

ANOKA COUNTY BOARD AGENDA

FOR THE JUNE 25, 2019, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

1. Chair calls meeting to order.

2. Pledge of Allegiance.

3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	
District #7	Scott Schulte

Others:

4. Tax claims and abatements.

5. Review of checks issued from Finance and Central Services and from Human Services.

6. Approval of minutes from the June 11, 2019, county board meeting.

7. Chair's remarks.

8. Committee reports.

- A. Transportation Committee report.
- B. Finance and Capital Improvements Committee report.
- C. Human Services Committee report.
- D. Human Services Committee Chair report.

9. Consider approving Contract #C0007323, renewal of commercial automobile insurance from Euclid Public Sector/Hudson Insurance Company through Arthur J. Gallagher Risk Management Services, 3600 American Boulevard West, Suite 500, Bloomington, MN 55431, for a policy term of July 1, 2019, to July 1, 2020, for a premium of \$213,733. **See attached** action item worksheet.

10. Committee appointments:

- A. Consider, for informational purposes, Chair Schulte's reappointments of Shirley Barnes, Crest View Senior Communities CEO, and Jerry Miller, Bell Mortgage Sales Manager, to the Anoka County Workforce Development Board for terms expiring June 30, 2021. **See attached** background and committee applications.

**TRANSPORTATION COMMITTEE REPORT
FOR THE JUNE 25, 2019
COUNTY BOARD MEETING**

The Transportation Committee meeting was held on Monday, June 17, 2019 at 9:00 a.m. in Conference Room 772 at the Anoka County Government Center in Anoka, MN.

Committee Members Present: Commissioners Look, West, Braastad
 Committee Member Absent: Commissioner Schulte
 Department Staff Present: Doug Fischer, Joe MacPherson, Amy Honer, Jill Kent
 Others Present: Dee Guthman, Deputy County Administrator; Christine Carney, Asst. County Attorney; Troy Olsen, North Metro Mayors Association

ACTION ITEMS

Highway

- *1. The committee recommends approval of Resolution #2019-TR15, the conveyance of a trail easement on property owned along Jackson Street to the City of East Bethel; and authorizes the County Administrator to execute the necessary documents, subject to review by the County Attorney as to form and legality.
- *2. The committee recommends approval of resolutions of support for various road and bridge projects in Anoka County for the 2020 Legislative Session:
 - a. #2019-TR16 – U.S. Highway 10 “Add-a-Lane”
 - b. #2019-TR17 – TH 47 Railroad Grade Separation
 - c. #2019-TR18 – TH 65 Grade Separation at 109th Avenue
 - d. #2019-TR19 – TH 610 Full-Access Interchange at East River Road
- *3. The committee recommends approval of Purchase of Service Contract #C0007301 with WSB Engineering, for the design and permitting services for Project No. SAP 002-634-003, the reconstruction of CSAH 34 (Birch Street) between Ware Road and Birch Court in the City of Lino Lakes, in the amount of \$286,526.55; and further authorize the Chair of the County Board and the County Administrator to execute said agreement subject to review by the County Attorney as to form and legality.
- *4. The committee recommends rejecting all bids, rescoping the work and schedule, and re-advertising for new bids for Anoka County Construction Project #SAP 002-030-012, the bituminous microsurfacing of CSAH 14 (Main Street), CSAH 9 (Round Lake Boulevard) and CSAH 116 (Bunker Lake Boulevard), in the Cities of Coon Rapids and Andover.

INFORMATION ITEMS

Transit

- 5. The committee authorized the solicitation of donations in support of the annual MedLink Recognition Luncheon.

Highway

- 6. The committee discussed revisions and inclusions of projects to be identified in the next 5-Year Capital Improvement Program (CIP) due to the upcoming reconstruction of TH 10 in the city of Anoka in 2022 and 2023.

06-17-19 Transportation Committee Report
For the 06-25-19 County Board Meeting
Page Two

7. The committee reviewed Transportation Division agreements executed since last meeting.
8. The committee reviewed Corridor Updates and Project Progress.
9. The committee received comments from Troy Olsen, representative of the North Metro Mayor's Association.



ANOKA COUNTY BOARD ACTION ITEM

June 17, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending for approval Resolution #2019-TR15, the conveyance of a trail easement on property owned along Jackson Street to the City of East Bethel; and authorizing the County Administrator to execute the necessary documents, subject to review by the County Attorney as to form and legality.</i>
BACKGROUND	<i>The Anoka County Highway Department acquired the forfeit parcel on June 25, 2004 exclusively for wetland mitigation purposes per Abstract Document #1936506. On April 2, 2019, the City of East Bethel contacted the County with a request to obtain a trail easement over the north 40 feet of the property. Staff at the Highway Department and Attorneys office have reviewed the language in the deed and have determined that the county can convey a trail easement to the City of East Bethel without impacting any future County use of said parcel.</i>
PREVIOUS ACTION TAKEN	<i>None.</i>
COMMENTS	<i>We are in support of granting this trail easement to the city of East Bethel.</i>
RECOMMENDATIONS	<i>Approval.</i>

**RESOLUTION #2019-TR15
AUTHORIZING THE GRANTING OF A TRAIL EASEMENT
TO THE CITY OF EAST BETHEL**

WHEREAS, the County of Anoka ("County") owns property located in the City of East Bethel ("City") which is identified for property tax purposes as Pin No. 30-33-23-12-0004 and is legally described as follows:

The South 328.93 feet of the North 988.27 feet of the Northwest Quarter of the Northeast Quarter (NW1/4 of NE1/4) of Section 30, Township 33, Range 23, Anoka County, Minnesota ("Property"); and

WHEREAS, the City has requested that the County grant to the City a trail easement over the northerly 40 feet of the Property; and

WHEREAS, the granting of the trail easement would not impact the County's current or contemplated future use of the Property.

NOW THEREFORE, BE IT RESOLVED, that the Anoka County Board of Commissioners hereby authorizes and directs the Anoka County Board Chair and the Anoka County Administrator to execute the necessary documents to grant to the City a trail easement over the Property as provided for herein.



ANOKA COUNTY BOARD ACTION ITEM

June 17, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<p><i>Consider recommending approval of resolutions of support for various road and bridge projects in Anoka County for the 2020 Legislative Session:</i></p> <ul style="list-style-type: none">A. #2019-TR16 – U.S. Highway 10 "Add-a-Lane"B. #2019-TR17 – TH 47 Railroad Grade SeparationC. #2019-TR18 – TH 65 Grade Separation at 109th AvenueD. #2019-TR19 – TH 610 Full-Access Interchange at East River Road
BACKGROUND	<p><i>In odd numbered years, the Minnesota Office of Management and Budget solicits capital budget requests from local units of government, for inclusion in the state finance and bonding bills in even numbered legislative sessions.</i></p>
PREVIOUS ACTION TAKEN	<p><i>Previous bonding requests have included the Hanson Boulevard Railroad Grade Separation, the Columbus Interchange and TH 10 Corridor Improvements.</i></p>
COMMENTS	<p><i>These bonding requests will be consistent with bills introduced in the 2019 Legislative Session:</i></p> <ul style="list-style-type: none">A. U.S. 10: HF277/SF141B. TH 47: HF2503/SF2505C. TH 65: HF2761/SF2769D. TH610: HF1697/SF1795
RECOMMENDATIONS	<p><i>Approve resolutions to support a funding request through the Minnesota Office of Management and Budget's Capital Request System.</i></p>

RESOLUTION #2019-TR16

**RESOLUTION OF SUPPORT FOR STATE BOND FUNDING
FOR THE HIGHWAY 10 EXPANSION IN THE CITY OF COON RAPIDS**

WHEREAS, Highway 10 is a 4-lane expressway (Armstrong Boulevard to Hanson Boulevard) that carries average daily traffic volumes ranging from 33,500 to 94,000 vehicles per day; and,

WHEREAS, the Highway 10 corridor is commonly congested and has higher than average crash and severity rates; and,

WHEREAS, traffic studies have shown that adding a through lane of traffic on Highway 10 between Hanson Boulevard and Round Lake Boulevard will improve the congestion on this highway from a level of service (LOS) E and F (worst possible rating) to a LOS D, which is the standard for freeway flow in peak rush hours; and

WHEREAS, traffic studies have shown that safety will also improve with this expansion with an expected 20+% potential crash reduction; and

WHEREAS, securing the required federal, state, regional and local funds to implement Highway 10 improvements may require creative financial partnerships to begin the implementation of the Highway improvements;

NOW, THEREFORE, BE IT RESOLVED, the County of Anoka supports a funding proposal with MnDOT for the early implementation of the Highway 10 Expansion Project in the City of Coon Rapids.

BE IT FURTHER RESOLVED, the County Board Chair is hereby authorized to forward this funding proposal to the Minnesota Management and Budget Offices and Minnesota State Legislature for consideration in the 2020 Legislative Bonding and Transportation Budget bills.

RESOLUTION #2019-TR17

**RESOLUTION OF SUPPORT FOR STATE BOND FUNDING
FOR THE HIGHWAY 47 RAILROAD GRADE SEPARATION
IN THE CITY OF ANOKA**

WHEREAS, Highway 47 is a 2-lane expressway that carries average daily traffic volumes of 19,000 vehicles per day; and,

WHEREAS, Highway 47 crosses the BNSF Railway at grade, which carries 40-80 trains per day; and,

WHEREAS, based on engineering studies, this railroad crossing location is rated as the "worst" crossing in Minnesota; and,

WHEREAS, the existing 2-lane highway needs to be upgraded and expanded to a 4-lane facility to accommodate current and future traffic volumes; and

WHEREAS, the existing "S"-curves north of the crossing are the cause of the majority of the crashes along this highway, which to solve would require the realignment of TH 47; and,

WHEREAS, securing the required federal, state, regional and local funds to implement Highway 47 improvements may require creative financial partnerships to begin the implementation of the Highway improvements.

NOW, THEREFORE, BE IT RESOLVED, the County of Anoka supports a funding proposal with MnDOT for the early implementation of the Highway 47 railroad grade separation and realignment in the City of Anoka.

BE IT FURTHER RESOLVED, the County Board Chair is hereby authorized to forward this funding proposal to the Minnesota Management and Budget Office and Minnesota State Legislature for consideration in the 2020 Legislative Bonding and Transportation Budget bills.

RESOLUTION #2019-TR18

**RESOLUTION OF SUPPORT FOR STATE BOND FUNDING
FOR THE HIGHWAY 65 GRADE SEPARATION AT 109TH AVENUE
IN THE CITY OF BLAINE**

WHEREAS, Highway 65 is a 4-lane expressway that, at its intersection with 109th Avenue, has over 64,000 entering vehicles per day; and,

WHEREAS, this volume of traffic exceeds the capacity for an at-grade intersection; and,

WHEREAS, this condition causes severe congestion and crashes; and,

WHEREAS, securing the required federal, state, regional and local funds to implement Highway 10 improvements may require creative financial partnerships to begin the implementation of the Highway improvements.

NOW, THEREFORE, BE IT RESOLVED, the County of Anoka supports a funding proposal with MnDOT for the early implementation of the Highway 65 grade separation at 109th Avenue in the City of Blaine.

BE IT FURTHER RESOLVED, the County Board Chair is hereby authorized to forward this funding proposal to the Minnesota Management and Budget Office and Minnesota State Legislature for consideration in the 2020 Legislative Bonding and Transportation Budget bills.

RESOLUTION #2019-TR19

**RESOLUTION OF SUPPORT FOR STATE BOND FUNDING
FOR THE HIGHWAY 610 FULL-ACCESS INTERCHANGE AT EAST RIVER ROAD
IN THE CITY OF COON RAPIDS**

WHEREAS, Trunk Highway 610 is now complete from I-35W in MoundsView in Ramsey County to I-94 in Maple Grove in Hennepin County, which includes the Anoka County Cities of Blaine and Coon Rapids; and,

WHEREAS, while the mainline is complete, there are notably access “omissions” in both Maple Grove and Coon Rapids; and,

WHEREAS, only partial intersections exist in Coon Rapids at University Avenue, Coon Rapids Boulevard, and East River Road; and,

WHEREAS, traffic studies show that providing a full-access interchange at East River Road will provide the most efficient and cost-effective location to provide for the connectivity that this area needs.

WHEREAS, securing the required federal, state, regional and local funds to implement Highway 610 improvements may require creative financial partnerships to begin the implementation of the Highway improvements.

NOW, THEREFORE, BE IT RESOLVED, the County of Anoka supports a funding proposal with MnDOT for the early implementation of the Highway 610 Full-Access Interchange Construction at East River Road.

BE IT FURTHER RESOLVED, the County Board Chair is hereby authorized to forward this funding proposal to the Minnesota Management and Budget Office and Minnesota State Legislature for consideration in the 2020 Legislative Bonding and Transportation Budget bills.



ANOKA COUNTY BOARD ACTION ITEM

June 17, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of a Purchase of Service Contract #C0007301 with WSB Engineering, for the design and permitting services for Project No. SAP 002-634-003, the reconstruction of CSAH 34 (Birch Street) between Ware Road and Birch Court in the amount of \$286,526.55; and further authorize the Chair of the County Board and the County Administrator to execute said agreement subject to review by the County Attorney as to form and legality.</i>
BACKGROUND	<i>The purpose of this project is to reconstruct CSAH 34 between Ware Road and Birch Court in the City of Lino Lakes from an undivided, rural two-lane roadway to a divided, urban two-lane roadway with roundabouts at Tomahawk Trail and West Shadow Lake Drive. The raised center median will assist with access control, safety and overall traffic flow. The incorporation of roundabouts will provide adjacent properties safe and efficient means to accommodate access from the east and the west while also control speeds through the corridor.</i>
PREVIOUS ACTION TAKEN	<i>5/14/18 – authorization to acquire the property at 509 Birch Street (PID #29-31-22-31-0006) 5/20/19 – authorization to acquire the property at 498 Birch Street (PID #29-31-22-33-0002)</i>
COMMENTS	<i>Anoka County received proposals from five consulting firms, ranging from \$286k (WSB) to \$423k. WSB was selected because they have the relevant experience, understanding and staff to deliver the project. WSB successfully designed the St. Francis roundabout project for the County.</i>
RECOMMENDATIONS	<i>Approval.</i>



ANOKA COUNTY BOARD ACTION ITEM

June 17, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider rejecting all bids for Anoka County Construction Project #SAP 002-030-012, the bituminous microsurfacing of CSAH 14 (Main Street), CSAH 9 (Round Lake Boulevard) and CSAH 116 (Bunker Lake Boulevard), in the Cities of Coon Rapids and Andover, rescoping the work and schedule and re-advertising for new bids.</i>						
BACKGROUND	<p><i>Bids were opened on June 6, 2019 with only one bid submitted. That bid was 33% over the Engineer's Estimate.</i></p> <table border="0"><tr><td><i>Bid Summary:</i></td><td><i>Bid Price:</i></td></tr><tr><td><i>Asphalt Surface Technologies Corp.</i></td><td><i>\$1,445,950.11</i></td></tr><tr><td><i>Engineer's Estimate</i></td><td><i>\$1,087,585.63</i></td></tr></table>	<i>Bid Summary:</i>	<i>Bid Price:</i>	<i>Asphalt Surface Technologies Corp.</i>	<i>\$1,445,950.11</i>	<i>Engineer's Estimate</i>	<i>\$1,087,585.63</i>
<i>Bid Summary:</i>	<i>Bid Price:</i>						
<i>Asphalt Surface Technologies Corp.</i>	<i>\$1,445,950.11</i>						
<i>Engineer's Estimate</i>	<i>\$1,087,585.63</i>						
PREVIOUS ACTION TAKEN	<i>Authorization to advertise for bids.</i>						
COMMENTS	<i>This is a large and complex project due to the quantity of work and the urban setting of where this work is to be performed which requires extensive traffic control. This is specialty work provided by only a few contractors and the single high bid may be a result of the timing of the bid and the scope of work involved.</i>						
RECOMMENDATIONS	<i>Due to the substantial amount over the Engineer's Estimate and due to budgetary reasons, staff recommends the rejection of all bids, rescoping the size of the project, allowing for a more flexible schedule (work to be performed in 2019 or 2020) and re-advertising for new bids.</i>						

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ANOKA COUNTY
FINANCE AND CAPITAL IMPROVEMENTS COMMITTEE REPORT
FOR THE JUNE 25, 2019, COUNTY BOARD MEETING

The Finance and Capital Improvements Committee meeting was held on June 18, 2019, in Master Conference Room #772, Anoka County Government Center, Anoka, Minnesota.

Committee Members Present: Commissioner Look (Chair), Commissioner Braastad

Committee Members Absent: Commissioner Schulte

Others Present:

Dee Guthman, Deputy County Administrator; Cory Kampf, Division Manager; Brenda Pavelich-Beck, Accounting Director; Patti Hetrick, Budget Director; Andrew Dykstra, Facilities Management and Construction Director; Yvonne Kirkeide, Accounting Manager; Joshua Kent, Accounting Manager; Dave Kent, Accounting/Investment Specialist; Amy Carlson, Accountant II/Budget Analyst; Cathie Larson, Senior Office Manager.

***Action Items:**

1. The committee recommends the County Board approve Contract #C0007298 with RJ Marco Construction, Inc., 75 West Viking Drive, #104, Little Canada, MN 55117, for completion of the ACCAP Remodel at the Blaine Human Services Center, for a cost not to exceed \$353,226 – **See attached** FM&C worksheet.
2. The committee recommends the County Board approve the following master contracts for periodic landscaping needs for a three year term with the option to renew for two additional one year terms, for a possible total of five years – **See attached** FM&C worksheet.
 - Contract #C0007245 with Abrahamson Nurseries, 20021 St Croix Trail, North Scandia, MN 55073
 - Contract #C0007244 with A+ Outdoor Services, 1551 164th Lane NE, Ham Lake, MN 55304
3. The committee recommends the County Board adopt Resolution 2019-F3 Performance Measurement Program for 2018 Performance Measures – **See attached** F&CS worksheet.

Informational Items:

1. The committee considered, for informational purposes, the Investment Report for the quarter ended March 31, 2019.



ANOKA COUNTY BOARD ACTION ITEM

6-25-2019

FM&C

ACTION REQUESTED	The committee recommends the County Board approve contract #C0007298 with RJ Marco Construction, Inc., 75 West Viking Drive, #104, Little Canada, MN 55117, for completion of the ACCAP Remodel at Blaine Human Services Center, for a cost not to exceed \$353,226.
BACKGROUND	<ul style="list-style-type: none">• The offices of ACCAP are located on the third floor of Blaine Human Services Center.• Presently there are 50+ staff located mainly in hard-walled offices some of which are shared by more than one individual. The current space is dated and has many needs from a safety/security standpoint.• ACCAP is looking to update the space by moving forward with plan HCM documented and FM&C signed off on.• There is a \$20,000 Contingency in the Project above the initial \$353,226.
FUNDING	Initial funds provided from the County. ACCAP has entered into a Lease Addendum with the HRA for a 5-year payback at a 3% interest rate. This is similar to what we offered tenants at the Jackson Street Property Site.

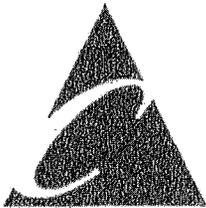


ANOKA COUNTY BOARD ACTION ITEM

6-25-2019

FM&C

ACTION REQUESTED	<p>The committee recommends the County Board approve the following master contracts for periodic landscaping needs:</p> <ul style="list-style-type: none">• Contract # C0007245 with Abrahamson Nurseries, 20021 St Croix Trall, North Scandia, MN 55073.• Contract # C0007244 with A+ Outdoor Services, 1551 164th Lane NE, Ham Lake, MN 55304.
BACKGROUND	<p>County Master Landscaping Contract expires 7/31/2019 for:</p> <ul style="list-style-type: none">• Fall clean-up (to include trimming and pruning)• Spring clean-up (to include trimming and pruning)• Emergency clean-up due to storm damage or other issues needing immediate attention• Landscape removal (shrubs, bushes, rocks, mulch)• General landscaping:<ul style="list-style-type: none">○ Grading of property to ensure proper water flow○ Leveling to include filling low areas○ Planting materials and seeding of grass areas necessary for soil stabilization <p>These master contracts define a predictable hourly rate for a variety of landscaping needs.</p> <p>When work is needed, the County will request a quote or estimate for each specific project, using a Statement of Work form, based on the hourly rate, terms and conditions, and insurance requirements defined in the Master Contract.</p> <p>These contracts are for a three-year term, with the County having the option to renew the contract for two additional one-year terms, for a possible total of five years.</p>
FUNDING	County Department Operating Budgets



ANOKA COUNTY BOARD

ACTION ITEM

6/25/19

Finance & Central Services

ACTION REQUESTED	The committee recommends the County Board adopt Resolution 2019-F3 Performance Measurement Program for 2018 Performance Measures.
BACKGROUND	Since 2010, the state has offered the county \$25,000 to participate in the Performance Measurement Program. It involves collecting certain information from various departments.
SOLUTIONS	N/A
CONCLUSION	These performance measures are a source of revenue that doesn't involve additional reporting or documentation work. The county already records the statistics so compiling them and sending them to the state is the obvious choice.
RECOMMENDATIONS	Bring the resolution to the County Board and then send the information to the state so that we can receive the \$25,000
FUNDING	No county funding needed, will result in the receipt of \$25,000

RESOLUTION 2019-F3

**RESOLUTION ADOPTING
PERFORMANCE MEASUREMENT PROGRAM**

WHEREAS, pursuant to the requirements of 2010 Minnesota Laws Chapter 389, Article 2, Sections 1 and 2 ("2010 Law"), the Minnesota State Legislature developed a Performance Measurement Program that is voluntary for counties and cities; and

WHEREAS, pursuant to the 2010 Law, the Council on Local Results and Innovation submitted a recommended standard set of 'Model Performance Measures for Counties', a copy of which are on file in the office of the Anoka County Administrator; and

WHEREAS, there are direct financial impacts for participation in this program; and

WHEREAS, participation in the Performance Measurement Program will allow the County to be better prepared for enhanced or expanded performance measurement initiatives from the State of Minnesota; and

WHEREAS, implementing an outcomes-based system of program evaluation is in the best interests of every Minnesota citizen and local governments that fully desire to maximize public resources and enhance the quality of life in their communities possible.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners desires to participate in the Performance Measurement Program and hereby adopts the 'Model Performance Measures for Counties' which are on file in the office of the Anoka County Administrator.

Anoka County Performance Measurement Outcomes 2018						
Function / program	2016		2017		2018	
Public Safety:						
Deputy Response Time (<i>Time it takes on top-priority calls from dispatch to the first officer on scene.</i>)	5 min 45 sec		6 min 35 sec		7 min 3 seconds	
Probation/Corrections:						
Percent of adult offenders with a new felony conviction within 3 years of discharge	21.30%		21.36%		25.90%	
Public Works:						
Hours to plow complete system during a snow event	6-8 hours day shift	8-10 hours night shift	6-8 hours day shift	8-10 hours night shift	6-8 hours day shift	8-10 hours night shift
Average county pavement condition rating	68		68		69	
Public Health:						
Life Expectancy generally and by sex	80.6 yrs - Est		81.2 Years		81.3 Years	
- Male	78.3 yrs - Est		79.3 Years		79.4 Years	
- Female	82.9 yrs - Est		83.0 Years		83.0 Years	
Social Services:						
Workforce participation rate for MFIP participants	42.60%		40.71%		41.10%	
Participants served in MFIP and DWP	2791		2374		2478	
Percentage of children where there is a recurrence of maltreatment within 12 months following an intervention	16 out of 302 cases	5.30%	12 out of 349 cases	3.40%	19 out of 348 cases	5.60%
Taxation:						
Level of assessment ratio (<i>If the median ratio falls between 90% and 105% the level of assessment is determined to be acceptable.</i>)	93.27%		94.44%		94.40%	
Met turn-around time of 10 days for recording, indexing and returning real estate documents	99%		99%		99%	
Elections:						
Accuracy of post-election audit (<i>Percentage of ballots counted accurately.</i>)	100%		non-election year		100%	
Veterans' Services:						
Percent of veterans surveyed who said their questions were answered when seeking benefit information from their County Veterans' Office	100%		100%		100%	
Parks:						
Annual number of Visits to Park and Trail System	4,100,000		4,200,000		5,100,000	
Annual number of rounds at Chomonix Golf Course	24,837		26,610		24,267	
Annual Attendance at Bunker Beach Water Park	112,644		106,245		116,353	
Library:						
Number of annual visits	2,789,268		2,449,983		2,138,078	



**HUMAN SERVICES COMMITTEE REPORT
FOR THE JUNE 25, 2019
ANOKA COUNTY BOARD MEETING**

COMMITTEE PRESENT: Commissioner Julie Braastad, Commissioner Robyn West

OTHERS PRESENT: Cindy Cesare, Jonelle Hubbard, Nicole Swanson, Dylan Warkentin, Cheryl Olson, Jerry Pederson, Nancy Norman, Brad Thiel, Tracy Schirmers, Nicole Hegge, Denise Kirmis, Jessica Leth, Kellie Tienter, Heather Miller, Nancy Hallbeck, Jill Uecker, Jeff McDonald, Stacey O'Donoghue, Stacey Mann, Andrew Dykstra, Kathy Timm, Nikisha Simmons-Maclin

The following recommendations from the June 18, 2019, Human Services Committee meeting are being forwarded to the County Board of Commissioners, which also acts as the Local Social Services Agency and Health Board, for their approval:

BEHAVIORAL HEALTH

- *1. Consider recommending the County Board submit a written statement of support, with rationale, to the Minnesota Department of Human Services regarding the new application for a 245G Licensure by Renewed Life Counseling Services, LLC.

SOCIAL SERVICES

- *2. Consider recommending the County Board enter into Contract #C0006430 Amendment I with the MN Dept of Human Services Community Living Infrastructure Grant, in the amount of \$250,037 for the term of July 1, 2018 through June 30, 2021 with an estimated carry over of unspent funding from State Fiscal year 2019 estimated to be \$84,607 for a total grant funding of \$334,644 for the remaining two years. The grant funding covers the cost of two contingent positions.
- *3. Consider recommending the County Board enter in to Contract #C0007296 (renewal) with The Salvation Army for Family Homeless Prevention and Assistance Program (FHPAP) services from July 1, 2019, through September 30, 2021. Contract maximum is \$428,038.
- *4. Consider recommending the County Board enter in to Contract #C0007297 (renewal) with Emma B. Howe YMCA for Family Homeless Prevention and Assistance Program Services from July 1, 2019, through September 30, 2021. Contract maximum is \$207,914.

*5. The committee recommended County Board ADOPTION of the following:

A. Resolution #2019-HS-12, Economic Assistance Bills – see attached resolution.

* * * * *

INFORMATIONAL

6. The committee recommended County Board reappointment of the following individuals to the Workforce Development Board for two-year terms from July 1, 2019 through June 30, 2021.

- Shirley Barnes, Crest View Senior Communities
- Jerry Miller, Bell Mortgage

RESOLUTION #2019-HS-12
APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for May 2019: Medical Assistance and General Assistance medical payments in the amount of \$346,530.25 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.



Anoka County
HUMAN SERVICES DIVISION
Administration & Finance

**HUMAN SERVICES COMMITTEE CHAIR REPORT
FOR THE JUNE 25, 2019
ANOKA COUNTY BOARD MEETING**

Commissioner Julie Braastad, Chair, requests to bring the following forward for consideration by the county board.

JOB TRAINING CENTER

***Action Item**

- *1. Consider recommending the County Board enter into Contract #C0007309 with Anoka County Community Action Program to provide Transportation Coordinator services for a period of 18 months and in accordance with Anoka County Community Action Program accounting and contract procedures.

*Action Required
attachments



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Job Training Center		June 18, 2019
Anoka County Community Action Program #C0007309		ACTION
Action Requested	Authorization to enter into a contract with Anoka County Community Action Program (ACCAP) to fund a Transportation Coordinator to provide transportation coordination services and to develop transportation plans for Minnesota Family Investment Program (MFIP) and Diversionary Work Program participants. The contract period is for 18 months from July 1, 2019 through December 31, 2020 in the amount of \$103,074.	
Background	<p>The Job Training Center has subcontracted transportation coordination services for the last 19 years with Community Emergency Assistance Program (CEAP) for the delivery of transportation supports for MFIP and DWP participants. However, CEAP was not able to continue those services after their current contract ends June 30, 2019.</p> <p>The Transportation Coordinator is located onsite at the Blaine Human Service Center and works cooperatively with the MFIP and DWP Senior Vocational Counselors. The contract outlines ACCAP's administration of a car repair, insurance and licensing program utilizing resources from the Consolidated MFIP fund. This Coordinator presents at weekly MFIP and DWP program overviews highlighting transportation supports. The Coordinator develops transportation plans focused on short and long-term goals to resolve transportation needs to assist participants with job search, training and employment.</p> <p>These transportation supports are critical support services provided to participants which support their success in participating in training, job search and employment activities supporting overall economic prosperity.</p> <p>Due to the continued demand for transportation supports, the Job Training Center would like to continue funding this vital position and enter into a contract with ACCAP to provide the services.</p>	
Prior Action	Previous similar contract with CEAP approved at the December 11, 2018 Human Service Committee.	
Recommendation	The Job Training Center requests authorization to enter into contract C0007309 with Anoka County Community Action Program to provide Transportation Coordinator services. The Job Training Center further requests authorization to enter into a contract for a period of 18 months and in accordance with Anoka County Community Action Program accounting and contract procedures.	
Submitted By	Nicole Swanson, Director	
Approved By	Nicole Swanson, Director	



ANOKA COUNTY BOARD ACTION ITEM

June 25, 2019

Risk Management

ACTION REQUESTED	<p>Consider renewing the Commercial Automobile Insurance Policy from Euclid Public Sector/Hudson Insurance Company through Arthur J. Gallagher Risk Management Services, 3600 American Blvd. W, Suite 500, Bloomington, MN 55431.</p> <p>The total premium for the Automobile Insurance policy for July 1, 2019 to July 1, 2020 is \$213,733. This is a slight increase in premium of \$5,881 from last year.</p>
BACKGROUND	<ul style="list-style-type: none">▪ Anoka County purchases a Commercial Automobile insurance policy for potential claims arising out of negligent acts and/or physical damage to the County's fleet.▪ At the time of the renewal process Anoka County has decreased the fleet from 304 units to 303 units. This vehicle count may be missing a vehicle that is yet to be purchased.▪ Anoka County has increased the value of the fleet by \$358,281 to a total exposure value of \$15,013,146.▪ The policy coverage and deductibles will remain the same.
RECOMMENDATIONS	<p>Risk Management is recommending that the Anoka Count Board approve the following:</p> <p>Renew the Commercial Automobile Insurance for Anoka County for a policy term of July 1, 2019 to July 1, 2020, at a premium of \$213,733, from Euclid Public Sector/Hudson Insurance Company through Arthur J. Gallagher Risk Management Services, 3600 American Blvd. W, Suite 500, Bloomington, MN 55431. Contract Number C0007323</p>



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Job Training Center		June 18, 2019
Workforce Development Board Re-Appointments		CONSENT
Action Requested	Currently there are two Workforce Development Board (WDB) members whose terms expire June 30, 2019 and both have expressed interest in remaining on the board and applying for a two-year reappointment. Shirley Barnes, CEO Crest View Senior Communities and Jerry Miller, Sales Manager with Bell Mortgage have applied for a two-year term from July 1, 2019 – June 30, 2021.	
Background	<p>The Workforce Development Board provides policy guidance and oversight for workforce development services delivered through the CareerForce location in Blaine in partnership with the Anoka County Board of Commissioners and the Job Training Center.</p> <p>Board vacancies need to be filled to maintain the required Board membership and compliance as defined in the Workforce Innovations and Opportunity Act (WIOA). These current Board members fill mandated vacancies available to employers that are in-demand sector industries.</p>	
Prior Action	Board appointments previously approved by the Human Service Committee in 2017.	
Recommendation	Recommend approval for Shirley Barnes of Crest View Senior Communities and Jerry Miller of Bell Mortgage for their renewal applications to continue to serve on the Workforce Development Board effective July 1, 2019 through June 30, 2021. Application paperwork attached.	
Submitted By	Nicole Swanson, Director	
Approved By	Nicole Swanson, Director	



Anoka County Committee Appointments Application

Name: Shirley Barnes

Date: June 4, 2019

Position applying for: Member Workforce Development Board

Your county commissioner: Commissioners Mandy Melsner (corporate office) and Robyn West

Personal background: _____

Chief Executive Officer of Crest View Senior Communities, a faith based, non-profit organization that serves older adults in Anoka County. Crest View is a major private employer in the communities we serve, which are Columbia Heights and Blaine. We employ close to 375 people and serve over 460 older adults. Crest View also leases space to Headstart and Northeast Senior Services in Columbia Heights, which is part of our commitment to partnerships. We serve people across the spectrum of care and services and across all economic lines. We are committed to employing people in a manner that respects diversity and different abilities. We work closely with Anoka County CareerForce Center on a variety of partnerships, and have done so throughout the years. We are a site for clinicals for a number of local colleges.

Experience relating to position: _____

Currently I serve as Chair of the Anoka County Workforce Development Board, I also chair the Minnesota Association of Workforce Boards and serve on the Greater Metropolitan Workforce Council, and serve on the Governor's Workforce Development Board.

Why are you interested in this position? _____

I believe that the greater legacy we can leave is a skilled workforce, and therefore, it is my hope to continue to serve on the Anoka County Workforce Board. During this decade, I have committed to spending my "work volunteer work" on workforce areas. I would be grateful to continue to serve on this Board and thank you for your consideration.

Please return the completed Committee Appointments Application form to Nicole Swanson:

By email: nicole.swanson@co.anoka.mn.us

By U.S. Mail: Anoka County

Job Training Center
1201 89th Avenue NE Ste 235
Blaine, MN 55434
Fax: 763-324-2292

For more information, contact Nicole Swanson at **763-324-2313**



Anoka County Committee Appointments Application

Name: Jerry Miller

Date: 5/29/19

Position applying for: Member Workforce Development Board

Your county commissioner: Scott Schulte

Personal background: _____

My wife and I have lived in Coon Rapids since 1991, where we have raised our two sons. After 15yrs employment at Main Motor Chevrolet, I made a career change and went to Norwest Mortgage. I managed a large team at Wells Fargo following the acquisition until I left in 2009. I have since been with Bell Mortgage.

Experience relating to position: _____

I've served on the Anoka County Workforce Board for several years, I guess I do not even know how many at this point.

Why are you interested in this position? _____

I believe serving in this position allows me to give back something to the community in which I live and work, and I feel fortunate to be able to do this. I

Please return the completed Committee Appointments Application form to Nicole Swanson:

By email: nicole.swanson@co.anoka.mn.us

By U.S. Mail: Anoka County
Job Training Center
1201 89th Avenue NE Ste 235
Blaine, MN 55434
Fax: 763-324-2292

For more information, contact Nicole Swanson at **763-324-2313**

In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.

LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

June 25, 2019

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Application For Classification			
<u>City of Anoka</u>			
City of Anoka	R01 31 25 22 0003		
2015 1st Ave N	3031 Euclid Ave	2019	2nd
Anoka MN 55303-	Anoka MN 55303		Braastad

Reason: Clerical Error. Tax capacity reduced from 1729 to 0. Total tax reduced from \$2115.45 to 24.02.

City of Anoka	R01 31 25 22 0020		
2015 1st Ave N	752 Jerome St	2019	1st
Anoka MN 55303-	Anoka MN 55303		Look

Reason: Clerical Error. Tax capacity reduced from 1448 to 0. Total tax reduced from \$1765.93 to 0.00.

City of Anoka	R01 31 25 22 0029		
2015 1st Ave	2917 Fair oak Ave	2019	1st
Anoka MN 55303-	Anoka MN 55303		Look

Reason: Clerical Error. Tax capacity reduced from 1606 to 0. Total tax reduced from \$1948.93 to 0.00.

City of Ramsey

Properties by JSun Inc	R34 32 25 23 0066		
3262 Arden Ridge	7043 139th Ave NW	2019	1st
Woodbury MN 55129-	Ramsey MN		Look

Reason: Clerical Error. Tax capacity reduced from 1718 to 1374. Total tax reduced from \$2026.15 to 1695.18.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
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Application For Destroyed By Fire

City of Andover

Richard Szyplinski	R19 32 24 22 0005		
15520 Potowatomi St NW	15520 Potowatomi St NW	2018	7th
Andover MN 55304-	Andover MN 55304		Schulte

Reason: Chimney Fire. Tax capacity reduced from 3907 to 2514. Total tax reduced from \$4,602.63 to \$2,993.86. Value reduced from \$392,600 to \$264,800.

City of Columbia Heights

Milko Bariso	R25 30 24 34 0097		
4531 Fillmore St NE	4531 Fillmore St NE	2018	4th
Columbia Heights MN 55421-	Columbia Heights MN 55421		Meisner

Reason: Garage Fire. Tax capacity reduced from 1877 to 686. Total tax reduced from \$2888.08 to \$1088.94. Value reduced from \$206,400 to \$97,100.

Milko Bariso	R25 30 24 34 0097		
4531 Fillmore St NE	4531 Fillmore St NE	2019	4th
Columbia Heights MN 55421-	Columbia Heights MN 55421		Meisner

Reason: Garage Fire. Tax capacity reduced from 2183 to 1529. Total tax reduced from \$3183.11 to \$2234.84. Value reduced from \$234,400 to \$174,400.

Application For Disability Exemption

City of Blaine

Michael Fluegge	R30 31 23 24 0011		
9855 7th St NE	9855 7th St NE	2018	3rd
Blaine MN 55434-	Blaine MN 55434		West

Reason: Failed to File. Tax capacity reduced from 1103 to 0. Total tax reduced from \$1529.93 to \$24.02.

City of Coon Rapids

Paul Henkel	M99922 050002		
10470 Vale St NW	10470 Vale St NW	2018	5th
Coon Rapids MN 55433-	Coon Rapids MN 55433		Gamache

Reason: Clerical Error. Tax capacity reduced from 143 to 0. Total tax reduced from \$208.38 to \$0.00.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Christopher Mortensen 650 115th Ave NW Coon Rapids MN 55448-	R13 31 24 22 0003 650 115th Ave NW Coon Rapids MN 55448	2019	5th Gamache

Reason: Clerical Error. Tax capacity reduced from 708 to 0. Total tax reduced from \$901.79 to 24.02.

Application For Homestead

City of Andover

Hernan Frias 15527 Vale St NW Andover MN 55304-	R23 32 24 12 0037 15527 Vale St NW Andover MN 55304	2019	2nd Braastad
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Reason: Failed to File. Tax capacity reduced from 2597 to 2458. Total tax reduced from \$3041.55 to \$2917.02.

Zachary Robertson 14335 Drake St NW Andover MN 55304-	R26 32 24 32 0043 14335 Drake St NW Andover MN 55304	2019	5th Gamache
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Reason: Clerical Error. Tax capacity reduced from 2621 to 2484. Total tax reduced from \$3069.44 to \$2946.70.

Ralph Loeken Jr 13808 Round Lake Blvd NW Andover MN 55304-	R32 32 24 24 0010 13808 Round Lake Blvd NW Andover MN 55304	2019	7th Schulte
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Reason: Failed to File. Tax capacity reduced from 2278 to 2111. Total tax reduced from \$3040.80 to \$2892.86.

City of Anoka

Matthew Catura 3703 Colfax Ave Anoka MN 55303-	R31 32 24 41 0002 3703 Colfax Ave Anoka MN 55303	2019	7th Schulte
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Reason: Failed to File. Tax capacity reduced from 2080 to 1895. Total tax reduced from \$2477.71 to \$2307.63.

City of Blaine

Glen Waldron 1330 96th Ave NE Blaine MN 55434-	M99951 000924 1330 96th Ave NE Blaine MN 55434	2019	3rd West
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Reason: Clerical Error. Tax capacity reduced from 624 to 374. Total tax reduced from \$803.04 to \$518.59.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Vijay Koya	R02 31 23 32 0034		
12783 Petersburg St NE Blaine MN 55449-	12783 Petersburg St NE Blaine MN 55449	2019	2nd Braastad

Reason: Failed to File. Tax capacity reduced from 3974 to 3959. Total tax reduced from \$4733.41 to \$4719.53.

Batool Dawood	R06 31 23 13 0087		
627 129th Lane NE Blaine MN 55434-	627 129th Lane NE Blaine MN 55434	2019	2nd Braastad

Reason: Failed to File. Tax capacity reduced from 2935 to 2827. Total tax reduced from \$3502.14 to \$3402.26.

Fejzo Turnadzic	R17 31 23 33 0041		
11136 Fillmore St NE Blaine MN 55434-	11136 Fillmore St NE Blaine MN 55434	2019	3rd West

Reason: Clerical Error. Tax capacity reduced from 2785 to 2663. Total tax reduced from \$3324.38 to \$3211.56.

Pamela Monson	R18 31 23 33 0036		
11032 6th St NE Blaine MN 55434-	11032 6th St NE Blaine MN 55434	2019	3rd West

Reason: Failed to File. Tax capacity reduced from 1685 to 1464. Total tax reduced from \$2020.83 to \$1816.45.

Gergi Nakhoul	R18 31 23 43 0088		
671 109th Ave NE Blaine MN 55434-	671 109th Ave NE Blaine MN 55434	2019	3rd West

Reason: Failed to File. Tax capacity reduced from 1750 to 1535. Total tax reduced from \$2097.86 to \$1899.03.

Claire Fread	R20 31 23 33 0003		
10135 Polk St NE Blaine MN 55434-	10135 Polk St NE Blaine MN 55434	2019	3rd West

Reason: Failed to File. Tax capacity reduced from 1957 to 1761. Total tax reduced from \$2343.16 to \$2161.91.

City of Circle Pines

Lois Andrews	R25 31 23 22 0020		
246 Galaxy Dr Circle Pines MN 55014-	246 Galaxy Dr Circle Pines MN 55014	2019	6th Sivarajah

Reason: Failed to File. Tax capacity reduced from 1817 to 1608. Total tax reduced from \$2940.47 to \$2664.19.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Columbia Heights</u>			
Wayne Olson	R35 30 24 42 0022		
4056 Jefferson St NE	4056 Jefferson St NE	2019	4th
Columbia Heights MN 55421-	Columbia Heights MN 55421		Meisner

Reason: Clerical Error. Tax capacity reduced from 1496 to 1258. Total tax reduced from \$2429.91 to \$2096.26.

Heidie Lish	R36 30 24 31 0056		
4036 Reservoir Blvd NE	4036 Reservoir Blvd NE	2019	4th
Columbia Heights MN 55421-	Columbia Heights MN 55421		Meisner

Reason: Failed to File. Tax capacity reduced from 2037 to 1848. Total tax reduced from \$2986.37 to \$2721.42.

<u>City of Coon Rapids</u>			
Jared Kimpling	R09 31 24 32 0045		
3073 121st Ave NW	3073 121st Ave NW	2019	7th
Coon Rapids MN 55433-	Coon Rapids MN 55433		Schulte

Reason: Failed to File. Tax capacity reduced from 2084 to 1899. Total tax reduced from \$2836.74 to \$2655.53.

Lauren Matt	R13 31 24 44 0043		
190 109th Lane NW	190 109th Lane NW	2019	5th
Coon Rapids MN 55448-	Coon Rapids MN 55448		Gamache

Reason: Failed to File. Tax capacity reduced from 2310 to 2146. Total tax reduced from \$3116.94 to \$2956.30.

Karen Yang	R17 31 24 12 0014		
3501 115th Lane NW	3501 115th Lane NW	2019	7th
Coon Rapids MN 55433-	Coon Rapids MN 55433		Schulte

Reason: Failed to File. Tax capacity reduced from 2186 to 2010. Total tax reduced from \$2734.20 to \$2561.81.

Paige Monson	R23 31 24 44 0078		
10100 Palm St NW	10100 Palm St NW	2019	5th
Coon Rapids MN 55433-	Coon Rapids MN 55433		Gamache

Reason: Failed to File. Tax capacity reduced from 1503 to 1266. Total tax reduced from \$1887.42 to \$1655.28.

Omar Noguera	R24 31 24 11 0087		
46 108th Ave NW	46 108th Ave NW	2019	5th
Coon Rapids MN 55448-	Coon Rapids MN 55448		Gamache

Reason: Clerical Error. Tax capacity reduced from 1669 to 1447. Total tax reduced from \$2206.60 to \$1989.15.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Fridley</u>			
Carmen Turbitt	R03 30 24 23 0159		
680 Ironton St NE Fridley MN 55432-	680 Ironton St NE Fridley MN 55432	2019	5th Gamache

Reason: Failed to File. Tax capacity reduced from 1711 to 1493. Total tax reduced from \$2245.94 to \$2022.60.

City of Ham Lake

Angela White	R29 32 23 41 0041		
1712 143rd Ave NE Ham Lake MN 55304-	1712 143rd Ave NE Ham Lake MN 55304	2019	2nd Braastad

Reason: Clerical Error. Tax capacity reduced from 2298 to 2132. Total tax reduced from \$2442.71 to \$2311.20.

City of Lino Lakes

Gordon King	R31 31 22 12 0012		
6379 Hodgson Rd Lino Lakes MN 55014-	6379 Hodgson Rd Lino Lakes MN 55014	2019	6th Sivarajah

Reason: Clerical Error. Tax capacity reduced from 2164 to 1986. Total tax reduced from \$3181.12 to \$2971.84.

City of Ramsey

Benjamin Anderson	R24 32 25 24 0011		
15312 Argon St NW Ramsey MN 55303-	15312 Argon St NW Ramsey MN 55303	2019	1st Look

Reason: Failed to File. Tax capacity reduced from 2147 to 1968. Total tax reduced from \$2648.51 to \$2476.29.

City of Spring Lake Park

Crystal Higgins	R02 30 24 31 0070		
322 81st Ave NE Spring Lake Park MN 55432-	322 81st Ave NE Spring Lake Park MN 55432	2018	3rd West

Reason: Failed to File. Tax capacity reduced from 1697 to 1477. Total tax reduced from \$2599.66 to \$2300.64.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
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Application For Value Reduction

City of Blaine

Becky Hjellming	M99913 241002		
1185 Joes Lake Rd SE	11355 6th Pl NE	2019	3rd
Cambridge MN 55008-	Blaine MN		West

Reason: Clerical Error s/b inactive for 2019. Tax capacity reduced from 142 to 0. Total tax reduced from \$168.28 to \$0.00. Value reduced from \$14,200 to \$0.

City of Ham Lake

Timothy Peterson	R14 32 23 14 0016		
4014 161st Lane NE	4014 161st Lane NE	2019	2nd
Ham Lake MN 55304-	Ham Lake MN 55304		Braastad

Reason: Clerical Error. Tax capacity reduced from 9419 to 6539. Total tax reduced from \$9707.62 to \$6826.28. Value reduced from \$853,500 to \$623,100.

City of Ramsey

Ramsey Townsquare	R36 32 25 12 0017		
1202 Independence Ave N	14050 Saint Francis Blvd NW	2019	1st
Champlin MN 55316-	Ramsey MN 55316		Look

Reason: Clerical Error. Tax capacity reduced from 40512 to 35250. Total tax reduced from \$69185.10 to \$60305.99. Value reduced from \$2,063,100 to \$1,800,000.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

June 11, 2019

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present: District #1 Matt Look
 District #2 Julie Braastad
 District #3 Robyn West
 District #4 Mandy Meisner
 District #5 Mike Gamache
 District #6
 District #7 Scott Schulte

Others Present: Jerry Soma, County Administrator; Tony Palumbo, County Attorney; staff, and citizens

* * * * *

Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Look made motion approving the review of checks issued from the Finance and Central Services Division and warrants from the Human Services Division, as shown in Appendices A and B. (Appendices are on file in the County Administration Office.) Commissioner Gamache seconded the motion. Motion carried unanimously.

* * * * *

Commissioner Look made motion approving the minutes from the May 28, 2019, Anoka County board meeting. Commissioner West seconded the motion. Motion carried unanimously.

* * * * *

County commissioners recognized the following individuals for their service to Anoka County:

Paul Talbot	30 years
Kathryn Timm	30 years
Kathryn Vonbargen	30 years
Kyle Blum	30 years
Kimberly Sirek-Gutbrod	30 years
Donna Stiles	30 years
Susan Doll	30 years
Julie Ladeen	30 years
Laurel Johnson	30 years
Terry Metzger	30 years
Theresa Schroeder	30 years
Judith Soule	30 years
Jeffrey Myers	30 years
Debra Eskierka	30 years
Thomas Hornsby	30 years
Catherine Aanestad	30 years
Jonell Sawyer	35 years
Heidi Johnson	35 years
Kathleen Petersen	35 years

Pamela LeBlanc	35 years
Kris Holzknecht	35 years

* *

The following employees were recognized, but unable to attend:

Jacqueline Thomton	30 years
Diana Engelby-Sahlin	30 years
Carol Paulson	30 years
Theresa Reger	30 years
Jeffrey Fischer	30 years
Peggy McNabb	35 years
Linda Paul	35 years
Bonita Dishon	35 years

* * * * *

Commissioner West presented the Management Committee report from the meeting of May 28, 2019.

1. Commissioner Braastad made motion approving the following personnel transactions:
 - A. **New** positions - Human Services/Social Services - contingent upon federal and state funding - effective June 11, 2019. PC#s 2019003332, 2019003333, 2019003334, and 2019003335.

Four 1.0 FTE Social Workers - Grade C012, Range \$23.28 to \$34.90 per hour.

Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner Gamache made motion approving the following personnel transaction:
 - A. **New/Restructure** - Human Services/Social Services - contingent upon Title III-E funds - effective June 11, 2019. PC#2014003033 (Incumbent is Kelsey Fuglsby.)

FROM: .5 FTE Family Caregiver Support Specialist - Grade B011, range \$21.09 to \$31.77 per hour

TO: .6 FTE Family Caregiver Support Specialist - Grade B011, range \$21.09 to \$31.77 per hour

Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Braastad presented the Intergovernmental and Community Relations Committee report from the meeting of June 6, 2019.

1. Commissioner Braastad made motion approving Medical Examiner contract renewals for Wright County (Contract #C0007170), Swift County (Contract #C0007219), and Yellow Medicine County (Contract #C0007218) in Minnesota, and Polk County (Contract #AC004972) in Wisconsin, subject to review by the county attorney as to form and legality. Contracts will renew in January 2020 and all are multi-year renewals. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Gamache presented the Parks Committee report from the meeting of June 4, 2019.

1. Commissioner Gamache offered the following resolutions and moved their adoption:

RESOLUTION #2019-75

**RELATING TO THE ISSUANCE OF PERMITS FOR ARCHERY
DEER HUNTING IN DESIGNATED AREAS OF
BUNKER HILLS REGIONAL PARK**

WHEREAS, the Anoka County Board of Commissioners has determined that the number of deer in Bunker Hills Regional Park is in excess of a sustainable population; and,

WHEREAS, based on aerial survey indices and other deer management variables, Anoka County has determined the deer density to be greater than 42 deer per square mile in Bunker Hills Regional Park during the last survey; and,

WHEREAS, an excess deer population has a negative impact on the natural resources of the park, creates a danger to users of roads and highways surrounding and within the park; and,

WHEREAS, the management goal of Anoka County is to sustain a deer population density of 15 to 20 deer per square mile in Bunker Hills Regional Park:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the Parks Department to issue up to 39 permits for archery deer hunting by state licensed hunters possessing a valid 2019 Anoka County Archery Deer Hunting Permit in designated areas of the park. The permits shall be effective from October 25, 2019, to and including December 8, 2019, with certain restrictions.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners does hereby request that the Parks Department conduct an analysis of the effect of the archery hunt on the deer population and that the analysis be conducted after the permit sunset date on December 8, 2019, and before the next 2020 deer hunting season for consideration by the Parks Committee of the county board.

BE IT FINALLY RESOLVED that the cities of Andover, Coon Rapids, Blaine, and Ham Lake be notified of the passage of this resolution and be provided a copy of it.

* *

RESOLUTION #2019-76

**RELATING TO THE ISSUANCE OF PERMITS FOR ARCHERY
DEER HUNTING IN DESIGNATED AREAS OF
COON RAPIDS DAM REGIONAL PARK**

WHEREAS, the Anoka County Board of Commissioners has determined that the number of deer in Coon Rapids Regional Park is in excess of a sustainable population; and,

WHEREAS, based on aerial survey indices and other deer management variables, Anoka County has determined the deer density to be greater than 30 deer per square mile in Coon Rapids Regional Park during the last survey; and,

WHEREAS, an excess deer population has a negative impact on the natural resources of the park, creates a danger to users of roads and highways surrounding and within the park; and,

WHEREAS, the management goal of Anoka County is to sustain a deer population density of 15 to 20 deer per square mile in Coon Rapids Regional Park:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the Parks Department to issue up to 36 permits for archery deer hunting by state licensed hunters possessing a valid 2019 Anoka County Archery Deer Hunting Permit in designated areas of the park. The permits shall be effective from October 25, 2019, to and including December 8, 2019, with certain restrictions.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners does hereby request that the Parks Department conduct an analysis of the effect of the archery hunt on the deer population and that the analysis be conducted after the permit sunset date on December 8, 2019, and before the next 2020 deer hunting season for consideration by the Parks Committee of the county board.

BE IT FINALLY RESOLVED that the cities of Andover, Coon Rapids, Blaine, and Ham Lake be notified of the passage of this resolution and be provided a copy of it.

Motion carried unanimously. Resolutions declared adopted.

2. Commissioner West made motion authorizing master contracts with two companies for tree services, subject to review by the county attorney as to form and legality:

Contract #C0007246	Birch Tree Care
Contract #C0007247	Ostvig Tree Care

Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

3. Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2019-77

**RESOLUTION AUTHORIZING DECLARATIONS TO SECURE
GRANT FUNDING FOR PARK DEVELOPMENT PROJECTS**

WHEREAS, the Metropolitan Council is authorized by Minnesota Statutes Section 473.301 *et seq.* to make grants to eligible governmental units situated wholly or partly within the metropolitan area (“Recreation Open Space Development Grants”) for the purpose of development of regional recreation open space in accord with Minnesota Statutes Section 473.147, the Regional Recreation Open Space System Policy Plan (the “Council Grant Program”); and,

WHEREAS, Anoka County (“Grantee”) is an “Implementing Agency” in accord with Minnesota Statutes Section 473.147, and eligible for a Recreation Open Space Development Grant. Under the provisions contained in Minnesota Statutes Sections 473.315 and 473.351, the Grantee has been given the authority to implement the Council Grant Program; and,

WHEREAS, under the provisions contained in Minnesota Session Laws 2019, Chapter 2, Article 1, Section 5, the State of Minnesota and the Metropolitan Council have allocated Metropolitan Council park bonds according to the conditions set forth in four grant agreements awarded to Grantee under Metropolitan Council Grant Agreements SG-12259, SG-12260, SG-12261, and SG-12262. The Metropolitan Council has authorized allocation of such Recreation Open Space Development Grants to Anoka County to assist in the development of recreation open space lands; and,

WHEREAS, in order to receive such grants and to comply with the conditions of the Metropolitan Council Grant Agreements, Anoka County as Grantee is required to record declarations on each property related to the above grants in the form contained in Attachment I to this resolution, indicating that the Grantee’s ownership interest in the real property and, if applicable, any related facility is bond-financed property within the meaning of the G.O. Compliance Legislation and is subject to certain restrictions imposed thereby:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes and directs the Anoka County board chair and the Anoka County administrator to execute all necessary documents to enable the county to receive the grant funding referenced in Metropolitan Council Grant Agreements SG-12259, SG-12260, SG-12261 and SG-12262, and to execute and record the required declarations for each related property subject to such grants.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to Anoka County Parks, to the Metropolitan Council, Parks Grants Administrator, and to the Commissioner of the Minnesota Department of Management and Budget (MMB), upon request.

(Attachment I is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

4. Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2019-78

RESOLUTION ACCEPTING GIFTS FOR THE KIDS FISHING CLINIC

WHEREAS, the following civic organizations recently donated gifts of money towards the Kids Fishing Clinic:

Coon Rapids Community Strength Foundations Grant	\$2,500
Coon Rapids Lions Club	\$1,000
Coon Rapids VFW Post 9624	\$ 500

WHEREAS, Rhonda Sivarajah was appointed county administrator on May 14, 2019, and her employment agreement was approved at the May 28, 2019, county board meeting, with a June 12, 2019, start date; and,

WHEREAS, the employment agreement has been fully executed; and,

WHEREAS, in accordance with Minn. Stat. § 375A.06, subd. 2, Rhonda Sivarajah tendered a written resignation of her county commissioner seat on June 11, 2019, prior to the board meeting, effective immediately;

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners accept Rhonda Sivarajah’s resignation from her position as Anoka County Commissioner for District 6, effective June 11, 2019, immediately upon receipt.

BE IT FURTHER RESOLVED that due to Rhonda Sivarajah’s resignation from her county board seat and the county board’s acceptance of the resignation, the county board declares that the seat for District 6 is vacant, effective immediately.

BE IT FURTHER RESOLVED that because more than one year remains on the term of the vacant county board seat, a special election must be held in accordance with Minn. Stat. § 375.101, subd. 1.

BE IT FURTHER RESOLVED that if more than two candidates file for this open seat, a special primary will be held on November 5, 2019, with a special general election on February 11, 2020. If no more than two file for this seat, the special general election shall be held on November 5, 2019.

BE IT FURTHER RESOLVED that the county board approves the following special election schedule to fill this vacancy:

Event	Date
Candidate filing	July 30 - August 13, 2019
Special primary (if more than two candidates file)	November 5, 2019
Special general election (if more than two candidates file)	February 11, 2020
Special election (if no more than two candidates file)	November 5, 2019

BE IT FURTHER RESOLVED that the candidate elected in the special general election shall take office immediately after receiving the certificate of election, filing the bond, and taking the oath of office, and shall serve during the remainder of the unexpired term of county commissioner in District 6.

Motion carried unanimously. Resolution declared adopted.

* * * * *

Commissioner Look made motion appointing the following county commissioners and staff to serve on the following metropolitan boards, commissions, and committees for the remainder of program year 2019:

	Remainder of 2019 Appointments
Anoka Co./Blaine Airport (Janes Field) NW Bldg. Area Joint Powers Board	Airport Committee Chair (Chair) F&CI Committee Chair (Alt.)
Coon Creek Watershed Dist. Advisory Committee	Doug Fischer
MetroGIS Policy Board	Gamache
Metro Alliance for Healthy Families Governing Board	Meisner Gamache (Alternate)
Metropolitan Emergency Services Board (MESB)	Gamache Meisner
MESB - Executive Committee	Gamache
Metropolitan Mosquito Control District Board	West Meisner Gamache
Metropolitan Mosquito Control District Exec. Board	West
MN Community Health Serv. Advisory Committee	Meisner Jonelle Hubbard (Alternate)

North Metro I-35 Corridor Coalition	West D. Fischer (Staff Member)
North TH 65 Corridor Coalition (<i>JPA #2006-0576</i>)	Braastad West (Alternate)
Regional Haulers Licensing Board	Look Gamache (Alternate)
Utilities Transmission Issues - Designated Liaison	Joe MacPherson

Commissioner Look further moved recommending the following county board nominations:

Metropolitan Council: Transportation Advisory Bd.	Look Schulte (Alternate)
MELSA/MetroNet	Meisner

Commissioner Braastad seconded the motion. Motion carried.

* * * * *

Chair Schulte made the following county board committee appointments and chairperson designations for the remainder of calendar year 2019:

	Remainder of 2019 Appointments
Airport Committee	Braastad West (Vice Chair) Schulte (Chair)
Board of Oversight of Court-Appointed Attorneys	Braastad Schulte
Children and Family Council Governing Board	Braastad
Community Corrections Advisory Board	Gamache Meisner West (Alternate)
Facilities Management and Construction Subcommittee <i>(Subcommittee of Finance and Capital Improvements Committee)</i>	Look Schulte
Finance and Capital Improvements Committee	Look (Chair) Braastad (Vice Chair) Schulte
Greater Metropolitan Workforce Council	Schulte
Human Services Committee	Braastad (Chair) West (Vice Chair) Meisner
Community Health Advisory Committee	Meisner
Information Technology Committee	West Gamache (Chair) Schulte (Vice Chair)
Intergovernmental & Community Relations Committee	Braastad (Chair) West (Vice Chair) Gamache
Joint Law Enforcement Council (<i>Contract #2008-0279</i>)	Braastad Schulte
Law Library Board of Trustees	Meisner Schulte (Alternate)
Library Board Liaison (<i>Term Concurrent w/MELSA</i>)	Meisner Gamache (Alternate)

**Remainder of 2019
 Appointments**

Management Committee	Look Braastad (Vice Chair) West (Chair) Gamache
Parks Committee	Look (Vice Chair) West Gamache (Chair)
Property Records and Taxation Committee	Look (Vice Chair) West Gamache (Chair)
Public Safety Committee	Braastad (Chair) West Schulte (Vice Chair)
Solid Waste Abatement Advisory Team	Look (Facilitator) Colleen Sinclair (Assoc. Facilitator)
Waste Haulers Roundtable Group	Look (Facilitator)
Transportation Committee	Look (Vice Chair) Braastad West Schulte (Chair)
Workforce Development Board	Meisner Schulte

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Chair Schulte made the following special topic appointments for the remainder of program year 2019:

**Remainder of 2019
 Appointments**

A. Special Topic Committees:

Anoka County-Blaine Airport Advisory Commission (ACBAAC)	Schulte
Benefits and Compensation	West (Chair) Braastad
East Central Regional Juvenile Center Advisory Bd. (Formerly Juvenile Center Advisory Board)	Gamache Meisner (Alternate) Dylan Warkentin (Alternate)
Fairgrounds Advisory Committee	Parks Committee Chair (Chair) Look Jeff Perry (Alternate)
Historical Society Liaison	Meisner
Investment Review Committee	Schulte Rhonda Sivarajah Cory Kampf
Midwest Regional Forensic Laboratory Advisory Board	Public Safety Committee Chair Schulte (Alternate) Sheriff Stuart (Chair) Chief Deputy Halweg (Law Enforcement Representative) Facility Supv. (ex-officio)
Regional Economic Development Executive Committee	Braastad Schulte R. Sivarajah (Staff) J. Hajder (Staff)
Web Oversight Committee	Gamache Dee Guthman

B. The Responsible (Lead) Commissioner in the Following Topic Areas Shall Be:

Aging	West
Americans with Disabilities Act (ADA)	Meisner
Cultural	Meisner
Elections/Reapportionment/Voter Registration	Schulte
Insurance/Retirement	Schulte
Maps	Gamache
Pay Equity	West
Pipeline Safety Legislation	Schulte
Real Estate	Gamache

* * * * *

Commissioners Braastad, West, Gamache, Look, Meisner, and Schulte; and County Attorney Tony Palumbo recognized County Administrator Jerry Soma upon his retirement from Anoka County for his hard work and dedication to the county for nearly 53 years.

* * * * *

Commissioner Look made motion appointing the following county commissioners to the following committees and boards for the remainder of calendar year 2019:

Remainder of 2019 Appointments

Ag Preservations Credit Ad Hoc Committee	Look Braastad
Internal Audit Committee <i>(Jurisdiction over Anoka County annual audit plan and other activities as defined in the current Office of Internal Auditing Charter Statement.)</i>	Co. Board Chair Look (Chair) County Administrator Robert Thistle (Citizen - Finance Professional) Brian Page (Citizen - General)
Minnesota Extension Committee	Look Meisner Andy Soltvedt (Staff Position)

* *

Remainder of 2019 Commissioner Appointments

- | | |
|--------------------------------|-------------------------------|
| 1. Commissioner Matt Look | 4. Commissioner Mandy Meisner |
| 2. Commissioner Julie Braastad | 5. Commissioner Mike Gamache |
| 3. Commissioner Robyn West | 6. Commissioner Scott Schulte |

* *

Remainder of 2019 Appointments

Centennial Community Network and Centennial Community Services	Leah Post-Ratliff
East Central Creating Community	West
Northwest Anoka County Community Consortium/ Youth First Community of Promise	Look Gamache (Alternate) Gayle Alexander Laura Landes

* *

10 AMC Voting Delegate/District 10:

2019 Delegates

- | | |
|--------------------------------|--|
| 1. Commissioner Matt Look | 6. Commissioner Scott Schulte |
| 2. Commissioner Julie Braastad | 7. County Administrator Rhonda Sivarajah |
| 3. Commissioner Robyn West | 8. Transportation Div. Mgr. Doug Fischer |
| 4. Commissioner Mandy Meisner | 9. Human Services Div. Mgr. Cindy Cesare |
| 5. Commissioner Mike Gamache | |

AMC Board of Directors:

2019 Directors

West Braastad (Alternate)

AMC District 10 Executive Committee

2019 Directors

West Braastad (Alternate)

* *

Annual Conference

2019 Voting Delegates

West (Delegate) Schulte (1st Alternate) Chair Designee (2nd Alternate)

* *

Anoka County Canvassing Board through December 31, 2019, pursuant to Minnesota Statutes § 204C.31:

Commissioner West Commissioner Look Commissioner Braastad (Alternate)

Commissioner West seconded the motion. Motion carried.

* * * * *

Chair Schulte presented, for informational purposes, the terms of the trustees on the Anoka County Housing and Redevelopment Authority, which expire December 31 of the respective years as follows:

Term Expiring

Matt Look	December 31, 2019
Robyn West	December 31, 2019
Mandy Meisner	December 31, 2019
Mike Gamache	December 31, 2019
Julie Braastad	December 31, 2022
Vacant	December 31, 2022
Scott Schulte	December 31, 2023

* * * * *

The county board meeting was adjourned at 10:20 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Dee Guthman
Deputy County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.