

The Anoka County Board of Commissioners will hold their regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board will be present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance is not feasible due to the health pandemic, members of the public will not be allowed to attend this meeting in person. Public members may monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.

ANOKA COUNTY BOARD AGENDA

FOR THE AUGUST 11, 2020, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>.

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	Jeff Reinert
District #7	Scott Schulte
- Others:
4. Tax claims and abatements.
5. Consider accepting the regular claims paid over \$500 and purchase-card claims paid for the period ending July 31, 2020. **See attached** action item worksheet.
6. Approval of minutes from the July 23, 2020, special county board meeting and the July 28, 2020, county board meeting.
7. Chair's remarks.
8. Committee reports.
 - A. Management Committee report.
 - B. Transportation Committee report.
 - C. Intergovernmental and Community Relations Committee report.
 - D. Parks Committee report.

Coronavirus Aid, Relief and Economic Security Act (CARES) Items:

Local Government Category:

9. Consider approving the modification of a conference room in the County Attorney's Office related to the installation of a Multi-Media Room for Remote Court Hearings in an amount not to exceed \$175,000. **See attached** worksheet.
10. Consider approving purchasing a forklift from Quality Forklift Sales and Service, Inc., Shakopee, MN, for \$30,995, plus any license or delivery fees. **See attached** worksheet.
11. Consider approving reconfiguring the following areas due to social distancing requirements and for the public health of our citizens (**See attached** worksheet):

License Center -\$62,800 for speaker ports/headphones (Tierney Bros.)

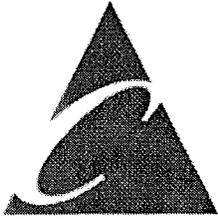
Highway - Not to exceed \$5,000 for wall demolition (RAK Construction) and not to exceed \$10,000 for furniture (Alternative Business Furniture).

Property Tax - Not to exceed \$10,000 for permanent glass (RAK Construction)

Sheriff - Not to exceed \$6,800 for tamper-proof bulletin boards (PMI Safety Furnishings)

Safety Net Category:

12. Consider approving expanding existing Transportation Assistance Program in an amount of \$100,000 to assist with car repairs and insurance for county residents experiencing job loss/unemployment due to COVID-19 and needing reliable transportation. **See attached** worksheet.



ANOKA COUNTY BOARD

ACTION ITEM

August 11, 2020

FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$500 for the period ending 07/31/2020 and purchase-card claims paid for the period ending 07/31/2020.
BACKGROUND	Resolution 2019-107 delegated the Finance & Central Services Division Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.

The Management Committee held their regularly scheduled meeting in Room #705 of the Anoka County Government Center. All members of the committee were present. However, due to the Governor's Emergency Executive Orders, and a determination by the county board chair that public attendance was not feasible due to the health pandemic, members of the public were not allowed to attend this meeting in person. Public members monitored this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4703 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner was done pursuant to Minn. Stat. 13D.021.

ANOKA COUNTY

MANAGEMENT COMMITTEE REPORT

FOR THE AUGUST 11, 2020, COUNTY BOARD MEETING

The Management Committee meeting was held on July 28, 2020, at 8:45 a.m. in the County Board Room #705 of the Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** - Commissioner Robyn West (Chair), Commissioner Julie Braastad, Commissioner Jeff Reinert, and Commissioner Scott Schulte

Others - Steph Beito-Ziemer, Employee Relations Director; Rhonda Sivarajah, County Administrator; Marcy Crain, Chief Deputy County Attorney; Cindy Cesare, Human Services Division Manager; Dee Guthman, Deputy County Administrator; Patti Hetrick, Interim Library Director; and Teresa Swoyer, County Board Coordinator

All items were approved by all committee members unless otherwise noted.

Information Items

1. The Management Committee recommended approving the following personnel transactions:
 - A. **New/Restructure** - Human Services/Social Services and Behavioral Health - effective July 28, 2020. PC#1996001712 (Incumbent is B. Vang.)
FROM: .8 FTE Social Worker, Grade C012, range \$23.28 to \$34.90 per hour
TO: 1.0 FTE Social Worker, Grade C012, range \$23.28 to \$34.90 per hour
This matter was referred directly to the county board for action at their meeting of July 28, 2020.
 - B. **Restructure** - Human Services/Social Services and Behavioral Health - effective July 28, 2020. PC#1993001509
FROM: 1.0 FTE Case Aide Specialist - Grade B010, range \$19.10 to \$28.93 per hour
TO: 1.0 FTE Social Worker Child Protection- Grade C012, range \$23.28 to \$34.90 per hour
2. Interim Library Director Patti Hetrick presented, for informational purposes, a Library update.

**ANOKA COUNTY
TRANSPORTATION COMMITTEE REPORT
FOR THE AUGUST 11, 2020 COUNTY BOARD MEETING**

The Transportation Committee meeting was held on Monday, August 3, 2020 at 8:30 A.M. from the Bunker Hills Activity Center - Maple Room, 550 Bunker Lake Blvd NW, Andover, MN 55304.

Committee Members Present: Commissioners Scott Schulte, Julie Braastad & Matt Look
Committee Members Absent: Commissioner Robyn West
Department Staff Present: Joe MacPherson, Jerry Auge, Amy Honer, Jill Kent
Others Present: Commissioner Michael Gamache; Rhonda Sivarajah, County Administrator; Christine Carney, Asst County Attorney; Dave Schwenk, Multimedia Communications Coordinator; Ben Nelson, City of Anoka; Eric Johnson, Bolton & Menk, Inc.; Wes Volkenant, Andover Resident

Others Present via WebEx: Steven Voss, City of East Bethel; Jack Davis, City of East Bethel; Nick Olson, MnDOT; Jennifer Wiltgen, MnDOT; Melissa Barnes, MnDOT

ACTION ITEMS

Highway

1. The Committee recommends approval of Resolution #2020-TR20, a resolution authorizing acquisition of right-of-way for Project 21-10-72, the reconstruction of CR 72 (Rum River Blvd NW/243rd Avenue NW) between 235th Avenue NW and Yukon Street NW in the City of St. Francis.

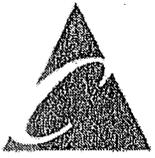
INFORMATION ITEMS

Highway

2. The committee discussed Resolution #2020-TR21, a No Parking Resolution for CSAH 22 (Viking Boulevard NE) near Coon Lake in the City of East Bethel as follows:
 - from Breezy Point Drive to 500 feet west of Thielen Boulevard NE (both sides of roadway),
 - from 500 feet east of Thielen Boulevard NE to 1550 feet east of Thielen Boulevard NE (north side of roadway only), and
 - from 850 feet west of Isetta Street NE to 300 feet east of Isetta Street NE (south side of roadway only).This item was tabled, pending additional review of safety measures and sight distance requirements. This item will be brought back for consideration at a future date.
3. The committee discussed the status of the City of Anoka's US Hwy 10/169 corridor improvements at Fair oak Avenue, Thurston Avenue, and West Main Street and the MnDOT US Hwy 10/169 Rum River Bridge Replacement and Ferry Street Interchange Improvement projects.

*Anoka County Transportation Committee Report
for the August 11, 2020 County Board Meeting
Page Two*

4. The committee discussed the ongoing safety issues and concerns experienced, along with the efforts to address said concerns, at the TH 65 and CSAH 22 (Viking Boulevard) signalized Reduced Conflict Intersection (RCI) in the City of East Bethel.
5. The committee reviewed Transportation Division agreements executed through July 6, 2020.
6. The committee reviewed Corridor Updates and Project Progress.
7. The committee received comments from Wes Volkenant, Andover Resident, regarding the north CSAH 78 (Hanson Boulevard) project; the No Parking Resolution on CSAH 22 (Viking Boulevard); the TH 65 and CSAH 22 (Viking Boulevard) Reduced Conflict Intersection; and MnDOT's Rum River Bridge Replacement project which will remove and replace the existing 4th Avenue bridge over US Hwy 10 in the City of Anoka in 2022.



ANOKA COUNTY BOARD ACTION ITEM

August 3, 2020

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending for approval Resolution #2020-TR20, a resolution authorizing acquisition of right-of-way for Project 21-10-72, the reconstruction of CR 72. (Rum River Blvd NW/243rd Avenue NW) between 235th Avenue NW and Yukon Street NW in the City of St. Francis.</i>
BACKGROUND	<p><i>The proposed improvements along said portion of CR 72 include full depth reclamation of existing bituminous, realignment of CR 72 adjacent to Crocus Street NW, new bituminous surfacing, and other associated improvements.</i></p> <p><i>To facilitate the associated roadway improvements, the acquisition of additional ROW, permanent easements, and/or temporary easements is required.</i></p> <p><i>The project is scheduled for construction in 2021.</i></p>
PREVIOUS ACTION TAKEN	<i>None</i>
COMMENTS	
RECOMMENDATIONS	<i>Recommend Approval.</i>

RESOLUTION #2020-TR20

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR ANOKA COUNTY HIGHWAY PROJECT CP 21-10-72**

WHEREAS, the Anoka County Highway Department proposes to reconstruct County Road 72 (CR 72 / 243rd Avenue NW) between 235th Avenue and Yukon Street in the City of St. Francis, which project is numbered CP 21-10-72 (hereinafter "Project"); and,

WHEREAS, the Project work consists of full depth reclamation of existing bituminous with new bituminous surfacing, and roadway realignment of curve and associated improvements on CR 72 to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Anoka County Board of Commissioners desire to begin construction of the Project in the Spring of 2021; and,

WHEREAS, to begin construction of the Project in the Spring of 2021, the County will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042; and:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the County Highway Engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain and to take title and possession thereto prior to the filing of an award by the court appointed commissioners, pursuant to Minn. Stat. § 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby request that the Anoka County Attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the County or the Court.

Exhibit A

Project CP 21-10-72

PARCEL#	PIN	PHYSICAL ADDRESS
1	28-34-24-13-0004	Unassigned Situs

ANOKA COUNTY

INTERGOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE REPORT

FOR THE AUGUST 11, 2020, COUNTY BOARD MEETING

The Intergovernmental & Community Relations Committee meeting was held on August 6, 2020, from the Bunker Hills Activity Center – Maple Room, 550 Bunker Lake Boulevard NW, Andover, MN 55304.

Committee Members Present: Commissioners Braastad (Chair) West, and Meisner

Staff Present: Karen Skepper, Community and Government Relations Director; Marcy Crain, Chief Deputy County Attorney; John Kriesel, Veteran Services Director; Mike Roff, Continuous Improvement Manager; and Tina Pedersen, Principal Administrative Secretary

*Action Item

- *1. The committee recommends the county board adopt Resolution #IG-07, Resolution Accepting Funds from the State of Minnesota Department of Veteran Affairs for the County Veteran Services Office (CVSO) Enhancement Grant Program (Contract #C0008101). **See attached** resolution.

Information Items

2. For informational purposes, the committee discussed the contracts executed since the last meeting.
3. Wes Volkenant, citizen, made comments on the process relating to the Coronavirus Aid, Relief and Economic Security Act (CARES) funds.

*Requires county board approval.

#IG-07
RESOLUTION ACCEPTING FUNDS FROM THE
STATE OF MINNESOTA DEPARTMENT OF VETERANS AFFAIRS
FOR THE COUNTY VETERAN SERVICES OFFICE (CVSO) ENHANCEMENT
GRANT PROGRAM
(CONTRACT #C0008101)

WHEREAS, the Minnesota Department of Veterans Affairs CVSO Operational Enhancement Grant Decision committee has appropriated \$22,500 for FY21 to be awarded to the Anoka County Veteran Services Office; and,

WHEREAS, Anoka County has met all requirements of the grant application and has been awarded \$22,500. The grant is to be used to enhance the operations of the CVSO under Minn. Stat. 197.608 and Minnesota Laws 2019, Chapter 10 Article 1, Section 37, Subdivision 2, for a period from July 1, 2020, to June 30, 2021; and,

WHEREAS, in order to accept the grant funds, the county must agree to conditions of the grant:

NOW, THEREFORE, BE IT RESOLVED by Anoka County that the county enters into Grant Contract #C0008101 with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following program: County Veteran Services Office Operational Enhancement Grant Program. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2019, Chapter 10 Article 1, Section 37, Subdivision 2. This grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by Anoka County that John Kriesel, Director of Anoka County Veteran Services Office, be authorized to execute the attached grant contract for the above-mentioned program on behalf of the county.

PARKS COMMITTEE REPORT
FOR THE TUESDAY, AUGUST 11, 2020
COUNTY BOARD MEETING

The Parks Committee meeting was held on Tuesday, August 4 at the Bunker Hills Activities Center.

Committee Members Present: Commissioner Mike Gamache (Chair); Commissioner Jeff Reinert

Department Staff Present: Jeff Perry, Parks Director

Others Present: Rhonda Sivarajah, County Administrator; Christine Carney, Assistant County Attorney; Wes Volkenant, Resident

Action Items:

1. The Committee recommends that the County Board approve the following contracts, subject to review by the county attorney as to form and legality:
 - a. Contract #C0008066 with the Metropolitan Council for the Bunker Beach Wave Pool's reconstruction and Asset Management in the amount of \$1,385,249.88.
 - b. Contract #C0008067 with the Metropolitan Council for hiring Conservation Corp Minnesota or staff to conduct natural resources management and maintenance within the regional park and trail system in the amount of \$100,000.
2. The Committee recommends that the County Board award a contract (Anoka County Contract #C0007926) for the Wargo Nature Center Roadway and Parking Lot Improvement Project to Northwest Asphalt of Shakopee, MN for total contract amount of \$582,035.75.

Informational Items:

3. The Committee was updated on the status of the Rice Creek Chain of Lakes Single Track Bike Trail Development Project
4. The Committee was informed of the contracts executed since the last Parks Committee meeting.
5. The Committee received the monthly Parks Department updates.
6. Public comments were shared by Wes Volkenant, county resident, regarding items discussed during the meeting.

COUNTY BOARD ACTION ITEM 1 – AUTHORIZATION OF PARKS AND TRAILS LEGACY GRANT AGREEMENTS

Parks Committee

Committee Date: August 4, 2020

County Board Date: August 11, 2020

<p>Action Requested For the Committee to recommend to the County Board to authorize two Metro Parks and Trails Legacy Grant Agreements for projects within the regional parks system.</p>
<p>Previous Committee / County Board Action February 2019 - 10-year Project Forecast Review</p>
<p>Background / Analysis The County will be receiving two Metropolitan Council Parks and Trails Legacy grant agreements for two projects within the regional parks system FY2021. They are as follows:</p> <ol style="list-style-type: none">1. \$1,385,249.88 for Bunker Beach Wave Pool's reconstruction and Asset Management. (Anoka County Contract# C0008066).2. \$100,000 for hiring CCM or staff to conduct natural resource management and maintenance within the regional park and trail system. (Anoka County Contract #C0008067). <p>Since these projects are funded through the State's Legacy Program, the grant amounts are based on sales tax revenue receipts from across the State. As a result of COVID 19, the initial financial projections anticipated up to a 50% reduction in these grant funds, or approximately a \$852,000 cut.</p> <p>Fortunately, there is only a 13% reduction in grant funds, or a \$220,678 cut. Accordingly, the Bunker Beach original budget will only be reduced by \$160,678 and the Conservation Corps of Minnesota budget will be reduced by \$60,000.</p> <p>Per the Metropolitan Council, fully executed grant agreements must be in place prior to any project expenditures. The Parks Department is requesting authorization of these grant agreements in August, so that once the funding agreements are received, they can be signed by the Board immediately and returned to the Met Council for full execution.</p>
<p>Conclusion / Recommendation For the Committee to recommend to the County Board to authorize two Metro Parks and Trails Legacy Grant Agreements (Anoka County Contract #C0008066 & #C0008067) for projects within the regional park system, upon review and approval by the County Attorney's office as to form and legality.</p>
<p>Supporting Documents N/A</p>
<p>Lead Staff Karen Blaska, Park Planner</p>

COUNTY BOARD ACTION ITEM 2 –AWARD OF BID - WARGO NATURE CENTER ROADWAY AND PARKING LOT IMPROVEMENTS

Parks Committee

Committee Date: August 4, 2020

County Board Date: August 11, 2020

Action Requested

For the Committee to recommend to the County Board to award a contract for the Wargo Nature Center Roadway and Parking Lot Improvement Project to Northwest Asphalt from Shakopee, MN in the amount of \$582,035.75 (Anoka County Contract #0007926).

Previous Committee / County Board Action

July 2020 – Project Update – Informational Item
February 2020 – 10 year forecast information item
June 2019 – Grant Authorization – Wargo Entrance Road Reconstruction

Background / Analysis

The Department has been working on the design and engineering of the entrance road and parking lot at Wargo Nature Center, located within Rice Creek Chain of Lakes Park Reserve in Lino Lakes, MN. This project will reconstruct the entrance roadway with a bike lane and reconstruct the parking lot. A request for bids was issued in June. Bids were opened July 28th at 3:00pm. There were 5 bidders. Northwest Asphalt from Shakopee, MN was the lowest most responsive and responsible bidder with a base bid of \$573,210.75. There was one alternate for the removal and installation of signs and the installation of a vehicular gate across the road for \$8,825.00. Parks staff recommends including the alternate for a total contract price of \$582,035.75 which is well within the allocated budget.

This project is financed with a Metropolitan Regional Parks Capital Improvements Grant (State & Metro Council bonds).

Conclusion / Recommendation

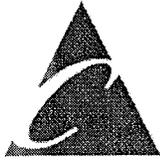
For the Committee to recommend to the County Board to award a contract for the Wargo Nature Center Roadway and Parking Lot Improvement Project to Northwest Asphalt of Shakopee, MN for total contract amount of \$582,035.75. (Anoka County Contract #0007926).

Supporting Documents

Bid Summary

Lead Staff

Danielle Sanborn, Landscape Architect



ANOKA COUNTY BOARD CARES ACT

AUGUST 11, 2020

County Attorney

ACTION REQUESTED	Recommend approval for the modification of a conference room in the County Attorney's Office related to the installation of a Multi-Media Room for Remote Court Hearings in an amount not to exceed \$175,000.
BACKGROUND	<p>Because of the pandemic, most court proceedings are now held remotely. There are limitations to the technology and options we currently have. The County Attorney is planning to equip an existing conference room for remote court hearings, emergency hearings, civil-commitment ITV hearings, depositions, remote meetings with victims, witnesses, child-support participants and others.</p> <p>The County Board authorized the purchase and installation of a Multi-media room equipment from Tierney Brothers Inc, of St. Paul at the July 28th County Board Meeting. The modification of the conference room is necessary to complete the project and incorporate the media equipment.</p>
SOLUTIONS	<p>The County Attorney's Office has explored several options and have chosen the one that is reasonably necessary to meet the needs. With input from all County Attorney Office divisions – and with the benefit of their experience with remote court hearings -- we have designed the project to give us what we need technologically to do our work.</p> <p>The County Attorney's Office is coordinating with Facilities on getting quotes with multiple vendors for the construction portion of the project. The project will modify an existing conference room to facilitate remote court hearings, civil-commitment ITV hearings, and case-related meetings. Specific items needed include an integrated audio-visual system, a mounted display screen, teleconferencing equipment, and soundproofing to ensure confidentiality. This properly equipped conference room will give our attorneys, legal assistants, and victim/witness staff the tools and space they need for remote court hearings and case-related meetings.</p>
CONCLUSION	Recommend approval for the modification of a conference room in the County Attorney's Office related to the installation of a Multi-Media Room for Remote Court Hearings in an amount not to exceed \$175,000.
FUNDING	The purchase qualifies for CARES Act Funding as part of the Local Government – Facility Modification Category.

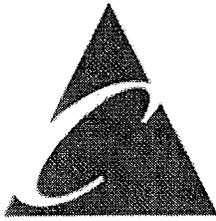


ANOKA COUNTY BOARD CARES ACT

August 11, 2020

EMERGENCY MANAGEMENT

ACTION REQUESTED	Recommend approval to purchase a Forklift from Quality Forklift Sales and Service Inc., Shakopee MN for \$30,995 plus any license or delivery fees.
BACKGROUND	<p>The current forklift is unsafe and unreliable.</p> <p>The forklift (manufactured in 1994) has a max load limit of 3700 lbs, and has limited safety features due to age</p> <p>Use of this forklift in day to day and emergency need is a necessity.</p> <p>Emergency Management has and continues to receive COVID-19 supplies via truck and semi-trailer which requires offloading by forklift. Additionally, working with Public Health and Environmental Services we have begun to package their Points of Dispensing (POD) equipment and supplies for the anticipated COVID-19 (and future) vaccine campaigns.</p> <p>Equipment is palletized in enclosed transportable containers to a POD on an existing 36 ft flatbed trailer (EM) and tow vehicle (EM). The containers and forklift and pallet jacks (for use in buildings) can be transported anywhere. These PODS are distributed throughout the county.</p> <p>The current forklift was out of service for a couple weeks due to hand brake failure. Just in time rental isn't not a viable option due to nature of deliveries and use characteristics.</p>
SOLUTIONS	<p>Purchase a new forklift capable of providing logistics support at Emergency Management Building E and field operations (PODs, other emergency scenes, etc).</p> <p>The new forklift has modern safety features to ensure adequate handling, load capacity and safety, as well as Solid Traction Pneumatic tires for varied surfaces and weather conditions.</p>
CONCLUSION	Recommend approval to purchase a Forklift from Quality Forklift Sales and Service Inc., Shakopee MN for \$30,995 plus any license or delivery fees.
FUNDING	The purchase qualifies for CARES Act Funding as part of the Local Government – Public Health Services Category.



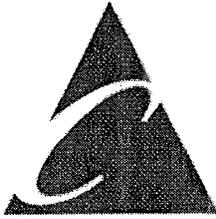
ANOKA COUNTY BOARD CARES ACT

ACTION ITEM

AUGUST 11, 2020

Various Facility Modifications

<p>ACTION REQUESTED</p>	<p>Recommend approval to reconfigure the following areas due to social distancing requirements and for the public health of our citizens:</p> <p>License Center –\$62,800 for Speaker Ports/Headphones (Tierney Bros)</p> <p>Highway – Not to exceed \$5,000 for wall demolition (RAK Construction) and not to exceed \$10,000 for furniture (Alternative Business Furniture).</p> <p>Property Tax – Not to exceed \$10,000 for permanent glass (RAK Construction)</p> <p>Sheriff – Not to exceed \$6,800 for Tamper Proof Bulletin Boards (PMI Safety Furnishings)</p>
<p>BACKGROUND</p>	<p>The requirement to social distance for the public health of our citizens has required facility modifications to ensure separation from others (both public and employees).</p> <p>License Centers – Glass partitions were previously approved at the April 14, 2020 County Board Meeting, but speaker ports are required to effectively communicate</p> <p>Highway – The crew leader office is too small to accommodate social distancing space for three maintenance crew leaders and one to two lead staff.</p> <p>Property Tax Reception Desk - Currently there is only a temporary plexiglass barrier with no barrier in the public research workstations.</p> <p>Sheriff – Currently posting via paper allow for inmate to touch, sneeze, etc on the paper.</p>
<p>SOLUTIONS</p>	<p>License Center - speaker ports w headphones added to glass barriers to allow staff to effectively communicate with the public</p> <p>Highway - Crew leader office expansion by removing the wall between two offices upstairs in our maintenance area to create a larger office space</p> <p>Property Tax – Permanent Glass Barrier – 119 Reception Desk and barrier</p> <p>Sheriff – Tamper proof, cleanable bulletin board</p>
<p>CONCLUSION</p>	<p>Recommend approval to reconfigure areas for License Center, Highway, Property Tax, and Sheriff. The request qualifies for CARES Act Funding; Local Government – Facility Modification Category.</p>



ANOKA COUNTY BOARD CARES ACT

ACTION ITEM

AUGUST 11, 2020

HUMAN SERVICES / JOB TRAINING CENTER

TRANSPORTATION ASSISTANCE PROGRAM

ACTION REQUESTED	Recommend approval to expand existing Transportation Assistance Program in an amount of \$100,000 to assist with car repairs and insurance for county residents experiencing job loss / unemployment <u>due to COVID-19</u> and needing reliable transportation.
BACKGROUND	<p>With temporary funding from the Anoka County Community Action Program (ACCAP), the Job Training Center provides a Temporary Assistance Program for county residents in need of reliable transportation for seeking or maintaining employment. One-time supports are provided in amounts of up to \$2,000 for car repairs and up to \$700 for insurance. Victory Auto provides Transportation Assistance Program car repairs with discounted parts and labor.</p> <p>Additional program funding is needed at this time due to the high unemployment and increased number of people needing assistance due to COVID-19.</p>
SOLUTIONS	Expanding the Transportation Assistance Program with \$100,000 to provide these one-time car repair and insurance supports to county residents experiencing job loss/unemployment <u>due to COVID-19</u> would assist in providing reliable transportation needed for seeking or maintaining employment.
CONCLUSION	Recommend approval of Transportation Assistance Program expansion in an amount of \$100,000 to assist with car repairs and insurance for county residents experiencing job loss / unemployment <u>due to COVID-19</u> and needing reliable transportation. One-time supports are provided in amounts of up to \$2,000 for car repairs and up to \$700 for insurance.
FUNDING	The program qualifies for CARES Act Funding as part of the Safety Net – Economic Security Category .

In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.

LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

August 11, 2020

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Application For Value Reduction			
<u>City of Lino Lakes</u>			
US Home Corporation	R13 31 22 32 0043		
16305 36th Ave N Ste 600	Unassigned	2020	6th
Plymouth MN 55446-	Lino Lakes MN		Reinert

Reason: Clerical Error. Tax capacity lowered from 480 to 48. Value lowered from \$48,000 to \$4,800. Total tax reduced from \$486.30 to \$48.64.

ANOKA COUNTY SPECIAL BOARD MEETING

MINUTES

Bunker Hills Activities Center
Andover, Minnesota

July 23, 2020

Chair Schulte called the special meeting to order at 1:15 p.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Bryan Frantz, Civil Division Chief Attorney; staff, and citizens

* * * * *

Coronavirus Aid, Relief and Economic Security Act (CARES) Items:

Division Manager Cory Kamp presented, for informational purposes, information on the CARES Act funding process. (Presentation is on file in Administration and is available on the Anoka County Website.)

* * * * *

Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2020-88

RESOLUTION ACCEPTING CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT FUNDS (KNOWN AS CARES ACT FUNDS) THROUGH THE STATE OF MINNESOTA AND CERTIFYING THAT ANOKA COUNTY WILL HONOR ALL COMMITMENTS AND MAINTAIN REQUIRED INFORMATION AND DOCUMENTATION

WHEREAS, as a result of the COVID-19 pandemic outbreak in the state of Minnesota and in Anoka County; the residents, businesses, and government have suffered and continue to experience significant impacts as a direct result of the pandemic outbreak and the actions required to respond to and mitigate these impacts; and,

WHEREAS, the President of the United States declared a national emergency on March 13, 2020, to exist as a result of COVID-19; and,

WHEREAS, on March 13, 2020, the Governor of the State of Minnesota declared a state of peacetime emergency to exist in Minnesota as a result of COVID-19; and,

WHEREAS, the Chair of the Anoka County Board of Commissioners signed a Declaration of Local Emergency in Anoka County on March 16, 2020, which was ratified and consented to by the Anoka County Board of Commissioners on March 17, 2020; and,

WHEREAS, on March 31, 2020, the Anoka County Board of Commissioners adopted Resolution #2020-41, Consenting to Continue the Local State of Emergency Declared March 16, 2020, to continue in effect until such time as the County Administrator, acting on the advice of the Director of Emergency Management, and the Director of Anoka County Public Health, notifies the Chair of the Board that the State of Emergency is no longer warranted; and,

WHEREAS, on March 27, 2020, the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (known as the CARES Act) that was passed by the U.S. Congress in response to the COVID-19 Pandemic Outbreak; and,

WHEREAS, the CARES Act included \$339.8 billion in relief funds for the COVID-19 pandemic in the United States dedicated for State and Local Governments; and,

WHEREAS, on June 25, 2020, the Governor of the State of Minnesota, by Executive Order under the current emergency, allowed for the distribution of \$841 million in CARES Act Funds to counties and cities within the State of Minnesota in accordance with the U.S. Treasury Guidance based on a per-capita basis; and,

WHEREAS, Anoka County has received \$43,399,327 in a CARES Act funding allocation:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners accepts the CARES Act funding distribution of \$43,399,327, through the State of Minnesota, certifying that they will honor the commitments as outlined within the Certification and adhere to the Federal Single Audit guidelines as well as guidelines listed under the CARES Act and Social Security Act Section 601.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners authorizes the Anoka County Administrator to develop a process for honoring the commitments to the State of Minnesota and allocating the CARES Act Funds into three broad categories: Local Government, Safety Net, and Economic Recovery. Initial allocations into each category shall be established by resolution, with the ability to adjust the allocations across the categories as needed by further resolution.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

* * * * *

Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2020-89

**RESOLUTION ALLOCATING CORONAVIRUS AID, RELIEF, AND
ECONOMIC SECURITY ACT FUNDS (KNOWN AS CARES ACT FUNDS)
TO ECONOMIC RECOVERY ACTIVITIES**

WHEREAS, on March 27, 2020, the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (known as the CARES Act) that was passed by the U.S. Congress in response to the COVID-19 Pandemic Outbreak; and,

WHEREAS, the CARES Act included \$339.8 billion in relief funds for the COVID-19 pandemic in the United States dedicated for State and Local Governments; and,

WHEREAS, on June 25, 2020, the Governor of the State of Minnesota, by Executive Order under the current emergency, allowed for the distribution of \$841 million in CARES Act Funds to counties and cities within the State of Minnesota in accordance with the U.S. Treasury Guidance based on a per-capita basis; and,

WHEREAS, Anoka County has received \$43,399,327 in a CARES Act funding allocation; and,

WHEREAS, on July 14, 2020, the Anoka County Board of Commissioners delegated authority to Commissioners Schulte and Braastad to enter into and sign an agreement with a qualified vendor for purposes of administration and oversight of the Business Relief Grant Program, to be established by the Anoka County Board of Commissioners pursuant to CARES Act funding criteria, subject to final approval as to form and execution by the Anoka County Attorney's Office; and,

WHEREAS, on July 23, 2020, Anoka County adopted a resolution accepting the CARES Act Funds through the State of Minnesota and established allocations into three broad categories: Local Government, Safety Net, and Economic Recovery; and,

WHEREAS, the CARES Act allows local governmental units to provide grants to small businesses that meet legal requirements to provide assistance to defray the costs of business or service interruptions incurred by required closures, those businesses that voluntarily closed to promote social distancing measures, or businesses that are affected by decreased customer and service demand as a result of the COVID-19 public health emergency:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners allocates \$5,200,000 of CARES Act Funds to the category of Economic Recovery to be utilized as follows:

- Business Relief Grant Program \$5,000,000
- Administration Costs \$ 200,000

Adjustments to the allocations between categories may be made by resolution at future county board meetings.

Motion carried unanimously. Resolution declared adopted.

Commissioner West offered the following resolution and moved its adoption:

RESOLUTION #2020-90

**RESOLUTION ALLOCATING CORONAVIRUS AID, RELIEF, AND
ECONOMIC SECURITY ACT FUNDS (KNOWN AS CARES ACT FUNDS)
FOR SAFETY NET ACTIVITIES**

WHEREAS, on March 27, 2020, the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (known as the CARES Act) that was passed by the U.S. Congress in response to the COVID-19 Pandemic Outbreak; and,

WHEREAS, the CARES Act included \$339.8 billion in relief funds for the COVID-19 pandemic in the United States dedicated for State and Local Governments; and,

WHEREAS, on June 25, 2020, the Governor of the State of Minnesota, by Executive Order under the current emergency, allowed for the distribution of \$841 million in CARES Act Funds to counties and cities within the State of Minnesota in accordance with the U.S. Treasury Guidance based on a per-capita basis; and,

WHEREAS, Anoka County has received \$43,399,327 in a CARES Act funding allocation; and,

WHEREAS, on July 14, 2020, the Anoka County Board of Commissioners delegated authority to Commissioners Schulte and Braastad to enter into and sign an agreement with a qualified vendor for purposes of administration and oversight of the Non-Profit Relief Grant Program, to be established by the Anoka County Board of Commissioners pursuant to CARES Act funding criteria, subject to final approval as to form and execution by the Anoka County Attorney's Office; and,

WHEREAS, on July 23, 2020, Anoka County adopted a resolution accepting the CARES Act Funds through the State of Minnesota and established allocations into three broad categories: Local Government, Safety Net, and Economic Recovery; and,

WHEREAS, the CARES Act authorizes local government units to provide financial assistance to non-profit organizations that provide assistance to individuals impacted as a result of the COVID-19 public health emergency:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners allocates \$5,500,000 of CARES Act Funds under the category of Safety Net to be utilized as follows:

- General assistance for non-profit organizations \$1,000,000
- Economic security \$1,500,000
- Non-profit programming \$3,000,000
 - To include but not be limited to:
 - Senior Services
 - Domestic Violence
 - Mental Health
 - Substance Use Disorders

Adjustments to the allocations between categories may be made by resolution at future county board meetings.

Motion carried unanimously. Resolution declared adopted.

Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-91

**RESOLUTION ALLOCATING CORONAVIRUS AID, RELIEF, AND
ECONOMIC SECURITY ACT FUNDS (KNOWN AS CARES ACT FUNDS)
TO LOCAL GOVERNMENT ACTIVITIES**

WHEREAS, on March 27, 2020, the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (known as the CARES Act) that was passed by the U.S. Congress in response to the COVID-19 Pandemic Outbreak; and,

WHEREAS, the CARES Act included \$339.8 billion in relief funds for the COVID-19 pandemic in the United States dedicated for State and Local Governments; and,

WHEREAS, on June 25, 2020, the Governor of the State of Minnesota by Executive Order under the current emergency allowed for the distribution of \$841 million in CARES Act Funds to counties and cities within the State of Minnesota in accordance with the U.S. Treasury Guidance based on a per-capita basis; and,

WHEREAS, Anoka County has received \$43,399,327 in a CARES Act funding allocation; and,

WHEREAS, on July 23, 2020, Anoka County adopted a resolution accepting the CARES Act Funds through the State of Minnesota and established allocations into three broad categories: Local Government, Safety Net, and Economic Recovery; and,

WHEREAS, the CARES Act allows local governmental units to reimburse themselves for costs that were not included in the most recent budget that was adopted or that were budgeted but have been incurred for a substantially different use from what was intended as a result of the COVID-19 public health emergency; and,

WHEREAS, the CARES Act presumes for administrative convenience that total payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency:

NOW, THEREFORE, BE IT RESOLVED, that the Anoka County Board of Commissioners allocates \$32,699,327 of CARES Act Funds under the category of Local Government to be utilized as follows:

- Reimburse County Staff Costs \$21,699,327
- Facility Modifications \$ 2,100,000
- Telework Support \$ 1,600,000
- 2020 Elections \$ 300,000
- Other Costs \$ 3,000,000
- Public Health Services \$ 4,000,000

Adjustments to the allocations between categories may be made by resolution at future county board meetings.

Motion carried unanimously. Resolution declared adopted.

Local Government - Other

1. Commissioner Look made motion approving the purchase of three (3) additional fleet one-ton trucks for the Transportation Division from Ryan Auto Mall Chevrolet Service, 911 Hwy 55, Buffalo, MN 55313, in the amount of \$149,117 plus tax and license costs. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

Local Government - Telework Support

2. Commissioner Gamache made motion approving the purchase of room kit infrastructure from Marco Technologies, LLC, 510 Heatherwood Road, St. Cloud, MN 56301, for a total not to exceed \$258,671.16. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

The following item came forward on an additional agenda:

Coronavirus Aid, Relief and Economic Security Act (CARES) Items:

Local Government - Telework Support

1. Commissioner Gamache made motion approving Contract #C0008052 with DocuSign, Inc., 221 Main Street, Suite 1000, San Francisco, CA 94105, in the amount of \$423,526.20 with a change order of \$42,352.62 to acquire an enterprise electronic signature platform, subject to review by the county attorney as to form and legality. (Contract is on file in the Information Technology Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

The county board meeting was adjourned at 2:28 p.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.

DRAFT

The Anoka County Board of Commissioners held a regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board were present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance was not feasible due to the health pandemic, there were no members of the public in the board room where this meeting was held. Notice of this meeting included that monitoring of this meeting by the public could be done through streaming over the internet or by telephone. Public monitoring in this manner was done pursuant to Minn. Stat. § 13D.021.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

July 28, 2020

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Marcy Crain, Chief Deputy County Attorney; and staff

Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Look made motion accepting the regular claims paid over \$500 for the period ending July 17, 2020, and purchase-card claims paid for the period ending July 17, 2020. (Claims are on file in the County Administration Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Braastad made motion approving the minutes from the July 14, 2020, Anoka County board meeting. Commissioner West seconded the motion. Motion carried unanimously.

Chair Schulte presented information relating to the county's Awards of Excellence Program created to recognize the excellent work being done by Anoka County employees.

**

Commissioner Braastad presented the 2020 Award of Excellence for Modeling our Mission to Public Health and Environmental Services (PHES) Administrative Services Assistant Tami Allen for focusing on department process improvement and best practices and for leading an effort to create employee profiles for each staff position within PHES resulting in improved efficiencies.

**

Commissioner West presented the 2020 Award of Excellence for Performance to Anoka County Attorney's Office Investigator Paul Talbot. The award was for his investigation in a financial fraud case and his quick, effective actions that prevented a significant loss to the Finance & Central Services Department.

* *

Commissioner Gamache presented the 2020 Award of Excellence for Leadership to Anoka County Sheriff's Office Justice Services Division Administrative Supervisor Kelli Hill for her dedication to her employees by being caring and understanding, as well as being a great teacher, trainer, and mentor.

* *

Commissioner Reinert presented the 2020 Award of Excellence for Customer Service to Anoka County Attorney's Office Victim Witness Services Specialist Andrea Struzyk for her efforts on a very difficult case using her skills to calm people and guide them through the process of testifying.

* *

Commissioner Meisner presented the 2020 Award of Excellence for Teamwork to Information Technology Applications Developer Tom Rogers and Medical Examiner's Office Manager Angie Chalmers for their efforts in streamlining the outside agency hospice process, which involved the development of a new online webform that allows agencies to enter data online.

* *

Commissioner Look presented a second 2020 Award of Excellence for Teamwork to Transportation GIS Specialist Charlie Teff, Transportation Engineer Anders Oredson, and Parks Summer Intern Joseph Gerard for working together to design and implement a Parks Department asset management collector app used to inventory Anoka County Park features.

* * * * *

Commissioner West presented the Management Committee report from the meeting of July 14, 2020. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

* * * * *

The following item came forward on an additional agenda:

1. Commissioner West made motion approving the following personnel transaction, as recommended by the Management Committee:

A. New/Restructure - Human Services/Social Services and Behavioral Health - effective July 28, 2020. PC#1996001712 (Incumbent is B. Vang.)

FROM: .8 FTE Social Worker, Grade C012, range \$23.28 to \$34.90 per hour

TO: 1.0 FTE Social Worker, Grade C012, range \$23.28 to \$34.90 per hour

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Schulte presented the Transportation Committee Chair report.

Highway

1. Commissioner West made motion entering into Contract #C0007076, Joint Powers Agreement with the City of Blaine for Project SAP 002-652-008, the installation of a traffic control signal system at the intersection of CSAH 52 (Radisson Road NE) and Xylite Street NE, and near-side signal heads and Flashing Yellow Arrow (FYA) improvements to the existing traffic control signal system at the intersection of Radisson Road NE and 101st Avenue NE in the city of Blaine, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner West made motion authorizing the county engineer to advertise for bids for Project SAP 002-652-008, the installation of a traffic control signal system at the intersection of CSAH 52 (Radisson Road NE) and Xylite Street NE, and near-side signal heads and Flashing Yellow Arrow (FYA) improvements to the existing traffic control signal system at the intersection of Radisson Road NE and 101st Avenue NE in the city of Blaine. Commissioner Braastad seconded the motion. Motion carried unanimously.

3. Commissioner Meisner made motion awarding Contract #C0008049 to Park Construction Company for Project SP 002-608-012, the reconstruction of CSAH 8 (Osborne Road) between Trunk Highway 47 and Trunk Highway 65 in the cities of Fridley and Spring Lake Park, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Braastad presented the Human Services Committee report from the meeting of July 23, 2020, which also acts as the Local Social Services Agency and Health Board.

CONSENT

Community Corrections

1. Commissioner Braastad made motion entering into Contract #C0008038 (renewal) with the Minnesota Department of Corrections for continuation of the Alternatives to Incarceration grant in an amount of \$160,000 from July 1, 2020, through June 30, 2021, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

COMMUNITY CORRECTIONS

2. Commissioner Braastad made motion adjusting Contract #C0001583, the East Central Regional Juvenile Center Joint Powers Agreement non-member per diem to \$325 (+10%) from August 1, 2020, through December 31, 2020, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

SOCIAL SERVICES

3. Commissioner Meisner made motion applying for and accepting Emergency Solutions Grant (ESG-CV1), Contract #C0008050, from the Minnesota Department of Human Services in an amount of up to \$800,000 for emergency shelter services and/or outreach to unsheltered individuals and families from October 1, 2020, through September 30, 2022, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Reinert seconded the motion. Upon roll call vote, Commissioners Braastad, West, Schulte, Meisner, Reinert, and Look voted "yes." Commissioner Gamache abstained. Motion carried.
4. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-92

APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for June 2020: Medical Assistance and General Assistance medical payments in the amount of \$277,146.10 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

5. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-93

AUTHORIZING THE RELEASE OF OPTION TO PURCHASE REFUSE DERIVED FUEL PROCESSING FACILITY AND EQUIPMENT

WHEREAS, on June 24, 1987, a Memorandum of Option to Purchase (Document No. 208375) was recorded in the Sherburne County Recorder's Office giving notice of Anoka County's interest in the property legally described as follows (the Property):

The Southwest one-quarter of the Southeast one-quarter (SW 1/4 of the SE 1/4), Section Eleven (11), Township Thirty Two (32), Range Twenty Six (26), except the

south four hundred sixty eight (468) feet of the west Four Hundred Ninety Five (495) feet thereof, subject to highway easement of record;

and,

WHEREAS, subsequently additional documents were filed with the Sherburne County Recorder's office regarding Anoka County's continued option to purchase the Property, most recently on April 29, 2010, (Document No. 711971); and,

WHEREAS, the most recent option to purchase was dependent on the processing agreement between Great River Energy and Anoka County dated April 28, 2010, (amended and restated on May 1, 2011) (2010 Agreement) which terminated on December 31, 2015, and is without current force and effect:

NOW, THEREFORE, BE IT RESOLVED that the County of Anoka has no present desire to purchase the Property.

BE IT FURTHER RESOLVED that the County of Anoka has no current contractual arrangement with Great River Energy providing for any effective rights to or option to purchase the property.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners authorizes the chair of the Anoka County Board of Commissioners and the county administrator to sign a Termination of Option to Purchase the Property, and any other documents as may be required to clarify the title to the Property.

Motion carried unanimously. Resolution declared adopted.

* * * * *

Commissioner Braastad presented the Intergovernmental and Community Relations Committee Chair Report.

1. Commissioner West made motion approving Contract #C0005931A, an amendment with Sarah Gordon Inc., (SGI) for mortuary transport services for a term from January 1, 2021, through December 31, 2021, in the amount of \$103,323, payable in 12 equal monthly installments, subject to review by the county attorney as to form and legality. (Contract is on file in the Medical Examiner's Office.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Braastad made motion approving a one-year renewal of Contract #C0007320A with Hennepin Healthcare to provide autopsy services with the option to renew for up to six additional years with an annual revenue of approximately \$35,000, subject to review by the county attorney as to form and legality. (Contract is on file in the Medical Examiner's Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Meisner presented the Property Records and Taxation Committee Chair report.

1. Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2020-94

**AUTHORIZING CONVEYANCE OF TAX-FORFEIT LAND TO
GOVERNMENTAL SUBDIVISION FOR CONDITIONAL USE
IN THE CITY OF FRIDLEY
(PINs 14-30-24-34-0010, 14-30-24-34-0007, 14-30-24-34-0008)**

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PINs 14-30-24-34-0010, 14-30-24-34-0007, 14-30-24-34-0008 and legally described in Exhibit A, have forfeited to the State of Minnesota, in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and,

WHEREAS, pursuant to Minnesota Statute, Section 282.01, the Anoka County Board of Commissioners has classified the forfeit property as non-conservation; and,

WHEREAS, Minnesota Statute, Section 282.01, Subd. 1a, par. (e) authorizes non-conservation tax-forfeited land to be conveyed by the Commissioner of Revenue to a governmental subdivision for an authorized public use, if an application is submitted to the Commissioner of Revenue which includes

a statement of facts as to the use of the land and upon the favorable recommendation of the Anoka County Board of Commissioners; and,

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, Subd. 1a, par. (e), an application for conveyance of forfeit property has been made by the City of Fridley (“Governmental Subdivision”) to the Commissioner of Revenue; and,

WHEREAS, the Anoka County Board of Commissioners has determined that it is advisable that the application be approved and the forfeit property be conveyed to the Governmental Subdivision:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby favorably recommends the application for the conveyance of the forfeit property to the governmental subdivision for the authorized public use stated in the application.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2020-95

**AUTHORIZING EXECUTION OF STATE OF MINNESOTA
VOTING EQUIPMENT GRANT AGREEMENT**

WHEREAS, Pursuant to M.S. 206.95, \$2,000,000 has been appropriated by the Legislature to a Voting Equipment Grant Account administered by the Secretary of State; and,

WHEREAS, Anoka County has met all requirements of the grant application and has been awarded \$187,161.78 to be used toward the purchase of assistive voting devices; and,

WHEREAS, in order to accept grant funds, the county must agree to conditions of the grant:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby accepts the award of funds, commits to the requirements as outlined in the agreement, and directs staff to execute the agreement on behalf of Anoka County.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

The following items came forward on an additional agenda:

Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of July 23, 2020,

1. Commissioner West made motion approving Contract #C0008002, with Comprise Technologies, Inc., 1041 Route 36, P.O. Box 425, Navesink, NH 07752, for a Print Management System at the libraries, in an amount not to exceed \$148,406, subject to review by the county attorney as to form and legality. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Gamache presented the Information Technology Committee report from the meeting of July 23, 2020. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

Commissioner Look made motion approving Contract #C0008079 with Blue Cross Blue Shield for a self-insured health care insurance package and plan rates beginning January 1, 2021, and the county contributions to health insurance premiums and health reimbursement accounts for benefit-eligible employees as outlined by the personnel rules and regulations, subject to review by the county attorney as to form and legality. Commissioner Braastad seconded the motion. (Contract is on file in the Finance Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

Coronavirus Aid, Relief and Economic Security Act (CARES) Items:

1. Commissioner Look made motion approving the Anoka County Business Relief Grant Program. Commissioner Braastad seconded the motion. Motion carried unanimously.
2. Commissioner Meisner made motion approving the Anoka County Nonprofit Relief Grant Program. Commissioner West seconded the motion. Motion carried unanimously.

Local Government Category

3. Commissioner Braastad made motion approving reimbursement from the CARES Act Funds in the amount of \$65,221 for construction and card readers related to the 7th floor Administration security project. Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner West made motion approving procurement and purchase of cleaning equipment for various county departments in an amount not to exceed \$40,000. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
5. Commissioner Meisner made motion approving procurement and purchase of a county mobile command post in an amount not to exceed \$500,000 plus tax, title, and license fees (\$32,000 estimated) from LDV Custom Specialty Vehicles out of Burlington, WI. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
6. Commissioner Braastad made motion approving procurement and purchase of two vans (one for Social Services and one for Corrections) from Dodge of Burnsville for a total amount of \$46,716 for both plus any tax, title, and license fee, and up to \$5,000 for the purchase and installation of a cage in the Corrections van from Emergency Automotive Technologies, Inc. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
7. Commissioner Meisner made motion approving procurement and purchase of two reference desks, one each for Rum River and Northtown Libraries, in an amount not to exceed \$50,000. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
8. Commissioner West made motion approving procurement and purchase of additional e-books for the county library due to increased demand during the COVID-19 Pandemic in an amount not to exceed \$160,000. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
9. Commissioner Gamache made motion approving the purchase and installation of six pay stations in an amount not to exceed \$59,990 from VenTek International and \$10,986 from Vinco Inc. for the Anoka County Parks system. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
10. Commissioner Braastad made motion approving procurement and purchase of personal protective equipment in an amount not to exceed \$450,000. Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.
11. Commissioner Braastad made motion approving the procurement and installation of equipment in amounts not to exceed \$20,419 from Dataworks Plus, \$490 for cabling from All State Communication, and \$1,800 for a laptop purchase from Dell for the purpose of establishing a booking station in the Courthouse building. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
12. Commissioner Reinert made motion approving procurement and purchase of county-wide telework equipment in an amount not to exceed \$500,000. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
13. Commissioner Gamache made motion approving the purchase of three ½ ton pickup trucks for the Parks Department from Midway Ford in an amount not to exceed \$148,000 plus any tax and license fees. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
14. Commissioner Gamache made motion approving the purchase of a postage machine from Pitney Bowes in an amount not to exceed \$35,000. Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.
15. Commissioner Look made motion approving the procurement and installation of a Multi-Media Room from Tierney Brothers Inc., St. Paul, MN, in the County Attorney's Office in an amount not to exceed \$120,000. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

16. Commissioner Meisner made motion approving the procurement and installation of multi-media audio/video equipment for video conferencing in the Anoka County Government Center in an amount not to exceed \$360,000* (*the amount announced by Chair Schulte for this action item, increased from \$250,000) from Tierney Brothers Inc., St. Paul MN. Commissioner West seconded the motion.

* *

Commissioner Schulte made a friendly amendment to add the Bunker Hills Activities Center location to the item. Commissioners Meisner and West accepted the friendly amendment.

* *

Upon roll call vote regarding the video conferencing item as amended, motion carried unanimously.

17. Commissioner Braastad made motion approving the purchase of a UV Light Disinfecting System for the Jail in an amount not to exceed \$100,000. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Committee appointments:

1. Commissioner Look made motion reappointing City of Ramsey Police Chief Jeff Katers, representing Law Enforcement, to the Emergency Medical Services Council for a term ending June 26, 2023. Commissioner Braastad seconded the motion. Motion carried unanimously.
2. Chair Schulte presented, for informational purposes, his reappointments of the following to the Anoka County Workforce Development Board for two-year terms expiring June 30, 2022:
 - Rebecca Johnson, Department of Employment and Economic Development
 - Lori Higgins, Metro North Chamber of Commerce
 - Dr. Elaina Bleifield, Anoka Technical College/Anoka-Ramsey Community College
 - Theresa Zingery, Anoka-Hennepin School District #11
 - Jessica Lipa, Anoka-Hennepin School District #11
 - Patrick McFarland, Anoka County Community Action Program, Inc.
 - Jim Nimlos, Minneapolis Electrical JATC

* * * * *

The county board meeting was adjourned at 10:57 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.