

# PARKS COMMITTEE MEETING AGENDA

## and Meeting of the Anoka County Board of Commissioners\*\*

Tuesday, July 7, 2020 - 9:00 a.m.  
Bunker Hills Activities Center, Oak Room

### Department Updates

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### County Board Items

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1. Metropolitan Council Grant Authorization – Operations and Maintenance
2. Resolution of Authorization – 2020 Deer Management Program
3. Resolution Accepting Donation – Connexus Energy
4. Stormwater Operations and Maintenance Agreement – Coon Creek Watershed District

### Informational Items

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5. Chomonix Golf Course Update
6. Projects Update
7. Contracts Processed

### Public Comments

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*Please Limit to Two Minutes*

*\*\* Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will **not** vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*



VOLUME 27 ISSUE 7

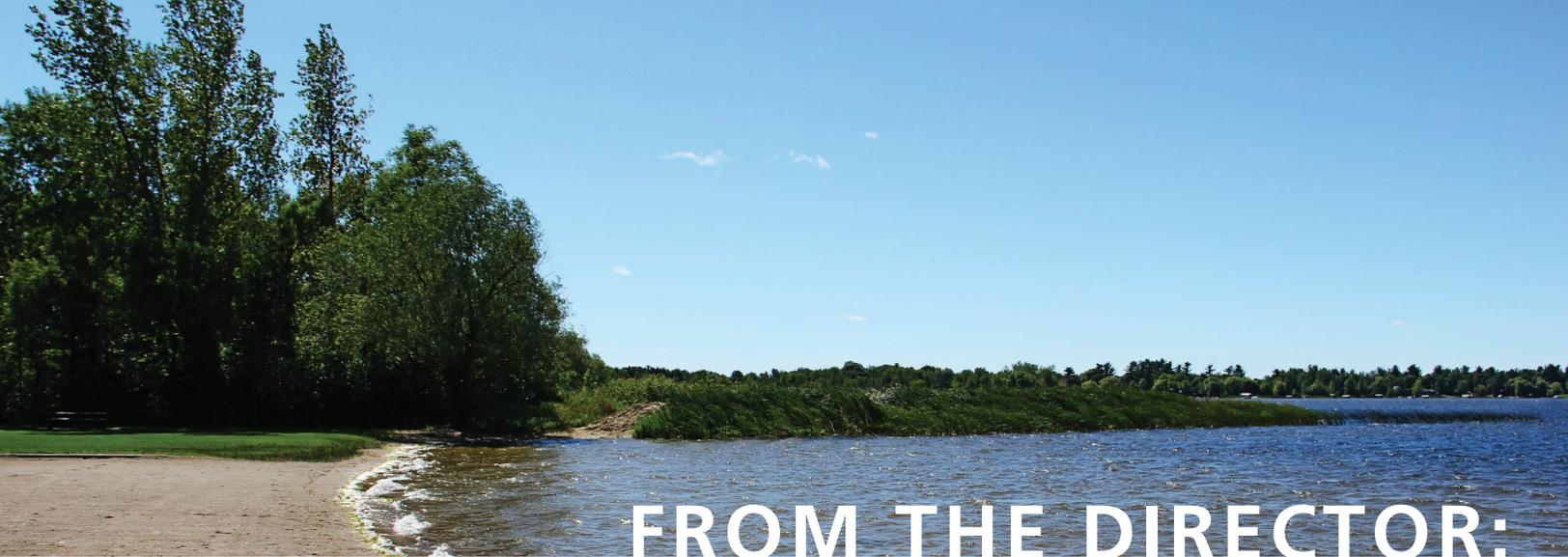
# ANOKA COUNTY PARKS

the connection  
july • 2020



## EVENTS AND UPDATES

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## FROM THE DIRECTOR:

Summer has officially arrived along with many other positive continuing service level changes as a result of the evolving COVID-19 Pandemic. Based on the most recent State of Minnesota Emergency Executive Orders, Center for Disease Control, Minnesota Department of Health, and Anoka County's inter-disciplinary COVID-19 Team, the Anoka County Parks System is offering the following park-related services to the public:

The Bunker Hills and Rice Creek Chain of Lakes Campgrounds are now open for business. All reservations must be done online or by phone. Check out time was changed from 1:00 p.m. to noon to allow additional time between site occupancy. Guests need to complete their reservation card online prior to arrival. Camper cabin reservations are offered between Thursday and Sunday to allow adequate time for cleaning and between reservations.

Outdoor picnic pavilion reservations are now being accepted for groups up to 25 individuals. All guests using the picnic space during the designated time will follow CDC/MDH and Stay Safe Minnesota guidelines as required by the Governor's Executive Orders. The County reserves the right to cancel or terminate any event or gathering where it is observed that people are blatantly exceeding capacity and distancing guidelines.

Gate house operations have resumed at the entrances to the regional parks. Contactless transactions are being implemented along with social distancing interactions between park staff and the public. The gate house operations are a key element for collecting revenue and interfacing with park guests to answer park related questions.

The Programming Unit at Wargo Nature Center kicked off the virtual summer camp program on June 22nd, with the help of a generous donation from our friends at Connexus Energy. In addition, the watercraft rental program has resumed at Wargo Nature Center.

Chomonix Golf Course business continues with high demand for on-line tee-time registration and payment, guest capacity limit in the clubhouse, food truck services, and full food and beverage operations.

All parks and trails are open and continue experience heavy use including the regional trail network, in-park hiking and biking trails, horse trails, water trails along the Mississippi and Rum Rivers, and controlled capacities at Anoka County's four swimming beaches.

Some of the other popular park facilities and activities that continue to be available for the public include disc golf courses, dog parks, playgrounds, boat launches, outdoor archery ranges, fishing piers, picnic areas, and conservation areas.

In closing, the Anoka County Parks Department continues to learn how to best adapt our approach to planning and delivering park services to the public in safe, innovative, and effective ways. It has become clear to me, that the role that the Anoka County Parks System plays in providing for the health and well-being of all people throughout our communities is more relevant now than ever before.

Jeff Perry



## COON RAPIDS DAM PERFORMANCE PAVILION FACELIFT

Coon Rapids Dam Regional Park, located along the Mississippi River, is one of Anoka County Parks busiest areas due to the great views of the river and dam, great trails and fishing, and many pavilions and picnicking areas. A central fixture of the park is the Performance Pavilion which was built in the early 2000's and designed with an amphitheater style stage on the river side overlooking a large open area of turf for crowds to sit during outdoor concerts. This pavilion is quite popular averaging large events every Thursday, Saturday and Sunday from May through September. Typically, these events are weddings, graduation parties, and company and family picnics. The City of Coon Rapids also coordinate the Thursday night Concerts in the Park series that attracts over 1200 people for each of the outdoor concerts.

As with any space in Anoka County Parks, ongoing maintenance is required to keep up the building and grounds. There's the routine maintenance such as trash and recycling management, floor and concrete cleaning, and keeping the spiderwebs, wasp nests and birds at bay. In 2019, the roof, flashing and cupola were replaced because of the hailstorm damage of June 2017. Earlier this summer, Parkkeepers from the Maintenance Unit were able to pressure wash the entire interior, then re-stain the amphitheater roof, interior dormers and cupola area. This week-long detail oriented project would have been very challenging to complete as efficiently in a "normal" year, but because of the ongoing COVID-19 pandemic there was a window of time available to complete this large task.

# TNC SPONSORS RESTORATION AT MISSISSIPPI WEST REGIONAL PARK

The Nature Conservancy (TNC) had partnered with a local business and their volunteers to conduct a supplemental tree and shrub planting in the riverine forest restoration area at Mississippi West Regional Park. The plants were ordered and paid for, the volunteers were lined up and all that was needed was for the ground to thaw and the trees and shrubs to arrive. Then came COVID-19, which changed how things can be done. Since volunteer events could not be held and the trees still needed to be planted, TNC staff along with the CCM crew and Natural Resource Unit set about planting, watering and installing weed barriers for 145 trees and shrubs. The plants were all bare-root stock with the trees being about 6-10' tall and the shrubs 18-30" tall. Seven species were added including, oak, maple, birch, hackberry, and others. This riverine forest will provide migrating songbirds with a habitat corridor which will create resting and refueling opportunities during their migratory trips. It will also create a diverse habitat block with the prairie restorations in the park. Some of the migrating songbirds will choose to stop here for their summer nesting grounds. Overall this area should draw in patrons not only for the river access and scenery but also for the wildlife viewing opportunities. A big THANKS goes out to TNC and their staff for providing the plants and staff to enhance the habitat at Mississippi West.



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## NEW PLAYGROUNDS ALONG THE RUM RIVER

This spring the County replaced two playgrounds within the parks system. One at Rum River Central Regional Park and the other at Rum River North County Park. Both playgrounds were overdue for replacement and while the current playgrounds have accessible equipment and play elements, they both had a sand surfacing, which is not accessible. The new playgrounds have more accessible elements and provide a poured in place safety surfacing route to the play equipment for easy accessibility, while a manufactured wood fiber safety surfacing is in the other areas of the playground. The County received Metro Regional Park Capital Improvement Grant funds, administered through the Metropolitan Council, to replace the playground at Rum River Central Regional Park and Outdoor Recreation Grant funds, administered through the MN Department of Natural Resources to replace the playground at Rum River North County Park. Construction is complete and the playgrounds are open with the appropriate Covid-19 safety guidelines.



# HAPPY CAMPERS

On June 1, Anoka County Parks opened the Bunker Hills and Rice Creek Chain of Lakes Campgrounds for the 2020 season. Updated campground restrictions and procedures can be found on the Anoka County Parks website. Despite changes and a late opening, the camping season hit the ground running, with weekends almost completely booked from the start. Campers are eager to return to the parks and take advantage of the natural social distancing provided by sufficiently dispersed and forested campsites. There are many sites open to be reserved during the week, and a few openings still possible on weekends. Both campground visitor centers are open with attendants ready to provide a safe and rewarding camping experience.



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# ANIMAL AMBASSADORS



An important part of the educational and visitor experience at Wargo is getting to see and interact with live animals. At Wargo there are several live, non-releasable animals: a Barred Owl, a Plains Hognose Snake, a Western Fox Snake, a Three-toed Box Turtle, an American Toad, and a Gray Tree Frog. Each of these animals have arrived at Wargo in a variety of ways – donated by other nature centers or schools, obtained from the Minnesota Herpetological Society, or found injured and non-releasable. A major role of

naturalists at Wargo, besides teaching to schools and the public, is care for these animals. Each animal requires special care such as careful control over diet (both type and amount of food), enrichment activities to keep them mentally and physically active, and training in some cases – such as with the owl.

A typical day with the owl, who requires the most care of all of Wargo's animals, includes a weight check, careful physical exam checking for any injuries, supplement or medicine addition to her food, enrichment activities, and training – such as target training where staff train her to go to a particular point on command. All the animals require a good portion of staff time for care, but they greatly enrich the staff experience as well as provide phenomenal experiences for the public and students. It's not everyday that you get to see a live owl up close eating a mouse or get to touch a snake! All the animals are visible to the public when they visit the nature center, but they are also brought out specifically for school groups, birthday parties, special events, and public programs. These animal ambassadors, as they are called, represent Wargo Nature Center and the importance of the outdoors and its conservation. They allow staff to teach the life histories of these animals as well how everyone can be better stewards of the earth to help protect these important animals.



## FOOD TRUCKS RETURN TO CHOMONIX GOLF COURSE

Chomonix Golf Course has expanded the Value-Added Initiative in the 2020 season. The second year of this initiative welcomes five food trucks to the course on a rotating schedule throughout the summer months. Food Truck vendors cater to golfers and non-golfers allowing Anoka County residents to join in on the community fun and sample different local foods. Vendors visiting the course include Happy Hibachi, Pharaohs Gyros, Minnesota Potluck, the Big Red Wagon, and Sandys Grill and Italian Ice! For information on the Chomonix food truck schedule and when you can try these tasty treats check out <https://www.chomonix.com/>.

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## VOLUNTEER HELPS WITH BUNKER BEACH BEACH MAINTENANCE

Due to the temporary closure of Bunker Beach Water Park for the 2020 season, Bunker Beach staff and volunteers have taken initiative focus on preventative maintenance projects. A volunteer painter has repainted the Lazy River bridge that connects to the island. The volunteer has also offered to continue working on various painting projects and additional maintenance of the Water Park throughout the summer.



**COUNTY BOARD ACTION ITEM 1 – METROPOLITAN COUNCIL GRANT AUTHORIZATION – OPERATIONS AND MAINTENANCE**

**Parks Committee**

**Committee Date: July 7, 2020**

**County Board Date: July 14, 2020**

**Action Requested**

For the Committee to recommend to the County Board to authorize an Operations and Maintenance Grant from the Metropolitan Council (Anoka County Contract #C0008016).

**Previous Committee / County Board Action**

N/A

**Background / Analysis**

Since 1985, the Met Council has provided Operations & Maintenance (O&M) grant funds directly to Anoka County to supplement the costs for operating the Regional Parks System. The Met Council is now requiring a grant agreement be fully executed before issuance of allotted funds. The Met Council has issued a digital grant agreement for the County to sign. This is a new process that will reduce paper and require use of Adobe Sign for execution of the document (electronic signatures). It is anticipated that if this new process goes smoothly, that other grant agreements may use this method. The total amount of the annual grant is based on actual receipts from the State and varies from year to year. Last year’s annual grant appropriation to Anoka County was approximately \$224,000.

The O&M grant funds are distributed to the 10 Regional Park Implementing Agencies based on the following formula:

- 40% visitation
- 40% qualifying O&M expenses
- 20% acreage

The grant term is 3 years with monthly grant installments throughout the term of the agreement. There is no grant match required from Anoka County. This O&M grant program provides great value and benefit in operating the Regional Parks in Anoka County

**Conclusion / Recommendation**

For the County Board to authorize a Met Council Operations and Maintenance Grant Agreement for the Regional Park System in Anoka County (Anoka County Contract #C0008016).

**Supporting Documents**

Grant Agreement

**Lead Staff**

Karen Blaska, Park Planner

**COUNTY BOARD ACTION ITEM 2 – RESOLUTION FOR ISSUANCE OF PERMITS FOR THE 2020 DEER MANAGEMENT PROGRAM**

**Parks Committee**

**Committee Date: July 7, 2020**

**County Board Date: July 14, 2020**

**Action Requested**

To consider recommending to the County Board the adoption of resolution 2020-PRK for the issuance of hunting permits for the 2020 Deer Management Program.

**Previous Committee / County Board Action**

The Park Committee has previously enacted similar resolutions for more than 20 years.

**Background / Analysis**

The goal and long-range management plan for white-tailed deer within Anoka County Park System includes closely monitoring deer population densities via winter aerial surveys and maintaining the deer population densities between 15-20 deer per square mile. In 2019, a total of 25 deer (8 male, 17 female) were removed during the managed deer hunts. Controlled archery deer hunts within the Anoka County Park System are determined annually based upon the analysis of the available survey data. The aerial survey conducted in the winter of 2020 determined deer density for Bunker Hills Regional Park at over 47 deer per square mile. For 2020, the Parks Department recommends conducting controlled archery deer hunts at Bunker Hills Regional Park during scheduled time periods in the months of October, November and December.

**Conclusion / Recommendation**

To consider adopting resolutions for the issuance of hunting permits for the 2020 Deer Management Program.

**Supporting Documents**

Hunt Zone Map  
Resolution

**Lead Staff**

Andy Soltvedt, Operations & Visitor Services Manager

# BOARD OF COUNTY COMMISSIONERS

Anoka County, Minnesota

DATE: July 14, 2020

RESOLUTION #2020-PRK08

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## RELATING TO THE ISSUANCE OF PERMITS FOR ARCHERY DEER HUNTING IN DESIGNATED AREAS OF BUNKER HILLS REGIONAL PARK

WHEREAS, the Anoka County Board of Commissioners has determined that the number of deer in Bunker Hills Regional Park is in excess of a sustainable population; and,

WHEREAS, based on aerial survey indices and other deer management variables, Anoka County has determined the deer density to be greater than 47 deer per square mile in Bunker Hills Regional during the last survey; and,

WHEREAS, an excess deer population has a negative impact on the natural resources of the park, creates a danger to users of roads and highways surrounding and within the park; and,

WHEREAS, the management goal of Anoka County is to sustain a deer population density of 15 to 20 deer per square mile in Bunker Hills Regional Park; and,

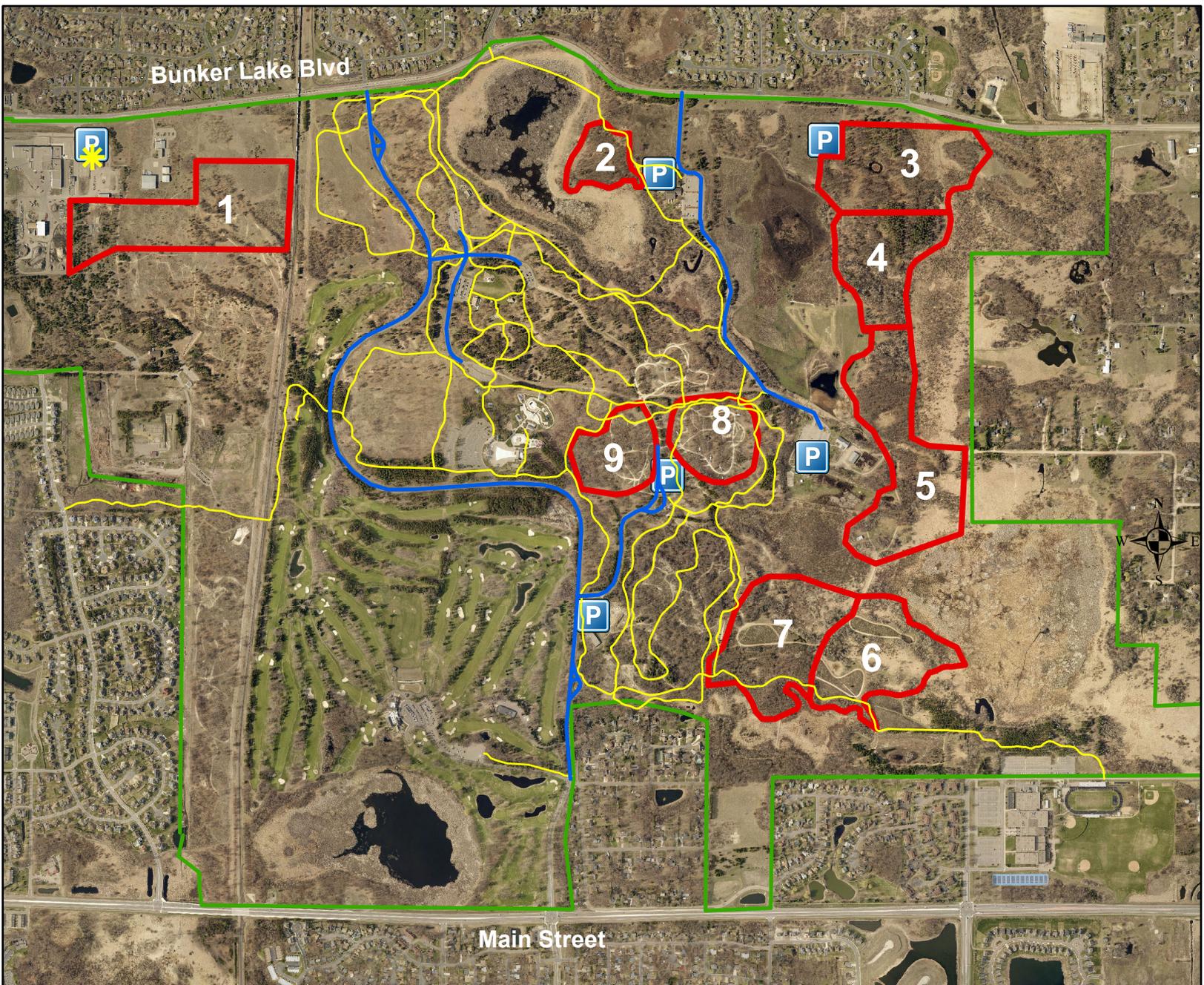
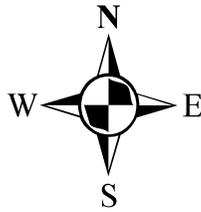
NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the Parks Department to issue up to 18 permits for archery deer hunting by state licensed hunters possessing a valid 2020 Anoka County Archery Deer Hunting Permit in designated areas of the parks (attached). The permits shall be effective from October 23, 2020 to and including December 6, 2020, with certain restrictions.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners does hereby request that the Parks Department conduct an analysis of the effect of the archery hunt on the deer population and that the analysis be conducted after the permit sunset date on December 6, 2020 and before the next 2021 deer hunting season for consideration by the Parks Committee of the County Board.

BE IT FINALLY RESOLVED that the cities of Andover, Coon Rapids, Blaine, and Ham Lake be notified of the passage of this resolution and be provided a copy of it.

# Bunker Hills Regional Park Archery Hunt Zones 2020

-  Bunker Check In
-  Bunker Roads
-  Bunker Trails
-  Bunker Boundary
-  Bunker Hunt Zones
-  Bunker Parking



## COUNTY BOARD ACTION ITEM 3 – RESOLUTION ACCEPTING GIFT FROM CONNEXUS ENERGY

### Parks Committee

Committee Date: July 7, 2020

County Board Date: July 14, 2020

**Action Requested**

To consider recommending to the County Board the adoption of Resolution #2020–PRK09 accepting a gift from Connexus Energy to fund the Camp in a Box program as part of virtual Summer Day Camps at the Wargo Nature Center.

**Previous Committee / County Board Action**

None.

**Background / Analysis**

Connexus Energy has donated \$6,000 for to support a Camp in a Box program as part of free Virtual Day Camp programming at Wargo Nature Center. The box would include items such as a day camp t-shirt, water bottle, supplies specific to the individual camp (magnifying lens, paracord, goggles) as well as basic camp supplies like crayons and paper. The generous donation will fund and provide boxes for 140 campers. In addition, the donation will fund video editing software as well as a video camera which will be used to provide virtual programming this summer and going forward.

**Conclusion / Recommendation**

Consider adopting Resolution #2020–PRK09 accepting a gift from Connexus Energy to fund the Camp in a Box program as part of Virtual Summer Day Camps at the Wargo Nature Center.

**Supporting Documents**

Resolution #2020–PRK09

**Lead Staff**

Cory Hinz, Recreation Services Manager

# **BOARD OF COUNTY COMMISSIONERS**

**Anoka County, Minnesota**

**DATE: July 14, 2020**

**RESOLUTION #2020-PRK09**

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## **RESOLUTION ACCEPTING A DONATION FROM CONNEXUS ENERGY**

WHEREAS, Connexus Energy has donated a gift of \$6,000 to the Anoka County Parks Department; and

WHEREAS, the donation will be used to fund virtual day camp/camp in a box programing for youth in the Anoka County Park System; and,

WHEREAS, Minn. Stat 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby accepts the gift of \$6,000 from Connexus Energy to the Anoka County Parks Department.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to Connexus Energy for their generous and valued donation towards natural and cultural history programming in Anoka County.

**COUNTY BOARD ACTION ITEM 4 – STORMWATER OPERATIONS AND MAINTENANCE AGREEMENT – COON CREEK WATERSHED DISTRICT**

**Parks Committee**

**Committee Date: July 7, 2020**

**County Board Date: January 14, 2020**

**Action Requested**

For the Parks Committee to recommend to the County Board to authorize a Stormwater Operations and Maintenance Agreement for the Wave Pool Replacement Project at Bunker Beach Water Park.

**Previous Committee / County Board Action**

February 2018: Bunker Beach Renovation Project

August 2018: Bunker Beach Tour

April 2019: Bunker Beach Water Park Feasibility Analysis Update

May 2019: Bunker Beach Water Park Feasibility Analysis Update

July 2019: Bunker Beach Water Park Feasibility Analysis Update

September 2019: Award of Contract – Bunker Beach Water Park Professional Services

November 2019: Approval of Schematic Design and authorization to Proceed with Design Development / Bid Documents

December 2019: Authorization to Bid – Bunker Beach Wave Pool Replacement Project

March 2020: Bid Award – Bunker Beach Wave Pool Construction Project

**Background / Analysis**

An Operations and Maintenance Agreement for Storm Water Facilities is required to comply with the Coon Creek Watershed District's permit for the Wave Pool Replacement Project at Bunker Beach Water Park. The Coon Creek Watershed District requires construction and maintenance of Stormwater Treatment Practices (STPs), which includes an infiltration basin. This agreement provides the Watershed District assurances that the County will maintain and inspect the infiltration basin on a regularly scheduled maintenance plan.

**Conclusion / Recommendation**

Recommend to the County Board to authorize the Operations and Maintenance Agreement for Stormwater Facilities with the Coon Creek Watershed District.

**Supporting Documents**

Operations and Maintenance Agreements for Stormwater Facilities

Exhibit A – Stormwater Maintenance Plan

**Lead Staff**

Cory Hinz, Recreation Services Manager



## **OPERATIONS AND MAINTENANCE AGREEMENT FOR STORMWATER FACILITIES**

This Inspection, Operation and Maintenance Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2020, between Coon Creek Watershed District, a political subdivision of the State of Minnesota (District) and County of Anoka, a political subdivision of the State of Minnesota (Owner). It is intended that the term Owner shall also apply to successors and assigns of the Owner.

### **RECITALS**

A. **WHEREAS**, The Owner holds title and is responsible for certain property in Anoka County, Minnesota, legally described as follows (Property):

The Northwest Quarter of the Northwest Quarter, Section 1, Township 31, Range 24, Anoka County, Minnesota. PIN 01-31-24-22-0001.

B. **WHEREAS**, The District in connection with Coon Creek Watershed District Permit Application Number (PAN) # 20-076 and its associated documents has required the Owner to provide on the Property storm water treatment practices (STPs) to accommodate stormwater quality and the rate of flow of area runoff as shown and described on the Comprehensive Storm Water Management Plan for the Property filed with the District, and in the approximate location depicted on the attached Exhibit A (System) and listed below in section 1.

**NOW, THEREFORE**, in consideration of mutual covenants of the parties and other valuable consideration, the parties agree as follows:

### **1. STORM WATER TREATMENT PRACTICES TO BE CONSTRUCTED AND MAINTAINED**

- a. The Owner agrees to construct and maintain Stormwater Treatment Practices (STPs) consisting of the following and as depicted on the attached Exhibit A:

INFILTRATION BASIN (INF1)  
INFILTRATION BASIN (INF2)  
SEDIMENTATION BASIN  
GRASSED SWALE

### **2. FINAL INSPECTION REPORTS AND AS-BUILT CERTIFICATIONS**

The Owner shall certify to the District within 30 days of completion of the STPs that the STPs are constructed in accordance with the approved plan and specifications. The Owner shall provide as-built certifications of the locations of all access and maintenance easements and each STP, including those within 50

feet of water resources, and the drainage areas served by each storm water management practice.

### **3. MAINTENANCE PLANS FOR THE STORMWATER MANAGEMENT PRACTICES**

1. The Owner agrees to maintain in perpetuity the STPs in accordance with the approved maintenance plans hereby attached (Appendix A) and in a manner that will permit the STPs to perform the purposes for which they were designed and constructed and in accordance with the standards by which they were designed and constructed, all as shown and described in the approved storm water management plan for this project. This includes all pipes and channels built to convey stormwater to STPs, as well as structures, improvements, and vegetation provided to control the quantity and quality of the storm water.
2. The Owner shall provide a maintenance plan for each STP. The maintenance plans shall include a schedule for monthly and annual maintenance. The Owner shall maintain, update and store maintenance records for stormwater management practices. The specific maintenance plans for each stormwater management practice as follows in the attached appendix (see Appendix A);
3. The Owner shall perform all maintenance in accordance with the maintenance plan and shall complete all repairs identified through regular inspections, and any additional repairs requested in writing by the Coon Creek Watershed District or the City of Coon Rapids.

### **4. INSPECTION AND REPAIRS OF STORMWATER MANAGEMENT PRACTICES**

1. The Owner shall inspect all STPs listed above, every three (3) months and after all storms events greater than 2 inches for the first year of operation.
2. The Owner shall inspect all STPs listed above at least once every year thereafter.
3. The Owner shall submit Inspection Reports in writing to the Coon Creek Watershed District and the City of Coon Rapids within 30 days after each inspection. The reports shall include the information presented in Appendix B.
4. The Owner grants permission to the Coon Creek Watershed District and the City of Coon Rapids to enter property and to inspect all aspects of the STPs and related drainage whenever the Coon Creek Watershed District or City of Coon Rapids deems necessary. The Coon Creek Watershed District shall provide the Owner copies of the inspection findings and a directive to commence with the repairs if necessary.
5. The Owner shall make repairs within ten (10) business days from receipt of a notice of inspection and/or a written citation of maintenance need; the Owner must receive written approval from the Coon Creek Watershed District or City of Coon Rapids for a repair schedule.

## **5. FAILURE TO MAINTAIN**

In the event of any default or failure by the Owner in the performance of any of the covenants and warranties pertaining to the maintenance of stormwater management practices, or the Owner fails to maintain the STPs in accordance with the approved design standards and Maintenance Plan, or, in the event of an emergency as determined by the Coon Creek Watershed District or City of Coon Rapids, it is the sole discretion of the Coon Creek Watershed District or City of Coon Rapids, after providing reasonable notice to the Owner, to enter the property and take whatever steps necessary to correct deficiencies and to charge the cost of such repairs to the Owner. The Owner shall reimburse the Coon Creek Watershed District or City of Coon Rapids upon demand, within thirty (30) days of receipt thereof for all actual costs expended by the Coon Creek Watershed District or City of Coon Rapids.

All costs expended by the Coon Creek Watershed District or City of Coon Rapids in performing such necessary maintenance or repairs shall constitute a lien against the properties of the Owner. Nothing herein shall obligate the Coon Creek Watershed District or City of Coon Rapids to maintain the stormwater management practices.

## **6. FUNDING**

The Owner shall specify the method of funding for the perpetual inspection, operation and maintenance of the STPs listed in this Agreement. This funding mechanism shall be approved by the Coon Creek Watershed District or City of Coon Rapids.

## **7. INDEMNIFICATION**

Subject to the limitations set forth in Minnesota Statutes, Chapter 466, the Owner hereby agrees that it shall save, hold harmless, and indemnify the Coon Creek Watershed District and City of Coon Rapids and its employees and officers from and against all liability, losses, claims, demands, costs and expenses arising from, or out of, default or failure by the Owner to maintain the stormwater management practices, in accordance with the terms and conditions set forth herein, or from acts of the Owner arising from, or out of, the construction, operation, repair or maintenance of the stormwater management practices.

The parties hereto expressly do not intend by execution of this Agreement to create in the public, or any member thereof, any rights as a third-party beneficiary or to authorize anyone not a party hereof to maintain a suit for any damages pursuant to the terms of this Agreement.

## NOTICES AND MISCELLANEOUS

1. Any notices required under this Agreement must be in writing and will be deemed to have been properly given or served as of any of the following dates: (i) on the date of personal service upon the person to whom the Notice is addressed, or if such person is not available, the date the Notice is left at the address of the person to whom it is directed, (ii) on the date the Notice is postmarked by the United States Post Office, provided it is sent prepaid, registered or certified mail. The address of the signatories to this Agreement is set forth below:

To the Owner:                   Anoka County c/o Parks Department  
Address:                         Attn: Jeff Perry, Director  
                                       550 Bunker Lake Boulevard NW  
                                       Andover, MN 55304

To the District:                 Coon Creek Watershed District  
                                       Attention: District Administrator  
                                       13632 Van Buren St NE  
                                       Ham Lake, MN 55304

2. Each party may upon at least ten days' prior written Notice change its respective address and specify any other address within the State of Minnesota. Refusal to accept delivery of a Notice or the inability to deliver a Notice or delivery of a notice to an incorrect address because of an address change which was not properly communicated will not defeat or delay the giving of a Notice.
3. The current owner shall promptly notify the District and City of Coon Rapids when the Owner legally transfers any of the Owner's responsibilities for the stormwater management practices. The Owner shall supply the District and City of Coon Rapids with a copy of any document of transfer executed by both parties.
4. Violation of the inspection and/or maintenance provisions of this Agreement is a violation of the CCWD permit for the project for which the District may take action against the property Owner.
5. This Agreement and its terms and conditions may be modified or canceled only upon the joint written approval of the Owner and the District, their successors or assigns.
6. This Agreement will run with the land, and is binding and enforceable against the parties, their successors and assigns, including all subsequent owners of the property. Upon execution of this agreement, Owner will at its expense record this Agreement with the Anoka County Recorder/Registrar. This Agreement will be unlimited in duration, without being re-recorded.

**County of Anoka**

By \_\_\_\_\_  
Rhonda Sivarajah

Its County Administrator

STATE OF MINNESOTA            )  
  )ss.  
COUNTY OF Anoka                )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by Rhonda Sivarajah, the County Administrator, on behalf of the Board of Commissioners for the County of Anoka, on its behalf.

\_\_\_\_\_  
Notary Public

**Coon Creek Watershed District**

By: \_\_\_\_\_  
President of the Coon Creek Watershed District Board of Managers

STATE OF MINNESOTA            )  
  )ss.  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_, the President of the Coon Creek Watershed District Board of Managers, on behalf of the Coon Creek Watershed District.

\_\_\_\_\_  
Notary Public

This instrument was drafted by:  
Anoka County Attorney's Office  
2100 Third, Ave., Suite 720  
Anoka, Minnesota 55303

**APPENDIX A:  
STORMWATER MAINTENANCE PLANS AND PRACTICES**

**1. BIORETENTION AREA (RAIN GARDEN) MAINTENANCE**

**Goal:**

To act as a sink and underlain with specific layers of soil, sand and organics, so that runoff is trapped and treated by its vegetation and soil microbes.

**Benchmarks for Maintenance**

- Excessive sediment build-up within the filter strip; can affect plant health as well as obstruct the in-flow of the facility.
- Accumulation: Trash & Debris can affect the aesthetics of the facility as well as the plant health and the ability of the plant filter to continue to function properly.
- Erosion of soils can affect plant growth and decrease infiltration elsewhere in the facility.
- Plant stress can be the result of too much or too little water and can also reflect a build-up road salts within the soil profile.
- Weeds, unwanted vegetation & Invasive plants can affect both the aesthetics and the functionality of the facility by outcompeting plants with higher evapotranspiration rates.
- Ponding/ Standing water longer than 48 hours surface or under-drain clogging caused by organic matter, fine sand or silts, hydrocarbons, or algal matter.

**MONTHLY Activities**

1. Visual inspection of accumulation of sediment and floatables
2. Minimize heavy equipment, including mowers, in the vegetated areas to reduce compaction.
3. Prune & weed as needed. If designed species are not successful in the Bioretention area, replace as appropriate to ensure full vegetation as designed.
4. Remove debris build-up in pre-treatment areas & filter strip.
5. Repair undercut, eroded, and bare soil areas (Quarterly or after >1-inch rainfall).

**ANNUAL Activities**

1. Visual inspections
2. Replace mulch at a depth of no greater than 3” to cover the entire practice.
3. Remove compacted mulch prior to new mulch placement.
4. Repair any areas that have eroded.

5. Ensure basin is dewatering within 2 days (48 hours) as required by the Minnesota Stormwater Manual and not bypassing the facility. Repair as necessary to ensure functionality.
6. Replace soils that have been impacted by road salts and no longer support plant growth.
7. Replace plants that have been negatively or detrimentally impacted by disease, excess sedimentation or salt build-up.
8. Remove and replace any diseased or dead plant material.

## 2. INFILTRATION BASIN & TRENCH MAINTENANCE

### Goal:

To capture and temporarily store stormwater before allowing it to infiltrate into the soil.

### Benchmarks for Maintenance

- **Accumulation of sediment, debris & floatables:** Excessive build-up of sediment, debris & floatables within the filter strip can affect plant health as well as obstruct the in-flow of the facility
- **Accumulation: Trash & Debris:** Trash and debris accumulation can affect the aesthetics of the facility as well as the plant health and the ability of the plant filter to continue to function properly.
- **Erosion:** Erosion of soils can affect plant growth and decrease infiltration elsewhere in the facility.
- **Plant Stress:** Plant stress can be the result of too much or too little water and can also reflect a build-up road salts within the soil profile.
- **Plants: Weeds, unwanted vegetation, Invasive plants, woody vegetation in bottom of device:** Woody vegetation in bottom of device
- **Ponding/ Standing water longer than 48 hours;** Surface or under-drain clogging caused by organic matter, fine sand or silts, hydrocarbons, or algal matter.
- **Poor Physical Condition & Integrity:** Damaged filter fabric, deterioration, cracking or spalling of concrete.
- **Problems with embankment**
- **Scouring at inlet**
- Sedimentation from contributing area.

### MONTHLY Activities

1. Remove debris and/or sediment from inlet and outlet pipes.
2. Minimize heavy equipment, including mowers, in the vegetated areas to reduce compaction.
3. Check observation wells 72 hours after rain events greater than 1 inch or as designed or a minimum of twice a year to ensure dewatering between storms is taking place at the facility. Repair as necessary to ensure functionality.
4. Repair washed out check dams.

### ANNUAL Activities

1. Remove sediment from sediment traps and pretreatment swales.
2. Check and remove tree cover over trenches.
3. Remove any aggregate (soil/mineral based) deposits.

## **5. STORMWATER POND MAINTENANCE**

### **Goal:**

To improve water quality through settling and biological uptake, and to prevent downstream channel degradation or flood damage through storage and outflow rate reduction.

### **Benchmarks for Maintenance**

- Accumulation of sediment, debris & floatables in pond & forebay.
- Erosion
- Undesirable Vegetation; Identify invasive plants.
- Poor Physical Condition & Integrity of pipes and riser condition.

### **MONTHLY Activities**

1. Remove floating debris.
2. Remove woody vegetative growth from pond area including embankments.
3. Remove trash and/or accumulated sediment.
4. Remove obstructions in orifices and/or outlets.

### **ANNUAL Activities**

1. Repair erosion to outfall and spillway.
2. Repair and/or replace damaged structures, such as catch basins, risers, pipes and headwalls.
3. Repair animal burrows and/or leaks in dam structures.
4. Remove debris from overflow spillway and grates.
5. Mow embankments and remove woody vegetation on embankments.
6. Inspect and remove invasive plants.

### **5-10 YEAR CYCLE**

1. Dredge pond, or as necessary to retain design capacity; dredged material should be tested.

**APPENDIX B:  
STORMWATER FACILITY INSPECTION FORM**

Date of Inspection:

Name of Inspector

Condition and/or presence of:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

Funding

## COMMITTEE INFORMATIONAL ITEM 5 – CHOMONIX GOLF COURSE UPDATE

### Parks Committee

Committee Date: July 7, 2020

County Board Date: July 14, 2020

#### Action Requested

To update the Parks Committee on the status of the 2020 Chomonix Golf Course Operations (Period Ended May 31, 2020 Operating Statement).

#### Previous Committee / County Board Action

January 2019 - Committee Evaluation and Discussion of Chomonix Golf Course (Informational Item)  
February 2019 – Approval to Continue Operations of Chomonix Golf Course  
April 2019 – Chomonix Golf Course Transparency Portal  
July 2019 – Chomonix Golf Course Update  
October 2019 – Chomonix Golf Course Update  
February 2020 – Chomonix Golf Course Update

#### Background / Analysis

Chomonix Golf Course is 11 weeks into year two of the three-year golf course evaluation. The golf course and driving range opened on Saturday, April 18<sup>th</sup> which was eight days earlier than the 2019 opening date. The weather and course playing conditions have been favorable and have accelerated tee times and green fee revenues. The operations are consistently adapting to Covid-19 guidelines and social gathering restrictions. The international pandemic has impacted the following revenue lines: golf lessons, golf cart rentals, room rentals, tournaments, and merchandise sales. Food, beer, pop, and liquor sales have also been impacted. Pro Shop food and beverage sales were not permitted until June 1<sup>st</sup>. Overall, at this time revenues are covering business expenses and rounds of golf played continue to exceed 2019 rounds.

Parks staff regularly review the Strategic Plan Initiatives identified for the three-year Chomonix Golf Course evaluation. Staff are proposing to update the original 2019 objectives in 2020. The new objectives will improve customer and employee safety measures, increase operating efficiencies, increase course visitation/exposure, and preserve the natural setting of the golf course. The updated 2020 objectives will be located at [www.chomonix.com](http://www.chomonix.com) for public transparency.

#### Conclusion / Recommendation

This item is for informational purposes only.

#### Supporting Documents

Chomonix Golf Course Operating Statement (Period Ended May 31, 2020 Operating Statement). 2019 Strategic Plan for Chomonix Golf Course.  
2020 Strategic Plan Update for Chomonix Golf Course.

#### Lead Staff

Cory Hinz, Recreation Services Manager

**Anoka County Parks  
Chomonix Golf Course Operating Statement  
Period Ended May 31, 2020**

Category	2019 Actual	2019 Actual as of May 31st	2020 Budget	2020 Actual as of May 31st
Green Fees	416,698	69,932	461,533	132,889
Golf Lessons	0	0	3,500	0
Season Passes	39,500	34,241	35,000	27,420
Players Club	2,258	1,820	3,500	3,567
Golf Cart Rental	117,072	17,659	143,000	30,703
Golf Club Rental	191	12	800	0
Driving range	23,334	6,778	27,000	10,249
Advertising Sales	0	0	3,000	0
Room Rental	12,418	8,908	15,000	7,630
Misc Chg for Svc	3,776	1,569	8,000	1,478
Merchandise Sales Taxable	31,187	6,847	45,000	4,753
Merchandise Sales NonTaxable	9,030	2,178	11,000	996
Food Sales	8,035	1,323	24,000	720
Beer Sales	88,831	15,533	128,467	1,129
Pop Sales	13,605	1,920	24,000	1,236
Liquor Sales	17,917	2,741	28,000	41
Gift Certificates	0	0	4,000	
<b>Revenues - Summary</b>	<b>783,851</b>	<b>171,460</b>	<b>964,800</b>	<b>222,810</b>
Salary & Benefits	536,612	148,992	612,115	186,022
Departmental Expenses	222,553	60,658	253,322	59,053
Operating Expenditures	55,787	18,887	51,663	16,664
Contracts & Fees	13,568	4,076	9,700	5,862
Capital Outlay				
Debt Service	38,000	0	38,000	
Other Financing Uses - Inventory Decrease	9,705			
<b>Expenses - Summary</b>	<b>876,225</b>	<b>232,613</b>	<b>964,800</b>	<b>267,601</b>
<b>Change in Net Position</b>	<b>(92,374)</b>	<b>(61,152)</b>	<b>0</b>	<b>(44,791)</b>

# 2019 Strategic Plan for Chomonix Golf Course

Status	Objective	Action
Completed	Recruit, hire, and train a new Golf Operations Manager.	Hired Golf Operations Manager 4-15-2019.
Completed	Create a renewed spirit of branding, professional leadership, and outstanding customer service!	Clubhouse branding enhancements have been implemented, professional leadership standards have been reinforced, and customer service has been elevated through staff coaching.
Completed	Seek a professional golf industry consultant to possibly assist with a 3- year strategic plan.	Requested Proposals in March 2019 Received Five (5) proposals  Reviewed all proposals. A simultaneous internal review of several issues was conducted relating to tee sheet management, data tracking, inventory analysis, staff training, discount programs, memberships, and actual rounds played.  Decision made by Parks Committee not to proceed with hiring a consultant.  Plan to perform an analysis at the end of the year to determine if there is a need to hire a consulting firm.
	<b>Analyze and make needed adjustments in the following areas:</b>	
Completed	Food & Beverage	Improved the quality of food selection; and decreased the beer selection options to a functional and efficient inventory.
Completed	Tournaments	Developed new and consistent tournament package highlighted at chomonix.com.
Completed	Memberships	Enhanced marketing strategies.
Completed	Year-Round Banquet Facility Rentals	Enhanced marketing strategies and improved the reservation system.
Completed	Club House Interior Layout & Function	Reorganized interior layout. Broadened pro shop functionality and culture.
Completed	Apparel and Accessories	Improved inventory management and explored new merchandise items.
In Progress	Lessons & Programs	Under evaluation.
Completed	Leagues	Transitioned all leagues to independent clubs coordinated by volunteer board members. Working to improve enhanced communications between leagues and clubhouse staff.
Completed	Improve marketing, advertising, and promotions to maximize revenues.	Increased social media traction and platforms to reach over 2.8 million people.
Completed	Renovate club house restrooms, exterior finishes and update mechanics.	Completed all renovations prior to June 1, 2019.
Completed	Establish a sustainable and fiscally responsible equipment replacement program.	Prepared 5-Year Capital Improvement Plan.
Completed	Coordinate with TwinCitiesGolf.com to discuss a full-service marketing proposal for 2019.	
Completed	Establish a new lease/purchase agreement for the golf cart fleet.	Three (3) year lease/purchase agreement executed for golf carts and utility carts in March of 2019.

# 2020 Strategic Plan Update for Chomonix Golf Course

Status	Objective	Action
On-going	Implement State, CDC, and County Covid-19 guidelines and procedures.	Adapt operations and increase safety measures for employees and customers during pandemic.
On-Going	Implement new fee structure and programs.	Players Club Program, 55+ green fees, and small group rates.
In Progress	Research and incorporate new point of sale software with integrated tee sheet functions.	Implementation deadline: December 31,2020.
On-going	Expand on-line tee time presence and platforms.	Joined GolfNow.com for 2020 golf season. Direct reach to 100,000 Twin Cities golfers.
On-going	Continue golf course value-added initiatives and programs.	Continue food truck pilot program.
In Progress	Implement golf course Emerald Ash Borer program.	Strategically treat 50 Ash Trees on golf course.


## COMMITTEE INFORMATIONAL ITEM 6 – PROJECT UPDATES

### Parks Committee

Committee Date: July 7, 2020

County Board Date: July 14, 2020

#### Action Requested

Provide the Committee with a projects update. This item is for informational purposes only and no action is required.

#### Previous Committee / County Board Action

February 2020 – 10-year forecast information item

January 2020 – Bid Award for Lake George/Rum River Project

June 2019 – Grant Authorization – Wargo Entrance Road Reconstruction

#### Background / Analysis

This item provides an update on the following projects:

1. Lake George Dam/Rum River Project (Anoka County Contract# C0007641).  
The Lake George portion of the project is complete and functioning. The Rum River Bank Stabilization was mostly complete this past winter, but due to excessive rainfall and high water flows this spring, there is \$50,767 more in work that needs to be completed. The County is still well within the project budget of \$674,400 and the project is anticipated to come in slightly under budget. The Department is currently processing the change order of \$50,767 with County Administration. This project is being funded through a \$539,000 Lessard Sams Outdoor Heritage Council Grant with a cash match of \$76,000 and \$59,400 of in-kind labor and materials.
2. Wargo Entrance Road Reconstruction  
A grant to reconstruct Wargo Nature Center's entrance road was awarded to the County last year. The design, engineering and construction documents have been finalized and the project is currently out for bid. Since this entrance road also provides access to the compost site, the Parks Department is partnering with Recycling and Resource Solutions (RRS). The project will provide a thicker section of road between CSAH 14 and the compost site entrance to accommodate the heavier equipment and loads that access the site. The remaining road will be paved to the typical park road standard with an added pedestrian and bike lane. This project is being funded through a \$931,569 Metropolitan Council Regional Parks Capital Improvement Grant and \$168,491.49 from RRS. The Department anticipates providing a bid award recommendation to the Committee in August.

#### Conclusion / Recommendation

No action required.

#### Supporting Documents

N/A

#### Lead Staff

Karen Blaska, Park Planner









**Wargo Nature Center/  
Rice Creek Compost Site  
Entrance Road Reconstruction Project**



**COMMITTEE INFORMATIONAL ITEM 7 – CONTRACTS PROCESSED**

**Parks Committee**

**Committee Date: July 7, 2020**

**County Board Date: July 14, 2020**

<p><b>Action Requested</b> To provide information to the Committee regarding contracts executed by the Parks Department since the last Committee meeting.</p>
<p><b>Previous Committee / County Board Action</b> Monthly Update</p>
<p><b>Background / Analysis</b> C0007992 Lashinski Services Inc. – Septic Tank Abandonment – Rum River Central C0007993 Mineral Service Plus LLC- Water Line Relocation – Rum River Central C0008014 Sandy’s Grill and Italian Ice - Food Truck – Chomonix Golf Course</p>
<p><b>Conclusion / Recommendation</b> No action requested.</p>
<p><b>Supporting Documents</b> N/A</p>
<p><b>Lead Staff</b> Andy Soltvedt, Operations and Visitor Services Manager</p>