

The IT Committee will hold their regularly scheduled meeting in Room #705 of the Anoka County Government Center and via Webex. All members of the committee will be present either in person or on Webex. However, due to the Governor's Emergency Executive Order, and a determination by the county board chair that public attendance is not feasible due to the health pandemic, members of the public will not be allowed to attend this meeting in person. Public members may monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.

ANOKA COUNTY

INFORMATION TECHNOLOGY (IT) COMMITTEE AGENDA AND MEETING OF THE ANOKA COUNTY BOARD OF COMMISSIONERS**

Commissioner Gamache (Chair)
Commissioner Schulte
Commissioner Meisner

FOR THE, MONDAY, June 22, 2020 MEETING, at 8:15 a.m.
County Board Room #705 - Anoka County Government Center

ACTION ITEM:

- *1. The IT Committee recommends that the County Board approve a purchase under contract #C0001338-2010-0239 with Zayo Bandwidth, LLC, 400 Centennial Pkwy, Suite 200, Louisville, CO 80027 in the amount of \$592,123.31 with a change order of \$59,212.00 to facilitate the refresh of the network hardware on the Connect Anoka County fiber network - **see attached Action Item** – from Susan Vreeland.
- *2. The IT Committee recommends that the County Board approve contract #C0007303 with Stanley Convergent Security Solutions, Inc., 14670 Cumberland Road, Noblesville, IN, 46060 in the amount of \$579,474.00 with a change order of \$57,947.40 for a total amount not to exceed \$637,421.40. The initial term is for 39 months with an option to renew for an additional 24 months - **see attached Action Item** – from Susan Vreeland.

INFORMATIONAL ITEM:

3. Consider, for informational purposes, restructuring of vacant positions.
4. Consider, for informational purposes, a review of the proposed 2021 Information Technology Operating Budget.

ADDITIONAL ITEMS:

5. Public Comment: Due to the Governor's Emergency Executive Orders, and determination by the county board chair that public attendance is not feasible due to the health pandemic, members of the public will not be allowed to attend this meeting in person, so for persons who wish to submit public comment they may do so by sending an email to RS-InformationTechnology@co.anoka.mn.us or mailing a letter to Anoka County, 2100 3rd Ave N, Suite 330, Anoka, MN 55303.
6. Next scheduled meeting Thursday, July 23, 2020, in Conference Room #772.

*Requires Board approval

7. Adjourn.

*** Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will not vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*



ANOKA COUNTY IT COMMITTEE ACTION ITEM

JUNE 22, 2020

INFORMATION TECHNOLOGY DEPARTMENT

ACTION REQUESTED	Susan Vreeland, Director of Information Technology is requesting that the IT Committee consider recommending that the County Board approve a purchase under contract C0001338-2010-0239, with Zayo Bandwidth, LLC, 400 Centennial Pkwy, Suite 200, Louisville, CO 80027 in the amount of \$592,123.31 with a change order of \$59,212.00 to facilitate the refresh of the network hardware on the Connect Anoka County fiber network.
BACKGROUND	In 2010 Anoka County, along with a private partner Zayo, received an NTIA grant of approximately \$19.12 million dollars to construct Connect Anoka County, a 284-mile fiber ring that provides connectivity services to the County, cities, schools and public safety entities. At that time, the County entered into a Master Service Agreement with Zayo for the Connect Anoka County project to provide service to the initial 145 sites. In April 2015, the County and Zayo agreed to extend the warranty of the network equipment to August 17, 2020.
SOLUTIONS	In 2019 County IT staff worked closely with Zayo and Connect Anoka County partners to determine a new design for the network and reaffirming partner commitments for their participation in the Connect Anoka County network. Zayo designed a new updated network architecture and published an RFP for network hardware to ensure they had competitive bids from multiple vendors. This process, along with the commoditization of technology equipment, resulted in significantly lower hardware costs than what was ordered back in 2010.
CONCLUSION	The aging network equipment responsible for running the Connect Anoka County will need to be replaced with more modern equipment that promises a more reliable and redundant network design improving access for the County and all partners on the Connect Anoka County network.
RECOMMENDATIONS	<p>The IT Committee consider recommending that the County Board approve a purchase under contract C0001338-2010-0239 with Zayo Bandwidth, LLC, 400 Centennial Pkwy, Suite 200, Louisville, CO 80027 in the amount of \$592,123.31 with a change order of \$59,212.00 to replace the aging network hardware on the Connect Anoka County fiber network.</p> <p>Thank you for your consideration. If you have any questions, please do not hesitate to contact Susan Vreeland.</p>



ANOKA COUNTY IT COMMITTEE ACTION ITEM

JUNE 22, 2020

INFORMATION TECHNOLOGY DEPARTMENT

ACTION REQUESTED	Susan Vreeland, Director of Information Technology is requesting that the IT Committee consider recommending that the County Board approve contract #C0007303 with Stanley Convergent Security Solutions, Inc., 14670 Cumberland Road, Noblesville, IN, 46060 in the amount of \$ 579,474.00 with a change order in the amount of \$57, 947.40 for a total amount not to exceed \$637,421.40.
BACKGROUND	The current contract with Stanley Convergent Security Solutions has been in place since 2015. The current contract covers labor only and expires July 31, 2020. Due to the criticality of this system, and as the equipment continues to age, we recognized the need for a more inclusive contract that will serve all the camera needs at the Anoka County Jail.
SOLUTIONS	<p>The proposed, new master contract for the Jail Video Management System will encompass all maintenance and replacement costs and includes a preventative program with weekly health monitoring. This contract will include one complete replacement of all 191 cameras during the contract term. A typical camera replacement averages \$1,500 each (for a total cost of approximately \$300,000). Additional materials and service for the environment include the following:</p> <ul style="list-style-type: none">• Touchscreen Control System: PC(s), Touchscreen monitors and microphones.• Network Video Recorders (NVRs) and monitors.• Door Control System:<ul style="list-style-type: none">○ Programmable logic controller equipment.○ Door control electrical components including door control equipment racks, relay boards, power supplies, and fuses.• Intercom System:<ul style="list-style-type: none">○ Intercom and paging system components including intercom headend, intercom field devices, and speakers.• Duress/Watchtower system including headend equipment and push buttons.• Utility control interface – lighting and receptacle contactors controlled by the security system.• Security management system computer.• Software – including PLC, intercom, and related software.
CONCLUSION	By consolidating the current funding and contract element(s) into one complete agreement, we will have a more robust support structure and the ability to ensure equipment is maintained and replaced in the most effective manner possible. Funding for the increase in contract (\$59,376 annually) will be provided by the Asset Preservation Fund.
RECOMMENDATIONS	<p>The IT Committee consider recommending that the County Board approve contract #C0007303 with Stanley Convergent Security Solutions, Inc., 14670 Cumberland Road, Noblesville, Indiana, 46060 in the amount of \$ 579,474.00 with a change order in the amount of \$57, 947.40 for a total amount not to exceed \$637,421.40. The initial term is for 39 months with an option to renew for an additional 24 months.</p> <p>Thank you for your consideration. If you have any questions, please do not hesitate to contact the IT Director, Susan Vreeland.</p>