CORRECTIONS**

5. Commissioner Meisner made motion approving entering into Contract #C0009234 (renewal) with the Minnesota Department of Human Services for continued Enhanced Treatment Program (ETP) funding in an amount of \$125,000 per year from July 1, 2022, through June 30, 2027, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

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Commissioner Gamache presented the Information Technology Committee report from the meeting of May 18, 2022.

1. Commissioner Reinert made motion approving a purchase of data center core network switches from Insight Public Sector, Inc., 13755 Sunrise Valley Drive, Suite 750, Herndon, VA, 20171 in the amount of \$919,213.69 with a 5% change order of \$45,960.68 for a total of \$965,174.37. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried.

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Commissioner Braastad presented the Intergovernmental and Community Relations Committee report from the meeting of May 17, 2022.

1. Commissioner Look made motion approving Contract #C0009247 with Invitae to perform genetic testing for the Medical Examiner’s Office as part of their Laboratory Service Agreement (LSA) at \$300 per sample, subject to review by the county attorney as to form and legality. (Contract on file in the Medical Examiner’s Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

2. Commissioner Braastad made motion approving recruiting a new forensic pathologist for the Medical Examiner’s Office and eventually increasing the FTE’s from 4.0 to 5.0 with costs for the new position initially being transferred from the reserve covering the cost in that calendar year and ongoing costs potentially covered with a minor one-time per capita rate adjustment the following year. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.

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Committee appointments:

- 1. Commissioner Reinert made motion approving the following:
  - A. Reappointing Sharon Hall, as a Member-at-Large, to the Community Corrections Advisory Board for a two-year term ending April 2024.
  - B. Appointing Krista Broberg, as a community member, to the Children’s Mental Health Advisory and Coordination Council for a term ending May 31, 2025.

Commissioner Braastad seconded the motion. Motion carried.

2. Chair Schulte presented, for informational purposes, his appointment of Jamie Barthel, Anoka Technical College/Anoka-Ramsey Community College, representing Higher Education, to the Anoka County Workforce Development Board, replacing Dr. Elaina Bleifield, with a term ending May 31, 2024.

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The county board meeting was adjourned at 10:45 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*