

**ANOKA COUNTY INFORMATION TECHNOLOGY (IT) COMMITTEE AGENDA  
and Meeting of the Anoka County Board of Commissioners\*\***

**Commissioners Gamache (Chair), Reinert (Vice Chair), Meisner**

**For the Monday, August 16, 2021 Meeting, at 11:00 a.m.  
Conference Room #710 - Anoka County Government Center**

1. Public Comment: Public comments are welcome at this time. In consideration of others wishing to speak, please limit comments to 2 minutes. Questions directed to the committee will not be answered immediately; however, whenever possible, all appropriate questions will be responded to in a timely and effective manner by county staff.

**ACTION ITEM:**

2. \*Consider recommending that the County Board approve contract C0008702 with Robert Half International Inc., 800 Nicollet Mall, Suite 2700, Minneapolis, MN 55402, in the amount of \$250,000 for a twelve-month professional services agreement related to the implementation of the County Attorney's Case Management System – **see attached Action Item** – from Susan Vreeland.

**INFORMATIONAL ITEM:**

3. Consider, for informational purposes, an overview of the 2022 Information Technology Operating Budget.

**ADDITIONAL ITEMS:**

4. Next scheduled meeting will be Monday, September 20, 2021, at 11:00 A.M.
5. Adjourn.

*\*\* Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will not vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*

\*Requires board approval



## ANOKA COUNTY IT COMMITTEE ACTION ITEM

08/16/2021

### INFORMATION TECHNOLOGY

ACTION REQUESTED	The Director of Information Technology and the Anoka County Attorney are requesting that the IT Committee recommend to the County Board approval of contract C0008702 with Robert Half International Inc., in the amount of \$250,000 for a twelve-month professional services agreement related to the implementation of a new case management system for the County Attorney's Office.
BACKGROUND	The County Attorney's Office has one case management application that is implemented in every Division in the office. The existing application is a customized solution over 16 years old and coming to its end of life. Finding and securing the appropriate resources are critical to ensuring the success of the project.
SOLUTIONS	To assist in this effort, a resource currently under contract will provide professional services to assist in the implementation of the new system.
CONCLUSION	<p>In partnership with the County Attorney's Office, we have completed the preparation and negotiation of a Statement of Work and related detail in order to prepare for phase II of the project to plan and prepare for implementation.</p> <p>This additional resource will be key in providing the Office and the IT Department the additional resource needed to implement this technology.</p>
RECOMMENDATIONS	Recommend the County Board approve contract C0008702 with Robert Half International Inc., in the amount of \$250,000 for a twelve-month professional services agreement related to the implementation of a new case management system for the County Attorney's Office.