

ANOKA COUNTY FINANCE AND CAPITAL IMPROVEMENTS COMMITTEE AGENDA

and Meeting of the Anoka County Board of Commissioners**

Commissioners Look (Chair), Braastad, Schulte, Gamache

September 17, 2020 - 1:00 P.M.

Bunker Hills Activites Center – Maple Room

550 Bunker Lake Blvd N.W.

Andover, MN 55304

1. Consider recommending the County Board approve the following master contract for countywide pest control services - **See attached** action item worksheet.
 - Contract #C0008106 with Guardian Pest Solutions, 3131 Halvor Lane, Superior, WI 54880
2. Consider, for information purposes, an update on Anoka County 2020 Finances. – **See attached** information item worksheet.
3. Other - Public Comments are welcome at this time. In consideration of others wishing to speak, please limit comments to two minutes.

*** Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will not vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*



ANOKA COUNTY

FINANCE AND CAPITAL IMPROVEMENTS ACTION ITEM

9-17-2020

FM&C

ACTION REQUESTED	<p>Consider recommending the County Board approve the following master contract for countywide pest control services with the lowest responsible quote:</p> <ul style="list-style-type: none">• Contract # C0008106 with Guardian Pest Solutions, 3131 Halvor Lane, Superior, WI 54880 <p>Quote/Bid Tab Attached.</p>
BACKGROUND	<p>Current State of MN Cooperative pest control contract expires 9/30/2020.</p> <p>The master pest control contract defines a predictable rate for: roaches, ants, silverfish, etc., at the following locations:</p> <ul style="list-style-type: none">• Government Center Complex• Blaine Human Services Center• Radio Shop• Lino Lakes• Sheriff's Office• Highway• Rum River Campus• MedEx• Field Operations Building• All Parks Facilities• All Library Facilities <p>Most locations are serviced monthly however, a few facilities will utilize the contract on an as needed basis. When the work is desired the County will negotiate a Statement of Work for the actual work to be performed for each engagement, subject to the hourly rate, terms and conditions, and insurance requirements defined in the Master Contract.</p> <p>This contract is for a two-year term, with the County having the option to renew the contract for three additional one-year terms, for a possible total of five years.</p>
FUNDING	County Department Operating Budgets



QUOTE/BID TABULATION

PROJECT NAME		Pest Control Services				
VENDOR	Location	Comments	Frequency	Guardian Monthly Cost	Plunkett's Monthly Cost	1st Choice Monthly Cost
Government Center Complex	2100 3 rd Avenue Anoka, MN 55303		Monthly	\$ 32.00	\$ 96.00	\$ 40.00
Blaine Human Service Center	1201 89 th Ave NE Blaine, MN 55434	Service main building and exterior generator	Monthly	\$ 38.00	\$ 85.00	\$ 36.00
Radio Shop	13595 Hanson Blvd Andover, MN 55304		Monthly	\$ 32.00	\$ 52.00	\$ 30.00
Adult Detention Center	7545 4 th Avenue Lino Lakes, MN 55014		Monthly	\$ 32.00	\$ 70.00	\$ 32.00
Sheriff's Patrol Station	1530 Bunker Lake Blvd Andover, MN 55303		Monthly	\$ 32.00	\$ 60.00	\$ 32.00
Lino Lakes Shelter Bldg 7	7555 4 th Avenue Lino Lakes, MN 55014	Service main building and exterior generator	Monthly	\$ 32.00	\$ 96.00	\$ 30.00
Highway Department	1440 Bunker Lake Blvd Andover, MN 55304	Service for rodents to the exterior generator outside main bldg only	Monthly	\$ 30.00	\$ 42.00	\$ 28.00
Run River Human Service Campus	3300 4 th Avenue North Anoka, MN 55303	All Facilities, includes Food Service and ILT	Monthly	\$ 108.00	\$ 345.00	\$ 90.00
Medical Examiner's Office	14341 Rhinestone St NW Ramsey, MN 55303	Service main building and exterior generator	Monthly	\$ 32.00	\$ 80.00	\$ 34.00
Sheriff's Office	13301 Hanson Blvd NW Andover, MN 55304	Service main building and exterior generator	Monthly	\$ 40.00	\$ 120.00	\$ 38.00
Anoka County Secure	7545 4 th Avenue Lino Lakes, MN 55014		Monthly	\$ 32.00	\$ 70.00	\$ 30.00
Walker Sanford, Juvenile Center	7555 4 th Avenue Lino Lakes, MN 55014		Monthly	\$ 32.00	\$ 85.00	\$ 40.00
Bunker Hills Activity Center Park & Recreation Office	550 Bunker Lake Blvd Andover, MN 55304		Monthly	\$ 32.00	\$ 76.00	\$ 30.00
Jackson Street Acquisition	403 Jackson Street, Anoka, MN 55303		Monthly	\$ 38.00	\$ 65.00	\$ 36.00
Jackson Street Acquisition	433 Jackson Street, Anoka, MN 55303		Monthly	\$ 32.00	\$ 50.00	\$ 33.00
Centennial Library	100 Civic Heights Cir Circle Pines, MN 55014		Monthly	\$ 38.00	\$ 65.00	\$ 33.00
Crooked Lake Library	11440 Crooked Lake Blvd. NW Coon Rapids, MN 55433		Monthly	\$ 38.00	\$ 74.00	\$ 33.00
Adamsville Library	12461 Oak Park Blvd. NE Blaine, MN 55434		Monthly	\$ 38.00	\$ 65.00	\$ 33.00
Mississippi Library	410 Mississippi St NE Fridley, MN 55432		Monthly	\$ 38.00	\$ 74.00	\$ 33.00
North Central Library	17565 Central Ave NE Ham Lake, MN 55304		Monthly	\$ 38.00	\$ 45.00	\$ 33.00
Northtown Library	711 County Rd 10 NE Blaine, MN 55434		Monthly	\$ 38.00	\$ 80.00	\$ 33.00
Run River Library	4201 6 th Ave NW Anoka, MN 55303		Monthly	\$ 38.00	\$ 85.00	\$ 33.00
St. Francis Library	3519 Bendue St NW St. Francis, MN 55070		Monthly	\$ 38.00	\$ 55.00	\$ 33.00
Library Support Services	707 County Rd 10 NE Blaine, MN 55434		Monthly	\$ 38.00	\$ 70.00	\$ 33.00
Sum of all monthly amounts				\$ 916.00	\$ 2,005.00	\$ 856.00

Maximum Hourly Rates - weekdays	\$ 64.99	\$ 120.00	\$ 62.50
Maximum Hourly Rates - Weekends/Holidays	\$ 120.00	\$ 180.00	\$ 90.00

	Guardian	Plunkett's	1st Choice
Rodent Traps (metal)	\$ 14.00	N/C	\$ 8.00
Rat size glue boards (per pair)	\$ 7.50	N/C	\$ 4.00
Mouse size glue boards (per pair)	\$ 8.00	N/C	\$ 2.00
BAIT STATION - RAT	\$ 19.00	N/C	\$ 12.00
BAIT STATION - MOUSE	\$ 19.00	N/C	\$ 12.00
BAIT STATION - TAMPER RESISTANT	All of the above are tamper resistant \$ 12.00		
Purge III Clean air aerosol	\$ 9.00	\$ 18.00	\$ 3.00
Metered Aerosol dispenser	\$ 39.95	N/C	\$ 7.00
Insect Light Trap Rental/month	\$ 12.00	\$ 19.00	\$ 13.00
Odor units/month	\$ 3.00	\$ 9.00	\$ 3.00
Gilbert Flying Venus Insect Light Trap	\$ 235.00	\$ 185.00	\$ 199.00
UV Light Bulbs	\$ 28.00	\$12 / \$17	\$ 12.00
Insect Light Trap Service, per light (includes glue board)	\$ 7.50	\$ 19.00	Incl in rental
Pro Ketch Mouse Trap	\$ 14.00	N/C	\$ 8.00
Rodent Bat Station with concrete anchor	\$ 19.00	N/C	\$ 12.00
RTU bait station	\$ 3.00	N/C	\$ 4.00
Mouse snap trap	\$ 2.50	N/C	\$ 1.00

Max% increase 10/1/22-9/30/23	5%	4%	0%
Max% increase 10/1/23-9/30/24	5%	4%	3%
Max% increase 10/1/24-9/30/25	5%	4%	0%



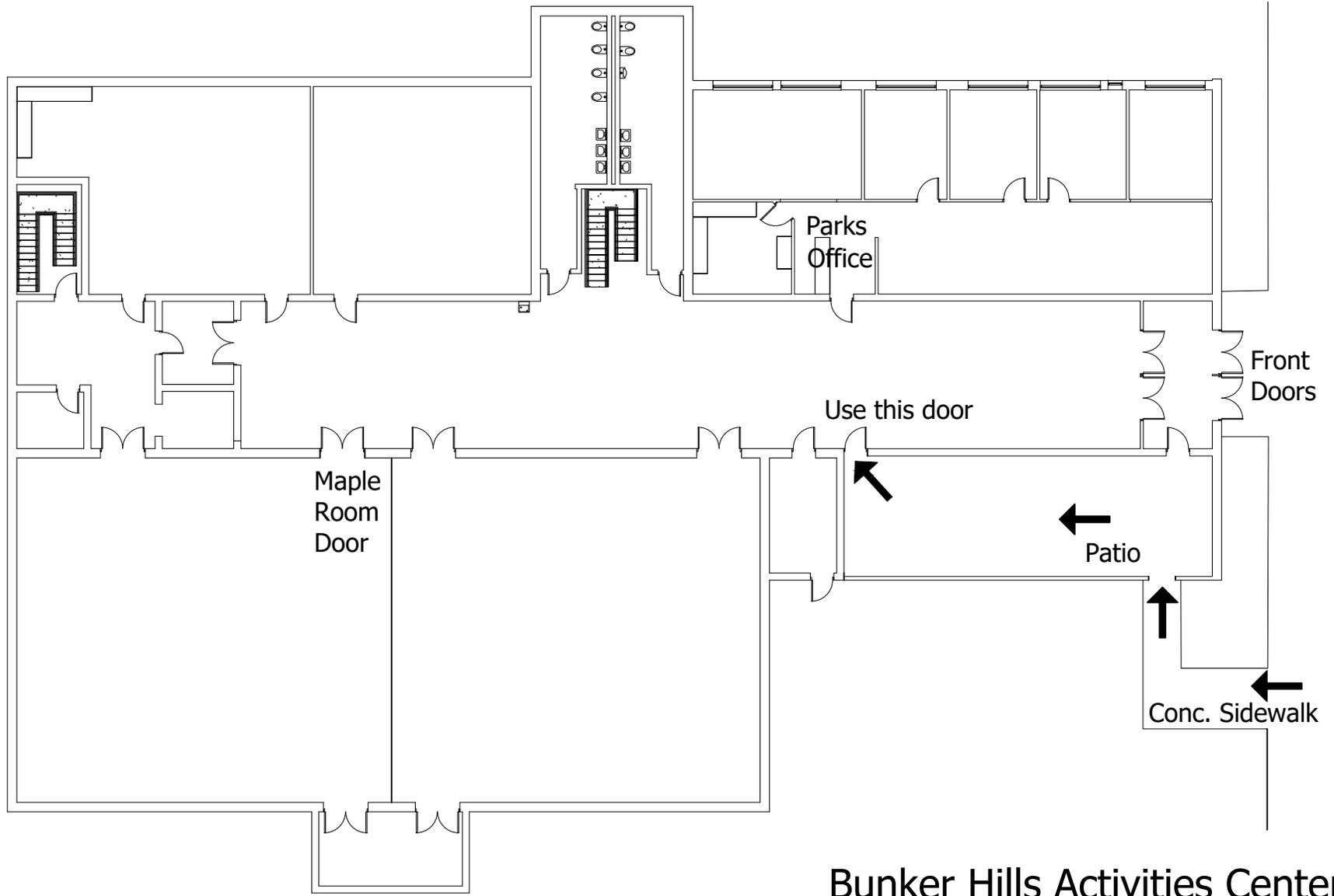
FINANCE & CAPITAL IMPROVEMENTS COMMITTEE

INFORMATIONAL ITEM

September 17, 2020

FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Consider for informational purposes, an update on Anoka County 2020 finances.
BACKGROUND	The Committee will be presented an update on the following: <ul style="list-style-type: none">• 2020 Budget to Actual on core reserve funds as of 8/31/2020• 2020 YE Projections for core reserve funds• Updated Revenue Projections for Sales Tax, Park Fees, Library, and License Centers.• Follow-up questions from Budget Workshop



Bunker Hills Activities Center
Main Level