

The Anoka County Board of Commissioners held a regularly scheduled board meeting in Room #705 of the Anoka County Government Center. Due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance was not feasible due to the health pandemic, there were no members of the public in the board room where this meeting was held. Notice of this meeting included that monitoring of this meeting by the public could be done through audio streaming over the internet or by telephone. Public monitoring in this manner was done pursuant to Minn. Stat. § 13D.021.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

April 13, 2021

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Absent:	District #3	Robyn West
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Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; and staff

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

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Commissioner Meisner made motion accepting the regular claims paid over \$500 for the period ending March 26, 2021, and purchase-card claims paid for the period ending March 26, 2021. (Claims are on file in the County Administration Office.) Commissioner Look seconded the motion. Upon roll call vote, motion carried.

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Commissioner Look made motion approving the minutes from the March 23, 2021, Anoka County board meeting. Commissioner Braastad seconded the motion. Motion carried.

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Chair Schulte introduced Anoka County Economic Development Director Samantha Markman who began employment at the county on April 5, 2021.

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National Public Health week was April 5-11, 2021. Commissioners recognized the Anoka County Public Health Department staff for their dedication, profound work, and impactful contributions during the pandemic. Human Services Division Manager Cindy Cesare and Public Health and Environmental Services Director Jonelle Hubbard presented information on how the Public Health Department navigated the challenges of the past year. Jonelle recognized the following members of her COVID Operations Team:

Laurie Brovold	Public Health Nursing Manager
Susan Perkins	Disease Prevention & Control Public Health Nurse
Christine Lambrecht	Emergency Preparedness Coordinator
LaTreasure Dixon	Community Planning Outreach Specialist

Jonelle also thanked Emergency Management Director Terry Stoltzman and his team for their flexibility and assistance during the pandemic.

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Commissioner Braastad presented information about the essential work of the Anoka County Emergency Communications Center and thanked the staff for their dedication and service.

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Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2021-41

**PROCLAIMING NATIONAL PUBLIC SAFETY
TELECOMMUNICATORS WEEK
APRIL 11-17, 2021**

WHEREAS, emergencies can occur at any time that require law enforcement, fire, or emergency medical services; and,

WHEREAS, when an emergency occurs the prompt response of police officers, deputies, firefighters, and paramedics is critical to the protection of life and preservation of property; and,

WHEREAS, the safety of our first responders is dependent upon the quality and accuracy of information obtained from citizens who telephone the Anoka County Emergency Communications Center; and,

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

WHEREAS, Public Safety Telecommunicators are the single vital link for our law enforcement, firefighters, and emergency medical personnel by monitoring their activities by radio, providing them information, and ensuring their safety; and,

WHEREAS, Public Safety Telecommunicators of Anoka County have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and,

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby declare the week of April 11 through 17, 2021, to be National Public Safety Telecommunicators Week in Anoka County in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

Motion carried. Resolution declared adopted.

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Chair Schulte stated that Severe Weather Awareness Week is April 12-16, 2021. This week is designed to refresh, remind, and educate everyone about seasonal threats from severe weather and how to avoid them.

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Commissioner Braastad presented the Management Committee report from the meeting of March 23, 2021.

1. Commissioner Braastad made motion approving the following personnel transactions:
 - A. Restructure/Fill - Administration/License & Passport Services - effective April 13, 2021 - vacancy due to a promotion effective January 1, 2021, and a resignation effective January 29, 2021.

FROM:	.6 FTE	Service Center Specialist - Grade B009, range \$17.97 to \$27.37 per hour - PC#1994001658
<u>and</u>		
	.6 FTE	Service Center Specialist - Grade B009, range \$17.97 to \$27.37 per hour - PC#2014003040

TO: 1.0 FTE Service Center Specialist - Grade B009, range \$17.97 to \$27.37 per hour - PC#1994001658

NOTE: PC#2014003040 will be eliminated and the remaining .2 FTE consolidated into PC#2017003256.

Commissioner Meisner seconded the motion. Upon roll call vote, motion carried.

2. Commissioner Braastad made motion approving the following personnel transactions:

A. Restructure/Fill - Administration/License & Passport Services - effective April 13, 2021 - vacancy due to resignations effective March 19, 2021, and April 2, 2021.

FROM: .6 FTE Service Center Specialist - Grade B009, range \$17.97 to \$27.37 per hour - PC#2017003254

and

.6 FTE Service Center Specialist - Grade B009, range \$17.97 to \$27.37 per hour - PC#1996001705

TO: 1.0 FTE Service Center Specialist - Grade B009, range \$17.97 to \$27.37 per hour - PC#1996001705

NOTE: PC#2017003254 will be eliminated and the remaining .2 FTE consolidated into PC#2017003256.

Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.

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The following items came forward on an additional agenda, as recommended by the Management Committee:

1. Commissioner Meisner made motion approving the following personnel transaction:

A. Restructure/Fill - Administration/License & Passport Services - effective April 13, 2021:

FROM: .6 FTE Service Center Specialist - Grade B009, range \$17.97 to \$27.37 per hour - vacancy effective April 10, 2021. PC#2017003256

and

.2 FTE Service Center Specialist - Grade B009, range \$17.97 to \$27.37 per hour - remaining from previous restructure. PC#2014003040

and

.2 FTE Service Center Specialist - Grade B009, range \$17.97 to \$27.37 per hour - remaining from previous restructure. PC#2017003254

TO: 1.0 FTE Service Center Specialist - Grade B009, range \$17.97 to \$27.37 per hour - PC# PC#2017003256

NOTE: PC#2014003040 and PC#2017003254 will be eliminated.

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried.

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(NOTE: County board action supersedes attachments to the March 23, 2021, Management Committee Report.)

2. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2021-42

**A RESOLUTION APPROVING THE TENTATIVE AGREEMENT
BETWEEN THE COUNTY OF ANOKA AND
LAW ENFORCEMENT LABOR SERVICES, INC.
REPRESENTING THE SHERIFF'S OFFICE LICENSED DEPUTIES**

**FOR THE CALENDAR YEAR 2021
(CONTRACT #C0008531)**

WHEREAS, representatives of Anoka County and representatives of Law Enforcement Labor Services, Inc., representing the licensed deputies bargaining unit of the Anoka County Sheriff's Office have negotiated a one-year labor agreement for the term January 1, 2021, through December 31, 2021; and,

WHEREAS, the attached document (Exhibit A) summarizes the substantive agreement between the parties:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve the tentative agreement and that the chief negotiator for the Anoka County Board is authorized and directed to prepare contract documents incorporating this tentative agreement and further, that upon receipt of the three original contracts executed by the Union, the Anoka County Board Chair, County Administrator, Director of Employee Relations, labor negotiator and other appropriate individuals be authorized and directed to execute the original contracts.

(Exhibit A is on file in Administration.)

(Contract is on file in the Employee Relations Department.)

Upon roll call vote, motion carried. Resolution declared adopted.

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Commissioner Schulte presented the Transportation Committee report from the meeting of April 5, 2021.

Transit

1. Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2021-43

**RESOLUTION IN SUPPORT OF APPLICATION FOR A SECTION 5310
TRANSIT COORDINATION ASSISTANCE PROJECT (TCAP) GRANT**

WHEREAS, the Fixing Americas Surface Transportation (FAST) Act provides federal funding to the Federal Transit Administration's Section 5310 program; and,

WHEREAS, the Metropolitan Council is the designated recipient of 5310 funds in the Twin Cities metropolitan area; and,

WHEREAS, the Minnesota Department of Transportation (MnDOT) partners with the council to award funds for metro-based projects; and,

WHEREAS, within the Section 5310, program funds can be provided for Transit Coordination Assistance Projects (TCAP) intended to develop Mobility Management or Marketing and Education programs coordinated at a county-wide scale; and,

WHEREAS, this coordination can lead to travel training and mobility management of existing services to promote an understanding of availability and greater effectiveness of the services:

NOW, THEREFORE BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize and direct county staff to prepare a grant application to secure a Section 5310 Transit Coordination Assistance Project (TCAP) Grant through the MnDOT Office of Transit.

BE IT FURTHER RESOLVED that Anoka County agrees to provide a local share of 20 percent of the total capital costs.

Motion carried. Resolution declared adopted.

Highway

2. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2021-44

**RESOLUTION AUTHORIZING COUNTY ENGINEER TO NEGOTIATE
THE TERMS OF SALE OF COUNTY PROPERTY TO THE CITY OF RAMSEY FOR
EXPANSION OF RIVERDALE DRIVE**

WHEREAS, the County of Anoka (“County”), a political subdivision of the State of Minnesota, owns real property in fee located in the City of Ramsey (“City”), Anoka County, Minnesota, which is identified as PIN #29-32-25-24-0005 and PIN #29-32-25-24-0006 and legally described in Exhibit A (“County Property”); and,

WHEREAS, the County was approached by the City, regarding the City’s desire to purchase a portion of the County Property, as depicted in Exhibit B, in furtherance of the City’s long-term goals of expanding Riverdale Drive to provide increased safety and mobility for Hwy 10/169, and to provide access to new development occurring on the south side of Hwy 10/169; and,

WHEREAS, the County and City agree that it is appropriate to cooperate in platting and appraising the portion of County Property required by the City to expand Riverdale Drive, and to thereafter negotiate a fair purchase price for the land needed for such expansion; and,

WHEREAS, Parcel #29-32-25-24-0006 within the County Property is also encumbered by a Right-of-Way Acquisition Loan Fund (RALF) Loan, secured through the Metropolitan Council (“Met Council”), which is a revolving loan fund that allows land to be held and slated for future public roadway purposes; and,

WHEREAS, the Met Council has preliminarily approved the proposed arrangement where the City would purchase a portion of the County Property secured by RALF funds, for expansion of Riverdale Drive, and the proceeds from the County’s sale of encumbered land would be proportionately paid back to the RALF program; and,

WHEREAS, based upon future improvements to Hwy 10/169 and surrounding areas, the County and City agree it is in the public’s best interests for the parties to cooperate in negotiating an agreement that allows for the expansion of Riverdale Drive:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the county engineer to work with the City in obtaining appraisals of the portion of County Property needed by the City for expansion of Riverdale Drive.

BE IT FURTHER RESOLVED that the county engineer is further authorized to negotiate the terms of the City’s purchase of County Property, subject to any final agreement and request for conveyance of County Property to be presented to the Transportation Committee and county board for final approval.

(Exhibits A and B are on file in the County Administration Office.)

Upon roll call vote, motion carried. Resolution declared adopted.

3. Commissioner Braastad made motion awarding Contract #C0008522 to Park Construction Company for Project CP 21-01-00, the County-Wide Overlay Program in the Cities of Andover, Anoka, Blaine, Columbus, East Bethel, Ham Lake, Oak Grove, St. Francis, Spring Lake Park, Nowthen, and Linwood Township in the amount of \$8,695,980.41, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.

Commissioner Braastad presented the Intergovernmental and Community Relations Committee report from the meeting of April 1, 2021.

1. Commissioner Meisner made motion approving the Medical Examiner’s Office to apply for and accept, if awarded, a Federal Emergency Management Agency (FEMA) Non-Profit Security Grant. The Medical Examiner’s Office will utilize the funds to improve overall security. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

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Commissioner Gamache presented the Parks Committee report from the meeting of April 6, 2021.

1. Commissioner Reinert made motion amending the 2021 Parks Capital Improvement Budget, increasing it by \$500,000 to reflect the additional direct appropriation amount to Anoka County for the design of Rice Creek North Regional Trail in Circle Pines, MN. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.
2. Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2021-45

**RESOLUTION AUTHORIZING USE OF GRANT FUNDS THROUGH THE
METROPOLITAN COUNCIL'S GO BOND APPROPRIATION
FOR RICE CREEK NORTH REGIONAL TRAIL CORRIDOR
(CONTRACT #C0008474)**

WHEREAS, the Metropolitan Council received an appropriation of General Obligation Bonds ("GO Bonds") as well as direct grants made to certain Regional Park Implementing Agencies throughout the metropolitan area; and,

WHEREAS, Anoka County received a grant for \$500,000 through the Metropolitan Council's GO Bonds appropriation, under Laws of Minnesota 2020 5th Special Session, Chapter 3, Article 1, Section 17, Subdivision 5, to finance the following project:

Reimbursement for design of one or more multiuse trails in Circle Pines and Lino Lakes that are within, or generally parallel to and within, the Rice Creek North Regional Trail corridor. The trails include bridges, separated trails, elevated walkways, or paved pathways. If money remains after substantial completion of design, the unexpended and unencumbered amount may be used for engineering for the project (hereinafter "Project"); and,

WHEREAS, the county intends to undertake the above Project upon receipt of a fully executed grant agreement (Contract #C0008474) from the Metropolitan Council; and,

WHEREAS, the Metropolitan Council requires each jurisdiction's governing board to give authorization for such bond financing:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its board of commissioners, does hereby accept the above grant through the Metropolitan Council's bond appropriation, for the identified Project, increasing the 2021 Parks Capital Improvement Budget by \$500,000 offset by additional grant funding received through the Metropolitan Council's GO Bond Appropriation.

BE IT FURTHER RESOLVED that the Anoka County administrator, the Parks director, and/or their designees are authorized on behalf of the county, any time hereafter and without further action by or authority from the board of commissioners, to execute and deliver on behalf of the county, all grant agreements, permits, declarations, and other legal or contractual documents necessary to secure funding or reimbursements for the Project.

BE IT FINALLY RESOLVED that the Anoka County Board of Commissioners directs that a copy of this resolution be forwarded to the Metropolitan Council and Anoka County Parks Department.

(Contract is on file in the Parks Department.)

Upon roll call vote, motion carried. Resolution declared adopted.

3. Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2021-46

**RESOLUTION OF SUPPORT FOR MASTER PLAN AMENDMENT FOR
ANOKA COUNTY'S RIVERFRONT REGIONAL PARK**

WHEREAS, Anoka County and the Metropolitan Council share common goals in providing quality natural areas for outdoor recreation; and,

WHEREAS, the County of Anoka (“County”) has worked with the City of Minneapolis, Water Department (“City”) in a cooperative effort to develop a land exchange plan leading to the County’s conveyance to the City of certain land that is no longer needed for park purposes and which better serves Minneapolis Water Works; and,

WHEREAS, in exchange for the conveyance of land, the County will acquire from the City an equally sized parcel with significant restoration potential to be added to Riverfront Regional Park; and,

WHEREAS, the County, through its Parks Department, proposes to restore its acquired parcel to increase the amount of naturalized areas and green space within the metro area as well as increase the biodiversity along the river; and,

WHEREAS, the County also reserved a trail easement over the land to be conveyed to the City, to maintain the required easement area for regional trail purposes; and,

WHEREAS, the Metropolitan Council requires an updated Master Plan, including the transfer of Restrictive Covenants from the County’s existing parcels to its newly acquired parcels, in connection with the boundary changes to the regional park; and,

WHEREAS, the City representatives and Met Council staff have reviewed and commented on the land exchange and are in support of the plan amendment:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby adopt the Master Plan Amendment to the Riverfront Regional Park Master Plan, a copy of which is on file in the Parks Department, and authorizes its submission to the Metropolitan Council for its approval so that park development will be eligible for future Metropolitan Council grant funding.

BE IT FURTHER RESOLVED that Anoka County agrees to work with the Metropolitan Council to transfer any Restrictive Covenants from existing parcels to the County’s newly acquired parcels.

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Metropolitan Council, Anoka County Parks Department, and the City of Minneapolis.

Motion carried. Resolution declared adopted.

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Commissioners Schulte and Meisner suggested that the City of Minneapolis complete soil testing on the parcel prior to ownership being transferred to Anoka County.

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Commissioner Braastad presented the Public Safety Committee chair report.

Attorney’s Office

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2021-47

**RESOLUTION APPROVING STATE OF MINNESOTA
JOINT POWERS AGREEMENTS
WITH THE COUNTY OF ANOKA
ON BEHALF OF ITS COUNTY ATTORNEY
(CONTRACTS #C0008520 AND #C0008520A)**

WHEREAS, the County of Anoka on behalf of its county attorney desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State’s criminal justice data communications network for which the county is eligible. The Joint Powers Agreements further provide the county with

the ability to add, modify and delete connectivity, systems, and tools over the five-year life of the agreement and obligates the county to pay the costs for the network connection:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the following:

- (1) That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Anoka on behalf of its county attorney are hereby approved.
- (2) That the Anoka County Attorney, Anthony (Tony) Palumbo, or his successor, is designated the authorized representative for the county attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the county's connection to the systems and tools offered by the State.

To assist the authorized representative with the administration of the agreement, Mark Haapoja, Technical Analyst, is appointed as the authorized representative's designee.

- (3) That Scott Schulte, the Chair of the Anoka County Board of Commissioners, and Rhonda Sivarajah, the County Administrator, are authorized to sign the State of Minnesota Joint Powers Agreements.

(Contracts are on file in the Attorney's Office.)

Upon roll call vote, motion carried. Resolution declared adopted.

Commissioner Gamache made motion approving the following relating to appropriations for 2021 Memorial Day observances:

- 1. Appropriating, pursuant to Minn. Stat. Sec. 375.35, \$200 to each post of a recognized military service person's organization or society organized and existing in the county, holding charter from Congress or incorporated in this state, for defraying the expenses of Memorial Day exercises, which submits a written request to County Administration by December 31, 2021.
- 2. Reimbursing, pursuant to Minn. Stat. Sec. 375.34, expenses up to \$200 to any military service person's organization or society holding charter from Congress or incorporated in this state, which exists outside the county but holds Memorial Day services in the county, not to exceed a total reimbursement of \$1,000, and which submits a statement in writing by December 31, 2021, detailing the expenses incurred in such services.
- 3. Appropriating, pursuant to Minn. Stat. Sec. 375.34, up to \$2,500 to the Anoka County Veterans Council to aid in the observance of Memorial Day.

Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.

The county board meeting was adjourned at 10:41 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.