

**ANOKA COUNTY INFORMATION TECHNOLOGY (IT) COMMITTEE AGENDA
and Meeting of the Anoka County Board of Commissioners****

Commissioners Gamache (Chair), Schulte, Meisner

October 19, 2020 - 11:00 A.M.

Rum River Library Meeting Room A & B
4201 6th Avenue
Anoka, MN 55303

ACTION ITEMS:

- *1. The IT Committee recommends that the County Board approve a purchase from CDW-G, 230 North Milwaukee Avenue, Vernon Hills, Illinois 60061, in the amount of \$305,409.64 for the replacement of wireless controllers and wireless access points- **see attached Action Item** – from Susan Vreeland.
- *2. The IT Committee recommends that the County Board approve an amendment to contract #C0004283A agreement with TDS Metrocom, LLC, 30925 2nd Street, Pequot Lakes, MN 56472, in the amount of up to \$129,840.00 for the continued use of analog and Primary Rate Interface (PRI) telephone lines - **see attached Action Item** – from Susan Vreeland.

INFORMATIONAL ITEMS:

3. Consider, for informational purposes, an update on current camera projects.

ADDITIONAL ITEMS:

4. Public Comments are welcome at this time. In consideration of others wishing to speak, please limit comments to 2 minutes.
5. Next scheduled meeting Monday, November 16, 2020, at Rum River Library Meeting Room A & B.
6. Adjourn.

*** Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will not vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*



ANOKA COUNTY IT COMMITTEE ACTION ITEM

October 19, 2020

INFORMATION TECHNOLOGY DEPARTMENT

ACTION REQUESTED	Susan Vreeland, Director of Information Technology, is requesting that the IT Committee consider recommending the County Board approve a purchase from CDW-G, 230 North Milwaukee Avenue, Vernon Hills, Illinois 60061, in the amount of \$305,409.64 for the replacement of wireless controllers and wireless access points.
BACKGROUND	<p>A wireless access point is a device that provides wireless network connectivity to laptops, tablets, smart phones, etc. A wireless controller is a device that provides centralized management of wireless access points.</p> <p>The County currently has 244 wireless access points and three wireless controllers. These devices are in use 24 hours a day, 7 days a week.</p> <p>Although they have been reliable and lived up to expectations, 165 of the access points and the three wireless controllers have reached the end of their lifecycle and need to be replaced. These devices have been in continuous use for seven to ten years.</p>
SOLUTIONS	<p>New wireless controllers and access points need to be purchased to replace our outdated, end-of-support devices to ensure continued productivity of County staff in support of County constituents.</p> <p>Due to technology advancements and the maturity of the wireless market, we can implement faster wireless speeds with more capacity. Included in this purchase are 59 additional access points for greater coverage.</p>
CONCLUSION	The recommended wireless access controllers and access points will help us to provide reliable, secure, and robust wireless connectivity 24 hours a day, 7 days a week in our ongoing effort to increase end-user productivity.
RECOMMENDATIONS	<p>The IT Committee consider recommending that the County Board approve a purchase from CDW-G, 230 North Milwaukee Avenue, Vernon Hills, Illinois 60061, in the amount of \$305,409.64 for the replacement of wireless controllers and wireless access points.</p> <p>Thank you for your consideration. If you have any questions, please do not hesitate to contact Susan Vreeland.</p>



ANOKA COUNTY IT COMMITTEE ACTION ITEM

October 19, 2020

INFORMATION TECHNOLOGY DEPARTMENT

ACTION REQUESTED	Susan Vreeland, Director of Information Technology, is requesting that the IT Committee consider recommending the County Board approve an amendment to an existing #C0004283A agreement with TDS Metrocom, LLC, 30925 2 nd Street, Pequot Lakes, MN 56472, in the amount of up to \$129,840.00 for the continued use of analog and Primary Rate Interface (PRI) telephone lines for two additional years beyond the original agreement.
BACKGROUND	<p>In June of 2015 the County entered into a five-year agreement with TDS Metrocom for analog lines and PRI trunk telephone and fax connectivity. An amendment executed in May 2020 extended this agreement to February 28th, 2021.</p> <p>PRI technology is responsible for carrying voice transmissions between the network and a user. PRI is the standard for many years in providing telecommunication services to enterprises and offices.</p> <p>The County is in the midst of a project to migrate our PRI trunks to Session Initiation Protocol (SIP) trunk connectivity, as this is becoming the industry standard. However, due to technology limitations and compliance issues we need to continue using the existing analog lines and two (out of ten) PRI trunks.</p>
SOLUTIONS	Continue using analog lines and two PRI trunks to provide the telephone and fax connectivity that is still needed by the County to provide services to constituents.
CONCLUSION	By following the recommended course of action to extend the agreement for 2-years with TDS, we will have the ability to continue reliable service while we actively migrate away from these older technologies when possible.
RECOMMENDATIONS	<p>Consider recommending that the County Board approve an amendment to an existing #C0004283A agreement with TDS Metrocom, LLC, 30925 2nd Street, Pequot Lakes, MN 56472, in the amount of up to \$129,840.00 for the continued use of analog and PRI telephone lines for two additional years beyond the original agreement.</p> <p>Thank you for your consideration. If you have any questions, please do not hesitate to contact Susan Vreeland.</p>

Rum River Library Meeting Room

Rum River Library



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