

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

January 28, 2020

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; staff, other governmental officials, and citizens

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look made motion accepting the regular claims paid over \$500 for the periods ending January 3, 2020, and January 17, 2020, and purchase-card claims paid for the periods ending January 3, 2020, and January 17, 2020. (Claims are on file in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad made motion approving the minutes from the January 7, 2020, statutory and organizational county board meeting and the January 7, 2020, regular county board meeting. Commissioner Look seconded the motion. Motion carried unanimously.

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Association of Minnesota Counties (AMC) Member Engagement Coordinator Ryan Erdmann congratulated and presented Anoka County with an AMC 2019 County Achievement Award for the Human Services Leadership Mentorship Program developed to connect new leaders to more experienced staff for increased support leading to increased communication, coordination, and collaboration in support of division leadership. Human Services Division Manager Cindy Cesare presented information relating to the program and introduced key staff present.

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AMC Member Engagement Coordinator Ryan Erdmann thanked Commissioner Scott Schulte for his leadership, time, and commitment to AMC in his role as AMC president during 2019.

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AMC Member Engagement Coordinator Ryan Erdmann also presented the AMC 2019 Minnesota Association of Professional County Economic Developers (MAPCED) Outstanding Economic Development Effort Award to Anoka County recognizing the Minnesota Technology Corridor, a public-private partnership between Anoka County, Washington County Community Development Agency, Connexus Energy, and several other businesses and cities. Economic Development Specialist Jacquell Hajder presented information on the Minnesota Technology Corridor and recognized other partners in the organization.

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Commissioner West presented the Management Committee report from the meeting of January 7, 2020. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

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Commissioner Schulte presented the Transportation Committee report from the meeting of January 13, 2020.

1. Commissioner Gamache made motion entering into Contract #C0007634, License Agreement with the City of Andover allowing the installation of a monument sign at the northwest corner of CSAH 78 (Hanson Boulevard) and 133rd Avenue; and authorizing the chair of the county board and the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in Transportation.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of January 21, 2020.

1. Commissioner Gamache made motion approving the following master contracts for construction services, subject to review by the county attorney as to form and legality:
 - A. C0007715 with Morcon Construction Company, 5151 Industrial Boulevard NE, Fridley, MN 55421.
 - B. C0007716 with RAK Construction Inc, 21435 Johnson Street NE, East Bethel, MN 55011.
 - C. C0007718 with Home Depot (US Communities), 2455 Paces Ferry Road, Atlanta, GA 30339.
 - D. C0007717 with Woodcrest Building & Remodeling Inc, 24140 Primrose Lane North, Scandia, MN 55073.

(Contracts are on file in Finance.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner Braastad made motion entering into Contract #C0007762 with RJ Marco Construction Inc., 75 W Viking Drive, Suite 104, St. Paul, MN 55117, for County Administration Security Upgrades for \$56,977, plus a contingency not to exceed 10% of the original contract, subject to review by the county attorney as to form and legality. (Contract is on file in Finance.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioners Meisner and Gamache offered the following resolution and moved its adoption:

RESOLUTION #2020-9

**RESOLUTION ACCEPTING GIFT
FROM ANOKA COUNTY EMPLOYEES CLUB**

WHEREAS, earlier this year the County of Anoka was provided a donation from the Anoka County Employees Club, a 501(c)(4) charitable organization under the laws of the State of Minnesota (hereinafter "organization"); and,

WHEREAS, the Employees Club donated a variety of hosta plants to the County of Anoka for grounds improvement on and around county facilities; and,

WHEREAS, Minn. Stat. § 465.03 requires a county to accept property by resolution expressed in the terms prescribed by the donor; and,

WHEREAS, acceptance of the property by the county in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners does hereby accept the above-described gift from the Employees Club in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its sincere appreciation to the Employees Club for its generous donation to the county.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

4. Commissioner Look made motion approving the annual designation of depositories to US Bank NA, Wells Fargo Bank, NA, and BMO Harris Bank NA and delegate the authority to make Electronic Funds Transfers to the Finance and Central Services Division Manager and their designees. Commissioner Gamache seconded the motion. Motion carried unanimously.
5. Commissioners Schulte and Meisner offered the following resolution and moved its adoption:

RESOLUTION #2020-10

**RESOLUTION AUTHORIZING THE CONVEYANCE OF PROPERTY
TO ANOKA-HENNEPIN INDEPENDENT SCHOOL DISTRICT NO. 11**

WHEREAS, the County of Anoka, a political subdivision of the State of Minnesota (“County”), owns real property which is located at 1353 US Highway 10, Anoka, Minnesota, and is identified by the County for tax purposes as PIN No. 35-32-25-42-0026 (“the Property”) which is legally described in the attached Exhibit A; and,

WHEREAS, the County entered into an Amended and Restated Lease and Purchase Option Agreement (“Lease”), with the Anoka-Hennepin ISD No. 11 (the “District”), commencing December 1, 2010, and ending April 1, 2020, which allocates use and responsibilities for the land and all buildings and improvements situated on the Property that is currently in use by the District; and,

WHEREAS, the Lease terms specifically permit early termination upon the occurrence of the exercise by the District of its option to purchase the leased property pursuant to Article X of the Lease; and,

WHEREAS, the conveyance of the Property addressed by this resolution is in furtherance of the payoff of the Anoka County Lease Revenue Bonds by the District, which is expected to occur no later than January 31, 2020; and,

WHEREAS, the County is required by the Lease to convey the Property to the District upon the payment in full of the revenue bonds:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes and directs the Anoka County board chair and the county administrator to execute the necessary documents and take any such further action as may be necessary to convey the Property to the District pursuant to the terms and conditions of the parties’ agreement.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

6. Commissioners West and Gamache offered the following resolution and moved its adoption:

RESOLUTION #2020-11

**RESOLUTION AUTHORIZING THE ADVERTISEMENT
FOR BIDS FOR THE SALE OF REAL PROPERTY
LOCATED IN AND OWNED BY THE
COUNTY OF ANOKA, MINNESOTA**

WHEREAS, the County of Anoka, a political subdivision of the State of Minnesota (“Anoka County”), owns real property which is located in the city of Lino Lakes and is identified by Anoka County for tax purposes as P.I.N No’s. 17-31-22-23-0002 and 17-31-22-24-0004 (“Lino Lakes Property”); and,

WHEREAS, the Lino Lakes Property is made up of two undeveloped commercial parcels legally described as follows:

Parcel 1

P.I.N. 17-31-22-23-0002

That part of the Southwest Quarter of the Northwest Quarter of said Section 17 lying Southeasterly of the Southeasterly right-of-way line of Highway 35W and lying Northerly of the plat of Marshan Lake Industrial Park.

and,

Parcel 2

P.I.N. 17-31-22-24-0004

That part of the Southeast Quarter of the Northwest Quarter of Section 17, Township 31, Range 22, Anoka County, Minnesota described as commencing at the point of intersection of the South line of said Southeast Quarter of Northwest Quarter with the Westerly right-of-way line of Highway No. 8, also known as Lake Drive; thence on an assumed bearing of North 24 degrees, 56 minutes, East along said Westerly line 1155.6 feet to the point of beginning; thence South 24 degrees, 56 minutes, West, back along said Westerly line 113.93 feet; thence North 65 degrees, 04 minutes, West 208.7 feet; thence South 24 degrees, 56 minutes, West 250.7 feet; thence North 84 degrees, 24 minutes West 358.4 feet to the West line of said Southeast Quarter of Northwest Quarter; thence Northerly along said West line 290 feet, more or less, to the Southerly right-of-way line of the Southeast ramp of Highway 35W; thence Northeasterly along said Southerly right-of-way line 77 feet more or less to the point of intersection with a line that bears North 78 degrees, 35 minutes, 30 seconds West from the point of beginning; thence South 78 degrees, 35 minutes, 30 seconds East 652.6 feet to the point of beginning.

and,

WHEREAS, Anoka County does not have a present or foreseeable future need for the Lino Lakes Property; and,

WHEREAS, Anoka County wishes to sell the Lino Lakes Property; and,

WHEREAS, Minnesota Statutes Section 373.01, subdivision 1(b), generally provides that no sale or conveyance of real estate owned by the county shall be valid without first advertising for bids in the official newspaper of the county for three consecutive weeks and once in a newspaper of general circulation in the area where the property is located; and,

WHEREAS, Anoka County has designated an official newspaper for the calendar year 2020:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the advertisement for bids for the sale of the Lino Lakes Property pursuant to the provisions of Minnesota Statutes Section 373.01, subdivision 1(b).

Motion carried unanimously. Resolution declared adopted.

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Commissioner Braastad presented the Human Services Committee report from the meeting of the January 21, 2020, which also acts as the Local Social Services Agency and Health Board.

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-12

APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for December 2019: Medical Assistance and General Assistance medical payments in the amount of \$290,691.26 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-13

ACCEPTING GIFTS FOR HUMAN SERVICES

WHEREAS, Anoka County Human Services has been contacted by five non-profit organizations; Adoption Is Love Fund, St. Joseph of the Lakes Catholic Church, St. Philips Lutheran Church, Safe Haven Foster Shoppe, and The Forgotten Initiative about donating items for children placed in foster care through Children and Family Services; and,

WHEREAS, these organizations; Adoption Is Love Fund, St. Joseph of the Lakes Catholic Church, St. Philips Lutheran Church, Safe Haven Foster Shoppe, and The Forgotten Initiative, are willing to voluntarily provide these items as able and/or needed; and,

WHEREAS, items donated are for personal use by children of all ages receiving services from Children and Family Services:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners, in accordance with Minn. Stat. § 465.03, does hereby formally agree to accept the items donated by Adoption Is Love Fund, St. Joseph of the Lakes Catholic Church, St. Philips Lutheran Church, Safe Haven Foster Shoppe, and The Forgotten Initiative for children receiving services and in particular those that have been placed in foster care.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation for the items donated.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Gamache presented the Parks Committee report from the meeting of January 8, 2020.

1. Commissioners Meisner and Gamache offered the following resolution and moved its adoption:

RESOLUTION #2020-14

**RESOLUTION ACCEPTING A DONATION
FROM NICK ROBERTS & THE ROBERTS FAMILY**

WHEREAS, Nick Roberts and the Roberts Family has donated a gift of \$10,000 to the Anoka County Parks Department; and,

WHEREAS, the donation will be used to fund maintenance and improvements to the Riedel Farmhouse; and,

WHEREAS, Minn. Stat. § 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby accepts the gift of \$10,000 from Nick Roberts and the Roberts Family to the Anoka County Parks Department.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to Nick Roberts and the Roberts Family for their generous and valued donation towards the maintenance and improvements to the Riedel Farmhouse.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioners Gamache and Meisner offered the following resolution and moved its adoption:

RESOLUTION #2020-15

**RESOLUTION ACCEPTING A DONATION
FROM CONNEXUS ENERGY**

WHEREAS, Connexus Energy has donated a gift of \$25,000 to the Anoka County Parks Department; and,

WHEREAS, the donation will be used to fund natural and cultural history programming for youth in the Anoka County Park System; and,

WHEREAS, Minn. Stat. § 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby accepts the gift of \$25,000 from Connexus Energy to the Anoka County Parks Department.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to Connexus Energy for their generous and valued donation towards natural and cultural history programming in Anoka County.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Gamache made motion authorizing an amendment to Contract #C0006651A, a \$325,000 Parks and Trails Legacy Grant for improvements to Islands of Peace County Park, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Look made motion awarding Contract #C0007462 to RJ Marco Construction Inc., of Little Canada, MN, in the amount of \$128,223 for the construction of restroom improvements to two restroom buildings at Lake George Regional Park, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad presented the Public Safety Committee chair report.

Sheriff

1. Commissioners West and Gamache offered the following resolution and moved its adoption:

RESOLUTION #2020-16

**ACCEPTING DEDICATED DONATION
FROM THE COSS FAMILY FOUNDATION**

WHEREAS, the Anoka County Sheriff's Office received a donation from the Coss Family Foundation; and,

WHEREAS, the Coss Family Foundation donated funds in the amount of \$15,000 for support of the K9 Program training, equipment, purchase, or maintenance; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor's terms is in the best interest of Anoka County:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners accepts the above-described funds from the Coss Family Foundation and extends its grateful appreciation.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Braastad made motion approving and executing Contract #C0007448, the 2020 Law Enforcement Contract with the City of Nowthen in the amount of \$260,504, and a term of January 1, 2020, through December 31, 2020, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff's Office.) Commissioner Gamache seconded the motion. Upon roll call vote, Commissioners Schulte, Meisner, Gamache, Braastad, and West voted "yes." Commissioner Look voted "no." Motion carried.

Emergency Management

- 3. Commissioner West made motion approving and executing Contract #C0007755, the 2019 State Homeland Security Program (SHSP) Grant between the State of Minnesota, Department of Public Safety, and Anoka County Emergency Management in the amount of \$75,000, and a term of January 1, 2020, through June 30, 2021, subject to review by the county attorney as to form and legality. (Contract is on file in Administration.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
- 4. Commissioner Braastad made motion approving and executing Contract #C0007754, the 2019 Urban Area Security Initiative (UASI) Grant between the State of Minnesota, Department of Public Safety, and Anoka County Emergency Management in the amount of \$200,000, and a term of January 1, 2020, through June 30, 2021, subject to review by the county attorney as to form and legality. (Contract is on file in Administration.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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Committee appointments:

- 1. Commissioner Braastad made motion reappointing Robert Edwards, representing Mental Health Professional, to the Children’s Mental Health Advisory and Coordination Council, for a 3-year term ending February 28, 2023. Commissioner West seconded the motion. Motion carried unanimously.
- 2. Commissioner Gamache made motion appointing/reappointing the following to the Adult Mental Health Advisory Committee for three-year terms expiring February 28, 2023:
 - A. Appointing Anita Judo (consumer) and Kaitlyn Johnson (community support service professional).
 - B. Reappointing Jeff Alberts (community mental health provider) and Ruth Engelstad (community member).

Commissioner Meisner seconded the motion. Motion carried unanimously.

- 3. Commissioner Braastad made motion reappointing Ann Rantanen-Lee to the Minnesota Extension Committee for a three-year term expiring January 2023. Commissioner Meisner seconded the motion. Motion carried unanimously.
- 4. Chair Schulte presented, for informational purposes, his appointment of Kyung Chun ‘KC’ Kye to the Anoka County Workforce Development Board for a term expiring June 30, 2021.

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Commissioner Meisner reminded residents that a special election will be held for the Anoka County District 6 commissioner seat on February 11, 2020. The cities located in District #6 include Centerville, Circle Pines, Columbus, Lexington, Lino Lakes, and parts of Blaine. Linwood Township is also in District #6.

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The county board meeting was adjourned at 10:33 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.