



Anoka County
LIBRARY

Ideas, Information, Inspiration.

CALL TO SPECIAL MEETING NOTICE: LOCATION CHANGE

**LIBRARY BOARD MEETING
CENTENNIAL LIBRARY MEETING ROOM
100 CIVIC HEIGHTS CIRCLE
CIRCLE PINES, MN 55014
AND
VIA TELECONFERENCE
June 15, 2020
5:30pm**

Please notify library staff (763-324-1500) if unable to attend.



Anoka County LIBRARY

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ANOKA COUNTY LIBRARY BOARD AGENDA

June 15, 2020, 5:30pm

Centennial Library Meeting Room

100 Civic Heights Circle

Circle Pines, MN 55014

The Anoka County Library Board will hold their regularly scheduled meeting at the above location and via WebEx. All members of the committee will be present either in person or on WebEx. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the county board chair that public attendance is not feasible due to the health pandemic, members of the public will not be allowed to attend this meeting in person. Public members may monitor this meeting through the internet at <https://www.anokacounty.us/2632/Library-Board> or by calling 1-415-655-0003 at the meeting time for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021

A. **President calls meeting to order**

B. **Friends of the Library Report and Open Forum**

The opportunity to speak during the remainder of the Library Board meeting is reserved for members of the board, staff and invited guests as recognized by the chair for specific points of business. Open Forum will be limited to a total of 15 minutes.

C. **Action Items**

1. Consider approving the minutes from the May 18, 2020 library board meeting. **See attached** minutes.
2. Consider approving and accepting of gifts. **See attached** list.
3. Consider approving May bills. **See attached** invoices.
4. Consider approving the relocation of the Library Board Meetings to the Northtown Library Meeting Room for the remainder of the year.

D. **Information Items**

1. Consider, for informational purposes, County Commissioner Robyn West's MELSA update
2. Consider, for informational purposes, an overview on statutes, presented by Kathy Timm, Assistant County Attorney
3. Consider, for informational purposes, Budget, CIP and CEP presentation
4. Consider, for informational purposes, Library recognition report. **See attached** report
5. Consider, for informational purposes, financial report. **See attached** report

E. **Adjournment**

ANOKA COUNTY LIBRARY
707 COUNTY RD 10 NE
BLAINE, MN 55434

LIBRARY BOARD MINUTES MAY 2020- DRAFT

The Anoka County Library Board met virtually on May 17th, 2020. Present were: Board Members: Backlund (arrived late), Greensweig, Keister, Kost, Lenz, and Commissioner West. Absent: Martineau-Dunlop and Orpen.

Also present: Patti Hetrick, Interim Library Director, Jacquie Kramer, Assistant Library Director, Kathryn Timm Assistant County Attorney, Dee Guthman, Deputy County Administrator, Andrew Dykstra, Director of Facilities Management and Construction, Cory Kampf, Division Manager, Commissioner Mandy Meisner, and Dana Weigman, Office Administration Supervisor.

Meeting was called to order by Board President Lenz at 5:32.

Lenz read this statement at the beginning of the meeting:

“Due to the Declared Health Pandemic and Declared State of Emergency, this Board Meeting will be held via teleconferencing or other electronic means pursuant to Minnesota Statutes Section 13D.021. Public attendance at the meeting is not practicable due to the nature of the pandemic but interested public may access the meeting by electronic means.”

Roll Call

	Present	Absent
Backlund		x
Greensweig	x	
Keister	x	
Kost	x	
Lenz	x	
Martineau-Dunlop		x
Orpen		x

ACTION ITEMS

AGENDA

On a motion by Greensweig, second by Keister, the Library Board unanimously approved the agenda as amended.

	Yes	No
Backlund		
Greensweig	x	
Keister	x	
Kost	x	
Lenz	x	
Martineau-Dunlop		

Orpen

OPEN FORUM AND FRIENDS OF THE LIBRARY REPORT

No members of the public were present for the open forum. Kramer reported the Friends of the Library are making a \$10,000 donation to the library this year to be used for Summer Reading prizes, book clubs, Teen Read contest, and Beanstack software.

MINUTES

On a motion by Keister, second by Greensweig, the Library Board unanimously approved the minutes of the April 2020 meeting.

	Yes	No
Backlund		
Greensweig	x	
Keister	x	
Kost	x	
Lenz	x	
Martineau-Dunlop		
Orpen		

GIFTS

On a motion by Greensweig, second by Keister, the Library Board unanimously approved the gifts as noted.

Gifts received:

\$50.00 Anoka Women of Today
 \$500.00 Micro Control Company

Volunteer Hours May: Volunteen Hours: 0

Volunteer Hours: 0

	Yes	No
Backlund		
Greensweig	x	
Keister	x	
Kost	x	
Lenz	x	
Martineau-Dunlop		
Orpen		

BILLS

On a motion by Kost, second by Keister, the Library Board unanimously approved the bills as presented.

Bills approved in the amount of: \$ 168,491.26

	Yes	No
Backlund		
Greensweig	x	
Keister	x	

Kost	x
Lenz	x
Martineau-Dunlop	
Orpen	

STAFF DAY CLOSURE

On a motion by Kost, second by Greensweig, the Library Board unanimously approved closing the libraries on September 10, 2020 for staff day.

	Yes	No
Backlund		
Greensweig	x	
Keister	x	
Kost	x	
Lenz	x	
Martineau-Dunlop		
Orpen		

INFORMATION ITEMS

FACILITIES 10-YEAR PLAN

In 2016, Andrew Dykstra, former Library Director Maggie Snow, and David Bratvold completed a ten-year facilities plan including condition assessments of library facilities with estimated repairs and costs. The estimates have been updated more recently to include increases in repair costs. Kampf reported that right now there is \$2.4 million in the library’s building fund. These dollars come from the annual building fund of \$125,000 from the county and transfers of anything left over in the library’s annual budget at the end of the year. In looking at the scheduled repairs and maintenance from the 10-year plan, the Library’s Building Fund will run out of money in 2027. The County Board is asking for the library to pay \$200,000 from this Building Fund to the county’s Asset Preservation Fund in repayment for some of the construction cost of the Centennial Library Building, which was completed in 2019. If this repayment is made, the Library Building Fund will be depleted in 2026. Commissioner Meisner asked if all departments pay back to the Asset Preservation Fund, and Kampf reported that not all departments are able to but some, such as the Sherriff and the golf courses have in the past. Lenz asked why the County Board would be asking for this now that Centennial construction is completed, and not before construction when the agreements were being made. Greensweig asked for the context in which the County Board first considered this repayment and both Greensweig and Lenz noted that larger projects such as the Saint Francis and Johnsville Library improvements are not on the 10-year plan. Guthman suggested a workshop for the Library Board around buildings and funding would be presented in the future.

MELSA UPDATE

Commissioner West reported that a staff member at MELSA has left and that she is amazed with curbside deliveries and the number of holds that staff are processing. Commissioner Meisner added that a crisis always brings out the value of libraries to the community.

JOHNSVILLE REPORT

Hetrick reported that the AMH machine has been ordered and that Facilities is managing the construction. There could be shipping delays due to supply chain issues.

WORKPLAN QUARTERLY UPDATE

Kramer highlighted four areas of the workplan including increases in local author fair applicants, workshops for caregivers, meeting room use, and staff on County Committees.

DIRECTOR'S REPORT

Hetrick is working on staffing levels so that curbside staff can take some vacation time. She is grateful for the help from many county departments and the relationships the library is building with others in the county. She expressed her gratitude for library staff and how everyone is working hard to help patrons during the pandemic.

FINANCIAL REPORT

Hetrick reported that revenues are steady so far for the year. The current plan is to keep the temporary positions and any vacant positions open to evaluate staffing needs going forward. There has been an increase in overtime due to David Bratvold's absence. The supply budget is slightly higher than expected, but that is offset by lower program expenses. Hetrick is planning a budget game for supervisors and is working toward a 0% increase for 2021.

ADJOURNMENT

On a motion by Greensweig, second by Kost, the meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Dana Weigman, Office Administration Supervisor



Anoka County LIBRARY

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ANOKA COUNTY LIBRARY BOARD CONSENT AGENDA ITEM

June 15, 2020

AGENDA ITEM NO: C-2
AGENDA ITEM: Receive/Acknowledge Gifts

ACTION REQUESTED / RECOMMENDATION:
Accept and acknowledge gifts received during the current month.

BACKGROUND INFORMATION:

Gifts received:
\$10,000.00 Friends of Anoka County Library

Volunteer Hours May: Volunteen Hours: 0
Volunteer Hours: 0

Bills approved in the amount of June: \$ 138,564.26

	YES	NO
Backlund	_____	_____
Greensweig	_____	_____
Keister	_____	_____
Kost	_____	_____
Lenz	_____	_____
Martineau-Dunlop	_____	_____
Orpen	_____	_____

ANOKA COUNTY LIBRARY

INVOICES FOR APPROVAL AT THE BOARD MEETING - JUNE 15, 2020

MELSA EQUALIZATION	106.57
COVID RELATED	883.40
OPERATING ACCOUNTS	137,574.29
(INCLUDES \$50.00 DONATIONS SPENT)	
TOTAL INVOICES SENT FOR PAYMENT 5/9/20 THRU 6/3/20	138,564.26
<hr/>	
TOTAL INVOICES SENT FOR PAYMENT - 2020 YTD	1,086,734.73
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DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
JUNE 3, 2020								
MELSA EQUALIZATION	FRONTLINE TECHNOLOGIES	INVUS115201	ACCT 14110 LIBRARY	106.57	2380110101	61575	23010001	61575
	TOTAL MELSA EQUALIZATION			106.57				
COVID RELATED	AMAZON.COM		PROCUREMENT CARD	26.82	2380114001	61149	00575	61149
COVID RELATED	AMAZON MARKETPLACE		PROCUREMENT CARD	(6.62)	2380114001	61149	00575	61149
COVID RELATED	AMAZON MARKETPLACE		PROCUREMENT CARD	45.90	2380114001	61149	00575	61149
COVID RELATED	AMAZON MARKETPLACE		PROCUREMENT CARD	31.99	2380114001	61149	00575	61149
COVID RELATED	AMAZON MARKETPLACE		PROCUREMENT CARD	28.99	2380114001	61149	00575	61149
COVID RELATED	AMAZON MARKETPLACE		PROCUREMENT CARD	13.97	2380114001	61149	00575	61149
COVID RELATED	AMAZON MARKETPLACE		PROCUREMENT CARD	187.02	2380114001	61149	00575	61149
COVID RELATED	AMAZON MARKETPLACE		PROCUREMENT CARD	67.88	2380114001	61149	00575	61149
COVID RELATED	AMAZON MARKETPLACE		PROCUREMENT CARD	169.16	2380114001	61149	00575	61149
COVID RELATED	AMAZON MARKETPLACE		PROCUREMENT CARD	7.79	2380114001	61149	00575	61149
COVID RELATED	OFFICE DEPOT #1080		PROCUREMENT CARD	206.65	2380114001	61149	00575	61149
COVID RELATED	OFFICEMAX/OFFICEDEPT#6874		PROCUREMENT CARD	103.85	2380114001	61149	00575	61149
	TOTAL COVID RELATED			883.40				
DONATION \$ SPENT	BIBLIOTHECA LLC	INV-US31645	CUST C0000272 LIBRARY	50.00	2380115001	63710		
	TOTAL DONATION \$ SPENT			50.00				
SUPPLIES	AMAZON MARKETPLACE		PROCUREMENT CARD	67.96	2380114001	61149		
SUPPLIES	AMAZON MARKETPLACE		PROCUREMENT CARD	65.96	2380114001	61149		
SUPPLIES	AMAZON.COM		PROCUREMENT CARD	29.99	2380114001	61149		
SUPPLIES	AMAZON.COM		PROCUREMENT CARD	36.17	2380114001	61149		
SUPPLIES	DOUGS POWER EQUIPMENT	259051	CUST 101889 LIBRARY	311.25	2380112001	61105		
SUPPLIES	HOME DEPOT CREDIT SERVICES	13-MAY-2020	6035 3225 3883 6655 LIBRARY	470.36	2380112001	61105		
SUPPLIES	OFFICE DEPOT #1090		PROCUREMENT CARD	505.44	2380114001	61149		
SUPPLIES	OFFICE DEPOT #1090		PROCUREMENT CARD	140.21	2380114001	61149		
SUPPLIES	OFFICE DEPOT #1090		PROCUREMENT CARD	250.52	2380114001	61149		
	TOTAL SUPPLIES			1,877.86				
REPAIRS/MTC	ALL SAFE INC	177707	ANNUAL INSPECT-CROOKED LK LIB	30.90	2380132001	61250		
REPAIRS/MTC	ALL SAFE INC	177708	ANNUAL INSPECT-RUM RIVER LIB	106.54	2380141001	61250		
REPAIRS/MTC	ALL SAFE INC	177709	ANNUAL INSPECT-ST FRANCIS LIB	28.50	2380136001	61250		
REPAIRS/MTC	ALL SAFE INC	177758	ANNUAL INSPECT-JOHNSTOWN LIB	197.00	2380137001	61250		
REPAIRS/MTC	ALL SAFE INC	177822	ANNUAL INSPECT-CENN LIBRARY	35.70	2380134001	61250		
REPAIRS/MTC	ALL SAFE INC	177823	ANNUAL INSPECT-MISSISSIPPI LIB	35.70	2380133001	61250		
REPAIRS/MTC	ALL SAFE INC	177824	ANNUAL INSPECT-N CENTRAL LIB	26.10	2380135001	61250		
REPAIRS/MTC	CORVAL CONSTRUCTORS INC	860915	CUST 9754 HVAC MAINT MAY 2020	828.94	2380110101	61250		
REPAIRS/MTC	CORVAL CONSTRUCTORS INC	861009	CUST 9754 RUM RIVER LIBRARY	382.21	2380141001	61251		
REPAIRS/MTC	EGAN	SVC102522	CUST ANOKA15 LIBRARY	216.67	2380111001	61250		
REPAIRS/MTC	EGAN	SVC102522	CUST ANOKA15 LIBRARY	216.67	2380121001	61250		
REPAIRS/MTC	EGAN	SVC102522	CUST ANOKA15 LIBRARY	216.66	2380132001	61250		
REPAIRS/MTC	EGAN	SVC102522	CUST ANOKA15 LIBRARY	216.66	2380133001	61250		
REPAIRS/MTC	EGAN	SVC102522	CUST ANOKA15 LIBRARY	216.67	2380134001	61250		
REPAIRS/MTC	EGAN	SVC102522	CUST ANOKA15 LIBRARY	216.67	2380141001	61250		
REPAIRS/MTC	ELECTRO WATCHMAN INC	3646798	CUST 2186 LIBRARY	75.00	2380111001	61250		
REPAIRS/MTC	ELECTRO WATCHMAN INC	3646798	CUST 2186 LIBRARY	75.00	2380121001	61250		
REPAIRS/MTC	ELECTRO WATCHMAN INC	3646798	CUST 2186 LIBRARY	75.00	2380134001	61250		
REPAIRS/MTC	MINVALCO INC	194616	ACCT U4923 LIBRARY	236.00	2380141001	61251		
REPAIRS/MTC	S2 SERVICES INC	1298	MISSISSIPPI LIBRARY	300.00	2380133001	61251		
REPAIRS/MTC	SUMMIT FIRE PROTECTION COMPANY	1513280	ANNUAL INSPECT-CENTEN LIBR	475.00	2380121001	61251		
REPAIRS/MTC	SUMMIT FIRE PROTECTION COMPANY	1513706	ANNUAL INSPECT-JOHNSTOWN LIBR	475.00	2380137001	61251		
REPAIRS/MTC	SUMMIT FIRE PROTECTION COMPANY	1513708	ANNUAL INSPECT-RUM RIVER LIBR	475.00	2380141001	61251		
REPAIRS/MTC	SUMMIT FIRE PROTECTION COMPANY	1515695	ANNUAL INSPECT-CENTENNIAL LIBR	475.00	2380134001	61251		

DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
REPAIRS/MTC	TITAN ENERGY SYSTEMS	191213-083	ACCT 5976 LIBRARY	450.49	2380111001	61251		
REPAIRS/MTC	TITAN ENERGY SYSTEMS	191213-084	ACCT 5976 LIBRARY	426.49	2380111001	61251		
REPAIRS/MTC	UHL COMPANY	22696	CUST 10060 RUM RIV LIB	309.00	2380141001	61251		
REPAIRS/MTC	UHL COMPANY	22792	CUST 10060 LIB-VFD REPLACE	6,514.00	2380141001	61251		
	TOTAL REPAIRS/MTC			13,332.57				
TRAVEL	HEDLUND, OLIVIA		REIMB/MILEAGE	29.90	2380136001	61475		
	TOTAL TRAVEL			29.90				
GROUNDSKEEPING	BUILDING LAWN MAINTENANCE	12332	LIB SPRING CLEANUP-FERTILIZER	225.00	2380111001	61548		
GROUNDSKEEPING	BUILDING LAWN MAINTENANCE	12332	LIB SPRING CLEANUP-FERTILIZER	450.00	2380121001	61548		
GROUNDSKEEPING	BUILDING LAWN MAINTENANCE	12332	LIB SPRING CLEANUP-FERTILIZER	375.00	2380132001	61548		
GROUNDSKEEPING	BUILDING LAWN MAINTENANCE	12332	LIB SPRING CLEANUP-FERTILIZER	200.00	2380133001	61548		
GROUNDSKEEPING	BUILDING LAWN MAINTENANCE	12332	LIB SPRING CLEANUP-FERTILIZER	150.00	2380136001	61548		
GROUNDSKEEPING	BUILDING LAWN MAINTENANCE	12332	LIB SPRING CLEANUP-FERTILIZER	575.00	2380137001	61548		
GROUNDSKEEPING	BUILDING LAWN MAINTENANCE	12332	LIB SPRING CLEANUP-FERTILIZER	350.00	2380141001	61548		
GROUNDSKEEPING	BUILDING LAWN MAINTENANCE	12333	LIBRARY SPRNG CLEANUP-DETHATCH	400.00	2380111001	61548		
GROUNDSKEEPING	BUILDING LAWN MAINTENANCE	12333	LIBRARY SPRNG CLEANUP-DETHATCH	700.00	2380121001	61548		
GROUNDSKEEPING	BUILDING LAWN MAINTENANCE	12333	LIBRARY SPRNG CLEANUP-DETHATCH	575.00	2380132001	61548		
GROUNDSKEEPING	BUILDING LAWN MAINTENANCE	12333	LIBRARY SPRNG CLEANUP-DETHATCH	475.00	2380133001	61548		
GROUNDSKEEPING	BUILDING LAWN MAINTENANCE	12333	LIBRARY SPRNG CLEANUP-DETHATCH	150.00	2380136001	61548		
GROUNDSKEEPING	BUILDING LAWN MAINTENANCE	12333	LIBRARY SPRNG CLEANUP-DETHATCH	600.00	2380137001	61548		
GROUNDSKEEPING	BUILDING LAWN MAINTENANCE	12333	LIBRARY SPRNG CLEANUP-DETHATCH	375.00	2380141001	61548		
	TOTAL GROUNDSKEEPING			5,600.00				
DUES & MEMBERSHIPS	PROPAY INC- FEE@PROPAY.CO		PROCUREMENT CARD	99.95	2380114001	61557		
	TOTAL DUES & MEMBERSHIPS			99.95				
LIB MATERIALS/SOFTWARE	AMAZON MARKETPLACE		PROCUREMENT CARD	16.98	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON MARKETPLACE		PROCUREMENT CARD	18.29	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON MARKETPLACE		PROCUREMENT CARD	20.79	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON MARKETPLACE		PROCUREMENT CARD	21.44	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON MARKETPLACE		PROCUREMENT CARD	35.94	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON.COM		PROCUREMENT CARD	12.99	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON.COM		PROCUREMENT CARD	15.99	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON.COM		PROCUREMENT CARD	30.99	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON.COM		PROCUREMENT CARD	10.79	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON.COM		PROCUREMENT CARD	16.49	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON.COM		PROCUREMENT CARD	9.99	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON.COM		PROCUREMENT CARD	44.97	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON.COM		PROCUREMENT CARD	12.95	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON.COM		PROCUREMENT CARD	12.99	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON.COM		PROCUREMENT CARD	15.99	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON.COM		PROCUREMENT CARD	29.95	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON.COM		PROCUREMENT CARD	8.09	2380110101	61575		
LIB MATERIALS/SOFTWARE	AMAZON.COM		PROCUREMENT CARD	25.98	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035158875	ACCT L042226 2 LIBRARY	2,209.79	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035177626	ACCT L031708 2 LIBRARY	2,329.95	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035179710	ACCT L042226 2 LIBRARY	831.43	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035183247	ACCT L042226 2 LIBRARY	963.41	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035184014	ACCT L421025 2 LIBRARY	465.37	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035184819	ACCT L031708 2 LIBRARY	416.14	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035210066	ACCT L042226 2 LIBRARY	840.63	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035210124	ACCT L579508 2 LIBRARY	560.64	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035210145	ACCT L579508 2 LIBRARY	185.64	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035210188	ACCT L421025 2 LIBRARY	111.32	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035210191	ACCT L579508 2 LIBRARY	384.48	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035210205	ACCT L579508 2 LIBRARY	89.70	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035210232	ACCT L579508 2 LIBRARY	264.80	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035210275	ACCT L579508 2 LIBRARY	320.40	2380110101	61575		

DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035210673	ACCT L421025 2 LIBRARY	324.73	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035210674	ACCT L421025 2 LIBRARY	424.28	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035210675	ACCT L421025 2 LIBRARY	185.80	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035210677	ACCT L421025 2 LIBRARY	7.79	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035210993	ACCT L031708 2 LIBRARY	451.85	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035211057	ACCT L031708 2 LIBRARY	169.03	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035211092	ACCT L031708 2 LIBRARY	2,725.59	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035211138	ACCT L031708 2 LIBRARY	538.75	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035211267	ACCT L031708 2 LIBRARY	50.60	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035211293	ACCT L031708 2 LIBRARY	1,405.35	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035211810	ACCT L042226 2 LIBRARY	784.25	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035211863	ACCT L579508 2 LIBRARY	391.78	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035211959	ACCT L042226 2 LIBRARY	774.73	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035213267	ACCT L421025 2 LIBRARY	460.35	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035213572	ACCT L042226 2 LIBRARY	854.71	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035213607	ACCT L421025 2 LIBRARY	208.50	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035213835	ACCT L031708 2 LIBRARY	489.60	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035215216	ACCT L042226 2 LIBRARY	522.31	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035216329	ACCT L042226 2 LIBRARY	754.86	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035216443	ACCT L031708 2 LIBRARY	353.05	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217276	ACCT L042226 2 LIBRARY	253.85	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217277	ACCT L042226 2 LIBRARY	25.15	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217278	ACCT L042226 2 LIBRARY	18.70	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217279	ACCT L042226 2 LIBRARY	97.12	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217282	ACCT L042226 2 LIBRARY	64.04	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217283	ACCT L042226 2 LIBRARY	70.42	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217284	ACCT L042226 2 LIBRARY	809.98	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217340	ACCT L042226 2 LIBRARY	797.52	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217342	ACCT L042226 2 LIBRARY	440.92	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217347	ACCT L042226 2 LIBRARY	709.59	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217357	ACCT L042226 2 LIBRARY	923.22	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217378	ACCT L042226 2 LIBRARY	47.59	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217380	ACCT L042226 2 LIBRARY	567.90	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217397	ACCT L042226 2 LIBRARY	187.47	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217425	ACCT L042226 2 LIBRARY	44.67	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217428	ACCT L042226 2 LIBRARY	1,671.31	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217451	ACCT L042226 2 LIBRARY	168.42	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217454	ACCT L042226 2 LIBRARY	403.49	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217462	ACCT L042226 2 LIBRARY	895.63	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217465	ACCT L042226 2 LIBRARY	1,038.15	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217488	ACCT L042226 2 LIBRARY	595.43	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217594	ACCT L042226 2 LIBRARY	592.88	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217606	ACCT L042226 2 LIBRARY	327.35	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217619	ACCT L042226 2 LIBRARY	627.54	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217652	ACCT L042226 2 LIBRARY	795.87	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217681	ACCT L042226 2 LIBRARY	998.71	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217692	ACCT L042226 2 LIBRARY	610.35	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217806	ACCT L042226 2 LIBRARY	630.53	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217818	ACCT L042226 2 LIBRARY	805.81	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035217844	ACCT L042226 2 LIBRARY	850.57	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035218864	ACCT L042226 2 LIBRARY	685.28	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035219465	ACCT L579508 2 LIBRARY	154.80	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035221883	ACCT L042226 2 LIBRARY	1,024.34	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035223729	ACCT L579508 2 LIBRARY	469.66	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035223985	ACCT L421025 2 LIBRARY	101.85	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035224391	ACCT L042226 2 LIBRARY	916.05	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035226152	ACCT L042226 2 LIBRARY	562.20	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	2035232957	ACCT L421025 2 LIBRARY	171.21	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR	5016139453	ACCT C016998 3 LIBRARY	296.28	2380110101	61575		
LIB MATERIALS/SOFTWARE	BAKER AND TAYLOR ENTERTAINMENT	H44870980	CUST 40001214 LIBRARY	13.29	2380110101	61575		

DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
LIB MATERIALS/SOFTWARE	BIBLIOTHECA LLC	INV-US31643	CUST C0000272 LIBRARY	1,581.64	2380110101	61575		
LIB MATERIALS/SOFTWARE	BIBLIOTHECA LLC	INV-US31644	CUST C0000272 LIBRARY	11,707.63	2380110101	61575		
LIB MATERIALS/SOFTWARE	BIBLIOTHECA LLC	INV-US31645	CUST C0000272 LIBRARY	3,462.92	2380110101	61575		
LIB MATERIALS/SOFTWARE	BLACKSTONELIBRARY.COM		PROCUREMENT CARD	44.99	2380110101	61575		
LIB MATERIALS/SOFTWARE	BLACKSTONELIBRARY.COM		PROCUREMENT CARD	787.36	2380110101	61575		
LIB MATERIALS/SOFTWARE	EBS CO PUBLISHING	2007437	ACCT CG-F-29297-00 LIBRARY	37.57	2380110101	61575		
LIB MATERIALS/SOFTWARE	GALE GROUP, THE	70339472	ACCT 154592 LIBRARY	121.55	2380110101	61575		
LIB MATERIALS/SOFTWARE	INGRAM LIBRARY SVCS	44420608	ACCT 2011296 LIBRARY PO4544	761.73	2380110101	61575		
LIB MATERIALS/SOFTWARE	INGRAM LIBRARY SVCS	45299264	ACCT 2011296 LIBRARY PO4544	48.59	2380110101	61575		
LIB MATERIALS/SOFTWARE	INGRAM LIBRARY SVCS	45341251	ACCT 2011296 LIBRARY PO4544	3,053.16	2380110101	61575		
LIB MATERIALS/SOFTWARE	INGRAM LIBRARY SVCS	45341252	ACCT 2011296 LIBRARY PO4544	237.43	2380110101	61575		
LIB MATERIALS/SOFTWARE	INGRAM LIBRARY SVCS	45388753	ACCT 2011296 LIBRARY PO4544	97.12	2380110101	61575		
LIB MATERIALS/SOFTWARE	INGRAM LIBRARY SVCS	45411993	ACCT 2011296 LIBRARY PO4544	1,349.09	2380110101	61575		
LIB MATERIALS/SOFTWARE	INGRAM LIBRARY SVCS	45543447	ACCT 2011296 LIBRARY PO4544	171.36	2380110101	61575		
LIB MATERIALS/SOFTWARE	INGRAM LIBRARY SVCS	45556575	ACCT 2011296 LIBRARY PO4544	483.48	2380110101	61575		
LIB MATERIALS/SOFTWARE	INGRAM LIBRARY SVCS	45556576	ACCT 2011296 LIBRARY PO4544	321.71	2380110101	61575		
LIB MATERIALS/SOFTWARE	INGRAM LIBRARY SVCS	45668083	ACCT 2011296 LIBRARY PO4544	70.11	2380110101	61575		
LIB MATERIALS/SOFTWARE	INGRAM LIBRARY SVCS	45713016	ACCT 2011296 LIBRARY PO4544	514.73	2380110101	61575		
LIB MATERIALS/SOFTWARE	INGRAM LIBRARY SVCS	45713017	ACCT 2011296 LIBRARY PO4544	108.43	2380110101	61575		
LIB MATERIALS/SOFTWARE	INGRAM LIBRARY SVCS	45713018	ACCT 2011296 LIBRARY PO4544	1,529.08	2380110101	61575		
LIB MATERIALS/SOFTWARE	INGRAM LIBRARY SVCS	45731628	ACCT 2011296 LIBRARY PO4544	449.86	2380110101	61575		
LIB MATERIALS/SOFTWARE	MIDWEST TAPE	98871333	PO4543 CUST 2000006792 LIBRARY	2,690.47	2380110101	61575		
LIB MATERIALS/SOFTWARE	MIDWEST TAPE	98874145	PO4543 CUST 2000006792 LIBRARY	156.68	2380110101	61575		
LIB MATERIALS/SOFTWARE	MIDWEST TAPE	98874426	PO4543 CUST 2000006792 LIBRARY	199.94	2380110101	61575		
LIB MATERIALS/SOFTWARE	MIDWEST TAPE	98874428	PO4543 CUST 2000006792 LIBRARY	1,506.59	2380110101	61575		
LIB MATERIALS/SOFTWARE	OCLC INC	1000036316	ACCT 5037 LIBRARY MAY 2020	2,300.21	2380114001	61575		
LIB MATERIALS/SOFTWARE	RECORDED BOOKS		PROCUREMENT CARD	174.40	2380110101	61575		
LIB MATERIALS/SOFTWARE	RECORDED BOOKS		PROCUREMENT CARD	160.80	2380110101	61575		
LIB MATERIALS/SOFTWARE	THOMSON WEST* TCD		PROCUREMENT CARD	3,528.00	2380110101	61575		
	TOTAL LIB MATERIALS/SOFTWARE			80,334.98				
RENTAL	HLP LLC	JUN 2020 LIBRARY	NO CENTRAL LIBR LEASE JUN 2020	4,650.06	2380135001	62101		
	TOTAL RENTAL			4,650.06				
UTILITIES	ANOKA COUNTY		TRANSFER/PROPERTY TAX-LINO LAKES	1,689.96	2380110101	62222		
UTILITIES	ANOKA COUNTY		TRANSFER/SOLID WASTE MGMT CHGS	42.58	2380121001	62222		
UTILITIES	ANOKA COUNTY		TRANSFER/SOLID WASTE MGMT CHGS	22.34	2380132001	62222		
UTILITIES	ANOKA COUNTY		TRANSFER/SOLID WASTE MGMT CHGS	22.34	2380133001	62222		
UTILITIES	ANOKA COUNTY		TRANSFER/SOLID WASTE MGMT CHGS	22.34	2380134001	62222		
UTILITIES	ANOKA COUNTY		TRANSFER/SOLID WASTE MGMT CHGS	22.34	2380136001	62222		
UTILITIES	ANOKA COUNTY		TRANSFER/SOLID WASTE MGMT CHGS	22.34	2380137001	62222		
UTILITIES	ANOKA COUNTY		TRANSFER/SOLID WASTE MGMT CHGS	42.58	2380141001	62222		
UTILITIES	CENTENNIAL UTILITIES	71047-05/20	ACCT 71047.00 LIBRARY	281.61	2380134001	62225		
UTILITIES	CENTENNIAL UTILITIES	71047-05/20	ACCT 71047.00 LIBRARY	37.00	2380134001	62227		
UTILITIES	CITY OF BLAINE	4000011-05/20	CUST 4000011-000 LIBRARY	30.34	2380121001	62227		
UTILITIES	CITY OF BLAINE	4000200-05/20	CUST 4000200-000 LIBRARY	53.87	2380111001	62227		
UTILITIES	CITY OF BLAINE	4000602-05/20	CUST 4000602-000 LIBRARY	89.31	2380137001	62227		
UTILITIES	CITY OF FRIDLEY	215-483990-04/20	ACCT 215-483990-01 LIBRARY	282.14	2380133001	62227		
UTILITIES	CONNEXUS ENERGY	178588-04/20	ACCT 684587-178588 LIBRARY	130.30	2380136001	62226		
UTILITIES	CONNEXUS ENERGY	203085-05/20	ACCT 386179-203085 LIBRARY	529.07	2380137001	62226		
UTILITIES	CONNEXUS ENERGY	231009-05/20	ACCT 386181-231009 LIBRARY	912.36	2380111001	62226		
UTILITIES	CONNEXUS ENERGY	231010-05/20	ACCT 386180-231010 LIBRARY	2,230.09	2380121001	62226		
UTILITIES	CONNEXUS ENERGY	312858-05/20	ACCT 386178-312858 LIBRARY	823.55	2380134001	62226		
UTILITIES	PITNEY BOWES RESERVE ACCOUNT	LIBRARY 2020-3	ACCT 10266468 LIBRARY POSTAGE	2,000.00	2380110101	62231		
UTILITIES	STATE OF MN IT SVCS	DV20040401	CUST 100A00205 WAN LIBR 04/20	810.00	2380114001	62275		
UTILITIES	TDS METROCOM	434-9806-05/20	ACCT 763 434 9806 LIBRARY	73.44	2380132001	62229		
UTILITIES	TDS METROCOM	434-9806-05/20	ACCT 763 434 9806 LIBRARY	93.59	2380133001	62229		
UTILITIES	TDS METROCOM	434-9806-05/20	ACCT 763 434 9806 LIBRARY	73.44	2380134001	62229		
UTILITIES	TDS METROCOM	434-9806-05/20	ACCT 763 434 9806 LIBRARY	93.54	2380135001	62229		
UTILITIES	TDS METROCOM	434-9806-05/20	ACCT 763 434 9806 LIBRARY	81.44	2380136001	62229		

DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
UTILITIES	TDS METROCOM	434-9806-05/20	ACCT 763 434 9806 LIBRARY	73.44	2380137001	62229		
UTILITIES	TDS METROCOM	434-9806-05/20	ACCT 763 434 9806 LIBRARY	73.44	2380141001	62229		
UTILITIES	VERIZON WIRELESS	9854072103	ACCT 286867228-1 LIBRARY	442.10	2380110101	62229		
UTILITIES	VERIZON WIRELESS	9854072103	ACCT 286867228-1 LIBRARY	153.21	2380112001	62229		
UTILITIES	XCEL ENERGY	684847497	ACCT 51-6181280-6 LIBRARY	611.22	2380132001	62226		
UTILITIES	XCEL ENERGY	684847497	ACCT 51-6181280-6 LIBRARY	1,088.10	2380133001	62226		
	TOTAL UTILITIES			12,953.42				
PROFESSIONAL SERVICES	BRIGHTVIEW WINDOW CLEANING INC	9337	NORTHTOWN LIBRARY	1,548.90	2380121001	63064		
PROFESSIONAL SERVICES	BRIGHTVIEW WINDOW CLEANING INC	9367	RUM RIVER LIBRARY	2,875.50	2380141001	63064		
PROFESSIONAL SERVICES	BRIGHTVIEW WINDOW CLEANING INC	9368	JOHNSVILLE LIBRARY	468.00	2380137001	63064		
PROFESSIONAL SERVICES	BRIGHTVIEW WINDOW CLEANING INC	9378	CENTENNIAL LIBRARY	626.40	2380134001	63064		
PROFESSIONAL SERVICES	BRIGHTVIEW WINDOW CLEANING INC	9418	CROOKED LAKE LIBRARY	1,555.20	2380132001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	113139	LIBRARY CLEANING SVCS MAY 2020	950.00	2380111001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	113139	LIBRARY CLEANING SVCS MAY 2020	3,441.55	2380121001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	113139	LIBRARY CLEANING SVCS MAY 2020	950.00	2380132001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	113139	LIBRARY CLEANING SVCS MAY 2020	950.00	2380133001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	113139	LIBRARY CLEANING SVCS MAY 2020	575.00	2380134001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	113139	LIBRARY CLEANING SVCS MAY 2020	600.00	2380135001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	113139	LIBRARY CLEANING SVCS MAY 2020	430.00	2380136001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	113139	LIBRARY CLEANING SVCS MAY 2020	800.00	2380137001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	113139	LIBRARY CLEANING SVCS MAY 2020	2,625.00	2380141001	63064		
	TOTAL PROFESSIONAL SERVICES			18,395.55				
ADMIN EXPENSE	BACKLUND, LINDA	18-MAY-2020	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	GREENSWEIG, DANIEL	18-MAY-2020	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	KEISTER, MELANIE	18-MAY-2020	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	KOST, VIRGINIA	18-MAY-2020	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	LENZ, MARK	18-MAY-2020	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
	TOTAL ADMIN EXPENSE			250.00				
	MELSA EQUALIZATION			106.57				
	COVID RELATED			883.40				
	OPERATING ACCOUNTS			137,574.29				
	(INCLUDES \$50 DONATIONS SPENT)							
	TOTAL INVOICES SENT FOR PAYMENT 5/9/20 THRU 6/3/20			138,564.26				



ANOKA COUNTY LIBRARY BOARD ACTION ITEM

DATE: JUNE 15, 2020

2020-0015

ACTION REQUESTED	Consider recommending the Library Board approve the relocation of Library Board Meetings to the Northtown Library Meeting Room for the remainder of the year.
BACKGROUND	The small size of the Library Board Room at the Library Support Services building would not allow for social distancing for the Library Board members and other attendees at monthly meetings. The larger space at the Northtown Library Meeting Room will allow for more distancing and safety of those in attendance.
CONCLUSION	Recommend the Anoka County Library Board approve the relocation of the Library Board Meetings to the Northtown Library Meeting room for the ability to socially distance during the meetings

Library Recognition Report – June 2020

The Library would like to recognize Steve Tessier in telecommunications. He was super helpful and responsive in helping to figure out how to add staff to the phone answering team.

Thanks to Darrell, Lynne, Tony (Facilities), Shannon, (Branch Manager), and Terry M (Maintenance) for all their work on Mississippi!!

Drew Wylie would like to say, "Big thanks to Ronda and Dana (LSS) for all their work in creating order in projects systemwide. They manage to take any projects and situations they are part of and provide guidance and set expectations that allow us to streamline our work, eliminate any uncertainty, and operate with intentionality that benefits the mission of the library."

Dana Weigman would like to recognize the following:

Jamie Dunn: Congratulations to Jamie Dunn from the NTN branch for being selected as April's GEM of the Month! Jamie was nominated for the work she has put into the COVID 19 Ready Reference Tool. Her nominator has dubbed it a "lifesaver". Way to go, Jamie!

Andrew Wylie: Andrew did a fantastic job of putting together reopening plans and incorporating staff feedback to improve them. His attention to detail and excellent communication skills have provided staff with a comprehensive plan to expand our services with computer appointments.

Colleen Carlson: As the library's accountant at the county, Colleen's attention to detail and willingness to help the library in our budgeting plans has been invaluable.

DJ Schuette, Nancy Sikorski, Barb White, Dawn Doherty: This team has overseen the curbside service with flexibility, patience, and keeping the library patron at the center of our services. This hasn't always been easy, and they rose to the challenge.

Anoka County
Revenue and Expense Report 2020
Program: 801 Anoka County Library

GL Object	GL Object Description	Adopted Budget	Working Budget	Jan - Jun Actual	Balance Remaining	% Complete Target = 50%	June Activity
Revenues							
53130	EDP - Fax Services	11,000	11,000	3,329.34	(7,670.66)	30%	0.00
53150	Contract Services	300	300	70.40	(229.60)	23%	0.00
53515	Damage Fees and charges	6,000	6,000	900.77	(5,099.23)	15%	0.00
53620	Lost Material Payments	18,000	18,000	3,221.58	(14,778.42)	18%	69.93
53630	Video Rental	16,000	16,000	4,034.90	(11,965.10)	25%	77.11
Total:		51,300	51,300	11,556.99	(39,743.01)	23%	147.04
54110	Overdue Book Fees	130,000	130,000	37,224.26	(92,775.74)	29%	238.50
54112	Collections Revenue	50,000	50,000	25,944.39	(24,055.61)	52%	986.45
Total:		180,000	180,000	63,168.65	(116,831.35)	35%	1,224.95
55190	Other Federal Grants	0	0	0.00	0.00	0%	0.00
55199	Other Federal Miscellaneous	0	0	0.00	0.00	0%	0.00
55407	Other State Grants	0	0	0.00	0.00	0%	0.00
55760	MELSA Grant-Formula	186,665	186,665	403,654.86	216,989.86	216%	0.00
55762	MELSA Grant-Automation	49,658	49,658	237,483.00	187,825.00	478%	0.00
55765	MELSA MN Legacy Grant	6,500	6,500	305.85	(6,194.15)	5%	0.00
55771	MELSA-Other Miscellaneous Gran	111,721	111,721	303,390.54	191,669.54	272%	0.00
55790	Other Local Grants	3,100	3,100	39,562.79	36,462.79	1,276%	0.00
Total:		357,644	357,644	984,397.04	626,753.04	275%	0.00
56210	Vehicle and Equipment Sales	0	0	5.00	5.00	0%	0.00
56211	Material Sales	0	0	163.45	163.45	0%	0.00
56213	Book Sales	10,000	10,000	2,569.54	(7,430.46)	26%	0.00
56219	Copy Sales	42,000	42,000	10,876.48	(31,123.52)	26%	0.00
56220	Ref & Reimb Chg for Svc	(2,000)	(2,000)	0.00	2,000.00	0%	0.00
56260	Misc Chg for Svc	0	0	0.00	0.00	0%	0.00
56261	Misc Op Grnt & Cont	0	0	0.00	0.00	0%	0.00

Anoka County
Revenue and Expense Report 2020
Program: 801 Anoka County Library

GL Object	GL Object Description	Adopted Budget	Working Budget	Jan - Jun Actual	Balance Remaining	% Complete Target = 50%	June Activity
56262	Misc Cap Grnt & Cont	0	0	0.00	0.00	0%	0.00
56290	Private Grants	0	0	0.00	0.00	0%	0.00
56291	Dedicated Donations	10,000	10,000	14,056.62	4,056.62	141%	0.00
56294	Refunds & Reimbursements	32,000	32,000	142.02	(31,857.98)	0%	50.40
56299	Other Misc. Revenue	13,350	13,350	6,655.00	(6,695.00)	50%	0.00
Total:		105,350	105,350	34,468.11	(70,881.89)	33%	50.40
59140	Employee Jury Duty Reimburseme	0	0	20.00	20.00	0%	0.00
59142	Credit Card Discounts	(2,600)	(2,600)	(746.72)	1,853.28	29%	(9.16)
59910	Increase in Inventory	0	0	0.00	0.00	0%	0.00
Total:		(2,600)	(2,600)	(726.72)	1,873.28	28%	(9.16)
Total - Revenues		691,694	691,694	1,092,864.07	401,170.07	158%	1,413.23

Expenditure

60110	Salaries; Regular Employees	4,167,404	4,167,404	1,579,744.67	2,587,659.33	38%	0.00
60190	Salaries-Variable Demand Pool	0	0	0.00	0.00	0%	0.00
60210	Salaries; Non-Regular Employee	0	132,962	28,132.87	104,829.13	21%	0.00
60250	Temporary Salaries-Intermittent	159,556	0	0.00	0.00	0%	0.00
60260	Temporary Salaries-Students	0	26,594	5,562.90	21,031.10	21%	0.00
60320	Salaries; Overtime	7,850	7,850	5,081.77	2,768.23	65%	0.00
60430	Severance Pay	112,519	112,519	46,883.30	65,635.70	42%	0.00
60714	Health Insurance	874,200	874,200	364,250.00	509,950.00	42%	0.00
60715	Life Insurance	2,419	2,419	879.23	1,539.77	36%	0.00
60716	Social Security (FICA)	331,612	331,612	118,937.54	212,674.46	36%	0.00
60717	Retirement (PERA)	310,442	310,442	119,956.14	190,485.86	39%	0.00
60718	Work Comp Insurance	2,940	2,940	1,225.25	1,714.75	42%	0.00
60719	Unemployment Compensation	6,502	6,502	2,709.30	3,792.70	42%	0.00
60720	Dental Insurance	29,574	29,574	10,636.77	18,937.23	36%	0.00

Anoka County
Revenue and Expense Report 2020
 Program: 801 Anoka County Library

GL Object	GL Object Description	Adopted Budget	Working Budget	Jan - Jun Actual	Balance Remaining	% Complete Target = 50%	June Activity
60721	LTD Insurance	6,604	6,604	2,322.19	4,281.81	35%	0.00
60990	IntraCounty Reimbursement	0	0	0.00	0.00	0%	0.00
Total:		6,011,622	6,011,622	2,286,321.93	3,725,300.07	38%	0.00
61099	Expendable-Furniture & Office	7,000	0	0.00	0.00	0%	0.00
61100	Expendable-Computers & Related	147,800	0	0.00	0.00	0%	0.00
61101	Small Equipment	5,000	159,800	7,777.16	152,022.84	5%	0.00
61102	Printing	0	0	0.00	0.00	0%	(48.22)
61104	Copier Supplies	0	0	0.00	0.00	0%	0.00
61105	Cleaning & Building Supplies	28,000	28,000	8,478.52	19,521.48	30%	0.00
61108	Safety Equipment	0	0	0.00	0.00	0%	0.00
61110	Gasoline, Oil, Grease & Licens	0	0	0.00	0.00	0%	0.00
61112	Fleet Fuel Allocation	10,000	10,000	4,166.65	5,833.35	42%	0.00
61120	Uniforms	600	600	145.68	454.32	24%	0.00
61140	Purchases for Resale	0	0	0.00	0.00	0%	0.00
61141	Supplies-General Office	0	0	0.00	0.00	0%	0.00
61148	Program Supplies	0	0	0.00	0.00	0%	(28.76)
61149	General Supplies	61,481	68,481	28,010.78	40,470.22	41%	48.22
61158	Subsistence Supplies	0	0	0.00	0.00	0%	0.00
61245	Fleet R & M Allocation	3,000	3,000	1,250.00	1,750.00	42%	0.00
61250	R & M-Buildings	102,275	114,275	14,871.92	99,403.08	13%	0.00
61251	R & M Equipment & Other	86,561	91,061	23,614.43	67,446.57	26%	0.00
61252	R & M-Automotive	0	0	0.00	0.00	0%	0.00
61253	R & M-Large Equipment	2,500	0	0.00	0.00	0%	0.00
61256	R & M-Other Equipment	2,000	0	0.00	0.00	0%	0.00
61265	R & M - Software	147,833	0	0.00	0.00	0%	0.00
61274	Other Repairs & Maintenance	0	0	0.00	0.00	0%	0.00

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61355	Conf, Conventions & Mtgs-Staff	17,779	17,779	624.98	17,154.02	4%	0.00
61356	Education Programs-Tuition & B	1,000	1,000	0.00	1,000.00	0%	0.00
61475	Employee Mileage Reimbursement	6,450	6,450	1,603.18	4,846.82	25%	0.00
61476	Other Travel Expense	1,550	1,550	1,132.58	417.42	73%	0.00
61477	Meals & Lodging	1,800	1,800	2,633.62	(833.62)	146%	0.00
61495	Freight	2,000	0	0.00	0.00	0%	0.00
61548	Landscape Expense	81,700	81,700	18,166.50	63,533.50	22%	0.00
61549	Program Expense	48,796	48,796	961.89	47,834.11	2%	28.76
61552	Bank Charges	2,500	2,500	1,289.62	1,210.38	52%	0.00
61557	Dues & Memberships	1,900	1,900	1,744.95	155.05	92%	0.00
61558	Advertising	50	50	0.00	50.00	0%	0.00
61559	Subscriptions & Publications	0	0	0.00	0.00	0%	(45.00)
61573	Electronic Material	0	0	0.00	0.00	0%	0.00
61574	Books Allocations	0	0	0.00	0.00	0%	0.00
61575	Library Books & Materials	1,130,080	1,135,080	393,193.56	741,886.44	35%	398.54
61576	Periodicals	0	0	0.00	0.00	0%	0.00
61577	Audio Visual	0	0	0.00	0.00	0%	0.00
61578	Binding	0	0	0.00	0.00	0%	0.00
61581	Books-Reference	0	0	0.00	0.00	0%	0.00
61582	Books-Juvenile	0	0	0.00	0.00	0%	0.00
61583	Books-Adult Circulation	0	0	0.00	0.00	0%	0.00
61585	Book Processing	0	0	0.00	0.00	0%	0.00
61586	Mars- Service	0	0	0.00	0.00	0%	0.00
61599	Book Payment Refunds	0	0	0.00	0.00	0%	0.00
61810	Other Misc. Expenses	0	0	0.00	0.00	0%	0.00
61990	Intracounty Reimbursement	0	0	0.00	0.00	0%	0.00
Total:		1,899,655	1,773,822	509,666.02	1,264,155.98	29%	353.54

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62101	Rental-Buildings	56,000	56,000	18,600.24	37,399.76	33%	0.00
62110	OnBase Allocation	375	375	156.25	218.75	42%	0.00
62114	PC Replacement Allocation	62,080	62,080	25,866.65	36,213.35	42%	0.00
62117	Network Allocation	182,000	182,000	75,833.35	106,166.65	42%	0.00
62118	IT Overhead Allocation	38,890	38,890	16,204.15	22,685.85	42%	0.00
62120	Rental-Equipment	3,450	0	0.00	0.00	0%	0.00
62124	Leases & Rentals	0	28,950	11,433.30	17,516.70	39%	0.00
62150	Lease-Copier	25,500	0	0.00	0.00	0%	0.00
62222	Property Tax-Assessments	2,717	2,717	1,886.82	830.18	69%	0.00
62225	Fuel-Heating	47,150	47,150	29,716.42	17,433.58	63%	2,821.92
62226	Electric	149,980	149,980	41,926.93	108,053.07	28%	367.34
62227	Water	15,750	15,750	3,871.99	11,878.01	25%	48.84
62228	Waste Disposal	1,500	1,500	1,053.15	446.85	70%	0.00
62229	Phones	15,750	15,750	5,839.22	9,910.78	37%	0.00
62231	Postage	18,000	24,000	5,889.16	18,110.84	25%	(100.00)
62272	Telecom Service Allocation	0	0	0.00	0.00	0%	0.00
62275	State Internet Connectivity	13,050	13,050	3,240.00	9,810.00	25%	0.00
62277	Fiber Service	43,200	43,200	18,000.00	25,200.00	42%	0.00
62278	Fiber Access Maintenance Alloc	0	0	0.00	0.00	0%	0.00
62365	Insurance-Allocation	22,865	22,865	9,527.10	13,337.90	42%	0.00
62401	Bad Debt Expense	0	0	0.00	0.00	0%	0.00
Total:		698,257	704,257	269,044.73	435,212.27	38%	3,138.10
63010	Professional Services	5,000	5,000	1,405.15	3,594.85	28%	0.00
63064	Janitorial & Sanitation	205,689	205,689	68,955.74	136,733.26	34%	0.00
63066	Software, SaaS, & Maintenance	0	147,833	133,977.99	13,855.01	91%	0.00
63067	Building Security	0	0	0.00	0.00	0%	0.00
63362	Expenses-Board & Advisory Comm	5,000	5,000	1,450.00	3,550.00	29%	0.00
63710	Dedicated Donations	0	0	1,093.56	(1,093.56)	0%	0.00

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	Expense						
63799	Misc Administrative Expense	0	0	0.00	0.00	0%	0.00
	Total:	215,689	363,522	206,882.44	156,639.56	57%	0.00
65180	Improvements	0	0	0.00	0.00	0%	0.00
65230	Machinery & Equipment (Non-mob	0	0	0.00	0.00	0%	0.00
65250	Automotive	0	0	0.00	0.00	0%	0.00
65260	Mobile Equipment	0	0	0.00	0.00	0%	0.00
65340	Furniture & Office Equipment	25,000	25,000	0.00	25,000.00	0%	0.00
65380	Computers & Related Equipment	0	0	0.00	0.00	0%	0.00
	Total:	25,000	25,000	0.00	25,000.00	0%	0.00
69835	Operating Transfers Out	0	0	0.00	0.00	0%	0.00
69836	Transfers in within Fund	0	0	0.00	0.00	0%	0.00
69997	Budget Reduction Adjustment	0	0	0.00	0.00	0%	0.00
	Total:	0	0	0.00	0.00	0%	0.00
	Total - Expenditure	8,850,223	8,878,223	3,271,915.12	5,606,307.88	37%	3,491.64
	Net County Share:	8,158,529	8,186,529	2,179,051.05	5,205,137.81	27%	2,078.41