

ANOKA COUNTY BOARD AGENDA

FOR THE OCTOBER 22, 2019, COUNTY BOARD MEETING

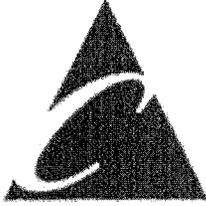
9:30 A.M.

County Board Room #705 - Government Center

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	
District #7	Scott Schulte
- Others:
 4. Tax claims and abatements.
 5. Consider accepting the regular claims paid over \$500 for the period ending October 14, 2019, and purchase-card claims paid for the period ending October 11, 2019. **See attached** action item worksheet.
 6. Approval of minutes from the October 8, 2019, county board meeting.
 7. Chair's remarks.
 - A. Consider, for informational purposes, recognition of Law Library Director John Murphy receiving an Unsung Legal Hero Award.
 - B. Consider, for informational purposes, a report on the Anoka County Cultural Day Celebration.
 8. Committee reports.
 - A. Management Committee report.
 - B. Transportation Committee report.
 - C. Finance and Capital Improvements Committee report.
 - D. Finance and Capital Improvements Committee Chair report.
 - E. Human Services Committee report.
 - F. Public Safety Committee report.
 9. Consider Resolution #2019-127, Resolution Relating To The Appointment Of Joe J. MacPherson As County Highway Engineer. **See attached** resolution.
 10. Committee appointments:
 - A. Consider appointing Steven Knutson (Community Agency Representative) to the Anoka County Children and Family Council for a three-year term ending September 30, 2022. **See attached** background and committee application.

- B. Consider reappointing Dr. Roger Worner, representing Education, and Judge Spencer Sokolowski, Member-at-Large, to the Community Corrections Advisory Board for two-year terms ending October 2021. **See attached** background and committee applications.
- C. Consider reappointing Craig Malm, representing Mercy/Unity Hospitals, and Patricia Olson, representing Community Agency, to the Community Health Advisory Committee for three-year terms ending December 31, 2022. **See attached** background and committee applications.



ANOKA COUNTY BOARD

ACTION ITEM

October 22, 2019

FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$500 for the period ending October 14, 2019 and purchase-card claims paid for the period ending October 11, 2019.
BACKGROUND	Resolution 2019-107 delegated the Finance & Central Services Division Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.

ANOKA COUNTY

MANAGEMENT COMMITTEE REPORT

FOR THE OCTOBER 22, 2019, COUNTY BOARD MEETING

The Management Committee meeting was held on October 8, 2019, at 8:45 a.m. in Master Conference Room #772 of the Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** - Commissioner Robyn West (Chair), Commissioner Matt Look, and Commissioner Julie Braastad

Absent: Commissioner Mike Gamache

Others - Commissioner Mandy Meisner; Lisa Wagner, Employee Relations Consultant; Dee Guthman, Deputy County Administrator; Marcy Crain, Chief Deputy County Attorney; Cindy Cesare, Human Services Division Manager; Dan LeKatz, Information Technology Deputy Director; and Teresa Swoyer, Administrative Coordinator

Information Items

1. In accordance with the Personnel Rules and Regulations, and at the request and recommendation of the respective department heads, the Management Committee approved the consent items. **See attached** consent items.

ANOKA COUNTY

CONSENT ITEMS

FROM THE OCTOBER 8, 2019, MANAGEMENT COMMITTEE MEETING

1. Reclassifications as recommended by the Employee Relations director. See **attached** dated October 8, 2019.
2. Travel requests at the request and recommendation of the respective department heads in accordance with the Travel and Expense Policies:
 - A. Chuck Denninger, Internal Auditor - Administration/Internal Audit - to attend the Institute of Internal Auditors - Training Class Risk Based Auditing - Las Vegas, Nevada, 4 days, November 2019 - Costs, which are 100% funded by The Institute of Internal Auditors, to include \$549 air fare, \$375 lodging, \$70 ground transportation, \$84 parking, \$42 mileage, and \$214 per diem.
 - B. Steve Schmidt, Lead Network Engineer - Administration/Information Technology - to attend the Implementing and Configuring Cisco Identity Services Engine Bootcamp training - Bloomington, MN - 5 days, November 2019 - Costs to include \$3,800 registration (this is 100% funded through Cisco Training Credits) and \$129.92 mileage.
 - C. Scott Piercy and Mark Haapoja, Systems Project Leaders - Administration/Information Technology - to attend Axway SecureTransport Administrator Track online training - 4 days, October 2019 - Costs to include \$2,720 registration.
 - D. Charles Kolstad, Application Developer I, Administration/Information Technology - to attend Axway SecureTransport Advanced Router online training - 2 days, November 2019 - Costs to include \$2,000 registration.
 - E. Robert Fewins-Kalb, Systems Project Leader, Administration/Information Technology - to attend Axway SecureTransport Administration online training - 4 days, October 2019 - Costs, which are 100% paid for by Axway per the implementation contract, include \$3,200 registration.
 - F. Al Rautio, Systems Administrator, Administration/Information Technology - to attend Axway SecureTransport Administrator Track online training - 4 days, November 2019 - Costs to include \$2,560 registration.

**Employee Relations Department
Recommendations for Reclassification**

Incumbent	Present Title	Proposed Title	Present Grade Level	Approved Grade Level	Department	Effective Date
Teresa Swoyer	Administrative Coordinator	County Board Coordinator	10	12	Administration	10/12/2019

**TRANSPORTATION COMMITTEE REPORT
FOR THE OCTOBER 22, 2019
COUNTY BOARD MEETING**

The Transportation Committee meeting was held on Monday, October 14, 2019 at 9:00 a.m. in Conference Room 772 at the Anoka County Government Center in Anoka, MN.

Committee Members Present: Commissioners Schulte, Braastad, Look, West
Department Staff Present: Joe MacPherson, Amy Honer, Jill Kent
Others: Christine Carney, Asst County Attorney; Wes Volkenant, Andover Resident

ACTION ITEMS

Highway

1. The committee recommends approval to enter License Agreement #C0007579 with Linwood Township to allow the installation of an electronic message display sign in front of the Town Hall; and authorizing the Chair of the County Board and the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.

Transit

2. The committee recommends approval of MnDOT Contract #1032742 (#C0007584), in the amount of \$120,000; this contract supports funding for a Section 5310 Transit Coordination Assistance Project (TCAP) grant to study Transportation Services for enhanced mobility of seniors and individuals with disabilities. The total amount of the grant is \$150,000, which includes a local match of \$30,000.

INFORMATION ITEMS

Highway

3. The committee authorized the County Engineer to advertise for bids for Project SP 002-678-025, the Hanson Boulevard reconstruction project, from CSAH 11 (Northdale Boulevard) to CSAH 14 (Main Street) in the City of Coon Rapids.
4. The committee authorized the County Engineer to reject the submitted bids for Project SAP 002-614-046, the Shoulder Repair Project on CSAH 14 (Main Street), in the City of Coon Rapids.
5. The committee authorized the County Engineer to place an order for one (1) tandem axle Jetter/Vac truck, one (1) tandem axle Log Truck, one (1) John Deere 6130M Tractor, and one (1) John Deere 4066R Tractor as provided in the draft 2020 Highway Department budget.
6. The committee approved the new 2019-2020 Salt & Sand Fees provided by the Highway Department to cities and townships, and to forward this item for consideration for the public hearing scheduled for November 26, 2019.
7. The committee discussed items for inclusion into the 2020 Anoka County Legislative Platform.
8. The committee reviewed Corridor Updates and Project Progress.

*Transportation Committee Report
for the October 22, 2019 County Board Meeting
Page Two*

9. The committee received comments from Wes Volkenant, Andover Resident, regarding a recent accident at Viking Boulevard and TH 65; traffic lane switches on the CSAH 78 (Hanson Boulevard) project from Jay Street/139th Avenue to Crosstown Boulevard; US 10 Expansion in Coon Rapids "Add-a-Lane" project; and Project SAP 002-614-046, the Shoulder Repair Project in Coon Rapids.



ANOKA COUNTY BOARD ACTION ITEM

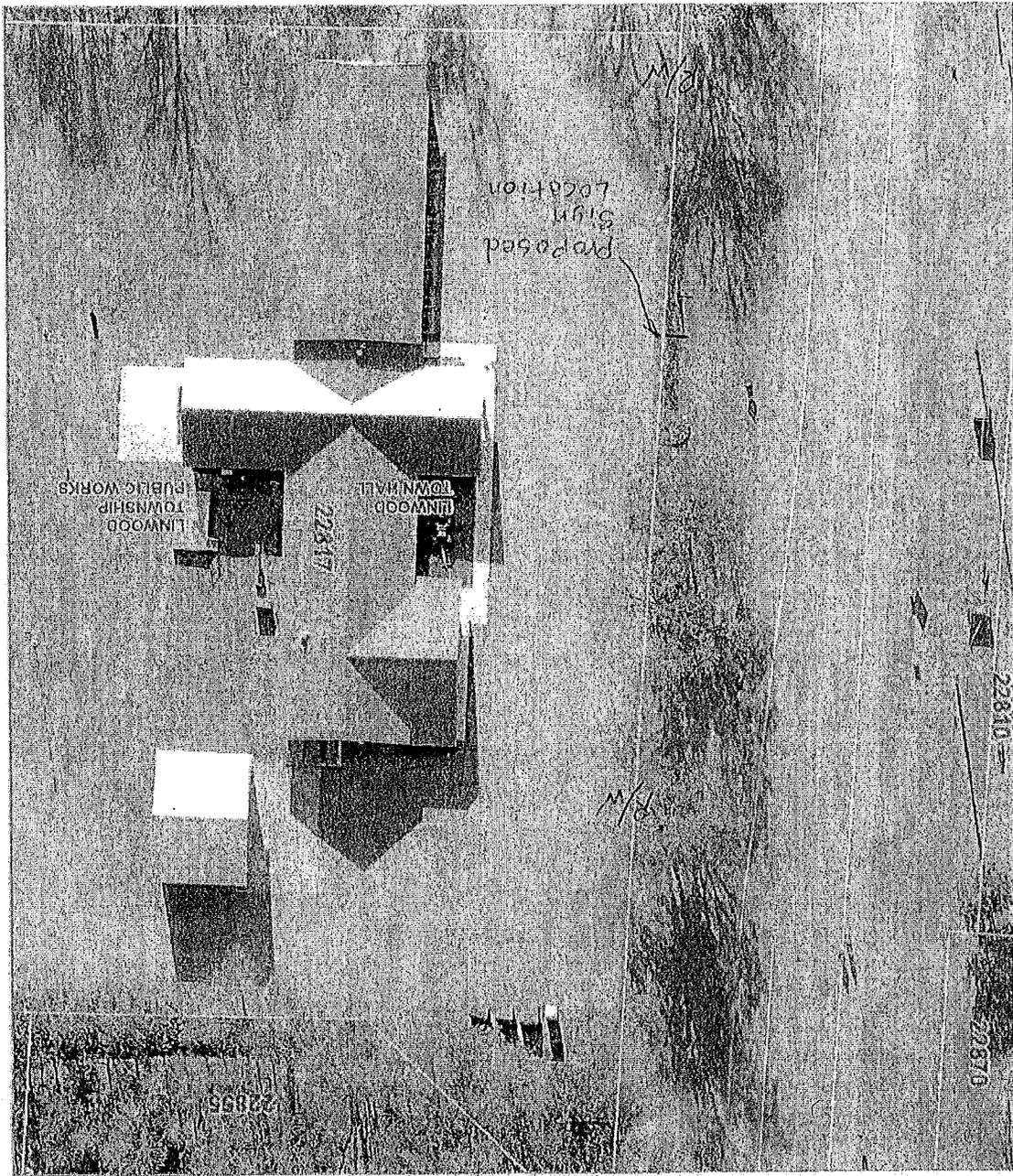
October 14, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval to enter License Agreement (#C0007579) with Linwood Township to allow the installation of an electronic message display sign in front of the Town Hall; and authorizing the Chair of the County Board and the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.</i>
BACKGROUND	<p><i>The proposed display sign is to be located on the east side of County Road 85 (Typo Creek Drive NE) in front of the Linwood Township Town Hall building (22817 Typo Creek Dr NE, Stacy, MN 55079). Due to the limited space in front of the town hall, a portion of the sign will be located within the county right-of-way.</i></p> <p><i>Anoka County staff have reviewed the proposed sign location in relation to the county road clear zone and sight line requirements and find the proposed location acceptable. If the county roadway is expanded or reconstructed in the future, and the sign needs to be relocated, all associated costs will be borne by the township.</i></p>
PREVIOUS ACTION TAKEN	<i>None.</i>
COMMENTS	
RECOMMENDATIONS	<p><i>Approval.</i></p> <p style="text-align: right;"> <i>Document is on file and available for review at:</i> <input checked="" type="checkbox"/> County Highway Dept. <input type="checkbox"/> County Administration </p>

EXHIBIT A to License Agreement
(4 pages)

Anoka County, MN



Map Scale
1 inch = 50 feet
9/18/2019

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or zoning verification.





ANOKA COUNTY BOARD ACTION ITEM

October 14, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending for approval MnDOT Contract #1032742, a contract supporting funding for a Section 5310 Transit Coordination Assistance Project (TCAP) Grant, to study transportation services for enhanced mobility of seniors and individuals with disabilities.</i>
BACKGROUND	<i>After submitting a grant application and Resolution #2018-114, MnDOT has awarded Anoka County a TCAP grant and sent a contract to enter into an agreement. The grant is for \$ 150,000, including a 20% local match of \$30,000.</i>
PREVIOUS ACTION TAKEN	<i>08/28/18 – Board approval of Resolution #2018-114, which was the second resolution supporting the initial grant application.</i>
COMMENTS	<i>The Section 5310 program was established by the Federal Transit Authority as a discretionary capital assistance program. In cases where public transit is inadequate or inappropriate, the program awards grants to private non-profit organizations to serve the transportation needs of elderly persons and persons with disabilities.</i> <i>Transit Coordination Assistance Projects (TCAPs) are 5310 projects intended to develop Mobility Management or Marketing and Education programs and are typically coordinated at a “regional” scale. In the metropolitan area, this is typically on a county-wide basis.</i>
RECOMMENDATIONS	<i>Approval</i>

ANOKA COUNTY
FINANCE AND CAPITAL IMPROVEMENTS COMMITTEE REPORT
FOR THE OCTOBER 22, 2019, COUNTY BOARD MEETING

The Finance and Capital Improvements Committee meeting was held on October 15, 2019, in Master Conference Room #772, Anoka County Government Center, Anoka, Minnesota.

Committee Members Present: Commissioner Look (Chair)
Commissioner Braastad (Vice-Chair)
Commissioner Schulte

Committee Members Absent:

Others Present:

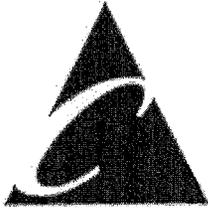
Commissioner Meisner; Rhonda Sivarajah, County Administrator; Cory Kampf, Division Manager; Brenda Pavelich-Beck, Accounting Director; Patti Hetrick, Budget Director; Andrew Dykstra, Facilities Management and Construction Director; Yvonne Kirkeide, Accounting Manager; Joshua Kent, Accounting Manager; Dave Kent, Accounting/Investment Specialist; Cathie Larson, Senior Office Manager; Maggie Snow, Library Director.

Action Items:

1. The committee recommends the County Board adopt Resolution 2019-F5 Providing for the Issuance and Sale of General Obligation Capital Improvement Plan Refunding Bonds, Series 2020A, in the Proposed Aggregate Principal Amount of \$10,690,000 – **See attached F&CS worksheet.**

Informational Items:

1. The committee considered, for informational purposes, adjust approved Human Services One Shot Request for Rum River Campus Parking Lot Expansion, Exterior Lighting, and Exterior Camera project from \$180,000 to \$230,000.
2. The committee considered, for informational purposes, Budget to Actual for January 1, 2019 through September 30, 2019.



ANOKA COUNTY BOARD

ACTION ITEM

October 22, 2019

Finance & Central Services

ACTION REQUESTED	The Committee recommends the County Board adopt Resolution No. 2019-F5 Providing for the Issuance and Sale of General Obligation Capital Improvement Plan Refunding Bonds, Series 2020A, in the Proposed Aggregate Principal Amount of \$10,690,000.
BACKGROUND	<p>Based on the current state of interest rates, we are requesting to refund \$11,580,000 in outstanding bonds (2011A and 2012A Issues) with \$10,690,000 in new refunding bonds. The new bonds will have a final maturity of 2/1/2027, which matches the old bonds. The February 1, 2020 payment is planned to use debt levy collected in 2019, which allows the level of the outstanding bonds to be lower than the \$11,580,000 currently outstanding.</p> <p>The Bonds are planned to be sold competitively on December 5, 2019, with the Board awarding the sale of the Bonds at the December 6, 2019 County Board Meeting. The Bonds will settle in January of 2020.</p>
SOLUTIONS	The total estimated savings of the issue is expected to be about \$962K or 7.59%. This translates into approximately \$142K per year in savings. See the Pre-sale report from Baker Tilly that is attached.
CONCLUSION	Recommend the County Board adopt the attached resolution.

Resolution No. 2019-F5

**RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE
OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN
REFUNDING BONDS, SERIES 2020A, IN THE PROPOSED
AGGREGATE PRINCIPAL AMOUNT OF \$10,690,000**

BE IT RESOLVED By the Board of Commissioners (the "Board") of Anoka County, Minnesota (the "County") as follows:

1. Findings; Amount and Purpose.

(a) The County is authorized by Minnesota Statutes, Chapter 475, as amended, including Minnesota Statutes, Section 475.67, subdivision 3 (collectively, the "Act"), to issue and sell its general obligation bonds to refund obligations and the interest thereon before the due date of the obligations, if consistent with covenants made with the holders thereof, when determined by the Board to be necessary or desirable for the reduction of debt service cost to the County or for the extension or adjustment of maturities in relation to the resources available for their payment.

(b) Section 475.67, subdivision 4 of the Act permits the sale of refunding obligations during the six-month period prior to the date on which the obligations to be refunded may be called for redemption.

(c) It is necessary and desirable, for the reduction of debt service cost to the County, that the County issue its General Obligation Capital Improvement Plan Refunding Bonds, Series 2020A (the "Bonds"), in the proposed aggregate principal amount of \$10,690,000, pursuant to the Act to refund certain outstanding general obligation bonds of the County and pay the costs of issuing the Bonds. The principal of and interest on the Bonds will be paid from ad valorem property taxes.

(d) The outstanding general obligation bonds of the County to be refunded consist of (collectively, the "Refunded Bonds"): (i) the February 1, 2021 through February 1, 2027 maturities of the County's General Obligation Bonds, Series 2011A, dated September 29, 2011 (the "Series 2011A Bonds"), originally issued in the aggregate principal amount of \$8,975,000; and (ii) the February 1, 2021 through February 1, 2027 maturities of the County's General Obligation Capital Improvement Plan Bonds, Series 2012A, dated February 23, 2012 (the "Series 2012A Bonds"), originally issued in the aggregate principal amount of \$13,880,000. The County applied the proceeds of the Series 2011A Bonds to finance the acquisition of certain capital equipment and various capital improvement projects identified in a five-year capital improvement plan of the County for the years 2011-2015 (the "2011 Projects"). The County applied the proceeds of the Series 2012A Bonds to finance various capital improvement projects identified in a five-year capital improvement plan of the County for the years 2012-2016 (the "2012 Projects").

2. Sale of Bonds.

(a) To provide money to refund the Refunded Bonds, and thereby refinance the 2011 Projects and the 2012 Projects, the County will therefore issue and sell the Bonds, in the proposed aggregate principal amount of \$10,690,000 pursuant to the Act. The amount of the Bonds is

subject to adjustment and will be issued, sold, and delivered in accordance with the Terms of Proposal attached hereto as EXHIBIT A (the "Terms of Proposal").

(b) The County is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the County has retained an independent municipal advisor in connection with such sale. The actions of the County staff and the County's municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all respects.

3. Authority of Municipal Advisor. Baker Tilly Municipal Advisors, municipal advisor to the County, is authorized and directed to negotiate the sale of the Bonds in accordance with the Terms of Proposal. The Board will meet at 9:30 A.M. on Friday, December 6, 2019, to consider proposals on the Bonds and take any other appropriate action with respect to the Bonds.

4. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, as bond counsel for the County, is authorized to act as bond counsel and to assist in the preparation and review of necessary documents, certificates and instruments relating to the Bonds. The officers, employees and agents of the County are hereby authorized to assist Kennedy & Graven, Chartered in the preparation of such documents, certificates, and instruments.

5. Covenants. In the resolution awarding the sale of the Bonds, the Board will set forth the covenants and undertakings required by the Act.

6. Official Statement. In connection with the sale of the Bonds, the officers or employees of the County are authorized and directed to cooperate with Baker Tilly Municipal Advisors and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

Approved by the Board of Commissioners of Anoka County, Minnesota this 22nd day of October, 2019.

ANOKA COUNTY, MINNESOTA

Chair

Attest:

County Administrator

EXHIBIT A

THE COUNTY HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$10,690,000*

ANOKA COUNTY, MINNESOTA

**GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN
REFUNDING BONDS, SERIES 2020A**

(BOOK ENTRY ONLY)

Proposals for the above-referenced obligations (the "Bonds") will be received by Anoka County, Minnesota (the "County") on Thursday, December 5, 2019, (the "Sale Date") until 1:00 P.M., Central Time at the offices of Baker Tilly Municipal Advisors, LLC ("Baker Tilly MA"), 380 Jackson Street, Suite 300, Saint Paul, Minnesota, 55101, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will be by the County Board at its meeting commencing at 9:30 A.M., Central Time, of the following day, Friday, December 6, 2019.

SUBMISSION OF PROPOSALS

Baker Tilly MA will assume no liability for the inability of a bidder to reach Baker Tilly MA prior to the time of sale specified above. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the County to purchase the Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Proposals may be submitted in a sealed envelope or by fax (651) 223-3046 to Baker Tilly MA. Signed proposals, without final price or coupons, may be submitted to Baker Tilly MA prior to the time of sale. The bidder shall be responsible for submitting to Baker Tilly MA the final proposal price and coupons, by telephone (651) 223-3000 or fax (651) 223-3046 for inclusion in the submitted proposal.

OR

(b) **Electronic Bidding.** Notice is hereby given that electronic proposals will be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all proposals submitted to PARITY®. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the County, its agents, nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the County, its agents, nor PARITY® shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The County is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Bonds, and PARITY® is not an agent of the County.

* *Preliminary; subject to change.*

If any provisions of this Terms of Proposal conflict with information provided by PARITY®, this Terms of Proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

DETAILS OF THE BONDS

The Bonds will be dated as of the date of delivery and will bear interest payable on February 1 and August 1 of each year, commencing August 1, 2020. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Bonds will mature February 1 in the years and amounts * as follows:

2021	\$1,330,000	2023	\$1,480,000	2025	\$1,575,000	2027	\$1,700,000
2022	\$1,455,000	2024	\$1,510,000	2026	\$1,640,000		

* *The County reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the amount of any maturity or maturities in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the County for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.*

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository for the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the "Purchaser"), as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The County will name the registrar which shall be subject to applicable regulations of the Securities and Exchange Commission. The County will pay for the services of the registrar.

OPTIONAL REDEMPTION

The Bonds will not be subject to redemption in advance of their respective stated maturity dates.

SECURITY AND PURPOSE

The Bonds will be general obligations of the County for which the County will pledge its full faith and credit and power to levy direct general ad valorem taxes. The proceeds of the Bonds will be used to redeem (i) the February 1, 2021 through February 1, 2027 maturities of the County's General Obligation Bonds, Series 2011A, dated September 29, 2011, and (ii) the February 1, 2021 through February 1, 2027 maturities of the County's General Obligation Capital Improvement Plan Bonds, Series 2012A, dated February 23, 2012.

BIDDING PARAMETERS

Proposals shall be for not less than \$10,690,000 (Par) plus accrued interest, if any, on the total principal amount of the Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the County scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

ESTABLISHMENT OF ISSUE PRICE

In order to provide the County with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the County in establishing the issue price of the Bonds and shall complete, execute, and deliver to the County prior to the closing date, a written certification in a form acceptable to the Purchaser, the County, and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity):: (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. Any action to be taken or documentation to be received by the County pursuant hereto may be taken or received on behalf of the County by Baker Tilly MA.

The County intends that the sale of the Bonds pursuant to this Terms of Proposal shall constitute a "competitive sale" as defined in the Regulation based on the following:

- (i) the County shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- (ii) all bidders shall have an equal opportunity to submit a bid;
- (iii) the County reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and
- (iv) the County anticipates awarding the sale of the Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any

agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Bonds.

If all of the requirements of a "competitive sale" are not satisfied, the County shall advise the Purchaser of such fact prior to the time of award of the sale of the Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Bonds, the Purchaser shall advise the County and Baker Tilly MA if 10% of any maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which it was sold. The County will treat such sale price as the "issue price" for such maturity, applied on a maturity-by-maturity basis. The County will not require the Purchaser to comply with that portion of the Regulation commonly described as the "hold-the-offering-price" requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the County will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the County and Baker Tilly MA the prices at which 10% of such maturities are sold to the public; provided such determination shall be made and the County and Baker Tilly MA notified of such prices whether or not the closing date has occurred, until the 10% test has been satisfied as to each maturity of the Bonds or until all of the Bonds of a maturity have been sold.

GOOD FAITH DEPOSIT

To have its proposal considered for award, the Purchaser is required to submit a good faith deposit to the County in the amount of \$106,900 (the "Deposit") no later than 3:00 P.M., Central Time on the Sale Date. The Deposit may be delivered as described herein in the form of either (i) a certified or cashier's check payable to the County; or (ii) a wire transfer. The Purchaser shall be solely responsible for the timely delivery of its Deposit whether by check or wire transfer. Neither the County nor Baker Tilly MA have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the County may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

Certified or Cashier's Check. A Deposit made by certified or cashier's check will be considered timely delivered to the County if it is made payable to the County and delivered to Baker Tilly Municipal Advisors, LLC, 380 Jackson Street, Suite 300, Saint Paul, Minnesota 55101 by the time specified above.

Wire Transfer. A Deposit made by wire will be considered timely delivered to the County upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Baker Tilly MA following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the Purchaser will be retained by the County and no interest will accrue to the Purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the Purchaser fails to comply with the accepted proposal, said amount will be retained by the County.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the County. The County's

computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The County will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the County determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The County has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Bonds. If the Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The County specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the County. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the County) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Bonds.

CUSIP NUMBERS

If the Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Bonds; however, neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

SETTLEMENT

On or about January 9, 2020, the Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Kennedy & Graven, Chartered of Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the County or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the County, or its agents, the Purchaser shall be liable to the County for any loss suffered by the County by reason of the Purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

In accordance with SEC Rule 15c2-12(b)(5), the County will undertake, pursuant to the resolution awarding sale of the Bonds, to provide annual reports and notices of certain events. A description of this undertaking is set forth in the Official Statement. The purchaser's obligation to purchase the Bonds will be conditioned upon receiving evidence of this undertaking at or prior to delivery of the Bonds.

OFFICIAL STATEMENT

The County has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Bonds, and said Preliminary Official Statement has been deemed final by the County as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange

Commission. For copies of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the County, Baker Tilly Municipal Advisors, LLC, 380 Jackson Street, Suite 300, Saint Paul, Minnesota 55101, telephone (651) 223-3000.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Bonds, together with any other information required by law. By awarding the Bonds to the Purchaser, the County agrees that, no more than seven business days after the date of such award, it shall provide without cost to the Purchaser up to 25 copies of the Final Official Statement. The County designates the Purchaser as its agent for purposes of distributing copies of the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the County, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated October 22, 2019

BY ORDER OF THE COUNTY BOARD

/s/ Rhonda Sivarajah
County Administrator

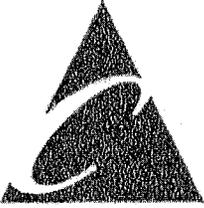
ANOKA COUNTY

FINANCE AND CAPITAL IMPROVEMENTS COMMITTEE CHAIR REPORT

FOR THE OCTOBER 22, 2019, COUNTY BOARD MEETING

***Action Item**

1. The Chair recommends the County Board adopt Resolution No. 2019-F6 Approving the Pledge of the General Obligation of Anoka County, Minnesota to the Payment of the Housing Development Revenue Refunding Bonds (Anoka County, Minnesota General Obligation), Series 2019A, to be Issued by the Anoka County Housing and Redevelopment Authority; and Authorizing the Execution and Delivery of Documents in Connection Therewith - **See attached action item worksheet.**



ANOKA COUNTY BOARD

ACTION ITEM

October 22, 2019

Finance & Central Services

ACTION REQUESTED	The Chair recommends the County Board adopt Resolution No. 2019-F6 Approving the Pledge of the General Obligation of Anoka County, Minnesota to the Payment of the Housing Development Revenue Refunding Bonds (Anoka County, Minnesota General Obligation), Series 2019A, to be Issued by the Anoka County Housing and Redevelopment Authority; and Authorizing the Execution and Delivery of Documents in Connection Therewith.
BACKGROUND	<p>In September, the Anoka County HRA authorized moving forward with the Refunding of the bonds representing the Senior Housing complexes located in Ramsey, Oak Grove, and Centerville. The County is being asked for their General Obligation Pledge or guarantee of payment of the Bonds. This will allow the County to levy for the payment of the Bonds, if the revenue received were not to be sufficient.</p> <p>Based on our history of these buildings, revenues have been sufficient to pay for the operations and debt service. We do not expect that to change as this action will reduce the overall debt service payments.</p>
SOLUTIONS	The total estimated savings of the HRA issue is expected to be about \$680K or 7.13%. The Market continues to show volatility due to many factors, and we may see our savings estimate come in slightly down, but we believe it will remain significant enough to proceed with the transaction.
CONCLUSION	Recommend the County Board adopt the attached resolution.

ANOKA COUNTY, MINNESOTA

RESOLUTION NO. 2019-F6

RESOLUTION APPROVING THE PLEDGE OF THE GENERAL OBLIGATION OF ANOKA COUNTY, MINNESOTA TO THE PAYMENT OF THE HOUSING DEVELOPMENT REVENUE REFUNDING BONDS (ANOKA COUNTY, MINNESOTA GENERAL OBLIGATION), SERIES 2019A, TO BE ISSUED BY THE ANOKA COUNTY HOUSING AND REDEVELOPMENT AUTHORITY; AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS IN CONNECTION THEREWITH

WHEREAS, pursuant to Minnesota Statutes, Sections 469.001 through 469.047, as amended, and Minnesota Statutes, Chapter 475, as amended (collectively, the "Act"), the Anoka County Housing and Redevelopment Authority, a public body corporate and politic organized under the laws of the State of Minnesota (the "Issuer"), is authorized to undertake housing development projects and to acquire and construct multifamily rental housing for the purpose of providing housing for elderly persons and for persons and families of low and moderate income and to issue general obligation bonds to finance or refinance such qualified housing development projects; and

WHEREAS pursuant to Section 469.034, subdivision 2 of the Act, the Issuer is authorized to issue bonds and pledge the full faith and credit of Anoka County, Minnesota (the "County") to finance and refinance a qualified housing development project; and

WHEREAS, the Issuer previously issued its: (i) Housing Development Bonds (Anoka County, Minnesota General Obligation), Series 2009A (the "Series 2009A Bonds"), in the aggregate principal amount of \$3,200,000 on February 25, 2009; and (ii) Housing Development Refunding Bonds (Anoka County, Minnesota General Obligation), Series 2011A (the "Series 2011A Bonds"), in the aggregate principal amount of \$8,920,000 on October 27, 2011; and

WHEREAS, the Series 2009A Bonds were issued for the purpose of refunding the following obligations: (i) the Housing Development Bonds (City of Ramsey Unlimited Tax General Obligation – Senior Housing Project), Series 1998A (the "Series 1998A Bonds"), issued by the Issuer in the aggregate principal of \$3,000,000; and (ii) the General Obligation Tax Increment Bonds, Series 1999A Bonds (the "Series 1999A Bonds"), issued by the City of Ramsey, Minnesota (the "City of Ramsey") in the aggregate principal amount of \$1,195,000; and

WHEREAS, the Series 1998A Bonds and the Series 1999A Bonds financed the acquisition and construction of a 50-unit multifamily housing project for low and moderate income elderly tenants located in the City of Ramsey (the "Ramsey Project"); and

WHEREAS, the Series 2011A Bonds were issued for the purpose of refunding the following obligations of the Issuer: (i) the Housing Development Revenue Bonds, Series 1997B (City of Centerville Unlimited Tax General Obligation (the "Series 1997B Bonds"), in the aggregate principal amount of \$1,290,000; and (ii) Housing Development Refunding Bonds (Anoka County, Minnesota General

Obligation), Series 2004A (the "Series 2004A Bonds"), in the aggregate principal amount of \$10,380,000; and

WHEREAS, the Series 1997B Bonds financed the acquisition and construction of a 16-unit multifamily housing project for low and moderate income elderly tenants located on a site in the City of Centerville, Minnesota (the "Centerville Site") (the "Centerville Phase I Project"); and

WHEREAS, the Series 2004A Bonds financed: (i) the advance refunding of the Series 1997B Bonds and (ii) the acquisition and construction of a 31-unit multifamily housing project for low and moderate income elderly tenants on the Centerville Site (the "Centerville Phase II Project") and the acquisition and construction of a 52-unit multifamily housing project for low and moderate income elderly tenants located in the City of Oak Grove, Minnesota (the "Oak Grove Project"); and

WHEREAS, pursuant to a resolutions adopted by the Board of Commissioners of the County on May 27, 2008 and September 28, 2010, the County approved the issuance by the Issuer of the Series 2009A Bonds and the Series 2011A, and pledged its general obligation to the payment of the Series 2009A Bonds and the Series 2011A Bonds, respectively; and

WHEREAS, pursuant to a resolution adopted by the Board of Commissioners of the County on September 28, 2010, the County approved the issuance by the Issuer of the Series 2011A Bonds and pledged its general obligation to the payment of the Series 2011A Bonds; and

WHEREAS, the Issuer is now proposing to issue its Housing Development Revenue Refunding Bonds (Anoka County, Minnesota General Obligation), Series 2019A (the "Bonds") in an aggregate principal amount of \$8,870,000, for the purpose of refunding the Series 2009A Bonds and the Series 2011A Bonds and thereby refinance the Ramsey Project, the Centerville Phase I Project, the Centerville Phase II Project, and the Oak Grove Project (collectively, the "Project"), in order to lower debt service costs; and

WHEREAS, the Project constitutes a "qualified housing development project" as defined at Minnesota Statutes, Section 469.034, Subdivision 2, which includes a housing development project providing housing for the elderly and for persons and families of low and moderate income; and

WHEREAS, the County desires to extend its support to the Project by pledging its general obligation to the Bonds pursuant to Section 469.034 of the Act; and

WHEREAS, in accordance with Section 469.034, subdivision 2(f) of the Act, the Issuer is authorized to accept the County's general obligation for the payment of bonds without a finding of the adequacy of pledged revenues and neither the Issuer nor the County are required to conduct public hearings in the case of the issuance of bonds to refund bonds issued under Section 469.034, subdivision 2 of the Act; and

WHEREAS, in order to pledge the general obligation of the County, the Board of Commissioners of the County must approve the principal amount of the Bonds to be issued by the Issuer in accordance with Section 469.034, subdivision 2(b) of the Act; and

WHEREAS, there has been presented before this Board of Commissioners a form of Continuing Disclosure Certificate (the "Continuing Disclosure Certificate") proposed to be executed by the Issuer and the County;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF ANOKA COUNTY, MINNESOTA AS FOLLOWS:

1. That the County hereby finds, determines and declares that the refinancing and operation by the Issuer of the Project in the County is in the best interest of the County and its residents.

2. That the County hereby approves the issuance of the Bonds by the Issuer in a the proposed aggregate principal of \$8,870,000, to which Bonds, and the payment of principal of and interest thereon, the Issuer will pledge the County's general obligation, being its full faith and credit and taxing power, as authorized by Section 469.034, Subdivision 2 of the Act.

3. That such approval is subject to the condition that the true interest cost of the Bonds shall not be greater than 2.75%.

4. That the sum of the principal amount of the Bonds, plus the outstanding principal amount of bonds issued pursuant to Section 469.034, subdivision 2 of the Act to which the County's full faith and credit has been pledged does not exceed the greater of (a) one-half of one percent of the estimated market value of the County; or (b) \$5,000,000. In calculating the limit under clause (a), the outstanding general obligation bonds issued pursuant to Section 469.034, subdivision 2 of the Act of all the cities in the County are added.

5. That the County hereby approves the use of the proceeds of the Bonds to refinance the Project.

6. That in connection with the issuance of the Bonds by the Issuer, the Chair of the of the Board of Commissioners of the County (the "Chair") and County Administrator, or their designees, are hereby authorized to execute and deliver on behalf of the County, the Continuing Disclosure Certificate substantially in the form on file with the County Administrator on the date hereof, which is hereby approved, with such variations as shall be approved by the Chair and the County Administrator, and execution by the Chair and County Administrator shall be conclusive evidence of such approval.

7. That upon the advice of the County Attorney, the Chair and County Administrator, or their designees, are hereby authorized to execute such additional documents and certificates as are deemed by bond counsel to be necessary or advisable in connection with the issuance of the Bonds by the Issuer.

8. That the County hereby consents to the distribution of a Preliminary Official Statement, as supplemented by an addendum or a Final Official Statement (collectively, the "Official Statement"), to be prepared by Ehlers & Associates Inc., municipal advisor to the Issuer, and its use by the purchaser of the Bonds in connection with the sale of the Bonds. The Official Statement is the sole document consented to by the County for use in connection with the offer and sale of the Bonds.



**HUMAN SERVICES COMMITTEE REPORT
FOR THE OCTOBER 22, 2019
ANOKA COUNTY BOARD MEETING**

- COMMITTEE PRESENT: Commissioner Julie Braastad, Commissioner Robyn West
- COMMITTEE ABSENT: Commissioner Mandy Meisner
- OTHERS PRESENT: Commissioner Scott Schulte, Rhonda Sivarajah, Cindy Cesare, Jonelle Hubbard, Nicole Swanson, Dylan Warkentin, Jerry Pederson, Nancy Norman, Brad Thiel, Peggy McNabb, Justin Navratil, Katherine Cole, Laurie Brovold, Paula Bownik, Michele Reid, Nicole Hegge, Heather Miller, Kevin Knutson, Randi Mayer, Tracy Schirmers, Cheryl Olson, Lindsay Sery, Wes Volkenant

The following recommendations from the October 15, 2019, Human Services Committee meeting are being forwarded to the County Board of Commissioners, which also acts as the Local Social Services Agency and Health Board, for their approval:

CONSENT

Economic Assistance

- *1. Consider recommending the County Board approve the 2020 – 2021 Anoka County Minnesota Family Investment Program (MFIP) Biennial Service Agreement for submittal to the Minnesota Department of Human Services.

* * * * *

PUBLIC HEALTH AND ENVIRONMENTAL SERVICES

- *2. Consider recommending the County Board enter into the following contracts for 2020 Municipal Residential Recycling Program funding from SCORE (Select Committee on Recycling and the Environment) and LRDG (Local Recycling Development Grant):

- Contract #C0007426 with the City of Andover in an amount of \$113,300
- Contract #C0007429 with the City of Blaine in an amount of \$176,633
- Contract #C0007432 with the City of Columbia Heights in an amount of \$103,695
- Contract #C0007434 with the City of Coon Rapids in an amount of \$215,436
- Contract #C0007436 with the City of Fridley in an amount of \$126,970

* * * * *

COMMUNITY CORRECTIONS

- *3. Consider recommending the County Board enter into Contract #C0007568 (renewal) with General Security Services Corporation (GSSC) for office-of-the-day services in a maximum amount of \$226,014 (+2%) from December 1, 2019, through November 30, 2020.

* * * * *

SOCIAL SERVICES

- *4. Consider recommending the County Board accept amendment to Minnesota Housing Grant, Contract #C0007082, in an amount of \$906,514 for Family Homeless Prevention and Assistance Program services through September 30, 2021.

- *5. Consider recommending the County Board enter into Amendment I to Contract #C0007296 with The Salvation Army in an amount of \$620,446 for Family Homeless Prevention and Assistance Program services through September 30, 2021.
- *6. Consider recommending the County Board enter into Amendment I to Contract #C0007297 with Emma B. Howe YMCA in an amount of \$258,082 for Family Homeless Prevention and Assistance Program services through September 30, 2021.

* * * * *

- *7. The committee recommended County Board ADOPTION of the following:
 - A. Resolution #2019-HS-19, Economic Assistance Bills – **see attached resolution.**

* * * * *

INFORMATIONAL

- 1. The following positions recommendation has been forwarded to the Management Committee for approval at its October 22, 2019, meeting:

- A. Community Corrections / Position Restructure Request

From: 22 FTE Juvenile Detention Officer Positions, Grade 8

To: 22 FTE Probation Officer Aide Positions, Grade 10

PCNs

2017003286	2017003281	1992000520	1997001808	1992000526
2010002931	1997001807	1997001806	2010002932	1992000530
1997001804	2017003285	1997001803	1997001801	1992000515
1997001805	2010002930	1992000523	1997001802	2020002929
2017003280	1997001800			

- 2. Resolution #2019-HS-20, Proclaiming November as Adoption Awareness Month in Anoka County is moving forward to County Board on November 12, 2019, under Chair's Remarks – see attached Resolution.
- 3. The Committee recommended County Board reappointment of Craig Malm, representing Allina Health Mercy Hospital, and Patricia Olson, representing University of Minnesota Extension, to the Community Health Advisory Committee for three-year terms from January 1, 2020, through December 31, 2022.
- 4. The Committee recommended County Board reappointment of Dr. Roger Worner, representing education, and Judge Spencer Sokolowski, member-at-large, to the Community Corrections Board for two-year terms to October 2021.
- 5. The Committee recommended County Board appointment of Steven Knutson, Neighborhood Health Source – North Metro Clinic, as community agency representative to the Anoka County Children and Family Council (ACFC) for a three-year term from October 1, 2019, through September 30, 2022.

*Action Required
attachments



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Economic Assistance		October 15, 2019																					
2020-2021 County MFIP Biennial Service Agreement		CONSENT																					
Action Requested	<p>Economic Assistance requests approval of the 2020 - 2021 County Biennial Service Agreement which outlines services and budget needs for the Minnesota Family Investment Program and the Diversionary Work Program. The following outlines the proposed budget:</p> <p>Annual Budget for 2018 and 2019</p> <table> <tr> <td>\$502,835</td> <td>10.89%</td> <td>Employment Services (DWP)</td> </tr> <tr> <td>\$2,021,274</td> <td>43.56%</td> <td>Employment Services (MFIP)</td> </tr> <tr> <td>\$509,983</td> <td>17.13%</td> <td>Emergency Services/Crisis Fund</td> </tr> <tr> <td>\$336,359</td> <td>7.50%</td> <td>Administration (cap at 7.5%)</td> </tr> <tr> <td>\$710,767</td> <td>14.46%</td> <td>Income Maintenance Administration</td> </tr> <tr> <td>\$403,572</td> <td>6.46%</td> <td>Other - Intensive Services (Partnership for Family Success)</td> </tr> <tr> <td>\$4,484,790</td> <td>100.00%</td> <td>Total</td> </tr> </table>		\$502,835	10.89%	Employment Services (DWP)	\$2,021,274	43.56%	Employment Services (MFIP)	\$509,983	17.13%	Emergency Services/Crisis Fund	\$336,359	7.50%	Administration (cap at 7.5%)	\$710,767	14.46%	Income Maintenance Administration	\$403,572	6.46%	Other - Intensive Services (Partnership for Family Success)	\$4,484,790	100.00%	Total
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\$403,572	6.46%	Other - Intensive Services (Partnership for Family Success)																					
\$4,484,790	100.00%	Total																					
Background	<p>The purpose of the agreement is to provide DHS with information about program services and strategies used to meet State established program measures such as the Self-Support Index, with the goal of increasing the economic stability and prosperity of low-income families served with consolidated funds. The plan outlines how the county will administer MFIP and the Diversionary Work Program, along with employment services, family stabilization services, support services, emergency/crisis services and Intensive Services (PFS).</p> <p>The plan highlights the partnership with Minneapolis Urban League as a best practice within the State to support enhanced services to improve disparities with African American and Native American participants. This collaborative partnership provides onsite comprehensive employment and training case management strategies that are culturally specific to increase both education and employment outcomes of these targeted groups and assist individuals without a high school diploma/GED or a recognized post-secondary or career pathway training credential that align with labor market demands participate in these activities.</p>																						
Prior Action	The 2018 - 2019 County MFIP Biennial Service Agreement was approved by the Human Services Committee on December 12, 2017.																						
Recommendation	Staff recommends the approval of the 2020 – 2021 County MFIP Biennial Service Agreement for submittal to DHS.																						
Submitted By	Nicole Swanson, Director Job Training Center and Brad Thiel																						
Approved By	Brad Thiel, Director																						



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		October 15, 2019															
2020 MUNICIPAL RESIDENTIAL RECYCLING PROGRAM (SCORE/LRDG funding to municipalities exceeding \$100,000)		ACTION															
Action Requested	Consider approving the distribution of the 2020 SCORE and LRDG grants (C0007130) from the State of Minnesota to the municipalities of Andover, Blaine, Columbia Heights, Coon Rapids and Fridley who have each requested over \$100,000 in funding.																
Background	<p>\$1,559,925 is budgeted for municipal recycling grants in 2020. This total budgeted amount includes the estimated grants received of \$993,000 in SCORE funding, \$300,000 in LRDG funding and additional County program dollars. All municipalities receive base level funding and additional grant dollars are provided competitively for programs that provide enhanced services to the community.</p> <p>2020 funding applications were sent to all 21 municipalities after the total funding amount was approved by the Human Services Committee August 20, 2019. The deadline for funding requests to be received was September 30, 2019. The funding available to each community is based on population and the amount of program enhancements each community offers its residents. Due to the funding formula, five municipalities requested over \$100,000 as follows:</p> <table border="0"> <tr> <td>Andover</td> <td>\$113,300</td> <td>C0007426</td> </tr> <tr> <td>Blaine</td> <td>\$176,633</td> <td>C0007429</td> </tr> <tr> <td>Columbia Heights</td> <td>\$103,695</td> <td>C0007432</td> </tr> <tr> <td>Coon Rapids</td> <td>\$215,436</td> <td>C0007434</td> </tr> <tr> <td>Fridley</td> <td>\$126,970</td> <td>C0007436</td> </tr> </table>		Andover	\$113,300	C0007426	Blaine	\$176,633	C0007429	Columbia Heights	\$103,695	C0007432	Coon Rapids	\$215,436	C0007434	Fridley	\$126,970	C0007436
Andover	\$113,300	C0007426															
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Columbia Heights	\$103,695	C0007432															
Coon Rapids	\$215,436	C0007434															
Fridley	\$126,970	C0007436															
Prior Action	In 2019, 21 municipalities received SCORE funding in the amount of \$1,551,716 to execute recycling and organics programs and enhance services to the community. Human Services Committee approved the 2020 receipt of funds and process on August 20, 2019.																
Recommendation	Approve the distribution of the 2020 SCORE and LRDG grants (C0007130) from the State of Minnesota to the municipalities of Andover, Blaine, Columbia Heights, Coon Rapids and Fridley for funding requests over \$100,000 for a total of \$736,034.																
Submitted By	Alison Peterson – Manager, Environmental Services																
Approved By	Jonelle Hubbard—Director PH&ES																



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Community Corrections		October 15, 2019
Contract # C0007568 with General Security Services Corporation for Officer of the Day Services		ACTION
Action Requested	Authorization to renew contract with General Security Services Corporation to provide Officer of the Day Services at Anoka County Courthouse for a period of one year from December 1, 2019, through November 30, 2020. The annual contract maximum includes a 2% increase and is \$226,014. New contract #C0007568.	
Background	<p>The annual contract maximum under this proposed renewal is \$226,014, or a 2% increase over the existing contract. This compensation cap includes an annual payment to Anoka County for in-kind contributions totaling \$22,601 which also increases by 2%. Consequently, the net cost to Anoka County for these services is \$203,413. The proposed cost of the increase is \$3,989.</p> <p>The Corrections Department has had a contract with GSSC for the past nineteen years to provide the following services:</p> <ul style="list-style-type: none">▪ monitoring and enforcing adult restitution court orders;▪ providing a variety of "Officer of the Day" services in the Anoka County Courthouse; and,▪ providing court referral "Officer of the Day" services in the Adult Corrections Office.▪ monitoring DWI One-Day Program <p>At one point, the Corrections Department had been contracting with GSSC for 6.5 FTE staff to provide services described above, as well as the supervision of our community work service program. The contract was reduced from 6.5 FTEs to 2.0 FTEs in 2003, as a result of budget reductions. In 2006, the number of FTEs increased to 3.0 and has remained at that level since that time. The staff associated with this contract work alongside county staff. The average rate of increase for the past 5 years is 1.2% annually. For 2019 GSSC agreed to assume the additional workload associated with Chemical Use Education monitoring.</p>	
Prior Action	The Corrections Department has been very pleased with the services provided by GSSC under this contract.	
Recommendation	Authorization to renew contract with General Security Services Corporation to provide Officer of the Day Services at Anoka County Courthouse for a period of one year from December 1, 2019, through November 30, 2020. The annual contract maximum, including a 2% increase, is \$226,014. New contract #C0007568.	
Submitted By	Rick Sells, Court Services Manager-Anoka County Corrections	
Approved By	Dylan Warkentin, Director of Corrections	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Social Services		October 15, 2019
Approve Family Homeless Prevention and Assistance Grant Amendment I		ACTION
Action Requested	Approve the Family Homeless Prevention and Assistance grant amendment I #C0007082 with Minnesota Housing to include additional funding.	
Background	<p>The Family Homeless Prevention and Assistance Program (FHPAP) grant through Minnesota Housing provides funding for direct assistance (ex. damage deposits, first month's rent) and support services for families who are at risk of homelessness or are homeless.</p> <p>Minnesota Housing's Board met on April 25, 2019 and approved the Anoka County FHPAP application with an award of \$646,594 for the July 2019 through September 2021.</p> <p>The 2019 Minnesota Legislature appropriated an additional \$4 million in base funding for FHPAP to Minnesota Housing. In August, Minnesota Housing's Board approved the recommendation to grant additional funding to Anoka County of \$259,920, for a total award of \$906,514.</p>	
Prior Action	May 21, 2019 Human Services Committee approved the Family Homeless Prevention and Assistance Program Grant contract #C0007082 for a minimum of \$646,594.	
Recommendation	Staff recommend approval of amended grant contract #C0007082 with Minnesota Housing, 400 Wabasha Street North, Suite 400, St. Paul, MN 55102, for an additional \$259,920 for a total of \$906,514.	
Submitted By	Michele Reid, Housing Program Coordinator	
Approved By	Jerry Pederson, Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Social Services		October 15, 2019
Approve Contract Amendment I #C0007296 with The Salvation Army for Family Homeless Prevention and Assistance Program Services		ACTION
Action Requested	Approval of contract amendment I #C0007296 with The Salvation Army to provide Family Homeless Prevention and Assistance Program Services.	
Background	<p>Minnesota Housing Finance Agency has awarded Anoka County an additional \$259,920 for the Family Homeless Prevention and Assistance Program (FHPAP), for a total grant of \$906,514 for the 2019-2021 July 2019 through September 2021.</p> <p>The Salvation Army responded to a Request for Proposal by Anoka County for FHPAP services and were one of the three providers selected by the FHPAP Selection Committee. The Salvation Army will serve singles and families with prevention and rapid rehousing activities. The proposed activities include: damage deposits, first months rent, and supportive services to prevent household from becoming homeless, assisting them with moving into their own stable housing, if they are living with others. The rapid rehousing program will provide housing search and placement, rental assistance, and tenancy supports to those who are currently homeless. In addition, the Salvation Army has chosen to partner with Mediation and Restorative Services to provide pre-eviction services, landlord/tenant mediation and education in order to prevent an episode of homelessness.</p> <p>The additional grant dollars will be used to fully fund the original grant proposal by The Salvation Army.</p> <p>Original Contract Maximum: \$428,018 Amended Contract Maximum: \$620,446</p>	
Prior Action	June 2019 approval of contract #C0007296 with The Salvation Army to provide Family Homeless Prevention and Assistance Program services from July 1, 2019 – September 30, 2021.	
Recommendation	Staff recommends approval of contract amendment I #C0007296 with The Salvation Army, 2445 Prior Avenue, Roseville, Minnesota, 55113 for Family Homeless Prevention and Assistance Program services from July 1, 2019 – September 30, 2021.	
Submitted By	Michele Reid, Housing Program Coordinator	
Approved By	Jerry Pederson	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Social Services		October 15, 2019
Approve Contract Amendment I #C0007297 with Emma B. Howe YMCA for Family Homeless Prevention and Assistance Program Services		ACTION
Action Requested	Approval of contract amendment I #C0007297 with Emma B. Howe YMCA to provide Family Homeless Prevention and Assistance Program Services.	
Background	<p>Minnesota Housing Finance Agency has awarded Anoka County an additional \$259,920 for the Family Homeless Prevention and Assistance Program (FHPAP), for a total grant of \$906,514 for the 2019-2021 July 2019 through September 2021.</p> <p>The Emma B. Howe YMCA responded to a Request for Proposal by Anoka County for FHPAP services and were one of the three providers selected by the FHPAP Selection Committee. The YMCA will serve youth age 18-24, and youth-headed families, with prevention and rapid rehousing activities. All activities offered have supportive services coupled with financial assistance to assist youth and youth-headed families in staying housed, or obtaining stable housing, if homeless or moving into their own home from living with others.</p> <p>The additional grant dollars will be used to fully fund the original grant proposal by Emma B. Howe - YMCA.</p> <p>Original Contract Maximum: \$207,914 Amended Contract Maximum: \$258,082</p>	
Prior Action	June 2019 approval of contract #C0007297 with Emma B. Howe – YMCA to provide youth and youth-headed families with Family Homeless Prevention and Assistance Program services from July 1, 2019 – September 30, 2021.	
Recommendation	Staff recommends approval of contract amendment I #C0007297 with Emma B. Howe – YMCA 2304 Jackson Street NE, Minneapolis, Minnesota 55418, for Family Homeless Prevention and Assistance Program services from July 1, 2019 – September 30, 2021.	
Submitted By	Michele Reid, Housing Program Coordinator	
Approved By	Jerry Pederson	

RESOLUTION #2019-HS-19
APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for September 2019: Medical Assistance and General Assistance medical payments in the amount of \$273,685.25 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

**ANOKA COUNTY PUBLIC SAFETY COMMITTEE REPORT
FOR THE OCTOBER 22, 2019, COUNTY BOARD MEETING**

The Public Safety Committee meeting was held on October 15, 2019, at 10:30 a.m. at the Anoka County Government Center, Master Conference Room #772, Anoka, Minnesota.

Committee Members Present: Commissioner Julie Braastad, Chair
Commissioner Scott Schulte, Vice Chair
Commissioner Robyn West

Others Present: Rhonda Sivarajah, County Administrator; Dee Guthman, Deputy County Administrator; Chief Deputy Kevin Halweg; Commander Dave Pacholl; Terry Stoltzman, Emergency Management Director; Bryan Frantz, Civil Division Chief Attorney; Wes Volkenant, citizen; Brenda Vetter, Principal Administrative Assistant

***Action Items**

Sheriff

1. The Public Safety Committee recommends approval and execution of the 2020 Law Enforcement Contract with the City of Oak Grove (Contract #C0007450) in the amount of \$640,065 and a term of January 1, 2020, through December 31, 2020. *See attached* PSC Worksheet.
2. The Public Safety Committee recommends acceptance and execution of the DNA Capacity Enhancement for Backlog Reduction Program Grant between the Office of Justice Programs and the County of Anoka (Contract #C0007577) with a total obligation by the Department of Justice not to exceed \$145,224 and an effective date of January 1, 2020, through December 31, 2021. *See attached* PSC Worksheet.

*Requires board approval.

Information Items

Sheriff

3. For informational purposes, Commander Dave Pacholl provided an update on the Jail Body Scanner Remodel project.

Emergency Management

4. For informational purposes, Emergency Management Director Terry Stoltzman provided an update on the following:
 - a. Operation of the county's alerting system will transition to Central Communications as the primary operator by end of the year;
 - b. Next steps to address findings of outdoor warning system sound study which were recently completed by the vendor and reports received;
 - c. Summary of summer weather events; and,
 - d. Upcoming activity in coordination with the Parks Department.

Other

5. Wes Volkenant, Anoka County citizen, commended the Sheriff's Office on their recent Open House and for providing service in the field.

The next Public Safety Committee meeting is scheduled for Tuesday, November 19, 2019, at 10:30 a.m. at the Anoka County Government Center, Master Conference Room #772, 2100 3rd Avenue, Anoka, MN.



ANOKA COUNTY BOARD ACTION ITEM

October 22, 2019

Anoka County Sheriff's Office

ACTION REQUESTED	Approval and execution of the 2020 Law Enforcement Contract with the City of Oak Grove.
BACKGROUND	The City of Oak Grove has contracted with the Sheriff's Office for the performance of law enforcement services since 1997. This contract is the annual renewal.
Contract Number Amount of Contract	C0007450 The city agrees to pay the county the sum of \$640,065. Contract services include but are not limited to: a. 20 hours per day of patrol services, and b. 24-hour call and general service. The term of the contract is January 1, 2020, through December 31, 2020.
CONCLUSION	The continuation of services provided by the Anoka County Sheriff's Office to the City of Oak Grove enhances the safety of county residents and is a service that has been in place since 1997.
RECOMMENDATIONS	Approval and execution of the 2020 Law Enforcement Contract with the City of Oak Grove.



ANOKA COUNTY BOARD ACTION ITEM

October 22, 2019

Anoka County Sheriff's Office

ACTION REQUESTED	Approval and execution of the FY2019 DNA Capacity Enhancement for Backlog Reduction Program Grant between the Office of Justice Programs and the County of Anoka.
BACKGROUND	The Sheriff's Office applied for and has been awarded funding from the Department of Justice, Office of Justice Programs, to provide financial assistance to be used for the reduction of DNA backlogs. The laboratory intends to use the funds to purchase and implement a comprehensive robotic workstation that will perform extractions, quantification, set-up, normalizations and amplification set-up with minimal user input.
Contract Number Amount of Contract	C0007577 The total obligation by the Department of Justice Programs will not exceed \$145,224 with an effective date of January 1, 2020, through December 31, 2021.
CONCLUSION	The grant funds provided by the Department of Justice will enhance the capabilities of the Midwest Regional Forensic Laboratory's Biology Section and assist in reducing the time required to complete DNA requests for services.
RECOMMENDATIONS	Approve acceptance of the FY2019 DNA Capacity Enhancement for Backlog Reduction Program Grant and authorize Sheriff James Stuart to sign the grant on behalf of the County of Anoka.

RESOLUTION #2019-127

**RESOLUTION RELATING TO THE APPOINTMENT OF
JOE J. MACPHERSON AS COUNTY HIGHWAY ENGINEER**

WHEREAS, Joe J. MacPherson has served as Anoka County's assistant county engineer since October 31, 2016; and,

WHEREAS, Joe J. MacPherson is a registered civil engineer under the laws of the state of Minnesota; and,

WHEREAS, during his tenure with Anoka County, Joe J. MacPherson has distinguished himself by his thoroughness, his professionalism, and his commitment to the transportation needs of the county; and,

WHEREAS, pursuant to Minn. Stat. § 163.07, subs. 1 and 2, the county board is required to appoint and employ a county highway engineer to provide for the services and oversight provided for in Minn. Stat. § 163.07; and,

WHEREAS, Doug Fischer has resigned his position as Anoka County Highway Engineer effective October 22, 2019:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby appoints Joe J. MacPherson as Anoka County Engineer for a four-year term, effective October 22, 2019.



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Human Services Administration		October 15, 2019
Community Agency Representative to the Anoka County Children and Family Council		ACTION
Action Requested	Appointment of Steven Knutson of Neighborhood HealthSource – North Metro Clinic replacing Jeff Lundgren as Community Agency Representative to the Anoka County Children and Family Council for a three-year term from October 1, 2019 through September 30, 2022.	
Background	<p>The Anoka County Children and Family Council (ACCFC) is a family services collaborative established to nurture collaborative efforts by building bridges and networks between people and agencies who share a vision of a healthier community for children and families.</p> <p>The collaborative is governed by Family Services Collaborative Agreement, Anoka County Contract #2012-2148, as authorized by the Anoka County Board of Commissioners on May 22, 2012. Under the agreement, the Anoka County Board of Commissioners appoints up to a maximum of nine community and parent representatives to the collaborative based on recommendations from the ACCFC.</p>	
Prior Action	Routine membership appointments and reappointments.	
Recommendation	County Board appointment of Steven Knutson of Neighborhood HealthSource – North Metro Clinic replacing Jeff Lundgren as Community Agency Representative to the Anoka County Children and Family Council for a three-year term from October 1, 2019 through September 30, 2022.	
Submitted By	Christine Cole, ACCFC Coordinator	
Approved By	Jerry Pederson, ACCFC Co-Chair	



Anoka County Committee Appointments Application

Name: Steven J Knutson Date: July 29, 2019

/ _____
| _____
| _____
| _____
| _____
| _____
| _____
| _____

Board/Commission applying for: Anoka County Children & Family Council

Your county commissioner: _____

Personal background:

Married, 3 grown children. Dakota County resident for 29 years.

Experience relating to position:

As executive director of Neighborhood HealthSource, I have devoted 15 years of my career to community health. Our Federally Qualified Health Center provides primary care services to patients in need who lack insurance coverage and who experience high levels of health disparities.

Why are you interested in this position?

As Neighborhood HealthSource merges North Petro Pediatrics (an existing member of the Council) into our organization, I believe that it is important for the Practice to continue in this role with the Council. It will be a great opportunity to develop relationships with other non-profit service providers serving the residents of Anoka County; and hopefully generate many collaboration opportunities for the Practice.

Please return the completed Committee Appointments Application form to Christine Cole:

By email: christine.cole@co.anoka.mn.us
Fax: 763-324-3970

By U.S. Mail:

Rum River Human Services Center
Attn: Christine Cole
3300 4th Avenue, Building #9
Anoka, MN 55303

For more information, contact Christine Cole at **763-324-1289**



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Community Corrections		October 15, 2019
Corrections Advisory Board Reappointments		CONSENT
Action Requested	Approval to reappoint Dr. Roger Worner and Judge Spencer Sokolowski to the Community Corrections Advisory Board.	
Background	On June 10, 1975, the Anoka County Board of Commissioners under M.S. §401, 1973, established the Anoka County Community Corrections Advisory Board to identify the correctional needs, establish priorities among identified needs, and recommend programs and facilities to meet the correctional needs in Anoka County.	
Prior Action	Previous appointment and re-appointment recommendations.	
Recommendation	Staff recommend one reappointment to the Community Corrections Advisory Board to be considered for a two-year term: Dr. Roger Worner, representing Education Term expiration: October 2021 Judge Spencer Sokolowski, Member-at-Large Term expiration: October 2021	
Submitted By	Dylan Warkentin, Director, Community Corrections	
Approved By	Dylan Warkentin, Director, Community Corrections	



Anoka County Committee Appointments Application

Name: Dr. Roger Worner Date: 10-09-2019

Address: _____

Phone: _____

E-mail: _____

Business f _____

Business / _____

Phone: _____

E-mail: _____

Position applying for: Community Corrections Advisory Board – Education Representative

Your county commissioner: _____

Personal background: Dr. Worner has been in education for 51 years. He has been a superintendent of rural, suburban, and urban schools. He has also been a consultant for a variety of schools including all of the districts within the county. Dr. Worner has been on the Advisory Board for the last 12 years. He also serves as an Associate Professor to Graduate Studies at St. Cloud State University.

Experience relating to position: Dr. Worner has applied his school district leadership experience and research experience within the field of education to Corrections.

Why are you interested in this position? Dr. Worner was raised in a blue collar low income family and, as a result, has a passion for helping kids at risk. Dr. Worner indicated that he is impressed by the county's commitment to assisting offenders and youth by putting them in a position for success. Dr. Worner indicated that he is energized by what he hears of our operation.

Please return the completed Committee Appointments Application form to Brenda Vetter:

By email: brenda.vetter@co.anoka.mn.us

By U.S. Mail: Anoka County Administration
Government Center
2100 3rd Avenue, Ste. #700
Anoka, MN 55303-5024
Fax:

For more information, contact Brenda Vetter at **763-324-4711**.



Anoka County Committee Appointments Application

Name: Judge Spencer J. Sokolowski Date: 10-09-2019

Address: _____

Phone: _____

E-mail: _____

Business _____

Business _____

Phone: _____

E-mail: _____

Position applying for: Community Corrections Advisory Board – Member at Large

Your county commissioner: Scott Schulte

Personal background: Judge Sokolowski is a retired District Court Judge who was chambered in Anoka for many years. He continues to work throughout the state as a retired Judge. His wealth of experience within the Anoka System is invaluable to Corrections. He is a highly respected judicial representative. He has been on the Advisory Board since the late 1970's.

Experience relating to position: Judge Sokolowski presided over criminal and juvenile court calendars and is an expert in the area of criminal law.

Why are you interested in this position? Judge Sokolowski indicated that he would be willing to continue.

Please return the completed Committee Appointments Application form to Brenda Vetter:

By email: brenda.vetter@co.anoka.mn.us

By U.S. Mail: Anoka County Administration
Government Center
2100 3rd Avenue, Ste. #700
Anoka, MN 55303-5024
Fax:

For more information, contact Brenda Vetter at **763-324-4711**.



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		October 15, 2019
Community Health Advisory Committee 2020 Re-Appointment		CONSENT
Action Requested	Approve Committee re-appointment for 2020.	
Background	The Anoka County Community Health Advisory Committee (CHAC) serves as an advisory body to the Anoka County Board of Commissioners acting as the Board of Health. The Committee has 15 members appointed to staggered, fixed terms of three years.	
Prior Action	Annual recommendation to the Anoka County Board for CHAC members.	
Recommendation	Recommend the following people be re-appointed as members of the Community Health Advisory Committee for a three-year term beginning January 1, 2020, expiring December 31, 2022. <u>Representing Mercy/Unity Hospitals: Craig Malm</u> Representing Community Agency - University of Minnesota Extension: Patricia (Trish) Olson	
Submitted By	Jonelle Hubbard – Director	
Approved By	Jonelle Hubbard - Director	

Anoka County Committee Appointments Application

First Name	Craig
Last Name	Malm
Date	9/9/2019
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	craig.malm@alina.com
Board/Commission applying for:	Community Health Advisory Committee
Your county commissioner:	Not Applicable
Find your commissioner here:	MN Pollfinder
Personal background:	35 year health care professional. Employed currently as Director of Community Benefits and Engagement with Allina Health. Served as past hospital director of social services, case management and orthopedics. Background as supervisor of county child protections services. Licensed Independent Clinical Social Worker with MBA and MSW education.
Experience relating to position:	I have been directing the community strategy related to community health improvement for Mercy and Unity Hospitals since 1996. I have been instrumental in the start-up of many community programs including: the Parish Nurse Program, our Mental Health Medication Assistance Program, FamilyPower (a youth obesity program), our former Maternal and Child Tobacco Intervention Program, the PowerHour Program for youth, and several school "Healthy Student Partnerships". I also served as the first Chair of the Community Health Advisory Committee when this Committee was formed. Two related

recognitions that I received have been:

- The 2010 Anoka County Public Health Recognition Award presented by the Anoka County Board of Commissioners "For His Contribution to Public Health in our Community" and,
- In 2005 I was honored to be the first hospital employee to receive from the Commissioner of the MN Department of Health, a Certificate of Recognition "For Significant Commitment to Public Health in Minnesota."

Describe why you are interested in the position:

I am honored to be a "Charter member" of the CHAC Committee and feel that through my work and experience, I can continue to contribute to the valuable work that Anoka County provides for our communities. I value the input and insight I receive from the Anoka County Community Health Department, as our hospitals continue to collaborate with Anoka County on important community health efforts. I also lead our hospitals' Community Health Needs Assessment and planning process, and this past year have worked closely with Anoka County Department of Public Health in completing a joint community health assessment and shared plan. I feel that the work of the CHAC Committee is important to our continued planning efforts. Thank you for this opportunity.

For more information, contact Brenda Vetter at 763-324-4711 or brenda.vetter@co.anoka.mn.us

Anoka County Committee Appointments Application

First Name	Patricia
Last Name	Olson
Date	10/1/2019
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Community Health Advisory Committee
Your county commissioner:	Not Applicable
Find your commissioner here:	MN Pollfinder
Personal background:	I have an academic background in human services and worked in Anoka County with Extension. I have a passion for utilizing public health approaches to meet the health needs of limited income families.
Experience relating to position:	I have 25+ years of working in utilizing education as a tool for family education including parenting, nutrition, and personal finance. In the past 5 years Extension, in partnership with organizations -including SHIP, is utilizing public health approaches to health and family wellbeing interventions. I have learned a great deal being on this committee and I hope to

continue for another term - both learning and sharing from my experiences with SHIP, Extension, and county partnerships.

Describe why you are interested in the position:

My organizations, University of Minnesota Extension, and Anoka County Community Health have similar goals and missions and by my being on this committee it helps inform the committee of work being done by Extension and I, in turn, learn about community health in Anoka County and the state of Minnesota. We can both work more effectively and efficiently.

For more information, contact Brenda Vetter at 763-324-4711 or brenda.vetter@co.anoka.mn.us

In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.

LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

October 22, 2019

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Application For Classification			
<u>City of Lino Lakes</u>			
American Legion Post 566	R08 31 22 42 0033		
7731 Lake Dr	7731 Lake Dr	2019	6th
Lino Lakes MN 55014-	Lino Lakes MN 55014		Vacant

Reason: Approved for 4C3II. Tax capacity lowered from 9914 to 7998. No change in value. Total tax reduced from \$16,678.41 to \$12,413.90.

Application For Disability Exemption

<u>City of Lino Lakes</u>			
Paul Fairfax	R08 31 22 12 0080		
650 Highland Trail	650 Highland Trail	2019	6th
Lino Lakes MN 55014-	Lino Lakes MN 55014		Vacant

Reason: 70% to 100%. Tax capacity lowered from 1058 to 0. No change in value. Total tax reduced from \$1363.78 to \$24.02.

Application For Homestead

<u>City of Blaine</u>			
Jose Ramirez-Loza	R30 31 23 11 0026		
984 99th Lane NE	984 99th Lane NE	2019	3rd
Blaine MN 55434-	Blaine MN 55434		West

Reason: Failed to File. Tax capacity lowered from 2215 to 2042. No change in value. Total tax reduced from \$2874.54 to \$2677.71.

<u>City of Fridley</u>			
Ibrahim Ibrahim	R24 30 24 11 0074		
1561 60th Ave NE	1561 60th Ave NE	2019	5th
Fridley MN 55432-	Fridley MN 55432		Gamache

Reason: Failed to File. Tax capacity lowered from 1983 to 1789. No change in value. Total tax reduced from \$3236.18 to \$2973.10.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Nowthen</u>			
Pamela Kappedahl	R11 33 25 34 0006		
21447 Tungsten St NW	21447 Tungsten St NW	2019	1st
Anoka MN 55303-	Nowthen MN 55303		Look

Reason: Failed to File. Tax capacity lowered from 3633 to 3588. No change in value. Total tax reduced from \$3576.52 to \$3537.29.

<u>City of Ramsey</u>			
Rena Pagel	R05 32 25 14 0004		
17811 Gibbon St NW	17811 Gibbon St NW	2019	1st
Ramsey MN 55303-	Ramsey MN 55303		Look

Reason: Clerical Error. Tax capacity lowered from 2200 to 2116. No change in value. Total tax reduced from \$2,948.04 to \$2,853.34.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

October 8, 2019

Vice Chair Braastad called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present: District #1 Matt Look
 District #2 Julie Braastad
 District #3 Robyn West
 District #4 Mandy Meisner
 District #6

Absent: District #5 Mike Gamache
 District #7 Scott Schulte

Others Present: Dee Guthman, Deputy County Administrator; Tony Palumbo, County Attorney; staff, and citizens

* * * * *

Commissioner Look made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner West made motion accepting the regular claims paid over \$500 for the period ending September 30, 2019, and purchase-card claims paid for the period ending September 28, 2019. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Look made motion approving the minutes from the September 24, 2019, Anoka County board meeting. Commissioner Meisner seconded the motion. Motion carried unanimously.

* * * * *

Veteran Services Director John Kriesel presented the Anoka County Veteran Services Annual Report and provided an overview of services provided by the department.

* * * * *

Commissioner West presented the Management Committee report from the meeting of September 24, 2019.

1. Commissioner Meisner made motion approving the following personnel transaction:
 - A. Refund/Fill - Human Services/Job Training Center - effective October 8, 2019 - not provided for in the budget - contingent on MN Department of Employment and Economic Development grant funding - vacancy effective March 31, 2018. PC#1992001463

1.0 FTE Senior Vocational Counselor - Grade C012, range \$23.28 to \$34.90 per hour.

Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner Braastad made motion approving the following personnel transaction:
 - A. Restructure/Fill - Sheriff's Office - effective October 8, 2019 - vacancy effective April 12, 2019. PC#2018003312

FROM: 1.0 FTE Administrative Services Assistant - Grade B009, range \$17.45 to \$26.57 per hour.

TO: 1.0 FTE Administrative Services Coordinator - Grade C013, range \$25.68 to \$42.61 per hour.

Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Look presented the Transportation Committee report from the meeting of September 30, 2019.

Highway

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2019-126

**REQUEST FOR SPEED ZONE STUDY ON COUNTY STATE AID
HIGHWAY 26 (GOPHER DRIVE NE/229TH AVENUE NE) FROM
CSAH 24 (237TH AVENUE NE) TO EAST BETHEL BOULEVARD NE
IN THE CITY OF EAST BETHEL**

WHEREAS, the Anoka County Board of Commissioners is responsible for the planning, construction and maintenance of the county highway system; and,

WHEREAS, the recognition for the need to study legally-ordered speed zones on segments of the county highway system, in response to changes in traffic patterns, adjoining development and reconstruction of highways, is a responsibility of the county board of commissioners; and,

WHEREAS, this area has experienced increased residential/commercial development and traffic volumes; and,

WHEREAS, officials in the city of East Bethel are concerned with the speed of vehicles traveling on this portion of County State Aid Highway (CSAH) 26 (Gopher Drive NE/229th Avenue NE); and,

WHEREAS, this portion of CSAH 26 has not had a speed zone study completed or requested on it and consequently has a 55 mph statutory speed limit; and,

WHEREAS, officials within the city of East Bethel have requested that a speed zone study be conducted; and,

WHEREAS, the conducting of appropriate engineering studies and the establishment of safe and reasonable speed limits on segments of the county highway system is by statute the responsibility of the State Commissioner of Transportation:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby requests the State Commissioner of Transportation to conduct the necessary studies and prepare orders for safe and reasonable speed limits on:

CSAH 26 (Gopher Drive NE/229th Avenue NE) from CSAH 24 (237th Avenue NE) to East Bethel Boulevard NE, within the city of East Bethel.

BE IT FINALLY RESOLVED that certified copies of this resolution be forwarded to the State Commissioner of Transportation and the City of East Bethel.

Motion carried unanimously. Resolution declared adopted.

2. Commissioner West made motion entering into Contract #C0006393, a Joint Powers Agreement with the City of Coon Rapids for Anoka County Project SP 002-678-025, the reconstruction of CSAH 78 (Hanson Boulevard) between CSAH 11 (Northdale Boulevard) and CSAH 14 (Main Street), subject to

review by the county attorney as to form and legality. (Contract is on file in the Highway Department.)
Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

**

Commissioners Braastad, West, Look, and Meisner and County Attorney Tony Palumbo recognized Transportation Division Manager and County Engineer Doug Fischer on his retirement from Anoka County and thanked him for his dedication and 25 years of service.

Commissioner Look presented the Internal Audit Committee report from the meeting of September 23, 2019. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

Commissioner Look presented the Parks Committee report from the meeting of October 1, 2019.

1. Commissioner West made motion awarding the following two contracts to Minnesota Wisconsin Playground for the design and installation of playgrounds, subject to review by the county attorney as to form and legality (Contracts are on file in the Parks Department.):
 - A. Contract #C0007512 for \$165,000 for Rum River North County Park of which 50% will be funded by a Department of Natural Resources Outdoor Recreation Grant.
 - B. Contract #C0007513 for \$175,000 for Rum River Central Regional Park which is fully funded through the Metropolitan Council’s Regional Park Capital Improvement Program.

Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner Meisner made motion authorizing Contract #C0007511, a Memorandum of Understanding (MOU) with the National Park Service for a display panel at Coon Rapids Dam Regional Park Visitor Center with no associated costs, and authorizing Parks Director Jeff Perry to execute said documents on the county’s behalf, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Meisner stated that a special primary election will be held for the Anoka County District 6 commissioner seat on November 5, 2019, with the special general election to be held on February 11, 2020. The cities located in District #6 include Centerville, Circle Pines, Columbus, Lexington, Lino Lakes, and parts of Blaine. Linwood Township is also in District #6. Additional information is available on the Anoka County Elections web site.

The county board meeting was adjourned at 10:12 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Dee Guthman
Deputy County Administrator

By: _____
Julie Braastad, its Vice Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.