

ANOKA COUNTY BOARD AGENDA

SPECIAL COUNTY BOARD MEETING

JULY 23, 2020

1:15 P.M. or Immediately Following the
Finance and Capital Improvements Committee Meeting
Whichever is Later

Bunker Hills Activities Center - Maple Room
550 Bunker Lake Blvd N.W., Andover, MN 55304

Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

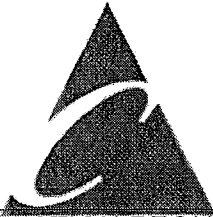
District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	Jeff Reinert
District #7	Scott Schulte

Others:

Coronavirus Aid, Relief and Economic Security Act (CARES) Items:

4. Consider the following relating to the CARES Act funding process:
 - A. For informational purposes, presentation on CARES Act funding process. **See attached** action item worksheet.
 - B. Consider Resolution #2020-88, Resolution Accepting Coronavirus Relief Funds from The State of Minnesota And Certifying That It Will Honor All Commitments and Maintain Required Information and Documentation. **See attached** resolution.
 - C. Consider Resolution #2020-89, Resolution Allocating Coronavirus Aid, Relief, And Economic Security Act Funds (Known as Cares Act Funds) To Economic Recovery Activities. **See attached** resolution.
 - D. Consider Resolution #2020-90, Resolution Allocating Coronavirus Aid, Relief, And Economic Security Act Funds (Known as Cares Act Funds) For Safety Net Activities. **See attached** resolution.
 - E. Consider Resolution #2020-91, Resolution Allocating Coronavirus Aid, Relief, And Economic Security Act Funds (Known as Cares Act Funds) To Local Government Activities. **See attached** resolution.

5. Consider approving the purchase of three (3) additional fleet 1-ton trucks for the Transportation Division from Ryan Auto Mall Chevrolet Service, 911 Hwy 55, Buffalo, MN 55313, in the amount of \$149,117 plus tax and license costs. **See attached** action item worksheet.
6. Consider approving the purchase of room kit infrastructure from Marco Technologies, LLC, 510 Heatherwood Road, St. Cloud, MN 56301, for a total not to exceed \$258,671.16. **See attached** action item worksheet
7. Other



ANOKA COUNTY BOARD CARES ACT

ACTION ITEM

JULY 23, 2020

ACTION REQUESTED	Presentation on CARES Act Funding process followed by Adoption of the following Resolutions: <ol style="list-style-type: none">1. Accepting CARES Act Funds2. Establishing Economic Recovery Category3. Establishing Safety Net Category4. Establishing Local Government Category
BACKGROUND	<p>The County has received \$43,399,327 in CARES Act funding from the Federal Government through the State of Minnesota in responses to the COVID-19 Public Health Emergency. The CARES Act funds are considered Federal Assistance that is subject to Single Audit Requirements.</p> <p>The Presentation will discuss the County Administrator's process to manage CARES Act Funding.</p>
SOLUTIONS	County Board can discuss any questions from the presentation.
CONCLUSION	Recommend Adoption of the Attached Resolutions

RESOLUTION #2020-88

RESOLUTION ACCEPTING CORONAVIRUS RELIEF FUNDS FROM THE STATE OF MINNESOTA AND CERTIFYING THAT IT WILL HONOR ALL COMMITMENTS AND MAINTAIN REQUIRED INFORMATION AND DOCUMENTATION

WHEREAS, as a result of the COVID-19 pandemic outbreak in the state of Minnesota and in Anoka County the residents, businesses, and government have suffered and continue to experience significant impacts as a direct result of the pandemic outbreak and the actions required to respond to and mitigate these impacts; and,

WHEREAS, The President of the United States declared a national emergency on March 13, 2020 to exist as a result of COVID-19; and,

WHEREAS, On March 13, 2020, the Governor of the State of Minnesota declared a state of Peacetime Emergency to exist in Minnesota as a result of COVID-19; and,

WHEREAS, the Chair of the Anoka County Board of Commissioners signed a Declaration of Local Emergency in Anoka County on March 16, 2020 which was ratified and consented to by the Anoka County Board of Commissioners on March 17, 2020; and,

WHEREAS, On March 31, 2020, the Anoka County Board of Commissioners adopted Resolution #2020-41 Consenting to Continue the Local State of Emergency Declared March 16, 2020 to continue in effect until such time as the County Administrator, acting on the advice of the Director of Emergency Management, and the Director of Anoka County Public Health, notifies the Chair of the Board that the State of Emergency is no longer warranted; and,

WHEREAS, on March 27, 2020 the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (Known as the CARES Act) that was passed by the U.S. Congress; and,

WHEREAS, The CARES Act included \$339.8 Billion in relief under the COVID-19 pandemic in the United States dedicated for State and Local Governments; and,

WHEREAS, on June 25, 2020 the Governor of the State of Minnesota by Executive Order under the current Emergency allowed for the distribution of \$841 million in CARES Act Funds to counties and cities within the State of Minnesota in accordance with the U.S. Treasury Guidance based on a per-capita basis; and,

WHEREAS Anoka County has received \$43,399,327 in CARES Act Funding allocation:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners accepts the CARES Act funding distribution of \$43,399,327 through the State of Minnesota certifying that they will honor the commitments as outlined within the Certification and adhere to the Federal Single Audit guidelines as well as guidelines listed under the CARES Act and Social Security Act Section 601.

BE IT FURTHER RESOLVED that the Anoka County Board Authorizes the Anoka County Administrator to develop a process for honoring the commitments to the State of Minnesota and allocating the CARES Act Funds into three broad categories that include; Local Government, Safety Net, and Economic Recovery. Initial allocations into each category shall be established by Resolution, with the ability to adjust the allocations across the categories as needed by further Resolution.

RESOLUTION #2020-89

RESOLUTION ALLOCATING CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT FUNDS (KNOWN AS CARES ACT FUNDS) TO ECONOMIC RECOVERY ACTIVITIES

WHEREAS, on March 27, 2020 the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (Known as the CARES Act) that was passed by the U.S. Congress in response to the COVID-19 Pandemic Outbreak; and,

WHEREAS, The CARES Act included \$339.8 Billion in relief under the COVID-19 pandemic in the United States dedicated for State and Local Governments; and,

WHEREAS, on June 25, 2020 the Governor of the State of Minnesota by Executive Order under the current Emergency allowed for the distribution of \$841 million in CARES Act Funds to counties and cities within the State of Minnesota in accordance with the U.S. Treasury Guidance based on a per-capita basis; and,

WHEREAS Anoka County has received \$43,399,327 in CARES Act Funding allocation; and,

WHEREAS, on July 14, 2020 the County Board delegated authority to Commissioners Schulte and Braastad to enter into and sign an agreement with a qualified vendor for purposes of administration of the oversight of the Business Relief Grant Program to be established by the Anoka County Board of Commissioners pursuant to CARES Act funding, subject to final approval as to form and execution by the Anoka County Attorney's Office; and,

WHEREAS, on July 23, 2020 Anoka County Adopted a Resolution Accepting the CARES Act Funds through the State of Minnesota and established allocations into three broad categories; Local Government, Safety Net, and Economic Recovery; and,

WHEREAS, the CARES Act allows local governmental units to provide grants to small businesses that meet legal requirements to provide assistance to defray the costs of business or service interruptions incurred by required closures, those businesses that voluntarily closed to promote social distancing measures, or businesses that are affected by decreased customer and service demand as a result of the COVID-19 Public Health Emergency:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners allocates \$5,200,000 of CARES Act Funds to the category of Economic Recovery to be utilized as follows:

- Business Relief Grant Program \$5,000,000
- Administration costs \$ 200,000

Adjustments to the allocations between categories may be made by resolution at future County Board Meetings.

RESOLUTION #2020-90

RESOLUTION ALLOCATING CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT FUNDS (KNOWN AS CARES ACT FUNDS) FOR SAFETY NET ACTIVITIES

WHEREAS, on March 27, 2020 the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (Known as the CARES Act) that was passed by the U.S. Congress in response to the COVID-19 Pandemic Outbreak; and,

WHEREAS, The CARES Act included \$339.8 Billion in relief under the COVID-19 pandemic in the United States dedicated for State and Local Governments; and,

WHEREAS, on June 25, 2020 the Governor of the State of Minnesota by Executive Order under the current Emergency allowed for the distribution of \$841 million in CARES Act Funds to counties and cities within the State of Minnesota in accordance with the U.S. Treasury Guidance based on a per-capita basis; and,

WHEREAS Anoka County has received \$43,399,327 in CARES Act Funding allocation; and,

WHEREAS, on July 14, 2020 the County Board delegated authority to Commissioners Schulte and Braastad to enter into and sign an agreement with a qualified vendor for purposes of administration of the oversight of the Non-profit Relief Grant Program to be established by the Anoka County Board of Commissioners pursuant to CARES Act funding, subject to final approval as to form and execution by the Anoka County Attorney's Office; and,

WHEREAS On July 23, 2020 Anoka County Adopted a Resolution Accepting the CARES Act Funds through the State of Minnesota and established allocations into three broad categories; Local Government, Safety Net, and Economic Recovery; and,

WHEREAS The CARES Act authorizes local government units to provide financial assistance to non-profit organizations that provide assistance to individuals impacted as a result of the COVID-19 Public Health Emergency:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners allocates \$5,500,000 of CARES Act Funds under the category of Safety Net towards:

- General assistance for non-profit organizations \$1,000,000
- Economic Security \$1,500,000
- Non-profit programming \$3,000,000
 - To include but not be limited to:
 - Senior Services
 - Domestic Violence
 - Mental Health
 - Substance Use Disorders

Adjustments to the allocations between categories may be made by resolution at future County Board Meetings.

RESOLUTION #2020-91

RESOLUTION ALLOCATING CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT FUNDS (KNOWN AS CARES ACT FUNDS) TO LOCAL GOVERNMENT ACTIVITIES

WHEREAS, on March 27, 2020 the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (Known as the CARES Act) that was passed by the U.S. Congress in response to the COVID-19 Pandemic Outbreak; and,

WHEREAS, The CARES Act included \$339.8 Billion in relief under the COVID-19 pandemic in the United States dedicated for State and Local Governments; and,

WHEREAS, on June 25, 2020 the Governor of the State of Minnesota by Executive Order under the current Emergency allowed for the distribution of \$841 million in CARES Act Funds to counties and cities within the State of Minnesota in accordance with the U.S. Treasury Guidance based on a per-capita basis; and,

WHEREAS, Anoka County has received \$43,399,327 in CARES Act Funding allocation; and,

WHEREAS, On July 23, 2020 Anoka County Adopted Resolution Accepting the CARES Act Funds through the State of Minnesota and established allocations into three broad categories; Local Government, Safety Net, and Economic Recovery; and,

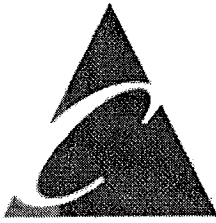
WHEREAS, The CARES Act allows local governmental units to reimburse themselves for costs that were not included in the most recent budget that was adopted or that were budgeted but have been incurred for a substantially different use from what was intended as a result of the COVID-19 public health emergency; and,

WHEREAS, The CARES Act presumes for administrative convenience that total payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners allocates \$32,699,327 of CARES Act Funds under the category of Local Government towards:

- Reimburse County staff costs \$21,699,327
- Facility Modifications \$ 2,100,000
- Telework Support \$ 1,600,000
- 2020 Elections \$ 300,000
- Other Costs \$ 3,000,000
- Public Health Services \$ 4,000,000

Adjustments to the allocations between categories may be made by Resolution at future County Board Meetings.



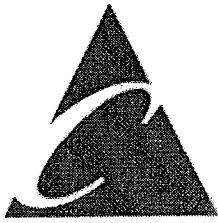
ANOKA COUNTY BOARD CARES ACT

ACTION ITEM

JULY 23, 2020

TRANSPORTATION DIVISION

ACTION REQUESTED	Recommend approval of the purchase of three (3) additional fleet 1-ton trucks for the Transportation Division from Ryan Auto Mall Chevrolet Service Buffalo in the amount of \$149,117 plus tax and license costs.
BACKGROUND	Transportation Division operations and construction activities have been deemed an essential service. As such, protocols and safety measures have been instituted to promote social distancing while performing normal job duties/activities. One of these measures includes implementing one person/vehicle. Unfortunately, our department does not have enough vehicles to facilitate this measure, so vehicles were temporarily borrowed from other departments. This worked for a short period of time, but as other departments have started returning to the office and resuming normal operations, access to additional vehicles has become increasingly difficult.
SOLUTIONS	<p>Research was completed to locate additional vehicles knowing that state contracts could not be utilized due to their build out dates expiring. In that event, a vehicle lot search was conducted. Six vendors were contacted ranging from 20 to 700 miles away with prices ranging from ~\$49,000 to \$56,000 each. While these prices are slightly higher than State contract prices (\$6K-\$8K), the research shows the prices to be reasonable. The trucks found include the desired diesel engines whereas most others with the higher prices were gas engines. The lowest cost vendor is local and has the desired reasonable specifications.</p> <p>We expect this purchase to represent a temporary increase in the fleet, which will gradually be returned to pre-pandemic vehicle levels over the next several years.</p>
CONCLUSION	Recommend approval to purchase three additional fleet trucks from Ryan Auto Mall Chevrolet Service Buffalo 911 Hwy 55, Buffalo, MN 55313 for \$149,117 plus any tax and license fees (\$49,734.00, \$49,734 and \$49,649.00).
FUNDING	This purchase qualifies for CARES Act Funding as part of the Local Government Category – Other.



ANOKA COUNTY BOARD CARES ACT

ACTION ITEM

JULY 23, 2020

Information Technology

ACTION REQUESTED	Recommend the purchase of room kit infrastructure from Marco Technologies, LLC, 510 Heatherwood Rd, St. Cloud, MN 56301 for a total not to exceed \$258,671.16.
BACKGROUND	<p>The impact of Covid-19 created new and complex challenges in providing services to our clients and constituents. This requires the County to meet the growing needs of our residents while also ensuring the safety of our employees.</p> <p>The use of one of our existing tools, WebEx, has increased dramatically since the unfolding of the Coronavirus crisis. WebEx is a tool that allows us to host and participate in video conferencing, online meetings, and screen sharing of documents with the public, fellow staff, and County partners. Up to 1,000 participants are allowed to meet in a "virtual" meeting room, and participants can join in several ways and through almost any device.</p>
SOLUTIONS	<p>The technology that will provide this service is known as a "Room Kit". A room kit connects to existing large screen monitors and add video cameras that make joining a WebEx meeting easy and quick. This technology has been utilized successfully by the County prior to the Covid-19 crisis and we have a good track record of the service that this platform can provide.</p> <p>This does not include installation costs or monitors, which will be added in accordance with our purchasing policies as needed.</p>
CONCLUSION	By moving forward with this investment now as one individual purchase for a County-wide communications investment, we can save \$55,000 over our typical discounted pricing. Today we are recommending a purchase of room kit infrastructure from Marco Technologies, LLC in the amount of \$246,353.49 with a change order of \$12,317.67 for a total not to exceed \$258,671.16.
FUNDING	This purchase qualifies for CARES Act Funding as part of the Local Government Category – Telework Support.