



Human Services Committee Meeting
and Meeting of the Anoka County Board of Commissioners**

A G E N D A

Thursday, July 23, 2020 – 8:30 a.m.

Bunker Hills Activity Center – Maple Room – page 27
550 Bunker Lake Boulevard NW, Andover, MN 55304

8:30 a.m. Call to Order

CONSENT AGENDA -- Items will be voted on as one item. At the request of any commissioner, a consent item may be moved to the regular agenda for discussion.

Economic Assistance

- *1. Resolution #2020-HS-13, Economic Assistance Bills (pg. 1)

Community Corrections

- *2. Minnesota Department of Corrections / Alternatives to Incarceration Grant Contract #C0008038 (pg. 2)

Job Training Center

- *3. Workforce Development Board / Member Reappointments (pgs. 3 – 10)

Public Health and Environmental Services

- *4. Emergency Medical Services (EMS) Council / Member Reappointment (pgs. 11 & 12)

REGULAR AGENDA

I. HUMAN SERVICES ADMINISTRATION

Information

1. 2019 Anoka County Human Services Overview, Statistics and Outcomes (no attachment)
2. Social Services and Behavioral Health / Position Restructure Requests
 - a. PCN 1992000906 (pg. 13)
 - From: .8 FTE Social Worker, Grade 12, Adult Protection/Senior Services
 - To: 1.0 FTE Social Worker, Grade 12, Adult Protection/Senior Services
 - b. PCN 1993001509 (pg. 14)
 - From: 1.0 FTE Case Aide Specialist, Grade 10, Child Protection
 - To: 1.0 FTE Social Worker, Grade 12, Child Protection

II. COMMUNITY CORRECTIONS

Action

- *1. East Central Regional Juvenile Center (RJC) / Non-Member Per Diem Joint Powers Agreement, Contract #C0001583 (pg. 15)

III. SOCIAL SERVICES

Action

- *1. Department of Human Services / Office of Economic Opportunity Emergency Solutions Grant (ESG-CV1), Contract #C0008050 (pg. 16)

IV. JOB TRAINING CENTER

Information

- 1. Memorandum of Understanding between the Anoka County Workforce Development Board, Anoka County Board, and Workforce Service Area Partners (pg. 17)
- 2. Job Training Center 2019 Annual Report (pg. 18)

V. PUBLIC HEALTH AND ENVIRONMENTAL SERVICES

Action

- *1. Resolution #2020-HS-14, Authorizing Release of Option to Purchase Refused Derived Fuel Processing Facility and Equipment (pgs. 19 & 20)

Information

- 1. Allied Professionals, Contract #C0008033 (pg. 21)
- 2. 2020 Anoka County Water Resources Report (pg. 22)

VI. Public comments are welcome. In consideration of others wishing to speak, please limit comments to two minutes.

VII. ROUTINE INFORMATIONAL

- 1. June 16, 2020, Human Services Committee Meeting Minutes (pg. 23 & 24)
- 2. Human Services Committee Report for June 23, 2020, County Board (pgs. 25 & 26)
- 3. Signed Contracts:

Dept.	Contract #	Vendor	Service	Term	Signed by
PHES	#C0007816	Mental Health Resources	Healthcare Strategies / SHIP MOU	2/1/2020 10/31/2020	Jonelle Hubbard
PHES	#C0007990	EH Renner and Sons	Well Sealing	6/9/2020 6/30/2020	Jonelle Hubbard
Corrections	#C0008028	Kathleen Reilly Consulting	Cognitive-Behavioral Programming Services	8/1/2020 7/31/2022	Dylan Warkentin
Corrections	#C0008031	Amherst Wilder Research Foundation	Enhanced Treatment Program Evaluation	7/1/2020 6/30/2022	Dylan Warkentin
Economic Assistance	#C0007918	Anoka County Community Develop-	Housing Court	7/1/2020	Brad Thiel

		ment Block Grant			
Social Services Behavioral Health	#C0008029	DaVinci Academy	Foster Care Transportation MOU	8/1/2020 Open	Jerry Pederson
Social Services Behavioral Health	#C0007310	Minnesota Board on Aging	RSVP Grant Agreement Amendment I	7/1/2019 6/3/2021	Jerry Pederson
Social Services Behavioral Health	#C0007526	Opportunity Services	Supported Employment Amendment I	1/1/2020 12/31/2020	C. Cesare R. Sivarajah

***Action Required**

*** Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will **not** vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*

RESOLUTION #2020-HS-13
APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for June 2020: Medical Assistance and General Assistance medical payments in the amount of \$277,146.10 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Community Corrections		July 23, 2020
Contract #C0008038 - Renewal of Minnesota Department of Corrections "Alternatives to Incarceration" Grant		CONSENT
Action Requested	Accept renewal of Minnesota Department of Corrections "Alternatives to Incarceration" grant in the amount of \$160,000 for the period of July 1, 2020 to June 30, 2021.	
Background	<p>Corrections was awarded a Minnesota Department of Corrections "Alternatives to Incarceration" grant in October of 2017. This \$160,000 grant funded was a one-year pilot project providing enhanced community supervision and programming for non-violent, substance abusing supervised release and probation offenders likely to be incarcerated in prison for community supervision violations. The project's goals include reducing prison incarceration for less serious supervision violations, expedited substance abuse assessment and treatment referrals, and offender stabilization through supportive housing and supervision. Some participants were placed at the Workhouse for stabilization and treatment completion in the Change by Design program or a community-based provider. One contingent FTE grade 12 probation officer is funded through this grant.</p> <p>The Minnesota Department of Corrections, has been pleased with our program design and subsequent results, has extended the grant for a third year in the amount of \$160,000. During the upcoming year Corrections plans to continue to impact a growing number of offenders. We will continue targeting substance abusing offenders struggling under traditional community supervision. In addition, to promoting sobriety through expedited treatment services and housing stabilization, we use these resources to increase educational and employment opportunities and better coordinate access to mental health programming.</p>	
Prior Action	Previous grant contracts C0006175 and C0007000 for \$160,000. In 2019, DOC changed grant period from calendar year to fiscal year.	
Recommendation	Accept renewal of DOC Alternatives to Incarceration grant award, contract #C0008038, in the amount of \$160,000 for the period of July 1, 2020 through June 30, 2021.	
Submitted By	Corey Kohan, Manager	
Approved By	Dylan Warkentin, Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Job Training Center		July 23, 2020
Workforce Development Board Re-Appointments		CONSENT
Action Requested	<p>Currently there are seven Workforce Development Board (WDB) members whose terms expired June 30, 2020 and have expressed interest in remaining on the board and applying for a two-year reappointment.</p> <p>Rebecca Johnson, Regional Area Manager - Vocational Rehabilitation Services – Department of Employment and Economic Development, Lori Higgins, President - Metro North Chamber, Elaina Bleifield – Vice President of Academic & Student Affairs, Minnesota State – Anoka Technical College and Anoka-Ramsey Community College, Theresa Zingery, Manager - Anoka-Hennepin Schools – Metro North Adult Basic Education, Jessica Lipa, Director - Anoka-Hennepin Schools – Career & Technical Education, Patrick McFarland, Executive Director - Anoka County Community Action Program and Jim Nimlos, Organizational Designee - Minneapolis Electrical JATC have applied for a two-year term from July 1, 2020 through June 30, 2022.</p>	
Background	<p>The Workforce Development Board provides policy guidance and oversight for workforce development services delivered through the CareerForce location in Blaine in partnership with the Anoka County Board of Commissioners and the Job Training Center.</p> <p>Board vacancies need to be filled to maintain the required Board membership and compliance as defined in the Workforce Innovations and Opportunity Act (WIOA). These current Board members fill mandated vacancies available to WIOA Titled services mandated and outlined in the law.</p>	
Prior Action	Board appointments previously approved by the Human Service Committee in 2018.	
Recommendation	Recommend County Board Chair reappointment of all renewal applications to continue to serve on the Workforce Development Board effective July 1, 2020 through June 30, 2022.	
Submitted By	Nicole Swanson, Director	
Approved By	Nicole Swanson, Director	



Anoka County Committee Appointments Application

Name: Theresa Zingery **Date:** June 9, 2020

Address: _____

Phone: _____ **Fax:** _____

E-mail: _____

Business Name: _____

Business Address: _____

Phone: _____ **Fax:** _____

E-mail: _____

Board/Commission applying for: Anoka County Workforce Development Board

Your county commissioner: Matt Look

Personal background: I have a Master's in Business Administration from the University of Michigan and a teacher's license as part of my undergraduate degree from Northwestern University. I served in the Peace Corps for two years in the Dominican Republic and stayed for one year afterwards to run an English Language school.

Experience relating to position:

I have served on this Workforce Development Board for the last two years and the previous two years I served on the Workforce Development Board for Hennepin/Carver Counties. I have worked in Adult Basic Education for nine years as a program manager and the last two years as a Community Education Manager overseeing the Metro North ABE consortium as well as five program delivery sites. In my time in ABE I have worked closely with area businesses and Job Training Centers to offer a range of career pathway opportunities to Adult Basic Education students, often in partnership with area colleges and libraries. Prior to my time in ABE I worked as the marketing director of the Private Industry Council of Northern Cook County in Illinois.

Why are you interested in this position?

I believe that all residents of the county, including Adult Basic Education students deserve to have opportunities to obtain work that they find fulfilling and which helps them obtain a living wage for their family. Workforce development is of benefit to the individual in achieving their goals and also helps area businesses have the quality workforce they need to be successful and support themselves and the area economy.

Please return the completed Committee Appointments Application form to Nicole Swanson.



Anoka County Committee Appointments Application

Name: Jessica Lipa Date: June 10, 2020

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Business Name: _____

Business Address: _____

Phone: _____ Fax: _____

E-mail: _____

Board/Commission applying for: Anoka County Workforce Development Board

Your county commissioner: Matt Look

Personal background: I have 20 years experience in education and career education including being a teacher, college & career specialist, and CTE director for Anoka-Hennepin Schools. I am the Director of the STEP Program, TEAM (Formerly Junior Achievement), StepAhead Online High School, and the CTE Director with district wide responsibilities for programming in our high schools.

Experience relating to position:

I have been on this board for almost 10 years as the CTE Director for Anoka Hennepin Schools. I regularly collaborate with Anoka Technical College, Anoka Ramsey Community College, and with Business/Industry partners to advance CTE in our k-12 schools. I also serve as the fiscal agent for the Oak Land Perkins Consortium, which means I am responsible for the budget for all secondary schools in our consortium which consists of 5 school districts.

Why are you interested in this position?

I am interested in this position because I believe K-12 has a critical role in providing relevant educational experiences for their future careers. I also think that now, more than ever, as Perkins Consortia, it is crucial that we partner with the workforce to braid funding, offer innovative initiatives, and serve the communities for a better prepared workforce.

Please return the completed Committee Appointments Application form to Nicole Swanson:

By email: nicole.swanson@co.anoka.mn.us

Fax: 763-324-2292

For more information, contact Nicole Swanson at 763-324-2313

By U.S. Mail: Anoka County Job
Training Center
Attn: Nicole Swanson
1201 89th Ave NE, Suite 400
Blaine, MN 55434



Anoka County Committee Appointments Application

Name: Elaina Bleifield Date: 06/10/2020

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Business Name: _____

Business Address: _____

Phone: _____ Fax: _____

E-mail: _____

Board/Commission applying for: Anoka County Workforce Development Board

Your county commissioner: Matt Look

Personal background: I am the Vice President for Academic and Student Affairs at Anoka Technical college. I have been employed at Anoka Tech for four years and Minn State for 20 plus years. I am a microbiologist by educational background and college administrator and former faculty member by profession.

Experience relating to position:

I have served on the workforce board for almost 4 years as the representative of the Anoka Colleges. We have partnered on the Anoka County Career Fair. I have also served in several volunteer positions on other boards of directors in the past.

Why are you interested in this position?

Because of the mission of Anoka Technical College to provide a well-prepared workforce, it is important to maintain the partnership between the colleges and the workforce board. I appreciate the opportunity to serve Anoka County and to develop partnerships to serve the workforce needs. Anoka Technical College values the relationships we have with the workforce board and believe it strengthens the county, and therefore the state's economy, as a whole.

Please return the completed Committee Appointments Application form to Nicole Swanson:

By email: nicole.swanson@co.anoka.mn.us

Fax: 763-324-2292

For more information, contact Nicole Swanson at 763-324-2313

By U.S. Mail: Anoka County Job
Training Center
Attn: Nicole Swanson
1201 89th Ave NE, Suite 400
Blaine, MN 55434



Anoka County Committee Appointments Application

Name: Rebecca Johnson Date: 06/10/2002

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Business Name: _____

Business Address: _____

Phone: _____ Fax: _____

E-mail: _____

Board/Commission applying for: Anoka County Workforce Development Board

Your county commissioner: Robyn West

Personal background: I have been the Vocational Rehabilitation Services Manager for Anoka County for 10 years, prior to this I was the Assistant manager in North St. Paul and also worked as a counselor. _____

Experience relating to position:

I am the Manager of DEED Vocational Rehabilitation Services. We serve individuals with disabilities in finding employment. We help bring business and individuals together to meet employment needs in Anoka county.

Why are you interested in this position?

Connecting with business', partners and education is crucial for Anoka County in ensuring economic success. It is critical to be at the table having discussions about business needs and trends that impact everyone.

Please return the completed Committee Appointments Application form to Nicole Swanson:

By email: nicole.swanson@co.anoka.mn.us

Fax: 763-324-2292

For more information, contact Nicole Swanson at **763-324-2313**

By U.S. Mail: Anoka County Job
Training Center
Attn: Nicole Swanson
1201 89th Ave NE, Suite 400
Blaine, MN 55434



Anoka County Committee Appointments Application

Name: Patrick McFarland **Date:** June 15, 2020

Address: _____

Phone: _____ **Fax:** _____

E-mail: _____

Business Name: _____

Business Address: _____

Phone: _____ **Fax:** _____

E-mail: _____

Position applying for: Member Workforce Development Board

Your county commissioner: Robyn West

Personal background: BS Degree - St. John's, Matriculation- U of M School of Public Health. Married.

Grew up in Anoka.

Experience relating to position: I've served on the council for many years. The Local Community Action

Program Director was a mandated participant on the WIA (Now WIOA) Board per Federal Regulations. I have

I have been working in Community Action for over 40 years and have participated in Workforce Center

Programming.

Why are you interested in this position? It is a great opportunity to interact with the private sector and

be involved in Anoka County Workforce development.

Please return the completed Committee Appointments Application form to Nicole Swanson:

By email: nicole.swanson@co.anoka.mn.us

By U.S. Mail: Anoka County
Job Training Center
1201 89th Avenue NE Ste 235
Blaine, MN 55434
Fax: 763-783-4844

For more information, contact Nicole Swanson at **763-783-4866**



Anoka County Committee Appointments Application

Name: Lori Higgins Date: 06-12-2020

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Business Name: _____

Business Address: _____

Phone: _____ Fax: _____

E-mail: _____

Board/Commission applying for: Anoka County Workforce Development Board

Your county commissioner: Robyn West

Personal background: I have lived in Anoka County my entire life. I grew up in Coon Rapids, graduated from CRHS, and now live in Blaine with my husband and two daughters. _____

Experience relating to position:

For the past 11 years I have been President of the MetroNorth Chamber of Commerce, serving over 750 businesses and organizations throughout Anoka County. We have been heavily involved in workforce issues, especially focused on our emerging talent in our local schools and connecting them to career opportunities in Anoka County.

Why are you interested in this position?

By serving on this Board, I will deepen my knowledge of workforce issues and programs for employers, employees, and job seekers. I will also broaden my network of stakeholders in this space. Just as importantly, I can bring private business experience and perspectives to the Board relative to their own decision-making and discussions. Together, we can better serve our shared constituents and community.

Please return the completed Committee Appointments Application form to Nicole Swanson:

By email: nicole.swanson@co.anoka.mn.us

Fax: 763-324-2292

For more information, contact Nicole Swanson at **763-324-2313**

By U.S. Mail: Anoka County Job
Training Center
Attn: Nicole Swanson
1201 89th Ave NE, Suite 400
Blaine, MN 55434



Anoka County Committee Appointments Application

Name: James (Jim) Nimlos Date: 6.12.2020

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Business Name: _____

Business Address: _____

Phone: _____ Fax: _____

E-mail: _____

Board/Commission applying for: Anoka County Workforce Development Board

Your county commissioner: Mike Gamache

Personal background: Master electrician, 38-year Anoka County resident, raised 4 children, 3 of which also reside in Anoka County.

Experience relating to position:

I currently serve on the Workforce Board. I was the Training Director (CEO) for the Minneapolis Electrical JATC (electrical apprenticeship training) for 9 years until retirement in 2017. I am still a part-time employee as a CE instructor. I have been requested to continue serving as the JATC representative. (see attached letter)

Why are you interested in this position?

I am happy to offer insight to the Board regarding Registered Apprenticeship as a learning model, a model that has been receiving a lot of attention the last few years. I am an active participant in Board discussions as we navigate through recent times of feast (very low unemployment) and now famine unfortunately. This time of high unemployment will be especially challenging for the Board due to a very tight budget because only a couple months ago we were experiencing, as with the rest of the country, unprecedentedly low unemployment.

Please return the completed Committee Appointments Application form to Nicole Swanson:

By email: nicole.swanson@co.anoka.mn.us

Fax: 763-324-2292

For more information, contact Nicole Swanson at **763-324-2313**

By U.S. Mail: Anoka County Job
Training Center
Attn: Nicole Swanson
1201 89th Ave NE, Suite 400
Blaine, MN 55434



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		July 23, 2020
Emergency Medical Services Council reappointment		CONSENT
Action Requested	Approve Committee reappointment for 2020.	
Background	The Emergency Medical Services (EMS) Council serves as an advisory body to the Anoka County Board of Commissioners on the development, maintenance, coordination and evaluation of emergency medical services in Anoka County.	
Prior Action	There have been yearly appointments of the Chair, and appointments or reappointments of council members whose terms have expired.	
Recommendation	Recommend the following person be reappointed to the EMS Council for a term expiring June 26, 2023. <u>Representing Law Enforcement:</u> Jeff Katers, Chief Ramsey Police Department	
Submitted By	Jonelle Hubbard – Director	
Approved By	Jonelle Hubbard – Director	

Anoka County Committee Appointments Application

First Name	Jeff
Last Name	Katers
Date	6/10/2020
Address	
Phone	
Fax	
E-mail	
Business Name	Ramsey Police Department
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Emergency Medical Services Council
Your county commissioner:	District 2 - Julie Braastad
Find your commissioner here:	MN Pollfinder
Personal background:	I have been a resident of Anoka County (Coon Rapids & Andover) for over 40 years and enjoy both living and working in this community. I value the cooperation of multiple disciplines to work for the best interests of Anoka County and its cities. I have been in law enforcement for over 30 years and can bring that experience to this council.
Experience relating to position:	30 + years in law enforcement and corrections. Currently the Police Chief for the city of Ramsey (5 years), 22 years as a licensed Peace Officer in MN. Interest in providing effective and efficient EMS services to our community.
Describe why you are interested in the position:	It has been a great experience serving on this board in the past years and I would like to continue in that same capacity. Multiple disciplines and citizens are represented on this board and all bring a unique perspective to the discussion on EMS delivery to our residents. I want to continue to represent municipal law enforcement agencies in these discussions, please consider renewing my term on this council. Thank you.

POSITION ACTION APPLICATION REQUEST

Department Community Social Services and Behavioral Health
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Action requested	Increase a current .8 Social Worker Grade 12 position (PCN 1992000906) in Adult Protection/Senior Services to a 1.0 FTE.
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Background	The Community Social Services and Behavioral Health Department has received an increased state allocation for 2020 (\$92,578). This was an increase in funding received in 2019 of \$54,762 in 2019. This funding is specific to Adult Protection Services for staffing, training, services and software. It can not be used to supplant existing expenditures. The 2019 funding increase was used for additional FTE and services. We are asking to approve the use of a portion of these new state allocation dollars to increase hours for senior services staffing. Senior Services plays a vital role in preventing maltreatment and increasing the quality of life for th older adults living in our community as part of our Adult Protection Services. The projected volume of seniors living in our community is anticipated to grow through 2030. This service area continues to experience yearly increased volume in Adult Protection reports many specific to Seniors. The funding is based on the number of Maltreatment reports and % screened in. This is ongoing funding.
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Recommendations	Increase a current .8 FTE Social Worker Grade 12 position (PCN 1992000906) in Adult Protection/Senior Services to a 1.0 FTE.
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Funding source	Budget adjustment current year	Budget adjustment future years
Additional revenue or fees	\$0.00	\$0.00

Funding description	Adult Protection Allocation (Statute Sec.30.256M.42). Increased Ongoing funding for Adult Protection Activities. Position increase cost is \$13,898 paid entirely by new allocation. Funding allocations will likely increase each year based on a formula (screened in reports for adult protective services and adult maltreatment investigations).
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Who to contact with questions Denise Kirmis

Submitted by Jerry Pederson	Digitally signed by Jerry Pederson Date: 2020.07.07 08:18:58 -05'00'	Date submitted 07/07/2020
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Revised 05/19/2020

[Submit by Email](#)

HR USE ONLY	
Employee Relations and Finance Budget Workgroup approved	Date approved

POSITION ACTION APPLICATION REQUEST

Department Community Social Services and Behavioral Health Department

Action requested Authorization to Restructure Grade 10 Child Protection Case Aide Specialist FTE 1.0 (PCN 1993001509) to a Grade 12 Child Protection Social Worker FTE 1.0
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Background The Community Social Services and Behavioral Health Department has received additional allocation funding (\$125,882.00) for Child Protection effort to focus on direct reunification services that will concentrate on families impacted by the opioid epidemic and other drug populations. This state funding is anticipated to be ongoing. The position will aid Child Protection Services with the surge in demand for supervised visitation and provide direct efforts to increase family protective factors to assist in reunification and support to the family during the transition home. Use of the new allocation can not be used to supplant current service costs and funding will also be used to provide other new services through the Child Protection area.
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Recommendations Authorization to Restructure current Grade 10 Child Protection Case Aide Specialist FTE 1.0 (PCN 1993001509) to a Grade 12 Child Protection Social Worker FTE 1.0 Additional cost \$18,000-\$20,000.00
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Funding source Additional revenue or fees	Budget adjustment current year	Budget adjustment future years
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Funding description State funding authorized in the 2019 legislative session, Minnesota Statutes, section 256.043, subdivision 3 establishing an Opiate Epidemic Response account. The allocation formula, outlined in statute, is based on the number of out-of-home placements in each county or tribal jurisdiction due to the primary removal condition of parental drug abuse.

Who to contact with questions Jerry Pederson
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Submitted by Jerry Pederson	Digitally signed by Jerry Pederson Date: 2020.06.01 07:41:23 -05'00'	Date submitted 07/07/2020
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Revised 05/19/2020

Submit by Email

ER USE ONLY

Employee Relations and Finance Budget Workgroup approved	Date approved
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ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Community Corrections		July 23, 2020
Anoka County Contract C0001583 (2011-0332) Joint Powers Agreement for Secure Juvenile Detention and Secure Facility Non-Member Per Diem Rate 08/01/2020 to 12/31/2020.		ACTION
Action Requested	Review and approve Joint Powers Agreement Member Counties recommendation to adjust the non-member per diem rate at East Central Regional Juvenile Center (RJC) effective August 1, 2020.	
Background	<p>Anoka County Community Corrections has a Joint Powers Agreement with Chisago, Isanti, Kanabec, Mille Lacs, Pine, Sherburne, Washington, and Wright Counties for secure juvenile detention and short-term programming at RJC located in Lino Lakes established in 1997. The RJC Joint Powers Agreement Member Counties unanimously approved recommending adjustment of the 2020 non-member bed per diem rate which are recorded in the Anoka County Community Corrections Comprehensive Plan. The comprehensive plan is presented to the Community Corrections Advisory Board and moves through Anoka County Human Services Committee and on to Anoka County Board of Commissioners.</p> <p>The per diem rate established generates revenue in the RJC budget neutral cost center to offset operational expenditures. All nine RJC member counties unanimously recommended a 2020 mid-year adjustment for nonmember county per diem rate due to the impact of the current pandemic, increased operating expenses, and the additional nonmember bed space demand due to limited alternative secure resources at this time.</p> <p>The Contract C0001583 (2011-0332) Section 8.02 Per Diem Charges: Non-Members may be required to pay a surcharge as determined by the Anoka County Board of Commissioners in consultation with the RJC Member Counties in the Advisory Committee.</p>	
Prior Action	<p>Anoka County Contract C0001583 (2011-0332) Joint Powers Agreement term 01/01/2011 through 12/31/2021 approved by all parties.</p> <p>Current 2020 RJC Non-member per diem rate is \$296.00 would remain in effect through July 31, 2020 due to existing user agreements.</p> <p>Effective August 1, 2020 through December 31, 2020 all RJC Non-member bed used fall under the recommended \$325.00 (+10%) per diem rate.</p>	
Recommendation	Approval of the RJC member county recommended non-member per diem rate of \$325.00 effective August 1, 2020 through December 31, 2020.	
Submitted By	Todd Benjamin, Superintendent	
Approved By	Dylan Warkentin, Corrections Department Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Social Services		July 23, 2020
Approval to apply/accept for Emergency Solutions Grant-COVID 1, Contract #C0008050		ACTION
Action Requested	Approval to apply for and accept grant funding from the Department of Human Services, Office of Economic Opportunity for the Emergency Solutions Grant (ESG-CV1) to provide emergency shelter services and/or outreach to unsheltered individuals and families experiencing homelessness. Contract #C0008050	
Background	<p>The spread of the COVID-19 pandemic to Minnesota in March of this year has had a major impact on how the two homeless shelters providers in Anoka County. For Family Promise of Anoka County(FPAC), an Interfaith Hospitality Network (IHN) that provides temporary shelter, hospitality, and case management to assist families experiencing homelessness, the closing of the 18 congregations who rotated shelter and volunteer services forced them to house the two remaining families at the Day Center where they could remain isolated until other accommodations could be found. Stepping Stones Emergency Housing (SSEH), the adult shelter in Anoka County, was at maximum capacity of 66 residents with eight people sharing a sleeping space on bunk beds. Anoka County identified the need for additional family shelter space and the need to create social distancing space for the for SSEH residents to prevent the spread of COVID-19.</p> <p>In April, Anoka County applied for and received Emergency Service Program (ESP) funding from the State of Minnesota. Anoka County has partnered with FPAC to fund shelter at local hotels with FPAC providing all direct services to the participants. This partnership has allowed FPAC to safely shelter 10 families over the three months. Two families have moved to permanent housing with three in process.</p> <p>Anoka County has also partnered with SSEH to create social distancing in their congregate living shelter by using ESP funding to rent 32 rooms at a local hotel. SSEH has developed a strong relationship with hotel management, providing all supervision, programing and meals to the participants living at the hotel. From April through June, SSEH provided 2,700 bed days to 39 participants at the hotel, while continuing to provide services at the SSEH Cronin building site. Through the end of June, approximately \$199,085 of ESP funds have been spent on hotel shelters with no use of County dollars. Staff in Community Social Services and Behavioral Health provide coordination of shelter authorizations and transition services to permanent housing.</p> <p>The Department of Human Services, Office of Economic Opportunity released an RFP on 7/6/20 for the Emergency Solutions Grant (ESG-CV1) with total funding of \$7,590,148 to provide emergency shelter services and/or outreach to unsheltered individuals and families experiencing homelessness. The grant term is October 1, 2020 through September 30, 2022. The CSSBH Department is planning to apply for up to \$800,000 to continue support funding for hotel stays, housing navigation services, housing help desk services, homeless outreach and an additional contingent Housing Resource Coordinator position.</p>	
Prior Action	None	
Recommendation	Approval to apply for and accept grant funding from the Department of Human Services, Office of Economic Opportunity for the Emergency Solutions Grant (ESG-CV1) to provide emergency shelter services and/or outreach to unsheltered individuals and families experiencing homelessness. Contract #C0008050	
Submitted By	George Borrell, Manager of Planning & Operation Support Services	
Approved By	Jerry Pederson, Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Job Training Center		July 23, 2020
Memorandum of Understanding between the Anoka County Workforce Development Board, Anoka County Board and Workforce Service Area Partners		INFORMATION
Action Requested	Information only	
Background	<p>The Workforce Innovation and Opportunity Act (WIOA) signed into law on July 22, 2014 and was designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.</p> <p>All required workforce development parties in the local area need to assess operational changes concerning their respective roles and responsibilities within the delivery system, joint processes and procedures, funding for infrastructure costs, shared services, and assurances. This information is outlined in a Memorandum of Understanding (MOU) which serves as the umbrella agreement for the Anoka County Workforce Development Area (12), which is mutually agreed to by the parties for the operation of the One-Stop Service Delivery System. This MOU will be in effect from July 1, 2020 until June 30, 2023.</p>	
Prior Action	The Memorandum of Understanding between the Anoka County Workforce Development Board, Anoka County Board and Workforce Service Area Partners was approved by the Workforce Development Board Executive Committee at their June 22, 2020.	
Recommendation	Information only	
Submitted By	Nicole Swanson, Director	
Approved By	Nicole Swanson, Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Job Training Center		July 23, 2020
Job Training Center 2019 Annual Report		INFORMATION
Action Requested	Information only	
Background	<p>The Job Training Center is dedicated to building tomorrow’s workforce and sharing program outcomes and successes with community stakeholders and those we serve. This Annual Report provides the Department, Workforce Development Board and special Advisory Groups information on JTC services, programs and operating budget.</p> <p>The report allows an opportunity for these groups to monitor performance and assist us in “Telling our Story” by highlighting program staff, achievements and sharing client success stories. It also serves as a tool to measure if we are meeting our mission of “contributing to the success of individuals and employers through workforce development services”.</p> <p>Guiding values established by the Workforce Development Board are the foundational building blocks that support the mission which is used in developing new program opportunities and diversifying services, these values include:</p> <ul style="list-style-type: none"> • Responsiveness to customer needs • Encouraging life-long learning • Using data to make informed decisions • Supporting and promoting local and regional economic growth • Integrating community resources and supporting meaningful collaborations • Affirm diversity, equity and inclusion while promoting acceptance and respect of all people <p>The Minnesota Department of Human Services and the Department of Employment and Economic Development at the State level along with the Department of Labor - Workforce Innovations and Opportunity Act at the Federal level continue to implement performance standards which are intensively monitored and connected directly to funding.</p> <p>The Annual Report reflects that the Job Training Center staff continue to meet and/or exceed these expected outcomes and provide exceptional services to job seekers and employers in our area.</p>	
Prior Action	Last published in 2018.	
Recommendation	Information only	
Submitted By	Nicole Swanson, Director	
Approved By	Nicole Swanson, Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		July 23, 2020
Termination of Option to Purchase GRE/ERRRF, Resolution #2020-HS-14		ACTION
Action Requested	Recommend approval of Resolution Terminating the Option to Purchase the Elk River Resource Recovery Facility from Great River Energy.	
Background	<p>The Elk River Resource Recovery Facility (ERRRF) located at 10700 165th Ave NW, Elk River, Sherburne County, Minnesota was built in the 1980s with the assistance of Anoka, Hennepin, and Sherburne counties and Northern States Power Company (NSP) as a processing plant to convert mixed municipal solid waste (MSW) into combustible fuel to be used at the nearby Elk River Power Plant. In 1987, as part of the contract structure for building and maintaining the ERRRF, Anoka County received an Option to Purchase the facility. A Memorandum of the Option to Purchase was filed in the property records maintained by the Sherburne County Recorder.</p> <p>Subsequently, NSP sold the ERRRF to Resource Recovery Technologies, Inc. (RRT), and RRT sold to Great River Energy (GRE). On both sale occasions, Anoka County consented to the sale and maintained, but did not exercise, the continuing option to purchase. Updated Memoranda of Option to Purchase were filed with and recorded by the Sherburne County Recorder, most recently on April 29, 2010.</p> <p>The most recent Option to Purchase expired on December 31, 2015 when the related MSW processing contract that Anoka County had with GRE expired. No documentation of the expiration of the processing contract or option to purchase was filed with the Sherburne County Recorder.</p> <p>GRE closed the ERRRF in 2018. GRE has been seeking a buyer for it since closure was announced. GRE offered to sell the facility to Anoka, Hennepin and Sherburne Counties, but the counties did not accept the offer. On July 8, 2020, GRE contacted the Anoka County Attorneys Office (CAAO) indicating that a buyer has been found and that the title company needs a Termination of Option to Purchase in order to ensure the transfer of clear and quiet title.</p>	
Prior Action	None in Human Services. Various contracts approved by the County Board through the Waste Management and Environment Committee (WMEC) dating back to the 1980s. Most recent action was taken in 2010.	
Recommendation	The HS committee recommend that the Anoka County Board pass Resolution 2020-HS-14 authorizing the Board Chair and County Administrator sign a Termination of Option to Purchase the ERRRF, and that the Board Chair and County Administrator execute said Termination.	
Submitted By	Alison Peterson/Kathryn Timm	
Approved By	Jonelle Hubbard	

RESOLUTION #2020-HS-14

**AUTHORIZING THE RELEASE OF OPTION TO PURCHASE
REFUSE DERIVED FUEL PROCESSING FACILITY AND EQUIPMENT**

WHEREAS on June 24, 1987 a Memorandum of Option to Purchase (Document No. 208375) was recorded in the Sherburne County Recorder's Office give notice of Anoka County's interest in the property legally described as follows (the Property)

The Southwest one-quarter of the Southeast one-quarter (SW 1/4 of the SE 1/4), Section Eleven (11), Township Thirty Two (32), Range Twenty Six (26), except the south four hundred sixty eight (468) feet of the west Four Hundred Ninety Five (495) feet thereof, subject to highway easement of record.

; and,

WHEREAS subsequently additional documents were filed with the Sherburne County Recorder's office regarding Anoka County's continued option to purchase the Property, most recently on April 29, 2010 (Document No. 711971); and,

WHEREAS the most recent option to purchase was dependent on the processing agreement between Great River Energy and Anoka County dated April 28, 2010 (amended and restated on May 1, 2011) (2010 Agreement), which terminated on December 31, 2015 and is without current force and effect:

NOW, THEREFORE, BE IT RESOLVED that the County of Anoka has no present desire to purchase the Property.

BE IT FURTHER RESOLVED that the County of Anoka has no current contractual arrangement with Great River Energy providing for any effective rights to or option to purchase the property.

BE IT FURTHER RESOLVED that the County of Anoka authorizes the Chair of the Anoka County Board of Commissioners and the County Administrator to sign a Termination of Option to Purchase the Property, and any other documents as may be required to clarify the title to the Property.



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		July 23, 2020
Allied Professionals contract #C0008033		INFORMATION
Action Requested	Information only.	
Background	<p>For many years Public Health and Environmental Services (PHES) has held a contract with Anoka County Jail and Corrections for nursing services. In October PHES will conclude their contract for Correctional Health Nursing Services. As we conclude the end of the contract, current nursing staff are giving notice and terminating their employment. In order to ensure that we have nursing services available through the end of our contract, we have developed a contract for nursing services with Allied Professionals. Anoka County requires the assistance of qualified, licensed registered nurses for supplemental, contingency staffing needs to provide direct services to inmates as needed to the Anoka County Jail. The contract with Allied Professional Services will terminate once the third party vendor is established and ready to provide all staffing needs. The 2020 budget will cover the costs associated with this contract.</p>	
Prior Action	PHES has utilized Allied Professionals in the past to fill staffing needs at the Anoka County Jail.	
Recommendation	Information only.	
Submitted By	Jonelle Hubbard – Director	
Approved By	Jonelle Hubbard - Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		July 23, 2020
Anoka County Water Report		INFORMATION
Action Requested	Review the Anoka County Water Report.	
Background	<p>Following the passage of the Minnesota Groundwater Protection Act of 1989, which emphasized the need for groundwater management planning and implementation by local government having land use management authority, metropolitan counties were encouraged to develop groundwater protection plans through legislation (MN Statute 103B.255) and planning grants. As land use planning and zoning within Anoka County is a function of its municipalities, the County originally chose to write a groundwater report instead of a plan. This report has since evolved to encompass all water resources.</p> <p>Anoka County has formed a Water Resources Management Task Force (Task Force), facilitated by PHES staff, to monitor water issues and coordinate water management activities within the County. Members of the Task Force are involved in the updating of the Water Resources Report, providing community participation in its preparation, which is done every 5 years. There was a short delay in the most recent update of the report due to PHES staff changes.</p> <p>In 1995, PHES prepared a Groundwater Protection Assessment. In 2009 and 2014, PHES completed Water Resources Management Reports that were made part of the Anoka County Community Health Improvement Plan (CHIP), as water quality was identified as a top health priority. No issues related to water resources were identified as top health priorities in the 2019 Community Health Assessment, and thus the 2020 Water Resources Report will not be incorporated into the new CHIP. However, PHES staff, along with the members of the Task Force, feel that the report is a valuable resource to the County, residents, and various partners (municipalities, watershed management organizations, State agencies, etc.). Therefore, the report has been updated for 2020 and is planned to be updated again in 2025.</p>	
Prior Action	The water report is updated every 5 years.	
Recommendation	No recommendation at this time	
Submitted By	Alison Peterson	
Approved By	Jonelle Hubbard	



Anoka County

HUMAN SERVICES DIVISION

Administration & Finance

* MINUTES *

Human Services Committee

June 16, 2020

Anoka County Government Center

COMMITTEE PRESENT: Commissioner Julie Braastad, Commissioner Mandy Meisner,
Commissioner Robyn West, Commissioner Jeff Reinert

OTHERS PRESENT: Cindy Cesare, Jonelle Hubbard, Nicole Swanson, Dylan Warkentin,
Jerry Pederson, Nancy Norman, Brad Thiel, Peggy McNabb

I. CONSENT

Action

Recommendations on all action items that were forwarded to the County Board are included in the attached Human Services Committee Report for their meeting on June 23, 2020. Resolutions #2020-HS-10, 11, and 12 are on file in Human Services Administration.

II. HUMAN SERVICES ADMINISTRATION

Information

A. 2021 Human Services Budget Presentation

Cindy Cesare acknowledged our Human Services Division's mission of *working with people to improve lives*, and expressed appreciation for County Board support of our service delivery and funding.

From our 2021 Budget Presentation PowerPoint, Cindy presented:

- 2021 Budget Summary / Five Human Services Departments
- Human Services Strategic Vision
 - Lessons learned from COVID-19 – new, different, and efficient ways of providing services to our citizens / engaging with families and individuals to ensure their needs are being met through our services and programs.
 - The state and federal waivers allowing virtual and phone contacts with clients rather than face-to-face during COVID-19 are creating many efficiencies for our managers and staff. We are spending more time and engaging more often with clients. AMC and MACSSA are working on legislation that would continue some of the waivers beyond the peacetime order to ensure we don't lose those efficiencies.
 - Continue remote and telehealth services for better client service and efficiencies.
 - Partial telework for mobile workforce – creates workspace and time efficiencies.
 - Plan for increase in client demand for mandated services due to the impact of COVID-19.
 - Review and apply for new grant opportunities across departments – ongoing staff innovation, working together across the division, accessing grants to successfully serve our clients.
- Personnel Strategic Plan
- CEP Request
- 2021 Human Services Appropriations

Department directors each presented their:

- Funding Sources
- 2021 Map / COVID-19 Impact / Position Requests
- Potential Budget Risks
- 2021 Initiatives

Commissioners West and Braastad acknowledged the work of our Human Services leadership and staff. *Working every day with people who are hurting the most. Finding the silver lining in the COVID-19 environment. You have all done so very well. Thank you.*

PowerPoint is on file and available for review in Human Services Administration.

III. Public Comment

Wes Volkenant submitted questions via e-mail relating to diversity within Anoka County's staff.

IV. ROUTINE INFORMATIONAL

1. The Human Services Committee Report for the May 26, 2020, County Board stands as submitted.

Respectfully submitted

Peggy McNabb
Administrative Division Supervisor

attachments



Anoka County

HUMAN SERVICES DIVISION

Administration & Finance

The Human Services Committee held its regularly scheduled meeting in Room #705 at the Anoka County Government Center and via Webex. All members of the committee were present either in person or on Webex. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the county board chair that public attendance is not feasible due to the health pandemic, members of the public were not allowed to attend this meeting in person. Public members were able to monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.

HUMAN SERVICES COMMITTEE REPORT FOR THE JUNE 23, 2020 ANOKA COUNTY BOARD MEETING

COMMITTEE PRESENT: Commissioner Julie Braastad, Commissioner Mandy Meisner,
Commissioner Robyn West, Commissioner Jeff Reinert

OTHERS PRESENT: Cindy Cesare, Jonelle Hubbard, Nicole Swanson, Dylan Warkentin,
Jerry Pederson, Nancy Norman, Brad Thiel, Peggy McNabb

The following recommendations from the June 16, 2020, Human Services Committee meeting are being forwarded to the County Board of Commissioners, which also acts as the Local Social Services Agency and Health Board, for their approval:

CONSENT

Community Corrections

- *1. Consider recommending the County Board enter into Contract #C0007988 (joint powers agreement renewal) with the Minnesota Department of Corrections Work Release Unit to house select inmates at the Anoka County Workhouse at a rate of \$57.50 per day per offender (0%) from July 1, 2020, through June 30, 2021.

Social Services

- *2. Consider recommending the County Board apply for and accept additional CARES Act and Title III-E funding, Contract #C0007636, from the Metropolitan Area Agency on Aging (MAAA) for the Family Caregiver Connection Program in an amount of \$231,358 from January 1, 2020, through December 31, 2020.
- *3. Consider recommending the County Board enter into Contract #C0007296 (Amendment II) with The Salvation for Family Homeless Prevention and Assistance Program services in an amount of \$19,550 from July 1, 2019, through September 30, 2021.
- *4. Consider recommending the County Board enter into Contract #C0007957 (renewal) with Community and Family Services, LLC, for Family Group Decision Making facilitator services at \$6,110.69 per month (+2.8%) from July 1, 2020, through June 30, 2021. Contract maximum is \$73,328.27.
- *5. Consider recommending the County Board amend the disability transportation service rate to \$17 per trip during Peacetime Emergency Order waivers or until December 31, 2020, for the following Day/Employment Services providers:

- Achieve Services, Inc., Contract #C0007514
- Opportunity Partners, Contract #C0007525
- Opportunity Services, Contracts #C0007526 and #C0007527
- Rise, Inc., Contracts #C0007530 and #C0007531

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- *6. The committee recommended County Board ADOPTION of the following:
- A. Resolution #2020-HS-10, Economic Assistance Bills – **see attached resolution.**
 - B. Resolution #2020-HS-11, Appointing Privacy Officials Pursuant to HIPAA Guidelines – **see attached resolution.**
 - C. Resolution #2020-HS-12, Accepting MN Housing Funding for Homework Starts with Home Planning Grant, Contract #C0007791 – **see attached resolution.**

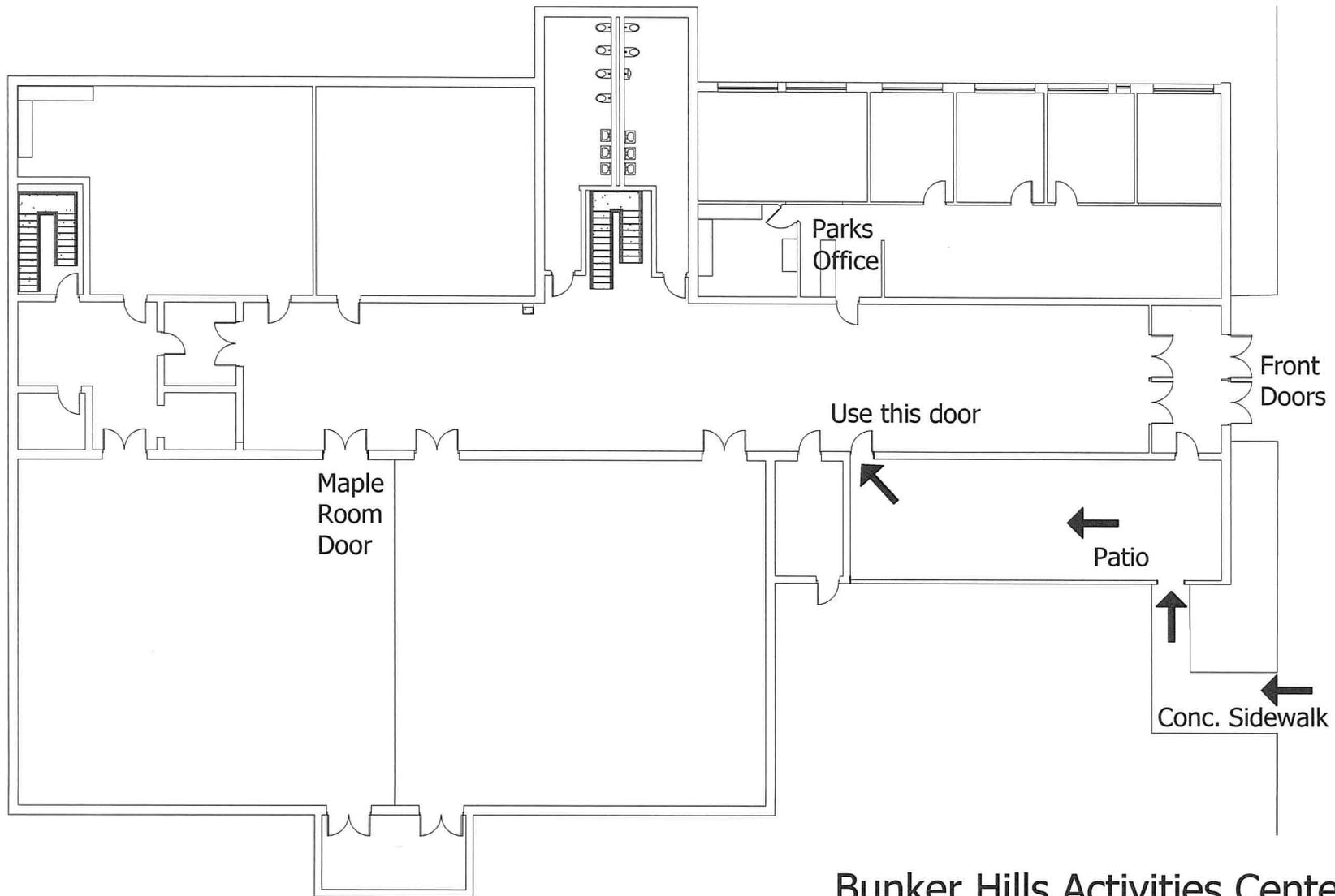
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INFORMATIONAL

1. The committee recommended County Board reappointment of Judge John Dehen as judicial representative to the Community Corrections Advisory Board for a two-year term to June 2022.

*Action Required
attachments

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Bunker Hills Activities Center
Main Level