

The Anoka County Housing and Redevelopment Authority will hold their regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board will be present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance is not feasible due to the health pandemic, members of the public will not be allowed to attend this meeting in person. Public members may monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.

ANOKA COUNTY

HOUSING AND REDEVELOPMENT AUTHORITY AGENDA

FOR THE JULY 28, 2020 MEETING

**10:15 A.M. or Immediately Following the
Anoka County Board Meeting
Whichever is Later**

**County Board Room #705
Anoka County Government Center**

1. Chair calls meeting to order.
2. Trustees: Matt Look
Julie Braastad
Robyn West
Mandy Meisner
Mike Gamache
Jeff Reinert
Scott Schulte
Others:
3. Chairs remarks.
- *4. Consider approving the minutes from the ACHRA Board Meeting of June 23, 2020. **See attached** minutes.
- *5. Consider approving a resolution from the City of Ramsey for the use of ACHRA funds in an amount of up to \$490,000 for street, trail and trunk utility improvements. **See attached** worksheet and resolution.
6. Other.

*Requires ACHRA Board approval.

The Anoka County Housing and Redevelopment Authority held their regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the authority were present. However, due to the Governor's Emergency Executive Order 20-33, and a determination by the authority chair that public attendance is not feasible due to the health pandemic, members of the public were not allowed to attend this meeting in person. Public members were able to monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner was done pursuant to Minn. Stat. 13D.021.th

ANOKA COUNTY HOUSING AND REDEVELOPMENT AUTHORITY MEETING MINUTES

Government Center
Board Room
Anoka, Minnesota

June 23, 2020

Trustees Present: Scott Schulte (Chair)
 Matt Look
 Julie Braastad
 Robyn West
 Mandy Meisner
 Mike Gamache
 Jeff Reinert

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; Karen Skepper, Community and Government Relations Director; Dee Guthman HRA Assistant Executive Director; Stephanie Nwaudo, Homeowner Rehabilitation Specialist; Jessica Cook, Ehlers Inc.; and Tina Pedersen, Principal Administrative Secretary

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Chair Schulte called the meeting to order at 10:51 a.m.

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Karen introduced new employee, Stephanie Nwaudo, Homeowner Rehabilitation Specialist for the Community Development Department.

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Trustee Look made motion approving the ACHRA minutes from May 26, 2020. Trustee West seconded the motion. Motion carried.

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At 10:53 a.m., County Attorney Tony Palumbo opened a public hearing to obtain comments on the proposed amendments to the Anoka County portions of the Dakota County Consortium 2019 Program Year Action Plan and noted an email address for the public to send comments to. The public hearing notice was published in the Anoka County Union on June 12, 2020.

Attorney Palumbo called on Community and Government Relations Director Karen Skepper to provide information on the amendments. Karen noted that the county received CDBG-CV funding for COVID relief, and after a survey was distributed, it was determined the areas of most need are small business, rental assistance, food service/support and mental health.

Attorney Palumbo asked if there were any comments, phone calls, or emails received from the public concerning the amendment and Karen Skepper replied there were none. Attorney Palumbo closed the hearing at 10:58 a.m.

Trustee Gamache made motion recommending the approval of an amendment to the CDBG and HOME 2019 Action Plan to add CDBG-CV funding and include public service activities and administration for COVID-19 prevention, response, and recovery. Anoka County was awarded \$932,927. Trustee Meisner seconded the motion. Motion carried.

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Trustee Gamache made motion recommending the approval of the 2021 senior housing budgets, including a 1.5 percent rent increase for The Willows of Ham Lake, Savannah Oaks, Chauncey Baret Gardens and The Oaks of Lake George. Trustee Meisner seconded the motion. Motion carried.

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The Anoka County Housing and Redevelopment Authority meeting adjourned at 11:05 a.m.

ATTEST:

**ANOKA COUNTY HOUSING AND
REDEVELOPMENT AUTHORITY**

By: _____
Mike Gamache, its Secretary/Treasurer

By: _____
Scott Schulte, Chair

Motion carried means all trustees in attendance voted affirmatively unless otherwise noted.



ANOKA COUNTY HRA ACTION ITEM

July 28, 2020

ACTION REQUESTED	Consider recommending the Anoka County Housing and Redevelopment Authority authorize the use of HRA funds for the City of Ramsey as requested by city council resolution #20-141.
BACKGROUND	<p>The Ramsey city council has plans to make street improvements necessary for a proposed street, trail, and trunk utility improvements to approximately 1,050 feet of Puma Street between 150th Lane NW and Alpine Drive NW.</p> <p>The city has held a public hearing and has adopted a feasibility report. The city council has approved the plans and specifications and submitted the necessary resolution to request funding from the ACHRA.</p> <p>This project is eligible and meets ACHCRA requirements for housing development improvements.</p>
FUNDING SOURCE	The ACHRA general fund will be used to pay up to \$490,000 for the improvements.

Councilmember Menth introduced the following resolution and moved for its adoption:

RESOLUTION #20-141

RESOLUTION AUTHORIZING USE OF ANOKA COUNTY HOUSING AND REDEVELOPMENT AUTHORITY FUNDS FOR PUMA STREET IMPROVEMENTS, IMPROVEMENT PROJECT #20-04

WHEREAS, pursuant to Ramsey City Council Resolution #20-015, adopted February 24, 2020, the City Engineer was instructed to prepare a Feasibility Report with reference to proposed street, trail, and trunk utility improvements to approximately 1,050 feet of Puma Street between 150th Lane NW and Alpine Drive NW, and other appurtenant work, and a Public Hearing was ordered for March 10, 2020 at 7 p.m., where the City Council will consider the proposed improvements for said streets in accordance with the Feasibility Report; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-043, adopted March 10, 2020, the Public Hearing was postponed to March 24, 2020, to allow sufficient time to mail notices to benefiting property owners and to publish notice twice in the City's official newspaper as required by law; and

WHEREAS, the City Clerk gave mailed and published notice of such hearing and improvements as required by law; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-043A, adopted March 24, 2020, the City Council conducted a Public Hearing, approved the Feasibility Report, and ordered the City Engineer to prepare plans and specifications for the making of such improvements; and

WHEREAS, benefiting properties are proposed to be assessed for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes Chapter 429, Chapter 8 of the City Charter, and the City's Special Assessments Policy; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-106 adopted May 26, 2020, the City Council approved plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on May 29 and June 5, 2020, and twelve bids were received, opened, and tabulated on June 19, 2020; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-130, adopted June 23, 2020, the low bid of Douglas-Kerr Underground, L.L.C. of Mora, Minnesota, was accepted in the amount of \$622,062.11 for the total bid for construction of said improvements in accordance with the approved plans and specifications and advertisement for bids, and a Contract for construction was awarded to said bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The City Administrator is hereby authorized and directed to request funds from the Anoka County Housing and Redevelopment Authority for and on behalf of the City of Ramsey in the amount of \$490,000 for said improvements.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember Kuzma, and upon vote being taken thereon, the following voted in favor thereof:

Mayor LeTourneau
Councilmember Menth
Councilmember Kuzma
Councilmember Musgrove
Councilmember Riley
Councilmember Specht

and the following voted against the same:

None

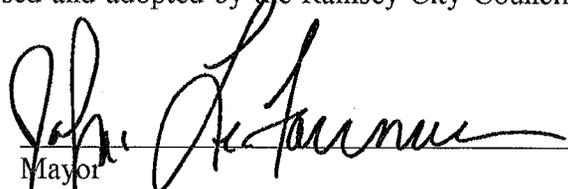
and the following abstained:

None

and the following were absent:

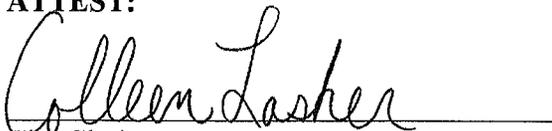
Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 14th day of July, 2020.



Mayor

ATTEST:



City Clerk