

**ANOKA COUNTY INFORMATION TECHNOLOGY (IT) COMMITTEE AGENDA  
and Meeting of the Anoka County Board of Commissioners\*\***

**Commissioners Gamache (Chair), Reinert (Vice Chair), Meisner**

**For the Monday, June 21, 2021 Meeting, at 11:00 a.m.  
Room #710 - Anoka County Government Center**

1. Public Comment: Public comments are welcome at this time. In consideration of others wishing to speak, please limit comments to 2 minutes. Questions directed to the committee will not be answered immediately; however, whenever possible, all appropriate questions will be responded to in a timely and effective manner by county staff.

**ACTION ITEMS:**

2. \*Consider recommending to the County Board to approve Master Contract C0008578 with Marco Technologies LLC for technical professional services – **see attached Action Item** – from Susan Vreeland.
3. \*Consider recommending to the County Board to approve Master Contract C0008579 with CDW Government Inc for technical professional services – **see attached Action Item** – from Susan Vreeland.

**INFORMATIONAL ITEM:**

4. Consider, for informational purposes, an overview of 2022 Information Technology CEPs.

**ADDITIONAL ITEMS:**

5. Next scheduled meeting will be Monday, July 19, 2021, at 11:00 A.M.
6. Adjourn.

*\*\* Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will not vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*

\*Requires Board approval



# ANOKA COUNTY IT COMMITTEE ACTION ITEM

June 21, 2021

## INFORMATION TECHNOLOGY DEPARTMENT

ACTION REQUESTED	Susan Vreeland, Director of Information Technology, is requesting that the Committee consider recommending the County Board approve the award of Master Contract C0008578 with Marco Technologies, LLC, 73003 Lake Street, Suite 100, St Louis Park, MN 55426 for technical professional services.
BACKGROUND	We have a need for a Master Contract with Marco Technologies, LLC that will allow us to more easily obtain professional services independent of a software or hardware purchase.
SOLUTIONS	<p>This Master Contract defines a predictable hourly rate for various areas of expertise, terms and conditions, and insurance requirements that adhere to the County's purchasing, financial policies, and operating procedures.</p> <p>After the Master Contract is established, when professional service work is desired the County will negotiate a Statement of Work for the actual work to be performed for each engagement, subject to the hourly rate, terms and conditions, and insurance requirements defined in the Master Contract.</p>
CONCLUSION	A Master Contract with Marco Technologies, LLC will give the County a greater ability to acquire needed technical services in a timely manner.
RECOMMENDATIONS	<p>Susan Vreeland, Director of Information Technology, is requesting that the Committee consider recommending the County Board approve the award of Master Contract C0008578 with Marco Technologies, LLC for technical professional services.</p> <p>This contract is for a three-year (3) term, with the County having the option to renew the Master Contract for two (2) additional one-year (1) terms, for a maximum possible contract term of five (5) years.</p>



# ANOKA COUNTY IT COMMITTEE ACTION ITEM

June 21, 2021

## INFORMATION TECHNOLOGY DEPARTMENT

ACTION REQUESTED	Susan Vreeland, Director of Information Technology, is requesting that the Committee consider recommending the County Board approve the award of Master Contract C0008579 with CDW Government, LLC, 200 North Milwaukee Ave, Vernon Hills, IL 60061, for technical professional services.
BACKGROUND	We have a need for a Master Contract with CDW Government, LLC that will allow us to more easily obtain professional services independent of a software or hardware purchase.
SOLUTIONS	<p>This Master Contract defines a predictable hourly rate for various areas of expertise, terms and conditions, and insurance requirements that adhere to the County's purchasing, financial policies, and operating procedures.</p> <p>After the Master Contract is established, when professional service work is desired the County will negotiate a Statement of Work for the actual work to be performed for each engagement, subject to the hourly rate, terms and conditions, and insurance requirements defined in the Master Contract.</p>
CONCLUSION	A Master Contract with CDW Government, LLC will give the County a greater ability to acquire needed technical services in a timely manner.
RECOMMENDATIONS	<p>Susan Vreeland, Director of Information Technology, is requesting that the Committee consider recommending the County Board approve the award of Master Contract C0008579 with CDW Government, LLC for technical professional services.</p> <p>This contract is for a three-year (3) term, with the County having the option to renew the Master Contract for two (2) additional one-year (1) terms, for a maximum possible contract term of five (5) years.</p>