

# ANOKA COUNTY BOARD AGENDA

FOR THE DECEMBER 17, 2019, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

1. Chair calls meeting to order.

2. Pledge of Allegiance.

3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	
District #7	Scott Schulte

Others:

4. Consider accepting the regular claims paid over \$500 for the period ending December 6, 2019, and purchase-card claims paid for the period ending December 6, 2019. **See attached** action item worksheet.

5. Approval of minutes from the December 5, 2019, and December 6, 2019, county board meetings.

6. Chair's remarks.

A. Consider, for informational purposes, recognition of Information Technology staff for receiving two Golden GOVIT Awards at the Government IT Symposium.

B. Consider, for informational purposes, recognition of Economic Assistance staff for receiving Supplemental Nutritional Assistance Program (SNAP) Awards from the Minnesota Department of Human Services.

7. Committee reports.

A. Management Committee report.

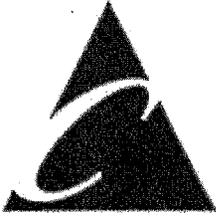
B. Transportation Committee report.

C. Human Services Committee report.

D. Parks Committee report.

8. Consider Resolution #2019-144, Designating the Port Authority to Implement and Administer a Project Assessed Clean Energy Improvement Financing on Behalf of the County, and Providing for the Imposition of Special Assessments as Needed in Connection With That Program. **See attached** resolution.

9. Committee appointments:
  - A. Consider appointing Alan Hamel to the Personnel Board of Appeals, replacing Sandra Froiland, for a three-year term expiring December 31, 2022. **See attached** committee application.
  - B. Consider appointing Nathan Vojtech, representing Mental Health Professional, to the Children's Mental Health Advisory and Coordination Council, for a three-year term ending December 31, 2022. **See attached** background and committee application.
  - C. Consider reappointing Ron Robinson, representing Metropolitan Emergency Services Board, and appointing Fire Chief Michael Spencer, representing fire service, replacing John Berg, to the Emergency Medical Services Council for three-year terms ending December 31, 2022. **See attached** background and committee applications.
  - D. Consider reappointing Patricia Preiner to the Rice Creek Watershed District Board of Managers for a three-year term ending January 17, 2023. **See attached** application.
  - E. Consider reappointing Robert DeRoche, representing District #2, to the Community Corrections Advisory Board for a two-year term ending December 2021. **See attached** background and committee application.
  - F. Consider reappointing Paulette Kostick to the Minnesota Extension Committee for a three-year term expiring January 2023. **See attached** committee application.
10. Consider, for informational purposes, a summary of the December 6, 2019, performance evaluation of the County Administrator.



# ANOKA COUNTY BOARD

## ACTION ITEM

December 17, 2019

### FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$500 for the period ending December 6, 2019 and purchase-card claims paid for the period ending December 6, 2019.
BACKGROUND	Resolution 2019-107 delegated the Finance & Central Services Division Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.

ANOKA COUNTY

MANAGEMENT COMMITTEE REPORT

FOR THE DECEMBER 17, 2019, COUNTY BOARD MEETING

The Management Committee meeting was held on December 6, 2019, at 8:45 a.m. in Master Conference Room #772 of the Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** – Commissioner Robyn West (Chair), Commissioner Matt Look, Commissioner Julie Braastad, and Commissioner Mike Gamache

**Others** – Commissioners Scott Schulte and Mandy Meisner; Steph Beito-Ziemer, Employee Relations Director; Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; Cory Kampf, Finance and Central Services Division Manager; Patricia Hetrick, Budget Director; Yvonne Kirkeide, Accounting Manager; and Teresa Swoyer, County Board Coordinator

All items were approved by all committee members unless otherwise noted.

**Information Items**

1. In accordance with the Personnel Rules and Regulations, and at the request and recommendation of the respective department heads, the Management Committee approved the consent items. See **attached** consent items.
2. The Management Committee recommended adopting Resolution #2019-M4, Approving the Tentative Agreement Between the County of Anoka And Law Enforcement Labor Services, Inc. Representing The 911 Dispatchers for The Calendar Years 2020 Through 2022 (Contract #C0007691).

**This matter was referred directly to the county board for action at their meeting of December 6, 2019.**

3. The Management Committee recommended approving the elimination of the unfunded positions listed by PC# below.

1994001604	1992000640	1993001558	2009002918
1998001845	2008002808	2005002545	2017003230
1992000387	2015003082	2013003006	1992000883
1992000067	2013002998	2013003007	2000002018
1992000068	1992000905	2005002530	
2017003224	1992001007	2009002917	

**This matter was referred directly to the county board for action at their meeting of December 6, 2019.**

4. The committee considered, for informational purposes only, the Resolution Establishing Compensation and Expense Amounts for Anoka County Employees, Unclassified Employees, Appointed Division Managers, Department Heads, Elected Officials, and County Commissioners for 2020.

ANOKA COUNTY

CONSENT ITEMS

FROM THE DECEMBER 6, 2019, MANAGEMENT COMMITTEE MEETING

1. Travel requests at the request and recommendation of the respective department heads in accordance with the Travel and Expense Policies:
  - A. Melissa Tjepkes, Business Analyst, and Kelsey Johansen, Master Data Specialist - Administration/Employee Relations - to attend Workforce Vision Conference 2020 - Austin, TX - 7 days, April 2020 - costs for each to include \$650 registration, \$41 mileage, \$1,044 lodging, \$397 per diem, \$400 air fare, \$60 ground transportation, \$91 parking, and \$60 baggage.

**ANOKA COUNTY  
TRANSPORTATION COMMITTEE REPORT  
FOR THE DECEMBER 17, 2019 COUNTY BOARD MEETING**

The Transportation Committee meeting was held on Wednesday, December 4, 2019 at 8:30 a.m. in the LacQuiParle Conference Room at the Anoka County Highway Department in Andover, MN.

Committee Members Present: Commissioners Schulte, Braastad, Look, West  
 Department Staff Present: Joe MacPherson, Meghan Mathson, Amy Honer, Jill Kent  
 Others Present: Rhonda Sivarajah, County Administrator; Christine Carney, Asst  
 County Attorney; Ben Nelson, City of Anoka; Nick Olson, MnDOT;  
 Melissa Barnes, MnDOT; Craig Hass, SRF; Wes Volkenant, Andover  
 Resident

**ACTION ITEMS**

**Transit**

- \*1. The committee recommends approval of Resolution #2019-TR29, a resolution accepting gifts received for annual MedLink Volunteer Recognition Luncheon held on October 22, 2019.

**Highway**

- \*2. The committee recommends approval of Resolution #2019-TR30, authorizing the preparation of a highway right-of-way plat for Project 002-716-020, the reconstruction of the intersection of TH 47 and CSAH 116 (Bunker Lake Boulevard) in the Cities of Anoka and Ramsey.
- \*3. The committee recommends approval of Resolution #2019-TR31, authorizing acquisition of right-of-way for Project 002-716-020, reconstruction of the intersection of TH 47 and CSAH 116 (Bunker Lake Boulevard) in the Cities of Anoka and Ramsey.
- \*4. The committee recommends approval of Resolution #2019-TR32, authorizing the preparation of a highway right-of-way plat for Project 002-607-026, the reconstruction of CSAH 7 (7<sup>th</sup> Avenue) between North Street and 40<sup>th</sup> Lane in the City of Anoka.
- \*5. The committee recommends approval of Resolution #2019-TR33, authorizing acquisition of right-of-way for Project 002-607-026, the reconstruction of CSAH 7 (7<sup>th</sup> Avenue) between North Street and 40<sup>th</sup> Lane in the City of Anoka.
- \*6. The committee recommends approval to enter Joint Powers Agreement #C0006971 with the City of Blaine for Project SAP 002-614-041, the reconstruction of CSAH 14 (125<sup>th</sup> Avenue) between Aberdeen Street and CSAH 52 (Radisson Road); and authorizing the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.

*Anoka County Transportation Committee Report  
for the December 17, 2019 County Board Meeting  
Page Two*

**Commute Solutions**

- \*7. The committee recommends approval of Subrecipient Grant Agreement with the Metropolitan Council (Met Council #SG-2019-029) (Anoka County #C0007708), for the period of January 1, 2020 through December 31, 2020, for CMAQ funds for Anoka County's Transportation Management Organization (TMO) known as Commute Solutions.

**INFORMATION ITEMS**

**Highway**

8. The committee authorized the County Engineer to negotiate a Purchase of Service agreement with Paul Miller, of Miller Wenhold Capital Strategies, LLC, for professional services to assist for public affairs at the federal level for high priority projects in Anoka County.
9. The committee authorized the County Engineer to advertise for bids for Project SAP 002-614-041, the reconstruction of CSAH 14 (125th Avenue) between Aberdeen Street and CSAH 52 (Radisson Road) in the City of Blaine.
10. The committee received and discussed a status update of the MnDOT US Hwy 10 Rum River Bridge Replacement Project in the City of Anoka.
11. The committee reviewed and discussed the proposed 2020 Transportation Committee meeting calendar, for scheduling purposes.
12. The committee reviewed Transportation Division agreements executed since last meeting.
13. The committee reviewed Corridor Updates and Project Progress.
14. The committee received comments from Wes Volkenant, Andover Resident, regarding the message board that was recently put up on Hanson Boulevard; an overlay project scheduled for Woodland Estates in the City of Andover; and a recent fire at the turkey farm on CSAH 7 / 165<sup>th</sup> Avenue NW / Roanoke Street NW.



# ANOKA COUNTY BOARD ACTION ITEM

December 4, 2019

## TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2019-TR29, a resolution Accepting Gifts Received for Annual MedLink Volunteer Recognition Luncheon held on October 22, 2019.</i>
BACKGROUND	<i>For many years, various organizations in and around Anoka County have provided donations to the Anoka County MedLink program. These donations are solely used for a volunteer driver appreciation luncheon.</i>
PREVIOUS ACTION TAKEN	
COMMENTS	
RECOMMENDATIONS	<i>Approval</i>

**RESOLUTION #2019-TR29  
ACCEPTING GIFTS**

WHEREAS, various organizations in and around the County of Anoka have provided donations to the Anoka County Transportation Division's Transit Office for the purpose of funding the October 22, 2019 MedLink Volunteer Luncheon; and

WHEREAS, the following organizations have donated the specified sums or items to the County of Anoka for funding of said MedLink Volunteer Luncheon as follows:

Abeler Chiropractic (gift basket)	75.00
Anoka No 39 MN Disabled American Veterans Auxiliary	500.00
Anoka DAV Chapter #39	1000.00
Anoka No 39 MN Disabled American Veterans Auxiliary	500.00
Blaine Chiropractic Center, PA	50.00
Blakeslee Dental	50.00
Centerpoint Energy	300.00
Veterans of Foreign Wars Post 9625	500.00
Edward B. Cutter American Legion Post No 102., Inc	250.00
Elk River Walmart (gift certificate)	75.00
Family Foot & Ankle Clinic, Coon Rapids	25.00
Ham Lake Lanes	1500.00
John J Keller, DDS, PA	100.00
Mercy Radiation Therapy Center, Inc.	250.00
Miracle Ear Coon Rapids (4-\$25.00 restaurants)	100.00
MN Gastroenterology, PA	250.00
Palmer Lake VFW 3915	250.00
RPC, Inc. Roseville, MN	25.00
Sgt John Ric VFW Post 6316	200.00
West Imaging, LLC	150.00
YMCA - T-Shirt and Family/ Individual Pass	55.00
<b>Total Donation Amount:</b>	<b>\$6,205.00</b>

WHEREAS, Minn. Stat. § 465.03 requires a county to accept property by resolution expressed in the terms prescribed by the donor in full; and

WHEREAS, acceptance of the property in accordance with the donor's terms is in the best interest of the County of Anoka.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners does hereby accept the above-described gifts from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation to these various organizations.



# ANOKA COUNTY BOARD ACTION ITEM

December 4, 2019

## TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2019-TR30, authorizing the preparation of a highway right-of-way plat for Project 002-716-020, the reconstruction of the intersection of TH 47 and CSAH 116 (Bunker Lake Boulevard) in the Cities of Anoka and Ramsey.</i>
BACKGROUND	<p><i>The proposed improvements along said portion of CSAH 116 and TH 47 include: grading, aggregate base, bituminous surfacing, drainage, signage, pedestrian accommodations, ADA improvements as necessary, signal improvements and other associated improvements to reconstruct the intersection by adding and lengthening turn lanes, including the extension of a dedicated CSAH 116 westbound right turn lane across the CSAH 116 bridge.</i></p> <p><i>To facilitate the associated roadway improvements, acquisition of additional ROW, permanent easements, and/or temporary easements is required.</i></p> <p><i>The project is scheduled for construction in 2021.</i></p>
PREVIOUS ACTION TAKEN	<p><i>11-26-19 – Resolution #2019-TR28, supporting and authorizing defederalization of funds from 002-716-020 to 002-611-036.</i></p> <p><i>08-27-19 – Approval of Purchase of Service Agreement with WSB Engineering for design and permitting services.</i></p>
COMMENTS	
RECOMMENDATIONS	<p><i>Approval.</i></p>

**RESOLUTION #2019-TR30**

**AUTHORIZING THE PREPARATION OF  
A HIGHWAY RIGHT-OF-WAY PLAT FOR  
PROJECT 002-716-020**

WHEREAS, Minn. Stat. § 160.085, subd. 1 provides that "In order to facilitate the acquisition of right-of-way required for highways, state and county road authorities may file for record in the office of the county recorder or registrar of titles, in the county in which right-of-way is to be acquired, such orders or resolutions, as required by law, in the form of maps or plats showing the right-of-way by course distance, bearing and arc length and other rights or interests in the land to be acquired as the road authority determines necessary"; and,

WHEREAS, the County of Anoka is contemplating construction of certain improvements to reconstruct the intersection of TH 47 and CSAH 116 (Bunker Lake Boulevard) in the Cities of Anoka and Ramsey, which would necessitate the acquisition of additional right-of-way; and,

WHEREAS, the county highway engineer deems it necessary to require the preparation of a highway right-of-way plat to facilitate the acquisition of the right-of-way necessary to construct the above-referenced project.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County highway engineer is hereby authorized to have the required survey work conducted and performed and a plat prepared to facilitate the acquisition of the right-of-way necessary for the above-referenced project, and that he is hereby authorized to charge the cost of the work, incidental thereto, to the County Road and Bridge Account.



# ANOKA COUNTY BOARD ACTION ITEM

December 4, 2019

## TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2019-TR31, authorizing acquisition of right-of-way for Project 002-716-020, reconstruction of the intersection of TH 47 and CSAH 116 (Bunker Lake Boulevard) in the Cities of Anoka and Ramsey.</i>
BACKGROUND	<p><i>The proposed improvements along said portion of TH 47 and CSAH 116 include: grading, aggregate base, bituminous surfacing, drainage, signage, pedestrian accommodations, ADA improvements as necessary, signal improvements, and other associated improvements to reconstruct the intersection by adding and lengthening turn lanes, including the extension of a dedicated CSAH 116 westbound right turn lane across the CSAH 116 bridge.</i></p> <p><i>To facilitate the associated roadway improvements, acquisition of additional ROW, permanent easements, and/or temporary easements is required.</i></p> <p><i>The project is scheduled for construction in 2021.</i></p>
PREVIOUS ACTION TAKEN	<p><i>11-26-19 – Resolution #2019-TR28, supporting and authorizing defederalization of funds from 002-716-020 to 002-611-036.</i></p> <p><i>08-27-19 – Approval of Purchase of Service Agreement with WSB Engineering for design and permitting services</i></p>
COMMENTS	
RECOMMENDATIONS	<p><i>Recommend Approval.</i></p>

**RESOLUTION #2019-TR31**

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY  
FOR ANOKA COUNTY HIGHWAY PROJECT 002-716-020**

WHEREAS, the Anoka County Highway Department proposes to reconstruct the intersection of TH 47 and CSAH 116 (Bunker Lake Boulevard) in the Cities of Anoka and Ramsey, which project is numbered SAP 002-716-020 (hereinafter "Project"); and,

WHEREAS, the Project work consists of grading, aggregate base, bituminous surfacing, drainage, signage, pedestrian accommodations, ADA improvements as necessary, signal improvements and associated improvements on reconstructing the intersection by adding and lengthening turn lanes including the extension of a dedicated CSAH 116 westbound right turn lane across the CSAH 116 bridge, to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Anoka County Board of Commissioners desire to begin construction of the Project in 2021; and,

WHEREAS, to begin construction of the Project in 2021, the County will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the county highway engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain and to take title and possession thereto prior to the filing of an award by the court appointed commissioners, pursuant to Minn. Stat. § 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby request that the Anoka County Attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the County or the Court.

Exhibit A

Project 002-716-020

PARCEL #	PIN	PHYSICAL ADDRESS
1	36-32-25-21-0018	5215 Bunker Lake Blvd NW
2	36-32-25-12-0018	14000 St. Francis Blvd NW
3	36-32-25-12-0017	14050 St. Francis Blvd NW
4	36-32-25-12-0020	14100 St. Francis Blvd NW
5	25-32-25-43-0063	14120 St. Francis Blvd NW
6	25-32-25-43-0062	14150 St. Francis Blvd NW
7	25-32-25-34-0059	Unassigned Situs
8	25-32-25-43-0072	14245 St. Francis Blvd NW
9	25-32-25-43-0071	14245 St. Francis Blvd NW
10	25-32-25-43-0070	14245 St. Francis Blvd NW
11	25-32-25-43-0069	14245 St. Francis Blvd NW
12	25-32-25-43-0068	14245 St. Francis Blvd NW
13	25-32-25-43-0067	14245 St. Francis Blvd NW
14	25-32-25-43-0043	5195 142nd Ave NW
15	25-32-25-43-0064	14125 St. Francis Blvd NW
16	25-32-25-43-0045	14107 St. Francis Blvd NW
17	25-32-25-43-0044	14101 St. Francis Blvd NW
18	36-32-25-12-0015	14101 St. Francis Blvd NW
19	36-32-25-12-0014	14077 St. Francis Blvd NW
20	36-32-25-12-0013	14001 St. Francis Blvd NW
21	36-32-25-12-0010	Unassigned Situs
22	25-32-25-44-0012	Unassigned Situs
23	25-32-25-14-0002	Unassigned Situs
24	25-32-25-44-0013	Unassigned Situs
25	30-32-24-33-0032	355 Riverside Cir
26	30-32-24-33-0033	351 Riverside Cir
27	30-32-24-33-0034	347 Riverside Cir
28	30-32-24-33-0035	343 Riverside Cir
29	30-32-24-33-0036	339 Riverside Cir
30	30-32-24-33-0037	335 Riverside Cir
31	30-32-24-33-0038	331 Riverside Cir
32	30-32-24-33-0049	4201 Parkview LN
33	30-32-24-33-0048	4202 Parkview LN
34	30-32-24-33-0012	4212 Parkview LN
35	30-32-24-33-0003	501 Castle Field Blvd
36	31-32-24-21-0004	3939 7th Ave N
37	36-32-25-11-0005	Unassigned Situs
38	36-32-25-11-0004	Unassigned Situs
39	36-32-25-12-0011	13939 St. Francis Blvd NW

PARCEL #	PIN	PHYSICAL ADDRESS
40	36-32-25-12-0012	13929 St. Francis Blvd NW
41	36-32-25-13-0009	381 Coolidge St NW
42	36-32-25-13-0003	362 Coolidge St NW
43	36-32-25-13-0004	3760 St. Francis Blvd NW
44	36-32-25-13-0005	3740 St. Francis Blvd NW
45	36-32-25-13-0030	455 St. Francis Blvd NW
46	36-32-25-13-0029	465 St. Francis Ct.
47	36-32-25-13-0028	3820 E Mineral Pond Blvd
48	36-32-25-13-0130	3822 Stonehaven Ct.
49	36-32-25-13-0129	3826 Stonehaven Ct.
50	36-32-25-13-0132	Unassigned Situs
51	36-32-25-13-0128	3830 Stonehaven Ct.
52	36-32-25-13-0127	3832 Stonehaven Ct.
53	36-32-25-13-0088	Unassigned Situs
54	36-32-25-12-0022	3841 St. Francis Blvd NW
55	36-32-25-12-0021	3851 St. Francis Blvd NW
56	36-32-25-12-0023	440 Bunker Lake Blvd NW
57	36-32-25-12-0024	480 Bunker Lake Blvd NW
58	36-32-25-21-0009	500 Bunker Lake Blvd NW
59	36-32-25-21-0010	3900 Tower Pond Dr



# ANOKA COUNTY BOARD ACTION ITEM

December 4, 2019

## TRANSPORTATION DIVISION

ACTION REQUESTED	<p><i>Consider recommending approval of Resolution #2019-TR32, authorizing the preparation of a highway right-of-way plat for Project 002-607-026, the reconstruction of CSAH (7<sup>th</sup> Avenue) between North Street and 40th Lane in the City of Anoka.</i></p>
BACKGROUND	<p><i>The proposed improvements along said portion of CSAH 7 include: grading, aggregate base, bituminous surfacing, drainage, curb &amp; gutter, signage, a raised concrete median, addition of turn lanes, drainage system improvements, pedestrian accommodations, ADA improvements, signal improvements, and associated improvements.</i></p> <p><i>To facilitate the associated roadway improvements, acquisition of additional ROW, permanent easements, and/or temporary easements is required.</i></p> <p><i>The project is scheduled for construction in 2021.</i></p>
PREVIOUS ACTION TAKEN	<p><i>11-12-19 Approval of Purchase of Service Agreement with HDR Engineering for preliminary and final design services.</i></p>
COMMENTS	
RECOMMENDATIONS	<p><i>Recommend Approval.</i></p>

**RESOLUTION #2019-TR32**

**AUTHORIZING THE PREPARATION OF  
A HIGHWAY RIGHT-OF-WAY PLAT FOR  
PROJECT 002-607-026**

WHEREAS, Minn. Stat. § 160.085, subd. 1 provides that "In order to facilitate the acquisition of right-of-way required for highways, state and county road authorities may file for record in the office of the county recorder or registrar of titles, in the county in which right-of-way is to be acquired, such orders or resolutions, as required by law, in the form of maps or plats showing the right-of-way by course distance, bearing and arc length and other rights or interests in the land to be acquired as the road authority determines necessary"; and,

WHEREAS, the County of Anoka is contemplating construction of certain improvements to reconstruct CSAH 7 (7<sup>th</sup> Avenue) between North Street and 40<sup>TH</sup> Lane in the City of Anoka, which would necessitate the acquisition of additional right-of-way; and,

WHEREAS, the county highway engineer deems it necessary to require the preparation of a highway right-of-way plat to facilitate the acquisition of the right-of-way necessary to construct the above-referenced project.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County highway engineer is hereby authorized to have the required survey work conducted and performed and a plat prepared to facilitate the acquisition of the right-of-way necessary for the above-referenced project, and that he is hereby authorized to charge the cost of the work, incidental thereto, to the County Road and Bridge Account.



# ANOKA COUNTY BOARD ACTION ITEM

December 4, 2019

## TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2019-TR33, authorizing acquisition of right-of-way for Project 002-607-026, the reconstruction of CSAH 7 (7<sup>th</sup> Avenue) between North Street and 40<sup>th</sup> Lane in the City of Anoka.</i>
BACKGROUND	<p><i>The proposed improvements along said portion of CSAH 7 include: grading, aggregate base, bituminous surfacing, drainage, curb &amp; gutter, signage, a raised concrete median, addition of turn lanes, drainage system improvements, pedestrian accommodations, ADA improvements, signal improvements, and associated improvements.</i></p> <p><i>To facilitate the associated roadway improvements, acquisition of additional ROW, permanent easements, and/or temporary easements is required.</i></p> <p><i>The project is scheduled for construction in 2021.</i></p>
PREVIOUS ACTION TAKEN	<i>11-12-19 Approval of Purchase of Service Agreement with HDR Engineering for preliminary and final design services.</i>
COMMENTS	
RECOMMENDATIONS	<i>Recommend Approval.</i>

5

**RESOLUTION #TR-33**

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY  
FOR ANOKA COUNTY HIGHWAY PROJECT 002-607-026**

WHEREAS, the Anoka County Highway Department proposes to reconstruct CSAH 7 (7<sup>th</sup> Avenue) between North Street and 40<sup>th</sup> Lane in the City of Anoka, which project is numbered 002-607-026 (hereinafter "Project"); and,

WHEREAS, the Project work consists of grading, aggregate base, bituminous surfacing, drainage, curb & gutter, signage, a raised concrete median, addition of turn lanes, drainage system improvements, pedestrian accommodations, ADA improvements, signal improvements and associated improvements on CSAH 7 to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Anoka County Board of Commissioners desire to begin construction of the Project in the Spring of 2021; and,

WHEREAS, to begin construction of the Project in the Spring of 2021, the County will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the County Highway Engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain and to take title and possession thereto prior to the filing of an award by the court appointed commissioners, pursuant to Minn. Stat. § 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby request that the Anoka County Attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the County or the Court.

Exhibit A

Project 002-607-026

PARCEL #	PIN	PHYSICAL ADDRESS
1	06-31-24-31-0075	2371 7th Ave
2	06-31-24-31-0072	649 Polk St
3	06-31-24-31-0143	Unassigned Situs
4	06-31-24-24-0021	Unassigned Situs
5	06-31-24-24-0025	Unassigned Situs
6	06-31-24-24-0085	617 Pierce St
7	05-31-24-34-0012	Unassigned Situs
8	06-31-24-24-0007	Unassigned Situs
9	06-31-24-24-0006	Unassigned Situs
10	06-31-24-24-0095	Unassigned Situs
11	06-31-24-24-0041	Unassigned Situs
12	06-31-24-24-0040	2801 7th Ave
13	06-31-24-24-0042	2811 7th Ave
14	06-31-24-24-0049	2823 7th Ave
15	06-31-24-21-0008	2903 7th Ave
16	06-31-24-21-0002	2911 7th Ave
17	06-31-24-21-0005	2933 7th Ave
18	06-31-24-21-0004	2939 7th Ave
19	06-31-24-21-0023	3001 7th Ave
20	06-31-24-21-0022	3011 7th Ave
21	06-31-24-21-0091	3023 7th Ave N
22	06-31-24-21-0049	3103 7th Ave
23	06-31-24-21-0046	3109 7th Ave
24	06-31-24-21-0047	3115 7th Ave
25	06-31-24-21-0045	3121 7th Ave
26	06-31-24-21-0117	3129 7th Ave
27	31-32-24-34-0004	649 Garfield St E
28	31-32-24-31-0002	3301 7th Ave
29	31-32-24-31-0001	3601 7th Ave
30	31-32-24-24-0001	Unassigned Situs
31	31-32-24-21-0004	3939 7th Ave N
32	30-32-24-34-0003	559 Castle Field Blvd
33	30-32-24-34-0002	4111 7th Ave N
34	30-32-24-34-0007	Unassigned Situs
35	30-32-24-31-0038	4363 Parkview Cir
36	30-32-24-31-0037	4361 Parkview Cir
37	30-32-24-31-0036	4359 Parkview Cir
38	30-32-24-31-0035	4357 Parkview Cir

PARCEL#	PIN	PHYSICAL ADDRESS
39	30-32-24-31-0034	4355 Parkview Cir
40	30-32-24-31-0033	4353 Parkview Cir
41	30-32-24-42-0022	14419 7th Ave NW
42	30-32-24-42-0001	Unassigned Situs
43	30-32-24-42-0002	14371 7th Ave NW
44	30-32-24-43-0001	Unassigned Situs
45	30-32-24-43-0002	14101 7th Ave NW
46	30-32-24-43-0004	4068 7th Ave
47	31-32-24-12-0003	4058 7th Ave
48	31-32-24-12-0002	4048 7th Ave
49	31-32-24-12-0004	4032 7th Ave
50	31-32-24-12-0007	4022 7th Ave
51	31-32-24-12-0009	4012 7th Ave
52	31-32-24-12-0011	4002 7th Ave
53	31-32-24-12-0012	3960 7th Ave
54	31-32-24-12-0013	3950 7th Ave
55	31-32-24-12-0029	3944 7th Ave
56	31-32-24-12-0081	3938 7th Ave
57	31-32-24-12-0022	3918 7th Ave
58	31-32-24-12-0021	3908 7th Ave
59	31-32-24-13-0020	3860 7th Ave
60	31-32-24-13-0019	3850 7th Ave
61	31-32-24-13-0002	3834 7th Ave
62	31-32-24-13-0003	3824 7th Ave
63	31-32-24-13-0004	3814 7th Ave
64	31-32-24-13-0010	3770 7th Ave
65	31-32-24-13-0087	3730 7th Ave
66	31-32-24-13-0100	700 Bryant Ave
67	31-32-24-42-0064	3649 Bryant Ave
68	31-32-24-42-0032	3538 Aldrich Cir
69	31-32-24-42-0031	3544 Aldrich Cir
70	31-32-24-42-0030	3550 Aldrich Cir
71	31-32-24-42-0022	3539 Aldrich Ave
72	31-32-24-42-0029	703 Sunny LN
73	31-32-24-42-0076	3364 7th Ave
74	31-32-24-42-0077	3354 7th Ave
75	31-32-24-42-0078	3338 7th Ave
76	31-32-24-43-0001	3328 7th Ave
77	31-32-24-43-0002	3324 7th Ave
78	31-32-24-43-0003	3314 7th Ave
79	31-32-24-43-0004	3304 7th Ave

PARCEL #	PIN	PHYSICAL ADDRESS
80	31-32-24-43-0005	3274 7th Ave
81	31-32-24-43-0006	3264 7th Ave
82	31-32-24-43-0007	3254 7th Ave
83	31-32-24-43-0008	3244 7th Ave
84	31-32-24-43-0009	3234 7th Ave
86	31-32-24-43-0011	3214 7th Ave
87	31-32-24-43-0012	3204 7th Ave
88	06-31-24-12-0090	3132 7th Ave
89	06-31-24-12-0087	3130 7th Ave
90	06-31-24-12-0038	3102 7th Ave
91	06-31-24-12-0039	3034 7th Ave
92	06-31-24-12-0040	3026 7th Ave
93	06-31-24-12-0041	3018 7th Ave
94	06-31-24-12-0042	3010 7th Ave
95	06-31-24-12-0043	3002 7th Ave
96	06-31-24-12-0003	2940 7th Ave
97	06-31-24-12-0004	2928 7th Ave
98	06-31-24-12-0005	2918 7th Ave
99	06-31-24-12-0006	2910 7th Ave
100	06-31-24-12-0008	2902 7th Ave
101	06-31-24-13-0080	2824 7th Ave
102	06-31-24-13-0081	2820 7th Ave
103	06-31-24-13-0082	2816 7th Ave
104	06-31-24-13-0083	2812 7th Ave
105	06-31-24-13-0084	2806 7th Ave
106	06-31-24-13-0085	2800 7th Ave
107	06-31-24-13-0011	Unassigned Situs
108	06-31-24-13-0009	Unassigned Situs
109	06-31-24-13-0025	Unassigned Situs
110	06-31-24-13-0026	Unassigned Situs
111	06-31-24-13-0027	Unassigned Situs
112	06-31-24-13-0110	710 North St
113	06-31-24-13-0002	Unassigned Situs
114	06-31-24-13-0050	Unassigned Situs
115	06-31-24-42-0002	Unassigned Situs
116	06-31-24-42-0006	Unassigned Situs
117	06-31-24-42-0010	Unassigned Situs
118	06-31-24-42-0011	Unassigned Situs
119	06-31-24-42-0012	Unassigned Situs
120	06-31-24-42-0067	707 Polk St
121	06-31-24-42-0042	2370 7th Ave



# ANOKA COUNTY BOARD ACTION ITEM

December 4, 2019

## TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval to enter Joint Powers Agreement #C0006971 with the City of Blaine for Project SAP 002-614-041, the reconstruction of CSAH 14 (125<sup>th</sup> Ave) between Aberdeen Street and CSAH 52 (Radisson Road); and authorizing the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.</i>
BACKGROUND	<p><i>The proposed improvements along said portion of CSAH 14 include: a raised concrete median, addition of turn lanes at Hastings Street, drainage system improvements, pedestrian accommodations, ADA improvements and signal improvements as necessary. The project is scheduled for construction in 2020.</i></p> <p><i>The engineer's estimate for this project is \$2.8M.</i></p>
PREVIOUS ACTION TAKEN	<p><i>12/10/2018 – authorization to negotiate JPA with the City of Blaine</i></p> <p><i>04/15/2019 – authorization to prepare a highway right-of-way plat</i></p> <p><i>04/15/2019 – authorization to acquire right-of-way</i></p>
COMMENTS	
RECOMMENDATIONS	<p><i>Approval.</i></p> <p style="text-align: right;"> <i>Document is on file and available for review at:</i>  <input checked="" type="checkbox"/> County Highway Dept.  <input type="checkbox"/> County Administration </p>



# ANOKA COUNTY BOARD ACTION ITEM

December 4, 2019

## TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Subrecipient Grant Agreement (SG-2019-029) (Anoka County #C0007708) with the Metropolitan Council, for the period of January 1, 2020 through December 31, 2020, for CMAQ funds for Anoka County's Transportation Management Organization (TMO) known as Commute Solutions.</i>
BACKGROUND	<i>This Subrecipient Grant Agreement is the annual renewal that has been funding Anoka County's TMO since 2004.</i>
PREVIOUS ACTION TAKEN	<i>County Board Approval</i>
COMMENTS	<p><i>Please Note: Metropolitan Council Tracking Number and Anoka County Contract Number will be updated on the Report.</i></p> <p><i>The contract documents are available for review at the Highway Department offices or at County Administration, and have also been put into all Commissioner dropboxes.</i></p>
RECOMMENDATIONS	<p><i>Approval</i></p> <p style="text-align: right;"> Document is on file and available for review at:  <input checked="" type="checkbox"/> County Highway Dept.  <input type="checkbox"/> County Administration </p>

7



**HUMAN SERVICES COMMITTEE REPORT  
FOR THE DECEMBER 17, 2019  
ANOKA COUNTY BOARD MEETING**

COMMITTEE PRESENT: Commissioner Julie Braastad, Commissioner Robyn West,  
Commissioner Mandy Meisner

OTHERS PRESENT: Commissioner Scott Schulte, Cindy Cesare, Jonelle Hubbard, Nicole Swanson,  
Dylan Warkentin, Jerry Pederson, Nancy Norman, Brad Thiel, Peggy McNabb,  
Paula Bownik, Nicole Hegge, Heather Miller, Kevin Knutson, Corey Kohan,  
Scot Wilson, Carl Thelen, Denise Kirmis, Wes Volkenant

The following recommendations from the December 12, 2019, Human Services Committee meeting are being forwarded to the County Board of Commissioners, which also acts as the Local Social Services Agency and Health Board, for their approval:

**COMMUNITY CORRECTIONS**

- \*1. Consider recommending the County Board approve the Anoka County Community Corrections 2020 Interim Comprehensive Plan, and enter into Community Corrections Act Subsidy Grant Agreement, Contract #C0007707, in an amount of \$5,004,306 (+.33%) from January 1, 2020, through December 31, 2021.

⊙ ⊙ ⊙

**ECONOMIC ASSISTANCE**

- \*2. Consider recommending the County Board apply for additional grant funding in an amount of \$237,779, Contract #C0007232, from the Department of Human Services, Office of Inspector General, for fraud prevention investigation through June 30, 2021.

⊙ ⊙ ⊙

**SOCIAL SERVICES**

- \*3. Consider recommending the County board enter into the following contract renewals for county-funded Supported Employment Services (SES), Extended Employment Services, and related transportation services from January 1, 2020, through December 31, 2020:

- a. Contract #C0007514 with Achieve Services for day training and habilitation and supported employment services at:

- \$104.70 per day (0%) for day training and habilitation, 6 hrs or more
- \$78.51 per day (0%) for day training and habilitation, less than 6 hrs
- \$12.76 per day (+3%) for transportation
- \$5.56 per one-way transportation (+3%)
- \$9.28 per 15 minutes for supported employment (+3%)
- \$6.54 per one-way transportation for supported employment (+3%)

- b. Contract #C0007525 with Opportunity Partners, Inc., Minnetonka, for day training and habilitation and supported employment services at:

\$76.30 per day (0%) for day training & habilitation, 6 hrs or more  
\$57.23 per day (0%) for day training & habilitation, less than 6 hrs  
\$19.49 per day (+3%) for transportation  
\$5.56 per one-way transportation (+3%)  
\$8.37 per 15 minutes (+3%) for supported employment at various community work sites  
\$10.03 per one-way transportation (+3%) for supported employment

- c. Contract #C0007526 with Opportunity Services, Inc., Minneapolis, for supported employment services at:

\$25.70 per hour for supported employment (+3%)  
\$13.76 per day (+3%) for transportation

- d. Contract #C0007527 with Opportunity Services, Inc., Minneapolis, for day training and habilitation and supported employment services at:

\$71.64 per day (0%) for day training & habilitation, 6 hrs or more  
\$53.72 per day (0%) for day training & habilitation, less than 6 hrs  
\$13.91 per day (+3%) for transportation  
\$7.92 per 15 minutes (+3%) for community job coaching  
\$.575 per mile (0%) mileage for community job coaching  
\$31.55 per hour (+3%) for job coaching  
\$.575 per mile (0%) mileage for job coaching  
\$7.97 per hour (+3%) for work enclave at U of M  
\$.575 per mile (0%) mileage for work enclave job coaching

Community Living and Anoka Behavioral Locations:

\$128.79 per day (0%) for day training and habilitation, 6 hrs or more  
\$96.59 per day (0%) for day training and habilitation, less than 6 hrs  
\$13.90 per day (+3%) for transportation

- e. Contract #C0007530 with Rise, Inc., Spring Lake Park, for extended employment at:

\$7.84 per day (0%) for long-term sheltered employment  
\$38.42 per day (+3%) for community-based training and employment enclave (CBTE)  
\$28.85 per partial day (+3%) for community-based training and employment enclave (CBTE)  
\$30.01 per hour (+3%) for community-based training and employment, scattered site (CBTE)  
\$18.57 per day (+3%) for transportation  
\$9.51 per day (+3%) for one-way transportation  
\$5.56 per ride (+3%) for transportation service

- f. Contract #C0007531 with Rise, Inc., Spring Lake Park, for day training and habilitation and supported employment services at:

\$62.76 per day (0%) for day training and habilitation, 6 hrs or more  
\$47.07 per day (0%) partial day, less than 6 hrs  
\$17.80 per day (+3%) for transportation  
\$5.56 per one-way transportation (+3%)

\$10.68 per 15 min. (+3%) supported employment services -- various work sites  
\$9.16 per one-way transportation (+3%) – supported employment services  
\$123.16 per day (0%) for day training and habilitation, 6 hrs or more  
\$92.37 per day (0%) for day training and habilitation, less than 6 hrs  
\$18.22 per day (+3%) for transportation  
\$59.42 per day (0%) for day training and habilitation, 6 hrs or more  
\$44.57 per day (0%) for day training and habilitation, less than 6 hrs

- \*4. Consider recommending the County Board enter into Contract #C0006821, Amendment I, with Family Services, LLC, for family group decision making at \$5,944.25 per month (0%) through June 30, 2020. Contract maximum is \$106,996.50 (0%).
- \*5. Consider recommending the County Board enter into Contract #C0007706 with Canvas Health for Safe Care for Prenatal Substance Exposure at a rate of \$8,377.86 per month from January 1, 2020, through June 30, 2021. Contract maximum is \$150,801.48.



#### BEHAVIORAL HEALTH

- \*6. Consider recommending the County Board enter into Contract #C0007549 (renewal) with Missions, Inc., dba Judy Ratterath, for detoxification services at \$220 per day (+25.76%) from January 1, 2020, through December 31, 2020. Contract maximum is \$385,000 (0%).



- \*7. The committee recommended County Board ADOPTION of the following:
  - A. Resolution #2019-HS-22, Economic Assistance Bills – **see attached resolution.**



#### INFORMATIONAL

- 1. The following position recommendation has been forwarded to the Management Committee for approval at its December 17, 2019, meeting:

Social Services and Behavioral Health / Position Restructure Requests

  - A. PCN 2006002619
    - From: .65 FTE Social Worker, Adult Protection, Grade 12, Non-Contingent
    - To: 1 FTE Social Worker, Adult Protection, Grade 12, Benefits Eligible, Non-Contingent
  - B. PCN 1992000912
    - From: .80 FTE Social Worker, Adult Protection, Grade 12, Non-Contingent
    - To: 1 FTE Social Worker, Adult Protection, Grade 12, Non-Contingent
- 2. The Committee recommended County Board reappointment of Robert DeRoche, Jr., as District #2 representative to the Community Corrections Advisory Board for a two-year term from January 1, 2020, through December 31, 2021.

3. The Committee recommended County Board new member appointment of Michael Spencer, representing fire, and reappointment of Ron Robertson, representing Metropolitan Emergency Services Board, to the Emergency Medical Services (EMS) Council for three-year terms from January 1, 2020, through December 31, 2022.
4. The Committee recommended County Board appointment of Nathan Vojtech, representing children's mental health professional, to the Children's Mental Health Advisory and Coordination Council for a three-year term from January 1, 2020, through December 31, 2022.

\*Action Required  
attachment



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
 COUNTY BOARD AGENDA ITEM

Community Corrections		December 12, 2019
2020 Interim Comprehensive Plan with 2020 Correctional Service Fees and DOC CCA Subsidy Grant Agreement		ACTION
<b>Action Requested</b>	Approval of the 2020 Corrections Department’s Interim Comprehensive Plan as submitted by the Community Corrections Advisory Board. Approve the Community Corrections Act (CCA) Subsidy Grant Agreement 2019 #C0007707, consisting of subsidy funding in the amount of \$5,004,306 (a .33% increase), for the term of January 1, 2020 through December 31, 2021.	
<b>Background</b>	<p>Anoka County Community Corrections has participated in the Community Corrections Act since 1976. The Community Corrections Act requires submission of bi-yearly comprehensive plan to the State of Minnesota Department of Corrections. Anoka County’s 2019-2020 Comprehensive Plan was given county board approval in December of 2018. This is a funding requirement of the Community Corrections Act.</p> <p>In the alternate years between submissions of a formal comprehensive plan, an interim plan update is required by the State of Minnesota Department of Corrections. This interim plan is abbreviated and focuses on the strategic plan that was outlined in last year’s comprehensive plan and completes the reporting requirement for the majority of CCA funds.</p> <p>Embedded in the Interim Comprehensive Plan is the 2020 Correctional Service Fees. Each year the Community Corrections Director determines the new fees associated to programs and services. Per statute, Corrections fees are the only service fees not required to be affirmed by the County Board. The Corrections Department utilizes the Community Corrections Advisory Board as a means of fee oversight. The fees listed are assessed to offenders and other entities that use our programs.</p>	
<b>Prior Action</b>	County Board Resolution #2018-HS-23 approved the Anoka County Community Corrections 2019-2020 Comprehensive Plan as submitted by the Community Corrections Advisory Board and the Human Services Committee.	
<b>Recommendation</b>	Approve the Corrections Department’s 2020 Interim Comprehensive Plan as submitted by the Community Corrections Advisory Board. Approve the Community Corrections Act Subsidy Grant Agreement 2019 #C0007707, consisting of subsidy funding in the amount of \$5,004,306 (a .33% increase), for the term of January 1, 2020 through December 31, 2021.	
<b>Submitted By</b>	Dylan Warkentin, Director, Community Corrections	
<b>Approved By</b>	Dylan Warkentin, Director, Community Corrections	



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
 COUNTY BOARD AGENDA ITEM

Economic Assistance		December 12, 2019
Fraud Prevention Investigation (FPI) RFP for additional Grant Funds		ACTION
<b>Action Requested</b>	Approval to apply for grant funds from the Department of Humans Services (DHS), Office of Inspector General (OIG) to be used in the FPI program.	
<b>Background</b>	<p>DHS was provided additional funds from the legislature in 2019 to improve and expand the FPI across the state. The RFP closed on November 27, 2019. Economic Assistance submitted a request for \$237,779 in additional funding for six months of SFY 2020 and all SFY 2021.</p> <p>Economic Assistance is requesting additional funding to expand the current Fraud Prevention Investigation (FPI) program. Economic Assistance has operated a successful FPI program since its inception in 1993. Program staff include one fraud coordinator, one part-time office support specialist and two sheriff investigators. The program works in collaboration with the Sheriff's office, the County Attorney's Office, Central Accounting, County Auditor and Economic Assistance, including Child Support and Child Care Assistance.</p> <p>Standards required by the state are either met or exceeded each year. In SFY 2019, 742 investigations were completed in an average of 10 days of being assigned to an investigator. The investigations resulted in overpayments plus savings of \$2,623,206 and a cost-benefit ratio of \$8.82.</p> <p>The requested funding is to add an additional sheriff investigator to the FPI team. On average, the team has a five-week backlog from when a fraud referral is received until it is assigned to an investigator. Each investigator is assigned six new referrals per week with an average of 8-15 active investigations. Adding an investigator will eliminate the back-log and allow the department to assign referrals in a timely manner. Fraud referrals that are assigned for investigation in a timely manner will reduce the amount of incorrectly issued public assistance benefits.</p> <p>Fraud investigations are required to be completed within 15 days from assignment to meet state requirements. With a tight turnaround time for fraud investigators, several open investigations and continuous high referrals, investigators are not always able to provide as detailed of an investigation needed to determine if a case has fraud findings. Adding a sheriff investigator would reduce the number of assignments and active cases for each investigator. With fewer cases, each investigator would have more time to investigate a case and provide more evidence to support the case outcome. Stronger evidence would allow for clearer outcomes for financial assistance specialists and child care assistance workers and provide stronger evidence for referrals to the County Attorney's Office.</p>	
<b>Prior Action</b>	The current grant contract, C0007232, with the OIG is in place for \$245,000 in each SFY 2020 and 2021 (July 1, 2019 through June 30, 2021).	
<b>Recommendation</b>	Approval to apply for additional OIG grant funds for the FPI program.	
<b>Submitted By</b>	Jessica Leth, Manager	
<b>Approved By</b>	Brad Thiel, Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
 COUNTY BOARD AGENDA ITEM

Social Services		December 12, 2019
County Funded Employment Services		ACTION
<b>Action Requested</b>	Approve contracts for Supported Employment Services (SES), Extended Employment Services and transportation related to these services.	
<b>Background</b>	<p>Counties are mandated to provide Rule 185 case management services to eligible individuals. Case management services assist in meeting the health and safety needs of disabled vulnerable adults.</p> <p>Employment services are often authorized with contracted providers to mitigate health and safety goals while providing community integration and assistance with gaining access to competitive employment opportunities.</p> <p>Anoka County currently contracts with four community providers to administer Supported Employment Services, Extended Employment Services and related transportation:</p> <ul style="list-style-type: none"> <li>• Achieve Services, Inc. #C0007514</li> <li>• Opportunity Partners #C0007525</li> <li>• Opportunity Services #C0007526 &amp; #C0007527</li> <li>• Rise, Inc. #C0007530 &amp; #C0007531</li> </ul> <p>(see attached rates with proposed rate increases)</p> <p>The cost of providing community-based employment services, supports and transportation for these services has increased.</p> <p>The proposed 3% rate increase will assist providers in meeting increased staffing and transportation costs to remain a viable provider, ensuring service continuity to approximately 85 service recipients. Continued access to waiver funding into 2020 and the ability to use Semi-Independent Living Services for employment supports will allow us to maintain or further reduce the number of individuals served through County funded employment services.</p> <p>Service impact: Approximately <b>85 individuals</b>          Total forecasted spending for current contract year (2019): <b>\$421,976</b>          Proposed 3% rate increase cost estimation: <b>\$12,659</b>          Total estimated cost with 3% rate increase for 2020: <b>\$434,635</b>          Total cost is within the current SES budget.</p>	
<b>Prior Action</b>	November 2018 approval of 3% increase to the following contracts: Achieve Services, Inc. #C0006902, Life By Design #C0006907, Opportunity Partners #C0006903, Opportunity Services #C0006909 & #C0006904 and Rise #C0006905 & #C0006906	
<b>Recommendation</b>	Staff recommends approval of contracts for Supported Employment Services, Extended Employment Services and the transportation related to these services for 2020 contracts for the above contracted employment service providers.	
<b>Submitted By</b>	Kathy Palm	
<b>Approved By</b>	Jerry Pederson	



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
 COUNTY BOARD AGENDA ITEM

Social Services		December 12, 2019												
Family Group Decision Making Contract #C0006821 Amendment I		ACTION												
<b>Action Requested</b>	Board approval to amend Contract #C0006821 with Community and Family Services, LLC, 1343 Heritage Drive, Waite Park, MN 56387													
<b>Background</b>	<p>Anoka County has been receiving Family Group Decision Making (FGDM) grant funding from the State of Minnesota for more than 10 years. Since 2013, this grant funding has been utilized to contract with Community and Family Services to provide Family Group Decision Making services for families involved in child protection.</p> <p>Family Group Decision Making is “a decision-making process that allows the family (joining with relatives and friends) to develop a care and protection plan to ensure child safety or to plan for permanency and reunification.” The process includes preparation and facilitation for the family meeting, plan development and implementation of the plan by an “outside” facilitator, neutral party. These services are family-centered, strength-based and are utilized for case planning purposes to promote child safety and impact out of home placements as follows:</p> <ul style="list-style-type: none"> <li>• early in the life of a case to safely avoid out of home placement</li> <li>• safely returning a child to their family home from placement</li> <li>• pre/post permanency planning</li> <li>• youth transitioning from foster care or other placement (e.g., independent living)</li> </ul> <p>For 2020, the Minnesota Department of Human Services amended Anoka County’s FGDM grant for six months, January 1, 2020 through June 30, 2020 to align future grant applications and funding with their State Fiscal Year. This contract is being amended to align with the State grant term and funding.</p> <table border="1"> <thead> <tr> <th>Contract</th> <th>#C0006821</th> <th>Amendment I #C0006821</th> </tr> </thead> <tbody> <tr> <td>Term</td> <td>January 1, 2019 – December 31, 2019</td> <td>January 1, 2019 – June 30, 2020</td> </tr> <tr> <td>Rate</td> <td>\$5,944.25/month</td> <td>\$5,944.25/month (0%)</td> </tr> <tr> <td>Maximum</td> <td>\$71,331.00</td> <td>\$106,996.50</td> </tr> </tbody> </table>		Contract	#C0006821	Amendment I #C0006821	Term	January 1, 2019 – December 31, 2019	January 1, 2019 – June 30, 2020	Rate	\$5,944.25/month	\$5,944.25/month (0%)	Maximum	\$71,331.00	\$106,996.50
Contract	#C0006821	Amendment I #C0006821												
Term	January 1, 2019 – December 31, 2019	January 1, 2019 – June 30, 2020												
Rate	\$5,944.25/month	\$5,944.25/month (0%)												
Maximum	\$71,331.00	\$106,996.50												
<b>Prior Action</b>	February 26, 2019 routine informational item #C0006821 for 2019.													
<b>Recommendation</b>	Approve Amendment I to Contract #C0006821 for Family Group Decision Making with Community and Family Services, LLC, 1343 Heritage Drive, Waite Park, MN 56387.													
<b>Submitted By</b>	Monica Halvorson													
<b>Approved By</b>	Jerry Pederson													



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
 COUNTY BOARD AGENDA ITEM

Social Services		December 12, 2019								
Approval of Contract #C0007706 with Canvas Health		ACTION								
<b>Action Requested</b>	Approval of Contract #C0007706 with Canvas Health, 7066 Stillwater Boulevard North, Oakdale, MN 55128.									
<b>Background</b>	<p>Anoka County Community Social Services and Behavioral Health Department (CSSBH) received a grant from the Minnesota Department of Human Services (DHS) to <i>Design and Implement Community Integration for a Plan of Safe Care for Prenatal Substance Exposure</i>. This grant funding provides the opportunity to design and implement a local “collaborative” across agencies and providers here in Anoka County, “Anoka County Plan of Safe Care Collaborative,” to improve responses to families and infants (pre/post-natal) affected by substance use disorders. Recently DHS contacted us and extended the grant to June 30, 2021. The new grant total will be \$380,604.00.</p> <p>As part of the grant effort, the CSSBH Department is contracting with Canvas Health to provide a full-time Direct Service Staff position to be embedded into the Child Protection Service area. The Direct Service Staff will work collaboratively with Anoka County Child Protective Services to provide intensive case management services to pregnant mothers with substance use issues and their families. The focus for this position is on the safety and well-being of infants, timely access to services and supports for mothers and fathers, and the integration of the local “collaborative” to improve responses and outcomes. The contract is fully funded by the State grant.</p> <table border="1"> <tr> <td><b>Contract</b></td> <td><b>#C007706</b></td> </tr> <tr> <td><b>Term</b></td> <td>January 1, 2020 – June 30, 2021</td> </tr> <tr> <td><b>Monthly Rate*</b></td> <td>\$8,377.86</td> </tr> <tr> <td><b>Maximum</b></td> <td>\$150,801.48</td> </tr> </table>		<b>Contract</b>	<b>#C007706</b>	<b>Term</b>	January 1, 2020 – June 30, 2021	<b>Monthly Rate*</b>	\$8,377.86	<b>Maximum</b>	\$150,801.48
<b>Contract</b>	<b>#C007706</b>									
<b>Term</b>	January 1, 2020 – June 30, 2021									
<b>Monthly Rate*</b>	\$8,377.86									
<b>Maximum</b>	\$150,801.48									
<b>Prior Action</b>	July 23, 2019 to accept grant funding Contract #C0007185 from the Minnesota Department of Human Services Child Safety and Permanency Division.									
<b>Recommendation</b>	Approve Contract #C0007706 with Canvas Health, 7066 Stillwater Boulevard North, Oakdale, MN 55128.									
<b>Submitted By</b>	Monica Halvorson									
<b>Approved By</b>	Jerry Pederson									



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
 COUNTY BOARD AGENDA ITEM

Behavioral Health		December 12, 2019																	
Detoxification Services Supplemental Contract with Missions, Inc. Contract #C0007549		ACTION																	
<b>Action Requested</b>	Approve new contract and rate increase to Supplemental Contract #C0007549 with Missions, Inc. for detoxification services.																		
<b>Background</b>	<p>Per Minnesota State Statute <a href="#">§254A.08</a>, counties are required to “provide detoxification services for any person incapable of self-management or management of personal affairs or unable to function physically or mentally in an effective manner because of the use of a drug, including alcohol.” Detoxification facilities are licensed by the State under Minnesota Rules, parts <a href="#">9530.6510</a> to <a href="#">9530.6590</a>. Most detoxification admissions are referred from hospitals and law enforcement.</p> <p>As part of the State’s Substance Use Disorder Reform plan, legislation was enacted under <a href="#">Chapter 245F Withdrawal Management Programs</a> and the Centers for Medicare and Medicaid Services approved these reimbursable “Withdrawal Management” services in July of 2019. These short-term “medical” services for patients who are intoxicated require new licensure and enrollment in MN Health Care Programs. Missions Inc. is currently in the planning and application process for these new services and will be able to bill retroactively to the effective date of their 245F license. The County will not be billed for “Withdrawal Management” services (245F) only detoxification services (Rule 32) once Missions is licensed, enrolled and fully operational the fall of 2020.</p> <p>Since 2006, Anoka County has had a supplemental contract with Missions, Inc. based on their lead county contract with Hennepin County for detoxification services which sets the daily rate. Currently, Anoka County purchases 6 beds per day at the daily rate of \$174.94 per bed. For 2020, the daily rate will increase to \$220.00 per bed; however, the contract maximum will remain the same as Missions will bill for Withdrawal Management services when approved. The county will continue to recoup some of the costs through client fees and third-party reimbursement.</p> <table border="1" data-bbox="297 1276 1485 1528"> <thead> <tr> <th>Year</th> <th>Contract #</th> <th>Term</th> <th>Maximum</th> <th>Daily Rate</th> </tr> </thead> <tbody> <tr> <td>2019</td> <td>C0006806</td> <td>January 1, 2019 – December 31, 2019</td> <td>\$385,000.00</td> <td>\$174.94</td> </tr> <tr> <td>2020</td> <td>C0007549</td> <td>January 1, 2020 – December 31, 2020</td> <td>\$385,000.00 (0.0%)</td> <td>\$220.00 (+25.76%)</td> </tr> </tbody> </table>				Year	Contract #	Term	Maximum	Daily Rate	2019	C0006806	January 1, 2019 – December 31, 2019	\$385,000.00	\$174.94	2020	C0007549	January 1, 2020 – December 31, 2020	\$385,000.00 (0.0%)	\$220.00 (+25.76%)
Year	Contract #	Term	Maximum	Daily Rate															
2019	C0006806	January 1, 2019 – December 31, 2019	\$385,000.00	\$174.94															
2020	C0007549	January 1, 2020 – December 31, 2020	\$385,000.00 (0.0%)	\$220.00 (+25.76%)															
<b>Prior Action</b>	Missions, Inc. Supplemental Contract #C0006806 approved on November 27, 2018.																		
<b>Recommendation</b>	Approve Supplemental Contract #C0007549 with <b>Missions, Inc. Programs, d.b.a <a href="#">Judy Retterath Withdrawal Management Center</a></b> 3409 East Medicine Lake Boulevard, Plymouth, MN 55441 for detoxification services.																		
<b>Submitted By</b>	Monica Halvorson																		
<b>Approved By</b>	Jerry Pederson																		

**RESOLUTION #2019-HS-22**  
**APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS**

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for November 2019: Medical Assistance and General Assistance medical payments in the amount of \$324,307.32 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

PARKS COMMITTEE REPORT  
FOR THE TUESDAY, DECEMBER 17, 2019  
COUNTY BOARD MEETING

The Parks Committee meeting was held on Tuesday, December 3 at the Bunker Hills Activities Center.

Committee Members Present: Commissioner Mike Gamache (Chair); Commissioner Matt Look;  
Commissioner Robyn West

Department Staff Present: Jeff Perry, Parks Director; Andy Soltvedt, Operations & Visitor Services  
Manager; Karen Blaska, Park Planner

Others Present: Commissioner Mandy Meisner; Christine Carney, Assistant County  
Attorney

**Action Items:**

1. The Committee recommends that the County Board adopt Resolution 2019-PRK11 supporting the Aquatic Invasive Species (AIS) County Aid Program in 2020.

**Committee Action Items:**

2. The Committee authorized submitting a Chair's Report to recommend that the County Board award bid for the Lake George Dam Reconstruction and the Rum River Central Bank Stabilization Project at the January 7, 2020 County Board Meeting.
3. The Committee authorized the Parks Department to solicit bids for the Bunker Beach Wave Pool Replacement Project.
4. The Committee authorized the Parks Director to obtain an "as is" valuation of the residential structure(s) (building only), and to solicit bids for the sale, removal, and relocation of the structure from the premises. If an acceptable bid is not received, the Parks Director is authorized to retain a commercial broker to assist with the sale. Solicitation of bids and/or the use of a commercial broker to sell the structure will be handled in accordance with Minn. Stat. 373.01 and in consultation with Purchasing Dept. and the County Attorney's Office.

**Informational Items:**

5. The Committee was informed of an extension agreement for Horse Riding and Related Services with Bunker Park Stable at Bunker Hills Regional Park.
6. The Committee was informed of the January 2020 Parks Committee date for Wednesday, January 8, 2020.
7. The Committee was informed of the contracts executed since the last Parks Committee meeting.
8. The Committee received the monthly Parks Department updates.

## COMMITTEE ACTION ITEM – AIS RESOLUTION OF SUPPORT

### Parks Committee

Committee Date: December 3, 2019

County Board Date: December 17, 2019

#### Action Requested

To review how County Aid Program Funding will be used to assist Anoka County in preventing and reducing the spread of aquatic invasive species (AIS) and to recommend that the County Board adopt a Resolution of Support 2019-PRK11.

#### Previous Committee / County Board Action

July, November, and December 2014 – Updates and Resolution of Support  
April, May, September 2015 – Program Updates  
November 2015 – Resolution of Support  
December 2016 – Resolution of Support  
December 2017 – Resolution of Support  
November 2018 – Resolution of Support

#### Background / Analysis

The 2014 Omnibus Tax Bill, signed into law by the Governor, established a new county aid program administered by the Department of Revenue to assist Minnesota counties in preventing the spread of aquatic invasive species. The funds are distributed by formula, with half of the funds distributed based on the number of public water access sites in each county, and the other half based on the number of parking spaces at all public water access sites in each county.

The law requires counties to use the proceeds to prevent the introduction or limit the spread of aquatic invasive species at all designated public access sites within the county. Counties must establish, by resolution or through adoption of a plan or guidelines for the use of the proceeds, and file those guidelines with the Minnesota Department of Natural Resources (DNR). The guidelines set by the county board may include, but are not limited to, providing for site-level management, countywide awareness, and other procedures that the county finds necessary to achieve compliance.

The Minnesota Department of Revenue make payments each year at the same time as payments of county program aid. The State-wide appropriation was \$4,500,000 for 2014, and \$10 million annually each year thereafter.

As a result, the aid amounts to Anoka County have been as follows:

2014: \$57,000  
2015: \$127,000  
2016: \$135,000  
2017: \$140,000  
2018: \$139,366  
2019: \$137,000  
2020: \$135,000

In 2019, 15 Watercraft Inspectors were hired in an effort to increase prevention efforts by inspecting and documenting violations. Additionally, the AIS Coordinator provided Teacher AIS Kits for 4<sup>th</sup> and 5<sup>th</sup> grade students and conducted 23 presentations at 8 area schools.

Violation rates at public access points have seen a slight decline a result of the increased public awareness through media releases, public outreach and watercraft inspections. As a result, no new infestations have been found in Anoka County in 2019.

As a result of the stakeholder meetings and a year-end assessment of the program, the following strategies are proposed as the framework that will guide the program 2020:

1. Identify local enforcement peace officers and determine the training needs to enforce the AIS laws;
2. Coordinate with local businesses to reduce the spread of AIS;
3. Incorporate outreach on AIS through environmental education programming;
4. Develop & distribute AIS prevention messages;
5. Conduct educational efforts through city and county events to spread the message about AIS;
6. Coordinate and assist Lake Associations with outreach efforts and monitoring efforts;
7. Continue the citizen monitoring program;

8. Continue Zebra Mussel Spotters Program;
9. Retain the AIS Coordinator and hire watercraft inspectors;
10. Coordinate AIS efforts with surrounding counties and cities that share watershed jurisdictions;
11. Establish a grant program to prevent the spread of AIS;
12. Develop a Response plan for new AIS infestations;
13. Conduct a broad stakeholder group meeting to include Lake Improvement Districts, Lake Associations, Conservation Groups, Cities and Townships to review program direction, determine needs, ideas, and collaborate efforts to maximize the AIS Prevention Aid Program.

**Conclusion / Recommendation**

Adopt Resolution 2019-PRK11

**Supporting Documents**

2020 AIS Prevention Aid Guidelines

2019 AIS Program Summary

**Lead Staff**

Andy Soltvedt, Operations and Visitor Services Manager



# Anoka County

## PARKS DEPARTMENT

Parks and  
Recreation Office  
763-324-3300

Park  
Maintenance  
763-324-3326

Park Services  
763-324-3360

Natural Resources  
763-324-3413

Bunker Beach  
Water Park  
763-324-3310

Chomonix  
Golf Course  
763-324-3434

Wargo  
Nature Center  
763-324-3350

### Anoka County

## Aquatic Invasive Species Prevention Aid Program Guidelines

### 2020

#### INTRODUCTION

Aquatic invasive species are threatening Minnesota waters. These nonnative species harm fish populations, water quality, and water recreation. The below guidelines and estimated costs will serve as the efforts that Anoka County will undertake in 2019 to help prevent the spread of harmful Aquatic Invasive Species (AIS) in Anoka County.

In the 2014 Session Law Chapter 308 enacted by the Legislature provides Minnesota counties a County Program Aid grant for AIS prevention. The amount designated for each county is based on the number of watercraft trailer launches as well as the number of watercraft trailer parking spaces within each county. Anoka County was allocated approximately 4.5% of the total, which equates to approximately \$57,000 for 2014, \$127,000 for 2015, \$135,000 for 2016, \$140,000 for 2017, \$139,000 for 2018 and \$137,000 for 2019. In 2020, Anoka County is allocated \$135,000 and \$64,000 carry over from 2019 for a total of \$199,000.

#### GUIDELINES

- 1) Identify local enforcement peace officers and determine the training needs to enforce the AIS laws.
  - Coordinate training for local peace officers. **January – March 2020**
  - Coordinate schedule for local peace officers to enforce laws. **May-September 2020**
  
- 2) Coordinate with local businesses to reduce the spread of AIS. **February – May 2020**
  - Beverage Coasters, Information Materials
  
- 3) Incorporate outreach on AIS through environmental education programming. **March – May 2020**
  - School Teacher Kits, materials for students

- 4) Develop & distribute AIS prevention messages. **February – October 2020**
  - County Newsletter, Activities Guide, City Newsletters, Lake Associations, and Gate Houses.
- 5) Conduct educational efforts through city and county events to spread the message about AIS. **April - October 2020**
- 6) Coordinate and assist Lake Associations with outreach efforts and monitoring efforts. **April – October 2020**
- 7) Continue the citizen monitoring program. **May – October 2020**
- 8) Continue Zebra Mussel Spotters Program. **May – October 2020**
- 9) Retain an AIS Coordinator and hire approximately 13 watercraft inspectors. **January – December 2020**
- 10) Coordinate AIS efforts with surrounding counties and cities that share watershed jurisdictions. **March – October 2020**
- 11) Continue the local grants program to prevent the spread of AIS. **May – October 2020**
- 12) Response plan for new AIS infestations. **March – October 2020**
  - Set aside contingency budget for emergency response.
- 13) Non-Native Phragmites – monitor and treat known populations. **June- October 2020**
- 14) Conduct a broad stakeholder group meeting to include Lake Improvement Districts, Lake Associations, Conservation Groups, Cities and Townships to review program direction, determine needs, ideas, and collaborate efforts to maximize the AIS Prevention Aid Program. **October - November 2020**
- 15) Review 2020 plan and prepare the 2021 Program Guidelines and budget. **October – December 2020**

# BOARD OF COUNTY COMMISSIONERS

Anoka County, Minnesota

DATE: December 17, 2019

RESOLUTION #2019-PRK11

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## RESOLUTION OF SUPPORT FOR AQUATIC INVASIVE SPECIES PREVENTION AID

WHEREAS, 2014 Session Law Chapter 308 enacted by the Legislature provides Minnesota counties a County Program Aid grant for Aquatic Invasive Species (AIS) prevention; and,

WHEREAS, the amount designated for each county is based on the number of watercraft trailer launches as well as the number of watercraft trailer parking spaces within each county; and,

WHEREAS, Anoka County is being allocated approximately 4.5 percent of the total, which equates to approximately \$135,000 for 2020; and,

WHEREAS, the legislation requires that Anoka County must establish, by resolution or through adoption of a plan, guidelines for the use of the proceeds that are intended to reduce or limit the spread of AIS at all access sites within the county; and,

WHEREAS, the County may appropriate the proceeds directly or may use any portion of the proceeds to provide funding for a joint powers board or cooperative agreement with another political subdivision, a soil and water conservation district in the county, a watershed district in the county, or a lake association located in the county; and,

WHEREAS, any money appropriated by the County to a different entity or political subdivision must be used as required under this section; and,

WHEREAS, the County must submit a copy of its guidelines for use of the proceeds to the Department of Natural Resources by December 31 of the year the payments are received.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners designates oversight of Anoka County's AIS prevention efforts to the Anoka County Parks Department.

BE IT FINALLY RESOLVED that the Anoka County Board of Commissioners delegates to the Anoka County Parks Department the responsibility to prepare, implement, and report annually a plan to allocate the funding in accordance with the above legislation.

**RESOLUTION #2019-144**

**DESIGNATING THE PORT AUTHORITY TO IMPLEMENT  
AND ADMINISTER A PROJECT ASSESSED CLEAN ENERGY  
IMPROVEMENT FINANCING ON BEHALF OF THE COUNTY, AND  
PROVIDING FOR THE IMPOSITION OF SPECIAL ASSESSMENTS  
AS NEEDED IN CONNECTION WITH THAT PROGRAM**

WHEREAS, the Port Authority of the City of Saint Paul (the "Port Authority") has established the Property Assessed Clean Energy Program ("PACE OF MN") to finance the acquisition and construction or installation of energy efficient and conservation improvements (the "Improvements"), on properties located throughout the State of Minnesota through the use of special assessments pursuant to Minnesota Statutes Sections 216C.435 and 216C.436 and Chapter 429 and 471.59 (the "Act"); and,

WHEREAS, the county has identified one or more potential projects located in the county and desires to participate in PACE OF MN and assist with financing pursuant to the Act:

NOW, THEREFORE, BE IT RESOLVED by the Anoka County Board of Commissioners, as follows:

1. In order to finance the Improvements of potential projects, the county hereby determines that it is beneficial to participate in PACE OF MN, and to designate the Port Authority as the implementor and administrator of that program on behalf of the county for purposes of financing Improvements located within the county.
2. The county understands that the Port Authority may obtain funding from designated lending institutions or may issue its PACE OF MN special assessment revenue bond(s) to finance the Improvements, and that the sole security for the loan(s) or bond(s) will be special assessments imposed by the other cities participating in PACE OF MN.
3. To facilitate and encourage the financing of Improvements located within the county, the county covenants to levy assessments for said Improvements on the property so benefitted, in accordance with the Application and Petition for Special Assessments received from the owner(s) of the property and approved by the Port Authority. The interest rate on the Special Assessments shall be the interest rate on the loan(s) or bond(s) and may include additional interest.
4. After imposition of the special assessments, the county shall collect such assessments and remit them to the Port Authority for use in the repayment of the loan(s) or bond(s). The county will take all actions permitted by law to recover the assessments, including without limitation, reinstating the outstanding balance of assessments when the land returns to private ownership, in accordance with Minn. Stat. Section 429.071, subd. 4.

BE IT FINALLY RESOLVED that the county administrator, or her designee, is authorized to execute on behalf of the county, any documents, certificates or agreements necessary to implement the program authorized by this resolution.

# Anoka County Committee Appointments Application

First Name	Alan
Last Name	Hamel
Date	12/5/2019
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Personnel Board of Appeals
Your county commissioner:	District 7 - Scott Schulte
Find your commissioner here:	<a href="#">MN Pollfinder</a>
Personal background:	I am a commercial real estate broker. I previously was the President of the Gaughan Companies for 17 years, which had several hundred employees. I was the Community Development Director for the City of Coon Rapids. I have a bachelors and Masters degree from the University of Wisconsin, Madison. I am married and have 5 children and 7 grandchildren in a blended family.
Experience relating to position:	I have dealt with employee personnel matters for 47 years, including performance reviews, hiring, firing, promotions, and layoffs.
Describe why you are interested in the position:	An opportunity for community service.
For more information, contact Brenda Vetter at 763-324-4711 or <a href="mailto:brenda.vetter@co.anoka.mn.us">brenda.vetter@co.anoka.mn.us</a>	



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
 COUNTY BOARD AGENDA ITEM

Behavioral Health		December 12, 2019
Appointment to the Children's Mental Health Advisory and Coordination Council		ACTION
Action Requested	Appoint Nathan Vojtech to the Children's Mental Health Advisory Council	
Background	The Minnesota Comprehensive Mental Health Act mandates that counties shall establish a local Adult Mental Health Advisory Council and a Children's Mental Health and Coordination Council. The duties of these councils are to seek input from parents, consumers, providers, and the community about the needs of adults and children with mental illness and the services required. In addition, these councils evaluate the existing system of care and develops recommendations to improve the system, service coordination, and funding of services to adults and children with a mental illness. The advisory council members are appointed for three-year terms.	
Prior Action	None	
Recommendation	<p>Staff recommends appointment the following individual to the Children's Mental Health Advisory and Coordination Council:</p> <p>Nathan Vojtech          Children's Mental Health Professional          Molly Professional Building Phase 2          13750 Crosstown Drive NW, Suite L102          Andover, MN 55304</p> <p>New Appointment          Term Expiration Date:          December 2022</p> <p>Application attached</p>	
Submitted By	Denise Kirmis	
Approved By	Jerry Pederson	

# Anoka County Committee Appointments Application

First Name	Nathan
Last Name	Vojtech
Date	11/12/2018
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Children's Mental Health Advisory and Coordination Council
Your county commissioner:	District 6
Find your commissioner here:	<a href="#">MN Pollfinder</a>
Personal background:	I was born in Minnesota and have resided in Anoka County for the past 12 years. I currently sit on an Economic Advisory Board for the City of Lino Lakes and I am the father of two very active children. I'm an avid outdoorsman and like to keep myself busy with activities like fishing, four wheeling, and snowmobiling but I also enjoy reading, trivia games, and watching movies.
Experience relating to position:	I have been working and studying in the field of mental health since I began college at age 19. I have a Bachelors of Science with a major in Psychology, a Masters of Science in Marriage and Family Therapy, and a Doctorate of Psychology with an emphasis in Clinical Psychology. Through my studies I have done five practicum and internship placements in places such as a college counseling center, inpatient mental health facility (Anoka Metro Regional Treatment Facility), and a community mental health agency. During my schooling I volunteered at

multiple different homeless shelters and suicide hotlines, and was also a Crisis Response Worker where I de-escalated mental health crisis scenarios in the presence of law enforcement. I currently work for Therapeutic Services Agency, and have for the past 12 years. In the past I have provided mental health services in-home, in multiple different schools, and in outpatient settings. My duties at this time include outpatient therapy where I work with children, families, and adults in therapy and provide psychological evaluations. I also supervise several staff both licensed and non-licensed, and also supervise between one and four interns per school year. I am also part owner of a private practice in downtown Andover called Northern Therapy and Psychological Services where we provide outpatient services to children, families, and adults. My wife and I are also licensed Foster Care Providers for Anoka County, and we have in the past provided respite care to teens. However, lately our family's needs have not allowed us to continue this practice.

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Describe why you are interested in the position:

I'm very interested in taking a more proactive approach to meeting mental health needs in the community than I'm currently able to in my role as a therapist. I enjoy program development and am very much interested in determining how best to fill in the gaps where there are unmet mental health needs in my community. I'm familiar with a variety of service providers, different modalities of services, and greatly enjoy coordinating care with other individuals in a variety of areas of my field. One of my goals is to make mental health services more accessible to the general public and increase their knowledge and ability to access services as I believe there is a large number of individuals who go unaware of what services are out there and how to find out about them. I often work with individuals who once they engage with mental health professionals often state that they wish they would have sooner. Increasing my knowledge of available services will help the clients I work with and being involved in distributing information regarding available services will help my community. I have worked on decreasing the stigma behind accessing mental health services and would like to be involved in any capacity possible to promote working to positively impact individual, family, and community mental health. Overall I am very excited at the possibility of being able to take part in determining what services are available in my county, what needs are still going unmet, and how to bridge the gap between the two. Additionally, I greatly enjoy being part of a team where our main goal is aimed at helping others and not driven by profit.

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For more information, contact Brenda Vetter at 763.324-4711 or [brenda.vetter@co.anoka.mn.us](mailto:brenda.vetter@co.anoka.mn.us)

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ANOKA COUNTY HUMAN SERVICES COMMITTEE  
COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		December 12, 2019
Emergency Medical Services Council appointments		ACTION
<b>Action Requested</b>	Approve appointment of Emergency Medical Services Council members.	
<b>Background</b>	The Emergency Medical Services (EMS) Council serves as an advisory body to the Anoka County Board of Commissioners on the development, maintenance, coordination and evaluation of emergency medical services in Anoka County.	
<b>Prior Action</b>	There have been yearly appointments of the Chair, and appointments or reappointments of council members whose terms have expired.	
<b>Recommendation</b>	<p>Recommend the following person be reappointed to the EMS Council for a three-year term beginning January 1, 2020, expiring December 31, 2022.</p> <p style="text-align: center;"><u>Representing Metropolitan Emergency Services Board:</u> Ron Robinson, Regional EMS Coordinator</p> <p>Recommend the following person be appointed to the EMS Council for a three-year term beginning January 1, 2020, expiring December 31, 2022.</p> <p style="text-align: center;"><u>Representing Fire:</u> Michael Spencer, Fridley Fire Chief</p>	
<b>Submitted By</b>	Jonelle Hubbard - Director	
<b>Approved By</b>	Jonelle Hubbard - Director	

# Anoka County Committee Appointments Application

First Name	RONALD
Last Name	ROBINSON
Date	11/15/2019
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Emergency Medical Services Council
Your county commissioner:	Not Applicable
Find your commissioner here:	<a href="#">MN Pollfinder</a>
Personal background:	EMS Regional Coordinator (MESB)
Experience relating to position:	<p>I have been in EMS for over 40 years. I am currently the regional EMS coordinator for the MN metropolitan region (MSA).</p> <p>I have been the regional coordinator for over 12 years and have been appointed to several other regional and county councils as the regional EMS representative.</p>
Describe why you are interested in the position:	<p>As regional coordinator, I work with all of the metro counties' EMS councils, emergency managers and public health representatives. We have great relationships with Anoka County emergency management, public health and other departments and depend upon Anoka County support of the MN Ambulance Strike Team activities.</p>
For more information, contact Brenda Vetter at 763-324-4711 or <a href="mailto:brenda.vetter@co.anoka.mn.us">brenda.vetter@co.anoka.mn.us</a>	

## Anoka County Committee Appointments Application

First Name	Michael
Last Name	Spencer
Date	11/15/2019
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Emergency Medical Services Council
Your county commissioner:	District 4 - Mandy Meisner
Find your commissioner here:	<a href="#">MN Pollfinder</a>
Personal background:	<i>Field not completed.</i>
Experience relating to position:	Currently a Fire fighter EMT for the City of Fridley
Describe why you are interested in the position:	To stay informed and help the group to understand EMS from a responders view.
For more information, contact Brenda Vetter at 763-324-4711 or <a href="mailto:brenda.vetter@co.anoka.mn.us">brenda.vetter@co.anoka.mn.us</a>	

## Anoka County Committee Appointments Application

First Name	Patricia
Last Name	Preiner
Date	10/8/2019
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Rice Creek Watershed District
Your county commissioner:	District 6 - Rhonda Sivarajah
Find your commissioner here:	<a href="#">MN Pollfinder</a>
Personal background:	I have lived in Columbus for 65 years and been in business in the city since 1976.
Experience relating to position:	20 years on the Columbus planning commission and Town Board, Liason between Columbus and Rice Creek Watershed 6 years on the Economic Development Committee. 12 years President of the Rice Creek Watershed District.
Describe why you are interested in the position:	After 12 years as President of the Rice Creek Watershed we have had great success in developing many drainage projects providing flood relief predictability to our landowners. Under my guidance we have been successful in prioritizing and funding

our projects. We have many more projects that we are currently doing feasibility and engineering updates for the next generation of programs and projects. I believe I have the leadership qualities that are needed to fulfill our plans.

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For more information, contact Brenda Vetter at 763-324-4711 or [brenda.vetter@co.anoka.mn.us](mailto:brenda.vetter@co.anoka.mn.us)

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ANOKA COUNTY HUMAN SERVICES COMMITTEE  
COUNTY BOARD AGENDA ITEM

Community Corrections		December 12, 2019
Corrections Advisory Board Re-Appointment		CONSENT
Action Requested	Consent to re-appointment Robert DeRoche, Jr. to the Community Corrections Advisory Board.	
Background	On June 10, 1975, the Anoka County Board of Commissioners under M.S. §401, 1973, established the Anoka County Community Corrections Advisory Board to identify the correctional needs, establish priorities among identified needs, and recommend programs and facilities to meet the correctional needs in Anoka County.	
Prior Action	Previous appointment and re-appointment recommendations.	
Recommendation	Staff recommend the re-appointment to the Community Corrections Advisory Board to be considered for a two-year term:  Robert DeRoche, Jr., representing District 2 Term expiration: December 2021	
Submitted By	Dylan Warkentin, Director, Community Corrections	
Approved By	Dylan Warkentin, Director, Community Corrections	



# Anoka County Committee Appointments Application

Name: Robert H. DeRoche, Jr. Date: 12-01-2019

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Business \_\_\_\_\_

Business \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Position applying for: Community Corrections Advisory Board

Your county commissioner: Julie Braastad

Personal background: Computer electronics degree, EMT-I, city council, DNR instructor – youth and adult firearm safety, snowmobile safety, atv safety, working with conservation officers.

Experience relating to position: Civil service.

Why are you interested in this position? Community involvement. I have an interest in the department of Corrections and how it works.

Please return the completed Committee Appointments Application form to Brenda Vetter:

By email: [brenda.vetter@co.anoka.mn.us](mailto:brenda.vetter@co.anoka.mn.us)

By U.S. Mail: Anoka County Administration  
Government Center  
2100 3<sup>rd</sup> Avenue, Ste. #700  
Anoka, MN 55303-5024  
Fax: 763-323-5682

For more information, contact Brenda Vetter at **763-324-4711**.

## Anoka County Committee Appointments Application

First Name Paulette

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Last Name Kostick

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Date 12/6/2019

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Address

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Phone

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Fax

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E-mail

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Business Name

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Business Address

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Business Phone

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Business Fax

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Business E-mail

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Board/Commission applying for: Minnesota Extension Committee

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Your county commissioner: District 2 - Julie Braastad

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Find your commissioner here: [MN Pollfinder](#)

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Personal background: *Field not completed.*

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Experience relating to position: Over the years, I have been honored to represent my community and specifically the Anoka County 4-H families as a member of the MN Extension committee. I am eager to continue to listen to the needs of the community and help connect the University of MN extension with those in our community.

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Describe why you are interested in the position: I want to continue to serve my community in this capacity.

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For more information, contact Brenda Vetter at 763-324-4711 or [brenda.vetter@co.anoka.mn.us](mailto:brenda.vetter@co.anoka.mn.us)

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**ANOKA COUNTY BOARD MEETING**

**MINUTES**

Government Center  
Anoka, Minnesota

December 5, 2019

At 6:00 p.m. Chair Schulte called the meeting to order and called for participation in reciting the Pledge of Allegiance.

Present: Tony Palumbo, County Attorney; Rhonda Sivarajah, County Administrator; Commissioners Look, Braastad, West, Meisner, Gamache and Schulte; staff, and residents

\* \* \* \* \*

County Administrator Rhonda Sivarajah presented a letter dated December 5, 2019, regarding the Anoka County budget and services to citizens. (Letter is on file in the County Administration Office.)

\* \* \*

Budget Director Patti Hetrick introduced the video “Truth in Taxation - Anoka County 2020 Proposed Budget” explaining what determines the amount of your property tax. (Video is on file in the County Administration Office.)

\* \* \* \* \*

County Attorney Tony Palumbo made inquiry of the people present as to whether there were any comments or questions from the public.

Carol Keultzer, resident of Blaine; Bob Crowther, resident of Blaine; Luke Linroth, resident of Coon Rapids; Russom Solumon, resident of Fridley; Zara Wolfe, resident of Coon Rapids; and Jack Shanty, resident of Lino Lakes, addressed the board with comments and questions.

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Chair Schulte stated that the subsequent meeting for adoption of the final tax levy and final operating budget will be during the regular county board meeting scheduled for 9:30 a.m., Friday, December 6, 2019.

\* \* \* \* \*

The county board meeting was adjourned at 6:28 p.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Scott Schulte, its Chair

# ANOKA COUNTY BOARD MEETING

## MINUTES

Government Center  
Anoka, Minnesota

December 6, 2019

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; staff, other governmental officials, and citizens

\* \* \* \* \*

Commissioner Braastad made motion accepting the regular claims paid over \$500 for the period ending November 22, 2019, and purchase-card claims paid for the period ending November 22, 2019. (Claims are on file in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look made motion approving the minutes from the November 26, 2019, Anoka County board meeting. Commissioner Braastad seconded the motion. Motion carried unanimously.

\* \* \* \* \*

Commissioner West presented the Management Committee report from the meeting of November 26, 2019. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

\* \* \* \* \*

The following items were brought forward on an additional agenda:

1. Commissioner Braastad offered the following resolution and moved its adoption:

### **RESOLUTION #2019-139**

#### **APPROVING THE TENTATIVE AGREEMENT BETWEEN THE COUNTY OF ANOKA AND LAW ENFORCEMENT LABOR SERVICES, INC. REPRESENTING THE 911 DISPATCHERS FOR THE CALENDAR YEARS 2020 THROUGH 2022 (CONTRACT #C0007691)**

WHEREAS, representatives of Anoka County and representatives of Law Enforcement Labor Services, Inc., representing the 911 Dispatcher bargaining unit have negotiated a three-year labor agreement for the term January 1, 2020, through December 31, 2022; and,

WHEREAS, the attached document summarizes the substantive agreement between the parties:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners approves the tentative agreements and that the chief negotiator for the Anoka County board is

authorized and directed to prepare contract documents incorporating these tentative agreements and further, that upon receipt of the three original contracts for each group executed by the union, the Anoka County board chair, county administrator, director of Employee Relations, labor negotiator and other appropriate individuals be authorized and directed to execute the original contracts.

(Document is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

- 2. Commissioner Look made motion approving the elimination of the unfunded positions listed by PC# below.

1994001604	1992000640	1993001558	2009002918
1998001845	2008002808	2005002545	2017003230
1992000387	2015003082	2013003006	1992000883
1992000067	2013002998	2013003007	2000002018
1992000068	1992000905	2005002530	
2017003224	1992001007	2009002917	

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

\* \*

Commissioner Braastad presented the Intergovernmental and Community Relations Committee report from the meeting of December 5, 2019.

- 1. Commissioner Braastad made motion approving Contract #C0007671 with Morrison County for medical examiner services for a one-year term with automatic renewals resulting in a multi-year agreement, with anticipated annual revenue of \$40,000, subject to review by the county attorney as to form and legality. (Contract is on file in the Medical Examiner’s Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
- 2. Commissioner Braastad made motion approving Contract #C0007667 with Beltrami County for medical examiner services for a one-year term, at which time it will be reviewed for renewal. The anticipated annual revenue is \$70,000-80,000, subject to review by the county attorney as to form and legality. (Contract is on file in the Medical Examiner’s Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
- 3. Commissioner Gamache made motion amending the 2020 Anoka County Legislative Platform to add in the ‘Supporting With Others’ category, a legislative proposal from Ramsey County regarding I-35E and County Road J reconstruction. Commissioner West seconded the motion. Motion carried unanimously.

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Commissioner Look presented the Finance and Capital Improvements Committee Chair report.

- 1. Commissioner Look offered the following resolution and moved its adoption:

**RESOLUTION #2019-140**

**AWARDING THE SALE OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN REFUNDING BONDS, SERIES 2020A, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$10,115,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT**

BE IT RESOLVED by the Board of Commissioners (the “County Board”) of Anoka County, Minnesota (the “County”), as follows:

Section 1. Sale of Bonds.

1.01. Authorization for Sale of Bonds. Pursuant to a resolution adopted by the County Board on October 22, 2019, the County authorized the sale of its General Obligation Capital Improvement Plan Refunding Bonds, Series 2020A (the “Bonds”) to redeem and prepay on a current refunding basis the following outstanding general obligation bonds of the County (collectively, the “Refunded Bonds”)

pursuant to Chapter 475, including Minnesota Statutes, Section 475.67, subdivision 3 (collectively, the “Act”): (i) the February 1, 2021 through February 1, 2027 maturities of the County’s General Obligation Bonds, Series 2011A issued in the original aggregate principal amount of \$8,975,000, dated September 29, 2011 (the “Series 2011A Bonds”); and (ii) the February 1, 2021 through February 1, 2027 maturities of the County’s General Obligation Capital Improvement Bonds, Series 2012A issued in the original aggregate principal amount of \$13,880,000, dated February 23, 2012 (the “Series 2012A Bonds”). The County intends to call \$4,330,000 in aggregate principal amount of the Series 2011A Bonds (the amount currently outstanding, representing the February 1, 2021 through February 1, 2027 maturities) and \$7,250,000 in aggregate principal amount of the Series 2012A Bonds (the amount currently outstanding, representing the February 1, 2021 through February 1, 2027 maturities) for redemption on February 12, 2020.

1.02. Award to the Purchaser and Interest Rates. The proposal of Piper Jaffray & Co., Inc. (the “Purchaser”) to purchase the Bonds of the County, as provided in Exhibit A, is hereby found and determined to be a reasonable offer and is hereby accepted, the proposal being to purchase the Bonds at a price of \$11,655,402.19 (par amount of \$10,115,000.00, plus original issue premium of \$1,565,433.50, less underwriter’s discount of \$25,031.31), plus accrued interest to date of delivery, if any, for Bonds bearing interest as follows:

<u>Year</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Interest Rate</u>
2021	5.000%	2025	5.000%
2022	5.000	2026	5.000
2023	5.000	2027	5.000
2024	5.000		

True interest cost: 1.2807775%

1.03. Purchase Contract. The sum of \$1,540,402.19, being the amount proposed by the Purchaser in excess of \$10,115,000.00, shall be deposited in the accounts of the Debt Service Fund hereinafter created or the Current Refunding Fund hereinafter created, as determined by the Finance and Central Services Division Manager of the County (the “Finance Manager”) in consultation with Baker Tilly Municipal Advisors, LLC, the County’s municipal advisor (the “Municipal Advisor”). The Finance Manager is directed to deposit the good faith check or deposit of the Purchaser, pending completion of the sale of the Bonds, and to return the good faith deposits of the unsuccessful proposers. The Chair of the County Board (the “Chair”) and the County Administrator of the County (the “County Administrator”) are directed to execute a contract with the Purchaser on behalf of the County. In the event the Chair and the County Administrator are unable to do so, the Finance Manager is directed to execute a contract with the Purchaser on behalf of the County with the same force and effect as if executed by the Chair and the County Administrator.

1.04. Terms and Principal Amounts of the Bonds. The County will forthwith issue and sell the Bonds to the Purchaser pursuant to the Act in the total principal amount of \$10,115,000, originally dated January 9, 2020, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2021	\$1,220,000	2025	\$1,505,000
2022	1,350,000	2026	1,575,000
2023	1,385,000	2027	1,650,000
2024	1,430,000		

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of a Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing August 1, 2020, to the registered owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not that day is a business day.

2.03. Registration. The County will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the County and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. Bonds surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the County.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The County and the Registrar may treat the person in whose name a Bond is registered in the bond register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes and payments so made to registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds, sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver any new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for a Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the County and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the County. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

2.04. Appointment of Initial Registrar. The County Board appoints U.S. Bank National Association, Saint Paul, Minnesota, as the initial Registrar. The Chair and County Administrator are authorized to execute and deliver, on behalf of the County, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The County agrees to pay the reasonable and customary charges of the Registrar for the services performed. The County reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of

this County Board, the Finance Manager or a designee must transmit to the Registrar money sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the Finance Manager and executed on behalf of the County by the signatures of the Chair and the County Administrator, provided that those signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of a Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed and authenticated, the Finance Manager will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

2.06. Temporary Bonds. The County may elect to deliver in lieu of printed definitive Bonds one or more typewritten temporary Bonds in substantially the form set forth in EXHIBIT B attached hereto, with such changes as may be necessary to reflect more than one maturity in a single temporary bond. Upon the execution and delivery of definitive Bonds the temporary Bonds will be exchanged therefor and cancelled.

Section 3. Form of Bond.

3.01. Execution of the Bonds. The Bonds will be printed or typewritten in substantially the form as attached hereto as EXHIBIT B.

3.02. Approving Legal Opinion. The County Administrator is directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, which is to be complete except as to dating thereof and to cause the opinion to be printed on or accompany each Bond.

Section 4. Payment; Security; Pledges and Covenants.

4.01. Debt Service Fund. The Bonds are payable from the General Obligation Capital Improvement Plan Refunding Bonds, Series 2020A Debt Service Fund (the "Debt Service Fund") hereby created. The Debt Service Fund shall be administered by the Finance Manager as a bookkeeping fund separate and apart from all other funds maintained in the official financial records of the County. There is appropriated to the Debt Service Fund a pro rata portion of (i) capitalized interest financed from proceeds of the Bonds, if any; (ii) any amount over the minimum purchase price of the Bonds paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof; (iii) accrued interest, if any; (iv) collections of all taxes hereafter levied (the "Taxes") for the payment of the Bonds and interest thereon; and (v) any and all other money which are properly available and are appropriated by the County Board to the Debt Service Fund. There is also appropriated to the Debt Service Fund: (vi) any balance remaining after February 12, 2020, in the debt service fund created by the resolution adopted by the County Board awarding the sale of the Series 2011A Bonds and providing for their payment (the "Series 2011A Resolution"); (vii) any balance remaining after February 12, 2020, in the debt service fund created by the resolution adopted by the County Board awarding the sale of the Series 2012A Bonds and providing for their payment (the "Series 2012A Resolution"); (viii) after February 12, 2020, all taxes collected with respect to the Series 2011A Bonds pursuant to levies made in the Series 2011A Resolution, which levies will not be cancelled except as permitted by Section 475.61, subdivision 3 of the Act, as further provided in Section 4.06; (ix) after February 12, 2020, all taxes collected with respect to the Series 2012A Bonds pursuant to levies made in the Series 2012A Resolution, which levies will not be cancelled except as permitted by Section 475.61, subdivision 3 of the Act, as further provided in Section 4.06; and (x) any balance remaining after February 12, 2020, in the Current Refunding Fund established pursuant to Section 4.02.

4.02. Current Refunding Fund. Proceeds of the Bonds, together with any other funds appropriated for the redemption and prepayment of the Refunded Bonds, less the appropriations made in Section 4.01, shall be deposited in a separate fund (the "Current Refunding Fund") to be used solely to redeem and prepay the Refunded Bonds on the February 12, 2020. Any balance remaining in the Current Refunding Fund after the redemption of the Refunded Bonds on February 12, 2020, shall be deposited in the Debt Service Fund.

4.03. Prior Debt Service Funds. The debt service funds heretofore established for the Series 2011A Bonds and Series 2012A Bonds pursuant to the Series 2011A Resolution and Series 2012A Resolution, respectively, shall be terminated following the redemption and prepayment of the Refunded Bonds on February 12, 2020, and all money therein is hereby transferred to the Debt Service Fund herein created.

4.04. Prior Resolution Pledges. The pledges and covenants of the County made by the 2011A Resolution and Series 2012A Resolution relating to the taxes levied are restated and confirmed in all respects. The provisions of the 2011A Resolution and Series 2012A Resolution are hereby supplemented to the extent necessary to give full effect to the provisions hereof.

4.05. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the County will be and are hereby irrevocably pledged. If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency will be promptly paid out of money in the general fund of the County which are available for such purpose, and such general fund may be reimbursed with or without interest from the Debt Service Fund when a sufficient balance is available therein.

4.06. Pledge of Tax Levy; Coverage Test; Cancellation of Certain Tax Levies.

(a) For the purpose of paying the principal of and interest on the Bonds, there is levied a direct annual irrevocable ad valorem tax (the Taxes) upon all of the taxable property in the County, which will be spread upon the tax rolls and collected with and as part of other general taxes of the County. The Taxes in the years and amounts as attached hereto as EXHIBIT C will be credited to the Debt Service Fund, as provided above.

(b) It is determined that the estimated collection of the foregoing Taxes herein pledged for the payment of the Bonds, will produce at least 5% in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levy herein provided shall be irrevocable so long as any of the Bonds are outstanding and unpaid, provided that the County reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, subdivision 3.

(c) Following the payment in full of all outstanding principal of and accrued interest on the Refunded Bonds on February 12, 2020, taxes levied in the Series 2011A Resolution and Series 2012A Resolution shall be canceled.

4.07. Certificate of Registration; Tax Levy and Cancellation. The County Administrator is hereby directed to file a certified copy of this resolution with the Manager of the Division of Property Records and Taxation of the County (the "County Auditor"), together with such other information as the County Auditor shall require and to obtain the County Auditor's certificate that the Bonds have been entered in the County Auditor's bond register, that the tax levies for the Bonds have been cancelled to the extent set forth in this resolution and that the tax levy required by law for the Bonds has been made.

Section 5. Refunding of Refunded Bonds; Findings; Redemption of Refunded Bonds.

5.01. Purpose of Refunding; Findings. The February 1, 2021 through February 1, 2027, maturities of the Series 2011A Bonds will be called for redemption on February 12, 2020, in the principal amount of \$4,330,000. The February 1, 2021, through February 1, 2027, maturities of the Series 2012A Bonds will be called for redemption on February 12, 2020, in the principal amount of \$7,250,000. It is hereby found and determined that based upon information presently available from the Municipal Advisor, the issuance of the Bonds, a portion of which will be used to redeem and prepay the Refunded Bonds, is consistent with covenants made with the holders of the Refunded Bonds and is necessary and desirable for the reduction of debt service costs to the County.

5.02. Payment at Redemption of Refunded Bonds. It is hereby found and determined that the proceeds of the Bonds and funds available and appropriated to the Current Refunding Fund will be sufficient to prepay all of the principal of, interest on, and redemption premium, if any, on the Refunded Bonds on February 12, 2020.

5.03. Notice of Call for Redemption. The Series 2011A Bonds maturing on February 1, 2021 through February 1, 2027, will be redeemed and prepaid on February 12, 2020, in accordance with their terms and in accordance with the terms and conditions set forth in the form of Notice of Call for Redemption attached hereto as EXHIBIT D, which terms and conditions are hereby approved and incorporated herein by reference. The Series 2012A Bonds maturing on February 1, 2021, through February 1, 2027, will be redeemed and prepaid on February 12, 2020, in accordance with their terms and in accordance with the terms and conditions set forth in the form of Notice of Call for Redemption attached

hereto as EXHIBIT E, which terms and conditions are hereby approved and incorporated herein by reference. The registrar for the Refunded Bonds is authorized and directed to send a copy of the Notice of Call for Redemption to each registered holder of the Refunded Bonds at least thirty (30) days prior to the Redemption Date.

5.04. Investment of Funds. No portion of the proceeds of the Bonds will be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (i) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued, and (ii) in addition to the above, in an amount not greater than the lesser of five percent (5%) of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Debt Service Fund (or any other County account which will be used to pay principal and interest to become due on the Bonds) in excess of amounts which under the applicable federal arbitrage regulations may be invested without regard as to yield will not be invested at a yield in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable temporary periods or minor portion made available under the federal arbitrage regulations. In addition, the proceeds of the Bonds and money in the Debt Service Fund will not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be federally guaranteed within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

Section 6. Authentication of Transcript.

6.01. County Proceedings and Records. The officers of the County are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the County relating to the Bonds and to the financial condition and affairs of the County, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, may be deemed representations of the County as to the facts stated therein.

6.02. Certification as to Official Statement. The Chair and County Administrator are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

6.03. Other Certificates. The Chair and County Administrator are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the County or incumbency of its officers, at the closing the Chair and County Administrator shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Finance Manager shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

Section 7. Tax Covenants.

7.01. Tax-Exempt Bonds. The County covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Code, and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

7.02. Rebate. The County will comply with all requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States (unless the Bonds qualify for an exemption from rebate requirements based on timely expenditure of proceeds of the Bonds, in accordance with the Code and applicable Treasury Regulations).

7.03. Not Private Activity Bonds. The County further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

7.04. No Designation of Qualified Tax-Exempt Obligations. The Bonds have not been designated as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code.

7.05. Procedural Requirements. The County will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 8. Book-Entry System; Limited Obligation of County.

8.01. The Depository Trust Company. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

8.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the County, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar) of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The County, the Registrar and the Paying Agent may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the County’s obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the County Administrator of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.” will refer to such new nominee of DTC; and upon receipt of such a notice, the County Administrator will promptly deliver a copy of the same to the Registrar and Paying Agent.

8.03. Representation Letter. The County has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which shall govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the County with respect to the Bonds will agree to take all action necessary for all representations of the County in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

8.04. Transfers Outside Book-Entry System. In the event the County, by resolution of the County Board, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the County will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the County will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the County and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the County will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

8.05. Payments to Cede & Co. Notwithstanding any other provision of this resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and notices with respect to the Bond will be made and given, respectively in the manner provided in DTC’s Operational Arrangements, as set forth in the Representation Letter.

Section 9. Continuing Disclosure. The County covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Chair and the County Administrator and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof. Notwithstanding any other provision of this resolution, failure of the County to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the County to comply with its obligations under this Section.

Section 10. Defeasance. When all Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the County for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The County may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

(Exhibits A-E are on file at the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

\* \* \* \* \*

Chair Schulte recognized Metropolitan Council Member Raymond Zeran who was in attendance. Mr. Zeran is an Anoka County representative on the council.

\* \* \* \* \*

Commissioner Look offered the following resolution and moved its adoption:

**RESOLUTION #2019-141**

**COUNTY BOARD ADOPTION OF FINAL TAX LEVY  
AND FINAL OPERATING BUDGET  
AND CAPITAL IMPROVEMENTS BUDGET FOR  
2020 PROGRAM YEAR FOR ANOKA COUNTY**

WHEREAS, the annual operating budget for Anoka County, which has been prepared and recommended to the Anoka County Board of Commissioners by the County Administration Office and the budget officer, provides the basis for determining the allocation of available county resources and the property tax levy of Anoka County governmental structure for the year of 2020; and,

WHEREAS, the Anoka County Board of Commissioners, on September 24, 2019, established a proposed property tax levy for Anoka County which serves as the major funding source of county operations; and,

WHEREAS, the proposed operating budget, as recommended and revised by the Administration Office and the budget officer, is within the limits of the afore-referenced levy established by the Anoka County Board of Commissioners; and,

WHEREAS, the county board has adopted a Capital Improvements Budget for 2020; and,

WHEREAS, it is the stated purpose of the Anoka County Operating and Capital Improvements Budgets to serve as a management tool for department heads and the county board during the 2020 program year:

NOW, THEREFORE, BE IT RESOLVED by the Anoka County Board of Commissioners that it does hereby adopt the following tax levy to be certified in accordance with Minnesota Statutes Chapter 275.07, as amended, to the division manager of Property Records and Taxation as follows:

**ANOKA COUNTY  
 2020 Budget  
 CERTIFIED LEVY**

<u>Fund</u>	<u>Gross Levy</u>	<u>County Program Aid</u>	<u>Certified Levy</u>
General Services	\$81,934,496	\$9,322,808	\$72,611,688
Road & Bridge	9,131,366	1,039,000	8,092,366
Human Services	41,530,486	4,725,491	36,804,995
Parks & Recreation	3,326,459	378,497	2,947,962
Cooperative Extension	419,496	47,732	371,764
County Building	1,900,000	1,900,000	-
Capital Equipment	1,200,000	1,200,000	-
Library Operations	8,158,529	928,307	7,230,222
Library Building Fund	125,000	125,000	-
Library Debt Service	710,916	-	710,916
County Debt Service (Excludes Library)	<u>13,157,763</u>	<u>-</u>	<u>13,157,763</u>
<b>Total County Levy</b>	<b><u>\$161,594,511</u></b>	<b><u>\$19,666,835</u></b>	<b><u>\$141,927,676</u></b>

BE IT FURTHER RESOLVED by the Anoka County Board of Commissioners that the 2020 operating budget and Capital Improvements Budget for 2020, as recommended and revised by the Administration Office and the budget officer, are hereby adopted and placed on file in the Anoka County Administration Office.

BE IT FURTHER RESOLVED that all positions authorized in the 2020 Operating Budget shall be filled on the basis of the principle of equal employment opportunity and in accordance with the county's Affirmative Action Plan.

Upon roll call vote, Commissioners Braastad, West, Schulte, Gamache, and Look voted "yes." Commissioner Meisner voted "no." Motion carried. Resolution declared adopted.

\* \* \* \* \*

Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2019-142**

**RESOLUTION ADOPTING A  
 PUBLIC SAFETY TAX LEVY  
 FOR PROGRAM YEAR 2020**

WHEREAS, the Anoka County Board of Commissioners has authority under Minnesota Statute 383E.21, subdivision 1, to levy property taxes for public safety improvements and equipment, and to finance the cost of designing, constructing and acquiring countywide projects, benefitting both Anoka County and the municipalities located within Anoka County; and,

WHEREAS, the Anoka County administrator has recommended a public safety tax levy to the county board; and,

WHEREAS, these recommendations have been duly considered by the Anoka County Board of Commissioners in establishing a public safety tax levy for program year 2020 to be certified to the Anoka County Division Manager of Property Records and Taxation:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners does hereby adopt a Public Safety property tax levy for program year 2020 in the amount of \$1,750,000.

BE IT FINALLY RESOLVED that a certified copy of this resolution is forwarded to the Anoka County Division Manager of Property Records and Taxation.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

\* \* \* \* \*

At 10:15 a.m., Chair Schulte asked County Attorney Tony Palumbo to conduct a public hearing to obtain comment on proposed changes to the Capital Improvement Program for the five-year period from 2020 through 2024. Tony Palumbo called the public hearing to order.

Notice of publication was made a part of the record indicating time and place for the public hearing pursuant to statute.

Budget Director Patti Hetrick presented information relating to the 2020 through 2024 Capital Improvements Plan (CIP), including the Capital Improvements Budget (CIB) for 2020.

No written comments were received prior to the hearing.

Inquiry was made of the people present as to whether there were any comments or questions from the public. There was no public testimony.

The public hearing was adjourned.

\* \*

Commissioner Look made motion adopting the Capital Improvements Plan (CIP) for 2020-2024, including the Capital Improvements Budget (CIB) for 2020. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Gamache offered the following resolution and moved its adoption:

**RESOLUTION #2019-143**

**ESTABLISHING COMPENSATION AND EXPENSE AMOUNTS  
FOR ANOKA COUNTY EMPLOYEES, UNCLASSIFIED EMPLOYEES,  
APPOINTED DIVISION MANAGERS, DEPARTMENT HEADS,  
ELECTED OFFICIALS, AND COUNTY COMMISSIONERS  
FOR 2020**

WHEREAS, adjustments to compensation levels of governmental units are considered on an annual basis; and,

WHEREAS, the total compensation package must be affordable for Anoka County; and,

WHEREAS, the compensation levels of non-bargaining unit employees, unclassified employees, division managers, department heads, and elected officials for 2020 need to be established before the end of this year; and,

WHEREAS, the Personnel Rules and Regulations of Anoka County, Minnesota, adopted by the county board, provide that the Director of Employee Relations shall annually review the salary levels and make recommended changes; and,

WHEREAS, the Director of Employee Relations has completed said review for program year 2020 and has recommended to the Anoka County Board of Commissioners that the potential salary rate of all county employees be increased as described below, except for specific exclusions as are on file in Employee Relations:

NOW, THEREFORE, BE IT RESOLVED that the general adjustment for 2020 is 0 percent. On January 4, 2020, individual established salaries of non-bargaining unit county employees, unclassified employees, the county administrator, division managers, and department heads may increase by a performance-based range movement of up to 3 percent, and distributed on the basis of job performance, as are on file in Employee Relations, subject to the availability of funds. The approval authority for these job performance increases is hereby delegated to the Management Committee.

BE IT FURTHER RESOLVED that regular county employees who are in collective bargaining agreements with the county or temporary employees are specifically excluded from the pay increase portion of this resolution and all other matters covering terms and conditions of employment except as provided in this paragraph. Pay increases for union employees are governed by their collective bargaining agreements.

BE IT FURTHER RESOLVED that pursuant to the Laws of Minnesota 2005, Chapter 28, an expense allowance, in lieu of seven-county metropolitan area mileage and other unreimbursed business-related county expenses, for county commissioners and chair of the county board shall be in the amount maximum as was authorized in Resolution #2004-163. These expense allowances shall be in addition to the 2020 annual salary figure stated below and shall be treated as compensation except to the extent for which the funds are expended and accounted for.

BE IT FURTHER RESOLVED that the Anoka County commissioners' annualized salary for 2020 will be \$71,593.60, pursuant to the provisions of M.S. § 375.055.

BE IT FURTHER RESOLVED that for 2020 the county attorney's annual salary shall be \$184,371.20 and the sheriff's annual salary shall be \$167,273.60 for 2020.

BE IT FURTHER RESOLVED that the elected officials of Anoka County shall be entitled to the same benefits as provided other Anoka County employees, except for flexible time off and extended medical benefit.

BE IT FINALLY RESOLVED that this resolution is posted on the official county bulletin board and copies be forwarded immediately to each department of the county and the Association of Minnesota Counties.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

\* \* \* \* \*

Commissioner Look made motion approving Contract #C0007692 with Cool Air Mechanical Inc., in the amount of \$710,750 for the repair/replacement of hail damaged mechanicals due to the June 11, 2017, hail storm, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Division.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

The county board meeting was adjourned at 10:27 a.m.

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

ATTEST:

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*