

The Anoka County Housing and Redevelopment Authority Management Committee will hold their regularly scheduled meeting in Room #705 of the Anoka County Government Center and via Webex. All members of the committee will be present either in person or on Webex. However, due to the Governor's Emergency Executive Order 20-48, and a determination by the authority chair that public attendance is not feasible due to the health pandemic, members of the public will not be allowed to attend this meeting in person. Public members may monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.

**ANOKA COUNTY HOUSING AND REDEVELOPMENT AUTHORITY (ACHRA)
MANAGEMENT COMMITTEE
and Meeting of the
Anoka County Housing and Redevelopment Authority Trustees****

**Trustee Scott Schulte, Chair
Trustee Robyn West, Vice-Chair
Trustee Matt Look
Trustee Mike Gamache**

AGENDA

FOR THE SEPTEMBER 8, 2020 MEETING

10:30 A.M. or Immediately Following the
Anoka County Regional Railroad Authority Meeting
Whichever is Later

ROOM CHANGE

County Board Room #705 - 7th Floor - Government Center

- *1. Consider recommending the ACHRA Board of Trustees approve Resolution #2020-02, Anoka County Housing and Redevelopment Authority Adoption of the Proposed Budget and Special Benefit Tax Levy for 2021. **See attached** worksheet, resolution, levy and budget information.
2. Due to the Governor's Emergency Executive Orders, and determination by the county board chair that public attendance is not feasible due to the health pandemic, members of the public will not be allowed to attend this meeting in person, so for persons who wish to submit public comment they may do so by sending an email to tina.pedersen@co.anoka.mn.us or mailing a letter to: Anoka County Administration, 2100 3rd Avenue, Suite 700, Anoka, Minnesota 55303.
3. Other.

*Requires ACHRA Board approval.

***Actions taken by this committee do not bind the Anoka County Housing and Redevelopment Authority (ACHRA) Board. In addition to the trustees appointed to this committee, additional trustees may attend. Non-committee trustees may choose to participate in the discussions and/or ask questions, but they will **not** vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the ACHRA, this shall serve as notice of an ACHRA Board meeting.*



ANOKA COUNTY HRA ACTION ITEM

September 8, 2020

ACTION REQUESTED	Consider adoption of the 2021 Housing and Redevelopment Authority (ACHRA) budget and proposed levy.
BACKGROUND	The ACHRA levy is pledged to back the bonds that were issued to build the four senior housing buildings owned by the ACHRA. To meet the bond requirements the ACHRA must be able to certify that there are sufficient funds to cover the indebtedness. For program year 2021 this will require certifying a preliminary levy equal to the maximum allowed by law.
SUPPORTING DOCUMENTATION	<ul style="list-style-type: none">• Resolution• Proposed Levy Certification Taxes Payable 2021 form• 2021 ACHRA Budget
RECOMMENDATION	Adopt Resolution #2020-02 Anoka County Housing and Redevelopment Authority Adoption of the Budget and Proposed Special Benefit Tax Levy for 2021.

ACHRA Resolution #2020-02

**ANOKA COUNTY HOUSING AND REDEVELOPMENT AUTHORITY
ADOPTION OF THE PROPOSED BUDGET AND
SPECIAL BENEFIT TAX LEVY FOR 2021**

WHEREAS, the Anoka County Housing and Redevelopment Authority (ACHRA) was created by the Anoka County Board of Commissioners pursuant to special legislation enacted in 1978, such legislation being Laws of Minnesota, 1978, Ch. 465; and,

WHEREAS, pursuant to such special legislation, the ACHRA was granted all the powers and duties of a housing and redevelopment authority under the Municipal Housing and Redevelopment Authority, Minn. Stat. §§469.001 through 469.1081, including the authority to levy and collect a special benefit tax on property located within the area of operation of the ACHRA; and,

WHEREAS, the ACHRA was granted economic development authority powers by the Anoka County Board of Commissioners pursuant to Minn. Stat. §469.1082, including the authority to levy and collect a special benefit tax on property located within the area of operation of the ACHRA; and,

WHEREAS, on September 22, 2020, the ACHRA adopted a proposed budget and levy for 2021; and,

WHEREAS, the 2021 budget, as recommended, provides the basis of the proposed special benefit tax levy as shown in Exhibit A:

NOW, THEREFORE, BE IT RESOLVED that, for the purposes of the 2021 tax levy, the area of operation and the taxing district of the ACHRA for Economic Development Activities include the cities and townships of Bethel, Centerville, Columbia Heights, Columbus, Ham Lake, Hilltop, Lexington, Linwood, Nowthen, Oak Grove, Spring Lake Park, St. Francis and Ramsey.

BE IT FURTHER RESOLVED that the Board of Trustees of the ACHRA hereby adopts a proposed 2021 special benefit tax levy in the amount of \$2,107,649 to be certified in accordance with Minn. Stat. §§469.033, subd. 6 and 275.07.

BE IT FINALLY RESOLVED that the ACHRA approves the proposed 2021 operating budget as shown in Exhibit A. (Exhibit A is on file in County Administration.)

2021 ACHRA Budget - PROPOSED

Expenses	Proposed 2021
Administrative Budget	\$739,430
---Open to Business, Greater MSP, Host Comm Fee*	
Project Budget	\$1,523,752
---County Wide Programs with Cities Participation	
TOTAL	\$2,263,182
Revenues	Proposed 2021
Gross Levy	\$2,107,649
Management Fees	\$90,533
Interest	\$50,000
Ice Arena Fees	\$15,000
TOTAL	\$2,263,182

2021 ACHRA Administrative Budget - PROPOSED

Line Item	2019	2020	2021
60xxx Salaries/Benefits	\$243,866	\$252,621	\$258,903
61102 Printing	\$1,500	\$1,500	\$1,500
61104 Copier Supplies	\$1,500	\$1,500	\$1,500
61141 Supplies - General	\$1,000	\$1,000	\$1,000
61251 R&M - Office Machines	\$1,000	\$1,000	\$1,000
61355 Conferences, Conventions	\$3,000	\$3,000	\$3,000
61356 Education Programs	\$150	\$150	\$150
61475 Employee Mileage	\$3,000	\$3,000	\$3,000
61476 Other Travel	\$4,000	\$4,000	\$4,000
61477 Meals & Lodging	\$3,000	\$3,000	\$3,000
61557 Dues/Memberships	\$3,500	\$3,500	\$3,500
61810 Other Misc Expenses	\$1,000	\$1,000	\$1,000
62115 Space Allocation	\$7,420	\$7,958	\$7,958
62117 Device Allocation	\$1,500	\$1,500	\$1,500
62118 PC Support	\$1,500	\$0	\$0
62229 Telephone	\$1,500	\$1,500	\$1,500
62231 Postage	\$600	\$750	\$750
62365 Insurance	\$3,000	\$3,000	\$3,000
63010 Professional Services	\$25,000	\$25,000	\$25,000
63010 Audit	\$3,000	\$3,000	\$3,000
69310 IntraCounty Labor Reimbursement	\$139,487	\$139,988	\$140,461
64365 County Wide Economic Development Activities	\$170,919	\$201,455	\$274,708
Total Administrative Budget	\$620,442	\$659,422	\$739,430
Project Budget	\$1,268,311	\$1,389,379	\$1,523,752
Total Expenses	\$1,888,753	\$2,048,801	\$2,263,182