

ANOKA COUNTY BOARD AGENDA

FOR THE NOVEMBER 26, 2019, COUNTY BOARD MEETING

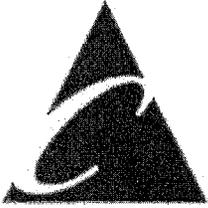
9:30 A.M.

County Board Room #705 - Government Center

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	
District #7	Scott Schulte
- Others:
4. Tax claims and abatements.
5. Consider accepting the regular claims paid over \$500 for the period ending November 8, 2019 and purchase-card claims paid for the period ending November 8, 2019. **See attached** action item worksheet.
6. Approval of minutes from the November 12, 2019, county board meeting.
7. Chair's remarks.
 - A. Consider, for informational purposes, presentation of Anoka County Awards of Excellence.
8. Committee reports.
 - A. Management Committee report.
 - B. Transportation Committee report.
 - C. Finance and Capital Improvements Committee report.
 - D. Human Services Committee report.
 - E. Intergovernmental and Community Relations Committee report.
 - F. Property Records and Taxation Committee report.
 - G. Public Safety Committee report.
9. **Public Hearing** – to obtain comments concerning Anoka County user fees. **See attached** public hearing notice.
 - A. Consider Resolution #2019-133, Relating To Fees For Various County Services, Including Fees Related To Permits And Licenses And Sales Of Materials To The Public And Other Government Agencies. **See attached** resolution.

10. Consider approving Contract #C0007388, Employment Agreement with Steph Beito-Ziemer, and appointing Steph as the Anoka County Employee Relations Director effective November 26, 2019. **See attached** position action form.
11. Committee appointments:
 - A. Consider reappointment of Harvey Glowaski to the Board of Adjustment for a three-year term expiring December 31, 2022. **See attached** committee application.
 - B. Consider reappointment of Robert Rowe to the Adult Mental Health Advisory Committee for a three-year term expiring January 28, 2023. **See attached** background and committee application.
 - C. Consider, for informational purposes, Chair Schulte's appointments of Shym Cook, Department of Employment and Economic Development, replacing Mike Lang; and Jody O'Neil, Cretex Companies, Inc., to the Anoka County Workforce Development Board for terms expiring June 30, 2021. **See attached** background and committee applications.



ANOKA COUNTY BOARD

ACTION ITEM

November 26, 2019

FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$500 for the period ending November 8, 2019 and purchase-card claims paid for the period ending November 8, 2019.
BACKGROUND	Resolution 2019-107 delegated the Finance & Central Services Division Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.

ANOKA COUNTY

MANAGEMENT COMMITTEE REPORT

FOR THE NOVEMBER 26, 2019, COUNTY BOARD MEETING

The Management Committee meeting was held on November 12, 2019, at 8:45 a.m. in Master Conference Room #772 of the Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** – Commissioner Robyn West (Chair), Commissioner Matt Look, Commissioner Julie Braastad, and Commissioner Mike Gamache

Others – Commissioners Scott Schulte and Mandy Meisner; Steph Beito-Ziemer, Interim Employee Relations Director; Rhonda Sivarajah, County Administrator; Marcy Crain, Chief Deputy County Attorney; Cory Kampf, Finance and Central Services Division Manager; Cindy Cesare, Human Services Division Manager; Wes Volkenant, citizen; and Teresa Swoyer, County Board Coordinator

All items were approved by all committee members unless otherwise noted.

***Action Items**

1. The Management Committee recommends approving a Career Ladder Program for the Accountant II (Grade 12) positions in the Finance and Central Services Division. **See attached** action item worksheet.
2. The Management Committee recommends approving the 2019 proposed revisions to the County Personnel Rules and Regulations relating to the following:

<i>Section II. Definitions</i>	Regular Start Date; Recognition Date; Accrual Date; Original Hire Date; Family (Immediate Family/Extended Family); FTO; and Status Employment
<i>Section III. Employee Relations C.10. and K.</i>	C. Anoka County Sexual Harassment Policy, section 10. Employee Rights (updated language) K. Use of Electronic Communication Systems (updated section summary paragraph)
<i>Section V. Probation Period E. and F.</i>	E. Extension of Probation Period (updated language to include full probation period) F. Dismissal During Probation Period (updated to include specific language in duration of probation)
<i>Section VI. Employee Separation B.4. and F.4.</i>	B. Resignation, section 4. Resigning by Being Absent from Work without Authorization (updated language) F. Furloughs, section 4. Standards for Determining Budget Related Furlough (updated language)
<i>Section VII. Hours of Work B.3.</i>	B. Overtime, section 3. (added EMB as an accrual being calculated towards overtime)

<p><i>Section XI. Employee Benefits A.1.d.; 2.a.; 4.; C.1; 2.b.1., 3.d., 4., and 9.a.</i></p>	<p>A. Time Off with Pay, section 1. Holidays (added specific dates for Personal Holiday, removed 1.d. referencing holiday payment during a Leave of Absence), section 2.a. Transfer of Unused Time for Catastrophic Health Conditions or Death (updated all language around this to include specific verbiage around the definitions for time/usage, and includes language around pooled dollar practice and criteria to donate/receive), section 4. EMB for Bereavement (updated language) C. Leaves without Pay (updated title to Leave Types) (updated language around: 1. Personal Leaves; and 2.b.1. Leave Request Process; 3.d. Minnesota Pregnancy, Parenting, Family Care and Safety Leaves (updated legal information to support definition and practice); 4. Medical Leave of Absence (updated language around policy and practice to support this leave type; 9. Special Conditions on Leaves without Pay, a. Limitations (updated language)</p>
<p><i>Section XIII. Employee Development B.2.b. and C.</i></p>	<p>B. Tuition Refund, section 2.b. Prior Approval Process (updated language) C. Conferences and Workshops (updated all numbering sections to include specific language on criteria for conference attendance as well as the removal of language no longer relevant to the current process)</p>
<p><i>Section XIII. B.</i></p>	<p>B. Just Cause (added example No. 25)</p>

See attached action item worksheet.

*Requires board approval.

Information Items

3. In accordance with the Personnel Rules and Regulations, and at the request and recommendation of the respective department heads, the Management Committee approved the consent items. See attached consent items.
4. The committee considered, for informational purposes only, Contract #C0007652, Employment Agreement with Joe MacPherson and appointing Joe as the Anoka County Transportation Division Manager effective November 12, 2019.
5. Wes Volkenant commented on the process for the replacement of the Transportation Division Manager position.



ANOKA COUNTY BOARD

ACTION ITEM

November 12, 2019

Finance & Central Services

ACTION REQUESTED	Approve a Career Ladder Program for the Accountant II (Grade 12) positions in the Finance and Central Services Division.
BACKGROUND	<p>The Accountant II position relies on a foundation of a basic knowledge of governmental accounting for it to be successful. Governmental Accounting knowledge is generally learned on the job; as higher educational institutions that provide bachelor's degrees with Accounting, Finance and related fields within our country, do not address or train governmental accounting in detail that is required to achieve that basic knowledge and understanding. Therefore, it is essential that we provide a training regiment to provide that basic knowledge of governmental accounting as well as our own processes.</p> <p>The Accountant II position is critical to the County's ability to manage and maintain its financial records in a timely manner, providing appropriate analytical data for decision making regarding budgetary initiatives, compliance with mandates, and financial reporting requirements.</p>
SOLUTIONS	<p>The Accountant II Career Ladder will create some incentive for employees to be trained and retained for a reasonable period to the benefit of the County. In general, a basic knowledge in governmental accounting for the benefit of the County is generally attained within a two-year training window. Complex and deeper knowledge is usually attained within a five to ten-year window depending on exposure to various areas within Finance and Central Services as well as the departments we serve.</p> <p>Accountant II benchmarks for 5% pay increases are:</p> <ul style="list-style-type: none">• Two-Year Anniversary and successful completion of training and proven competencies as outlined in the Accountant II Career Ladder Program.• Five-Year Anniversary and successful completion of training and proven competencies as outlined in the Accountant II Career Ladder Program.
CONCLUSION	Recommend the County Board approve a Career Ladder Program for the Accountant II positions in the Finance and Central Services Division.



ANOKA COUNTY BOARD ACTION ITEM

November 12, 2019

Employee Relations Department

ACTION REQUESTED	Approval of the 2019 proposed revisions to the Anoka County Personnel Rules and Regulations.
BACKGROUND	<p>The Anoka County Personnel Rules and Regulations document is reviewed annually for proposed revisions.</p> <p>Proposed revisions are identified, researched and analyzed in partnership with the Anoka County Attorney's Office and County Administration.</p> <p>The recommended revisions were presented and discussed at an Anoka County Board of Commissioners workshop on October 15, 2019.</p>
SUMMARY OF PROPOSED REVISIONS	
<i>Section II. Definitions</i>	Changes made to: Regular Start Date; Recognition Date; Accrual Date; Original Hire Date; Family (Immediate Family/Extended Family); FTO; and Status Employment
<i>Section III. Employee Relations C.10. and K.</i>	<p>C. Anoka County Sexual Harassment Policy, section 10. Employee Rights (updated language)</p> <p>K. Use of Electronic Communication Systems (updated section summary paragraph)</p>
<i>Section V. Probation Period E. and F.</i>	<p>E. Extension of Probation Period (updated language to include full probation period)</p> <p>F. Dismissal During Probation Period (updated to include specific language in duration of probation)</p>
<i>Section VI. Employee Separation B.4. and F. 4.</i>	<p>B. Resignation, section 4. Resigning by Being Absent from Work without Authorization (updated language)</p> <p>F. Furloughs, section 4. Standards for Determining Budget Related Furlough (updated language)</p>
<i>Section VII. Hours of Work B.3.</i>	B. Overtime, section 3. (added EMB as an accrual being calculated towards overtime)
<i>Section XI. Employee Benefits A.1.d.; 2.a.; 4.; C.1; 2.b.1., 3.d., 4., and 9.a.</i>	<p>A. Time Off with Pay, section 1. Holidays (added specific dates for Personal Holiday, removed 1.d. referencing holiday payment during a Leave of Absence), section 2.a. Transfer of Unused Time for Catastrophic Health Conditions or Death (updated all language around this to include specific verbiage around the definitions for time/usage, and includes language around pooled dollar practice and criteria to donate/receive), section 4. EMB for Bereavement (updated language)</p>

	<p>C. Leaves without Pay (updated title to Leave Types) (updated language around: 1. Personal Leaves; and 2.b.1. Leave Request Process; 3.d. Minnesota Pregnancy, Parenting, Family Care and Safety Leaves (updated legal information to support definition and practice); 4. Medical Leave of Absence (updated language around policy and practice to support this leave type; 9. Special Conditions on Leaves without Pay, a. Limitations (updated language)</p>
<p><i>Section XII. Employee Development</i> <i>B.2.b. and C.</i></p>	<p>B. Tuition Refund, section 2.b. Prior Approval Process (updated language) C. Conferences and Workshops (updated all numbering sections to include specific language on criteria for conference attendance as well as the removal of language no longer relevant to the current process)</p>
<p><i>Section XIII.B.</i></p>	<p>B. Just Cause (added example No. 25)</p>
<p>CONCLUSION</p>	<p>The Anoka County Personnel Rules and Regulations is reviewed annually for proposed revisions. Proposed revisions are identified, researched and analyzed in partnership with the Anoka County Attorney's Office and County Administration.</p>
<p>RECOMMENDATIONS</p>	<p>Approval of the proposed revisions to the Anoka County Personnel Rules and Regulations, effective November 26, 2019.</p> <p>Following approval by the Anoka County Management Committee and Board of Commissioners, the updated Personnel Rules and Regulations document will be finalized and employees will be notified.</p>

ANOKA COUNTY

CONSENT ITEMS

FROM THE NOVEMBER 12, 2019, MANAGEMENT COMMITTEE MEETING

1. Reclassifications as recommended by the Employee Relations director. **See attached** dated November 12, 2019.
2. Travel requests at the request and recommendation of the respective department heads in accordance with the Travel and Expense Policies:
 - A. Scott Schulte, County Commissioner - Administration - to attend meeting with Ben Carson regarding Affordable Housing - Washington D.C. - 2 days, November 2019 - costs to include \$37 mileage, \$215 lodging, \$114 per diem, \$549 air fare, \$100 ground transportation, and \$25 parking.

**Employee Relations Department
Recommendations for Reclassification**

Incumbent	Present Title	Proposed Title	Present Grade Level	Approved Grade Level	Department	Effective Date
Colleen Przewdziecki	Office Support Assistant	Office Support Specialist	7	8	Economic Assistance	11/23/2019
Deborah Waldren	Office Support Assistant	Office Support Specialist	7	8	Economic Assistance	11/23/2019
Natalie Perez	Office Support Assistant	Office Support Specialist	7	8	Economic Assistance	11/23/2019
Tanya Herrick	Office Support Assistant	Office Support Specialist	7	8	Economic Assistance	11/23/2019
Ashley Andrus	Office Support Assistant	Office Support Specialist	7	8	Economic Assistance	11/23/2019
Sharon Konen	Office Support Assistant	Office Support Specialist	7	8	Economic Assistance	11/23/2019
Vacant	Office Support Assistant	Office Support Specialist	7	8	Economic Assistance	11/23/2019

**ANOKA COUNTY
TRANSPORTATION COMMITTEE REPORT
FOR THE NOVEMBER 26, 2019 COUNTY BOARD MEETING**

The Transportation Committee meeting was held on Monday, November 18, 2019 at 9:00 a.m. in Conference Room 772 at the Anoka County Government Center in Anoka, MN,

Committee Members Present: Commissioners Schulte, Braastad, Look, West
 Department Staff Present: Joe MacPherson, Amy Honer, Jill Kent
 Others Present: Rhonda Sivarajah, County Administrator; Christine Carney, Asst County Attorney

ACTION ITEMS

Highway

- *1. The committee recommends approval of Resolution #2019-TR28, supporting and authorizing the Met Council and MnDOT to transfer federal funds from Project 002-716-020, intersection improvements at the intersection of TH 47 and CSAH 116 (Bunker Lake Blvd) in the Cities of Anoka and Ramsey, and Project 002-622-036, the widening of Bridge No. 02519 on CSAH 22 (Viking Blvd) in the City of Oak Grove, to Project 002-611-036, the Foley Blvd Railroad Grade Separation Project in the City of Coon Rapids; and confirming Anoka County's commitment to fulfill the Met Council's conditions related to the federal funding exchange.
- *2. The committee recommends approval to enter Joint Powers Agreement Amendment #C0006648A with the City of Coon Rapids for Project SAP 002-601-050, the replacement of the traffic control signal systems along CSAH 1 (Coon Rapids Blvd) at the intersections of Avocet Street NW and Egret Blvd NW, as well as corridor pavement rehabilitation, turn lane construction, and bridge rehabilitation work in the City of Coon Rapids.
- *3. The committee recommends award of Contract #C0007653 to Asphalt Surface Technologies Corporation, in the amount of \$1,121,939.50, for Project SAP 002-030-012, the Micro Surfacing Project on CSAH 14 (Main Street), CSAH 9 (Round Lake Boulevard) and CSAH 116 (Bunker Lake Boulevard), in the Cities of Coon Rapids and Andover.
- *4. The committee recommends approval of Purchase of Service Agreement #C0007666 with TKDA, in the amount of \$644,000.00, for preliminary engineering and environmental documentation services for Project 18-63-00, the US Hwy 10 Strategic Congestion Management (SCM) Project from CSAH 78 (Hanson Blvd) to CSAH 9 (Round Lake Blvd) in the City of Coon Rapids; and further authorize the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.

INFORMATIONAL ITEMS

Highway

- 5. The committee authorized the County Engineer to negotiate a Joint Powers Agreement (#C0007657) with the City of Spring Lake Park for Project SP 002-608-012, the reconstruction of CSAH 8 (Osborne Road) between TH 47 and TH 65 in the Cities of Fridley and Spring Lake Park.

*Anoka County Transportation Committee Report
for the November 26, 2019 County Board Meeting
Page Two*

6. The committee authorized the County Engineer to negotiate a Joint Powers Agreement (#C0007658) with the City of Fridley for Project SP 002-608-012, the reconstruction of CSAH 8 (Osborne Road) between TH 47 and TH 65 in the Cities of Fridley and Spring Lake Park .
7. The committee approved the revised 2019-2020 Sand Fees, along with the addition of Brine Fees, provided by the Highway Department to cities and townships, and to forward this item for consideration for the public hearing scheduled for November 26, 2019.
8. The committee received a status update of the MnDOT TH 65 Planning and Environmental Linkages (PEL) Corridor Study in the Cities of Spring Lake Park, Blaine and Ham Lake.
9. The committee reviewed Corridor Updates and Project Progress.



ANOKA COUNTY BOARD ACTION ITEM

November 18, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2019-TR28, supporting and authorizing the Met Council and MnDOT to transfer federal funds from Project 002-716-020, intersection improvements at the intersection of TH 47 and CSAH 116 (Bunker Lake Blvd) in the Cities of Anoka and Ramsey, and Project 002-622-036, the widening of Bridge No. 02519 on CSAH 22 (Viking Blvd) in the City of Oak Grove, to Project 002-611-036, the Foley Blvd Railroad Grade Separation Project in the City of Coon Rapids; and confirming Anoka County's commitment to fulfill the Met Council's conditions related to the federal funding exchange.</i>
BACKGROUND	<p><i>Through the 2016 Regional Solicitation, Anoka County secured \$7,000,000 in federal funds to complete the Foley Blvd Railroad Grade Separation Project in the City of Coon Rapids. In addition, during the 2018 Regional Solicitation, Anoka County was awarded \$1,868,000 in federal funds to complete improvements at the TH 47/Bunker Lake Blvd intersection as well as \$1,436,296 in federal funds to complete the Viking Blvd bridge widening project.</i></p> <p><i>In preparation for the US Hwy 10 improvements at the intersections of Thurston Avenue, Fair Oak Avenue, and West Main Street, which are scheduled to begin in 2022, Anoka County is preparing plans to make corridor improvements along CSAH 7 (7th Avenue) between US Hwy 10 and Bunker Lake Blvd and complete project 002-716-020 as mentioned above. Said projects would be completed in 2021, ahead of the US Hwy 10 improvements.</i></p> <p><i>To facilitate speedy delivery of project 002-716-020, Anoka County has successfully requested a formal federal fund exchange through the MnDOT and Met Council. As shown on the attached federal funding transfer request letter, Anoka County requested that the federal funds from all three projects be combined into one project, the Foley Blvd Railroad Grade Separation project. The Foley Blvd project was only funded at approximately 35% with federal funds, far less than the 80% allowable. After thorough review and consideration, the proposal was approved by the Met Council Technical Advisory Committees and Transportation Advisory Board (TAB), the Transportation Committee, and ultimately the Met Council.</i></p> <p><i>To assure that the intent and goals of the Met Council and Regional Solicitation are met, the defederalization request included the following conditions:</i></p> <ul style="list-style-type: none"> <i>• All projects will be delivered in their current program year and subject to the Council's Program Year Policy.</i> <i>• All projects will be completed as proposed in their original applications and subject to the Council's Scope Change Policy.</i> <i>• Should either or both of the defederalized projects not be completed, Anoka County will reimburse the region the amount of federal funding assigned to the project(s) at the time of defederalization.</i> <i>• The county will work with MnDOT and the Metropolitan Council to satisfy the vacated Disadvantaged Business Enterprise (DBE) requirements.</i> <i>• The county will complete a resolution agreeing to the above.</i>
PREVIOUS ACTION TAKEN	<i>None</i>
COMMENTS	<i>Throughout the process, Anoka County has addressed each concern raised by Met Council and MnDOT staff. We feel the above-mentioned conditions are reasonable and county staff will continue to work with staff at the Met Council and MnDOT Metro State Aid to assure delivery of all projects.</i>
RECOMMENDATIONS	<i>Approval.</i>

RESOLUTION #2019-TR28**SUPPORT FOR THE METROPOLITAN COUNCIL
AUTHORIZING MODIFICATION OF REVENUE SOURCES**

**PROJECTS: TH 47/CSAH 116 Intersection Improvement (002-716-020),
CSAH 22 Bridge Project (002-622-036), and
CSAH 11 Railroad Grade Separation (002-611-036)**

WHEREAS, the Anoka County Board of Commissioners acknowledges Anoka County has received federal Surface Transportation Program (STP) grants through the Metropolitan Council's Transportation Advisory Board (TAB) regional solicitation for the following projects: (1) reconstruction of TH 47 and CSAH 116 intersection in the cities of Ramsey and Anoka (2022 programmed construction); (2) widening of the CSAH 22 bridge over the Rum River in the City of Oak Grove (2023 programmed construction); and (3) construction of the CSAH 11 railroad grade-separation project in the City of Coon Rapids (2021 programmed construction); and,

WHEREAS, Anoka County, recognizing that federally funded projects require mandated federal processes, adding time and additional resources to project delivery, worked with the Metropolitan Council and the Minnesota Department of Transportation to find a mutual solution to allow the consolidation of federal funding on the CSAH 11 railroad grade-separation project, subject to the conditions herein:

NOW THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners supports and authorizes the actions of the Metropolitan Council and MnDOT to transfer the \$1,868,000 federal grant for the TH 47/CSAH 116 intersection improvement project (002-716-020) and the \$1,436,296 federal grant for the CSAH 22 bridge widening project (002-622-036) to the CSAH 11 railroad grade-separation project (002-611-036); and

BE IT FURTHER RESOLVED that Anoka County commits to deliver projects 002-716-020 and 002-622-036 in their programmed construction years under the State Aid Process complying with all necessary permits and environmental requirements as a State Aid Project, and to deliver project 002-611-036 in its programmed construction year using the local Federal Aid Delegated Contract Process.

BE IT FURTHER RESOLVED that Anoka County understands any project scope change from the application submitted for the three projects (002-716-020, 002-622-036, and 002-611-036) must comply with the Metropolitan Council TAB policy on scope changes.

BE IT FURTHER RESOLVED that should either or both of the defederalized projects not be completed, Anoka County will reimburse the region the amount of federal funding assigned to the project(s) at the time of defederalization.

BE IT FURTHER RESOLVED that Anoka County will work with MnDOT and the Metropolitan Council to satisfy the vacated Disadvantaged Business Enterprise (DBE) requirements as a result of the defederalized projects.

BE IT FINALLY RESOLVED that the Anoka County Board of Commissioners authorizes its Transportation Division Manager and County Engineer to take all such actions necessary to accomplish the above transfers and comply with the requirements set forth herein.



Anoka County

TRANSPORTATION DIVISION

Respectful, Innovative, Fiscally Responsible

April 25, 2019

Highway
Transit
Surveyor
GIS
Fleet

Mr. Paul Oehme
Funding and Programming Chair
Metropolitan Council
390 Robert St. North
St. Paul, MN 55101-1805

RE: Anoka County Federal Funding Transfer Request

Dear Mr. Oehme:

The purpose of this letter is to request your consideration and support of a federal funding transfer request between three Anoka County projects.

Anoka County proposes to transfer federal aid funding from the 2022 TH 47/CSAH 116 Intersection Area Improvement project in the cities of Anoka and Ramsey, and the 2023 CSAH 22 Bridge project over the Rum River in the city of Oak Grove, to the 2021 Foley Blvd Railroad Grade Separation project in the city of Coon Rapids. The following table summarizes the current and proposed federal funding details for each project:

Project No.	Project Name	Allocation Year	Awarded Funding	Proposed Funding	Funding Source
002-611-036	CSAH 11 (Foley Blvd) RR Grade Separation	2021	\$7,000,000	\$10,304,296	STBGP
002-716-020	TH 47/CSAH 116 Intersection Area Improvement	2022	\$1,868,000	\$0	STBGP
002-622-036	CSAH 22 Bridge over the Rum River	2023	\$1,436,296	\$0	STBGP

The current estimated construction cost for project SP 002-611-036 is \$19,914,120. The requested transfer of federal funds would increase the percentage of federal funding from 35.2% to 51.7% on said project. Anoka County will use State Aid and/or local funds to close the gap created by the proposed transfer of funds.

Each of these projects are priorities for the county and local communities. Anoka County commits to following the State Aid process and associated requirements in the delivery of projects SP 002-622-036 and SP 002-716-020. This commitment will be solidified through the adoption of a county board resolution agreeing to repay the region if, for any reason, the projects are not delivered.

If you would like to discuss the details of the request in more detail, please contact me at (763) 324-3103, or doug.fischer@co.anoka.mn.us.

Sincerely,

Douglas W. Fischer, PE
Transportation Division Manager/County Engineer



ANOKA COUNTY BOARD ACTION ITEM

November 18, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval to enter Joint Powers Agreement Amendment #C0006648A with the City of Coon Rapids for Project SAP 002-601-050, the replacement of the traffic control signal systems along CSAH 1 (Coon Rapids Boulevard) at the intersections of Avocet Street NW and Egret Blvd NW, as well as corridor pavement rehabilitation, turn lane construction, and bridge rehabilitation work in the City of Coon Rapids.</i>
BACKGROUND	<p><i>In conjunction with the new Riverwalk Development currently under construction along the south side of Coon Rapids Boulevard, Anoka County and the City of Coon Rapids have coordinated their design efforts and combined all of the work along CSAH 1 into one project. Project work items include the replacement of the signal systems at Avocet Street and Egret Blvd, bituminous pavement rehabilitation along Coon Rapids Boulevard, and construction of an eastbound right-turn lane at Avocet Street and a westbound right-turn lane at Coon Rapids Boulevard Extension.</i></p> <p><i>Following approval of the project's Joint Powers Agreement (JPA) in May of 2019, the project was advertised for bids by the City of Coon Rapids. One bid was received. After reviewing the bid amount and available project budget, the bid was rejected. Since that time, both agencies have reevaluated the proposed improvements. To facilitate project delivery efficiencies, bridge rehabilitation work scheduled for Bridge 02521 and 02521 on Coon Rapids Blvd has been added to the project scope. The attached JPA amendment incorporates the revised scope of work and project costs.</i></p> <p><i>Construction of said improvements is scheduled to begin in the spring of 2020.</i></p>
PREVIOUS ACTION TAKEN	<p><i>08/20/2018 – authorization to negotiate JPA with City of Coon Rapids</i></p> <p><i>05/06/2019 – authorization to enter JPA with City of Coon Rapids</i></p>
COMMENTS	<p><i>The City will be the lead agency on this project. Anoka County staff will be active partners in the delivery and completion of the construction project.</i></p>
RECOMMENDATIONS	<p><i>Approval.</i></p>



ANOKA COUNTY BOARD ACTION ITEM

November 18, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending award of Contract #C0007653 to the certified low bidder for project SAP 002-030-012, the Micro Surfacing Project on CSAH 14 (Main Street), CSAH 9 (Round Lake Boulevard) and CSAH 116 (Bunker Lake Boulevard), in the Cities of Coon Rapids and Andover.</i>						
BACKGROUND	<table border="0"> <tr> <td><i>Bid Summary:</i></td> <td><i>Bid Price:</i></td> </tr> <tr> <td><i>Asphalt Surface Technologies Corp.</i></td> <td><i>\$1,121,939.50</i></td> </tr> <tr> <td><i>Engineer's Estimate</i></td> <td><i>\$1,019,433.08</i></td> </tr> </table>	<i>Bid Summary:</i>	<i>Bid Price:</i>	<i>Asphalt Surface Technologies Corp.</i>	<i>\$1,121,939.50</i>	<i>Engineer's Estimate</i>	<i>\$1,019,433.08</i>
<i>Bid Summary:</i>	<i>Bid Price:</i>						
<i>Asphalt Surface Technologies Corp.</i>	<i>\$1,121,939.50</i>						
<i>Engineer's Estimate</i>	<i>\$1,019,433.08</i>						
PREVIOUS ACTION TAKEN	<p><i>04/01/19 - The committee authorized the County Engineer to advertise for bids for Project SAP 002-030-012, a bituminous micro surfacing project on CSAH 14, CSAH 9 and CSAH 116 in the cities of Andover, Anoka, and Coon Rapids.</i></p> <p><i>06/17/2019 - The committee recommends rejecting all bids, rescoping the work and schedule, and re-advertising for new bids for Anoka County Construction Project #SAP 002-030-012, the bituminous micro-surfacing of CSAH 14 (Main Street), CSAH 9 (Round Lake Boulevard) and CSAH 116 (Bunker Lake Boulevard), in the Cities of Coon Rapids and Andover.</i></p>						
COMMENTS							
RECOMMENDATIONS	<i>Recommend to approve the low bidder.</i>						



ANOKA COUNTY BOARD ACTION ITEM

November 18, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Purchase of Service Agreement #C0007666 with TKDA, in the amount of \$644,000.00, for preliminary engineering and environmental documentation services for Project 18-63-00, the US Hwy 10 Strategic Congestion Management (SCM) Project from CSAH 78 (Hanson Blvd) to CSAH 9 (Round Lake Blvd) in the City of Coon Rapids; and further authorize the County Administrator to execute said agreement subject to review by the County Attorney as to form and legality.</i>
BACKGROUND	<p><i>In 2019, Anoka County, in coordination with the City of Coon Rapids and the MnDOT, completed an origin-destination study to determine the need, effectiveness, and feasibility of adding an additional travel-lane to US Hwy 10 between Hanson Blvd and Round Lake Blvd.</i></p> <p><i>The study determined that the addition of an additional travel lane(s) would be effective at addressing congestion on both US Hwy 10 and several County roadways (i.e., Hanson Blvd., Coon Rapids Blvd., East River Road, etc.).</i></p> <p><i>Based on the survey results and the proposed US Hwy 10 construction scheduled to begin in 2022, it is desirable to fast-track the project delivery process to enable the SCM construction to begin in 2021, provided funding becomes available.</i></p> <p><i>In early October, an RFP was sent to seven prospective firms, with three teams submitting proposals. After reviewing the proposals, the three proposals were narrowed down to two, based on their project understanding, work plan/schedule, and qualifications of personnel; SRF's proposal was \$707,016.30, and TKDA's was \$644,000.00. The final decision to go with TKDA was based on cost.</i></p> <p><i>The initial phase of work to be performed under this agreement is preliminary engineering and environmental documentation. Upon completion of this first phase, which will further define the project, we hope to pursue the second phase of the project, which includes the final detailed design and ROW acquisition as required. This work is not included in the pending agreement request and will be revisited upon completion of the first phase, which is \$644,000.</i></p>
PREVIOUS ACTION TAKEN	<i>09/16/2019 - ACHD staff and origin-destination study consultant team provided summary of study results</i>
COMMENTS	
RECOMMENDATIONS	<i>Approval</i>

4

ANOKA COUNTY
FINANCE AND CAPITAL IMPROVEMENTS COMMITTEE REPORT
FOR THE NOVEMBER 26, 2019, COUNTY BOARD MEETING

The Finance and Capital Improvements Committee meeting was held on November 20, 2019, in Finance and Central Services Conference Room #364, Anoka County Government Center, Anoka, Minnesota.

Committee Members Present: Commissioner Braastad (Vice-Chair)
Commissioner Schulte

Committee Members Absent: Commissioner Look (Chair)

Others Present:

Commissioner West; Rhonda Sivarajah, County Administrator; Cory Kampf, Division Manager; Brenda Pavelich-Beck, Accounting Director; Patti Hetrick, Budget Director; Andrew Dykstra, Facilities Management and Construction Director; Maggi Snow, Library Director; Susan Vreeland, IT Director; Jeff Perry, Parks Director; Yvonne Kirkeide, Accounting Manager; Joshua Kent, Accounting Manager; Jerry Covell, Construction Planning & Design Manager; Nan Martin, Administrative Services Manager; Lindsey Felgate, Purchasing Manager; Alison Peterson, Environmental Services Manager; Dave Kent, Accounting/Investment Specialist; Cathie Larson, Senior Office Manager; Amy Carlson, Accountant II; Nicole Prickett, Accountant II; Nicole Beckers, Accountant II; Derek Steffen, Accountant II; Wes Volkenant; Citizen.

Action Items:

1. The committee recommends the County Board approve Contract #C0007607 for the 2020 Annual Operating Grant between the Metropolitan Council and Anoka County for the Northstar Commuter Rail in the amount of \$6,302,691.00 - **See attached** action item worksheet.
2. The committee recommends the County Board approve a budget adjustment to the 2019 Community Development budget for the Manufactured Home Program for \$49,394 – **See attached** action item worksheet.
3. The committee recommends the County Board approve the following master contracts for Real Estate Broker Services – **See attached** action item worksheet.
 - Contract #C0007655 with Premier Commercial Properties, LLC, 299 Coon Rapids Blvd NW, Suite 200, Coon Rapids, MN 55433
 - Contract #C0007656 with Partners Real Estate, LLC, (dba: Hardin Companies), 15681 Andrie Street NW, Ramsey, MN 55303

Informational Items:

1. The committee considered, for informational purposes, a presentation of the Capital Improvements Plan for 2020 thru 2024.
2. The committee considered, for informational purposes, an update on the Bunker Beach Wave Pool Replacement Project.
3. The committee considered, for informational purposes, Contract #C0007638 with Pioneer Critical Power, 9210 Wyoming Ave N, Suite, 250, Minneapolis, MN 55445, for Countywide Generator Preventative Maintenance and Repair Services in an amount not to exceed \$83,692.
4. The committee considered, for informational purposes, the Investment Report for the quarter ended September 30, 2019.
5. The committee considered, for informational purposes, a public hearing on Tuesday, November 26, 2019, for the county board to receive public comment on Anoka County user fees.

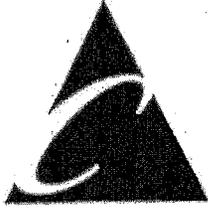


COUNTY BOARD ACTION ITEM

November 26, 2019

County Administration

ACTION REQUESTED	<p>The committee recommends the County Board approve Contract #C0007607 for the 2020 Annual Operating Grant between the Metropolitan Council and Anoka County for the Northstar Commuter Rail.</p> <p>2020 Operating Grant Summary: Anoka County Base Share: \$6,172,778 Anoka County Non-Annual* Share: \$129,913 Anoka County Total Share: \$6,302,691</p> <p>*Costs related to periodic scheduled costs to maintain normal operations.</p>												
BACKGROUND	<p>This is Anoka County's third year of funding operating costs, since the dissolution of CTIB in 2017.</p> <p>Total Grant Project Cost: \$21,111,853 Base: \$20,792,656 Non-Annual: \$319,197</p> <p style="text-align: center;"><u>Funding Information</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Farebox Revenue:</td> <td style="text-align: right;">\$2,754,621</td> </tr> <tr> <td>Greater MN MnDOT:</td> <td style="text-align: right;">\$1,452,213</td> </tr> <tr> <td>State Funds:</td> <td style="text-align: right;">\$7,709,942</td> </tr> <tr> <td>Anoka County:</td> <td style="text-align: right;">\$6,302,691</td> </tr> <tr> <td>Hennepin County:</td> <td style="text-align: right;">\$1,440,173</td> </tr> <tr> <td>Sherburne County:</td> <td style="text-align: right;">\$1,452,213</td> </tr> </table>	Farebox Revenue:	\$2,754,621	Greater MN MnDOT:	\$1,452,213	State Funds:	\$7,709,942	Anoka County:	\$6,302,691	Hennepin County:	\$1,440,173	Sherburne County:	\$1,452,213
Farebox Revenue:	\$2,754,621												
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State Funds:	\$7,709,942												
Anoka County:	\$6,302,691												
Hennepin County:	\$1,440,173												
Sherburne County:	\$1,452,213												
SOLUTIONS	<p>Approve 2020 Northstar Operating Grant to continue to help fund Northstar Operating Costs.</p>												
CONCLUSION													
RECOMMENDATIONS	<p>Approve Contract #C0007607 in the amount of \$6,302,691.</p>												



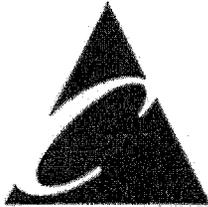
COUNTY BOARD

ACTION ITEM

November 26, 2019

Finance and Central Services

ACTION REQUESTED	The committee recommends the County Board approve a budget adjustment to the 2019 Community Development Budget of \$49,394.
BACKGROUND	<p>ACCAP received CDBG funding for a project that assisted families living in substandard manufactured housing by providing up to \$24,999 (per project maximum) towards the purchase of a newer manufactured home. Unfortunately, the work was done before an environmental review was completed for the site. This resulted in the project becoming ineligible for CDBG funding.</p> <p>There are three separate projects and the total amount needed is \$49,394.</p> <p>This is a one-time issue, so there is no expectation there will be more of these situations.</p>
SOLUTIONS	A budget adjustment to Community Development so they can pay ACCAP the agreed upon amount.
CONCLUSION	In order to keep our commitment to ACCAP for this project, we are recommending that the County Board approve this budget adjustment of \$49,394 so that the projects can be completed.
FUNDING	The Budget adjustment will be funded from the Asset Preservation Fund.



COUNTY BOARD

ACTION ITEM

November 26, 2019

Finance and Central Services

ACTION REQUESTED	<p>The committee recommends the County Board approve the following master contracts for Real Estate Broker Services:</p> <ul style="list-style-type: none">• Contract #C0007655 with Premier Commercial Properties, LLC, 299 Coon Rapids Blvd NW, Suite 200, Coon Rapids, MN 55433• Contract #C0007656 with Partners Real Estate, LLC, (dba: Hardin Companies), 15681 Andrie Street NW, Ramsey, MN 55303
BACKGROUND	<p>Several departments in Anoka County acquire property for numerous reasons. At various times, it is determined the property will hold no current or future value for the County. To provide the greatest return on investment, it is recommended to have Real Estate Brokers on master contract to sell the properties as needed. We believe it is in the best interest of the County to engage a Broker who can assist in marketing the property to obtain the most competitive price.</p> <p>The Master Contracts are designed to be used by departments after the legal notifications and bidding requirements for placing property for sale have been met, and the County desires to move forward working with a broker to best meet it's goal of selling the properties.</p>
FUNDING	<p>Fees associated with this service will be handled as part of the closing costs related to any property sale regarding this transaction. The contracts are designed so the fee can be negotiated on each listing based on differing criteria as disclosed within the Statement of Work (SOW) related to that property. The standard general rate mentioned in the proposals were 6% of sale price by Premier Commercial Properties, and 8% of sales price by Partners Real Estate.</p>



**HUMAN SERVICES COMMITTEE REPORT
FOR THE NOVEMBER 26, 2019
ANOKA COUNTY BOARD MEETING**

COMMITTEE PRESENT: Commissioner Julie Braastad, Commissioner Robyn West,
Commissioner Mandy Meisner

OTHERS PRESENT: Commissioner Scott Schulte, Rhonda Sivarajah, Cindy Cesare, Jonelle Hubbard,
Nicole Swanson, Dylan Warkentin, Jerry Pederson, Nancy Norman, Brad Thiel,
Peggy McNabb, Paula Bownik, Nicole Hegge, Heather Miller, Kathryn Timm,
Randi Mayer, Tracy Schirmers, Jodi Gorman, Paul Talbot, Lorraine Gabbert,
Rollie Sorensen, Jordan Mobraten, Amy Ulbricht, Dan Douglas, Cheryl Olson

The following recommendations from the November 19, 2019, Human Services Committee meeting are being forwarded to the County Board of Commissioners, which also acts as the Local Social Services Agency and Health Board, for their approval:

CONSENT

Economic Assistance

- *1. Consider recommending the County Board enter into Contract #C0007545 (renewal), 2020 – 2021 Child Support Program Cooperative Agreement and Cooperative Arrangement between the Department of Human Services, Anoka County Economic Assistance, the Anoka County Attorney, and the Anoka County Sheriff from January 1, 2020, through December 31, 2021.

Human Services Administration

- *2. Consider recommending the County Board enter into the following Human Services contract renewals effective January 1, 2020:

Adult Protection and Senior Services

- a. Contract #C0007599 with Anoka County Community Action Program (ACCAP) for Senior Outreach, Anoka County Senior Information Line, Senior Companion, and Chore Services at \$56,533 per quarter (0%) from January 1, 2020, through December 31, 2021. Contract maximum is \$226,132 (0%) per year.

Chemical Health

- b. Contract #C0007548 with Anoka County Community Corrections for Rule 25 Assessments in an amount not to exceed \$204,000 (0%) from January 1, 2020, through December 31, 2020.

Children and Family Services

- c. Contract #C0007612 with Anoka County Community Action Program (ACCAP) for Child Care Assistance case management in an amount not to exceed \$880,882 (0%) per year from January 1, 2020, through December 31, 2021.

- d. Contract #C0007550 with Family Wise, Minneapolis, for parent support outreach group at rates of \$100 per family assessment (0%) and \$62 per hour (0%) from January 1, 2020, through December 31, 2020.
- e. Contract #C0007552 with Steps of Success Homes, Andover, for state-licensed residential care and group home services for adolescent females ages 11 to 21 at \$158.97 per day (0%) from January 1, 2020, through December 31, 2020.

Mental Health

- f. Contract #C0007595 with Lee Carlson Center for Mental Health and Well-Being, Fridley, for sliding fee outpatient mental health care from January 1, 2020, through December 31, 2020, at:
 - \$48.14 per 30 minutes (0%) for diagnostic assessment performed by a licensed psychologist, licensed psychological practitioner, licensed independent clinical social worker, or licensed marriage and family therapist
 - \$104.55 per 30 minutes (0%) for diagnostic assessment performed by a psychiatrist, clinical nurse specialist in mental health, or psychiatric nurse practitioner
 - \$43.50 per 30 minutes (0%) for explanation of findings
 - \$104.55 per 30 minutes (0%) for medication management
 - \$96.29 per hour (0%) for psychological testing
 - \$48.14 per 30 minutes (0%) for individual psychotherapy
 - \$96.29 per 50 minutes (0%) for individual psychotherapy
 - \$48.14 per 30 minutes (0%) for family psychotherapy with patient present
 - \$48.14 per 30 minutes (0%) for family psychotherapy without patient present
 - \$19.92 per 30 minutes (0%) for group therapy
 - \$61.20 per hour (0%) for sign language interpreter
 - \$61.20 per hour (0%) for in-person oral language interpreter
 - \$52.28 per 15 minutes (0%) for medical consultation by a psychiatrist, physician, clinical nurse specialist in mental health, or psychiatric nurse practitionerContract maximum is \$122,500 (0%).
- g. Contract #C0007596 with North Suburban Counseling Center, Coon Rapids, for sliding fee outpatient mental health care from January 1, 2020, through December 31, 2020, at:
 - \$48.14 per 30 minutes (0%) for diagnostic assessment by licensed psychologist, licensed psychological practitioner, licensed independent clinical social worker, or licensed marriage and family therapist
 - \$104.55 per 30 minutes (0%) for diagnostic assessment by psychiatrist, clinical nurse specialist in mental health, or psychiatric nurse practitioner
 - \$43.50 per 30 minutes (0%) for explanation of findings
 - \$104.55 per 30 minutes (0%) for medication management
 - \$96.29 per hour (0%) for psychological testing
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 - \$48.14 per 30 minutes (0%) for family psychotherapy with patient present
 - \$48.14 per 30 minutes (0%) for family psychotherapy without patient present
 - \$19.92 per 30 minutes (0%) for group therapy
 - \$61.20 per hour (0%) for sign language interpreter
 - \$61.20 per hour (0%) for in-person oral language interpreter
 - \$52.28 per 15 minutes (0%) for medication consultation by a psychiatrist, physician, clinical nurse specialist in mental health, or psychiatric, nurse practitionerContract maximum is \$170,340 (0%).

- h. Contract #C0007597 with People, Inc., for sliding fee outpatient mental health services at Family Life Mental Health Center in an amount not to exceed \$153,510 (0%) from January 1, 2020, through December 31, 2020.

Public Health and Environmental Services

- *3. Consider recommending the County Board enter into Master Grant Contract, #C0007602, with the Minnesota Department of Health from January 1, 2020, through December 31, 2024.
- *4. Consider recommending the County Board accept Local Public Health Grant, Contract #C0007603, from the Minnesota Department of Health in an amount of \$939,259 from January 1, 2020, through December 31, 2020.

Community Corrections

- *5. Consider recommending the County Board enter into Contract #C0007576 (renewal) with Sherburne County Jail for adult inmate boarding at \$60 per day per inmate (0%) from November 25, 2019, through December 31, 2026.

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COMMUNITY CORRECTIONS

- *6. Consider recommending the County Board enter into Contract #C0006127B (renewal) with Summit Food Service, LLC, for meals services at Community Corrections institutions at \$1.95 per meal (+2.9%) from January 1, 2020, through December 31, 2020.
- *7. Consider recommending the County Board enter into Contract #C0007621 (renewal) with the Tenth Judicial District for drug treatment court services in an amount of \$202,637 (+75%) from October 1, 2019, through September 30, 2022.

* * * * *

PUBLIC HEALTH AND ENVIRONMENTAL SERVICES

- *8. Consider recommending the County Board enter into Contract #C0003826B, Amendment 2 (renewal) with ACE Solid Waste for refuse and recycling services (+3% tipping fees; +5% recycling markets) from January 1, 2020, through December 31, 2021.
- *9. Consider recommending the County Board enter into Contract #C0006964 (renewal) with Nystrom and Associates for correctional health on-site psychiatric services at \$272.36 per hour (+3%) from January 1, 2020, through December 31, 2020.

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SOCIAL SERVICES

- *10. Consider recommending the County Board enter into the following case management contract renewals at monthly rates of \$254.17 (0%) with a maximum of four units per year per eligible recipient from January 1, 2020, through December 31, 2020:
Contract #C0007521 with Meridian Services, Golden Valley
Contract #C0007532 with Thomas Allen, Inc., West St. Paul
Contract #C0007582 with Minnesota Brain Injury Alliance, Roseville
Contract maximum based on usage.

- *11. Consider recommending the County Board enter into the following Semi-Independent Living Services (SILS) contracts at hourly rates of \$34.56 from January 1, 2020, through December 31, 2020:

Contract #C0006878 with Mary T. Associates, Inc., Coon Rapids
Contract #C0007570 with Life By Design, Inc., Fridley
Contract #C0007519 with Mains'l Services, Brooklyn Park
Contract #C0007522 with Meridian Services, Golden Valley
Contract #C0007569 with ARSYS, LLC, Rochester
Contract #C0007571 with Opportunity Partners, Inc., Minnetonka
Contract #C0007529 with REM Minnesota Community Services, Edina

- *12. Consider recommending the County Board amend Contract #C0006968 with Stepping Stone Emergency Housing for adult shelter services at a rate of \$71,438.69 per month (+1%) through December 31, 2020. Contract maximum is \$1,708,718.52 (+1%).

* * * * *

BEHAVIORAL HEALTH

- *13. Consider recommending the County Board enter into Contract #C0007500 (renewal) with Canvas Health for mobile mental health crisis response services in an amount not to exceed \$563,889 (+4.11%) from January 1, 2020, through December 31, 2020.

* * * * *

- *14. The committee recommended County Board ADOPTION of the following:

A. Resolution #2019-HS-21, Economic Assistance Bills – **see attached resolution.**

* * * * *

INFORMATIONAL

1. The following position recommendation has been forwarded to the Management Committee for approval at its November 26, 2019, meeting:
 - A. Social Services / Position Restructure Request -- PCN 1992001281
From: 1 FTE Social Worker, Disability and Aging Services, Grade 12
To: 1 FTE Contracted Services Coordinator, Disability and Aging Services, Grade 13
2. The Committee recommended County Board reappointment of Robert Rowe, consumer representative, to the Adult Mental Health Advisory Council for a three-year term to January 2023.
3. The Committee recommended County Board chair appointment of Shym Cook representing DEED/Wagner-Peyser manufacturing, and Jody O'Neil, private sector representative, to the Workforce Development Board for two-year terms through June 30, 2021.

*Action Required
attachments



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Economic Assistance		November 19, 2019
2020-2021 Child Support Program Cooperative Agreement and Cooperative Arrangement		CONSENT
Action Requested	Approval of the 2020-2021 Child Support Program Cooperative Agreement and Cooperative Arrangement, contract C0007545, between the Department of Human Services, Anoka County Economic Assistance Department, Anoka County Attorney and Anoka County Sheriff for the time period January 1, 2020 through December 31, 2021.	
Background	<p>A cooperative Agreement and Cooperative Arrangement is required by federal law (45CFR §§ 303.107 and 304.21 and must be in place for counties every quarter where Federal Financial Participation (FFP) money is claimed by the county. Execution of the Cooperative Agreement and Cooperative Arrangement allows for the 66% reimbursement for provision of services necessary to the operation of the Child Support Program under Title IV-D of the Social Security Act.</p> <p>Since 2007, the state has required a single Cooperative Agreement rather than separate agreements with the County Attorney and Sheriff.</p>	
Prior Action	The 2018-2019 Agreement and Arrangement was approved on November 28, 2017. The contract maximum reimbursement amounts for 2018-2019 for the County Attorney and Sheriff were \$1,752,297 and \$29,662 respectively.	
Recommendation	Approval of contract C0007545 for the calendar years 2020 and 2021. The contract maximum reimbursement amounts for the County Attorney and Sheriff will remain the same as the 2018-2019 contract.	
Submitted By	Erin Hansen, Child Support Program Manager	
Approved By	Brad Thiel, Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Human Services Administration		November 19, 2019
2020 Human Services Contract Renewals		CONSENT
Action Requested	Approval of the 2020 Human Services Division Contract Renewals.	
Background	<p>Many of the contracts for purchasing services developed by the Community Social Services & Behavioral Health Department expire on December 31, 2019. In order to continue purchasing services it is necessary to develop new contracts beginning January 1, 2020.</p> <p>Staff have worked with current providers to maintain rates for 2020. Each proposed contract meets applicable legal requirements and can be funded within the proposed 2020 Budget for the Departments.</p>	
Prior Action	Human Services Committee approved 2019 Contracts on November 20, 2018.	
Recommendation	Staff recommends approval of the contracts listed on the following pages.	
Submitted By	George Borrell	
Approved By	Jerry Pederson	

HUMAN SERVICES DIVISION CONTRACTS

2020 CONTRACTS

Adult Protection & Senior Services

Anoka County Community Action Program 1201 89 th Ave NE, Suite 345 Blaine, MN 55434	<u>Services</u> Senior Outreach Services, Anoka County Senior Information Line, Senior Companion, Chore Services	<u>2019 Contract #</u> C0006799	Contract Maximum: \$226,132.00 <u>Rates</u> \$56,533.00/quarter
		<u>2020/2021 Contract #</u> C0007599	Contract Maximum 2020: \$226,132.00 (0%) Contract Maximum 2021: \$226,132.00 (0%) <u>Rates</u> \$56,533.00/quarter (0%)

Chemical Health

Anoka County Community Corrections 325 E Main St, Suite C-100 Anoka, MN 55303	<u>Services</u> Rule 25 Assessments	<u>2019 Contract #</u> C0006816	Contract Maximum: \$204,000.00
		<u>2020 Contract #</u> C0007548	Contract Maximum: \$204,000.00 (0%)

Children & Family Services

Anoka County Community Action Program 1201 89 th Ave NE, Suite 345 Blaine, MN 55434	<u>Services</u> Child Care Assistance Case Management	<u>2018/2019 Contract #</u> C0006003	Contract Maximum 2018: \$847,002.00 Contract Maximum 2019: \$880,882.00
		<u>2020/2021 Contract #</u> C0007612	Contract Maximum 2020: \$880,882.00 (0%) Contract Maximum 2021: \$880,882.00 (0%)
FamilyWise 3036 University Ave SE Minneapolis, MN 55414	<u>Services</u> Parent Support Outreach Program	<u>2019 Contract #</u> C0006810	Contract Maximum: Based on utilization <u>Rates</u> \$100.00 Family Assessment \$62.00/hour
		<u>2020 Contract #</u> C0007550	Contract Maximum: Based on utilization <u>Rates</u> \$100.00 Family Assessment (0%) \$62.00/hour (0%)

Steps of Success Homes 3290 165 th Lane NW Andover, MN 55304	<u>Services</u> State licensed residential care and group home services for adolescent females ages 11-21	<u>2019 Contract #</u> C0006807	Contract Maximum: Based on utilization Rates \$158.97/day
		<u>2020 Contract #</u> C0007552	Contract Maximum: Based on utilization Rates \$158.97/day (0%)

Mental Health

Lee Carlson Center for Mental Health 7954 University Ave Fridley, MN 55432	<u>Services</u> Outpatient Mental Health Services on Sliding Fee	<u>2019 Contract #</u> C0006768	Contract Maximum: \$122,500.00 <u>Rates</u> \$48.14/30-minute unit of service for Diagnostic Assessment performed by Licensed Psychologist, Licensed Psychological Practitioner, License Independent Clinical Social Worker, Licensed Marriage and Family Therapist \$104.55/30-minute unit of service for Diagnostic Assessment performed by Psychiatrist, Clinical Nurse Specialist in Mental Health or Psychiatric Nurse Practitioner \$43.50/30-minute unit of service for Explanation of Findings \$104.55/30-minute unit of service for Medication Management \$96.29/60-minute unit of service for Psychological Testing \$48.14/30-minute unit of service for Individual Psychotherapy \$96.29/50-minute unit of service for Individual Psychotherapy \$48.14/30-minute unit of service for Family Psychotherapy with patient present \$48.14/30-minute unit of service for Family Psychotherapy without patient present \$19.92/30-minute unit of service for Group Therapy \$61.20/60-minute unit for Sign Language Interpreter \$61.20/60-minute unit for Oral Language Interpreter Services – in person \$52.28/15-minute unit for Medical Consultation Services by a Psychiatrist, Physician, Clinical Nurse Specialist in Mental Health or Psychiatric Nurse Practitioner
		<u>2020 Contract #</u> C0007595	Contract Maximum: \$122,500.00 (0%) <u>Rates</u> \$48.14/30-minute unit of service for Diagnostic Assessment performed by Licensed

Continued from above...	Continued from above...	Continued from above...	Psychologist, Licensed Psychological Practitioner, License Independent Clinical Social Worker, Licensed Marriage and Family Therapist (0%) \$104.55/30-minute unit of service for Diagnostic Assessment performed by Psychiatrist, Clinical Nurse Specialist in Mental Health or Psychiatric Nurse Practitioner (0%) \$43.50/30-minute unit of service for Explanation of Findings (0%) \$104.55/30-minute unit of service for Medication Management (0%) \$96.29/60-minute unit of service for Psychological Testing (0%) \$48.14/30-minute unit of service for Individual Psychotherapy (0%) \$96.29/50-minute unit of service for Individual Psychotherapy (0%) \$48.14/30-minute unit of service for Family Psychotherapy with patient present (0%) \$48.14/30-minute unit of service for Family Psychotherapy without patient present (0%) \$19.92/30-minute unit of service for Group Therapy (0%) \$61.20/60-minute unit for Sign Language Interpreter (0%) \$61.20/60-minute unit for Oral Language Interpreter Services – in person (0%) \$52.28/15-minute unit for Medical Consultation Services by a Psychiatrist, Physician, Clinical Nurse Specialist in Mental Health or Psychiatric Nurse Practitioner (0%)
North Suburban Counseling Center 425 Coon Rapids Blvd Coon Rapids, MN 55433	<u>Services</u> Outpatient Mental Health Services on Sliding Fee	<u>2019 Contract #</u> C0006769	Contract Maximum: \$170,340.00 <u>Rates</u> \$48.14/30-minute unit of service for Diagnostic Assessment performed by Licensed Psychologist, Licensed Psychological Practitioner, License Independent Clinical Social Worker, Licensed Marriage and Family Therapist \$104.55/30-minute unit of service for Diagnostic Assessment performed by Psychiatrist, Clinical Nurse Specialist in Mental Health or Psychiatric Nurse Practitioner \$43.50/30-minute unit of service for Explanation of Findings \$104.55/30-minute unit of service for Medication Management \$96.29/60-minute unit of service for Psychological Testing \$48.14/30-minute unit of service for Individual Psychotherapy \$96.29/50-minute unit of service for Individual Psychotherapy

Continued from above...	Continued from above...	Continued from above...	<p>\$48.14/30-minute unit of service for Family Psychotherapy with patient present</p> <p>\$48.14/30-minute unit of service for Family Psychotherapy without patient present</p> <p>\$61.20/60-minute unit for Sign Language Interpreter</p> <p>\$61.20/60-minute unit for Oral Language Interpreter Services – in person</p> <p>\$52.28/15-minute unit for Medical Consultation Services by a Psychiatrist, Physician, Clinical Nurse Specialist in Mental Health or Psychiatric Nurse Practitioner</p>
		<p><u>2020 Contract #</u> C0007596</p>	<p>Contract Maximum: \$170,340.00 (0%)</p> <p>Rates</p> <p>\$48.14/30-minute unit of service for Diagnostic Assessment performed by Licensed Psychologist, Licensed Psychological Practitioner, License Independent Clinical Social Worker, Licensed Marriage and Family Therapist (0%)</p> <p>\$104.55/30-minute unit of service for Diagnostic Assessment performed by Psychiatrist, Clinical Nurse Specialist in Mental Health or Psychiatric Nurse Practitioner (0%)</p> <p>\$43.50/30-minute unit of service for Explanation of Findings (0%)</p> <p>\$104.55/30-minute unit of service for Medication Management (0%)</p> <p>\$96.29/60-minute unit of service for Psychological Testing (0%)</p> <p>\$48.14/30-minute unit of service for Individual Psychotherapy (0%)</p> <p>\$96.29/50-minute unit of service for Individual Psychotherapy (0%)</p> <p>\$48.14/30-minute unit of service for Family Psychotherapy with patient present (0%)</p> <p>\$48.14/30-minute unit of service for Family Psychotherapy without patient present (0%)</p> <p>\$19.92/30-minute unit of service for Group Therapy (0%)</p> <p>\$61.20/60-minute unit for Sign Language Interpreter (0%)</p> <p>\$61.20/60-minute unit for Oral Language Interpreter Services – in person (0%)</p> <p>\$52.28/15-minute unit for Medical Consultation Services by a Psychiatrist, Physician, Clinical Nurse Specialist in Mental Health or Psychiatric Nurse Practitioner (0%)</p>

People, Inc. 2060 Centre Pointe Blvd, Suite 3 St. Paul, MN 55120	<u>Services</u> Outpatient Mental Health Services on Sliding Fee at Family Life Mental Health Center	<u>2019 Contract #</u> C0006770	Contract Maximum: \$153,510.00 <u>Rates</u> Current Minnesota Health Care Programs Provider Rates
		<u>2020 Contract #</u> C0007597	Contract Maximum: \$153,510.00 (0%) <u>Rates</u> Current Minnesota Health Care Programs Provider Rates



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		November 19, 2019
Master Grant Contract with the Minnesota Department of Health		CONSENT
Action Requested	Authorization to approve the Master Grant Contract, contract #C0007602, between the Minnesota Department of Health and the Anoka County Community Health Board for the period January 1, 2020 – December 31, 2024.	
Background	In 2001, the Minnesota Department of Health (MDH) instituted a contract arrangement for all contracts between local Community Health Services agencies and their Department. They developed a master grant contract as part of MDH's efforts to streamline grants to Community Health Boards. The master grant contract includes the basic "template" language that applies to all of the grants. The master grant contract is designed to administratively simplify the review of grant agreements for Community Health Boards. MDH has forwarded a new master grant contract for approval for the 5-year period of January 1, 2020 – December 31, 2024.	
Prior Action	The Anoka County Board of Commissioners has authorized a master grant contract with MDH since 2001.	
Recommendation	Authorization to approve the Master Grant Contract, contract #C0007602, between the Minnesota Department of Health and the Anoka County Community Health Board for the period January 1, 2020 – December 31, 2024.	
Submitted By	Jonelle Hubbard - Director	
Approved By	Jonelle Hubbard - Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		November 19, 2019
Local Public Health Grant Contract with the Minnesota Department of Health		CONSENT
Action Requested	Authorization to approve the Local Public Health Grant, contract #C0007603, with the Minnesota Department of Health for the period January 1, 2020 – December 31, 2024. Grant awards are determined annually. The grant award for January 1, 2020 – December 31, 2020 is \$939,259.	
Background	The Local Public Health grant is State general funds that provide a base of stable, non-categorical grant funding to Community Health Boards. The funding is used to support local public health infrastructure activities and develop action plans to address the local public health priorities. A match of 75% is required.	
Prior Action	The Anoka County Board of Commissioners approved the 2015-2019 Local Public Health grant contract with MDH in 2014.	
Recommendation	Authorization to approve the Local Public Health Grant, contract #C0007603, with the Minnesota Department of Health for the period January 1, 2020 – December 31, 2024. Grant awards are determined annually. The grant award for January 1, 2020 – December 31, 2020 is \$939,259.	
Submitted By	Jonelle Hubbard - Director	
Approved By	Jonelle Hubbard - Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Community Corrections		November 19, 2019
Renew Contract #C00007576 with Sherburne County for Adult Inmate Boarding		CONSENT
Action Requested	Renew boarding agreement (contract #C00007576) with Sherburne County to house Anoka County adult sentenced inmates effective November 25, 2019 through December 31, 2026.	
Background	<p>Anoka County has contracted with Sherburne County since September 1, 2009 to house medium and maximum-security sentenced adult inmates at the Sherburne County jail. The previous contract 2009-0239 expired on September 24, 2019 and was extended by agreement through November 24, 2019. This agreement ensures necessary secure jail bed space for this population.</p> <p>Community Corrections is responsible to manage offenders sentenced by the Anoka County District Court including those ordered to serve jail or Workhouse time. Sentenced inmates are classified and housed in the appropriate level of custody for safety and security based on current offense, prior record, previous facility conduct, and active warrants. Minimum security inmates are housed at the Anoka County Workhouse while medium and maximum classification are boarded at the Sherburne County jail.</p> <p>Sherburne County assesses a \$60 per diem for each boarded inmate. The new contract rate remains the same. Currently, Anoka County boards an average 30 sentenced inmates per day. It should be noted that the Anoka County Sheriff's Department maintains a separate boarding agreement with Sherburne County for pre-trial inmates.</p>	
Prior Action	Anoka County has contracted with Sherburne County since September 1, 2009 to house medium and maximum-security sentenced adult inmates at the Sherburne County jail.	
Recommendation	Renew contract #C00007576 with Sherburne County for Adult Inmate Boarding at \$60 per day per inmate (0%) from November 25, 2019, through December 31, 2026.	
Submitted By	Corey Kohan, Manager	
Approved By	Dylan Warkentin, Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Community Corrections		November 19, 2019				
Contract # C0006127B with Summit Food Service, LLC for Community Corrections Institutions		ACTION				
Action Requested	Authorization to renew contract #C0006127A to Summit Food Service, LLC with a 2.9% per meal increase.					
Background	<p>In September 2017, Corrections issue Request for Proposals (RFP) for food services at its correctional institutions. Proposals were received from three vendors, Summit Food Service, Aramark, and Trinity Services Group. After a competitive review of the proposals, Corrections and Purchasing awarded Summit Food Service, LLC with the food service contract for Corrections' institutions beginning in January 1, 2018 with an option to renew the contract for four (4) additional one-year periods.</p> <p>Under this agreement, there were no pricing adjustments for one year. Future adjustments require agreement of the parties and cannot exceed 3% of Anoka's Consumer Price Index (CPI) for the preceding year. Summit has requested a 2.9% increase based on the July 2019 CPI, Minneapolis – St Paul "food away from home" prices. Purchasing has reviewed the CPI based request and has affirmed the increase. Corrections remains satisfied with Summit and wishes to renew the contract with the requested pricing adjustment. Meal pricing is calculated on a sliding fee scale based on the total number of meals ordered each day and month.</p> <table border="1" data-bbox="305 997 1092 1102"> <tr> <td>2019 pricing 251-260 meals</td> <td>2020 proposed pricing 251 – 260 meals</td> </tr> <tr> <td>\$1.90</td> <td>\$1.95</td> </tr> </table>		2019 pricing 251-260 meals	2020 proposed pricing 251 – 260 meals	\$1.90	\$1.95
2019 pricing 251-260 meals	2020 proposed pricing 251 – 260 meals					
\$1.90	\$1.95					
Prior Action	Summit Food Service has been the contracted correctional food services provider for Anoka County Corrections institutions since November 1, 2007. Community Corrections facilities include the East Central Regional Juvenile Center, Anoka County Secure and Non-Secure juvenile programs and the Adult Workhouse. The current contract began in January of 2018 and terms provide the County with an annual renewal option for up to four (4) additional one (1) year periods.					
Recommendation	Approval contract #C0006127B (renewal) with Summit Food Service, LLC for Community Corrections Institutions, with a 2.9% per meal increase. The 2019 expenditure to Summit Foods will be approximately \$485,000. If average daily populations remain the same for 2020, the 2.9% increase equates to \$15,000.					
Submitted By	Corey Kohan, Manager					
Approved By	Dylan Warkentin, Director					



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Community Corrections		November 19, 2019
Drug Treatment Court		ACTION
Action Requested	Approve Contract #C0007621 with the Tenth Judicial District, on behalf of the Anoka County's Drug Treatment Court, to enter into a contract that awards state grant funding for probation supervision in the total amount of \$202,637, effective October 1, 2019 through September 30, 2022.	
Background	<p>Anoka County has been a long-time participant and team member on our local Drug Treatment Court. The Corrections Department has received grant funding through a federal grant to fund a .55 FTE Probation Officer assigned to supervise participants in the community. A continuation grant has been obtained increasing the award for Corrections substantially. If approved, as requested, the Corrections Department would receive \$202,637 to offset the cost of participation. The amount is split over the next three years. This is approximately \$28,217 annually more than the federal grant allotted.</p> <p>The target population for this program is high risk and high needs drug offenders who are going through the criminal justice system. The Drug Treatment Court has proved to be a very effective method of assisting participants to receive appropriate services and guides them to a prosocial and productive lifestyle.</p>	
Prior Action	Anoka County has approved and accepted federal grant funds for the past 3 years for these same purposes. The previous 3 year grant award was \$ 115,988.	
Recommendation	Approval of Contract #C0007621 with the Tenth Judicial District, on behalf of the Anoka County's Drug Treatment Court, that awards state funding for probation supervision in an amount of \$202,637 (+75%) from October 1, 2019, through September 30, 2022.	
Submitted By	Dylan Warkentin, Director	
Approved By	Dylan Warkentin, Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

2Public Health & Environmental Services		November 19, 2019
Contract renewal with ACE Solid Waste for refuse and recycling services.		ACTION
Action Requested	Consider recommending that the County Board approve a 2-year renewal of Contract #C0003826-B, Amendment No. 2 with ACE Solid Waste for refuse and recycling services for County owned and operated buildings and locations for the term starting January 1, 2020 through December 31, 2021, with no additional renewal options.	
Background	<p>Since 1993, all Anoka County buildings and locations have had refuse and recycling services consolidated under one contract. Included in this contract are collection services for refuse and recycling, processing of waste and marketing of recyclable materials.</p> <p>ACE Solid Waste is requesting a 3% service increase to cover higher tipping fees. A tipping fee is a fee paid by anyone who disposes of waste in a landfill. Usually this fee is based on the weight of waste per ton. Ace is also requesting a 5% increase related to downturned recycling markets. Instances are repeatedly occurring where ACE is paying to ensure recyclable materials are recycled. In the past, ACE had been paid for recyclable materials. In order to retain recycling services, the increase is justified. The pricing for services has remained the same during the first amendment contract term of January 1, 2018 – December 31, 2019. The refuse and recycling services contract will be up for bid in 2021.</p>	
Prior Action	On October 14, 2014, the County Board approved the quote for refuse and recycling services from ACE Solid Waste. The contract term being January 1, 2015 – December 31, 2017 with two, two-year renewal options.	
Recommendation	Approval of Contract #C0003826-B, Amendment No. 2 with ACE Solid Waste for refuse and recycling services with a 3% increase for tipping fees and a 5% increase to ensure materials are being recycled due to the downturned recycling markets from January 1, 2020, through December 31, 2021.	
Submitted By	Alison Peterson – Environmental Services Manager	
Approved By	Jonelle Hubbard – Public Health and Environmental Services Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		November 19, 2019
Nystrom & Associates contract amendment		ACTION
Action Requested	Amend contract #C0006964 with Nystrom & Associates to increase rate for 2020.	
Background	<p>Minnesota State Regulations 2911.5800 requires that persons residing in correctional institutions be provided health care services for serious medical needs. This includes not only physical but also dental and mental health care as well. Anoka County is responsible to provide these mandated health care services.</p> <p>Since March 1, 2003, Public Health & Environmental Services (PHES)-Correctional Health has had a contractual agreement with Nystrom & Associates, Ltd., licensed counseling and psychiatry clinics, to provide psychiatric evaluations and other psychiatric services for inmates of the Anoka County Jail. Nystrom and Associates has agreed to provide services in 2020, with a proposed 3% increase in the hourly rate, from \$264.43 (2019) to \$272.36 (2020).</p> <p>At the Anoka County Jail, there are a number of inmates who have required extensive psychiatric evaluations and follow up. New inmates arrive daily who have needs for continuation of psychotropic medication management, as well as individuals with undiagnosed or untreated serious and persistent mental illness who require evaluation by a mental health professional. Correctional Health uses other less costly mental health provider services when appropriate, such as the Correctional Health clinical nurse supervisor, to minimize expenditures related to this contract.</p> <p>Currently, on-site mental health services are provided twice weekly. Other contract provisions include: In-service education and training, participation in jail health administration meetings, providing recommendations for Continuous Quality Improvement (CQI), and providing consultation and assistance in developing policies, procedures, and protocols relating to mental health issues.</p>	
Prior Action	The County Board of Commissioners has approved a contract with Nystrom & Associates, Ltd. to provide on-site psychiatric services to the Anoka County Jail since 2003.	
Recommendation	Amend contract #C0006964 with Nystrom & Associates for correctional health on-site psychiatric services at \$272.36 (+3%) per month from January 1, 2020, through December 31, 2020. Contract maximum is based on usage.	
Submitted By	Lindsay Sery – Correctional Health Manager	
Approved By	Jonelle Hubbard - Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Social Services		November 19, 2019
Contracted Case Management Contracts		ACTION
Action Requested	Approval of Contracted Case Management Contracts for Meridian Services, Thomas Allen, Inc. and Minnesota Brain Injury Alliance.	
Background	<p>Anoka County has three contracted agencies that provide county funded mandated case management to individuals with Developmental Disabilities (DD).</p> <p>Current DD contracted case management providers: Meridian Services, Thomas Allen, Inc. and Minnesota Brain Injury Alliance.</p> <p>Due to the constant demand for case management services, staffing shortages with contracted providers and need to have flexibility to refer clients to the providers with openings, the department is removing the individual contract maximums on these contracts to assure referral flexibility.</p> <p>Referrals to case management providers will be managed and controlled by the service area, keeping costs within the approved budget.</p> <p>2019 case management rates: VADD monthly payment: \$254.17/maximum 4 units/year per Eligible Recipient DD county funded monthly payment: \$254.17/maximum 4 units per/year per Eligible Recipient Total contract maximums- \$492,333</p> <p>2020 case management rates: VADD monthly payment: \$254.17/maximum 4 units/year per Eligible Recipient DD county funded monthly payment: \$254.17/maximum 4 units per/year per Eligible Recipient No contract maximum</p>	
Prior Action	June 16th, 2019 Minnesota Brain Injury Alliance Provider added. December 12 th , 2017 rate structure change.	
Recommendation	<p>Approval of contracted case management services with the following agencies from January 1, 2020, through December 31, 2021, at \$254.17 per month (0%) for Vulnerable Adult Developmental Disability (VADD) and Developmental Disability (DD) county funded; with a maximum of four units per year per eligible recipient:</p> <p>#C0007521 Meridian Services, 9400 Golden Valley Rd, Golden Valley #C0007532 Thomas Allen Inc, 1550 Humboldt Ave, West St. Paul #C0007582 Minnesota Brain Injury Alliance, 2277 Highway 36 W, Roseville</p> <p>Contract maximums are based on usage, and will be managed by the department and division.</p>	
Submitted By	Kathy Palm	
Approved By	Jerry Pederson	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Social Services		November 19, 2019
Semi Independent Living Services Contracts		ACTION
Action Requested	Approval of contracts for Semi Independent Living Services (SILS).	
Background	<p>Anoka County receives an annual allocation from the state of Minnesota to provide mandated SILS services. SILS services assist adults 18 years of age or older who have a developmental disability or related condition(s) to live successfully in the community, avoiding placement in more costly institutional settings.</p> <p>The Minnesota Department of Human Services (DHS) and lead agencies share the cost of providing mandated SILS services. The cost share for DHS and lead agencies is determined by the Minnesota Legislature. Effective July 1, 2019, the Minnesota Legislature decreased the county share from 30% to 15%.</p> <p>Anoka County currently contracts SILS services with the following agencies: Mary T, Meridian Services, Mains'I, Life By Design, ARSYS, Opportunity Partners and REM Services.</p> <p>There is a state-wide underutilization of the SILS allocation commonly attributed the availability of staffing. This service is important to clients not eligible for waiver funding. The cost of providing SILS services often exceeds current SILS rates. The proposed rate increase would be applied directly to staff wages and align rates with our seven providers. The increased state funding allocation would be used for this increase.</p>	
Prior Action	July 1, 2015 contract rate increase of 1% due to Legislative action.	
Recommendation	<p>Approval of contracts for Semi Independent Living Services (SILS)</p> <p>Contract term: January 1, 2020- December 31, 2020</p> <p>Rates: Hourly units of services; rates increased to \$34.56</p>	
Submitted By	Kathy Palm	
Approved By	Jerry Pederson	

Semi-Independent Living Services Contracts

<p>Mary T Associates, Inc 1555 118th Lane NW Coon Rapids, Minnesota 55448</p> <p>Contract # C0006878 Contract max: Based on utilization Rate increase from \$33.91 to \$34.56</p>
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Life By Design, Inc

7866 University Ave. NE
Fridley, MN 55432

Contract # C0007570

Contract max: Based on utilization

Rate increase from \$32.30 to \$34.56

Mains'I Services Inc

7000 78th Avenue North
Brooklyn Park, MN 55445

Contract # C0007519

Contract max: Based on utilization

Rate increase from \$32.30 to \$34.56

Meridian Services

9400 Golden Valley Road
Golden Valley, MN 55427

Contract # C0007522

Contract max: Based on utilization

Rate increase from \$32.30 to \$34.56

ARSYS, LLC

3153 Superior Drive NW
Rochester, MN 55901

Contract # C0007569

Contract max: Based on utilization

Rate increase from \$30.18 to \$34.56

Opportunity Partners, Inc

5500 Opportunity Court
Minnetonka, Minnesota 55343

Contract # C0007571

Contract max: Based on utilization

Rate increase from \$32.30 to \$34.56

REM Minnesota Community Services

6600 France Avenue South, #500
Edina, MN 55435

Contract # C0007529

Contract max: Based on utilization

Rate increase from \$32.30 to \$34.56



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Social Services		November 19, 2019
Amendment I to Contract #C0006968 for adult shelter services.		ACTION
Action Requested	Staff requests approval of Amendment I to Contract #C0006968 with Stepping Stone Emergency Housing, 3300 4 th Ave North, Anoka, MN 55303, to increase the contract maximum and monthly rate effective July 1, 2019 and extend the terms of the contract to December 31, 2020.	
Background	<p>In 2018, the Community Social Services and Behavioral Health Department (CSSBH) received approval from Minnesota Department of Human Services for a cost-neutral Housing Support allocation of \$857,254.28 annually starting in 2019, to better support people who are experiencing homelessness. The CSSBH Department contracted with Stepping Stone Emergency Housing (SSEH) to provide a 66-bed shelter for adult men and women at their location on Anoka County Rum River Human Service Center campus.</p> <p>The state legislature authorized an increase to the base rate of Housing Supports (formerly GRH) effective July 1, 2019. This funding is built into the cost neutral-transfer allocation from the state and covers the room and board costs. The Department Human Services notified the CSSBH Department on October 23, 2019 of the increase to the allocation due to the cost of living increase that began July 1st.</p> <p>The CSSBH Department recommends amending the current contract with SSEH to extend the terms of the contract through the 2020 calendar year while also increasing the contract maximum and monthly rate to be inclusive of the state authorized increase to the allocation as of July 1, 2019.</p> <p>Contract Maximum January -December 2019: \$ 845,646 January – June 2019 Monthly Rate: \$ 70, 470.50</p> <p>Amended Contract Maximum January 2019 -December 2020: \$ 1,708,718.52 Amended July 2019-December 2020 Monthly Rate: \$ 71,438.69</p>	
Prior Action	December 2018 approval Contract #C0006968 with Stepping Stone Emergency Housing for adult shelter services from January through December 2019.	
Recommendation	Approval of Amendment I to contract #C0006968 with Stepping Stone Emergency Housing for Housing Support Emergency Shelter funding at \$71,438.69 per month (+1%) through December 31, 2020. Contract maximum increases to \$1,708,718.52 (+1%).	
Submitted By	Natalie Engelmann	
Approved By	Jerry Pederson	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Behavioral Health		November 19, 2019
Canvas Health / Mental Health Crisis Response Services		ACTION
Action Requested	Approve Contract #C0007500 with Canvas Health, 7066 Stillwater Boulevard North, Oakdale, MN 55128 for Mobile Mental Health Crisis Response Services.	
Background	<p>Anoka County has contracted with Canvas Health to provide Mobile Mental Health Crisis Response Services for adults and children in Anoka County since October 2012. This service is funded by State Grant funding, third party reimbursement, and county dollars. Canvas Health provides the following services 24 hour a day/365 day a year:</p> <ul style="list-style-type: none">• telephone triage• mobile crisis assessment• mobile crisis intervention• mobile crisis stabilization services <p>The Department of Human Services has increased the grant funding for this service to be used for additional training for the crisis team. No new County dollars are a part of this \$22,727 increase.</p> <p>Contract Term: January 1, 2019 -December 31, 2019 Contract Maximum: \$541,162</p> <p>Contract Term: January 1, 2020-December 31, 2020 Contract Maximum: \$563,889 (4.11% increase)</p>	
Prior Action	December 2018, approval of Contract #C0006850 with Canvas Health for Mobile Mental Health Crisis Response Services.	
Recommendation	Approval of Contract #C0007500 with Canvas Health for mobile mental health crisis response services in an amount not to exceed \$563,889 (+4.11%) from January 1, 2020, through December 31, 2020.	
Submitted By	Jason Rodrigues	
Approved By	Jerry Pederson	

RESOLUTION #2019-HS-21
APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for October 2019: Medical Assistance and General Assistance medical payments in the amount of \$277,116.01 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

ANOKA COUNTY
INTERGOVERNMENTAL AND COMMUNITY RELATIONS
COMMITTEE REPORT

FOR THE NOVEMBER 26, 2019, COUNTY BOARD MEETING

The Intergovernmental & Community Relations Committee meeting was held on November 7, 2019, in Master Conference Room #772, Anoka County Government Center, Anoka, Minnesota.

Persons Present: **Committee Members** – Commissioner Braastad (Chair), Commissioner West and Commissioner Gamache

Others Present: Commissioner Schulte; Commissioner Look; Rhonda Sivarajah, County Administrator; Karen Skepper, Community and Government Relations Director; Marcy Crain, Chief Deputy County Attorney; Cindy Cesare, Human Services Division Manager; Brad Thiel, Economic Assistance Director; John Kriesel, Veteran Services Director; Jerry Pederson, Community & Social Services Behavioral Health Director; Joe MacPherson, County Engineer; Jeff Perry, Parks Director; Gary Alberts, Medical Examiner Administrator; Susan Vreeland, Information Technology Director; Jody Schanilec, Employment Services Manager; Dave Johnson, Lobbyist; Ward Einess, Lobbyist; Tina Pedersen, Principal Administrative Secretary; and Wes Volkenant, citizen.

Action Items

- *1. The committee recommends the county board adopt Resolution #IG 2019-04, Resolution Accepting a Gift for Anoka County Veteran Services. **See attached** resolution.
 - *2. The committee recommends the county board approve the following Medical Examiner contracts:
 - A. Contract #C0007589 with St. Mary's Medical Center, Duluth for medical examiner services for a term of one-year with automatic renewals for seven years.
 - B. Contract #C0007616 with Hutchinson Health, McLeod County, for medical examiner services for a term of one-year with automatic renewals for five years.
- See attached** worksheet.
- *3. The committee recommends the county board approve the 2020 Anoka County Legislative Platform. **See attached** list of items.

*Requires county board approval.

Information Items

4. For informational purposes the committee recommends forwarding to the Information Technology Committee, Contract #C0007109 with VertiQ Software LLC, for a new case management system for the Midwest Medical Examiner's Office in the amount of \$226,900 plus a 10 percent contingency for a total of \$249,590.
5. Wes Volkenant, citizen, made comments about the 2020 Legislative Platform.
6. The next Intergovernmental and Community and Government Relations Committee meeting is scheduled for Thursday, December 5, 2019.

**RESOLUTION #IG 2019-04
RESOLUTION ACCEPTING A GIFT
FOR ANOKA COUNTY VETERAN SERVICES**

WHEREAS, various organizations in and around the County of Anoka have provided donations to the Anoka County Veteran Services; and,

WHEREAS, the Anoka Disabled American Veterans Chapter 39 donated \$500 to the Anoka County Veteran Services; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners does hereby accept the above-described gift from said organization in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation to the Anoka Disabled American Veterans Chapter 39.



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Anoka County Action Item
Intergovernmental Committee
Medical Examiner Office

ACTION REQUESTED	<p>Approve a contract with St Mary's Medical Center of Duluth. This is a new agreement to do their hospital autopsy cases.</p> <p>Approve a contract with Hutchinson Health to do their hospital autopsies.</p>
Background	<p>St Mary's has been providing their own in-house autopsy service; however have decided to contract with our office to provide that service. We currently are the Medical Examiner for St Louis County and do ME cases from the hospital.</p> <p>Hutchinson Health has decided to change from their current provider for hospital cases to our office. They are located in McLeod County where we are also the Medical Examiner.</p>
Estimated revenue	<p>We anticipate new revenue of \$20-24,000 annually from St Mary's and \$6-8,000 from Hutchinson.</p>
Control Numbers	<p>The contract # for St Mary's is C0007589</p> <p>The contract # for Hutchinson Health is C0007616.</p>
Other	<p>This agreement with St Mary's will be for a period of 1 year and will automatically renew for up to 7 one year terms. Transportation for this agreement is arranged by the hospital.</p> <p>The agreement with Hutchinson Health will be for a period of 1 year with 5 automatic renewals of 1 year each. Transportation is provided by the hospital.</p>

Anoka County Legislative Platform Ideas for 2020/County Board Decision-Making Chart

Department	Potential Issues for 2020	Staff Expert	Supportive Groups	*Yes Lobby for it	**County "Supports it"	No
Parks	Continued support of state funds appropriated to the Met Council for Regional Park operations/maintenance and capital improvements	Jeff Perry	State of MN		X	
	Support Lessard Sams Outdoor Heritage Council for Rum River Wildlife and Fish Habitat Enhancement Projects	Jeff Perry			X	
Economic Assistance	Defining Income in Determining Eligibility for Public Assistance Programs	Brad Thiel	MACSSA	X		
	Reinstate Asset Tests for Public Assistance Programs	Brad Thiel		X		
Social Services	Lead Agency Rule Changes for Adult Foster Care Licensing	Jerry Pederson		X		
Job Training Center	Move from a Voluntary SNAP Employment Training Program (E & T) to a Mandatory Program	Nicole Swanson		X		
Transportation	US Hwy 10 Add-a-Lane Project in Coon Rapids Between Hanson Blvd. and Round Lake Blvd.	Joe MacPherson		X		
	TH 10 Hybrid Freeway Conversion in Ramsey	Joe MacPherson		X		
	TH 65 Freeway Conversion	Joe MacPherson		X		
	TH 610 Full Access Interchange at East River Road	Joe MacPherson			X	
	TH 47 Railroad Grade Separation	Joe MacPherson			X	
	Leased Vehicle Sales Tax	Joe MacPherson	MICA	X		
	Bonding provisions/Local Road Wetland Replacement; Local Road Improvement Program; Bridge Bonding	Joe MacPherson	AMC, MCEA and MICA			X
General	No changes to fiscal disparities without comprehensive tax reform	Jonell Sawyer		X		

*Yes, Lobby for it – means that Anoka County will lobby for the item and obtain chief authors and co-authors on legislation.

**County "Supports it" – means that another entity will actively lobby for the issue, but that Anoka County will assist others in supporting the issue.

ANOKA COUNTY

PROPERTY RECORDS AND TAXATION COMMITTEE REPORT

FOR THE NOVEMBER 26, 2019 COUNTY BOARD MEETING

The Property Records and Taxation Committee meeting was held on November 18, 2019 at 1:00 p.m. in Conference Room #772 of the Anoka County Government Center, Anoka, Minnesota.

Committee Members Present: Commissioner Mike Gamache (Chair), Commissioner Robyn West
Commissioner Matt Look

Others Present – Rhonda Sivarajah, County Administrator, Jonell Sawyer, Division Manager of Property Records and Taxation, Pam LeBlanc, Director of Property Records and Taxation, Kristie Olson, Administrative Services Manager, Alex Guggenberger, County Assessor, Paul Linnell, Elections Operations Manager, Jolene Jorgensen, Project Manager, Jason Stover, Assistant County Attorney, and Commissioner Mandy Meisner

All items were approved by all committee members unless otherwise noted.

ACTION ITEMS:

- *1. The committee recommends the county board approve the License Agreement for Access to the Anoka County Property Records and Taxation Subscription Service (commercial customer) and License Agreement for Access to the Anoka County Property Records and Taxation Subscription Service (government Agency).

See attached county board action item

- *2. The committee recommends the county board approve the License Agreement for the Purchase of Optical Images from Anoka County Property Records and Taxation.

See attached county board action item

*Requires board approval

INFORMATIONAL ITEMS:

3. The committee recommends the county board approve the Property Records & Taxation proposed fee changes:

PRT Subscription Service:

Current Fee:

<i>Initial contract/admin fee</i>	<i>\$150.00</i>
<i>Monthly connection fee</i>	<i>\$10.00 per month</i>
<i>Transaction fee</i>	<i>\$0.05 per transaction</i>
<i>Electronic document retrieval</i>	<i>\$0.50 per document</i>

Proposed Fee:

<i>Monthly subscription fee</i>	<i>\$30.00 per month</i>
<i>Electronic document retrieval</i>	<i>\$1.00 per document</i>

PRT Optical Images:

Current Fee: *\$0.10 per image*
Proposed Fee: *\$0.15 per image*

4. The committee was updated on the November 5th Elections, staffing, and upcoming activities.
5. The committee was updated on the 2019 Tax-Forfeit Private and Public Land Sale that was held on November 4, 2019.
6. The committee was updated on the PRT Tyler Migration Project (C0005578, Tyler Technologies, Inc.).

Additional Items:

7. There were no public comments at this meeting.
8. The next scheduled meeting will be on Thursday, December 12, 2019 at 2:00 p.m. in Master Conference Room #772.

Consent Items:

The chair has reviewed and sent for approval various tax claims and abatements that will be considered by the county board on November 26, 2019 as recommended by the chair.

The meeting was adjourned at 1:36 p.m.



ANOKA COUNTY PROPERTY RECORDS & TAXATION COMMITTEE

COUNTY BOARD ACTION ITEM

PRT Committee Meeting Date: November 18, 2019

County Board Meeting Date: November 26, 2019

ITEM	License Agreement for Access to the Anoka County Property Records and Taxation Subscription Service (commercial customer) And License Agreement for Access to the Anoka County Property Records and Taxation Subscription Service (government agency)
ACTION REQUESTED	<p>The Division of Property Records and Taxation is requesting approval of these agreement(s) which include updates and revisions to the existing license agreement(s) that are necessary as part of the implementation and migration to the new Tyler property assessment, taxation and land records system.</p> <p>The proposed fees associated with these updated agreements are similar to the existing agreement(s), a reasonable fee that reflects a portion of the actual costs of providing this service and consistent with other metro counties. The commercial customer will have a monthly subscription fee of \$30.00 per month and an electronic document retrieval fee of \$1.00 per document. This service is currently provided to other government agencies at no cost.</p>
BACKGROUND	We already have an existing base of approximately 125 commercial customers and approximately 25 other government agencies. These agreement(s) provide commercial customers and other government agencies with web based on-line access to a subset of data from this subscription service. It includes property tax information, land records information and images of documents and certificates of title.
RECOMMENDATIONS	The Division of Property Records and Taxation recommends the county board approve the updated License Agreement(s) for Access to the Anoka County Property Records and Taxation Subscription Service.
SUBMITTED BY	Pam LeBlanc, Director of Property Records and Taxation



ANOKA COUNTY PROPERTY RECORDS & TAXATION COMMITTEE

COUNTY BOARD ACTION ITEM

PRT Committee Meeting Date: November 18, 2019

County Board Meeting Date: November 26, 2019

ITEM	License Agreement for the Purchase of Optical Images from Anoka County Property Records and Taxation
ACTION REQUESTED	<p>The Division of Property Records and Taxation is requesting approval of this agreement which include updates and revisions to the existing license agreement that are necessary as part of the implementation and migration to the new Tyler property assessment, taxation and land records system.</p> <p>The proposed fee of \$0.15 per image associated with this updated agreement is an increase from the existing fee of \$0.10 per image; still a reasonable fee that reflects a portion of the actual costs of providing this service and consistent with other metro counties.</p>
BACKGROUND	We already have an existing base of four (4) optical image customers. This agreement provides the customers with the ability to purchase electronic copies (bulk images) of abstract and/or Torrens documents recorded or filed in the Anoka County Recorder's and Registrar's office.
RECOMMENDATIONS	The Division of Property Records and Taxation recommends the county board approve the updated License Agreement(s) for Access to the Anoka County Property Records and Taxation Subscription Service.
SUBMITTED BY	Pam LeBlanc, Director of Property Records and Taxation

**ANOKA COUNTY PUBLIC SAFETY COMMITTEE REPORT
FOR THE NOVEMBER 26, 2019, COUNTY BOARD MEETING**

The Public Safety Committee meeting was held on November 19, 2019, at 10:30 a.m. at the Anoka County Government Center, Master Conference Room #772, Anoka, Minnesota.

Committee Members Present: Commissioner Julie Braastad, Chair
Commissioner Scott Schulte, Vice Chair
Commissioner Robyn West

Others Present: Commissioner Mandy Meisner; Rhonda Sivarajah, County Administrator; Dee Guthman, Deputy County Administrator; Sheriff James Stuart; Chief Deputy Kevin Halweg; Terry Stoltzman, Emergency Management Director; Valerie Sprynczynatyk, PSAP/911 Manager; Bryan Lindberg, Assistant County Attorney; Brenda Vetter, Principal Administrative Assistant

***Action Items**

Sheriff

1. The Public Safety Committee recommends approval and execution of Contract #C0007447, the 2020 Law Enforcement Contract with the Township of Linwood in the amount of \$262,632 and a term of January 1, 2020, through December 31, 2020. ***See attached*** PSC Worksheet.
2. The Public Safety Committee recommends approval and execution of Contract #C0007637, the Snowmobile Safety Enforcement Grant between the State of Minnesota, acting through its Commissioner of Natural Resources, and the Anoka County Sheriff's Office with a total obligation by the state not to exceed \$11,924 for expenses incurred through June 30, 2021. ***See attached*** PSC Worksheet.
3. The Public Safety Committee recommends adoption of Resolution #2019-PS11 Relating to County Participation in Violent Crime Enforcement Teams 2020 Grant Program and approval and execution of the grant agreement (Contract #C0007654) with the total obligation of the state not to exceed \$235,000 and an effective date of January 1, 2020, through December 31, 2020. ***See attached*** Resolution.
4. The Public Safety Committee recommends adoption of Resolution #2019-PS12 Accepting Funds on Behalf of the Anoka County Sheriff's Office Honor Guard to Attend a National Law Enforcement Memorial Service in Washington, D.C. ***See attached*** Resolution

Emergency Management

5. The Public Safety Committee recommends approval and execution of Contract #C0007614, the 2019 Emergency Management Performance Grant (EMPG) between the State of Minnesota, Department of Public Safety, and Anoka County Emergency Management in the amount of \$134,818 and a term of January 1, 2019, through December 31, 2019. ***See attached*** PSC Worksheet

*Requires board approval.

Information Items

Sheriff

6. Sheriff James Stuart provided, for informational purposes, updates on the following:
 - a. An Anoka County Tax Warrant & Associated Sale Fee will be presented for consideration at the public hearing during the November 26, 2019, county board meeting.
 - b. Evaluating how to fill positions at the Midwest Regional Forensic Laboratory.
 - c. Sheriff James Stuart has been selected to go to Israel in December.
 - d. The Sheriff's Office is partnering with Hope4Youth for the Out of the Cold Fundraiser on December 20.

Central Communications

7. PSAP/911 Manager Valerie Sprynczynatyk provided, for informational purposes the following:
 - a. An update on staffing in Central Communications.
 - b. One of our Central Communications staff members have been selected to be spotlighted in an industry publication.

Emergency Management

8. Emergency Management Director Terry Stoltzman informed the committee that the county's Emergency Operations Plan has been approved by the state and will be brought before the county board in 2020.

Other

7. County Administrator Rhonda Sivarajah provided information on anticipated legislation that will have cost impacts to the county and Sheriff's Office.

The next Public Safety Committee meeting is scheduled for Thursday, December 12, 2019, at 10:30 a.m. at the Anoka County Government Center, Master Conference Room #772, 2100 3rd Avenue, Anoka, MN.



ANOKA COUNTY BOARD ACTION ITEM

November 26, 2019

Anoka County Sheriff's Office

ACTION REQUESTED	Approval and execution of the 2020 Law Enforcement Contract with the Township of Linwood.
BACKGROUND	The Township of Linwood has contracted with the Sheriff's Office for the performance of law enforcement services since January 1, 2005. This contract is the annual renewal.
Contract Number	C0007447
Amount of Contract	<p>The township agrees to pay the county the sum of \$262,632. Contract services include but are not limited to:</p> <ul style="list-style-type: none">a. 8 hours per day of patrol services, andb. 24-hour call and general services. <p>The term of the contract is January 1, 2020, through December 31, 2020.</p>
CONCLUSION	The continuation of services provided by the Anoka County Sheriff's Office to the Township of Linwood enhances the safety of county residents, and is a service that has been in place since 2005.
RECOMMENDATIONS	Approval and execution of the 2020 Law Enforcement Contract with the Township of Linwood.



ANOKA COUNTY BOARD ACTION ITEM

November 26, 2019

Anoka County Sheriff's Office

ACTION REQUESTED	Approval and execution of the Snowmobile Safety Enforcement Grant between the State of Minnesota, Commissioner of Natural Resources, and the Anoka County Sheriff's Office.
BACKGROUND	The Sheriff's Office applied for the grant that provides reimbursement to counties to cover costs related to labor and equipment in the enforcement of off highway vehicle laws, rules and regulations, staff training, and providing local youth training classes.
Contract Number Amount of Contract	C0007637 The total obligation of the State will not exceed \$11,924, with reimbursement as follows: a. Up to \$5,962 in fiscal year 2020 for expenses incurred between the effective date and June 30, 2020; and b. Up to \$5,962 in fiscal year 2021 for expenses incurred between July 1, 2020, and June 30, 2021.
CONCLUSION	The continuation of grant funds provided by the State enhances the safety of county residents in the performance of the Sheriff's Office enforcement of off highway vehicle laws, rules and regulations, staff training, and providing local youth training classes. In particular, as it relates to Snowmobile Safety activities, purchase of snowmobiles for use in patrolling, and snowmobile maintenance, fuel and enforcement related costs.
RECOMMENDATIONS	Approval and execution of the Snowmobile Safety Enforcement Grant.

RESOLUTION #2019-PS11

**RELATING TO COUNTY PARTICIPATION
IN VIOLENT CRIME ENFORCEMENT TEAMS 2020 GRANT PROGRAM
(ANOKA COUNTY CONTRACT # C0007654)**

WHEREAS, the Minnesota Commissioner of Public Safety, Office of Justice Programs, (STATE), has been designated to administer law enforcement funds available through the Violent Crime Enforcement Teams 2020 Grant Program (Minn. Stat. § 299A.01, subd. 2(4)), to provide guidance related to the investigation and prosecution of violent crimes involving gangs and drug crime; and,

WHEREAS, the STATE has a grant contract identified as Grant Contract No. A-VCET-2020-ANOKASO-014 with the Anoka County Sheriff's Office (GRANTEE):

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners authorizes the GRANTEE to enter into the Grant Agreement with the STATE, with a total obligation not to exceed \$235,000.00, for the period January 1, 2020, through December 31, 2020, or until all obligations set forth in this grant have been satisfactorily fulfilled, whichever occurs first.

BE IT FINALLY RESOLVED that the chair of the Anoka County Board of Commissioners, the county administrator, and sheriff are hereby authorized to execute such agreement(s) and any amendments thereto.

RESOLUTION #2019-PS12

**RESOLUTION ACCEPTING FUNDS ON
BEHALF OF THE ANOKA COUNTY SHERIFF'S OFFICE
HONOR GUARD TO ATTEND A
NATIONAL LAW ENFORCEMENT MEMORIAL SERVICE
IN WASHINGTON, D.C.**

WHEREAS, the Anoka County Sheriff's Office Honor Guard would like to pay tribute to Anoka County fallen officers by attending an upcoming National Law Enforcement Memorial Service in Washington, D.C.; and,

WHEREAS, the following have offered to donate funds to the Anoka County Sheriff's Honor Guard for the purpose of attending a memorial service in Washington D.C. in the amounts set forth below:

1. Edward B Cutter Post No. 102 Inc. in the amount of \$100;
2. Edward B Cutter Post No. 102 Inc. in the amount of \$100;
3. Fridley American Legion Post 303 in the amount of \$100;
4. Sgt. John Rice VFW Post 6316 in the amount of \$200; and
5. St. Francis American Legion Post 622 in the amount of \$100; and,

WHEREAS, other entities and/or individuals may donate funds for the stated purpose at various times; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift of funds by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donors' terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners accepts the above-described funds and future funds for said purpose and extends its grateful appreciation.



ANOKA COUNTY BOARD ACTION ITEM

November 26, 2019

Emergency Management

ACTION REQUESTED	Anoka County Board approve and execute Contract #C0007614, the 2019 Emergency Management Performance Grant (EMPG) between the State of Minnesota Department of Public Safety and Anoka County Emergency Management in the amount of \$134,818 and a term of January 1, 2019, through December 31, 2019.
BACKGROUND	The purpose of EMPG is to provide federal grants to States to assist state, local, territorial, and tribal governments in preparing for all hazards, as authorized by the Robert T. Stafford Disaster Relief and Emergency Assistance Act (the Stafford Act), as amended (42 U.S.C. §§ 5121 et seq.) and Section 662 of the Post Katrina Emergency Management Reform Act of 2006, as amended (6 U.S.C. § 762).
SOLUTIONS	The EMPG Program focuses on planning, operations, equipment acquisitions, training, exercises, construction, and renovation to enhance and substation the all-hazards core capability of state, local, tribal, and territorial governments.
CONCLUSION	The EMPG Grant assists Anoka County Emergency Management to maintain and build capabilities to assists in the mitigation, preparedness, response, and recovery from disasters within Anoka County.
RECOMMENDATIONS	Anoka County Board approve and execute Contract #C0007614, the 2019 Emergency Management Performance Grant (EMPG) between the State of Minnesota Department of Public Safety and Anoka County Emergency Management in the amount of \$134,818 and a term of January 1, 2019, through December 31, 2019.

NOTICE OF PUBLIC HEARING ON ANOKA COUNTY FEES

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Anoka County (the "County") will meet at 9:30 a.m. on November 26, 2019, in the County Board Room of the Anoka County Government Center, 2100 Third Avenue, Anoka, Minnesota, for a regularly scheduled County Board Meeting, which will include conducting a public hearing on an amendment to the County Fees. The purpose of the hearing is to obtain comments concerning Anoka County user fees. At that time, interested agencies, groups or persons attending the public hearing shall have the right to provide written or oral comments or suggestions with respect to the proposed fees. A copy of the proposed fee structure can be obtained at the Anoka County Administration Office. Any questions regarding this proposed fee structure may be directed to Patti Hetrick, Budget Director at (763) 324-1716 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

All interested persons may appear at the public hearing and present their views orally or in writing.

If you need an accommodation, such as an interpreter or printed material in an alternate format (i.e., braille or large print) because of a disability, please contact the Anoka County Administration Office at (763) 324-4700 (TDD/TTY Number (763) 324-4000).

BY ORDER OF THE BOARD OF
COMMISSIONERS OF ANOKA
COUNTY


Rhonda Sivarajah, County Administrator

Publish:
Anoka County Union: Friday, November 15, 2019

RESOLUTION #2019-133

**RELATING TO FEES FOR VARIOUS COUNTY SERVICES,
INCLUDING FEES RELATED TO PERMITS AND LICENSES
AND SALES OF MATERIALS TO THE
PUBLIC AND OTHER GOVERNMENT AGENCIES**

WHEREAS, Minn. Stat. Section 373.41 provides that a county board, after a public hearing, may establish and charge fees for service provided by any county office, official, department, or employee; and,

WHEREAS, various Anoka County ordinances require establishing fees for licenses, permits, or related services by resolution; and,

WHEREAS, the Anoka County Board of Commissioners conducted a public hearing on November 26, 2019 to receive comments regarding the proposed fees:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby establishes the fees as proposed and set forth in the attached exhibit, which fees are to be effective (unless otherwise specified in the exhibit) on November 26, 2019.

BE IT FURTHER RESOLVED that, unless otherwise specified in the attached exhibit, the established fees do not include any applicable tax and the person paying a fee is responsible to pay any applicable sales or other tax in addition to the established fee.

BE IT FURTHER RESOLVED that these fees will continue in effect until changed by the Anoka County Board of Commissioners in accordance with Minn. Stat. Section 373.41.



Anoka County MINNESOTA

Respectful, Innovative, Fiscally Responsible

Fee Review November 2019						
Program Area/Program	Service/Fee Name	Service Description	Unit Measure	Current Fee	Proposed Fee	Effective Date
Facilities Management & Construction	Public Parking Rate	Fee helps cover expense of operating the parking ramp	Hourly	\$1	\$2	11/26/2019
Highway	Road Sand	Road sand (Bunker Shop)	Ton	\$17.72	\$9.61	11/26/2019
Highway	100% Brine	100% Brine	Gallon	NA	\$0.11	11/26/2019
Highway	Brine & AMP Blend	80% Brine 20% AMP blend	Gallon	NA	\$0.54	11/26/2019
Highway	Brine & Beet Heet Blend	70% Brine 30% Beet Heet blend	Gallon	NA	\$0.40	11/26/2019
Highway	Salt and Sand Fees	Regular salt	Ton	\$60.76	\$83.19	11/26/2019
Highway	Salt and Sand Fees	Treated salt	Ton	\$66.74	\$89.17	11/26/2019
Library	Meeting Room Service Fee	\$25 per hour (minimum charge \$50) for any additional cleaning needed after meeting room use	Hourly	NA	\$25	11/26/2019
Library	Lost Key Card	Key Cards are checked out to patrons to use the Centennial Library meeting room before/after library's regular hours. Key Cards will be considered lost if not returned within 48 hours	Each	NA	\$20	11/26/2019
Midwest Regional Forensic Laboratory	Biology Serology	Reference sample	Item	NA	\$90	11/26/2019
Midwest Regional Forensic Laboratory	Biology Serology	Serology - Non CSC	Item	NA	\$150	11/26/2019
Midwest Regional Forensic Laboratory	Biology Serology	Serology - CSC	Item	NA	\$300	11/26/2019

Fee Review November 2019

Program Area/Program	Service/Fee Name	Service Description	Unit Measure	Current Fee	Proposed Fee	Effective Date
Midwest Regional Forensic Laboratory	Biology DNA	DNA - Non CSC	Item	NA	\$1,400	11/26/2019
Midwest Regional Forensic Laboratory	Biology DNA	DNA - CSC	Item	NA	\$1,700	11/26/2019
Midwest Regional Forensic Laboratory	Biology DNA	Reference sample	Item	NA	\$650	11/26/2019
Midwest Regional Forensic Laboratory	Drug Chemistry	Marijuana	Item	NA	\$100	11/26/2019
Midwest Regional Forensic Laboratory	Drug Chemistry	General drugs	Item	NA	\$250	11/26/2019
Midwest Regional Forensic Laboratory	Drug Chemistry	Methamphetamine purity	Item	NA	\$750	11/26/2019
Midwest Regional Forensic Laboratory	Toxicology	Toxicology	Item	NA	\$225	11/26/2019
Midwest Regional Forensic Laboratory	Latent Prints	Latent print processing	Item	NA	\$250	11/26/2019
Midwest Regional Forensic Laboratory	Latent Prints	Latent print analysis	Item	NA	\$350	11/26/2019
Parks	Active Duty/Disabled Military-Vehicle Entry Permit (Daily & Annual)	Free permits would be granted under the following guidelines: any active military service personnel stationed outside of Minnesota within the past 90 days, military personnel or their spouse who have a federal government access pass to federal recreational sites, any veteran with any level of service-connected disability, and/or a Purple Heart recipient	Permit	Free	Free	01/01/2020
Parks	Veterans Discount- Vehicle Entry Permit (Daily)	In an effort to recognize the service of all veterans that have been honorably discharged, the Parks Department would like to offer a discounted rate of \$2 off a daily entry permit	Permit	\$6	\$4	01/01/2020
Parks	Veterans Discount- Vehicle Entry Permit (Annual)	In an effort to recognize the service of all veterans that have been honorably discharged, the Parks Department would like to offer a discounted rate of \$10 off an annual permit	Permit	\$30	\$20	01/01/2020
Chomonix	Junior Green Fee	Junior green fee 18 hole (M-F)	Each	NA	\$25	01/01/2020
Chomonix	Junior Green Fee	Junior green fee 9 hole (M-F)	Each	NA	\$17	01/01/2020

Fee Review November 2019

Program Area/Program	Service/Fee Name	Service Description	Unit Measure	Current Fee	Proposed Fee	Effective Date
Chomonix	Senior Green Fee	Senior (55+) green fee 18 hole (M-F)	Each	NA	\$26	01/01/2020
Chomonix	Senior Green Fee	Senior (55+) green fee 18 hole including cart (M-F)	Each	NA	\$38	01/01/2020
Chomonix	Senior Green Fee	Senior (55+) green fee 9 hole (M-F)	Each	NA	\$19	01/01/2020
Chomonix	Senior Green Fee	Senior (55+) green fee 9 hole including cart (M-F)	Each	NA	\$28	01/01/2020
Chomonix	Golf Tournament	Tournament green fee including cart (M-Th)	Each	NA	\$45	01/01/2020
Chomonix	Golf Tournament	Tournament tee time & group green fee including cart (M-Th)	Each	NA	\$35	01/01/2020
Chomonix	Golf Membership	Annual membership fee (M-F)	Each	NA	\$800	01/01/2020
Chomonix	Player's Club Membership	Player's club membership fee (M-F)	Each	NA	\$105	01/01/2020
Chomonix	Player's Club Green Fee	Player's club green fee 18 hole (M-F)	Each	NA	\$25	01/01/2020
Chomonix	Player's Club Green Fee & Cart	Players club green fee 18 hole including cart (M-F)	Each	NA	\$39	01/01/2020
Chomonix	Player's Club Green Fee	Player's club green fee 9 hole (M-F)	Each	NA	\$18	01/01/2020
Chomonix	Player's Club Green Fee & Cart	Player's club green fee 9 hole including cart (M-F)	Each	NA	\$26.50	01/01/2020
Chomonix	Senior Player's Club Membership	Senior (55+) player's club membership fee (M-F)	Each	NA	\$95	01/01/2020
Chomonix	Senior Player's Club Green Fee	Senior (55+) player's club green fee 18 hole (M-F)	Each	NA	\$23	01/01/2020
Chomonix	Senior Player's Club Green Fee & Cart	Senior (55+) player's club green fee 18 hole including cart (M-F)	Each	NA	\$35	01/01/2020
Chomonix	Senior Player's Club Green Fee	Senior (55+) player's club green fee 9 hole (M-F)	Each	NA	\$17	01/01/2020

Fee Review November 2019

Program Area/Program	Service/Fee Name	Service Description	Unit Measure	Current Fee	Proposed Fee	Effective Date
Chomonix	Senior Player's Green Fee & Cart	Senior (55+) player's club green fee 9 hole including cart (M-F)	Each	NA	\$25.50	01/01/2020
Chomonix	Room Rental	Blue Heron room rental	Hourly	\$65	\$70	01/01/2020
Chomonix	Cart Rental	Cart rental 18 Hole (Sat, Sun, & Holidays) NOTE: currently (7 days per week)	Each	\$17	\$17	01/01/2020
Chomonix	Green Fee	Green fee non-patron card 18 hole (Sat, Sun, & Holidays) after 2:00 pm	Each	\$37	Remove	01/01/2020
Chomonix	Patron Card	Patron card membership	Each	\$70	Remove	01/01/2020
Chomonix	Patron Card Green Fee	Green fee patron card 18 hole (M-F)	Each	\$27	Remove	01/01/2020
Chomonix	Patron Card Green Fee	Green fee patron card 18 hole (Sat, Sun, & Holidays)	Each	\$31	Remove	01/01/2020
Chomonix	Patron Card Green Fee	Green fee patron card 18 hole (Sat, Sun, & Holidays after 2:00 pm)	Each	\$31	Remove	01/01/2020
Chomonix	Patron Card & Senior Patron Card Cart Rental	Cart rental fee patron card & senior patron card 18 hole	Each	\$15	Remove	01/01/2020
Chomonix	Patron Card Green Fee	Green fee patron card 9 Hole (M-F)	Each	\$18	Remove	01/01/2020
Chomonix	Patron Card Green Fee	Green fee patron card 9 hole (Sat, Sun, & Holidays)	Each	\$20	Remove	01/01/2020
Chomonix	Patron Card Cart Rental	Cart rental fee patron card 9 hole	Each	\$8.50	Remove	01/01/2020
Chomonix	Senior Patron Card	Senior patron card (55+) membership	Each	\$35	Remove	01/01/2020
Chomonix	Senior Patron Card & Junior Rate Green Fee	Senior patron card (55+) & Junior rate green fee 18 hole (M-F)	Each	\$25	Remove	01/01/2020
Chomonix	Senior Patron Card Green Fee	Senior patron card (55+) green fee 18 hole (Sat, Sun, & Holidays)	Each	\$31	Remove	01/01/2020
Chomonix	Senior Patron Card Green Fee	Senior patron card (55+) green fee 18 hole (Sat, Sun, & Holidays) after 2:00 pm	Each	\$31	Remove	01/01/2020

Fee Review November 2019

Program Area/Program	Service/Fee Name	Service Description	Unit Measure	Current Fee	Proposed Fee	Effective Date
Chomonix	Senior Patron Card & Junior Rate Green Fee	Senior patron card (55+) & Junior rate green Fee 9 hole (M-F)	Each	\$17	Remove	01/01/2020
Chomonix	Senior Patron Card & Junior Rate Green Fee	Senior patron card (55+) & Junior rate green fee 9 hole (Sat, Sun, & Holidays)	Each	\$20	Remove	01/01/2020
Chomonix	Senior Patron Card Cart Rental	Senior patron card (55+) cart rental fee 9 hole	Each	\$7.50	Remove	01/01/2020
Chomonix	Golf Lesson	Golf lesson (per ½ hour)	Each	\$35	Remove	01/01/2020
Chomonix	Chomonix Permit	Beer & wine permit	Each	\$25	Remove	01/01/2020
Chomonix	Guest Services	Guest services fee (one staff person)	Hourly	\$20	Remove	01/01/2020
Chomonix	Golf Tournament	Tournament green fee (including banquet room)	Each	\$32	Remove	01/01/2020
Chomonix	Golf Tournament	Tournament cart rental (including banquet room)	Each	\$30	Remove	01/01/2020
Chomonix	Golf Cart	Cart rental fee 18 hole (M-F)	Each	NA	\$16	01/01/2020
Property Records & Tax	Subscription service	Initial contract/admin fee	Each	\$150	Remove	11/26/2019
Property Records & Tax	Subscription service	Monthly connection subscription fee	Monthly	\$10	\$30	11/26/2019
Property Records & Tax	Subscription service	Transaction fee	Each	\$0.05	Remove	11/26/2019
Property Records & Tax	Subscription service	Electronic document retrieval	Each	\$0.50	\$1	11/26/2019
Property Records & Tax	Optical Images	Optical image fee	Each	\$0.10	\$0.15	11/26/2019
Sheriff's Office	Anoka County Tax Warrant & Associated Sale	Admin processing and deputy time to execute complex Anoka County Tax Warrant(s). Albeit these specific sales are infrequent, they are complicated and require critical examination and research throughout the process	Each	N/A	\$200 (plus deputy time if more than one hour)	12/01/2019



ANOKA COUNTY BOARD ACTION ITEM

DATE

DEPT NAME

ACTION REQUESTED	Approve Contract #C0007388, Employment Agreement with Steph Beito-Ziemer and appoint Steph as the Anoka County Employee Relations Director effective November 26, 2019,
BACKGROUND	Steph was appointed the Interim Anoka County Employee Relations Director effective August 3, 2019. She had served as the Employee Relations Manager for several years prior to that appointment.
SOLUTIONS	
CONCLUSION	
RECOMMENDATIONS	Approve Contract #C0007388, Employment Agreement with Steph Beito-Ziemer and appoint Steph as the Anoka County Employee Relations Director effective November 26, 2019,

Anoka County Committee Appointments Application

First Name	Harvey
Last Name	Glowaski
Date	
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission ap for:	
Your county commissioner:	District 6 -
Find your commissioner here:	MN Pollfinder
Personal background:	Born and raised in Minnesota, retired Army officer, have served on numerous local boards to include the Linwood Lake Improvement Association, and other neighborhood boards where I have lived. Also been a Boy Scout leader, on Ducks Unlimited, Artillery OCS Alumni Chapter Board Vice Chair. Have lived in several places around the world before moving back to Minnesota, and have lived at my current address since 2010. ..
Experience relating to position:	Have been on board for over 6 years, own a house on Linwood Lake, and sat on one public hearing for a case on Martin Lake.

Describe why you are
interested in the position:

Its part of my civic duty, I want to make sure the interests of our
neighbors is protected thru a fair and impartial means, in
accordance with current regulations.

For more information, contact Brenda Vetter at 763-324-4711 or
brenda.vetter@co.anoka.mn.us

Email not displaying correctly? [View it in your browser.](#)



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Behavioral Health		November 19, 2019
Re-Appointment to the Adult Mental Health Advisory Council		CONSENT
Action Requested	Re-Appoint Robert Rowe to the Adult Mental Health Advisory Council	
Background	The Minnesota Comprehensive Mental Health Act mandates that counties shall establish a local Adult Mental Health Advisory Council and a Children's Mental Health and Coordination Council. The duties of these councils are to seek input from parents, consumers, providers, and the community about the needs of adults and children with mental illness and the services required. In addition, these councils evaluate the existing system of care and develops recommendations to improve the system, service coordination, and funding of services to adults and children with a mental illness. The advisory council members are appointed for three-year terms.	
Prior Action	Robert Rowe was first appointed as a member of the Adult Mental Health Advisory Council in 2013.	
Recommendation	<p>Staff recommends appointment the following individual to the Adult Mental Health Advisory Council:</p> <p>Re-Appointment Robert Rowe Person with Lived Experience Circle Pines, MN 55014</p> <p>Term Expiration Date: January 2023 Application Submitted</p>	
Submitted By	Denise Kirmis	
Approved By	Jerry Pederson	



Anoka County Committee Appointments Application

Name: Robert Rowe

Date: 10-3-2019

Address: Circle Pines

Phone:

Fax:

E-mail:

Business Name:

Business Address:

Phone:

Fax:

E-mail:

Position applying for: Adult Mental Health Advisory Council

Your county commissioner: Vacant

Personal background: Cashier at Walgreens for the last 4.5 years. Peer support at MN Alternatives for a few months.

Experience relating to position: I've been on the Adult Mental Health Advisory Council for several years.

Why are you interested in this position? I like learning about the mental health system and giving my perspective as a consumer.



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Job Training Center		November 19, 2019
Workforce Development Board Appointments		ACTION
Action Requested	Permission to appoint Shym Cook, Manager 2 – Department of Employment and Economic Development and Jody O’Neil, Sr. Director Human Resources – Cretex Companies, Inc. (RMS) to the Anoka County Workforce Development Board to represent DEED Wagner-Peyser and the Manufacturing Industry under the Workforce Innovations and Opportunity Act.	
Background	<p>The Workforce Development Board provides policy guidance and oversight for workforce development services delivered through the Anoka County Job Training Center and the Minnesota Workforce Center of Anoka County in partnership with the Anoka County Board of Commissioners.</p> <p>Board vacancies need to be filled to maintain the required Board membership as defined in the Workforce Innovations and Opportunity Act (WIOA) which include a majority representation of Business Representatives, membership from Union and Community Based and Education Representatives, Adult Basic Education and Higher Education Representatives, Government, Economic Development Representatives and Local Elected Officials.</p> <p>WIOA program years run from July through June of the following year and Board terms reflect this.</p>	
Prior Action	N/A	
Recommendation	Staff recommend that Shym Cook and Jody O’Neil be appointed to the Anoka County Workforce Development Board for a two-year term effective once approved by the Anoka County Board – term expiration will be June 30, 2021. Application paperwork attached.	
Submitted By	Nicole Swanson, Director	
Approved By	Nicole Swanson, Director	



Anoka County Committee Appointments Application

Name: Shym Cook Date: 11/6/2019

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Business Name: Department of Employment and Economic Development (DEED)

Business Address: 7725 Northland Drive, Br. Park, MN 55428

Phone: 763-279-4448 Fax: 763-536-6001

E-mail: shym.cook@state.mn.us

Position applying for: Member Workforce Development Board

Your county commissioner: Commissioner Melsner

Personal background: _____

I grew up in Anoka County, attended Anoka & Blaine High Schools as well as raised a family in the surrounding communities. I have been a strong advocate for equality and fairness and have worked hard to participate in community functions, paying attention to what's happening in my surroundings. I have volunteered at church and other local functions and continue to do so when I have the chance.

Experience relating to position: _____

I have been employed with DEED for 20+ years working with diverse communities to increase the power of growth and empower individuals to achieve sustainable employment and careers in their lives. This includes both youth and adults as well as actively working with employers and businesses to get needs met.

Why are you interested in this position? _____

I have recently been assigned to manage the Job Service staff for CareerForce in Anoka County along with my current position in Br. Park and feel it is an important part of the position to be connected in decision making and being more aware of how we can lead in our communities.

Please return the completed Committee Appointments Application form to Nicole Swanson:

By email: nicole.swanson@co.anoka.mn.us

By U.S. Mail: Anoka County

Job Training Center

1201 89th Avenue NE Ste 235

Blaine, MN 55434

Fax: 763-324-2292

For more information, contact Nicole Swanson at **763-324-2313**



Anoka County Committee Appointments Application

Name: Jody O'Neil Date: 11.7.2019

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Business Name: Cretex Companies, Inc.

Business Address: 311 Lowell Avenue, Elk River, MN 55330

Phone: 763-241-8246 Fax: 763-241-8210

E-mail: jonell@cretex.com

Position applying for: Member Workforce Development Board

Your county commissioner: RMS (Commissioners Schulte and Look)

Personal background: _____

I am the Head of HR for the Cretex Companies. We have 6 medical device manufacturing businesses located in the Twin Cities, 3 are in Anoka, 1 in Coon Rapids, 1 in Dassel, and 1 in Bloomington. 2 of these medical businesses have locations outside the state of Minnesota. We have employees located in northern California and Memphis, TN. We have two non medical businesses located in Wisconsin. We have 2300 employees. I live in Chaska and commute to Elk River daily. I am married, with two adult children and three grandchildren.

Experience relating to position: _____

I have board experience. I am currently on the Client Advisory Board for Anoka Tech. I am also on the Board for Giving WoMn, a non-profit group of woman focused on philanthropy and educating our members, and through collective giving, can make an impact on our community. In the past, I was served on the Anoka Tech foundation Board and a board of a local non-provide (Community Involvement Programs) that serves people with mental illness and developmental

Why are you interested in this position? _____

I would like to represent Cretex Companies and its operating companies on the Board. I am excited about the work the board is doing to create opportunities for our community. As with all other businesses, our talent is the key to our business success. I am excited to connect with others on the Board in order to work towards the vision of having a highly skilled workforce that contributes to the success of our collective businesses.

Please return the completed Committee Appointments Application form to Nicole Swanson:

By email: nicole.swanson@co.anoka.mn.us

By U.S. Mail: Anoka County
Job Training Center
1201 89th Avenue NE Ste 235
Blaine, MN 55434
Fax: 763-324-2292

For more information, contact Nicole Swanson at **763-324-2313**

In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.

LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

November 26, 2019

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Application For Penalty			
<u>City of Andover</u>			
Choice Bank	R25 32 24 43 0024		
4501 23rd Ave S	14257 Holly St NW	2019	5th
Fargo ND 58104-	Andover MN 55304		Gamache
Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$179.48.			
<u>City of Blaine</u>			
Choice Bank	R03 31 23 14 0043		
4501 23rd Ave S	3352 129th Ave NE	2019	2nd
Fargo ND 58104-	Blaine MN 55449		Braastad
Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$96.68.			
Choice Bank	R05 31 23 44 0092		
4501 23rd Ave S	1779 127th Ave NE	2019	2nd
Fargo ND 58104-	Blaine MN 55449		Braastad
Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$67.48.			
Choice Bank	R18 31 23 34 0095		
4501 23rd Ave S	325 109th Ave NE	2019	3rd
Fargo ND 58104-	Blaine MN 55434		West
Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$87.09.			
Choice Bank	R23 31 23 32 0003		
4501 23rd Ave S	10351 Naples St NE	2019	3rd
Fargo ND 58104-	Blaine MN 55449		West
Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$311.76.			

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Choice Bank 4501 23rd Ave S Fargo ND 58104-	R27 31 23 12 0008 9945 Flanders Ct NE Blaine MN 55449	2019	3rd West

Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$1,382.61.

Choice Bank 4501 23rd Ave S Fargo ND 58104-	R31 31 23 22 0035 201 93rd Ave NE Blaine MN 55434	2019	3rd West
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$42.63.

City of Columbia Heights

Choice Bank 4501 23rd Ave S Fargo ND 58104-	R26 30 24 24 0175 4930 7th St NE Columbia Heights MN 55421	2019	4th Meisner
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$47.88.

City of Coon Rapids

Choice Bank 4501 23rd Ave S Fargo ND 58104-	R01 31 24 44 0091 12552 Alder St NW Coon Rapids MN 55448	2019	5th Gamache
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$57.89.

Choice Bank 4501 23rd Ave S Fargo ND 58104-	R04 31 24 33 0023 3211 Northdale Blvd NW Coon Rapids MN 55448	2019	7th Schulte
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$2,670.26.

Choice Bank 4501 23rd Ave S Fargo ND 58104-	R10 31 24 14 0149 1706 121st Lane NW Coon Rapids MN 55448	2019	7th Schulte
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$43.58.

Choice Bank 4501 23rd Ave S Fargo ND 58104-	R11 31 24 12 0128 12495 Unity St NW Coon Rapids MN 55448	2019	5th Gamache
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$87.31.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Choice Bank	R11 31 24 32 0006		
4501 23rd Ave S	12009 Eagle St NW	2019	5th
Fargo ND 58104-	Coon Rapids MN 55448		Gamache

Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$134.13.

Choice Bank	R11 31 24 32 0007		
4501 23rd Ave S	Unassigned	2019	5th
Fargo ND 58104-	Coon Rapids MN 55448		Gamache

Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$134.13.

Choice Bank	R11 31 24 34 0013		
4501 23rd Ave S	11777 XeonBlvd NW	2019	5th
Fargo ND 58104-	Coon Rapids MN 55448		Gamache

Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$385.48.

Choice Bank	R21 31 24 11 0014		
4501 23rd Ave S	2520 Coon Rapids Blvd NW	2019	7th
Fargo ND 58104-	Coon Rapids MN 55433		Schulte

Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$171.68.

Choice Bank	R21 31 24 11 0021		
4501 23rd Ave S	2520 Coon Rapids Blvd NW	2019	7th
Fargo ND 58104-	Coon Rapids MN 55433		Schulte

Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$954.56.

Choice Bank	R21 31 24 24 0030		
4501 23rd Ave S	10521 Hollywood Blvd NW	2019	7th
Fargo ND 58104-	Coon Rapids MN 55433		Schulte

Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$105.49.

Choice Bank	R25 31 24 11 0002		
4501 23rd Ave S	10026 University Ave NW	2019	5th
Fargo ND 58108-	Coon Rapids MN 55448		Gamache

Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$447.85.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Choice Bank 4501 23rd Ave S Fargo ND 58104-	R36 31 24 14 0015 40 Coon Rapids Blvd NW Coon Rapids MN 55448	2019	5th Gamache

Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$8,358.95.

Choice Bank 4501 23rd Ave S Fargo ND 58104-	R36 31 24 41 0005 Unassigned Coon Rapids MN	2019	5th Gamache
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$458.32.

Choice Bank 4501 23rd Ave S Fargo ND 58108-	R36 31 24 44 0009 20 Coon Rapids Blvd NW Coon Rapids MN 55448	2019	5th Gamache
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$5,727.64.

City of East Bethel

Choice Bank 450123rd Ave S Fargo ND 58104-	R32 33 23 12 0009 18803 Highway 65 NE East Bethel MN 55011	2019	2nd Braastad
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$231.17.

City of Fridley

Choice Bank 4501 23rd Ave S Fargo ND 58104-	R02 30 24 32 0017 8090 Ranchers Rd NE Fridley MN 55432	2019	5th Gamache
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$1,175.93.

Choice Bank 4501 23rd Ave S Fargo ND 58104-	R03 30 24 44 0020 7840 Elm St NE Fridley MN 55432	2019	5th Gamache
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$438.16.

Choice Bank 4501 23rd Ave S Fargo ND 58104-	R12 30 24 22 0012 980 Osborne Rd NE Fridley MN 55432	2019	4th Meisner
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$792.60.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Choice Bank 4501 23rd Ave S Fargo ND 58104-	R12 30 24 24 0048 1223 73rd Ave NE Fridley MN 55421	2019	4th Meisner

Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$1,312.38.

Choice Bank 4501 23rd Ave S Fargo ND 58104-	R23 30 24 34 0018 5401 4th St NE Fridley MN 55421	2019	4th Meisner
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$209.81.

City of Ham Lake

Choice Bank 4501 23rd Ave S Fargo ND 58104-	R19 32 23 42 0012 15129 Monroe St NE Ham Lake MN 55304	2019	2nd Braastad
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$85.41.

City of Spring Lake Park

Choice Bank 4501 23rd Ave S Fargo ND 58104-	R01 30 24 12 0011 8455 Center Dr NE Spring Lake Park MN 55432	2019	4th Meisner
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$373.35.

Choice Bank 4501 23rd Ave S Fargo ND 58108-	R02 30 24 14 0102 749 81st Ave NE Spring Lake Park MN 55432	2019	3rd West
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Reason: Payment lost in the mail. Abatement penalty paid in the amount of \$122.63.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

November 12, 2019

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; staff, and citizens

* * * * *

Commissioner Braastad made motion accepting the regular claims paid over \$500 for the period ending October 25, 2019, and purchase-card claims paid for the period ending October 25, 2019. (Claims are on file in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Look made motion approving the minutes from the October 22, 2019, Anoka County board meeting. Commissioner Meisner seconded the motion. Motion carried unanimously.

* * * * *

Economic Assistance Director Brad Thiel was recognized for receiving the Outstanding Program Achievement Award from The Minnesota Family Support and Recovery Council for the work he has done at the Minnesota Legislature resulting in securing more statewide funding for the child support program.

* * * * *

Children and Family Services Manager Suzanne Tuttle and Permanency Unit Supervisor Jill Davis presented information on Anoka County's foster care and adoption program. A National Adoption Day event in Anoka County is scheduled November 23, 2019, from 10:00 a.m. to noon in the Anoka County Courthouse.

* *

Commissioners Schulte, Meisner, Gamache, Look, Braastad, and West offered the following resolution and moved its adoption:

RESOLUTION #2019-131

PROCLAIMING NOVEMBER AS ADOPTION AWARENESS MONTH IN ANOKA COUNTY

WHEREAS, all children need the love, support, and security of an adult committed to their well-being; and,

WHEREAS, many children waiting for adoption in Anoka County have complex needs because of past experiences of abuse and neglect; and,

WHEREAS, adoptive families need community as well as social service agency support; and,

WHEREAS, Anoka County believes every child deserves a family, and of the 51 children who are wards of the state in Anoka County, 11 of those children are still waiting to be matched with adoptive parents; and,

WHEREAS, Anoka County finalized the adoptions of 55 children in 2018; and,

WHEREAS, community education and recruitment activities result in identifying potential adoptive families; and,

WHEREAS, it has been demonstrated that parents can also be found through enhanced relative search efforts:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby proclaims the month of November as Adoption Awareness Month in Anoka County.

Motion carried unanimously. Resolution declared adopted.

* * * * *

Commissioner West presented the Management Committee report from the meeting of October 22, 2019. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

* * * * *

Commissioner Schulte presented the Transportation Committee report from the meeting of November 4, 2019.

Highway

1. Commissioners Braastad and Meisner offered the following resolution and moved its adoption:

RESOLUTION #2019-132

**LRIP GRANTEE RESOLUTION APPROVING GRANT AGREEMENT
FOR STATE TRANSPORTATION FUNDS
(LOCAL ROAD IMPROVEMENT PROGRAM BONDS)
SAP 002-596-023
(CONTRACT #C0007549)**

WHEREAS, Anoka County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of County State Aid Highway 23 (Lake Drive), County State Aid Highway 54 (West Freeway Drive), and Hornsby Street in the city of Columbus; and,

WHEREAS, the Commissioner of Transportation has given notice that the funding for this Local Road Improvement Project is available; and,

WHEREAS, the amount of the grant has been determined to be \$9,000,000 by approval of the funding; and,

WHEREAS, Anoka County plans to use \$1,252,278.92 of said funds for construction and \$219,700.00 of said funds for construction engineering and administration for the realignment of Hornsby Street in the city of Columbus:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes Section 174.52 and will pay any additional amount by which the costs exceed the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement, and any amendments thereto, with the Commissioner of Transportation concerning the above-referenced grant.

(Contract is on file in the Transportation Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Look made motion approving Contract #C0007633, a Purchase of Service Contract with HDR Engineering, in the amount of \$327,714, for the preliminary and final design services for

Project SAP 002-607-026, the reconstruction of CSAH 7 (7th Avenue) between North Road and CSAH 116 (Bunker Lake Boulevard) in the city of Anoka, and further authorize the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Gamache presented the Information Technology Committee report from the meeting of October 21, 2019. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

* * * * *

Commissioner Gamache presented the Parks Committee report from the meeting of November 5, 2019.

1. Commissioner Gamache made motion approving Contract #C0007626 with the Minnesota Department of Natural Resources in the amount of \$15,438 for the FY 2020 Cross Country Ski Grant-In-Aid Agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Gamache made motion approving the following contracts for the FY 2020 Snowmobile Grant-In-Aid Agreements with the Minnesota Department of Natural Resources, subject to review by the county attorney as to form and legality:
 - A. Contract #C0007625 - \$24,417.03 - Rice Creek Snowmobile Club
 - B. Contract #C0007623 - \$20,540.23 - Kiwi Snowmobile Club
 - C. Contract #C0007624 - \$23,974.94 - Rum River Snowmobile Club

(Contracts are on file in the Parks Department.)

Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Committee appointments:

1. Commissioner Meisner made motion reappointing the following individuals to the Library Board for three-year terms ending December 31, 2022:
 - (1) Linda Backlund, representing District #4, as recommended by Commissioner Meisner.
 - (2) Daniel Greensweig, representing District #6, as recommended by County Board Chair Schulte.
 - (3) Mark Lenz, representing District #7, as recommended by Commissioner Schulte.

Commissioner Gamache seconded the motion. Motion carried unanimously.

* * * * *

Commissioner West made motion approving Contract #C0007652, Employment Agreement with Joe MacPherson and appointing Joe as the Anoka County Transportation Division Manager effective November 12, 2019, subject to review by the county attorney as to form and legality. (Agreement is on file in Employee Relations.) Commissioner Braastad seconded the motion. Upon roll call vote, Commissioners Look, Braastad, West, Schulte, and Gamache voted "yes." Commissioner Meisner abstained.

* * * * *

The county board meeting was adjourned at 10:25 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.

DRAFT