

The Anoka County Regional Railroad Authority will hold a board meeting in Room #705 of the Anoka County Government Center. All members of board will be present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the county board chair that public attendance is not feasible due to the health pandemic, members of the public will not be allowed to attend this meeting in person. Public members may monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 at least 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021

ANOKA COUNTY REGIONAL RAILROAD AUTHORITY BOARD MEETING AGENDA

FOR THE SEPTEMBER 22, 2020, MEETING

10:30 A.M. or Immediately Following the
Anoka County Housing and Redevelopment Authority Board Meeting, Whichever is Later

County Board Room #705, Anoka County Government Center

1. Chair calls meeting to order.

2. Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others:

3. Consider approving the minutes from the Anoka County Regional Railroad Authority (ACRRA) Board special meeting of February 25, 2020. **See attached** minutes.

4. Chair's Remarks.

5. Consider the ACRRA Management Committee Report of September 8, 2020. **See attached** ACRRA Management Committee Report.

6. Consider Resolution #2020-04, Approving the Transfer of Real Property from the Anoka County Regional Railroad Authority to the County of Anoka for the Purpose of Construction of Safety Improvements to Foley Boulevard. **See attached** resolution.

7. Consider approving Contract #C0007795A, Amendment to Real Estate Purchase Agreement, adding parcel identified as PIN #26-31-24-41-0012. **See attached** action item worksheet.

8. Consider approving draft Resolution #2020-05, Anoka County Regional Railroad Authority Proposed Budget and Proposed Tax Levy for Program Year 2021. **See attached** resolution and budget.

9. Other

**ANOKA COUNTY REGIONAL RAILROAD AUTHORITY
BOARD SPECIAL MEETING MINUTES**

Government Center
Anoka, Minnesota

February 25, 2020

Chair Look called the meeting to order at 10:56 a.m.

Present: District #1 Matt Look
 District #3 Robyn West
 District #4 Mandy Meisner
 District #5 Mike Gamache
 District #6 Jeff Reinert
 District #7 Scott Schulte

Absent: District #2 Julie Braastad

Others Present: Dee Guthman, ACRRA Executive Director; Rhonda Sivarajah, County Administrator; Kathryn Timm, Assistant County Attorney; Jill Rykhus, Senior Office Manager; Linda Hedstrom, Community Development Program Assistant; staff and citizens

* * * * *

Commissioner Schulte made motion approving the minutes from the Anoka County Regional Railroad Authority (ACRRA) Board meeting of December 6, 2019. Commissioner Gamache seconded the motion. Motion carried.

* * * * *

Commissioner West made motion approving the minutes from the Anoka County Regional Railroad Authority (ACRRA) Statutory and Organizational meeting of January 7, 2020. Commissioner Schulte seconded the motion. Motion carried.

* * * * *

Commissioner Schulte offered the following resolution, and moved its adoption:

RESOLUTION #2020-03

**APPROVING THE TRANSFER OF REAL PROPERTY FROM
THE ANOKA COUNTY REGIONAL RAILROAD AUTHORITY
TO THE COUNTY OF ANOKA
FOR THE PURPOSE OF CONSTRUCTION OF
SAFETY IMPROVEMENTS TO FOLEY BOULEVARD**

WHEREAS, the Anoka County Regional Railroad Authority (ACRRA), a political subdivision of the State of Minnesota, owns a small real estate parcel located at 9418 Foley Boulevard NW in the City of Coon Rapids, Minnesota which is legally described in Exhibit A (the Property); and,

WHEREAS, the ACRRA holds the Property in Fee Simple absolute, after a purchase using ACRRA funds without bonding or funding restrictions; and,

WHEREAS, the ACRRA has no present or foreseeable future use for the Property for ACRRA purposes; and,

WHEREAS, the ACRRA has learned that the County of Anoka (County), a political subdivision of the State of Minnesota, is desirous of using the Property to facilitate making safety improvements in the form of a grade separation between the nearby railroad tracks and Foley Boulevard; and,

WHEREAS, the County is desirous of obtaining ownership and control of the Property in order to facilitate these safety improvements; and,

WHEREAS, both the ACRRA and the County have reviewed applicable statutory requirements regarding the transfer of ownership to the Property; and,

WHEREAS, Minn. Stat. § 471.64 provides that any political subdivision of the State of Minnesota may contract with any other political subdivision of the State of Minnesota for the “purchase, lease, sale, or other acquisition or disposition of real property, without regard to statutory or charter provisions”; and,

WHEREAS, the ACRRA and the County have negotiated an agreement for the transfer of the Property for the public purposes of making the safety improvements in the form of a grade separation between the nearby railroad tracks and Foley Boulevard:

NOW, THEREFORE, BE IT RESOLVED that the ACRRA will dispose of the Property to the County pursuant to Minn. Stat. § 471.64 in order to accomplish the public purpose of making the above described safety improvements.

BE IT FURTHER RESOLVED that the Executive Director of the ACRRA, Dee Guthman, is authorized to negotiate and finalize the agreement for the transfer of the Property with the authorized representative of the County.

BE IT FINALLY RESOLVED that the Chair of the ACRRA, Matt Look, and the Executive Director of the ACRRA, Dee Guthman, are authorized to execute and finalize all documents necessary for closing the property transfer and recording the deed.

(Exhibit A is on file in County Administration.)

Upon roll call vote, motion carried. Resolution declared adopted.

* * * * *

The Anoka County Regional Railroad Authority meeting was adjourned at 11:00 a.m.

ATTEST:

**ANOKA COUNTY REGIONAL
RAILROAD AUTHORITY**

By: _____
Mandy Meisner, Secretary

By: _____
Matt Look, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.

DRAFT

The Anoka County Regional Railroad Authority Management Committee held a meeting in Room #705 of the Anoka County Government Center. All members of the committee were present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the county board chair that public attendance was not feasible due to the health pandemic, members of the public were not allowed to attend this meeting in person. Public members monitored this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner was done pursuant to Minn. Stat. § 13D.021.

**ANOKA COUNTY
REGIONAL RAILROAD AUTHORITY
MANAGEMENT COMMITTEE REPORT**

FOR THE SEPTEMBER 22, 2020, REGIONAL RAILROAD AUTHORITY MEETING

The Anoka County Regional Railroad Authority (ACRRA) Management Committee meeting was held on September 8, 2020, in County Board Room #705, Anoka County Government Center, Anoka, Minnesota.

Persons Present: **Committee Members** – Commissioner Matt Look, Chair; Commissioner Scott Schulte; Commissioner Robyn West

Others Present – Dee Guthman, ACRRA Executive Director; Rhonda Sivarajah, County Administrator; Karen Skepper, ACRRA Assistant Executive Director; Kathryn Timm, Assistant County Attorney; Tony Palumbo, County Attorney; Brenda Vetter, Principal Administrative Secretary

1. The Chair called the meeting to order at 10:15 a.m.

2. Executive Director Dee Guthman provided a budget update. After discussion, the committee recommends reducing line item 4C to \$0 and presenting the adjusted Proposed 2021 ACRRA Budget for consideration at the ACRRA Board meeting on September 22, 2020. Additionally, it is requested that the amount remaining on the bond be determined and made available to the ACRRA Board.

3. The meeting was adjourned at 10:26 a.m.

ACRRA RESOLUTION #2020-04

**APPROVING THE TRANSFER OF REAL PROPERTY FROM
THE ANOKA COUNTY REGIONAL RAILROAD AUTHORITY
TO THE COUNTY OF ANOKA
FOR THE PURPOSE OF CONSTRUCTION OF
SAFETY IMPROVEMENTS TO FOLEY BOULEVARD**

WHEREAS, the Anoka County Regional Railroad Authority (ACRRA), a political subdivision of the State of Minnesota, owns a small real estate parcel identified as PIN 26-31-24-41-0012 in the City of Coon Rapids, Minnesota, which is legally described in Exhibit A (the Property); and,

WHEREAS, the ACRRA holds the Property in Fee Simple absolute, after a purchase using ACRRA funds without bonding or funding restrictions; and,

WHEREAS, the ACRRA has no present or foreseeable future use for the Property for ACRRA purposes; and,

WHEREAS, the ACRRA has learned that the County of Anoka (the County), a political subdivision of the State of Minnesota, is desirous of using the Property to facilitate making safety improvements in the form of a grade separation between the nearby railroad tracks and Foley Boulevard; and,

WHEREAS, the County is desirous of obtaining ownership and control of the Property in order to facilitate these safety improvements; and,

WHEREAS, both the ACRRA and the County have reviewed applicable statutory requirements regarding the transfer of ownership to the Property; and,

WHEREAS, Minn. Stat. § 471.64 provides that any political subdivision of the State of Minnesota may contract with any other political subdivision of the State of Minnesota for the “purchase, lease, sale, or other acquisition or disposition of real property, without regard to statutory or charter provisions”; and,

WHEREAS, the ACRRA and the County have negotiated an agreement for the transfer of the Property for the public purposes of making the safety improvements in the form of a grade separation between the nearby railroad tracks and Foley Boulevard:

NOW, THEREFORE, BE IT RESOLVED that the ACRRA will dispose of the Property to the County pursuant to Minn. Stat. § 471.64 in order to accomplish the public purpose of making the above described safety improvements.

BE IT FURTHER RESOLVED that the Executive Director of the ACRRA, Dee Guthman, is authorized to negotiate and finalize the agreement for the transfer of the Property with the authorized representative of the County.

BE IT FINALLY RESOLVED that the Chair of the ACRRA, Matt Look, and the Executive Director of the ACRRA, Dee Guthman, are authorized to execute and finalize all documents necessary for closing the property transfer and recording the deed.

EXHIBIT A

Legal Description:

PIN 26-31-24-41-0012

Lot 2, Block 1, Coon Rapids Foley Station, subject to easement of record.



ANOKA COUNTY ACCRA BOARD ACTION ITEM

September 22, 2020

ACTION REQUESTED	Consider approving Contract #C0007795A, Amendment to Real Estate Purchase Agreement, adding a second parcel identified as PIN #26-31-24-41-0012.
BACKGROUND	ACCRA previously approved Contract #C0007795, Real estate Purchase Agreement, on March 9, 2020, which transferred ACCRA-owned property to the County of Anoka for the purpose of facilitating safety improvements on Foley Blvd in the city of Coon Rapids. Subsequently, it was learned that a second, adjacent ACCRA-owned parcel would be necessary to complete the safety improvements and grade separation.
CONTRACT	C0007795A – no dollars exchanged
CONCLUSION	
RECOMMENDATIONS	Approval

DRAFT ACRRRA RESOLUTION #2020-05

**ANOKA COUNTY REGIONAL RAILROAD AUTHORITY PROPOSED BUDGET AND
PROPOSED TAX LEVY FOR PROGRAM YEAR 2021**

WHEREAS, in 1988, the Anoka County Regional Railroad Authority (ACRRA) completed the procedure set forth in Minnesota Statute § 398A.04, subd. 8, to implement its power to levy a tax on all taxable property in Anoka County; and,

WHEREAS, in 2017 with the dissolution of the County Transit Improvement Board (CTIB), CTIB will no longer collect Anoka County's portion of the transportation and transit use tax. In 2021 these taxes will be collected directly by Anoka County. Therefore, in 2021 Anoka County assumes a portion of the Northstar Commuter Rail operating costs:

NOW, THEREFORE, BE IT RESOLVED that the ACRRA hereby establishes a proposed budget for program year 2021 in the amount of \$9,038,456 as set forth in Exhibit A.

BE IT FURTHER RESOLVED that the ACRRA hereby levies a proposed tax of \$2,186,396 for taxes payable in 2021 on the tax capacity of all taxable property situated in Anoka County.

BE IT FURTHER RESOLVED that, in accordance with Minnesota Statutes § 398A.04, subd. 8, the secretary of the ACRRA, or her deputy, shall file a certified copy of this resolution, and shall certify the proposed levy as described by state law, with the division manager of Property Records and Taxation, on or before September 30, 2020, and that the division manager of Property Records and Taxation shall assess and extend upon the tax rolls of each municipality in Anoka County the portion of the tax that bears the same ratio to the whole amount that the net tax capacity of taxable property in that municipality bears to the net tax capacity of taxable property in all municipalities in Anoka County.

BE IT FURTHER RESOLVED that all such tax monies collected shall be remitted by the Division of Property Records and Taxation to the treasurer of the ACRRA.

2021 Proposed Anoka County Regional Railroad Authority Summary of Budget

Exhibit A

	2020 Final	2021 Proposed
Revenues		
Property Tax Levy Collected	\$2,231,646	\$2,186,396
Use of Reserve	\$152,060	\$152,060
Anoka County Transportation Tax*	\$6,700,000	\$6,700,000
Total Revenues	\$9,083,706	\$9,038,456
Expenses		
Regional Rail Expenses	\$2,383,706	\$2,338,456
Northstar Rail Operating Expense*	\$6,700,000	\$6,700,000
Total Expenses	\$9,083,706	\$9,038,456
Anoka County Regional Rail Levy	\$2,231,646	\$2,186,396
Net Change to Levy	-18.5%	-2.0%

* Counties Transit Improvement Board (CTIB) Dissolution has transit tax revenues passing directly to Anoka County. Northstar Operating Costs are now paid directly by Anoka County.