

**ANOKA COUNTY PUBLIC SAFETY COMMITTEE AGENDA  
and Meeting of the Anoka County Board of Commissioners\*\***

**July 20, 2021- 10:30 A.M.  
Rum River Room #710 - Government Center**

1. Public Comment: Public comments are welcome at this time. In consideration of others wishing to speak, please limit comments to 2 minutes. Questions directed to the committee will not be answered immediately; however, whenever possible, all appropriate questions will be responded to in a timely and effective manner by county staff.

**ACTION ITEMS**

**Sheriff**

2. Consider recommending approval of Contract #C0008684, Purchase of Services Agreement with Charter Solutions in an amount not to exceed \$95,480. *See attached* PSC Worksheet.

**INFORMATION**

**Emergency Communications**

3. Consider, for informational purposes the following:
  - a. Emergency Communications 2022 Budget Presentation.
  - b. Communications Coordinator Kari Morrissey will be attending the National Emergency Number Association (NENA) Conference occurring July 24-29, 2021, in Columbus, Ohio for an estimated cost of \$3,400, paid with Emergency Communications 9-1-1 funds.
  - c. On May 11, 2021, the Management Committee approved travel for Radio Systems Coordinator Cory Demuth and Dispatch Supervisor Kelly Sandmann to attend the 2021 National Association of Public Communication Officers (APCO) Conference - August 2021 - in San Antonio, TX, costs to be paid with 9-1-1 funds and the Emergency Communications budget. Cory DeMuth will also attend the Motorola Technical Users Group Conference.

**Emergency Management**

4. Consider for informational purposes the Emergency Management 2022 Budget Presentation.

**MISCELLANEOUS**

5. Other

*\*\* Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will not vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*



## PUBLIC SAFETY COMMITTEE ACTION ITEM

July 27, 2021

Anoka County Sheriff's Office

ACTION REQUESTED	Approval and execution of the Purchase of Services Agreement with Charter Services and the County of Anoka.
BACKGROUND	<p>The Sheriff's Office Jail Management, Warrants, and Civil Process software has become problematic. The current software is functionally obsolete. It does not meet current needs and standards. The software developer of our current system is not upgrading and improving their product and our current systems needs to be replaced.</p> <p>Charter Solutions will draft a request for proposal for replacement of software utilizing outside resources as necessary to ensure that an appropriate vendor is selected to provide replacement software.</p>
Contract Number  Amount of Contract	C0008684  Up to \$95,480 (based on hourly rates per proposal) with a term to begin upon signing and continue through satisfactory completion.
CONCLUSION	It is in the best interest to hire Charter Solutions to evaluate our current list of system requirements, assist in drafting the Request for Proposal, assess the Request for Proposal responses, select the top respondents, oversee product demonstrations, and assist in the selection of the finalist.
RECOMMENDATIONS	Approve and execute the Purchase of Service Agreement with Charter Services.