

*The Anoka County Board of Commissioners will hold their regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board will be present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance is not feasible due to the health pandemic, members of the public will not be allowed to attend this meeting in person. Public members may monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.*

## **ANOKA COUNTY BOARD AGENDA**

FOR THE SEPTEMBER 8, 2020, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>.

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	Jeff Reinert
District #7	Scott Schulte
- Others:
4. Tax claims and abatements.
5. Consider accepting the regular claims paid over \$500 and purchase-card claims paid for the period ending August 28, 2020. **See attached** action item worksheet.
6. Approval of minutes from the August 25, 2020, county board meeting.
7. Chair's remarks.
8. Committee reports.
  - A. Management Committee report.
  - B. Transportation Committee report.
  - C. Intergovernmental and Community Relations Committee Chair report.
  - D. Parks Committee report.

**Coronavirus Aid, Relief and Economic Security Act (CARES) Items:**

9. Consider ratifying changes to the Anoka Business and Nonprofit Grant Relief program application period and criteria as presented at September 1, 2020, County Board Workshop. **See attached.**

Local Government Category:

10. Consider approving purchasing four UVC light disinfecting units from Skytron in the amount of \$154,748, plus any delivery costs, for COVID-19 disinfection and sanitization in the four county correctional facilities. **See attached** action item worksheet.
11. Consider approving purchasing twelve additional WiFi access points in the amount of \$20,745 (\$12,979 to CDW for hardware and \$7,766 to All State for cabling) to improve Wi-Fi coverage and capability on the Juvenile Center Campus in Lino Lakes to ensure residents and staff are safe from COVID-19 exposure during remote court hearings and family visits. **See attached** action item worksheet.
12. Consider approving purchasing two portable Full Matrix Changeable Message Trailers for the Transportation Division from Street Smart in the amount of \$38,708, plus any delivery fees, to allow flexibility in trailer placement for COVID-19 related activities. **See attached** action item worksheet.
13. Consider approving the following for the county libraries to provide book lockers to pick up book holds to reduce capacity issues, allow vulnerable patrons to avoid entering the building, and extending services hours when buildings are closed:
- Purchase of \$209,802 for lockers with Smarte Carte, which includes installation and technology
  - An amount not to exceed \$25,000 for internal reimbursement of virtual server space
  - Contingency of \$16,000 for other unforeseen costs associated with the implementation

**See attached** action item worksheet.

14. Consider approving purchasing COVID-19 barrier shields in the amount of \$9,977.28 from Laird Plastics for the county libraries to provide barriers between computers available to the public and at the reference desks. **See attached** action item worksheet.

15. Consider approving purchasing COVID-19 barrier shields in an amount up to \$16,433 for the Economic Assistance Department Call Center from Alternative Business Furniture Inc., to extend the call center wall heights. **See attached** action item worksheet.

16. Consider approving purchasing the following hardware and software in the amount of \$2,146,617 from Insight Public Sector:
- Server hardware and contingency (\$809,291)
  - End User software (\$929,326)
  - End User Devices (\$408,000)

**See attached** action item worksheet.

17. Consider approving the following expenditures to expand the 911 Emergency Communications Center to allow for social distancing:

- \$657,689 for the purchase of a Voice Logger (NICE)
- \$604,413 for the purchase of a Voice Logger Redundancy & Radio Consoles (Motorola)
- \$ 95,435 for the purchase of Phone Positions (IES)
- \$ 85,000 for the purchase of Console Furniture (Xybix)
- \$ 16,693 for the purchase of Monitors/Desktop PC (Dell)
- \$ 4,576 for cabling services (All State)
- \$ 13,000 as a contingency for any unforeseen expenses

**See attached** action item worksheet.

Safety Net Category

18. Consider approving providing \$521,093.24 in relief to non-profits as designated below for service expansion to citizens of the county that have been affected by the COVID-19 Health Pandemic:

<b>Non-Profit</b>	<b>Amount</b>	<b>Service Expansion</b>
Alexandra House	\$ 35,775	Basic needs support
Impact Services	\$ 90,000	Meals on Wheels expansion
ACCAP	\$200,000	Rental assistance
Salvation Army	\$121,000	Rental assistance
Lee Carlson Center	\$ 16,400	Client assistance
North Sub Counseling	\$ 6,600	Telehealth services
RADIAS Health	\$ 8,000	Telehealth services
Touchstone Mental Health	\$ 7,400	Residential treatment services – client support
Centennial Community Network	\$ 3,000	Early childhood families support
Youth First	\$ 10,818	Distance / hybrid learning support
YMCA	\$ 22,100	Distance learning childcare Support

**See attached** action item worksheet.



## ANOKA COUNTY BOARD

### ACTION ITEM

September 8, 2020

#### FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$500 for the period ending 08/28/2020 and purchase-card claims paid for the period ending 08/28/2020.
BACKGROUND	Resolution 2019-107 delegated the Finance & Central Services Division Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.

*The Management Committee held their regularly scheduled meeting in Room #705 of the Anoka County Government Center. All members of the committee were present. However, due to the Governor's Emergency Executive Orders, and a determination by the county board chair that public attendance was not feasible due to the health pandemic, members of the public were not allowed to attend this meeting in person. Public members monitored this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner was done pursuant to Minn. Stat. 13D.021.*

## ANOKA COUNTY

### MANAGEMENT COMMITTEE REPORT

FOR THE SEPTEMBER 8, 2020, COUNTY BOARD MEETING

The Management Committee meeting was held on August 25, 2020, at 8:45 a.m. in County Board Room #705 of the Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** – Commissioner Robyn West (Chair), Commissioner Julie Braastad, Commissioner Jeff Reinert, and Commissioner Scott Schulte

**Others** – Commissioner Mandy Meisner; Cristin Ewanika, Employee Relations Consultant; Rhonda Sivarajah, County Administrator; Marcy Crain, Chief Deputy County Attorney; Dee Guthman, Deputy County Administrator; Susan Vreeland, Information Technology Director; Patti Hetrick, Interim Library Director; and Teresa Swoyer, County Board Coordinator

All items were approved by all committee members unless otherwise noted.

#### **Information Items**

1. In accordance with the Personnel Rules and Regulations, and at the request and recommendation of the respective department heads, the Management Committee approved the consent items. **See attached** consent items.
2. Library Interim Director Patti Hetrick presented, for informational purposes, a Library update.
3. Public Comment: An email was read from Andover resident Wes Volkenant regarding Anoka County staff diversity.

ANOKA COUNTY

**CONSENT ITEMS**

FROM THE AUGUST 25, 2020, MANAGEMENT COMMITTEE MEETING

1. Travel requests at the request and recommendation of the respective department heads in accordance with the Travel and Expense Policies:
  - A. Steve Tessier, Telecommunications Specialist - Administration/Information Technology - to attend Cisco CCNA - online training - 5 days, August 2020 - cost to include \$2,820 registration and paid in full by Cisco training credits.
  - B. Tristan Nicka, Senior Network/UC Engineer - Administration/Information Technology - to attend Implementing and Configuring Cisco Identity Services - online training - 5 days, September 2020 - cost to include \$2,685 registration and paid in full by Cisco training credits.

**ANOKA COUNTY  
TRANSPORTATION COMMITTEE REPORT  
FOR THE SEPTEMBER 8, 2020 COUNTY BOARD MEETING**

The Transportation Committee meeting was held on Monday, August 31, 2020 at 8:30 A.M. from the Bunker Hills Activity Center - Maple Room, 550 Bunker Lake Blvd NW, Andover, MN 55304.

Committee Members Present: Commissioners Schulte (Chair), Braastad, Look and West  
Department Staff Present: Joe MacPherson, Jerry Auge, Amy Honer, Jill Kent  
Others Present: Christine Carney, Asst County Attorney; Jason Stover, Asst County Attorney; Wes Volkenant, Andover Resident

**ACTION ITEMS**

**Highway**

- \*1. The committee recommends approval of Resolution #2020-TR25, a resolution authorizing Anoka County to enter into a MnDOT Cooperative Agreement #C0008121 with the City of Coon Rapids for Project SP 0217-27, the replacement of the existing traffic control signal system at the eastbound TH 610 exit ramp terminal on CR 3 (Coon Rapids Boulevard); and authorizing the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.
- \*2. The committee recommends approval of award Contract #C0008126 to the lowest responsible bidder for Anoka County Construction Project SAP 002-652-008, the installation of a traffic control signal system at the intersection of CSAH 52 (Radisson Road NE) and Xylite Street NE, and near-side signal heads and Flashing Yellow Arrow (FYA) improvements to the existing traffic control signal system at the intersection of Radisson Road NE and 101<sup>st</sup> Avenue NE in the City of Blaine.

**Transit**

- \*3. The committee recommends approval of Amendment No. 3 to Contract #C0004434B, Agreement between Anoka County and the Metropolitan Council, for Operation of Anoka County Traveler Transit Link Dial-a-Ride service. This amendment will extend the contract through April 30, 2021 and will be retroactive to February 1, 2020.

**INFORMATION ITEMS**

**Highway**

- 4. The committee discussed the results of the Speed Zone Study on CSAH 26 (Gopher Drive NE/229<sup>th</sup> Avenue NE) from CSAH 24 (237<sup>th</sup> Avenue NE) to East Bethel Boulevard NE, as requested by the City of East Bethel.
- 5. The committee discussed the purchase of wetland credits for Project SP 002-611-036, the reconstruction of CSAH 11 (Foley Boulevard) between CSAH 1 (East River Road) and CR 3 (Coon Rapids Boulevard) in the City of Coon Rapids.

*Anoka County Transportation Committee Report  
for the September 8, 2020 County Board Meeting  
Page Two*

6. The committee reviewed Transportation Division agreements executed since last meeting.
7. The committee reviewed Corridor Updates and Project Progress.
8. The committee received comments from Wes Volkenant, Andover Resident, regarding the Round Lake Boulevard construction project, from Bunker Lake Boulevard to Highway 10; and the exit off Bunker Lake Boulevard at 38<sup>th</sup> Avenue.
9. A motion was made, seconded and passed, to go into closed session to discuss the pending litigation with Lunda Construction relating to the construction of Anoka County Highway Project No. 002-683-004. The closed meeting began at 9:11 AM and concluded at 9:20 AM, at which time the Transportation Committee was reconvened.



# ANOKA COUNTY BOARD ACTION ITEM

August 31, 2020

## TRANSPORTATION DIVISION

ACTION REQUESTED	<p>Consider recommending for approval Resolution #2020-TR25, a resolution authorizing Anoka County to enter into a MnDOT Cooperative Agreement #C0008121 with the City of Coon Rapids for Project SP 0217-27, the replacement of the existing traffic control signal system at the eastbound TH 610 exit ramp terminal on CR 3 (Coon Rapids Boulevard); and authorizing the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.</p>
BACKGROUND	<p>Anoka County Highway Department staff have been working with MnDOT and the City of Coon Rapids during the past few years on the preparation of plans and specifications for the replacement of the existing traffic control signal at the eastbound TH 610 exit ramp terminal on CR 3 (Coon Rapids Boulevard). The signal replacement will include replacement of the entire signal system and associated Americans with Disabilities Act (ADA) improvements.</p> <p>Consistent with MnDOT's cost participation policy, the City and County are responsible for a portion of the project costs. The attached Cooperative Agreement, which is a three-party agreement, describes each party's cost and maintenance responsibilities and obligations. Anoka County's estimated cost participation is approximately \$230,000.</p> <p>Construction will begin as early as this fall and will be completed by the end of next summer.</p>
PREVIOUS ACTION TAKEN	None.
COMMENTS	
RECOMMENDATIONS	<p>Recommend approval.</p> <p style="text-align: right;">         Document is on file and available for review at:  <input checked="" type="checkbox"/> County Highway Dept.  <input type="checkbox"/> County Administration       </p>

**RESOLUTION #2020-TR25**  
**FOR AGREEMENT NO. 1036955**  
**WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION**  
**FOR THE CONSTRUCTION OF THE**  
**NEW TRAFFIC CONTROL SIGNAL SYSTEM AT THE INTERSECTION OF**  
**TRUNK HIGHWAY NO. 610 AND COUNTY ROAD NO. 3 (COON RAPIDS BOULEVARD)**  
**WITHIN THE CITY OF COON RAPIDS**  
**(AC CONTRACT #C0008121)**

WHEREAS, Anoka County enters into MnDOT Agreement No. 1036955 with the State of Minnesota, Department of Transportation and the City of Coon Rapids for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the traffic control signal system, fiber interconnect, and ADA improvements construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 610 at County Road No. 3 (Coon Rapids Boulevard), Coon Rapids, MN, Anoka County, under State Project No. 0217-27 (T.H. 610=390).

THEREFORE, BE IT RESOLVED the Chair of the Anoka County Board and the County Administrator are hereby authorized and directed for and on behalf of the county to execute the Agreement and any amendments to the Agreement with the Commissioner of Transportation and the City of Coon Rapids as provided for herein.

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded to the State Commissioner of Transportation.



# ANOKA COUNTY BOARD ACTION ITEM

August 31, 2020

## TRANSPORTATION DIVISION

ACTION REQUESTED	<p><i>Consider recommending approval to award Contract #C0008126 to Forest Lake Contracting, Inc., for Anoka County Construction Project SAP 002-652-008, the installation of a traffic control signal system at the intersection of CSAH 52 (Radisson Road NE) and Xylite Street NE, and near-side signal heads and Flashing Yellow Arrow (FYA) improvements to the existing traffic control signal system at the intersection of Radisson Road NE and 101<sup>st</sup> Avenue NE in the City of Blaine.</i></p>																				
BACKGROUND	<p><i>The project consists of installing a new traffic control signal system at the intersection of Radisson Road NE and Xylite Street NE, roadway geometric improvements on Xylite Street NE to include a designated left turn lane and a combination thru-right turn lane for the northbound and southbound directions, and associated ADA improvements.</i></p> <p><i>The project also includes improvements to the existing traffic control signal system at the intersection of Radisson Road NE and 101<sup>st</sup> Avenue NE. To address safety concerns related to sight line constraints and improve traffic operations, the project will include the addition of FYA improvements and near-side signal heads. No geometric improvements are necessary for the proposed signal improvements at this intersection.</i></p> <p><i>The following bids were received at August 24<sup>th</sup> bid opening:</i></p> <table style="margin-left: 40px; border: none;"> <thead> <tr> <th style="text-align: left;"><i><b>Bid Summary</b></i></th> <th style="text-align: right;"><i><b>Base Bid</b></i></th> </tr> </thead> <tbody> <tr> <td><i><b>Forest Lake Contracting, Inc.</b></i></td> <td style="text-align: right;"><i><b>\$469,398.32</b></i></td> </tr> <tr> <td><i>Valley Paving, Inc.</i></td> <td style="text-align: right;"><i>\$511,233.09</i></td> </tr> <tr> <td><i>Peterson Companies</i></td> <td style="text-align: right;"><i>\$538,535.96</i></td> </tr> <tr> <td><i>New Look Contracting, Inc.</i></td> <td style="text-align: right;"><i>\$561,472.50</i></td> </tr> <tr> <td><i>Park Construction Company</i></td> <td style="text-align: right;"><i>\$574,739.00</i></td> </tr> <tr> <td><i>Bituminous Roadways Inc.</i></td> <td style="text-align: right;"><i>\$578,991.10</i></td> </tr> <tr> <td><i>Pember Companies, Inc.</i></td> <td style="text-align: right;"><i>\$579,611.98</i></td> </tr> <tr> <td><i>Meyer Contracting, Inc.</i></td> <td style="text-align: right;"><i>\$596,320.17</i></td> </tr> <tr> <td> <i><b>Engineer's Estimate</b></i></td> <td style="text-align: right;"> <i><b>\$463,000.00</b></i></td> </tr> </tbody> </table> <p><i>Construction is expected to begin in fall of 2020 and be completed by November 2020.</i></p>	<i><b>Bid Summary</b></i>	<i><b>Base Bid</b></i>	<i><b>Forest Lake Contracting, Inc.</b></i>	<i><b>\$469,398.32</b></i>	<i>Valley Paving, Inc.</i>	<i>\$511,233.09</i>	<i>Peterson Companies</i>	<i>\$538,535.96</i>	<i>New Look Contracting, Inc.</i>	<i>\$561,472.50</i>	<i>Park Construction Company</i>	<i>\$574,739.00</i>	<i>Bituminous Roadways Inc.</i>	<i>\$578,991.10</i>	<i>Pember Companies, Inc.</i>	<i>\$579,611.98</i>	<i>Meyer Contracting, Inc.</i>	<i>\$596,320.17</i>	 <i><b>Engineer's Estimate</b></i>	 <i><b>\$463,000.00</b></i>
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PREVIOUS ACTION TAKEN	<p><i>02/19/2019 - Authorization to negotiate JPA with City of Blaine</i></p> <p><i>11/04/2019 - Design Amendment (Xylite Design/ROW)</i></p> <p><i>04/06/2020 - Design Amendment (Flanders Signal Design)</i></p> <p><i>07/28/2020 - Authorization to advertise</i></p> <p><i>07/28/2020 - Approve JPA with Blaine</i></p>																				
COMMENTS																					
RECOMMENDATIONS	<i>Approval.</i>																				



# Anoka County

## TRANSPORTATION DIVISION

Highway

Joseph J. MacPherson, P.E.  
County Engineer

### RECOMMENDATION TO AWARD

TO: Jerry J. Auge, P.E., Assistant County Engineer  
 FROM: Chris Osterhus, Construction Engineering Supervisor  
 DATE: August 24, 2020  
 SUBJECT: Project S.A.P. 002-652-008  
 Bid Summary

Anoka County advertised Project SAP 002-652-008, the traffic control signal system at the intersection of CSAH 52 (Radisson Road) and Xylite Street NE, in the City of Blaine. Bids were received and publicly opened on August 24, 2020 at 10:00 A.M. Eight (8) bids were received for this project.

<b>Bid Summary:</b>	<b>Bid Price:</b>
<b>Forest Lake Contracting, Inc.</b>	<b>\$469,398.32</b>
Valley Paving, Inc.	\$511,233.09
Peterson Companies	\$538,535.96
New Look Contracting, Inc.	\$561,472.50
Park Construction Company	\$574,739.00
Bituminous Roadways Inc.	\$578,991.10
Pember Companies, Inc.	\$579,611.98
Meyer Contracting, Inc.	\$596,320.17
<b>Engineer's Estimate</b>	<b>\$463,000.00</b>

Based on their low bid of \$469,398.32, it is recommended that Anoka County award Contract #C0008126 for Anoka County Project S.A.P. 002-652-008 to Forest Lake Contracting Inc.

Our Passion Is Your Safe Way Home

1440 Bunker Lake Boulevard N.W. ▲ Andover, MN 55304-4005  
 Office: 763-324-3100 ▲ Fax: 763-324-3020 ▲ www.anokacounty.us/highway

Affirmative Action / Equal Opportunity Employer



# ANOKA COUNTY BOARD ACTION ITEM

August 31, 2020

## TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Amendment No. 3 to Contract #C0004434B, Agreement between Anoka County and the Metropolitan Council, for Operation of Anoka County Traveler Transit Link Dial-a-Ride service. This amendment will extend the contract through April 30, 2021 and will be retroactive to February 1, 2020.</i>
BACKGROUND	<p><i>Anoka County entered into an agreement with the Met Council in 2015 to operate Transit Link service. The County in turn contracts with First Transit to provide the service. The program is funded by the Met Council and was originally set to end July 31, 2020.</i></p> <p><i>The Metropolitan Council approached First Transit to take on an additional contract unrelated to Anoka County. This added contract pays the drivers more than the current Anoka County contract so this Amendment will bring the minimum pay to the same level. Doing this will prevent drivers from transitioning away from Anoka County Traveler routes to the more lucrative routes. Both contracts will now terminate April 30<sup>th</sup> and will be procured together by the Metropolitan Council to start May 1, 2021.</i></p> <p><i>The increased wages will be covered with Metropolitan Council funds.</i></p>
PREVIOUS ACTION TAKEN	<p><i>6/1/20-Signed Amendment No. 2. to Contract #C0004282 with First Transit for the same minimum pay language and contract extension</i></p> <p><i>07/16/15-Signed agreement C004282 with First Transit and C0004451 with the Metropolitan Council.</i></p> <p><i>10/25/16- Signed C0004282A Amendment No. 1 for a minimum wage increase in 2016</i></p>
COMMENTS	
RECOMMENDATIONS	<p>Approve</p> <p style="text-align: right;"> <i>Document is on file and available for review at:</i>  <input checked="" type="checkbox"/> County Highway Dept.  <input type="checkbox"/> County Administration </p>

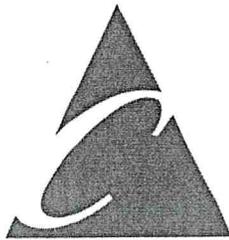
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**ANOKA COUNTY**  
**INTERGOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE**  
**CHAIR REPORT**

FOR THE SEPTEMBER 8, 2020 COUNTY BOARD MEETING

**Information Item**

1. For informational purposes, attached is a timeline for the Anoka County 2021 Legislative Platform development. The Legislative session convenes Tuesday, January 5, 2021. See **attached** draft timeline.



**TIMELINE: LEGISLATIVE PLATFORM DEVELOPMENT  
FOR ANOKA COUNTY**

*For the Legislative Session which begins on Tuesday, January 5, 2021*

**Fall 2020 Development Timetable:**

- “Committees of Jurisdiction” review proposed platform items . . . . . September/October Committee Meetings
- Legislative platform items due. . . . . Wednesday, October 28**
- Intergovernmental Committee meeting . (9:45 - noon.) . . . . . November 5**  
*To consider approval of Legislative Platform for County Board – All County Board Members invited*
- Revisions/edits/corrections from Division Managers/Department and Unit Heads due. . . . . November 16
- County Board meeting approval of Legislative Platform. . . . . Tuesday, November 24**
- County Legislative Delegation Workshop, (Location to be Determined – Virtual??) . . . . . ??**  
*17 Legislators, 4 Met Council Members and All County Board Members invited*
- Legislative Session convenes. . . . . Tuesday, January 5, 2021

*If you have any questions, contact:*

- Karen Skepper, Community and Government Relations Director . . . . . 763-324-4603 (O)  
763-227-5807 (C)
- Tina Pedersen, Principal Administrative Secretary . . . . . 763-324-4607

PARKS COMMITTEE REPORT  
FOR THE TUESDAY, SEPTEMBER 8, 2020  
COUNTY BOARD MEETING

The Parks Committee meeting was held on Tuesday, September 1 at the Bunker Hills Activities Center.

Committee Members Present: Commissioner Mike Gamache (Chair); Commissioner Jeff Reinert;  
Commissioner Robyn West

Department Staff Present: Jeff Perry, Parks Director

Others Present: Rhonda Sivarajah, County Administrator; Commissioner Scott Schulte;  
Christine Carney, Assistant County Attorney; Wes Volkenant, Resident

**County Board Action Items:**

None

**Committee Action Items:**

1. The Committee recommends the conversion of the park maintenance custodian position (1 FTE) to a parkkeeper position (1 FTE) and referred the request to the Management Committee for consideration.

**Informational Items:**

2. The Committee was informed of fall/winter program adjustment due to the Covid-19 pandemic.
3. The Committee was informed of the contracts executed since the last Parks Committee meeting.
4. The Committee received the monthly Parks Department updates.
5. Public comments were shared by Wes Volkenant, county resident, regarding items discussed during the meeting.

## Background

The Anoka County Board of Commissioners approved the Business and Non-Profit Relief Grant guidelines on July 28, 2020. The guidelines define which businesses and non-profits are eligible for the relief grants, as well as how grant funds can be utilized by a recipient. Anoka County executed two vendor agreements with Metropolitan Consortium of Community Developers (MCCD) and Central Minnesota Development Company (CMDC) to administer and review the grant applications received for the County's relief program. The application window is August 24 – September 3, 2020.

Direction given from the Board of Commissioners limited grant payments to reimbursement for expenses already incurred. Therefore, applicants are required to submit all necessary information at the time of application. Our vendors have indicated that this process may result in lower applicant numbers but will result in a high approval rate and compliance with County's approved grant program guidelines. **Our Vendors have indicated that they do not believe all the county's allocated funds will be utilized in the first application period.**

## Anoka County Business and Non-Profit Relief Grants Criteria Recommended Changes for Round 2

- **Extend the application window for an additional 10 days - September 8-September 18.**
- **Expand the maximum number of employees from 50 employees to 50 full-time equivalent employees.** Many of our small businesses/non-profits have over 50 employees, with many part-time employees. Expanding the employment criteria would allow additional mid-sized organizations to apply.
- **Modify the length of time an organization must have been in business prior to COVID-19 to 6 months in operation prior to March 1, 2020.** Currently we require that a business had been in operation at least 12 months prior to March 1, 2020. There are many organizations that have been hit hard due to COVID-19, but because of when they started their business, they are not eligible for much of the relief resources. Reducing the requirement from 12 months to 6 months would still allow the vendors enough history to show an impact due to COVID, while expanding the grant program to another pool of applicants.
- **Allow organizations to receive more than one Cares Act grant (from DEED or a city grant) as long as the grants are for different expenses.**
- **Allow organizations to receive a second \$10,000 grant from the county for different expenses if the grant program is undersubscribed.**



# ANOKA COUNTY BOARD CARES ACT

## ACTION ITEM

SEPTEMBER 8, 2020

### CORRECTIONS / Disinfecting UVC Light System -- Blue Light Cleaners

ACTION REQUESTED	Consider approving purchasing four UVC light disinfecting units from Skytron in the amount of \$154,748, plus any delivery costs, for COVID-19 disinfection and sanitization in the four county correctional facilities.
BACKGROUND	<p>COVID-19 disinfection and sanitization is needed in the four Correctional facilities - Non Secure, Anoka County Secure, Regional Juvenile Center, and the Workhouse.</p> <p>Currently the disinfection and cleaning is done by staff which takes time and leaves room for error.</p>
SOLUTIONS	<p>Skytron's Ultraviolet C (UVC) provide an effective method of microorganism inactivation for contaminated air and surfaces.</p> <p>“UVC energy is a wavelength range of Ultraviolet energy spanning 200- 280 nanometers (nm). Skytron’s UVC devices specifically employ the highly germicidal 253.7 nm bandwidth to cause photochemical damage to cellular DNA and virus RNA. This biological damage inactivates the cell by preventing replication and therefore infection capability.”</p> <p>This system would be wheeled from room to room to address resident turnover in the sleeping allowing for a more effective and efficiently manner of disinfection.</p> <p>In addition to sanitization related to Covid-19 these systems are also effective in killing bedbugs and lice.</p>
CONCLUSION	Consider approving purchasing four UVC light disinfecting units from Skytron in the amount of \$154,748, plus any delivery costs, for COVID-19 disinfection and sanitization in the four county correctional facilities.
FUNDING	<ul style="list-style-type: none"><li>• CARES Act Funding</li><li>• Local Government – Public Health Category</li></ul>



# ANOKA COUNTY BOARD CARES ACT

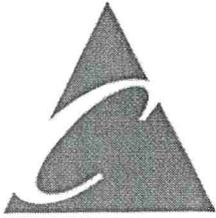
## ACTION ITEM

SEPTEMBER 8, 2020

HUMAN SERVICES / CORRECTIONS

LINO CAMPUS WI-FI CONNECTIVITY

ACTION REQUESTED	Consider approving purchasing twelve additional WiFi access points in the amount of \$20,745 (\$12,979 to CDW for hardware and \$7,766 to All State for cabling) to improve Wi-Fi coverage and capability on the Juvenile Center Campus in Lino Lakes to ensure residents and staff are safe from COVID-19 exposure during remote court hearings and family visits.
BACKGROUND	Additional Wi-Fi capability is needed for virtual connectivity of additional laptops and iPads on the Juvenile Center Campus to ensure our residents and staff are safe from COVID-19 exposure while conducting/coordinating: <ul style="list-style-type: none"><li>• Remote court hearings</li><li>• Family visits with our youth residents</li></ul>
SOLUTIONS	Twelve additional Wi-Fi access points on the campus can be added to expand the Wi-Fi coverage and capability to the Juvenile center campus.
CONCLUSION	Consider approving purchasing twelve additional WiFi access points in the amount of \$20,745 (\$12,979 to CDW for hardware and \$7,766 to All State for cabling) to improve Wi-Fi coverage and capability on the Juvenile Center Campus in Lino Lakes to ensure residents and staff are safe from COVID-19 exposure during remote court hearings and family visits.
FUNDING	The qualifies for CARES Act Funding as part of the Local Government – Facility Modification Category.



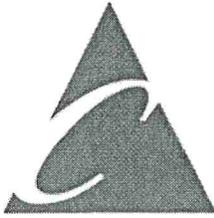
# ANOKA COUNTY BOARD CARES ACT

## ACTION ITEM

SEPTEMBER 8, 2020

TRANSPORTATION DIV / Two Changeable Message Board Trailers

ACTION REQUESTED	Consider approving purchasing two portable Full Matrix Changeable Message Trailers for the Transportation Division from Street Smart in the amount of \$38,708, plus any delivery fees, to allow flexibility in trailer placement for COVID-19 related activities.
BACKGROUND	<p>The Transportation Division is using changeable message trailers for road construction projects. They have also been used to provide notifications about public meetings for highway projects and can be used to notify public about polling places, public safety messages, and general communications to the public.</p> <p>During the Covid 19 pandemic these message boards were relocated to assist in directing traffic for school equipment pickup.</p> <p>With the requirement of mass testing by Anoka County the use of these message trailers to provide information will be critical.</p>
SOLUTIONS	A purchase of two additional message trailers would allow for flexibility in placement for Covid related activities, while continuing to provide information ahead of road construction projects, required public meetings, polling places etc.
CONCLUSION	Consider approving purchasing two portable Full Matrix Changeable Message Trailers for the Transportation Division from Street Smart in the amount of \$38,708, plus any delivery fees, to allow flexibility in trailer placement for COVID-19 related activities.
FUNDING	<ul style="list-style-type: none"><li>• CARES Act Funding</li><li>• Local Government – Other Category</li></ul>



# ANOKA COUNTY BOARD CARES ACT

## ACTION ITEM

SEPTEMBER 8, 2020

LIBRARY / Book Lockers

ACTION REQUESTED	<p>Consider approving the following:</p> <ul style="list-style-type: none"> <li>• Purchase of \$209,802 for lockers with Smarte Carte, which includes installation and technology.</li> <li>• Not to exceed \$25,000 for internal reimbursement of virtual server space</li> <li>• Contingency of \$16,000 for other unforeseen costs associated with the implementation.</li> </ul>
BACKGROUND	<p>Due to Covid 19, the library has initiated capacity limits inside the libraries. Our total capacity at St. Francis is 9, Johnsville 36, Mississippi 25 and Northtown 80.</p> <p>We have reached our limit at 2 of our libraries many times, forcing patrons to wait outside in a line.</p>
SOLUTIONS	<p>Providing book lockers for patrons to pick up their book holds without having to come into the library will</p> <ul style="list-style-type: none"> <li>• reduce the capacity issues</li> <li>• allow vulnerable patrons to avoid crowds/people in the building.</li> <li>• able to extend service hours to when buildings are closed.</li> </ul> <p>The book lockers are integrated with the library system.</p> <p>Purchase and installation of 256 book lockers for patron pick-up at:</p> <ul style="list-style-type: none"> <li>• Johnsville ..... 54</li> <li>• St Francis..... 74</li> <li>• Mississippi ..... 34</li> <li>• Northtown ..... 94</li> </ul>
CONCLUSION	<p>Consider approving the following:</p> <ul style="list-style-type: none"> <li>• Purchase of \$209,802 for lockers with Smarte Carte, which includes installation and technology</li> <li>• Not to exceed \$25,000 for internal reimbursement of virtual server space</li> <li>• Contingency of \$16,000 for other unforeseen costs associated with the implementation.</li> </ul> <p>Total Cost = \$250,802</p>
FUNDING	<ul style="list-style-type: none"> <li>• CARES Act Funding</li> <li>• Local Government – Facility Modification Category</li> </ul>



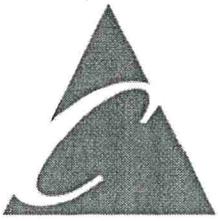
# ANOKA COUNTY BOARD CARES ACT

## ACTION ITEM

SEPTEMBER 8, 2020

### LIBRARY And ECONOMIC ASSISTANCE COVID-19 Barrier Shields

ACTION REQUESTED	<p>Consider approving \$9,977.28 to purchase COVID-19 barrier shields from Laird Plastics for Library</p> <p>Consider approving up \$16,433 to purchase COVID-19 barrier shields for the Economic Assistance department call center from Alternative Business Furniture Inc.</p>
BACKGROUND	<p>Library: The computers at the libraries are in high demand for those who do not have a home computer and internet to search for jobs, benefits, etc. To allow for social distancing every other computer has been unavailable to the public.</p> <p>Economic Assistance: The call center has short walls, well below face level when sitting. When the call center is fully staffed there is not enough separation to meet social distance guidelines.</p>
SOLUTIONS	<p>Library: Facilities has worked with the branches to determine the specifications needed for barriers between computers and at the reference desks. The purchase from Laird Plastics is cheaper than permanent glass and doubles the number of computers available to the public.</p> <p>Economic Assistance : Facilities has worked with the department for bids on parts and labor of extensions of wall height with glass. The department will be able to draw down Federal Financial Participation for roughly 50%</p>
CONCLUSION	<p>Consider approving \$9,977.28 to purchase COVID-19 barrier shields from Laird Plastics and \$16,433 from Alternative Business Furniture Inc.</p>
FUNDING	<ul style="list-style-type: none"><li>• CARES Act Funding</li><li>• Local Government – Facility Modification Category</li></ul>



# ANOKA COUNTY BOARD CARES ACT

## ACTION ITEM

SEPTEMBER 8, 2020

### INFORMATION TECHNOLOGY / VIRTUALIZED DESKTOP INFRASTRUCTURE (VDI)

ACTION REQUESTED	Consider approving the purchase of hardware and software in the amount of \$2,146,617 from Insight Public Sector. The summary of this purchase includes Server hardware and contingency (\$809,291) End User software (\$929,326) and End User Devices (\$408,000).
BACKGROUND	<p>The County has the need to provide for a strategy that allows for efficient, reliable and secure way to process data and continue to provide services to the public. This includes the ability to connect to County systems through a broader range of devices and a variety of Internet connectivity speeds.</p> <p>Currently, staff must perform services (whether onsite or remotely) with a limited number of device options. In addition, our users also must use applications that require a significant amount of bandwidth to access and function. This impacts the effectiveness of service delivery and access to information.</p>
SOLUTIONS	<p>Early on in the COVID 19 pandemic, Information Technology began exploring the use of desktop virtualization as a solution to allow for greater flexibility in where (and how) we provide services to our citizens.</p> <p>In a VDI environment, County servers are segmented into 'virtual workstations' which staff access remotely from their end user device. Because the processing of County data and applications is less dependent on user devices, we have a broader toolset of options for staff to do their work and provide service to our citizens.</p> <p>In addition, this technology has the ability to mitigate the bandwidth issues that staff are experiencing when working remotely. The processing load for data will decrease, which will address the internet speed challenges that users experience.</p> <p>We will also ensure even greater security of County data on not just individual devices, but for our end users.</p>
CONCLUSION	This solution will allow for the infrastructure and licensing for up to 800 users throughout the County to remotely provide effective information and services to the public.
FUNDING	<ul style="list-style-type: none"><li>• CARES Act Funding</li><li>• Local Government – Telework</li></ul>



# ANOKA COUNTY BOARD CARES ACT

## ACTION ITEM

September 8, 2020

### EMERGENCY COMMUNICATIONS CENTER UPGRADE

ACTION REQUESTED	Consider approving the following: \$657,689 for the purchase of a Voice Logger (NICE) \$604,413 for the purchase of a Voice Logger Redundancy & Radio Consoles (Motorola) \$ 95,435 for the purchase of Phone Positions (IES) \$ 85,000 for the purchase of Console Furniture (Xybix) \$ 16,693 for the purchase of Monitors/Desktop PC (Dell) \$ 4,576 for cabling services (All State) \$ 13,000 as a contingency for any unforeseen expenses
BACKGROUND	<p>Emergency Communications is an essential function and we need to keep our staff healthy and able to work in a safe, controlled environment.</p> <p>Today the 911 dispatch center does not allow for 6 feet distance, particularly when there is an emergency with multiple disciplinary units involved.</p> <p>Due to COVID and the need to keep the 911 Emergency Communications Center up and running, we need to expand to allow for social distancing.</p>
SOLUTIONS	<p>To create social distance, we need to expand the dispatch center by adding consoles into the training room. This would allow a fully functioning dispatch center in our training room, to allow 6-feet between consoles and continue to serve the citizens of Anoka County and the first responders.</p> <p>We would purchase five fully functioning dispatch consoles including furniture, phone and radio to create additional workstations in our training room.</p> <p>We would use these positions to ensure social distancing and utilize them as a training facility, if needed.</p>
CONCLUSION	Consider approving the following: \$657,689 for the purchase of a Voice Logger (NICE) \$604,413 for the purchase of a Voice Logger Redundancy & Radio Consoles (Motorola) \$ 95,435 for the purchase of Phone Positions (IES) \$ 85,000 for the purchase of Console Furniture (Xybix) \$ 16,693 for the purchase of Monitors/Desktop PC (Dell) \$ 4,576 for cabling services (All State) \$ 13,000 as a contingency for any unforeseen expenses Total Project is estimated to be \$ 1,475,806
FUNDING	<ul style="list-style-type: none"><li>• CARES Act Funding</li><li>• Local Government Category – Facility Modification</li></ul>



# ANOKA COUNTY BOARD CARES ACT

## ACTION ITEM

SEPTEMBER 8, 2020

HUMAN SERVICES

ACTION REQUESTED	<p>Consider providing \$521,093 in relief to non-profits as designated below for service expansion to citizens of the County that have been affected by the COVID-19 Health Pandemic:</p> <table border="1" data-bbox="537 569 1435 1249"> <thead> <tr> <th>Non-Profit</th> <th>Amount</th> <th>Service Expansion</th> </tr> </thead> <tbody> <tr> <td>Alexandra House</td> <td>\$ 35,775</td> <td>Basic needs support</td> </tr> <tr> <td>Impact Services</td> <td>\$ 90,000</td> <td>Meals on Wheels expansion</td> </tr> <tr> <td>ACCAP</td> <td>\$200,000</td> <td>Rental assistance</td> </tr> <tr> <td>Salvation Army</td> <td>\$121,000</td> <td>Rental assistance</td> </tr> <tr> <td>Lee Carlson Center</td> <td>\$ 16,400</td> <td>Client assistance</td> </tr> <tr> <td>North Sub Counseling</td> <td>\$ 6,600</td> <td>Telehealth services</td> </tr> <tr> <td>RADIUS Health</td> <td>\$ 8,000</td> <td>Telehealth services</td> </tr> <tr> <td>Touchstone Mental Health</td> <td>\$ 7,400</td> <td>Residential treatment services – client support</td> </tr> <tr> <td>Centennial Community Network</td> <td>\$ 3,000</td> <td>Early childhood families support</td> </tr> <tr> <td>Youth First</td> <td>\$ 10,818</td> <td>Distance / hybrid learning support</td> </tr> <tr> <td>YMCA</td> <td>\$ 22,100</td> <td>Distance learning childcare Support</td> </tr> </tbody> </table>	Non-Profit	Amount	Service Expansion	Alexandra House	\$ 35,775	Basic needs support	Impact Services	\$ 90,000	Meals on Wheels expansion	ACCAP	\$200,000	Rental assistance	Salvation Army	\$121,000	Rental assistance	Lee Carlson Center	\$ 16,400	Client assistance	North Sub Counseling	\$ 6,600	Telehealth services	RADIUS Health	\$ 8,000	Telehealth services	Touchstone Mental Health	\$ 7,400	Residential treatment services – client support	Centennial Community Network	\$ 3,000	Early childhood families support	Youth First	\$ 10,818	Distance / hybrid learning support	YMCA	\$ 22,100	Distance learning childcare Support
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BACKGROUND	<p>The County has allocated up to \$3 million as a Safety Net to be used towards non-profit programming. This includes funding the expansion of services by non-profits to benefit the community due to impacts from the COVID-19 Health Pandemic.</p>																																				
SOLUTIONS	<p>Provide funding from the CARES Act to help support the community due to the COVID-19 Health Pandemic.</p>																																				
CONCLUSION	<p>Consider providing \$521,093 in relief to non-profits as designated above for service expansion to citizens of the County that have been affected by the COVID-19 Health Pandemic.</p>																																				
FUNDING	<p>The qualifies for CARES Act Funding as part of the Safety Net – Non-Profit Programming Category.</p>																																				

*In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.*

## LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

### September 8, 2020

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<b>Application For Homestead</b>			
<b><u>City of Blaine</u></b>			
<b>Chris M Ptacek</b>	<b>M99951 000714</b>		
107 111th Sq NE	107 111th Sq NE	2020	3rd
Blaine MN 55434-	Blaine MN 55434		West
Reason: Homestead not filed. Tax capacity 235 to 141. Tax reduced from \$271.96 to \$186.05.			
<b>Laurie Carlson</b>	<b>M99951 001104</b>		
1131 96th Ln NE	1131 96th Ln NE	2020	3rd
Blaine MN 55434-	Blaine MN 55434		West
Reason: On behalf. Tax capacity 838 to 541. Tax reduced from \$1,047.02 to \$720.70.			
<b>Gwendolyn M Elliott</b>	<b>M99951 001110</b>		
10206 Fillmore St NE	10206 Fillmore St NE	2020	3rd
Blaine MN 55434-	Blaine MN 55434		West
Reason: On behalf. Tax capacity 471 to 283. Tax reduced from \$545.04 to \$373.22.			
<b><u>City of Columbia Heights</u></b>			
<b>Olutola O Ogundare</b>	<b>R25 30 24 41 0034</b>		
4660 Heights Dr NE	4660 Heights Dr NE	2018	4th
Columbia Heights MN 55421-	Columbia Heights MN 55421		Meisner
Reason: On behalf. Tax capacity 1,852 to 1,646. Tax reduced from \$2,845.65 to \$2,563.18.			
<b>Olutola O Ogundare</b>	<b>R25 30 24 41 0034</b>		
4660 Heights Dr NE	4660 Heights Dr NE	2019	4th
Columbia Heights MN 55421-	Columbia Heights MN 55421		Meisner
Reason: On behalf. Tax capacity 2,009 to 1,817. Tax reduced from \$2,945.65 to \$2,676.52.			

<b>Property Owner</b>	<b>PIN Number and Property Address</b>	<b>Payable Year</b>	<b>Commissioner District</b>
<b>Olutola O Ogundare</b> 4660 Heights Dr NE Columbia Heights MN 55421-	<b>R25 30 24 41 0034</b> 4660 Heights Dr NE Columbia Heights MN 55421	2020	4th Meisner

Reason: On behalf. Tax capacity 2,200 to 2,026. Tax reduced from \$3,091.04 to \$2,871.90.

**City of Columbus**

<b>Bridget M &amp; Olaf L Edgar</b> 7444 159th Ave NE Columbus MN 55025-	<b>R15 32 22 33 0004</b> 7444 159th Ave NE Columbus MN 55025	2020	6th Reinert
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Reason: Homestead not filed. Tax capacity 2,832 to 2,714. Tax reduced from \$3,840.94 to \$3,707.64.

**City of Coon Rapids**

<b>Troy &amp; Heidi Norberg</b> 2622 Northdale Blvd NW Coon Rapids MN 55433-	<b>R16 31 24 12 0006</b> 2622 Northdale Blvd NW Coon Rapids MN 55433	2020	7th Schulte
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Reason: Homestead not filed. Tax capacity 2,490 to 2,342. Tax reduced from \$3,014.24 to \$2,872.58.

<b>Jeene &amp; Ramon Sanchez</b> 10621 Dogwood St NW Coon Rapids MN 55448-	<b>R24 31 24 14 0039</b> 10621 Dogwood St NW Coon Rapids MN 55448	2020	5th Gamache
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Reason: Homestead not filed. Tax capacity 2,624 to 2,488. Tax reduced from \$3,393.76 to \$3,263.60.

**City of Fridley**

<b>Amanda R Niola Mora</b> 8140 Ruth Circle Fridley MN 55432-	<b>R03 30 24 24 0045</b> 8140 Ruth Circle Fridley MN 55432	2020	5th Gamache
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Reason: Homestead change from 50% to 100%. Tax capacity 2,093 to 2,005. Tax reduced from \$2,705.90 to \$2,616.74.

<b>Jean B Chapman Trustee</b> 6550 Oakley Dr NE Fridley MN 55432-	<b>R13 30 24 23 0010</b> 6550 Oakley Dr NE Fridley MN 55432	2020	4th Meisner
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Reason: Homestead not filed. Tax capacity 1,858 to 1,653. Tax reduced from \$3,106.76 to \$2,837.94.

<b>Property Owner</b>	<b>PIN Number and Property Address</b>	<b>Payable Year</b>	<b>Commissioner District</b>
<b>Rochelle Day</b>	<b>R24 30 24 44 0161</b>		
5417 W Brenner Pass NE Fridley MN 55432-	5417 W Brenner Pass NE Fridley MN 55432	2020	4th Meisner

Reason: Homestead on linked segment on behalf. Tax capacity 1,391 to 1,144. Tax reduced from \$1,991.28 to \$1,723.76.

**City of Lino Lakes**

<b>Jason &amp; Natalie Jeanetta</b>	<b>R07 31 22 31 0019</b>		
101 Palomino Ln Lino Lakes MN 55014-	101 Palomino Ln Lino Lakes MN 55014	2020	6th Reinert

Reason: Homestead not filed. Tax capacity 3,072 to 2,976. Tax reduced from \$4,256.40 to \$4,148.82.

<b>Bashar Aljaleeli</b>	<b>R19 31 22 21 0094</b>		
7131 Grey Squirrel Rd Lino Lakes MN 55014-	7131 Grey Squirrel Rd Lino Lakes MN 55014	2020	6th Reinert

Reason: Homestead not filed. Tax capacity 3,092 to 2,998. Tax reduced from \$4,283.92 to \$4,178.60.

**City of Ramsey**

<b>Alice R Dematteo</b>	<b>R01 32 25 31 0020</b>		
5265 177th Ave NW Ramsey MN 55303-	5265 177th Ave NW Ramsey MN 55303	2020	1st Look

Reason: Homestead not filed. Tax capacity 2,299 to 2,134. Tax reduced from \$2,753.78 to \$2,598.08.

**Application For Value Reduction**

**City of Oak Grove**

<b>Michael Malamen</b>	<b>R35 33 24 32 0004</b>		
18459 Flamingo St NW Oak Grove MN 55011-	Unassigned situs Oak Grove MN	2020	1st Look

Reason: Removed 2nd segment on behalf. Tax capacity 673 to 516. Value reduced from \$203,300 to \$187,600. Tax reduced from \$512.88 to \$398.77.

*The Anoka County Board of Commissioners held a regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board were present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance was not feasible due to the health pandemic, there were no members of the public in the board room where this meeting was held. Notice of this meeting included that monitoring of this meeting by the public could be done through audio streaming over the internet or by telephone. Public monitoring in this manner was done pursuant to Minn. Stat. § 13D.021.*

## ANOKA COUNTY BOARD MEETING

### MINUTES

Government Center  
Anoka, Minnesota

August 25, 2020

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; and staff

\*\*\*\*\*

Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

\*\*\*\*\*

Commissioner Look made motion accepting the regular claims paid over \$500 for the period ending August 14, 2020, and purchase-card claims paid for the period ending August 14, 2020. (Claims are on file in the County Administration Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

\*\*\*\*\*

Commissioner Look made motion approving the minutes from the August 11, 2020, Anoka County board meeting. Commissioner Braastad seconded the motion. Motion carried unanimously.

\*\*\*\*\*

Commissioner Schulte presented the Transportation Committee report from the meeting of August 17, 2020.

1. Commissioner Look offered the following resolution and moved its adoption:

#### RESOLUTION #2020-99

#### APPROVING GRANT AGREEMENT RELATING TO THE MINNESOTA STATE TRANSPORTATION FUND (LOCAL ROAD IMPROVEMENT PROGRAM BONDS) SAP 002-594-003 (CONTRACT #C0008109)

WHEREAS, Anoka County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Improvements on U.S. Hwy. 10/169 at Thurston

Avenue, Fairoak Avenue, West Main Street and associated corridor, frontage road, and backage road improvements in the City of Anoka; and,

WHEREAS, the Commissioner of Transportation has given notice that the funding for this project is available; and,

WHEREAS, per 2018 session law, Chapter 214, Article 3, Section 8, \$15,000,000.00 was appropriated for grants to Anoka County for environmental documentation, preliminary engineering, land acquisition, final design engineering, construction and construction engineering, and administration for the local cost shares of the interchanges and overpass on marked U.S. Highway 10 at Thurston Avenue, West Main Street, and Fairoak Avenue and the associated frontage, backage, and connecting local streets to support the U.S. Highway 10 improvements in the City of Anoka; and,

WHEREAS, the amount of this grant has been determined to be \$3,443,604.00 for land acquisitions for the project:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes Section 174.52 and will pay any additional amount by which the costs exceed the estimate, and will return to Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement, and any amendments thereto, with the Commissioner of Transportation concerning the above-reference grant.

(Contract is on file in the Highway Department.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Look offered the following resolution and moved its adoption:

**RESOLUTION #2020-100**

**APPROVING GRANT AGREEMENT  
RELATING TO THE MINNESOTA STATE TRANSPORTATION FUND  
(LOCAL ROAD IMPROVEMENT PROGRAM BONDS)  
SAP 002-594-001  
(CONTRACT #C0007964)**

WHEREAS, Anoka County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Improvements on U.S. Hwy. 10/169 at Thurston Avenue, Fairoak Avenue, West Main Street and associated corridor, frontage road, and backage road improvements in the City of Anoka; and,

WHEREAS, the Commissioner of Transportation has given notice that the funding for this project is available; and,

WHEREAS, per 2018 session law, Chapter 214, Article 3, Section 8, \$15,000,000.00 was appropriated for grants to Anoka County for environmental documentation, preliminary engineering, land acquisition, final design engineering, construction and construction engineering, and administration for the local cost shares of the interchanges and overpass on marked U.S. Highway 10 at Thurston Avenue, West Main Street, and Fairoak Avenue and the associated frontage, backage, and connecting local streets to support the U.S. Highway 10 improvements in the City of Anoka; and,

WHEREAS, the amount of this grant has been determined to be \$4,488,000.00 for design and land acquisition professional services for the project:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes Section 174.52 and will pay any additional amount by which the costs exceed the estimate, and will return to Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement, and any amendments thereto, with the Commissioner of Transportation concerning the above-reference grant.

(Contract is on file in the Highway Department.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Gamache made motion approving Contract #C0008108, Joint Powers Agreement with the City of Coon Rapids for the maintenance of a new traffic control signal system to be constructed at the intersection of Northdale Boulevard (Municipal State Aid Street 127) and the commercial access currently servicing Menards in the city of Coon Rapids, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Braastad presented the Human Services Committee report from the meeting of August 18, 2020, which also acts as the Local Social Services Agency and Health Board.

### CONSENT

1. Commissioner Braastad made motion approving the following, subject to review by the county attorney as to form and legality:

A. Public Health and Environmental Services

- (1) Contract #C0008113 (renewal) with the Minnesota Department of Human Services for Child and Teen Checkup administrative services in the amount of \$1,018,051 for 2021, with the 2022 budget being submitted to the Department of Human Services in the fall of 2021, and the 2023 budget being submitted in the fall of 2022. (Contract is on file in the Human Services Department.)
- (2) Approving 2021 Select Committee on Recycling and the Environment (SCORE) and Local Recycling Development Grant (LRDG) grants from the State of Minnesota and additional program dollars to support the 2021 Municipal Residential Recycling Program.

Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \*

### SOCIAL SERVICES

2. Commissioner Braastad made motion entering into Contract #C0006968 (Amendment II) with Stepping Stone Emergency Housing for Housing Support Emergency Shelter funding of \$72,080.24 per month (+1%) through December 31, 2020, with the contract maximum increasing to \$1,712,568.72, subject to review by the county attorney as to form and legality. Commissioner West seconded the motion. (Contract is on file in the Human Services Department.) Upon roll call vote, Commissioners Look, Braastad, West, Schulte, Meisner, and Reinert voted "yes." Commissioner Gamache abstained. Motion carried.

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3. Commissioner Braastad offered the following resolution and moved its adoption:

#### **RESOLUTION #2020-101**

#### **APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS**

BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for July 2020: Medical Assistance and General Assistance medical payments in the amount of \$343,325.43 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

4. Commissioner Braastad offered the following resolution and moved its adoption:

#### **RESOLUTION #2020-102**

#### **AUTHORIZING SIGNATORY OF PUBLIC HEALTH AND ENVIRONMENTAL SERVICES DIRECTOR**

BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, acting as the Community Health Board, authorizes the Public Health and Environmental Services Director to act on behalf of Anoka County and sign the Child and Teen Checkups Contract #C0008113 with the Minnesota Department of Human Services.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Gamache presented the Information Technology Committee report from the meeting of August 17, 2020.

1. Commissioner West made motion approving a purchase from Insight Public Sector, Inc., 6820 South Harl Avenue, Tempe, Arizona 85283, in the amount of \$252,469.96 for the replacement of twelve blade servers and two blade chassis. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Meisner presented the Property Records and Taxation Committee report from the meeting of August 17, 2020. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

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Commissioner Braastad presented the Public Safety Committee report from the meeting of August 18, 2020.

Human Services/Sheriff

1. Commissioner Braastad made motion approving and executing Contract #C0008070 with MEN D Correctional Health, PLLC for Correctional Healthcare Services for the Jail and Correctional Facilities with a maximum contract value of \$7,237,033 for the initial term of October 1, 2020, through December 3, 2023, with two additional one-year extension options, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department and Sheriff's Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

Sheriff

2. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2020-103**  
**ACCEPTING DEDICATED DONATION**  
**FROM NANCY R. SWANSON**

WHEREAS, the Anoka County Sheriff's Office received a donation from Nancy R. Swanson to show support for law enforcement; and,

WHEREAS, Nancy R. Swanson donated funds in the amount of \$100 for support of the Sheriff's Office Training Unit; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, accepts the above-described funds from Nancy R. Swanson and extends its grateful appreciation.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Braastad made motion approving and executing the following contract renewals for 2021 Law Enforcement Contracts for a term of January 1, 2021, through December 31, 2021, subject to review by the county attorney as to form and legality:

- A. Contract #C0008045 with the City of Nowthen in the amount of \$259,695; and,
- B. Contract #C0008036 with the City of Ham Lake in the amount of \$1,155,994.

(Contracts are on file in the Sheriff's Office.) Commissioner West seconded the motion. Upon roll call vote, Commissioners Reinert, Braastad, West, Schulte, Meisner, and Gamache voted "yes." Commissioner Look voted "no." Motion carried.

- 4. Commissioner West made motion approving the purchase of nine police squad cars for the Sheriff's Office from Dodge of Burnsville off the State Contract in an amount not to exceed \$234,000 (\$26,000 per squad average) plus any tax, license, and delivery fees. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Meisner made motion acknowledging that the county board has received a copy of the proposed City of Fridley Tax Increment Financing (TIF) District for the following purposes:

- 1. Reviewing the Proposed Tax Increment Financing District No. 25 (Holly Center).
- 2. Submitting comments on the Tax Increment Financing District by September 14, 2020, to the city, in lieu of the traditional 30-day comment period.

Commissioner Gamache seconded the motion. Motion carried unanimously.

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Commissioner Reinert made motion approving the following liquor license application, as reviewed by and consented to by the township, sheriff, and attorney:

- 1. Stacy Lions Club by Judith Hanna and Jerome Schroeder – One-day, on sale, 3.2 malt liquor license (License #2020-01) – Township of Linwood – September 12, 2020.

Commissioner West seconded the motion. Motion carried unanimously.

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Committee appointments:

- 1. Commissioner West made motion appointing David Turnidge, representing District #3, to the Community Corrections Advisory Board for a two-year term ending August 2022. Commissioner Braastad seconded the motion. Motion carried unanimously.
- 2. Commissioner Schulte made motion appointing JD Holmquist, representing District #5, and Brian Nystrom, representing District #7, to the Community Health Advisory Committee for terms expiring July 31, 2023. Commissioner Gamache seconded the motion. Motion carried unanimously.

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**Coronavirus Aid, Relief and Economic Security Act (CARES) Items:**

Local Government Category:

- 1. Commissioner West offered the following resolution and moved its adoption:

**RESOLUTION #2020-104**

**RESOLUTION ACCEPTING CORONAVIRUS AID, RELIEF,  
AND ECONOMIC SECURITY ACT (CARES) BLOCK GRANT FUNDS  
FROM THE STATE OF MINNESOTA**

WHEREAS, the Office of the Minnesota Secretary of State has awarded a 2020 CARES Act Block Grant allocation of \$272,782.08 to Anoka County to be used to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 federal election cycle; and,

WHEREAS, Anoka County is required to determine a fair, equitable, and mutually agreeable method for allocating the funds within the county and between municipalities; and,

WHEREAS, the Office of the Minnesota Secretary of State has prepared a default allocation formula using a number of factors, including a flat base allocation for all counties, 2018 voter turnout, 2018 absentee voter turnout, number of registered voters, number of polling places, and population:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, accepts the Coronavirus Aid, Relief, and Economic Security Act Block Grant Funds in the amount of \$272,782.08 for the federal election cycle, and will distribute funds from the block grant to its municipalities using the default allocation mechanism as determined by the Office of the Minnesota Secretary of State and will provide guidance to the municipalities regarding their grant award and reporting requirements; and Anoka County agrees to match the funds expended at the rate of 20% of the grant, or 25% of funds expended on electronic roster systems.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

- 2. Commissioner Braastad made motion approving purchasing movable walls and furniture in the amount of \$135,091 from vendor PreVolv to establish five virtual rooms in the following locations:

- Two Rooms Job Training Center in Blaine
- One Room License Center in Coon Rapids
- One Room Mississippi Library in Fridley
- One Room North Central Library in Ham Lake

Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

- 3. Commissioner Reinert made motion approving purchasing hardware in the amount of \$38,059.64 (CDW), installation in the amount of \$11,087.38 (\$10,245.90 Insight and \$841.48 State of MN), and cabling in the amount of \$880.44 (Hartland) for the purchase and installation of two new edge routers and new firewall optics to increase our bandwidth to the Internet/State. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
- 4. Commissioner Meisner made motion approving purchasing a one-year subscription to an online platform that would allow the Anoka County CareerForce to continue to provide online assistance and opportunities for employers and job seekers with vendor Easy Virtual Fair in the amount of \$54,000. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
- 5. Commissioner West made motion approving expanding the automated material handling system at Northtown Library with vendor Tech Logic Corp., in the amount of \$111,040. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
- 6. Commissioner Meisner made motion approving developing and distributing a community resource mailing to all county residents in an amount not to exceed \$37,000 for printing and postage with Johnson Lithographic. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
- 7. Commissioner Gamache made motion approving Contract #C0008122 with BlueStone Physician Services, 270 North Main Street, Suite 300, Stillwater, MN, for COVID-19 testing in long-term care and congregate-living settings in Anoka County in an amount not to exceed \$1 million, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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The county board meeting was adjourned at 10:45 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*