

ANOKA COUNTY

MANAGEMENT COMMITTEE AGENDA
Commissioners West (Chair), Look, Braastad, and Gamache

FOR THE OCTOBER 8, 2019, MEETING

8:45 A.M.

Master Conference Room #772 - Government Center

1. In accordance with the Personnel Rules and Regulations, and/or the Travel Policy, and at the request and recommendation of the respective department heads, consider approving the consent items. **See attached** consent items.
2. Public comments are welcome at this time. In consideration of others wishing to speak, please limit comments to 2 minutes.

ANOKA COUNTY

CONSENT ITEMS

FOR THE OCTOBER 8, 2019, MANAGEMENT COMMITTEE MEETING

*Consent items will be voted on as one item.
At the request of any commissioner, a consent item may be
moved to the regular agenda for discussion purposes.*

1. Reclassifications as recommended by the Employee Relations director. **See attached** dated October 8, 2019.
2. Travel requests at the request and recommendation of the respective department heads in accordance with the Travel and Expense Policies:
 - A. Chuck Denninger, Internal Auditor – Administration/Internal Audit - to attend the Institute of Internal Auditors – Training Class Risk Based Auditing – Las Vegas, Nevada, 4 days, November 2019 – Costs, which are 100% funded by The Institute of Internal Auditors, to include \$549 air fare, \$375 lodging \$70 ground transportation, \$84 parking, \$42 mileage, and \$214 per diem.
 - B. Steve Schmidt, Lead Network Engineer – Administration/Information Technology – to attend the Implementing and Configuring Cisco Identity Services Engine Bootcamp training - Bloomington, MN – 5 days, November 2019 – Costs to include \$3,800 registration (this is 100% funded through Cisco Training Credits), and mileage \$129.92.
 - C. Scott Piercy and Mark Haapoja, Systems Project Leader, - Administration/Information Technology – to attend Axway SecureTransport Administrator Track online training – 4 days in October 2019 – Costs to include \$2,720 registration.
 - D. Charles Kolstad, Application Developer I, Administration/Information Technology – to attend Axway SecureTransport Advanced Router online training – 2 days in November 2019 – Costs to include \$2,000 registration.
 - E. Robert Fewins-Kalb, Systems Project Leader, Administration/Information Technology – to attend Axway SecureTransport Administration online training – 4 days in October 2019 – Costs, which are 100% paid for by Axway per the implementation contract, include \$3,200 registration.
 - F. Al Rautio, Systems Administrator, Administration/Information Technology – to attend Axway SecureTransport Administrator Track online training – 4 days in November 2019 – Costs to include \$2,560 registration.

Travel and training forms are available in Administration for review.

**Employee Relations Department
Recommendations for Reclassification**

Incumbent	Present Title	Proposed Title	Present Grade Level	Approved Grade Level	Department	Effective Date
Teresa Swoyer	Administrative Coordinator	County Board Coordinator	10	12	Administration	10/12/2019