

ANOKA COUNTY BOARD AGENDA

FOR THE AUGUST 13, 2019, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	
District #7	Scott Schulte

Others:

4. Tax claims and abatements.
5. Approval of minutes from the July 23, 2019, county board meeting.
6. Chair's remarks.
7. Committee reports.
 - A. Management Committee report.
 - B. Finance and Capital Improvements Committee Chair report.
 - C. Information Technology Committee report.
 - D. Intergovernmental and Community Relations Committee report.
 - E. Parks Committee Chair report.
 - F. Property Records and Taxation Committee report.
 - G. Public Safety Committee Chair report.

ANOKA COUNTY

MANAGEMENT COMMITTEE REPORT

FOR THE AUGUST 13, 2019, COUNTY BOARD MEETING

The Management Committee meeting was held on July 23, 2019, at 8:45 a.m. in Master Conference Room #772 of the Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** – Commissioner Robyn West (Chair), Commissioner Matt Look, Commissioner Julie Braastad, and Commissioner Mike Gamache

Others – Commissioners Scott Schulte and Mandy Meisner; Steph Beito-Ziemer, Employee Relations Manager; Rhonda Sivarajah, County Administrator; Bryan Frantz, Assistant Anoka County Attorney; Dylan Warkentin, Community Corrections Director; Dee Guthman, Deputy County Administrator; Cory Kampf, Finance and Central Services Division Manager; Cindy Cesare, Human Services Division Manager; Patricia Hetrick, Budget Director; Nicole Beckers, Accountant II, Jill Rykhus, Senior Office Manager; Peter Bodley, ABC Newspapers; Wes Volkenant, citizen; and Teresa Swoyer, Administrative Coordinator

All items were approved by all committee members unless otherwise noted.

*Action Items

1. The Management Committee recommends approving the following personnel transactions:
 - A. **New** position - Human Services/Community Corrections - contingent on Minnesota Department of Human Services grant funding - effective August 13, 2019. PC#2019003337

1.0 FTE Probation Officer - Grade C012, range \$23.28 to \$34.90 per hour.

See attached Position Action Form.
 - B. **New** position - Human Services/Community Corrections - contingent on Minnesota Department of Human Services grant funding - effective August 13, 2019. PC#2019003338

1.0 FTE Social Worker - Grade C012, range \$23.28 to \$34.90 per hour.

See attached Position Action Form.

*Requires board approval.

Information Items

2. The Management Committee recommended approving the following personnel transaction:
- A. **New** Positions - Administration/Central Communications - non-budgeted, effective July 23, 2019.
- Four** 1.0 FTE Dispatcher II - Grade B110, range \$20.80 to \$31.64 per hour. PC #2019003339, #2019003340, #2019003341, and #2019003342
- This matter was referred directly to the county board for action at their meeting of July 23, 2019.**
3. The Management Committee recommended approving the following personnel transaction:
- A. Reclassification - Administration - effective August 3, 2019. PC#2018003316
- FROM:** Technical Analyst - Grade C013
- TO:** Continuous Improvement Manager - Grade E018 (To be filled by Mike Roff.)
- This matter was referred directly to the county board for action at their meeting of July 23, 2019.**
4. The Management Committee recommended adopting Resolution #2019-M3, Relating to the Appointment of Steph Beito-Ziemer as The Interim Director of the Employee Relations Department.
- This matter was referred directly to the county board for action at their meeting of July 23, 2019.**
5. The Management Committee recommended adopting Resolution #2019-M4, Accepting Gifts for The Anoka County Attorney's Office Fair Booth.
- This matter was referred directly to the county board for action at their meeting of July 23, 2019.**
6. The Management Committee approved the following personnel transaction:
- A. Restructure/fill - Human Services/Economic Assistance - effective July 23, 2019.
- FROM:** 1.0 FTE Financial Assistance Specialist Mentor - Grade B011, range \$21.09 to \$31.77 per hour. PC#1992000904
- and**
- 1.0 FTE Financial Assistance Specialist Mentor - Grade B011, range \$21.09 to \$31.77 per hour. PC#1992000905
- TO:** 1.0 FTE Economic Assistance Supervisor - Grade C013, range \$25.68 to \$42.61 per hour. PC#1992000904
- Note:** PC#1992000905 to be eliminated

7. For informational purposes, the proposed 2020 budgets for the following area were presented:
 - A. County Administration
 - B. Court-Appointed Attorneys

8. Wes Volkenant commented on the hiring process for the Continuous Improvement Manager and Interim Employee Relations Director.

POSITION ACTION FORM

Revised 06/21/19

Department Community Corrections		
Position effective date 08/13/2019	Management Committee meeting date 07/23/2019	Board meeting date 08/13/2019

Action requested	Approval of one contingent FTE for Specialized Mental Health Community Supervision Pilot Project, grade 12 Probation Officer. PCN #2019003337	
Background	During the 2019 legislative session, Anoka County proposed legislation establishing a multi-disciplinary, specialized mental health supervision project for criminal justice involved clients. The goals of the legislation provide enhanced assessment, treatment, case management, and supervision to adult offenders in Anoka County struggling with mental illness in the community; Individuals at increased risk to commit violations of supervision or new criminal offenses.	
Recommendations	Approve	
Funding source	Budget adjustment current year	Budget adjustment future years
Grant funded	\$0.00	\$0.00
Funding description	\$400,000 allocation for 2 years (FY 2020 - 2021) from Minnesota Department of Human Services	

Submitted by Dylan Warkentin	Date submitted 07/10/2019
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POSITION ACTION FORM

Revised 06/21/19

Department Community Corrections		
Position effective date 08/13/2019	Management Committee meeting date 07/23/2019	Board meeting date 08/13/2019

Action requested	Approval of one contingent FTE for Specialized Mental Health Community Supervision Pilot Project, grade 12 Adult Mental Health Social Worker. PCN #2019003338
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Background	During the 2019 legislative session, Anoka County proposed legislation establishing a multi-disciplinary, specialized mental health supervision project for criminal justice involved clients. The goals of the legislation provide enhanced assessment, treatment, case management, and supervision to adult offenders in Anoka County struggling with mental illness in the community; Individuals at increased risk to commit violations of supervision or new criminal offenses.
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Recommendations	Approve
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Funding source	Budget adjustment current year	Budget adjustment future years
Grant funded	\$0.00	\$0.00

Funding description	\$400,000 allocation for 2 years (FY 2020 - 2021) from Minnesota Department of Human Services
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Submitted by Dylan Warkentin	Date submitted 07/10/2019
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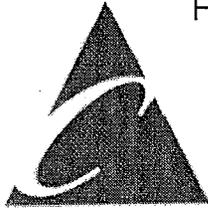
ANOKA COUNTY

FINANCE AND CAPITAL IMPROVEMENTS COMMITTEE CHAIR REPORT

FOR THE AUGUST 13, 2019, COUNTY BOARD MEETING

***Action Item**

1. The Chair recommends the County Board adopt Resolution 2019-F4 Delegating Authority to Review and Pay Claims to the Finance and Central Services Division Manager - **See attached F&CS worksheet.**
2. The Chair recommends the County Board by Motion accept the claims paid list for the period ending August 9, 2019 for regular claims over \$500 and for the period ending August 2, 2019 for purchase card claims – **See attached F&CS worksheet.**



FINANCE & CAPITAL IMPROVEMENTS COMMITTEE

ACTION ITEM

August 13, 2019

Finance and Central Services

ACTION REQUESTED	Adopt Resolution 2019-F4 Delegating authority to Review and Pay claims to the Finance and Central Services Division Manager.
BACKGROUND	<p>Minnesota Statutes 375.18 allows County Boards the ability to delegate the authority to pay certain claims against the County to an administrative official, such as a senior or chief fiscal officer provided that proper internal controls exist for the review and approval of such payments.</p> <p>The County Board has been operating under 375.18 for many years, however, we have been unable to locate the authorizing Resolution and feel that it is best to redo the Resolution to ensure we properly follow the requirements as outlined in State Statute.</p>
SOLUTIONS	The Resolution will designate the Finance & Central Services Division Manager to authority to pay the bills with a requirement that the County Board by Motion accept the list of bills presented at each County Board Meeting, similar to what happens today. The list will be attached to the Commissioners packets for their information and will be on file with the Clerk of the Board. This is similar to how other metro counties are operating today.
CONCLUSION	Adopt the attached Resolution

RESOLUTION 2019-F4

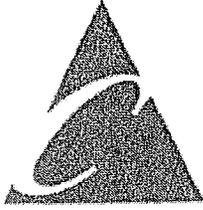
**DELEGATING AUTHORITY TO REVIEW AND PAY CLAIMS TO THE
FINANCE AND CENTRAL SERVICES DIVISION MANAGER**

WHEREAS, Minn. Stat. § 375.18, sub. 1b authorize the County Board to delegate its authority to review and pay claims against the County to an administrative official; and,

WHEREAS, the Finance & Central Services Division Manager is responsible for the review and payment of claims against the County; and,

WHEREAS, the County has established internal accounting and administrative control procedures that include regular and frequent review to ensure the proper disbursement of public funds:

NOW, THEREFORE BE IT RESOLVED, that a list of claims paid shall be provided to the County Board at each regularly scheduled Board meeting for informational purposes only, with the claims register on file with the Clerk of the County Board.



ANOKA COUNTY BOARD

ACTION ITEM

August 13, 2019

FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Motion for acceptance of the claims paid for the period ending August 9, 2019 for regular claims over \$500 and for the period ending August 2, 2019 for purchase-card claims.
BACKGROUND	Resolution 2019-F4 delegated the Finance & Central Services Division Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-F4 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.

ANOKA COUNTY
INFORMATION TECHNOLOGY COMMITTEE REPORT
FOR THE AUGUST 13, 2019, COUNTY BOARD MEETING

The Information Technology Committee meeting was held on Monday, July 29, 2019, at 11:00 a.m. in Conference Room 772, Anoka County Government Center, Anoka, Minnesota.

Committee Members Present – Commissioner Mike Gamache, Chair
Commissioner Scott Schulte
Commissioner Robyn West

Others Present – Commissioner Mandy Meisner, Rhonda Sivarajah, Susan Vreeland, Dan Lekatz, Nan Martin, Craig Nekola, Mark Hove, Jitt Benton, Dee Guthman, Jason Stover, Andrew Dykstra, Kim Morris, Patti Hetrick, Yvonne Kirkeide, Amy Carlson, Derek Steffen.

Informational Items:

1. The Information Technology Committee considered, for informational purposes, an addendum to the 2020 CIP presentation.
2. The Information Technology Committee considered, for informational purposes, a review of the proposed 2020 operating budget.
3. The Information Technology Committee considered, for informational purposes, an update on Connect Anoka County Network.

ANOKA COUNTY
INTERGOVERNMENTAL AND COMMUNITY RELATIONS
COMMITTEE REPORT

FOR THE AUGUST 13, 2019, COUNTY BOARD MEETING

The Intergovernmental & Community Relations Committee meeting was held on August 1, 2019, in Master Conference Room #772, Anoka County Government Center, Anoka, Minnesota.

Persons Present: **Committee Members** – Commissioner Braastad (Chair), Commissioner West and Commissioner Gamache

Others Present: Commissioner Meisner; Rhonda Sivarajah, County Administrator; Karen Skepper, Community and Government Relations Director; Marcy Crain, Chief Deputy County Attorney; Gary Alberts, Medical Examiner Administrator; Tim Nelson, Veteran Services Officer; Mike Roff, Continuous Improvement Manager; Nicole Beckers, Finance and Central Services; David Kent, Finance and Central Services; Tina Pedersen, Principal Administrative Secretary; and Wes Volkenant, citizen.

Informational Items

1. For informational purposes, the committee reviewed the 2020 preliminary department budgets for the Medical Examiner's Office, Veteran Services Office and Intergovernmental and Community Relations.
2. For informational purposes, the committee reviewed the timeline for the Anoka County 2020 Legislative Platform development. The Legislative session convenes Tuesday, February 11, 2020.
3. Wes Volkenant, citizen, commented about the 2020 Legislative session and the 2020 preliminary budget presentation.
4. The next Intergovernmental and Community and Government Relations Committee meeting is scheduled for Thursday, September 5, 2019.

PARKS COMMITTEE – CHAIR’S REPORT
FOR THE TUESDAY, AUGUST 13, 2019
COUNTY BOARD MEETING

The Parks Committee meeting was not held on Tuesday, August 6 due to the lack of a quorum. A chair’s report is being provided.

Committee Members Present: Commissioner Mike Gamache

Department Staff Present: Jeff Perry, Parks Director; Andy Soltvedt, Operations & Visitor Services Manager; Cory Hinz, Recreation Services Manager; Karen Blaska, Park Planner

Others Present: Commissioner Mandy Meisner; County Administrator Rhonda Sivarajah; Christine Carney, Assistant County Attorney; Laurie Elvig, Accountant

Action Items:

1. The Chair recommends that the County Board award the contract for the Mississippi West Road, Parking Lot and Trail Project to Forest Lake Contracting, from Forest Lake, MN, for the in the amount of \$564,447.39. (Anoka County Contract C0007391).

Informational Items:

2. The Chair was informed of the Parks Department’s intent to submit a Minnesota Historical & Cultural Heritage Grant application for the Banfill-Locke Tavern.
3. The Chair was informed of the status of various park projects happening throughout the park system.
4. The Chair was provided updated Budget Summary Sheets for the 2020 Parks, Chomonix Golf Course, and Bunker Beach Water Park budgets.
5. The Chair was informed of all contracts processed by the Parks Department during the month of July.
6. The Chair received the monthly Parks Department updates.
7. Public comments were shared by Wes Volkenant, county resident.

COUNTY BOARD ACTION ITEM 1 – AWARD OF BID-MISSISSIPPI WEST ROAD, PARKING LOT AND TRAIL PROJECT

Parks Committee

Committee Date: August 6, 2019

County Board Date: August 13, 2019

Action Requested

For the Committee to recommend to the County Board to award the contract for the Mississippi West Road, Parking Lot and Trail Project to Forest Lake Contracting, from Forest Lake, MN, for the in the amount of \$564,447.39. (Anoka County Contract C0007391).

Previous Committee / County Board Action

June 2019 – Information Item – project update
January 2019 – 10-year Capital Project Forecast
June 2018 – 5 Year CIP presentation
January 2018 – 10-year Capital Project Forecast

Background / Analysis

Parks staff developed construction plans and specifications for the construction of Traprock Street, a parking lot and some trails within Mississippi West Regional Park. Due to the increased costs in construction this year, Parks Staff included alternates in the hopes of getting the best pricing to accomplish the project but stay within budget. Plans and specifications were issued for bid in June and the bid opening was held July 25, 2019. There were three bidders. The lowest responsible bidder is Forest lake Contracting, from Forest Lake, MN with a base bid of \$564,447.39.

Total funding for this project is \$615,000 provided through Metropolitan Council grants and parkland transfer proceeds. Construction is anticipated to begin upon a fully executed contract and completed by June 30, 2020.

Conclusion / Recommendation

For the Committee to recommend to the County Board to award the contract for the Mississippi West Road, Parking Lot and Trail Project to Forest Lake Contracting, from Forest lake, MN, for the base bid amount of \$564,447.39 (Anoka County Contract C0007391).

Supporting Documents

Bid Summary

Lead Staff

Jake Thompson, Landscape Planner

Mississippi West Road, Parking Lot and Trail Project

Bid Summary
2 addendums

25-Jul-2019
3:00pm

Vendor	Bid Security	Addenda	Responsible Contractor Form	Base Bid	Alternate - Add (Ribbon Curb)
Veit Contracting	X	X	X	\$ 754,279.07	\$ 79,871.00
Rachel Contracting	X	X	X	\$ 696,335.50	\$ 98,890.31
Forest Lake Contracting	X	X	X	\$ 564,447.39	\$ 63,635.60

ANOKA COUNTY

PROPERTY RECORDS AND TAXATION COMMITTEE REPORT

FOR THE AUGUST 13, 2019 COUNTY BOARD MEETING

The Property Records and Taxation Committee meeting was held on July 29, 2019 at 1:00 p.m. in Conference Room #772 of the Anoka County Government Center, Anoka, Minnesota.

Committee Members Present: Commissioner Mike Gamache (Chair), Commissioner Robyn West, Commissioner Matt Look

Others Present – Rhonda Sivarajah, County Administrator, Commissioner Scott Schulte, Jonell Sawyer, Division Manager of Property Records and Taxation, Pam LeBlanc, Director of Property Records and Taxation, Kristie Olson, Administrative Services Manager, Paul Linnell, Elections Operations Manager, Jolene Jorgensen, Project Manager, Jason Stover, Assistant County Attorney, Dan Klint, Assistant County Attorney, Laurie Nelson, Employee Relations Coordinator, Joshua Kent, Accounting Manager, Patti Hetrick, Budget Director, Stacey Kleinschmit, Accountant and Wes Volkenant (Andover resident)

ACTION ITEMS*:

1. The committee recommends the county board adopt the following resolutions for conveyance of tax-forfeited property:
 - a. (Gamache) Resolution #2019-PRT17, Application by the City of Coon Rapids for conveyance of tax-forfeited property for an authorized public purpose (redevelopment) for a market value of \$100– PIN 26-31-24-12-0026, city of Coon Rapids
 - b. (Gamache) Resolution #2019-PRT18, Application by the City of Coon Rapids for conveyance of tax-forfeited property for an authorized public purpose (redevelopment) for a market value of \$100 – PIN 26-31-24-12-0029, city of Coon Rapids
 - c. (Gamache) Resolution #2019-PRT19, Application by the City of Coon Rapids for conveyance of tax-forfeited property for non-conservation (removal of blight) for a reduced purchase price of \$75,300 – PIN 24-31-24-21-0100, city of Coon Rapids

See attached Resolutions

2. The committee recommends approval of the Addendum No. 2 to Phase 2 Services Agreement with Tyler Technologies, Inc. (Contract #C0005578) revising the Project Plan and certain payment terms.

See attached county board action item form

*Requires board approval

INFORMATIONAL ITEMS:

1. The committee was provided a presentation on the 2020 Property Records and Taxation Budget (including Vital Statistics, Elections and Examiner of Titles).

2. The committee was updated on the Elections Department staffing and upcoming activities.
3. The committee was updated on the PRT Tyler Migration Project (C0005578, Tyler Technologies, Inc.).

ADDITIONAL ITEMS:

1. The committee listened to comments made from Wes Volkenant regarding the Anoka County elections process.

CONSENT ITEMS:

The chair has reviewed and sent for approval various tax claims and abatements that will be considered by the county board on August 13, 2019 as recommended by the chair.

The next scheduled meeting will be on Monday, August 19, 2019 at 1:00 p.m. in Master Conference Room #772.

The meeting was adjourned at 1:56 p.m.

RESOLUTION #2019-PRT17

**AUTHORIZING SALE OF NON-CONSERVATION
TAX-FORFEIT PROPERTY FOR PUBLIC PURPOSE
IN THE CITY OF COON RAPIDS (PIN 26-31-24-12-0026)**

WHEREAS, Minnesota Statutes, Section 282.01, Subd. 1a, provides that non-conservation tax-forfeited land may be sold by the county board for their market value as determined by the county board, to an organized or incorporated governmental subdivision of the state for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 26-31-24-12-0026 which is legally described as: LOT 6 BLOCK 3 COON GROVE, has forfeited to the State of Minnesota, in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and

WHEREAS, the Anoka County Board of Commissioners has by Resolution #2017-112 classified the Forfeit Property as non-conservation; and

WHEREAS, the market value of the Forfeit Property is \$100; and

WHEREAS, the City of Coon Rapids ("City") has requested that Anoka County Board sell the Forfeit Property to the City for redevelopment; and

WHEREAS, the City is authorized to acquire property for redevelopment.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.01, Subd. 1a, the Anoka County Board of Commissioners hereby approves and authorizes the sale of the Forfeit Property to the City for its market value and for an authorized public purpose.

RESOLUTION #2019-PRT18

**AUTHORIZING SALE OF NON-CONSERVATION
TAX-FORFEIT PROPERTY FOR PUBLIC PURPOSE
IN THE CITY OF COON RAPIDS (PIN 26-31-24-12-0029)**

WHEREAS, Minnesota Statutes, Section 282.01, Subd. 1a, provides that non-conservation tax-forfeited land may be sold by the county board for their market value as determined by the county board, to an organized or incorporated governmental subdivision of the state for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 26-31-24-12-0029 which is legally described as: LOT 9 BLOCK 3 COON GROVE, has forfeited to the State of Minnesota, in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and

WHEREAS, the Anoka County Board of Commissioners has by Resolution #2017-112 classified the Forfeit Property as non-conservation; and

WHEREAS, the market value of the Forfeit Property is \$100; and

WHEREAS, the City of Coon Rapids ("City") has requested that Anoka County Board sell the Forfeit Property to the City for redevelopment; and

WHEREAS, the City is authorized to acquire property for redevelopment.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.01, Subd. 1a, the Anoka County Board of Commissioners hereby approves and authorizes the sale of the Forfeit Property to the City for its market value and for an authorized public purpose.

RESOLUTION #2019-PRT19

**AUTHORIZING SALE OF NON-CONSERVATION
TAX-FORFEIT PROPERTY FOR THE REMOVAL OF BLIGHT
IN THE CITY OF COON RAPIDS (PIN 24-31-24-21-0100)**

WHEREAS, certain real property situated in the City of Coon Rapids, County of Anoka, State of Minnesota, which is identified as PIN 24-31-24-21-0100 and is legally described as: Lot 16 Block 5 Northdale 8th Addition Anoka County, Minnesota, has forfeited to the State of Minnesota for non-payment of ad valorem real estate taxes (“Subject Property”); and

WHEREAS, the Subject Property has been classified by the County of Anoka (“County”) as non-conservation, and has not been sold at a tax-forfeit land sale or repurchased by the prior owner; and

WHEREAS, pursuant to Minn. Stat. §282.01, Subd. 1a (d) non-conservation tax-forfeited lands may be sold by the county board to an organized or incorporated governmental subdivision of the state or state agency for less than their fair market value if:

(1) the county board determines that a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the land undesirable in the open market, or the reduced price will lead to the development of affordable housing; and

(2) the governmental subdivision or state agency has documented its specific plans for correcting the blighted conditions or developing affordable housing, and the specific law or laws that empower it to acquire real property in furtherance of the plans.

WHEREAS, the City of Coon Rapids (“City”) has prepared specific plans to use the property to correct blighted conditions, and that a sale of the Subject Property at a reduced price is needed to provide an incentive to correct a blighted area that make it undesirable in the open market; and

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby finds that the sale of the Subject Property at the reduced price is needed to provide an incentive to correct a blighted area within the City.

BE IT FURTHER RESOLVED, that the Anoka County Board of Commissioners hereby approves of the sale of the Subject Property for the reduced price of \$75,300.



ANOKA COUNTY PROPERTY RECORDS & TAXATION COMMITTEE

COUNTY BOARD ACTION ITEM

County Board Meeting Date: August 13, 2019

ITEM	Addendum No. 2 to Phase 2 Services Agreement with Tyler Technologies, Inc. (Contract #C0005578)
ACTION REQUESTED	The Division of Property Records and Taxation is requesting approval of the Addendum No. 2 to Phase 2 Services Agreement with Tyler Technologies, Inc. (Contract #C0005578) revising the Project Plan and certain payment terms.
BACKGROUND	<p>As you may recall, Anoka County entered into the Phase 2 Services Agreement with Tyler Technologies, Inc. (Contract #C0005578) for the implementation of an Integrated Property Assessment, Tax, Land and Vital Records System migration. Both county and Tyler staff have continued to work collaboratively as the project progresses. A project of this scope and magnitude takes a significant effort and our normal business cycles need to be considered. The amended agreed upon production cut-over date (Addendum No. 1) was scheduled for no later than August 2019.</p> <p>Based upon Anoka's concern about Tyler's ability to meet the initial production cut-over date, we have been working with them to modify the amended agreement terms. Addendum No. 2 to the Phase 2 Services Agreement revises the Project Plan timeline, production cut-over date, payment schedule and certain payment terms regarding the SaaS (Software as a Service) fees. This Addendum does not increase our original not to exceed contract amount, but it does change our production cut-over date to November of 2019.</p>
RECOMMENDATIONS	The Division of Property Records and Taxation and the Information Technology Department recommends the county board approve Addendum No. 2 to Phase 2 Services Agreement (Contract #C0005578) with Tyler Technologies, Inc.
SUBMITTED BY	Jonell Sawyer, Division Manager of Property Records and Taxation

**ANOKA COUNTY
PUBLIC SAFETY COMMITTEE CHAIR REPORT
FOR THE
AUGUST 13, 2019, COUNTY BOARD MEETING**

Chair Julie Braastad requests to bring the following forward for consideration by the county board:

***Action Item**

- *1. The chair recommends adoption of Resolution #2019-PS10, Adoption of the Anoka County 2019 Multi-Jurisdictional All-Hazard Mitigation Plan. *See attached* resolution.

The next Public Safety Committee meeting is scheduled for Tuesday, August 20, 2019, at 10:30 a.m. at the Anoka County Government Center, Master Conference Room #772, 2100 3rd Avenue, Anoka, MN.

RESOLUTION #2019-PS10

ADOPTION OF THE ANOKA COUNTY 2019 MULTI-JURISDICTIONAL ALL-HAZARD MITIGATION PLAN

WHEREAS, Anoka County has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000 (Act), and,

WHEREAS, the Act establishes a framework for the development of a County Hazard Mitigation Plan; and,

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and,

WHEREAS, the Anoka County 2019 Multi-Jurisdictional All-Hazard Mitigation Plan (Plan) includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and,

WHEREAS, the Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and,

WHEREAS, the Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Anoka County will maintain public participation and coordination; and,

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and,

WHEREAS, the Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and,

WHEREAS, this is a multi-jurisdictional plan and cities that participated in the planning process may choose to also adopt the Plan.

NOW THEREFORE BE IT RESOLVED that Anoka County supports the hazard mitigation planning effort and wishes to adopt the Anoka County 2019 Multi-Jurisdictional All-Hazard Mitigation Plan.

In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.

LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

August 13, 2019

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Application For Disability Exemption			
<u>City of Blaine</u>			
Everett Schoenborn	R18 31 23 21 0077		
11640 Terrace Rd NE	11640 Terrace Rd NE	2019	3rd
Blaine MN 55434-	Blaine MN 55434		West

Reason: 70% to 100% Exclusion. Tax capacity reduced from 410 to 0. No change in value. Total tax reduced from \$509.89 to \$0.00.

City of St. Francis

Suzanne Richart	R31 34 24 11 0039		
23633 Dakota St NW	23633 Dakota St NW	2019	1st
St Francis MN 55070-	St. Francis MN 55070		Look

Reason: Clerical Error 70% Vet. Tax capacity reduced from 1422 to 146. No change in value. Total tax reduced from \$1916.85 to \$275.14.

Application For Homestead

City of Andover

Donald Serfoss	R03 32 24 23 0002		
17850 Thrush Cir NW	17850 Thrush Cir NW	2019	2nd
Andover MN 55011-	Andover MN 55011		Braastad

Reason: Failed to File. Tax capacity reduced from 2511 to 2365. No change in value. Total tax reduced from \$2798.60 to \$2656.81.

Eyad Hasan	R27 32 24 34 0042		
2176 141st Ave NW	2176 141st Ave NW	2019	5th
Andover MN 55304-	Andover MN 55304		Gamache

Reason: Failed to File. Tax capacity reduced from 1943 to 1745. No change in value. Total tax reduced from \$2416.43 to \$2239.04.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Anoka</u>			
Larry Block	R31 32 24 42 0028		
709 Sunny Lane	709 Sunny Lane	2017	7th
Anoka MN 55303-	Anoka MN 55303		Schulte

Reason: Clerical Error. Tax capacity reduced from 1569 to 1338. No change in value. Total tax reduced from \$1958.74 to 1723.70.

Larry Block	R31 32 24 42 0028		
709 Sunny Lane	709 Sunny Lane	2018	7th
Anoka MN 55303-	Anoka MN 55303		Schulte

Reason: Clerical Error. Tax capacity reduced from 1724 to 1507. No change in value. Total tax reduced from \$2138.90 to \$1928.82.

Larry Block	R31 32 24 42 0028		
709 Sunny Lane	709 Sunny Lane	2019	7th
Anoka MN 55303-	Anoka MN 55303		Schulte

Reason: Clerical Error. Tax capacity reduced from 1850 to 1644. No change in value. Total tax reduced from \$2206.39 to \$2017.00.

City of Blaine

Mary Quale	R06 31 23 12 0003		
760 132nd Ave NE	760 132nd Ave NE	2019	2nd
Blaine MN 55434-	Blaine MN 55434		Braastad

Reason: Clerical Error. Tax capacity reduced from 2526 to 2381. No change in value. Total tax reduced from \$3017.46 to \$2883.37.

City of Circle Pines

Seth Eastwood	R30 31 22 22 0046		
306 Baldwin Dr	306 Baldwin Dr	2019	6th
Circle Pines MN 55014-	Circle Pines MN 55014		Vacant

Reason: Failed to File. Tax capacity reduced from 1647 to 1423. No change in value. Total tax reduced from \$2667.61 to \$2371.50.

City of Columbia Heights

Shawn Torrance	R25 30 24 44 0021		
4624 Heights Dr NE	4624 Heights Dr NE	2019	4th
Columbia Heights MN 55421-	Columbia Heights MN 55421		Meisner

Reason: Clerical Error. Tax capacity reduced from 2050 to 1862. No change in value. Total tax reduced from \$3005.27 to \$2741.72.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Coon Rapids</u>			
Jennifer Petersen	R05 31 24 21 0112		
13272 Vintage St NW	13272 Vintage St NW	2017	7th
Coon Rapids MN 55448-	Coon Rapids MN 55448		Schulte
Reason: Clerical Error. Tax capacity reduced from 1404 to 1158. No change in value. Total tax reduced from \$1818.56 to \$1557.17.			
Jennifer Petersen	R05 31 24 21 0112		
13272 Vintage St NW	13272 Vintage St NW	2018	7th
Coon Rapids MN 55448-	Coon Rapids MN 55448		Schulte
Reason: Clerical Error. Tax capacity reduced from 1404 to 1197. No change in value. Total tax reduced from \$1901.78 to \$1652.72.			
Jennifer Petersen	R05 31 24 21 0112		
13272 Vintage St NW	13272 Vintage St NW	2019	7th
Coon Rapids MN 55448-	Coon Rapids MN 55448		Schulte
Reason: Clerical Error. Tax capacity reduced from 1478 to 1239. No change in value. Total tax reduced from \$1885.85 to \$1651.74.			
Hasan Al-Rubaye	R15 31 24 34 0236		
10978 Hanson Blvd NW	10978 Hanson Blvd NW	2019	7th
Coon Rapids MN 55433-	Coon Rapids MN 55433		Schulte
Reason: Failed to File. Tax capacity reduced from 1317 to 1063. No change in value. Total tax reduced from \$1656.82 to \$1408.03.			
Martin Butler II	R24 31 24 22 0002		
606 109th Ave NW	606 109th Ave NW	2019	5th
Coon Rapids MN 55448-	Coon Rapids MN 55448		Gamache
Reason: Failed to File. Tax capacity reduced from 1721 to 1503. No change in value. Total tax reduced from \$2157.70 to \$1944.16.			
<u>City of East Bethel</u>			
Kimberly Swanson	R11 33 23 22 0003		
22016 E Bethel Blvd NE	22016 E Bethel Blvd NE	2019	2nd
East Bethel MN 55011-	East Bethel MN 55011		Braastad
Reason: Failed to File. Tax capacity reduced from 2660 to 2527. No change in value. Total tax reduced from \$3158.86 to \$3017.81.			

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Lino Lakes</u>			
Amy Cress	R08 31 22 13 0173		
688 Oak Lane	688 Oak Lane	2019	6th
Lino Lakes MN 55014-	Lino Lakes MN 55014		Vacant

Reason: Failed to File. Tax capacity reduced from 1776 to 1563. No change in value. Total tax reduced from \$2272.99 to \$2046.26.

City of Nowthen

Jennifer Kostecki	R19 33 25 42 0020		
19912 Birchwood St NW	19912 Birchwood St NW	2019	1st
Nowthen MN 55330-	Nowthen MN 55330		Look

Reason: Failed to File. Tax capacity reduced from 2162 to 2047. No change in value. Total tax reduced from \$2501.65 to \$2392.21.

City of Oak Grove

Meghan Hoveland	R25 33 24 12 0003		
19520 Dogwood St NW	19520 Dogwood St NW	2019	1st
Oak Grove MN 55011-	Oak Grove MN 55011		Look

Reason: Failed to File. Tax capacity reduced from 2636 to 2501. No change in value. Total tax reduced from \$2518.87 to \$2405.44.

City of Ramsey

Dee Dee Maas	R28 32 25 11 0156		
7313 147th Ter NW	7313 147th Ter NW	2019	1st
Ramsey MN 55303-	Ramsey MN 55303		Look

Reason: Clerical Error. Tax capacity reduced from 1262 to 1003. No change in value. Total tax reduced from \$1558.28 to \$1309.09.

Robert Labarr	R34 32 25 24 0097		
7848 149th Ave NW	7848 149th Ave NW	2017	1st
Ramsey MN 55303-	Ramsey MN 55303		Look

Reason: Clerical Error. Tax capacity reduced from 1403 to 1122. No change in value. Total tax reduced from \$1708.28 to \$1417.71.

Robert Labarr	R34 32 25 24 0097		
6982 139th Ave NW	6982 139th Ave NW	2018	1st
Ramsey MN 55303-	Ramsey MN 55303		Look

Reason: Clerical Error. Tax capacity reduced from 1511 to 1209. No change in value. Total tax reduced from \$1852.03 to \$1547.48.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Robert Labarr 6982 139th Ave NW Ramsey MN 55303-	R34 32 25 24 0097 6982 139th Ave NW Ramsey MN 55303	2019	1st Look

Reason: Clerical Error. Tax capacity reduced from 1718 to 1374. No change in value. Total tax reduced from \$2026.15 to \$1695.18.

City of Spring Lake Park

Judy Gieske 574 Ballantyne Lane NE Spring Lake Park MN 55432-	R02 30 24 13 0055 574 Ballantyne Lane NE Spring Lake Park MN 55432	2019	3rd West
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Reason: Failed to File. Tax capacity reduced from 1900 to 1799. No change in value. Total tax reduced from \$2725.82 to \$2597.26.

Application For Penalty

City of Centerville

Shuping Zhang 1754 Partridge Place Centerville MN 55038-	R23 31 22 34 0050 1754 Partridge Place Centerville MN 55038	2019	6th Vacant
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Reason: Payment was lost in the mail. Abate penalty in the amount of \$205.11.

City of East Bethel

Shuping Zhang 1754 Partridge Place Centerville MN 55038-	R35 33 23 32 0077 18401 Lakeview Point Dr East Bethel MN	2019	2nd Braastad
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Reason: Payment was lost in the mail. Abate penalty in the amount of \$162.69.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

July 23, 2019

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Bryan Frantz, Civil Division Chief Attorney; staff, and citizens

* * * * *

Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Look made motion approving the review of checks issued from the Finance and Central Services Division and warrants from the Human Services Division, as shown in Appendices A and B. (Appendices are on file in the County Administration Office.) Commissioner West seconded the motion. Motion carried unanimously.

* * * * *

Commissioner Braastad made motion approving the minutes from the July 9, 2019, Anoka County board meeting. Commissioner Look seconded the motion. Motion carried unanimously.

* * * * *

Commissioner West presented the Management Committee report from the meeting of July 9, 2019.

1. Commissioners Gamache and West offered the following resolution and moved its adoption:

RESOLUTION #2019-90

AUTHORIZING EXECUTION OF CRIME VICTIM PROSECUTORIAL SERVICES GRANT AGREEMENT WITH THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY, OFFICE OF JUSTICE PROGRAMS (CONTRACT #C0007352)

WHEREAS, the Crime Victim Services Grants Unit of the Office of Justice Programs (“OJP”), a division of the Minnesota Department of Public Safety (“State”), has made available grant funding for general crime victim services; and,

WHEREAS, Victim/Witness Services of the Anoka County Attorney’s Office (“Grantee”) has received notification of a grant award in the amount of \$279,028 to be used to expand services for underserved populations, such as elderly and non-English speaking crime victims, for fiscal years 2020 and 2021; and,

WHEREAS, the Grantee and Anoka County have entered into cooperative agreements with the State and OJP in previous years to fund services tailored to crime victims; and,

WHEREAS, in order to accept the grant funds, Anoka County must agree to conditions of the grant:

NOW, THEREFORE, BE IT RESOLVED that Anoka County hereby enters into Grant Agreement Number A-CVS-2020-ANOKAAO-114 with OJP to be used in part to expand crime victim services.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners and the Anoka County administrator hereby authorize the Anoka County Attorney to execute the grant agreement on behalf of Anoka County.

(Contract is on file in the County Attorney's Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

* * * * *

The following items came forward on an additional agenda:

Commissioner West made motion approving the following personnel transaction:

New Positions - Administration/Central Communications - non-budgeted, effective July 23, 2019.

Four 1.0 FTE Dispatcher II - Grade B110, range \$20.80 to \$31.64 per hour. PC #2019003339, #2019003340, #2019003341, and #2019003342

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

**

Commissioner West made motion approving the following personnel transaction:

Reclassification - Administration - effective August 3, 2019. PC#2018003316

FROM: 1.0 FTE Technical Analyst - Grade C013, range \$25.68 to \$42.61 per hour.

TO: 1.0 FTE Continuous Improvement Manager - Grade E018, range \$38.10 to \$56.06 per hour. (To be filled by Mike Roff.)

Commissioner Braastad seconded the motion. Upon roll call vote, Commissioners Gamache, Look, Braastad, West, and Schulte voted "yes." Commissioner Meisner voted "no." Motion carried.

**

Commissioner West offered the following resolution and moved its adoption:

RESOLUTION #2019-91

RELATING TO THE APPOINTMENT OF STEPH BEITO-ZIEMER AS THE INTERIM DIRECTOR OF THE EMPLOYEE RELATIONS DEPARTMENT

WHEREAS, the Anoka County Board of Commissioners (the "County Board") has the authority to appoint a personnel director in accordance with Minn. Stat. § 375.59; and,

WHEREAS, the County Board has a department entitled "Employee Relations Department," which serves the county's personnel functions; and,

WHEREAS, the County Board believes that appointing a director of its Employee Relations Department is necessary to continue both the efficiency of county government and the delivery of services to the public; and,

WHEREAS, the position of Director of Employee Relations is a key position affecting the county's financial management in that it serves as a critical function regarding workforce management and employee benefits; and,

WHEREAS, the County Board foresees the need to conserve current resources while attempting to maintain necessary services to the public; and,

WHEREAS, Steph Beito-Ziemer has distinguished herself by serving as Employee Relations Manager for the past several years. Steph will now serve as the Interim Employee Relations Director until succession planning has been completed:

NOW, THEREFORE, BE IT RESOLVED that Steph Beito-Ziemer serve as the interim director of the county's Employee Relations Department effective August 3, 2019.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

**

Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2019-92

**ACCEPTING GIFTS FOR THE
ANOKA COUNTY ATTORNEY'S OFFICE FAIR BOOTH**

WHEREAS, the Anoka County Fair will be held from July 23 through July 28, 2019, in the city of Anoka, Anoka County; and,

WHEREAS, the Anoka County Attorney's Office will have a booth present to provide information about the services provided by the Anoka County Attorney's Office to the individuals in attendance; and,

WHEREAS, in order to increase awareness and attention to the information provided at the booth, the Anoka County Attorney's Office will distribute tickets for free or reduced admission to Urban Air Adventure Park in Coon Rapids; and,

WHEREAS, the marketing department for Urban Air Adventure Park has given 200 such promotional tickets to the Anoka County Attorney's Office to be used at the Anoka County Fair. That the tickets have a value which is determined when the ticket is opened and can range from \$7.50 to free admission to the adventure park which is up to a \$30 value; and,

WHEREAS, Minn. Stat. § 465.03 requires the county to accept the property by resolution expressed in the terms prescribed by the donor; and,

WHEREAS, acceptance of the property in accordance with the donor's terms is in the best interest of Anoka County:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners does accept the above described gifts from Urban Air Adventure Park in accordance with the terms set forth above.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation to Urban Air Adventure Park for its generosity.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

**

Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of July 18, 2019. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

Commissioner Schulte presented the Transportation Committee report from the meeting of July 17, 2019.

Highway

1. Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2019-93

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR ANOKA COUNTY HIGHWAY PROJECT S.P. 002-608-012**

WHEREAS, the Anoka County Highway Department proposes to reconstruct CSAH 8 (Osborne Road) between Trunk Highway 47 and Trunk Highway 65 in the cities of Fridley and Spring Lake Park, which project is numbered S.P. 002-608-012 (hereinafter "Project"); and,

WHEREAS, the Project work consists of narrowing the roadway to one lane of traffic in each direction and a center-turn lane to accommodate left-turning vehicles on CSAH 8, to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Anoka County Board of Commissioners desires to begin construction of the Project in the summer of 2020; and,

WHEREAS, to begin construction of the Project in the summer of 2020, the county will require title and possession of the New Right-of-Way prior to the filing of an award by the court-appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the county highway engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain, and to take title and possession thereto prior to the filing of an award by the court-appointed commissioners, pursuant to Minn. Stats. §§ 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby requests that the Anoka County Attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the county or the court.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2019-94

**AUTHORIZING THE PREPARATION OF
A HIGHWAY RIGHT-OF-WAY PLAT FOR
PROJECT SAP 002-634-003**

WHEREAS, Minn. Stat. § 160.085, subd. 1 provides that "In order to facilitate the acquisition of right-of-way required for highways, state and county road authorities may file for record in the office of the county recorder or registrar of titles, in the county in which right-of-way is to be acquired, such orders or resolutions, as required by law, in the form of maps or plats showing the right-of-way by course distance, bearing and arc length and other rights or interests in the land to be acquired as the road authority determines necessary"; and,

WHEREAS, the County of Anoka is contemplating construction of certain improvements to CSAH 34 (Birch Street) between Ware Road and Birch Court in the city of Lino Lakes, which would necessitate the acquisition of additional right-of-way; and,

WHEREAS, the county highway engineer deems it necessary to require the preparation of a highway right-of-way plat to facilitate the acquisition of the right-of-way necessary to construct the above-referenced project:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County highway engineer is hereby authorized to have the required survey work conducted and performed and a plat prepared to facilitate the acquisition of the right-of-way necessary for the above-referenced project, and that he is hereby authorized to charge the cost of the work, incidental thereto, to the County Road and Bridge Account.

Motion carried unanimously. Resolution declared adopted.

3. Commissioner West offered the following resolution and moved its adoption:

RESOLUTION #2019-95

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR ANOKA COUNTY HIGHWAY PROJECT SAP 002-634-003**

WHEREAS, the Anoka County Highway Department proposes to reconstruct County State Aid Highway 34 (Birch Street) between Ware Road and Birch Court in the city of Lino Lakes, which project is numbered SAP 002-634-003 (hereinafter "Project"); and,

WHEREAS, the Project work consists of two roundabouts, a center median and a trail on both sides of the corridor, to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Anoka County Board of Commissioners desires to begin construction of the Project in the spring of 2021; and,

WHEREAS, to begin construction of the Project in the spring of 2021, the county will require title and possession of the New Right-of-Way prior to the filing of an award by the court-appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the county highway engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain, and to take title and possession thereto prior to the filing of an award by the court-appointed commissioners, pursuant to Minn. Stats. §§ 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby requests that the Anoka County Attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the county or the court.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

4. Commissioner West made motion entering into Contract #C0007106, a Joint Powers Agreement with the City of Blaine for Project 002-617-023, signal modifications at the intersection of Lexington Ave NE (CSAH 17) and Pheasant Ridge Dr NE in the city of Blaine, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

5. Commissioner Look made motion entering into Contract #C0007258, a Joint Powers Agreement with the City of Ramsey and Independent School District 11 for the construction of a new traffic control signal system at the intersection of CSAH 5 and 170th Avenue NW and associated roadway improvements in the city of Ramsey, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Braastad presented the Human Services Committee report from the meeting of July 18, 2019, which also acts as the Local Social Services Agency and Health Board.

COMMUNITY CORRECTIONS

1. Commissioner Meisner made motion accepting Contract #C0007367, Department of Human Services grant, in an amount of \$400,000 for a Specialized Mental Health Community Supervision Pilot Project from July 1, 2019, through June 30, 2021, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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SOCIAL SERVICES

2. Commissioner Braastad made motion accepting Contract #C0007185, Department of Human Services grant, in an amount of \$190,302 to design and implement a community integration plan for safe care for prenatal substance exposure from July 1, 2019, through June 30, 2020, with potential for up to four one-year extensions, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

BEHAVIORAL HEALTH

3. Commissioner Meisner made motion providing a written statement of support, with rationale, to the Minnesota Department of Human Services regarding 245G licensure of a newly proposed residential substance use disorder treatment program to be operated by Meridian Behavioral Health, St. Francis. Commissioner Look seconded the motion. Motion carried unanimously.

* * * * *

JOB TRAINING CENTER

4. Commissioner Braastad made motion submitting competitive grant application, Contract #C0007370, to the Department of Employment and Economic Development's Pathways to Prosperity Grant Program in an amount of \$450,000 to expand our current Career Connections model with an Integrated Reentry Occupation Cohorts (IROC) from November 1, 2019, through June 30, 2021, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

5. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2019-96

APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for June 2019: Medical Assistance and General Assistance medical payments in the amount of \$288,858.24 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

6. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2019-97

**APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENT
WITH THE COUNTY OF ANOKA ON BEHALF OF ITS
HUMAN SERVICES DIVISION – COMMUNITY CORRECTIONS DEPARTMENT
(CONTRACT #C0007369)**

WHEREAS, the County of Anoka, on behalf of its Human Services Division by and through its Community Corrections Department, desires to enter into a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the state's criminal justice data communications network for which the county is eligible. The Joint Powers Agreement further provides the county with the ability to add, modify and delete connectivity, systems and tools over the five-year life of the agreement and obligates the county to pay the costs for the network connection:

NOW, THEREFORE, BE IT RESOLVED by the Anoka County Board of Commissioners as follows:

1. That the State of Minnesota Joint Powers Agreement by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Anoka on behalf of its Human Services Division by and through its Community Corrections Department is hereby approved.
2. That the director of the Community Corrections Department, Dylan Warkentin, or his successor, is designated the authorized representative for the Community Corrections Department. The authorized representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the county's connection to the systems and tools offered by the state.
3. That Dylan Warkentin, Director of Anoka County Community Corrections Department, or his successor, is authorized to sign the State of Minnesota Joint Powers Agreement.

(Contract is on file in the Human Services Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

* * * * *

Commissioner Braastad presented the Public Safety Committee report from the meeting of July 18, 2019.

Sheriff

1. Commissioner Meisner made motion approving and executing Contract #C0007372, Joint and Cooperative Agreement for the Formation and Administration of the Anoka-Hennepin Narcotics and Violent Crimes Task Force effective July 1, 2019, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff's Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner West made motion approving and executing Contract #C0007353, Purchase of Service Agreement with Keefe Commissary Network, LLC, with an effective date of September 1, 2019, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff's Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2019-98

**ACCEPTING DEDICATED DONATION FROM
WOMEN OF THE EVANGELICAL LUTHERAN CHURCH IN AMERICA**

WHEREAS, the Anoka County Sheriff's Office received a donation from Women of the Evangelical Lutheran Church in America; and,

WHEREAS, Women of the Evangelical Lutheran Church in America donated funds in the amount of \$100 for community outreach purposes to be used by the Anoka County Sheriff's Office; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift of funds by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor's terms is in the best interest of Anoka County:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners accepts the above-described funds from Women of the Evangelical Lutheran Church in America and extends its grateful appreciation.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

Emergency Management

- 4. Commissioner Braastad made motion approving and executing Contract #C0007362, the FY2019/FY2020 Radiological Emergency Preparedness Grant Agreement, in an amount not to exceed \$6,000 for a term of July 1, 2019, through June 30, 2021, subject to review by the county attorney as to form and legality. (Contract is on file in the Emergency Management Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

Committee appointments:

- 1. Commissioner Schulte made motion appointing Amanda Ulrich and Cathy Green (parent representatives) to the Anoka County Children and Family Council for three-year terms ending June 30, 2022. Commissioner Braastad seconded the motion. Motion carried unanimously.
- 2. Commissioner Braastad made motion reappointing Cindy Winandy, representing District #2, to the Community Health Advisory Committee for a term expiring December 31, 2022. Commissioner Meisner seconded the motion. Motion carried unanimously.
- 3. Chair Schulte presented, for informational purposes, his reappointments of the following individuals to the Anoka County Workforce Development Board for terms expiring June 30, 2021:

Jamie Swenson, Mercy Hospital, part of Allina Health
 Michael Thews, The John Roberts Company
 Terry Hart, Kraus-Anderson Construction Company

The county board meeting was adjourned at 10:07 a.m.

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

ATTEST:

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.