

*The Anoka County Board of Commissioners will hold their regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board will be present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance is not feasible due to the health pandemic, members of the public will not be allowed to attend this meeting in person. Public members may monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.th*

## **ANOKA COUNTY BOARD AGENDA**

FOR THE MAY 26, 2020, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	Jeff Reinert
District #7	Scott Schulte
- Others:
4. Tax claims and abatements.
5. Consider accepting the regular claims paid over \$500 and purchase-card claims paid for the period ending May 8, 2020. **See attached** action item worksheet.
6. Approval of minutes from the May 12, 2020, county board meeting.
7. Chair's remarks.
8. Committee reports.
  - A. Management Committee report.
  - B. Transportation Committee Chair report.
  - C. Finance and Capital Improvements Committee report.
  - D. Human Services Committee report.
  - E. Information Technology Committee report.
  - F. Property Records and Taxation Committee report.

9. Public Hearing - to obtain comments concerning Anoka County user fees. **See attached** public hearing notice.
  - A. Consider Resolution #2020-60 Relating to Fees for Various County Services, Including Fees Related to Permits and Licenses and Sales of Materials to The Public and Other Government Agencies. **See attached** resolution.
10. Consider approving Contract #C0007980, renewal of the Anoka County Property Insurance from Chubb Group through Arthur J. Gallagher, 3600 American Boulevard West, Suite 500, Bloomington, MN 55431, for a policy term of June 1, 2020, to June 1, 2021, for a premium of \$427,594. **See attached** action item worksheet.
11. Consider Resolution #2020-61, Resolution Supporting the Business 4 Business Program. **See attached** resolution.
12. Consider Resolution #2020-62, Advise and Encourage Support for Reopening of Businesses and Churches Who Will Follow Requirements on Social Distancing, Safety and Follow State, Local and CDC Guidance. **See attached** resolution.
13. Consider Resolution #2020-63, 2020 Special Board of Appeal and Equalization Member Appointments. **See attached** resolution.
14. Committee appointments:
  - A. Consider reappointing the following to the Anoka County Children and Family Council for a term ending May 31, 2023:
    - (1) Robert Edwards, Lee Carlson Center, Community Agency Representative
    - (2) Lt. David Tedrow, Anoka County Sheriff's Office, Community Agency Representative
    - (3) Rev. David Lechelt, Lord of Life Church, Community Representative

**See attached** background and committee applications.
  - B. Consider reappointing Matthew Herbst and Michael Kreun to the Coon Creek Watershed District Board of Managers for three-year terms ending May 27, 2023. **See attached** applications.
  - C. Consider reappointing Judge Sharon Hall, representing Members-at-Large, to the Community Corrections Advisory Board for a two-year term ending April 2022. **See attached** background and committee application.



ANOKA COUNTY BOARD

ACTION ITEM

May 26, 2020

FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$500 for the period ending 05/08/2020 and purchase-card claims paid for the period ending 05/08/2020.
BACKGROUND	Resolution 2019-107 delegated the Finance & Central Services Division Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.

*The Management Committee held their regularly scheduled meeting in Room #705 of the Anoka County Government Center. All members of the committee were present. However, due to the Governor's Emergency Executive Order 20-48, and a determination by the county board chair that public attendance was not feasible due to the health pandemic, members of the public were not allowed to attend this meeting in person. Public members monitored this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner was done pursuant to Minn. Stat. 13D.021.*

## ANOKA COUNTY

### MANAGEMENT COMMITTEE REPORT

#### FOR THE MAY 26, 2020, COUNTY BOARD MEETING

The Management Committee meeting was held on May 12, 2020, at 8:45 a.m. in County Board Room #705 of the Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** - Commissioner Robyn West (Chair), Commissioner Julie Braastad, Commissioner Jeff Reinert, and Commissioner Scott Schulte

**Others** - Rhonda Sivarajah, County Administrator; Marcy Crain, Chief Deputy County Attorney; Dee Guthman, Deputy County Administrator; Gary Alberts, Medical Examiner's Office Director; and Jill Rykhus, Senior Office Manager

All items were approved by all committee members unless otherwise noted.

#### \*Action Items

1. The Management Committee recommends adopting Resolution #2020-M2, Renaming of The Central Communications Department to The Emergency Communications Department. **See attached** resolution.
2. The Management Committee recommends approving the tuition reimbursement plan for the Supervisor of Investigations at the Midwest Medical Examiner's Office (MMEO). **See attached** action item worksheet.

\*Requires board approval.

#### Information Items

3. In accordance with the Personnel Rules and Regulations, and at the request and recommendation of the respective department heads, the Management Committee approved the consent items. **See attached** consent items.
4. Public Comment: Per email Wes Volkenant asked questions relating to the Anoka County Fair, the county commissioners' workshop agenda, and Resolution #2020-F7 to be considered by the county board today.

ANOKA COUNTY

**CONSENT ITEMS**

FROM THE MAY 12, 2020, MANAGEMENT COMMITTEE MEETING

1. Travel requests at the request and recommendation of the respective department heads in accordance with the Travel and Expense Policies:
  - A. Craig Christenson and Andy Mallum, End-User Technology Services Engineers, and Alex Ma, End-User Technology Services Senior PC LAN Specialist - Administration/ Information Technology - to attend VMware Horizon 7 Training - Online One Week Training - Craig and Alex scheduled in May of 2020 and Andy in June of 2020 - costs for each to include \$2,550 registration.

**RESOLUTION #2020-M2**

**RENAMING OF THE CENTRAL COMMUNICATIONS DEPARTMENT TO  
THE EMERGENCY COMMUNICATIONS DEPARTMENT**

WHEREAS, the Anoka County Board of Commissioners (“County Board”) has the authority to name the various county departments and committees of the County Board to promote efficiency in operations and to enhance service to the public; and,

WHEREAS, the County Board believes the citizens of Anoka County would benefit by renaming the Central Communications department. Changing the name to Emergency Communications Department will clearly define the Central Communications department more effectively for Anoka County’s citizens and county staff; and,

WHEREAS, the County Board believes that name changes to the county’s organizational chart will improve proficiency, simplify reporting, and streamline operations; and,

NOW, THEREFORE, BE IT RESOLVED that the name of the Central Communications Department will be changed to the Emergency Communications Department.



## ANOKA COUNTY BOARD ACTION ITEM

May 1, 2020

Midwest Medical Examiner's Office

ACTION REQUESTED	<p>Consider the approval of a tuition reimbursement plan for the Supervisor of Investigations at the Midwest Medical Examiner's Office (MMEO). The incumbent is pursuing an MBA through St Mary's University. This is a 30-credit program and is very relevant to this individual's position. Course work includes:</p> <p>Operations Management which covers the development of control systems which is very important to this role given the scope, size and unique operations of our office.</p> <p>Strategic Management which teaches the development of competitive business strategies which will be very beneficial as this office continues to provide services to additional jurisdictions.</p> <p>Financial Practices includes ethical financial management as well as interpretation and management of budgets which will be helpful as our revenue stream grows.</p> <p>Planning and Health Care Policy which will be beneficial as best practices and statutory responsibilities continue to evolve.</p> <p>This program and the required coursework are very well aligned to this unique position and its role within the MMEO.</p>
BACKGROUND	<p>The Supervisor of Investigations role has grown significantly over the years as the office has expanded. Currently we have approximately 80 full and part time investigations staff both in office and in the many counties that we serve with staffing needed 24/7. This position not only supervises the investigations staff, but also interacts with law enforcement, funeral homes, emergency management and many others daily. This position also provides training to our staff as well as the law enforcement personnel from the counties for which we have contracted service.</p>
SOLUTIONS	<p>The individual in this role has demonstrated a strong commitment to this position and an interest to continue their career with the MMEO as our operation grows. The request is to reimburse tuition at \$437.50 per course completed with a grade C or better up to \$5250.00 per year which is the IRS guideline. This is approximately 50% of tuition. This request is for 2020 and 2021 is covered by revenue and is included in the MMEO budget.</p>
CONCLUSION	<p>This MBA program will augment individual's current bachelor's degree and coursework in supervision through the Bureau of Criminal Apprehension. Considering the scope and responsibility of this role, the anticipated growth in the MMEO operation and the performance of this individual, this program will be of benefit to our Office.</p>
RECOMMENDATIONS	<p>Approve the tuition reimbursement plan as described above.</p>

## ANOKA COUNTY TRANSPORTATION COMMITTEE CHAIR REPORT

Commissioners Schulte (Chair), Braastad, Look and West

Tuesday, May 26, 2020  
County Board Meeting

### ACTION ITEMS

#### Highway

- \*1. Consider recommending approval of Resolution #2020-TR15, entering into Contract #C0007942 / MnDOT Advance Construction Agreement #1037052, with the Minnesota Department of Transportation (MnDOT) for Project SP 002-608-012, the reconstruction of CSAH 8 (Osborne Road) between Trunk Highway 47 and Trunk Highway 65 in the Cities of Fridley and Spring Lake Park; and authorizing the Chair of the County Board and the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.
- \*2. Consider recommending approval of Resolution #2020-TR16, entering into Contract #C0007454A / MnDOT Cooperative Agreement Amendment No. 1028357A01 with the Minnesota Department of Transportation (MnDOT) and the City of Columbus for Project SAP 002-596-024, the reconstruction of Hornsby Street from 350 feet south of TH 97 to 1,500 feet north of TH 97, and from 1,100 feet east of I-35 to 2,600 feet east of I-35; and authorizing the Chair of the County Board and the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.
- \*3. Consider recommending award of Contract #C0007976 to Bituminous Roadways, Inc., in the amount of \$704,439.95, for Project C.P. 20-14-00, a multi-agency, joint effort project to place bituminous surfacing on several parking areas at the National Sports Center (NSC) in the City of Blaine.



# ANOKA COUNTY BOARD ACTION ITEM

May 26, 2020

## TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2020-TR15, entering into Contract #C0007942 / MnDOT Advance Construction Agreement #1037052, with the Minnesota Department of Transportation (MnDOT) for Project SP 002-608-012, the reconstruction of CSAH 8 (Osborne Road) between Trunk Highway 47 and Trunk Highway 65 in the Cities of Fridley and Spring Lake Park; and authorizing the Chair of the County Board and the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.</i>
BACKGROUND	<p><i>Anoka County Engineering staff are finalizing plans and specifications for the Osborne Rd four-to-three lane conversion between TH 47 and TH 65. The project is funded with 2021 federal highway safety improvement program (HSIP) funds. Typically, federal authorization to advertise the project for bidding would not be provided until July 1,2020, the beginning of the 2021 fiscal year.</i></p> <p><i>However, to facilitate an early bid advertisement date, and to provide additional flexibility in the project schedule to work with the Alina Hospital campus and their response to the COVID-19 pandemic, our staff have worked with MnDOT Metro State Aid to develop the attached Advance Construction agreement. The agreement will allow the county to advertise in June versus waiting until July and provide additional flexibility in the project schedule.</i></p> <p><i>In addition, approval of this agreement will also allow Anoka County to advertise for bids concurrently while finalizing right of way acquisitions. Currently, the possession date of right-of-way is July 7, 2020. Approval of the Advanced Construction Agreement with MnDOT will consolidate the delivery time and take advantage of the 2020 construction season.</i></p>
PREVIOUS ACTION TAKEN	<p><i>08/03/2015 - approved PSA with Bolton &amp; Menk to complete a corridor study</i></p> <p><i>06/02/2016 – approved Amendment 1 to extend study limits eastward to CSAH 35</i></p> <p><i>09/02/2016 – approved Amendment 2 to assist in the preparation of an HSIP funding application.</i></p> <p><i>11/19/2018 – approval of contract with Bolton &amp; Menk for preliminary and final design.</i></p> <p><i>07/01/2019 – authorization to acquire ROW</i></p> <p><i>11/18/2019 – authorization to negotiate JPA with City of Fridley</i></p> <p><i>11/18/2019 – authorization to negotiate JPA with City of Spring Lake Park</i></p>
COMMENTS	
RECOMMENDATIONS	<i>Approval.</i>

**RESOLUTION #2020-TR15**

**ENTERING INTO AGREEMENT NO. 1037052  
WITH THE STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION FOR  
FEDERAL PARTICIPATION IN ADVANCE CONSTRUCTION FOR PROJECT SP 002-608-012  
(ANOKA COUNTY CONTRACT #C0007492)**

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Anoka County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Chair of the Anoka County Board and the County Administrator are hereby authorized and directed for and on behalf of the county to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1037052", a copy of which said agreement was before the County Board and which is made a part hereof by reference.



STATE OF MINNESOTA  
AGENCY AGREEMENT  
for  
FEDERAL PARTICIPATION IN ADVANCE CONSTRUCTION

State Project Number: 002-608-012 \_\_\_\_\_

FAIN Number: HSIP 0221(010) \_\_\_\_\_

This agreement is entered into by and between Anoka County ("Local Government") and the State of Minnesota acting through its Commissioner of Transportation ("MnDOT").

**RECITALS**

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1. MnDOT Contract Number dcp(1030002) which has been executed between the Local Government and MnDOT, appoints MnDOT as the Local Government's agent to receive and disburse transportation related federal funds, and sets forth duties and responsibilities for letting, payment, and other procedures for a federally funded contract let by the Local Government; and
2. Pursuant to Minnesota Statutes Section 161.36, the Local Government desires MnDOT to act as the Local Government's agent to accept and disburse federal funds for the construction, improvement, or enhancement of transportation financed in whole or in part by federal funds, hereinafter referred to as the "Project"; and
3. The Local Government is proposing a federal aid project to reconstruct County State Aid Highway 8 and to make safety improvements, hereinafter referred to as the "Project"; and
4. The Project is eligible for the expenditure of federal aid funds and is programmed in the approved federally approved STIP for the fiscal year 2021, and is identified in MnDOT records as State Project 002-608-012, and in Federal Highway Administration ("FHWA") records as Minnesota Project HSIP 0221(010)); and
5. The Local Government desires to proceed with the construction of the project in advance of the year it is programmed for the federal funds; and
6. It is permissible under Federal Highway Administration procedures to perform advance construction of eligible projects with non-federal funds, with the intent to request federal funding for the federally eligible costs in a subsequent federal fiscal year(s), if sufficient funding and obligation authority are available; and
7. The Local Government desires to temporarily provide Local Government State Aid and/or other local funds in lieu of the federal funds so that the project may proceed prior to the fiscal year(s) designated in the STIP; and
8. MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

**AGREEMENT TERMS**

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**1. Term of Agreement**

- 1.1. **Effective Date.** This agreement will be effective upon execution by the Local Government and by appropriate State officials, pursuant to Minnesota Statutes Section 16C.05, and will remain in effect for five

(5) years from the effective date or until all obligations set forth in this agreement have been satisfactorily fulfilled, whichever occurs first.

**2. Local Government's Duties**

2.1. The Local Government will perform all of its duties and obligations in MnDOT Contract Number dcp(1030002), which is incorporated herein by reference, in the solicitation, letting, award, and administration of the construction of the Project.

**3. MnDOT's Duties**

- 3.1. MnDOT will perform all of its duties in accordance with MnDOT Contract Number dcp(1030002), which is incorporated herein by reference.
- 3.2. MnDOT will make the necessary requests to the FHWA for authorization to use federal funds for the Project, and for reimbursement of eligible costs pursuant to the terms of this agreement.
- 3.3. MnDOT will request the conversion of the Project to federal funding of eligible costs, when funding and obligation authority are available.
- 3.4. At such time that the project is converted to federal funding and such funding is received by MnDOT, MnDOT will reimburse to the Local Government the federal aid share of the federally eligible costs, previously provided by the Local Government. Reimbursement for Local Government State Aid funds used in lieu of federal funds, will be deposited in the Local Government's State Aid Account. Reimbursement for other Local Government funds used in lieu of federal funds will be forwarded to the Local Government.

**4. Time**

- 4.1. The Local Government must comply with all the time requirements described in this agreement. In the performance of this agreement, time is of the essence
- 4.2. The period of performance is defined as beginning on the date of federal authorization and ending on the date defined in the federal financial system or federal agreement ("end date"). **No work completed after the end date** will be eligible for federal funding. Local Government must submit all contract close out paperwork to MnDOT, twenty four months prior to the **end date**.

**5. Payment**

- 5.1. It is estimated that the total cost of the Project is \$2,245,000. The remaining share will be paid by the Local Government. Ninety percent of the costs will be eligible for Highway Safety Improvement Program funds in federal fiscal year 2021. This amount is \$1,782,290.
- 5.2. The Local Government will pay any part of the cost or expense of the work that the FHWA does not pay.
- 5.3. Request for reimbursement of the federal aid share of the federally eligible costs can be made any time after the work is completed, however payment may not be made until after October 1, 2020 for federal fiscal year 2021. It could be earlier if funding and obligation authority are available (subject to the Area Transportation Partnership (ATP) policy).
- 5.4. The Local Government will make requests for reimbursement in accordance with the payment provisions in MnDOT Contract Number dcp(1030002), which is incorporated by reference, and will comply with the requirements of 2 CFR Part 200.

**6. Authorized Representatives**

6.1. MnDOT's Authorized Representative is:

Name: Lynnette Roshell, or her successor.

Title: State Aid, Special Projects

Phone: 651-366-3822

Email: lynette.rosnell@state.mn.us

MnDOT's Authorized Representative has the responsibility to monitor Local Government's performance and the authority to accept the services provided under this agreement. If the services are satisfactory, MnDOT's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2. The Local Government's Authorized Representative is:

Name: Joe MacPherson \_\_\_\_\_, or his successor.

Title: Anoka County Engineer \_\_\_\_\_

Phone: 763-324-3199 \_\_\_\_\_

Email: Joe.Macpherson@co.anoka.mn.us \_\_\_\_\_

If the Local Government's Authorized Representative changes at any time during this agreement, the Local Government will immediately notify MnDOT.

7. **Assignment Amendments, Waiver, and Agreement Complete**

- 7.1. **Assignment.** The Local Government may neither assign nor transfer any rights or obligations under this agreement without the prior written consent of MnDOT and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.
- 7.2. **Amendments.** Any amendments to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 7.3. **Waiver.** If MnDOT fails to enforce any provision of this agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.
- 7.4. **Agreement Complete.** This agreement contains all negotiations and agreements between MnDOT and the Local Government. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.
- 7.5. **Severability.** If any provision of this Agreement or the application thereof is found invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.

8. **Liability and Claims**

- 8.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.
- 8.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to the Project. The Local Government will pay any and all lawful claims arising out of or incidental to the Project including, without limitation, claims related to contractor selection (including the solicitation, evaluation, and acceptance or rejection of bids or proposals), acts or omissions in performing the Project work, and any *ultra vires* acts. The Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any claims or costs arising out of or incidental to the Project(s), including reasonable attorney fees incurred by MnDOT. The Local Government's indemnification

obligation extends to any actions related to the certification of DBE participation, even if such actions are recommended by MnDOT.

**9. Audits**

- 9.1. Under Minn. Stat. § 16C.05, Subd.5, the Local Government's books, records, documents, and accounting procedures and practices of the Local Government, or other party relevant to this agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.
- 9.2. All requests for reimbursement are subject to audit, at MnDOT's discretion. The cost principles outlined in 2 CFR 200.400-.475 will be used to determine whether costs are eligible for reimbursement under this agreement.
- 9.3. If Local Government expends \$750,000 or more in Federal Funds during the Local Government's fiscal year, the Local Government must have a single audit or program specific audit conducted in accordance with 2 CFR Part 200.

**10. Government Data Practices.** The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by MnDOT under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this agreement. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Local Government or MnDOT.

**11. Workers Compensation.** The Local Government certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way MnDOT's obligation or responsibility.

**12. Governing Law, Jurisdiction, and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this agreement. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

**13. Termination; Suspension**

- 13.1. **Termination by MnDOT.** MnDOT may terminate this agreement with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 13.2. **Termination for Cause.** MnDOT may immediately terminate this agreement if MnDOT finds that there has been a failure to comply with the provisions of this agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that the Local Government has been convicted of a criminal offense relating to a state agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. MnDOT may take action to protect the interests of MnDOT of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
- 13.3. **Termination for Insufficient Funding.** MnDOT may immediately terminate this agreement if:
  - 13.3.1. Funding is not obtained from the Minnesota Legislature; or
  - 13.3.2. Funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. MnDOT is not

obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT will provide the Local Government notice of the lack of funding within a reasonable time of MnDOT's receiving that notice.

- 13.4. **Suspension.** MnDOT may immediately suspend this agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Local Government during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.
14. **Data Disclosure.** Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Local Government consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.
15. **Fund Use Prohibited.** The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this Project.
16. **Discrimination Prohibited by Minnesota Statutes §181.59.** The Local Government will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.
17. **Appendix II 2 CFR Part 200 Federal Contract Clauses.** The Local Government agrees to comply with the following federal requirements as identified in 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and agrees to pass through these requirements to its subcontractors and third party contractors, as applicable. In addition, the Local Government shall have the same meaning as "Contractor" in the federal requirements listed below.
- 17.1.1. **Remedies.** Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach

contract terms, and provide for such sanctions and penalties as appropriate.

- 17.1.2. **Termination.** All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
- 17.1.3. **Equal Employment Opportunity.** Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
- 17.1.4. **Davis-Bacon Act, as amended.** (40 U.S.C. 3141-3148) When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
- 17.1.5. **Contract Work Hours and Safety Standards Act.** (40 U.S.C. 3701-3708) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- 17.1.6. **Rights to Inventions Made Under a Contract or Agreement.** If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research

work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

- 17.1.7. **Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended.** Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued under the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 17.1.8. **Debarment and Suspension.** (Executive Orders 12549 and 12689) A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 17.1.9. **Byrd Anti-Lobbying Amendment.** (31 U.S.C. 1352) Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.
- 17.1.10. **Procurement of Recovered Materials.** See 2 CFR 200.322 Procurement of Recovered Materials.
- 17.2. **Drug-Free Workplace.** In accordance with 2 C.F.R. § 32.400, the Local Government will comply with the Drug-Free Workplace requirements under subpart B of 49 C.F.R. Part 32.
- 17.3. **Nondiscrimination.** The Local Government hereby agrees that, as a condition of receiving any Federal financial assistance under this agreement, it will comply with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d), related nondiscrimination statutes (i.e., 23 U.S.C. § 324, Section 504 of the Rehabilitation Act of 1973 as amended, and the Age Discrimination Act of 1975), and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, sex, handicap, or age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the Local Government receives Federal financial assistance. The specific requirements of the Department of Transportation Civil Rights assurances (required by 49 C.F.R. §§ 21.7 and 27.9) are incorporated in the agreement.
- 17.4. **Federal Funding Accountability and Transparency Act (FFATA).**
- 17.4.1. This Agreement requires the Local Government to provide supplies and/or services that are funded in whole or in part by federal funds that are subject to FFATA. The Local Government is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Local Government provides information to the MnDOT as required.
- a. Reporting of Total Compensation of the Local Government's Executives.

- b. The Local Government shall report the names and total compensation of each of its five most highly compensated executives for the Local Government's preceding completed fiscal year, if in the Local Government's preceding fiscal year it received:
  - i. 80 percent or more of the Local Government's annual gross revenues from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
  - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
  - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>).

Executive means officers, managing partners, or any other employees in management positions.

- c. Total compensation means the cash and noncash dollar value earned by the executive during the Local Government's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
  - i. Salary and bonus.
  - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
  - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
  - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
  - v. Above-market earnings on deferred compensation which is not tax qualified.

17.4.2. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

17.4.3. The Local Government must report executive total compensation described above to the MnDOT by the end of the month during which this agreement is awarded.

17.4.4. The Local Government will obtain a Data Universal Numbering System (DUNS) number and maintain its DUNS number for the term of this agreement. This number shall be provided to MnDOT on the plan review checklist submitted with the plans for each project. More information about obtaining a DUNS Number can be found at: <http://fedgov.dnb.com/webform/>

17.4.5. The Local Government's failure to comply with the above requirements is a material breach of this agreement for which the MnDOT may terminate this agreement for cause. The MnDOT will not be

obligated to pay any outstanding invoice received from the Local Government unless and until the Local Government is in full compliance with the above requirements.

**[THE REMAINDER OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK.]**

**ANOKA COUNTY**

Anoka County certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances

By: \_\_\_\_\_  
Scott Schulte, Chair  
County Board of Commissioners

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Christine V. Carney  
Assistant County Attorney

Date: \_\_\_\_\_

**DEPARTMENT OF TRANSPORTATION**

By: \_\_\_\_\_

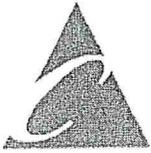
Title: State Aid Engineer

Date: \_\_\_\_\_

**COMMISSIONER OF ADMINISTRATION**

By: \_\_\_\_\_  
(With Delegated Authority)

Date: \_\_\_\_\_



# ANOKA COUNTY BOARD ACTION ITEM

May 26, 2020

## TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2020-TR16, entering into Contract #C0007454A / MnDOT Cooperative Agreement Amendment No. 1028357A01 with the Minnesota Department of Transportation (MnDOT) and the City of Columbus for Project SAP 002-596-024, the reconstruction of Hornsby Street from 350 feet south of TH 97 to 1,500 feet north of TH 97, and from 1,100 feet east of I-35 to 2,600 feet east of I-35; and authorizing the Chair of the County Board and the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.</i>
BACKGROUND	<i>The original Cooperative Agreement #C0007454 included \$446,000 of Cooperative Agreement funds, which were secured by the City of Columbus. During the construction of the TH 97 portion of the project, it was determined that additional substandard soils need to be excavated under TH 97. Knowing that the substandard soils could negatively impact future expansion of TH 97, MnDOT has agreed to provide an additional capped amount of \$300,000 to help finance the necessary soil corrections. The attached Cooperative Agreement amendment represents the additional funding participation from MnDOT.</i>
PREVIOUS ACTION TAKEN	<i>08/19/2019 – authorization to enter into Cooperative Agreement with MnDOT and the City of Columbus 08/19/2019 – authorization to enter into JPA with the City of Columbus 09/03/2019 – authorization to award project to Forest Lake Contracting 09/16/2019 – authorization to enter construction administration contract with TKDA 11/04/19 – authorization to enter into a Local Road Improvement Program (LRIP) Agreement for construction</i>
COMMENTS	
RECOMMENDATIONS	<i>Approval.</i>

**RESOLUTION #2020-TR16**

**ENTERING INTO  
MnDOT COOPERATIVE AGREEMENT AMENDMENT NO. 1028357A01  
WITH THE STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION  
AND THE CITY OF COLUMBUS FOR PROJECT SAP 002-596-024  
(ANOKA CONTRACT #C0007465A)**

BE IT RESOLVED that Anoka County enter into MnDOT Agreement No. 1028357A01 with the State of Minnesota, Department of Transportation and the City of Columbus, for the following purposes:

To provide for payment by the State to the City of Columbus on Anoka County's behalf of the State's share of the costs of the additional muck excavation and fill construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 97 at Hornsby Street on State Project No. 8201-20.

BE IT FURTHER RESOLVED the Chair of the Anoka County Board and the County Administrator are hereby authorized and directed for and on behalf of the county to execute and enter into an agreement with the Commissioner of Transportation and the City of Columbus as provided for herein.

**STATE OF MINNESOTA  
 DEPARTMENT OF TRANSPORTATION  
 And  
 CITY OF COLUMBUS  
 And  
 ANOKA COUNTY  
 AMENDMENT NO. 1**

State Project Number (S.P.):	<u>8201-20</u>	Original Amount Encumbered
Trunk Highway Number (T.H.):	<u>97=063</u>	City: <u>\$417,003.16</u>
State Aid Project Number (S.A.P.):	<u>002-596-024</u>	Amended Amount Encumbered
Signal System ID:	<u>2638267</u>	City (FY 2021): <u>\$300,000.00</u>
Lighting Feed Point Number:	<u>"A"</u>	Total Obligation
		City: <u>\$717,003.16</u>

This Amendment is between the State of Minnesota, acting through its Commissioner of Transportation ("State"), the City of Columbus acting through its City Council ("City"), and Anoka County acting through its Board of Commissioners ("County").

**Recitals**

1. The State has a contract with the City and the County identified as MnDOT Contract No. 1028357 ("Original Contract") to provide payment by the State to the City on behalf of the County for the State's share of the costs of the grading, bituminous surfacing, ADA improvements, signals construction and other associated construction upon, along, and adjacent to Trunk Highway No. 97 from 1,100 feet east of Trunk Highway No. 35 to 2,600 feet east of Trunk Highway No. 35 under State Project No. 8201-20 (T.H. 97=063); and
2. This Agreement is amended to increase the State's contribution to account for poor soil conditions under the right turn lane of Trunk Highway No. 97 onto northbound Hornsby Street discovered during construction; and
3. The State can only pay the City for the State participation construction after funds have been encumbered, which encumbrance must be preceded by the appropriation of such funds by the Minnesota Legislature; and
4. This construction is currently part of the State's 2021 fiscal year road construction program, and the State will seek the appropriation of funds, and encumber the funds, if available; and
5. The State, the City, and the County are willing to amend the Original Contract as stated below.

**Contract Amendment**

**The County must not begin work under this contract until this contract is fully executed and the County has been notified by the State's Authorized Representative to begin the work.**

In this Amendment deleted contract terms will be ~~struck-out~~ and the added contract terms will be underlined.

**REVISION 1.** Article 1.5 is amended as follows:

- 1.5 **Exhibits.** ~~Preliminary Amended Revised~~ Schedule "1" is attached and incorporated into this Agreement.

REVISION 2. Article 7.1 is amended as follows:

- 7.1 *Schedule "I"*. The ~~Preliminary Amended Revised~~ Schedule "I" includes all anticipated State participation construction items and the construction engineering cost share covered under this Agreement.

REVISION 3. Article 7.2 is amended to read as follows:

- 7.2 *State Participation Construction*. The State will participate in the following at the percentages indicated. The construction includes the State's proportionate share of item costs for mobilization, field office type D, and traffic control.
- A. 100 Percent will be the State's rate of cost participation in all of the T.H. 97 construction. The construction includes, but is not limited to, those construction items tabulated on Sheets No. 2 through No. 4 of the ~~Preliminary Amended Revised~~ Schedule "I". The State's cost share shall not exceed \$446,000.00 less State Furnished Materials cost described in Article 7.4 as shown on the Amended Revised Schedule "I".

REVISION 4. Article 7.5 is inserted into the Agreement as follows:

- 7.5 *Muck Excavation and Fill Lump Sum*. The State will participate in muck excavation and fill construction under T.H. 97 as shown on Sheet No. 1 of the Amended Revised Schedule "I" in a lump sum amount of \$300,000.00.

REVISION 5. Article 8.1 is amended to read as follows:

- 8.1 *State Cost*. ~~\$417,003.16~~ \$717,003.16 is the State's ~~estimated~~ share of the costs of the contract construction (less State Furnished Materials cost) which includes the 8 percent construction engineering cost share as shown in the ~~Preliminary Amended Revised~~ Schedule "I". The ~~Preliminary Amended Revised~~ Schedule "I" was prepared using ~~estimated contractor's bid~~ quantities and unit prices, and may include any credits or lump sum costs. ~~Upon review of the construction contract bid documents described in Article 3.2, the State will decide whether to concur in the County's award of the construction contract and, if so, prepare a Revised Schedule "I" based on construction contract unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement. The State's cost share shall not exceed \$446,000.00 as shown on the Preliminary Schedule "I".~~

REVISION 6. Article 8.2 is amended to read as follows:

- 8.2 *Conditions of Payment*. The State will pay the City the full and complete lump sum amount as shown in the Amended Revised Schedule "I", and the City will pay the County according to the Joint Powers Agreement between the City and the County, after the following conditions have been met:
- A. ~~Encumbrance by the State of the State's full and complete State funded lump sum cost share as shown in the Revised Schedule "I"~~.
- ~~B.A.~~ Execution of this Agreement Amendment and transmittal to the City and County, including a letter advising of the State's concurrence in the award of the construction contract.
- B. Legislative appropriation of funds for the State's road construction program. It is anticipated that payment by the State that depends on Legislative appropriation of funds will be made after July 1, 2020 and before June 30, 2021 for Fiscal Year 2021.
- C. Encumbrance by the State of the State's full and complete State funded lump sum cost share, no earlier than July 1, 2020.

~~C.D.~~ The State's receipt of a written request from the City for the advancement of funds. ~~The request will include certification by the County that all necessary parties have executed the construction contract.~~

The terms of the Original Contract are expressly reaffirmed and are incorporated by reference. Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in full force and effect.

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**CITY OF COLUMBUS**

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: \_\_\_\_\_

Title: Mayor

Date: \_\_\_\_\_

By: City Administrator

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**STATE ENCUMBRANCE VERIFICATION**

Individual certifies that funds have been encumbered as required by Minnesota Statute § 16A.15 and 16C.05.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

SWIFT Purchase Order:

**ANOKA COUNTY**

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: \_\_\_\_\_  
Scott Schulte, Chair  
County Board of Commissioners

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Christine V. Carney  
Assistant County Attorney

Date: \_\_\_\_\_

**DEPARTMENT OF TRANSPORTATION**

Recommended for Approval:

By: \_\_\_\_\_  
(District Engineer)

Date: \_\_\_\_\_

Approved:

By: \_\_\_\_\_  
(State Design Engineer)

Date: \_\_\_\_\_

**COMMISSIONER OF ADMINISTRATION**

By: \_\_\_\_\_  
(With Delegated Authority)

Date: \_\_\_\_\_

**AMENDED REVISED SCHEDULE "I"**  
**Agreement No. 1028357 & 1028357A01**  
**Anoka County and City of Columbus**

S.P. 8201-20 (T.H. 97=063)  
 State Funds

Preliminary: August 7, 2019  
 Revised: September 5, 2019  
 Amended Revised: March 10, 2020

Grading, bituminous surfacing, ADA improvements, lighting, and signals construction performed under County contract with Forest Lake Contracting, Inc. located on T.H. 97 from 1,100 feet east of T.H. 35 to 2,600 feet east of T.H. 35

STATE COST PARTICIPATION			
	S.P. 8201-20 (From Sheet No. 4)	652,744.90	
	Construction Engineering (8%)	52,219.59	
	State Furnished Materials (State Share, From Sheet No. 4)	14,498.42	
(1)	Subtotal (Capped at \$446,000.00)	\$719,462.91	446,000.00
	State Credit for State Furnished Materials		(28,996.84)
(2)	Muck Excavation and Fill (Lump Sum)		300,000.00
	<b>Total State Cost</b>		<b>\$717,003.16</b>

- (1) Total State cost participation not to exceed \$446,000.00 as described in Article 7.2.A. of the Agreement
- (2) Muck excavation and fill lump sum as described in Article 7.5. of the Agreement

(1) 100% STATE, 100% COUNTY

1028357, 1028357A01

(P) = PLAN QUANTITY

ITEM NUMBER	S.P. 8201-20 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2011.601	AS BUILT	LUMP SUM	0.20	5,000.00	1,000.00
2021.501	MOBILIZATION	LUMP SUM	0.31	92,000.00	28,520.00
2031.502	FIELD OFFICE TYPE D	EACH	0.31	8,000.00	2,480.00
2101.505	CLEARING	ACRE	0.60	5,000.00	3,000.00
2101.505	GRUBBING	ACRE	0.60	5,000.00	3,000.00
2102.503	PAVEMENT MARKING REMOVAL	LIN FT	8004.00	0.70	5,602.80
2102.518	PAVEMENT MARKING REMOVAL	SQ FT	144.00	2.25	324.00
2104.502	REMOVE SIGN TYPE D	EACH	2.00	100.00	200.00
2104.502	SALVAGE SIGN TYPE C	EACH	4.00	35.00	140.00
2104.502	SALVAGE SIGN TYPE D	EACH	1.00	100.00	100.00
2104.502	REMOVE CONCRETE APRON	EACH	2.00	500.00	1,000.00
2104.503	REMOVE CURB & GUTTER	LIN FT	46.00	12.00	552.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	1726.00	2.00	3,452.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	1786.00	3.00	5,358.00
2104.518	REMOVE BITUMINOUS WALK	SQ FT	280.00	1.50	420.00
2105.504	GEOTEXTILE FABIRC TYPE 5	SQ YD	1745.00	2.50	4,362.50
2106.507	EXCAVATION - COMMON	CU YD	2684.00	8.00	21,472.00
2106.507	EXCAVATION - MUCK	CU YD	1783.00	20.00	35,660.00
2106.507	EXCAVATION - SUBGRADE	CU YD	1501.00	12.00	18,012.00
2106.507	COMMON EMBANKMENT (CV) (P)	CU YD	667.00	3.00	2,001.00
2106.507	GRANULAR EMBANKMENT (CV)	CU YD	3284.00	18.00	59,112.00
2106.507	SELECT GRANULAR EMBANKMENT (CV) (P)	CU YD	1244.00	20.00	24,880.00
2112.519	SUBGRADE PREPARATION (P)	ROAD STA	11.00	60.00	660.00
2118.509	AGGREGATE SURFACING CLASS 2	TON	56.00	92.00	5,152.00
2211.509	AGGREGATE BASE CLASS 5	TON	1010.00	20.00	20,200.00
2232.504	MILL BITUMINOUS SURFACE (1.5")	SQ YD	1656.00	4.00	6,624.00
2301.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EACH	25.00	20.00	500.00
2360.509	TYPE SP 9.5 WEARING COURSE MIX (4,F)	TON	869.00	90.00	78,210.00
2360.509	TYPE SP NON WEAR COURSE MIX (4,B)	TON	554.00	66.00	36,564.00
2451.507	FINE AGGREGATE BEDDING (CV) (P)	CU YD	27.00	18.00	486.00
2501.502	24" GS SAFETY APRON & GRATE DES 3148	EACH	1.00	700.00	700.00
2501.503	24" CS PIPE CULVERT	LIN FT	17.00	80.00	1,360.00
2501.602	PLUG FILL & ABANDON PIPE CULVERT	EACH	1.00	1,500.00	1,500.00
2503.601	CONNECT TO INPLACE CULVERT	LUMP SUM	1.00	1,200.00	1,200.00

ITEM NUMBER	S.P. 8201-20 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2511.504	GEOTEXTILE FILTER TYPE 3	SQ YD	140.00	3.00	420.00
2511.507	RANDOM RIPRAP CLASS II	CU YD	48.00	110.00	5,280.00
2521.518	3" BITUMINOUS WALK	SQ FT	165.00	1.60	264.00
2521.518	6" CONCRETE WALK	SQ FT	1,255.00	18.00	22,590.00
2531.503	CONCRETE CURB & GUTTER DESIGN B424	LIN FT	161.00	45.00	7,245.00
2531.618	TRUNCATED DOMES	SQ FT	128.00	45.00	5,760.00
2533.503	PORTABLE PRECAST CONC BARRIER DES 8337	LIN FT	640.00	15.00	9,600.00
2533.503	RELOCATED PORT PRECAST CONC BAR DES 8337	LIN FT	956.00	4.00	3,824.00
2554.502	GUIDE POST TYPE B	EACH	1.00	50.00	50.00
2554.615	IMPACT ATTENUATOR	ASSEMBLY	2.00	2,200.00	4,400.00
2554.615	RELOCATE IMPACT ATTENUATOR	ASSEMBLY	2.00	500.00	1,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM	0.31	12,000.00	3,720.00
2563.602	PORTABLE CONTROL BARRIER DELINEATOR	EACH	26.00	9.00	234.00
2564.502	INSTALL SIGN TYPE C	EACH	4.00	850.00	3,400.00
2564.502	INSTALL SIGN TYPE D	EACH	1.00	2,000.00	2,000.00
2564.518	SIGN PANELS TYPE C	SQ FT	23.00	150.00	3,450.00
2564.518	SIGN PANELS TYPE D	SQ FT	26.00	150.00	3,900.00
2565.501	EMERGENCY VEHICLE PREEMPTION SYSTEM	LUMP SUM	0.50	18,000.00	9,000.00
2565.501	TRAFFIC CONTROL INTERCONNECT	LUMP SUM	0.50	14,000.00	7,000.00
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM	SYSTEM	0.50	210,000.00	105,000.00
2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	0.50	2,000.00	1,000.00
2573.502	CULVERT END CONTROLS	EACH	3.00	150.00	450.00
2573.503	SILT FENCE, TYPE MS	LIN FT	1,606.00	1.80	2,890.80
2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	LIN FT	1,250.00	2.20	2,750.00
2574.505	SOIL BED PREPARATION	ACRE	1.00	225.00	225.00
2574.508	FERTILIZER TYPE 3	POUND	222.00	0.60	133.20
2575.504	EROSION CONTROL BLANKETS CATEGORY 3N	SQ YD	696.00	1.80	1,252.80
2575.504	RAPID STABILIZATION METHOD 4	SQ YD	696.00	2.00	1,392.00
2575.505	SEEDING	ACRE	1.00	225.00	225.00
2575.508	HYDRAULIC STABILIZED FIBER MATRIX	POUND	2,768.00	0.90	2,491.20
2575.508	SEED MIXTURE 25-131	POUND	12.00	2.70	32.40
2575.508	SEED MIXTURE 35-241	POUND	37.00	16.00	592.00
2575.523	RAPID STABILIZATION METHOD 3	M GALLON	6.00	570.00	3,420.00
2575.523	WATER	M GALLON	87.00	20.00	1,740.00

ITEM NUMBER	S.P. 8201-20 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1,2)
2581.503	REMOVABLE PREFORM PAVEMENT MARKING TAPE	LIN FT	16,882.00	1.30	21,946.60
2582.503	4" SOLID LINE MULTI COMP GR IN (WR)	LIN FT	4,066.00	1.20	4,879.20
2582.503	24" SOLID LINE MULTI COMP GR IN (WR)	LIN FT	130.00	17.00	2,210.00
2582.503	8" DOTTED LINE MULTI COMP GR IN (WR)	LIN FT	123.00	9.00	1,107.00
2582.503	4" DBLE SOLID LINE MUTLI COMP GR IN (WR)	LIN FT	1,976.00	2.40	4,742.40
2582.518	PAVT MSSG PREF THERMO ESR GR IN	SQ FT	189.00	28.00	5,292.00
2582.518	CROSSWALK PREF THERMO ESR GR IN	SQ FT	1,296.00	17.00	22,032.00
				TOTAL	\$652,744.90
		(1) 100% STATE	\$417,003.16	*capped	
		100% COUNTY	\$235,741.74		
	STATE FURNISHED MATERIALS - "R" CABINET AND FIBER	LUMP SUM	1.00	28,996.84	28,996.84
				TOTAL	\$28,996.84
		(2) 50% STATE	\$14,498.42		
		50% COUNTY	\$14,498.42		



# ANOKA COUNTY BOARD ACTION ITEM

May 26, 2020

## TRANSPORTATION DIVISION

ACTION REQUESTED	<p><i>Consider recommending award of Contract #C0007976 to Bituminous Roadways, Inc., in the amount of \$704,439.95, for Project CP 20-14-00, a multi-agency, joint effort project to place bituminous surfacing on several parking areas at the National Sports Center (NSC) in the City of Blaine.</i></p>																
BACKGROUND	<p><i>Anoka County, the City of Blaine, and NSC have teamed up to place bituminous surfacing on three existing gravel parking areas located on the NSC property between CSAH 12 (109<sup>th</sup> Avenue N.E.) and 105<sup>th</sup> Avenue N.E., in preparation for the upcoming 3M Golf Tournament in July 2020 (see attached exhibit). These parking lots will provide a large portion of the required parking capacity to serve the event.</i></p> <p><i>After reviewing the bids representatives from the City of Blaine, we recommend including all items of work included in the advertised bid in the contract. This includes the Base Bid and Alternate Bids #1, #2, &amp; #3. The Base Bid includes the large parking area in the middle of the site,, Alternate #1 includes the north parking area, Alternate #2 includes the south parking area, and Alternate #3 includes grading and turf establishment for the existing soil stockpiles. The bid results are very favorable for all parties due to the current bidding environment and economies of scale.</i></p> <p><i>Based upon the information above, we recommend awarding the Base Bid and Alternates #1, #2, and #3 to Bituminous Roadways, Inc.</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;"><i>Bid Summary</i></td> <td style="text-align: right;"><i>Base Bid &amp; Alternate #1, #2 &amp; #3 Bid Price:</i></td> </tr> <tr> <td><i>Bituminous Roadways, Inc.</i></td> <td style="text-align: right;"><i>\$ 704,439.95</i></td> </tr> <tr> <td><i>North Valley, Inc.</i></td> <td style="text-align: right;"><i>\$ 753,973.52</i></td> </tr> <tr> <td><i>Park Construction Company</i></td> <td style="text-align: right;"><i>\$ 782,099.69</i></td> </tr> <tr> <td><i>T.A. Schifsky &amp; Sons, Inc.</i></td> <td style="text-align: right;"><i>\$ 789,990.00</i></td> </tr> <tr> <td><i>Northwest Asphalt, Inc.</i></td> <td style="text-align: right;"><i>\$ 823,763.00</i></td> </tr> <tr> <td><i>U.S. SiteWork, Inc.</i></td> <td style="text-align: right;"><i>\$ 978,832.55</i></td> </tr> <tr> <td> <i>Engineer's Estimate</i></td> <td style="text-align: right;"> <i>\$ 1,178,594.30</i></td> </tr> </table>	<i>Bid Summary</i>	<i>Base Bid &amp; Alternate #1, #2 &amp; #3 Bid Price:</i>	<i>Bituminous Roadways, Inc.</i>	<i>\$ 704,439.95</i>	<i>North Valley, Inc.</i>	<i>\$ 753,973.52</i>	<i>Park Construction Company</i>	<i>\$ 782,099.69</i>	<i>T.A. Schifsky &amp; Sons, Inc.</i>	<i>\$ 789,990.00</i>	<i>Northwest Asphalt, Inc.</i>	<i>\$ 823,763.00</i>	<i>U.S. SiteWork, Inc.</i>	<i>\$ 978,832.55</i>	 <i>Engineer's Estimate</i>	 <i>\$ 1,178,594.30</i>
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 <i>Engineer's Estimate</i>	 <i>\$ 1,178,594.30</i>																
PREVIOUS ACTION TAKEN	<i>04/14/2020 – Authorization to advertise for bids</i>																
COMMENTS	<i>The City of Blaine and Anoka County will share the construction costs. Each agency has agreed to cover 50% of the construction costs. The cost share agreement will be authorized in a Joint Powers Agreement (JPA) between the two agencies.</i>																
RECOMMENDATIONS	<i>Approval.</i>																



# Anoka County

## TRANSPORTATION DIVISION

Highway

Joseph J MacPherson, PE  
County Engineer

### RECOMMENDATION TO AWARD

TO: Jerry Auge, P.E. Assistant County Engineer  
FROM: Chris Osterhus, Construction Engineering Supervisor  
DATE: May 19, 2020  
SUBJECT: Project C.P. 20-14-00  
Bid Summary

Based on their low Base Bid and Alternate #1, #2 and #3 bid prices, it is recommended that Anoka County award Contract #C0007976 to Bituminous Roadways, Inc., for Anoka County Project C.P. 20-14-00, a multi-agency, joint effort project to place bituminous surfacing on several parking areas at the National Sports Center (NSC) in the City of Blaine.

Bid Summary	Base Bid & Alternate #1, #2 & #3 Bid Price:
<b>Bituminous Roadways, Inc,</b>	<b>\$ 704,439.95</b>
North Valley, Inc.	\$ 753,973.52
Park Construction Company,	\$ 782,099.69
T.A. Schifsky & Sons, Inc.	\$ 789,990.00
Northwest Asphalt, Inc.	\$ 823,763.00
U.S. SiteWork, Inc.	\$ 978,832.55
Engineer's Estimate	\$ 1,178,594.30

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### **ACTION ITEM FOR COUNTY BOARD MEETING AGENDA AND BOARD APPROVAL SCHEDULED FOR MAY 26TH, 2020**

Recommend to award Contract #C0007976 to Bituminous Roadways, for Anoka County Construction Project C.P. 20-14-00 in Anoka County. Award is based on Bituminous Roadways' low bid of \$704,439.95.

Our Passion Is Your Safe Way Home

1440 Bunker Lake Boulevard N.W. ▲ Andover, MN 55304-4005  
Office: 763-324-3100 ▲ Fax: 763-324-3020 ▲ [www.anokacounty.us/highway](http://www.anokacounty.us/highway)

Affirmative Action / Equal Opportunity Employer

*The Finance and Capital Improvements Committee held their regularly scheduled meeting in Room #705 at the Anoka County Government Center and via Webex. All members of the committee were present either in person or on Webex. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the county board chair that public attendance is not feasible due to the health pandemic, members of the public were not allowed to attend this meeting in person. Public members were able to monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.*

**ANOKA COUNTY**  
**FINANCE AND CAPITAL IMPROVEMENTS COMMITTEE REPORT**  
FOR THE MAY 26, 2020 COUNTY BOARD MEETING

**Committee Members Present:** Commissioner Look (Chair)  
Commissioner Braastad (Vice-Chair)  
Commissioner Gamache  
Commissioner Schulte

**Committee Members Absent:**

**Others Present:**

Dee Guthman, Deputy County Administrator; Cory Kampf, Division Manager; Andrew Dykstra, Facilities Management and Construction Director; Cathie Larson, Senior Office Manager; Julie Jeppson, Executive Director at Stepping Stones Emergency Shelter.

**Action Items:**

1. The committee recommends the County Board approve the following master contracts for electrical program - **See attached** action item worksheet.
  - Contract # C0007954 with Vinco, PO Box 907, Forest Lake, MN 55025
  - Contract # C0007955 with Wolf River Electric, 101 Isanti Parkway NE #G, Isanti, MN 55040
2. The committee recommends the County Board approve the Stepping Stone Emergency Shelter Lease Agreement, Contract #C0007956, with an effective date of July 1, 2020. The agreement shall automatically renew for successive one-year terms of a total of three years (June 30, 2023) unless terminated earlier as provided in section 14 - **See attached** action item worksheet.
3. The committee recommends the County Board reject bids for the Rum River Campus Exterior Lighting/Parking Lot Expansion project and request authorization to rebid only the exterior lighting portion of the project – **See attached** action item worksheet.

**Informational Items:**

1. The committee considered, for informational purposes, Contract #C0006464, with Compass Group USA, Inc., (dba Canteen Vending), 2400 Yorkmont Road, Charlotte, NC 28217, for one year renewal with option to renew an additional 12 month term, with compensation of 20% of sales for vending and market sales which goes to the Anoka County Employees Club.
2. The committee considered, for informational purposes, the Investment Report for the quarter ended March 31, 2020.
3. The committee considered, for informational purposes, a public hearing on Tuesday, May 26, 2020, for the county board to receive public comments on Anoka County user fees.



# ANOKA COUNTY BOARD

## ACTION ITEM

May 26, 2020

FM&C

<b>ACTION REQUESTED</b>	<p>The committee recommends the County Board approve the following master contracts for electrical program:</p> <ul style="list-style-type: none"><li>• Contract # C0007954 with Vinco, PO Box 907, Forest Lake, MN 55025</li><li>• Contract # C0007955 with Wolf River Electric, 101 Isanti Parkway NE #G, Isanti, MN 55040</li></ul> <p>Proposal Summary Attached.</p>
<b>BACKGROUND</b>	<p>County master contracts expire 7/31/2020.</p> <p>These master contracts define a predictable hourly rate for electrical work.</p> <p>When the work is desired the County will negotiate a Statement of Work for the actual work to be performed for each engagement, subject to the hourly rate, terms and conditions, and insurance requirements defined in the Master Contract.</p> <p>These contracts are for a three-year term, with the County having the option to renew the contract for two additional one-year terms, for a possible total of five years.</p>
<b>FUNDING</b>	<p>County Department Operating Budgets</p>



# ANOKA COUNTY BOARD

## ACTION ITEM

May 26, 2020

FM&C

<b>ACTION REQUESTED</b>	The committee recommends the County Board approve the Stepping Stone Emergency Shelter Lease Agreement, Contract # C0007956, with an effective date of July 1, 2020. The agreement shall automatically renew for successive one-year terms for a total of three years (June 30, 2023) unless terminated earlier as provided in section 14.
<b>BACKGROUND</b>	<p>Couple of things:</p> <ul style="list-style-type: none"><li>• July 2012, Anoka County Board approved leasing the first floor of the Cronin Building at the Rum River Human Service Center to Stepping Stone Emergency Housing. July 2014 the lease was updated to include access to all first floor, access to the entire basement including dining room area, along with increasing the number of beds to 66. The lease limits the number of shelter beds with the Human Services Division Manager having the ability to increase or decrease the number of beds by ten percent.</li><li>• Direction from County Board was given to Human Services in 2014 to allow access to the basement area for programming purposes with the understanding that Stepping Stone could be asked to give that space up within 60 days if the county had other needs for the basement space. Nonprofits were not to be given dedicated space in the building, and the capacity was not to exceed 66 persons per day as long as the city of Anoka has a shelter moratorium in place.</li><li>• The lease requires payment of \$1,250 per month for rent, and as of January 1, 2021 begins to adjust in the following manner for utilities making us whole:<ul style="list-style-type: none"><li>○ January – March a \$400.00 adjustment to \$1,800 per month.</li><li>○ April – June a \$200.00 adjustment to \$2,000 per month.</li><li>○ July 1<sup>st</sup> and thereafter a \$200.00 adjustment to \$2,200 per month.</li></ul></li></ul>
<b>FUNDING</b>	Stepping Stone with revenues for utilities and equipment upkeep coming back to FM&C operating budget.



# ANOKA COUNTY BOARD

## ACTION ITEM

May 26, 2020

FM&C

<b>ACTION REQUESTED</b>	<p>The committee recommends the County Board reject bids for the Rum River Campus Exterior Lighting/Parking Lot Expansion project and request authorization to rebid only the exterior lighting portion of the project.</p> <p>Bid Tab Attached</p>
<b>BACKGROUND</b>	<p>Three bids were received:</p> <ul style="list-style-type: none"><li>• All three came in considerably higher than the engineer's estimate. The low bid, at \$579,216.59 was nearly double the engineer's estimate.</li><li>• Several factors seem to have contributed to the larger than expected bid values:<ul style="list-style-type: none"><li>○ Additional grading and watermain utility improvements would be necessary</li><li>○ Substantial completion by end of July did not provide flexibility needed</li><li>○ Combining two completely different disciplines into one contract needed more supervision by the general contractor</li></ul></li></ul> <p>Further dialogue was had with Jerry Pederson, Dylan Warkentin, and Cindy Cesare regarding these projects at the Rum River Campus.</p> <p>Human Services recommended we re-bid the exterior lighting project since this is directly related to safety, however, given the current environment with COVID-19 and business changes that have been implemented hold off on parking lot expansion till 2022.</p>
<b>FUNDING</b>	<p>One Shot Funds</p>



**Anoka County**  
**HUMAN SERVICES DIVISION**  
Administration & Finance

*The Human Services Committee held its regularly scheduled meeting in Room #705 at the Anoka County Government Center and via Webex. All members of the committee were present either in person or on Webex. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the county board chair that public attendance is not feasible due to the health pandemic, members of the public were not allowed to attend this meeting in person. Public members were able to monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.*

**HUMAN SERVICES COMMITTEE REPORT  
FOR THE MAY 26, 2020  
ANOKA COUNTY BOARD MEETING**

COMMITTEE PRESENT: Commissioner Julie Braastad, Commissioner Mandy Meisner,  
Commissioner Robyn West, Commissioner Jeff Reinert

OTHERS PRESENT: Cindy Cesare, Jonelle Hubbard, Nicole Swanson, Dylan Warkentin,  
Jerry Pederson, Nancy Norman, Brad Thiel, Peggy McNabb

The following recommendations from the May 19, 2020, Human Services Committee meeting are being forwarded to the County Board of Commissioners, which also acts as the Local Social Services Agency and Health Board, for their approval:

**CONSENT**

Behavioral Health

- \*1. Consider recommending the County Board enter into contract renewals with Allina Health System, Mercy Hospital -- Unity Campus from July 1, 2020, through June 30, 2022:
  - (1) Contract #C0007933 for psychiatric hold beds and acute medical care:
    - \$942.46 per patient day (0%) for commitment and hold hospitalization care
    - \$403.83 per patient day (0%) for commitment and hold hospitalization services
    - 85% of charges up to \$1,927.90 per admission (0%) for acute medical treatment
  - (2) Contract #C0007932 for psychiatric services:
    - \$198.46 per admission (0%) for inpatient acute psychiatric services and visit
    - \$104.46 per visit (0%) for each subsequent inpatient psychiatric visit

Contract maximums are based on utilization.
- \*2. Consider recommending the County Board accept continued funding from the Minnesota Department of Human Services from January 1, 2021, through December 31, 2022, Contract #C0006679:
  - a. Adult Mental Health Initiative Grant in an amount of \$765,075 per year.
  - b. Adult Mental Health Community Support Program Grant in an amount of \$615,721 per year.
- \*3. Consider recommending the County Board accept Adult and Child Mental Health Crisis Response Grant, Contract #C0005943 (amendment), from the Minnesota Department of Human Services Mental Health Division from January 1, 2021, through December 31, 2022.

**ECONOMIC ASSISTANCE**

- \*4. Consider recommending the County Board enter into Contract #C0007938 (renewal) with the Anoka County Sheriff's Office for fraud prevention investigative services in an amount of \$287,883 (+.92%) from July 1, 2020, through June 30, 2021.

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**JOB TRAINING CENTER**

- \*5. Consider recommending the County Board apply for supplemental dislocated worker funding, Contract #C0007818, from the Minnesota Job Skills Partnership Board / DEED in an amount of \$150,000 from July 1, 2020, to June 30, 2021.

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**PUBLIC HEALTH AND ENVIRONMENTAL SERVICES**

- \*6. Consider recommending the County Board enter into Contract #C0007216 (amendment) with the Minnesota Department of Health in amounts of \$166,973 for Public Health Emergency Preparedness, and \$63,078 for the Cities Readiness Initiative, for a total of \$230,051, from July 1, 2020, through June 30, 2021.
- \*7. Consider recommending the County Board enter into Contract #C0007939 with Loucks Civil Engineering in an amount of \$230,000 to serve on the Rice Creek compost site relocation project.

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**COMMUNITY CORRECTIONS**

- \*8. Consider recommending the County Board enter into #C0007921 (Cooperative Agreement renewal) with Centennial Independent School District #12 for use of educational space at the Anoka County Juvenile Center in an amount of \$163,210 per year (+3%) from July 1, 2020, through June 30, 2024.

⊙ ⊙ ⊙

- \*9. The committee recommended County Board ADOPTION of the following:
  - A. Resolution #2020-HS-8, Economic Assistance Bills – **see attached resolution.**
  - B. Resolution #2020-HS-9, Accepting Gifts for Human Services – **see attached resolution.**

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**INFORMATIONAL**

- 1. The committee recommended the following community agency member reappointments to the Anoka County Children and Family Council for three-year terms from June 1, 2020, through May 31, 2023:
  - Rob Edwards, Lee Carlson Center for Mental Health and Well-Being
  - David Lechelt, Lord of Life Church
  - Lieutenant David Tedrow, Anoka County Sheriff's Office
- 2. The committee recommended County Board reappointment of Judge Sharon Hall as member-at-large representative to the Community Corrections Advisory Board for a two-year term to April 2022.

\*Action Required  
attachments



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
COUNTY BOARD AGENDA ITEM

Behavioral Health		May 19, 2020
Allina Health Contract #C0007932 Psychiatric Services and Contract #C0007933 Psychiatric Beds and Medical Care		CONSENT
<b>Action Requested</b>	Approval of Contracts #C0007932 and #C0007933 with Allina Health System, Mercy Hospital-Unity Campus for inpatient psychiatric, chemical dependency hold beds, acute medical care, and psychiatric services.	
<b>Background</b>	<p>Minnesota state law requires Anoka County to maintain or provide for by contract, a facility for confinement of persons held temporarily for observation, evaluation, diagnosis, treatment and care for suspected mental health and chemical health issues. Anoka County has a long history of contracting with Allina Health System at Mercy Hospital and Mercy Hospital-Unity Campus for these services required under state law. Allina Health System requires separate contracts for psychiatric services provided during a commitment and hold hospitalization from the cost of hospital bed and acute medical care.</p> <p><b>Contract #C0007933-Psychiatric hold beds and acute medical care Medical care provided during hospitalization</b> Contract Maximum: Based on utilization Rate: \$942.26/patient day (0%)-Psychiatric Commitment and hold hospitalization care Rate: \$403.83/patient day (0%)-Chemical Health Commitment and hold hospitalization services 85% of charges up to \$1927.90 per admission (0%)-Acute medical treatment</p> <p><b>Contract #C0007932-Psychiatric Services</b> Contract Maximum: based on utilization Rate: \$198.46/admission (0%)-Inpatient acute psychiatric services and visit Rate: \$104.46/per visit (0%)-Subsequent inpatient psychiatric visit(s)</p>	
<b>Prior Action</b>	May 2018, approval of contracts #C0006407 and #C0006408 Allina Health System, Mercy Hospital-Unity Campus, P.O. Box 43, Route 10809, Minneapolis, MN 55440-0043 for psychiatric and chemical dependency hold beds for July 1, 2018-June 30, 2020.	
<b>Recommendation</b>	Approval of Contracts #C0007932 for psychiatric and chemical dependency hold beds and acute medical care and #C0007933 for psychiatric services with Allina Health System, Mercy Hospital-Unity Campus, P.O. Box 43, Route 10809, Minneapolis, MN 55440-0043 for July 1, 2020 - June 30, 2022.	
<b>Submitted By</b>	Jason Rodrigues	
<b>Approved By</b>	Jerry Pederson	



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
COUNTY BOARD AGENDA ITEM

Behavioral Health		May 19, 2020
Adult Mental Health Initiative Grant and Mental Health Community Support Program Grant Funding amended contract #C0006679.		CONSENT
<b>Action Requested</b>	Approval to apply for and accept grant funding from Minnesota Department of Human Services for the Adult Mental Health Initiative Grant for Anoka County and amend Contract #C0006679	
<b>Background</b>	<p>In 2018, Anoka County applied for Mental Health Grant funding through Department of Human Services. Anoka County was awarded the following amounts for calendar year 2019-2020. Here are some of the contracts that the grant dollars paid for; VOA Board and Lodge, Lee Carlson Center Bridgeview, Lee Carlson Center CSP/Housing, and Rise Supported Employment.</p> <p>Adult Mental Health Initiative Grant-\$765,075 per year Adult Mental Health Community Support Program Grant- \$615,721 per year</p> <p>For 2021/2022 Anoka County will enter into a contract with DHS to receive the grant funding. Many of the services provided under this grant are sub-contracted out to community providers.</p>	
<b>Prior Action</b>	2018 approval for contract # C0006679 approved to apply for and accept DHS mental health grant funds.	
<b>Recommendation</b>	<p>Approval to apply for and accept and amend Contract # C0006679 with MN Department of Human Services-Mental Health Initiative Grant and Mental Health Community Support Program for the 2-year grant cycle 2021/2022.</p> <p>Adult Mental Health Initiative Grant-\$765,075 per year Adult Mental Health Community Support Program Grant- \$615,721 per year</p>	
<b>Submitted By</b>	Jason Rodrigues	
<b>Approved By</b>	Jerry Pederson	



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
COUNTY BOARD AGENDA ITEM

Behavioral Health		May 19, 2020
Approval to apply and accept for Adult and Child Crisis Grant 2021/2022: amend contract # C0005943.		CONSENT
<b>Action Requested</b>	Apply and accept for grant funding via a contract process from the Department of Human Services-Adult and Children's Mental Health Division amend contract # C0005943 to provide Adult and Child Crisis Service for Anoka County.	
<b>Background</b>	<p>The Minnesota Department of Human Services (DHS) has released a grant announcement to counties and tribes seeking to fund adult and children's mobile mental health crisis response services. Anoka County has applied for and received funding for these services for over fifteen years through a grant contract with DHS.</p> <p>For 2019 and 2020, Anoka County was awarded \$343,920 as the state funding used to help support these services. The remaining cost of these services are paid for by third party reimbursement and county funding. Currently Anoka County contracts with Canvas Health to provide mobile crisis response services in the community; People Incorporated and Touchstone Behavioral Health to provide Crisis Residential Services (adults only) and People Incorporated for Rapid Access Psychiatry. Additionally, these funds support the purchase of psychiatric medication as part of a crisis response effort when individuals are un/underinsured.</p>	
<b>Prior Action</b>	In 2018, approval of contract #C0005943 with Minnesota Department of Human Services-Mental Health Division in the amount of \$343,920 in Mental Health Crisis Response grant funding for CY 2019 and CY 2020.	
<b>Recommendation</b>	Staff recommends approval to apply and accept for grant funding from the Minnesota Department of Human Services, Adult Mental Health Division for the Adult and Child Crisis Services Grant, amend contract # C0005943 for the grant period of 2021 and 2022.	
<b>Submitted By</b>	Jason Rodrigues	
<b>Approved By</b>	Jerry Pederson	



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
COUNTY BOARD AGENDA ITEM

Economic Assistance		May 19, 2020
Fraud Prevention Investigation Contract Renewal		ACTION
<b>Action Requested</b>	Approval of contract C0007938 between the Economic Assistance Department and the Sheriff for State Fiscal Year (SFY) 2021 which runs July 1, 2020 through June 30, 2021 in the amount of \$287,883.	
<b>Background</b>	<p>The Economic Assistance Department contracts with the Anoka County Sheriff for two investigators under the Fraud Prevention Investigation (FPI) Program.</p> <p>The Economic Assistance Department will receive a grant from the State of Minnesota, Office of Inspector General in the amount of \$285,000 for SFY 2021. The Economic Assistance Department also incurs additional costs associated with the FPI program.</p>	
<b>Prior Action</b>	<p>The Economic Assistance Department has had a contract in place with the Sheriff for the FPI program since 1993.</p> <p>Contract C0007229 between the Economic Assistance Department and the Sheriff for SFY 2020 was approved in June 2019 in the amount of \$285,269.</p>	
<b>Recommendation</b>	<p>Approval of contract C0007938 for SFY 2021.</p> <p>The contract amount is \$287,883. This is an increase from the previous contract of less than 1% (.92%).</p>	
<b>Submitted By</b>	Jessica Leth, Adult Programs Manager	
<b>Approved By</b>	Brad Thiel, Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
 COUNTY BOARD AGENDA ITEM

Job Training Center		May 19, 2020
Minnesota Job Skills Partnership Supplemental Funding Contract #C000C7818		ACTION
<b>Action Requested</b>	Request permission to submit a supplemental funding request to the Minnesota Job Skills Partnership Board (MJSP_ at the Department of Employment and Economic Development (DEED) for \$150,000. Supplemental funds would serve a minimum of 35 additional dislocated workers. Funding requests will be reviewed at the June 15, 2020 MJSP Board meeting. Funds would be available from July 1, 2020 to June 30, 2021.	
<b>Background</b>	<p>Providers requesting additional funding to serve individuals impacted by small layoffs must provide "sufficient" justification for their request and must use the additional funding in accordance with their justification. Supplemental funding compliments the dislocated worker allocation from DEED.</p> <p>A key component of the justification should demonstrate the increased demand for services in the local area, and how the requested funding will best meet these needs. DEED staff will verify the appropriate use of this funding and will report on it at future meetings. Requests must be received by DEED staff at least 30 days prior to the Board meeting date.</p> <p>The following criteria will be used by the MJSP Board when evaluating the merits of requests for additional small layoff funding. A provider does not need to meet or exceed all criteria in order to request supplemental funding, however the Board may choose to not approve supplemental funding for providers who cannot demonstrate "sufficient" need.</p> <p>Requests need to address the following statutory requirements:</p> <ul style="list-style-type: none"> <li>• the number of substantial layoffs to date, notices of substantial layoffs for the remainder of the fiscal year</li> <li>• evidence of declining industries</li> <li>• the number of permanently separated individuals applying for unemployment benefits by workforce development area, and</li> <li>• the number of individuals exhausting unemployment benefits by workforce development area.</li> </ul> <p>As of May 12, 2020, 45,146 residents (22.7% of the annual labor force) have applied for unemployment insurance since March 16, 2020.</p>	
<b>Prior Action</b>	The Anoka County Workforce Development Board Executive Committee approved the submission of the request at their April 22, 2020 meeting and the request was ratified by the full WDB at their May 7, 2020 meeting.	
<b>Recommendation</b>	The Job Training Center requests authorization to apply for \$150,000 to the MJSP Board for supplemental funding to serve dislocated workers.	
<b>Submitted By</b>	Nicole Swanson, Director	
<b>Approved By</b>	Nicole Swanson, Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		May 19, 2020
Public Health Emergency Preparedness (PHEP) and Cities Readiness Initiative (CRI) Grant Contract Amendment		ACTION
<b>Action Requested</b>	Authorization to approve amendment to contract #C0007216 from the Minnesota Department of Health for the PHEP and CRI Grants.	
<b>Background</b>	<p>The Minnesota Department of Health (MDH) has funding available to local public health for public health emergency preparedness, which combines PHEP dollars and CRI grant dollars into one grant contract. MDH amends this contract for new budget award amounts annually. Funds for the budget period of July 1, 2020 – June 30, 2021 have been added to the amendment in the amount of \$166,973 PHEP and \$63,078 CRI for a total of \$230,051.</p> <p>Since September of 2002, emergency preparedness grant funding has been made available to local public health. The ongoing funding has allowed for significant accomplishments in building the community's capacity to respond with training, planning and exercising, as well as enhancing community relationships to improve mitigation, response and recovery at the local and regional level.</p> <p>This year's grant responsibilities are anticipated to focus on COVID-19 response, completing plans, addressing gaps, and continuing to strengthen and expand partnerships.</p>	
<b>Prior Action</b>	The Anoka County Board of Commissioners has authorized the acceptance of the combination of PHEP and CRI grant funding annually.	
<b>Recommendation</b>	Authorization to approve amendment to contract #C0007216 from the Minnesota Department of Health for the PHEP and CRI Grants.	
<b>Submitted By</b>	Laurie Brovold – PHN Manager & Susan Perkins – PHN Supervisor	
<b>Approved By</b>	Jonelle Hubbard - Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		May 19, 2020
RFP approval for Rice Creek Compost site relocation C0007939		ACTION
<b>Action Requested</b>	Approve the \$230,000 Loucks RFP proposal for the Rice Creek compost site relocation	
<b>Background</b>	<p>The Compost Expansion Project will benefit from Loucks relevant project experience and in-depth knowledge of wetland delineations and mitigation, SWPPP, and construction management. Loucks is qualified to provide successful solutions for the site design, land evaluation use limitations, and assessment of immediate and long-term needs.</p> <p>The project includes the following elements:</p> <ul style="list-style-type: none"><li>• Site design, road construction, and surface improvements to portions of the 25.92-acre project parcel for the new Rice Creek Compost and Yard Waste drop-off location.</li><li>• Coordinate and manage the design, engineering, and construction of the Project.</li><li>• Obtain the necessary entitlements for the project including permitting through the MPCA, Land Use Permit approval through the City of Lino Lakes, and site access approval with Anoka County, and a stormwater management permit through the Rice Creek Watershed District.</li><li>• Prepare a Wetland Delineation for the site.</li><li>• Secure Wetland Mitigation credits to accommodate the project wetland impacts through available wetland bank credits.</li></ul> <p>Loucks proposal far outweighed the others in the understanding of the project scope, skill set, knowledge and explanation of services.</p>	
<b>Prior Action</b>	No prior action	
<b>Recommendation</b>	Approve the RFP proposal from Loucks to consult on the Rice Creek compost site relocation.	
<b>Submitted By</b>	Alison Peterson	
<b>Approved By</b>	Jonelle Hubbard	



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
 COUNTY BOARD AGENDA ITEM

Community Corrections		May 19, 2020																											
Cooperative Agreement Between Anoka County and Centennial School District #12		ACTION																											
<b>Action Requested</b>	Review and approve Cooperative Agreement Contract # C0007921 between Anoka County and Centennial School District for use of Educational Space at the Anoka County Juvenile Center.																												
<b>Background</b>	<p>In February 2012 the Anoka County Board terminated the joint powers agreement between Independent School District #12 and Anoka County for Juvenile Center resulting in shifting education responsibilities solely to Centennial School District. Centennial School District provides education to the residents in the secure facilities at no cost. Centennial School District entered into a Cooperative Agreement (Lease) to provide services at the Non-Secure Program, Day Program, additional staff office space, and limited custodial services.</p> <p>In July 2014, Centennial School District requested to amend the 2012 Cooperative Agreement to increase JC educational space. Additional programs were added to provide resources and space for local students in need of assessment and/or specialized education previously purchased outside of the school district.</p> <p>In 2015 Centennial PINES identified additional storage needs. Corrections allocated space to the school district which was included in the 2016 Cooperative Agreement.</p> <p>With the additional space used, expenditures have increased including utilities and infrastructure impact and the resulting adjustments are noted in the history below.</p> <p><b>COOPERATIVE AGREEMENT HISTORY</b></p> <table border="1"> <thead> <tr> <th>Year</th> <th>Term</th> <th>Square Feet</th> <th>Price/Sq. Ft.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>2012</td> <td>7/1/2012 – 6/30/2016</td> <td>10,926</td> <td>\$9.20</td> <td>\$100,519.20</td> </tr> <tr> <td>Amended 2014</td> <td>Same</td> <td>15,678 (+4752 sq. ft.)</td> <td>Same</td> <td>\$144,237.60</td> </tr> <tr> <td>2016</td> <td>7/1/2016 – 6/30/2020</td> <td>16,321 (+643 sq. ft.)</td> <td>\$9.70 (+.50)</td> <td>\$158,313.60 (+4.6%)</td> </tr> <tr> <td>2020</td> <td>7/1/2020 – 6/30/2024</td> <td>16,321</td> <td>\$10.00 (+3%)</td> <td>\$163,210.00 (+3%)</td> </tr> </tbody> </table>				Year	Term	Square Feet	Price/Sq. Ft.	TOTAL	2012	7/1/2012 – 6/30/2016	10,926	\$9.20	\$100,519.20	Amended 2014	Same	15,678 (+4752 sq. ft.)	Same	\$144,237.60	2016	7/1/2016 – 6/30/2020	16,321 (+643 sq. ft.)	\$9.70 (+.50)	\$158,313.60 (+4.6%)	2020	7/1/2020 – 6/30/2024	16,321	\$10.00 (+3%)	\$163,210.00 (+3%)
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<b>Prior Action</b>	2012 Cooperative Agreement – Contract #2012-2150 <b>APPROVED</b> 2014 Cooperative Agreement – Contract #2012-2150 (increase space) <b>AMENDED</b> 2016 Cooperative Agreement – Contract # C0004996 <b>APPROVED</b>																												
<b>Recommendation</b>	Approval of Contract # C0007921																												
<b>Submitted By</b>	Todd Benjamin, Corrections Department Superintendent																												
<b>Approved By</b>	Dylan Warkentin, Corrections Department Director																												

**RESOLUTION #2020-HS-8**  
**APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS**

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for April 2020: Medical Assistance and General Assistance medical payments in the amount of \$245,355.83 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

**RESOLUTION #2020-HS-9**  
**ACCEPTING GIFTS FOR HUMAN SERVICES**

WHEREAS, Anoka County Human Services has been contacted by Community of Grace Lutheran Church, White Bear Lake, quilters Rodell Benjamin, Roxanne Strand and Marsallis Strand; community members Martha Burckhardt and Jill Hunt; and Fannie Pen, St. Paul, about donating cloth masks to the Anoka County Corrections Department and Juvenile Center residential programs staff and residents; and,

WHEREAS, Community of Grace Lutheran Church quilters Rodell Benjamin, Roxanne Strand and Marsallis Strand; community members Martha Burckhardt and Jill Hunt; and Fannie Pen, St. Paul, are willing to voluntarily provide cloth masks to the Corrections Department at no cost to the county; and,

WHEREAS, the Anoka County Corrections Department will utilize the washable cloth masks to provide every resident and staff at the Anoka County Juvenile Center and Corrections staff in other units to wear when in common spaces where social distancing is not possible:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners, pursuant to Minn. Stat. 465.03, does hereby formally accept the donation of a washable cloth masks in the aforementioned manner.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation to Community of Grace Lutheran Church quilters Rodell Benjamin, Roxanne Strand and Marsallis Strand; community members Martha Burckhardt and Jill Hunt; and Fannie Pen, St. Paul.

*The IT Committee held their regularly scheduled meeting in Room #705 at the Anoka County Government Center and via Webex. All members of the committee were present either in person or on Webex. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the county board chair that public attendance is not feasible due to the health pandemic, members of the public were not allowed to attend this meeting in person. Public members were able to monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.*

**ANOKA COUNTY  
INFORMATION TECHNOLOGY COMMITTEE REPORT  
FOR THE TUESDAY, MAY 26, 2020 COUNTY BOARD MEETING**

The Information Technology Committee meeting was held on Monday, May 18, 2020 at 11:00 a.m. via Webex from County Board Room 705 at Anoka County Government Center in Anoka, Minnesota.

Committee Members Present: Commissioner Mike Gamache, Chair  
Commissioner Scott Schulte  
Commissioner Mandy Meisner

Others Present: Susan Vreeland, Tony Palumbo

Others Present via Webex: Dan Lekatz, Craig Nekola, Bill Keller, Cindy Cesare,  
Christine Kappelhoff, Kathryn Timm, Lindsey Felgate

**Informational Items:**

1. The Information Technology Committee considered, for informational purposes, an update on contract #C0004283A with TDS Metrocom, LLC, to extend the agreement under the same terms and conditions for six (6) months to February 28, 2021.
2. The Information Technology Committee considered, for informational purposes, an overview of 2020 Information Technology CEPs.
3. Public Comment: Revised via email, Wes Volkenant (citizen) expressed his appreciation for providing the public the ability to watch/listen to county committee meetings and recommends this type of access continue indefinitely.

The PRT Committee held their regularly scheduled meeting in Room #705 at the Anoka County Government Center and via Webex. All members of the committee were present either in person or on Webex. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the county board chair that public attendance is not feasible due to the health pandemic, members of the public were not allowed to attend this meeting in person. Public members were able to monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.

## ANOKA COUNTY PROPERTY RECORDS AND TAXATION COMMITTEE REPORT

### FOR THE MAY 26, 2020 COUNTY BOARD MEETING

The Property Records and Taxation Committee meeting was held on May 18, 2020 at 1:00 p.m. in Conference Room #705 of the Anoka County Government Center, Anoka, Minnesota.

**Committee Members Present:** Commissioner Mandy Meisner (Chair), Commissioner Mike Gamache, Commissioner Jeff Reinert

**Others Present** – Jonell Sawyer, Division Manager of Property Records and Taxation, Pam LeBlanc, Director of Property Records and Taxation, Alex Guggenberger, County Assessor, Paul Linnell, Elections Manager, Jason Stover, Assistant County Attorney, Rhonda Sivarajah, County Administrator

All items were approved by all committee members unless otherwise noted.

#### **ACTION ITEMS\*:**

1. The committee recommends the county board adopt Resolution #2020-PRT2, Authorizing the Abatement of Anoka County Property Tax Penalties in Response to COVID-19 Pandemic.

\*Requires board approval

#### **INFORMATIONAL ITEMS:**

2. The committee discussed holding the County Board of Appeal and Equalization Meeting in-person and/or virtually. Both options are going to be explored, considered and offered.
3. The committee discussed amending the current abatement policy to allow for current year assessed value changes post County Board of Appeal and Equalization meeting. Alex Guggenberger, County Assessor, will provide draft language to be discussed at a future committee meeting.
4. The committee was updated on the Elections Department activities and issues which included: candidate filing, changes due to elections legislation HF3429, preparation for the upcoming elections and changes due to COVID-19.
5. The committee was updated on the PRT Tyler Migration Project (C0005578, Tyler Technologies, Inc.)

**ADDITIONAL ITEMS:**

6. There were no public comments at this meeting.
7. The next scheduled meeting will be on Monday, June 15, 2020 at 1:00 p.m. in Master Conference Room #772.

**CONSENT ITEMS:**

8. The Real Estate Commissioner and Chair have reviewed and sent for approval various tax claims and abatements that will be considered by the County Board on May 26, 2020 as recommended by the Real Estate Commissioner.

The meeting was adjourned at 1:53 p.m.

**Resolution #2020-PRT2**  
**Authorizing the Abatement of Anoka County Property Tax Penalties in**  
**Response to COVID-19 Pandemic**

**WHEREAS**, the COVID-19 pandemic has caused an unprecedented disruption in the lives of the residents of Anoka County; and

**WHEREAS**, the disruption caused by COVID-19 includes an increase in unemployment and other serious economic effects; and

**WHEREAS**, the increase in unemployment and other serious economic effects caused by the COVID-19 pandemic creates the possibility that some Anoka County residents may be unable to fully pay required property taxes; and

**WHEREAS**, the Anoka County Board of Commissioners finds that it would be unjust and inequitable to require certain qualifying taxpayers to pay penalties associated with unpaid property taxes when payment of those taxes has been affected by the COVID-19 pandemic; and

**WHEREAS**, the Anoka County Board of Commissioners hereby passes this Resolution to exempt qualifying residents from the accrual of penalties for late payment of certain property taxes, as more fully set forth below.

**NOW THEREFORE, BE IT RESOLVED THAT:** Pursuant to MS § 279.01, subd. 2, the Anoka County Board of Commissioners hereby authorizes the Division Manager of Property Records and Taxation to grant a one-time only abatement of the penalty for late payment of property taxes, for the first payment missed due to a financial hardship directly related to the COVID-19 state, federal or local emergency declaration.

**BE IT FURTHER RESOLVED THAT:** This one-time abatement of penalty will only apply to current year non-escrow residential and non-residential properties with under \$50,000 annual property tax owed for all properties owned by the taxpayer; excluding railroad and utility parcels. The one-time penalty abatement will also apply only if the first half payment is made in full by July 15, 2020.

## NOTICE OF PUBLIC HEARING ON ANOKA COUNTY FEES

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Anoka County (the "County") will meet at 9:30 a.m. on May 26<sup>th</sup>, in the County Board Room of the Anoka County Government Center, 2100 Third Avenue, Anoka, Minnesota, for a regularly scheduled County Board Meeting, which will include conducting a public hearing on an amendment to the County Fees. The purpose of the hearing is to obtain comments concerning Anoka County user fees. At that time, interested agencies, groups or persons attending the public hearing shall have the right to provide written or oral comments or suggestions with respect to the proposed fees. A copy of the proposed fee structure can be obtained at the Anoka County Administration Office. Any questions regarding this proposed fee structure may be directed to Cory Kampf, Finance & Central Services Division Manager at (763) 324-1700 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

All interested persons may appear at the public hearing and present their views orally or in writing.

If you need an accommodation, such as an interpreter or printed material in an alternate format (i.e., braille or large print) because of a disability, please contact the Anoka County Administration Office at (763) 324-4700 (TDD/TTY Number (763) 324-4000).

BY ORDER OF THE BOARD OF  
COMMISSIONERS OF ANOKA  
COUNTY

/s/ \_\_\_\_\_  
Rhonda Sivarajah, County Administrator

Publish:  
Anoka County Union: Friday, May 15<sup>th</sup>, 2020

**RESOLUTION #2020-60**

**RELATING TO FEES FOR VARIOUS COUNTY SERVICES,  
INCLUDING FEES RELATED TO PERMITS AND LICENSES  
AND SALES OF MATERIALS TO THE  
PUBLIC AND OTHER GOVERNMENT AGENCIES**

WHEREAS, Minn. Stat. Section 373.41 provides that a county board, after a public hearing, may establish and charge fees for service provided by any county office, official, department, or employee; and,

WHEREAS, various Anoka County ordinances require establishing fees for licenses, permits, or related services by resolution; and,

WHEREAS, the Anoka County Board of Commissioners conducted a public hearing on May 26<sup>th</sup>, 2020, to receive comments regarding the proposed fees:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby establishes the fees as proposed and set forth in the attached exhibit, which fees are to be effective (unless otherwise specified in the exhibit) on May 26<sup>th</sup>, 2020.

BE IT FURTHER RESOLVED that, unless otherwise specified in the attached exhibit, the established fees do not include any applicable tax and the person paying a fee is responsible to pay any applicable sales or other tax in addition to the established fee.

BE IT FURTHER RESOLVED that these fees will continue in effect until changed by the Anoka County Board of Commissioners in accordance with Minn. Stat. Section 373.41.



# Anoka County MINNESOTA

Respectful, Innovative, Fiscally Responsible

Fee Review May 2020						
Program Area/Program	Service/Fee Name	Service Description	Unit Measure	Current Fee	Proposed Fee	Effective Date
Sheriff	General Service of Process	Base fee for all service of process unless otherwise described. NO additional mileage.	1	\$70	\$80	07/01/2020
Sheriff	Outside bidder fee	Winning bidders must pay outside bidder fee at mortgage foreclosure sale to receive Sheriff's Certificate of Sale.	1	\$0	\$100	07/01/2020
Sheriff	Vehicle Storage	Storage fees for vehicles maintained by the Sheriff's Office while awaiting Sheriff sale for writs of execution and other civil matters	Daily	\$0	\$20/day	07/01/2020
Sheriff	Posting of Notices	Posting of notices (Includes 3 copies posted in 3 public places)	1	\$70	\$80	07/01/2020
Sheriff	Data entry processing fee	Fee assessed for requested process service where the requesting party cancels the service after the administrative data entering and processing has been completed but service of process has not.	1	\$0	\$40	07/01/2020
Sheriff	Mortgage Foreclosure Sales	Mortgage Foreclosure Sales	1	\$70	\$80	07/01/2020
Sheriff	Judgement and Decree Sales	Judgement and Decree Sales	1	\$70	\$80	07/01/2020
Sheriff	Other Sheriff Sales/Liens	Other Sheriff's Sales / Liens. No mileage fee.	\$1	\$110	\$200	07/01/2020
Sheriff	Uniform Commercial Code Filing	Uniform Commercial Code Filing	\$1	\$70	\$80	07/01/2020
Sheriff	Writ of Execution Sales for Personal Property	Writs of Execution Sales of Personal Property (Does not include 5% commission or other Sheriff's fees).	\$1	\$110	\$200	07/01/2020
Sheriff	Writ of Execution, Wage Garnishment/Bank Levy.	Writs of Execution for bank levies and wage garnishments. (Does not include \$15 levy preparation fee)	\$1	\$70	\$80	07/01/2020
Sheriff	Commission on Writs of Execution and Writs of Attachment	5% commission based on gross amount collected, seized, or stipulated to by parties or any settlement resulting from ANY action of the Anoka County Sheriff's Office to satisfy the Writ Execution or Sheriff's Levy or \$110 per hour of deputy time spent on the collection efforts, whichever amount is of greater value.	5% or Deputy Time (\$110/hour)	5%	Whichever greater	07/01/2020
Sheriff	Writ of Execution, Service and General Demand	Execution Service and General Demand (Includes document preparation). NO mileage fee.		\$70	\$80	07/01/2020
Sheriff	Writ of Execution Sales for Real Estate.	Writs of Execution Sales of Real Estate (Does not include 5% commission or other Sheriff's fees).	\$1	\$110	\$200	07/01/2020

**Fee Review May 2020**

Program Area/Program	Service/Fee Name	Service Description	Unit Measure	Current Fee	Proposed Fee	Effective Date
Bunker Beach Water Park	Day Pass – Guest Over 48"	Day Pass – Guest Over 48"	\$1	\$15	\$16	01/01/2021
Bunker Beach Water Park	Day Pass – Guest Under 48" / Seniors	Day Pass – Guest Under 48" / Seniors	\$1	\$13	\$14	01/01/2021
Bunker Beach Water Park	Day Pass – Guest Over 48" / After 4:00 pm	Day Pass – Guest Over 48" / After 4:00 pm	\$1	\$11	\$12	01/01/2021
Bunker Beach Water Park	Day Pass – Guest Under 48" / Seniors After 4:00 pm	Day Pass – Guest Under 48" / Seniors After 4:00 pm	\$1	\$9	\$10	01/01/2021
Bunker Beach Water Park	Groups 20-50 Guest Over 48"	Groups 20-50 Guest Over 48"	\$1	\$13	\$14	01/01/2021
Bunker Beach Water Park	Groups 20-50 Guest Under 48"	Groups 20-50 Guest Under 48"	\$1	\$10	\$11	01/01/2021
Bunker Beach Water Park	Groups 51-100 Guest Over 48"	Groups 51-100 Guest Over 48"	\$1	\$12	\$13	01/01/2021
Bunker Beach Water Park	Groups 51-100 Guest Under 48"	Groups 51-100 Guest Under 48"	\$1	\$9	\$10	01/01/2021
Bunker Beach Water Park	Groups 101 Plus Over 48"	Groups 101 Plus Over 48"	\$1	\$11	\$12	01/01/2021
Bunker Beach Water Park	Groups 101 Plus Over 48"	Groups 101 Plus Over 48"	\$1	\$11	\$12	01/01/2021
Bunker Beach Water Park	Miscellaneous Fees – Tube Rental	Miscellaneous Fees – Tube Rental	\$1	\$3	\$4	01/01/2021
Medical Examiner	Cremation Approval Fee	Time spent to investigate case, review medical records, and approve cremation as requested by funeral homes on individuals that have died in the counties where we are named Medical Examiner. By law all cremations need to be approved by the Medical Examiner.  The other medical examiner offices in the area are charging \$50.00 or more for this service.	Each	\$35	\$50	07/01/2020

**Fee Review May 2020**

Program Area/Program	Service/Fee Name	Service Description	Unit Measure	Current Fee	Proposed Fee	Effective Date
Community Social Service and Behavioral Health	Detox and Mental Health Clinic Sliding Fee Scale Services	Single fee schedule used for detox and for mental health clinic services by clinics under contract with Anoka County.		See attached	See attached	07/01/2020
PHES/Environmental Services	CLASS IIa Vehicle Processing for Recycling, Non-Salvage	Business collects undrivable vehicles to drain fluids and remove batteries. The cars are then transferred offsite to be shredded and recycled.		\$3,650	\$110	06/01/2020
PHES/Environmental Services	One-time application fee CLASS IIa Vehicle Processing for Recycling, Non-Salvage	Business collects undrivable vehicles to drain fluids and remove batteries. The cars are then transferred offsite to be shredded and recycled.		\$430	\$200	06/01/2020
PHES/Environmental Services	Annual License fee CLASS 5a Private School, less than 50 students, limited (catered or pre-packaged) menu	Private schools with less than 50 students serving a limited menu.		\$770	\$120	06/01/2020
PHES/Environmental Services	Food Service Plan Review fee CLASS 5a Private School, less than 50 students, limited (catered or pre-packaged) menu	Private schools with less than 50 students serving a limited menu.		\$635	\$200	06/01/2020
	Annual License fee					

**Anoka County Social Services Sliding Fee Schedule 2020-2021**  
**Revised - Based on Federal Poverty Guidelines 2020**  
**Fee Starts at 150% of FPG**

Family Size	Annual Gross No Fee	Annual Gross 10% of Cost	Annual Gross 20% of Cost	Annual Gross 30% of Cost	Annual Gross 40% of Cost	Annual Gross 50% of Cost
1	0 - 19,140	19,141 - 21,054	21,055 - 22,968	22,969 - 24,882	24,883 - 26,796	26,797 - 28,710
2	0 - 25,520	25,521 - 28,072	28,073 - 30,624	30,625 - 33,176	33,177 - 35,728	35,729 - 38,280
3	0 - 32,580	32,581 - 35,838	35,839 - 39,096	39,097 - 42,354	42,355 - 45,612	45,613 - 48,870
4	0 - 39,300	39,301 - 43,230	43,231 - 47,160	47,161 - 51,090	51,091 - 55,020	55,021 - 58,950
5	0 - 46,020	46,021 - 50,622	50,623 - 55,224	55,225 - 59,826	59,827 - 64,428	64,429 - 69,030
6	0 - 52,740	52,741 - 58,014	58,015 - 63,288	63,289 - 68,562	68,563 - 73,836	73,837 - 79,110
7	0 - 59,460	59,461 - 65,406	65,407 - 71,352	71,353 - 77,298	77,299 - 83,244	83,245 - 89,190
8	0 - 66,180	66,181 - 72,798	72,799 - 79,416	79,417 - 86,034	86,035 - 92,652	92,653 - 99,270
9	0 - 72,900	72,901 - 80,190	80,191 - 87,480	87,481 - 94,770	94,771 - 102,060	102,061 - 109,350
10	0 - 79,620	79,621 - 87,582	87,583 - 95,544	95,545 - 103,506	103,507 - 111,468	111,469 - 119,430
Add/person	6,630	7,293	7,956	8,619	9,282	9,945

Family Size	Annual Gross 60% of Cost	Annual Gross 70% of Cost	Annual Gross 80% of Cost	Annual Gross 90% of Cost	Annual Gross Full Cost
1	28,711 - 30,624	30,625 - 32,538	32,539 - 34,452	34,453 - 36,366	36,367 +
2	38,281 - 40,832	40,833 - 43,384	43,385 - 45,936	45,937 - 48,488	48,489 +
3	48,871 - 52,128	52,129 - 55,386	55,387 - 58,644	58,645 - 61,902	61,903 +
4	58,951 - 62,880	62,881 - 66,810	66,811 - 70,740	70,741 - 74,670	74,671 +
5	69,031 - 73,632	73,633 - 78,234	78,235 - 82,836	82,837 - 87,438	87,439 +
6	79,111 - 84,384	84,385 - 89,658	89,659 - 94,932	94,933 - 100,206	100,207 +
7	89,191 - 95,136	95,137 - 101,082	101,083 - 107,028	107,029 - 112,974	112,975 +
8	99,271 - 105,888	105,889 - 112,506	112,507 - 119,124	119,125 - 125,742	125,743 +
9	109,351 - 116,640	116,641 - 123,930	123,931 - 131,220	131,221 - 138,510	138,511 +
10	119,431 - 127,392	127,393 - 135,354	135,355 - 143,316	143,317 - 151,278	151,279 +
Add/person	10,608	11,271	11,934	12,597	



## ANOKA COUNTY BOARD ACTION ITEM

May 26, 2020

Risk Management

<b>ACTION REQUESTED</b>	<p>Consider purchasing the Anoka County Property Insurance from Chubb Group through Arthur J. Gallagher, 3600 American Boulevard West, Suite 500, Bloomington, MN 55431. Contract Number C0007980.</p> <p>The premium for June 1, 2020 to June 1, 2021 is \$427,594. This is a premium increase of \$66,096 from the previous policy year with no change in coverage or deductibles.</p>												
<b>BACKGROUND</b>	<ul style="list-style-type: none"> <li>▪ We changed insurance carriers in 2019 and saw a premium savings of \$13,781.</li> <li>▪ The insurance market has hardened due to COVID-19, weather-related claims, and fire losses nationally and globally.</li> <li>▪ As a result, our insurance rates increased by 9.8%</li> <li>▪ Our property exposure increased by 7.1% as indicated below.</li> <li>▪ We are still affected by the estimated \$2.5M hail damage loss in 2017.</li> <li>▪ Our carrier provided no incentive to change deductibles in hopes of lowering premium.</li> <li>▪ Other carriers gave indications of higher premiums giving no incentives to change carriers at this time.</li> <li>▪ All of these items have contributed to an increase in premium.</li> </ul> <table border="1" style="margin: 10px auto; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="padding: 2px 5px;">Policy Year</th> <th style="padding: 2px 5px;">2019</th> <th style="padding: 2px 5px;">2020</th> <th style="padding: 2px 5px;">Change</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px 5px;"><b>Property value</b></td> <td style="padding: 2px 5px;">\$486,567,933</td> <td style="padding: 2px 5px;">\$520,725,074</td> <td style="padding: 2px 5px;">\$34,157,141</td> </tr> <tr> <td style="padding: 2px 5px;"><b>Total Premium</b></td> <td style="padding: 2px 5px;"><b>\$361,498</b></td> <td style="padding: 2px 5px;"><b>\$427,594</b></td> <td style="padding: 2px 5px;"><b>\$66,096</b></td> </tr> </tbody> </table>	Policy Year	2019	2020	Change	<b>Property value</b>	\$486,567,933	\$520,725,074	\$34,157,141	<b>Total Premium</b>	<b>\$361,498</b>	<b>\$427,594</b>	<b>\$66,096</b>
Policy Year	2019	2020	Change										
<b>Property value</b>	\$486,567,933	\$520,725,074	\$34,157,141										
<b>Total Premium</b>	<b>\$361,498</b>	<b>\$427,594</b>	<b>\$66,096</b>										
<b>RECOMMENDATIONS</b>	<p>Risk Management is recommending that the Anoka County Board approve the following:</p> <ul style="list-style-type: none"> <li>• Renewing the Anoka County Property Insurance for a policy term of for June 1, 2020 to June 1, 2021, for a premium of \$427,594 from Chubb Group through Arthur J. Gallagher, 3600 American Boulevard West, Suite 500, Bloomington, MN 55431. Contract Number C0007980.</li> </ul>												

## RESOLUTION #2020-61

### RESOLUTION SUPPORTING THE BUSINESS 4 BUSINESS PROGRAM

WHEREAS, in 2018, Anoka County formed a partnership with its 21 community partners named Anoka County Regional Economic Development (“ACRED”); and,

WHEREAS, the ACRED Partnership utilizes the “Anoka County Business Roadmap” strategy to help retain and attract companies in the region. ACRED continues to recommend and implement tools and strategies to help with retention efforts in alignment with this roadmap strategy; and,

WHEREAS, a new public-private partnership business assistance effort is being developed called the Business 4 Business Program for the purpose of providing financing and technical assistance to small businesses in Washington, Ramsey, Hennepin, Carver and Anoka Counties; and,

WHEREAS, the Business 4 Business Program will allow the Metropolitan Consortium of Community Developers (MCCD) Open to Business program to receive donations from private companies within the region to award grant funds to small businesses in Anoka County; and,

WHEREAS, the Agency has determined that MCCD’s Open to Business program has the capacity to administer the program:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF ANOKA COUNTY, MINNESOTA AS FOLLOWS:

1. That the County Board hereby supports the creation of the Business 4 Business program with the goal of securing private donations to sustain small businesses in the Twin Cities metropolitan region.
2. That the County Economic Development Specialist is authorized to aid in administration, promotion and marketing the Business 4 Business program in Anoka County as needed.

## RESOLUTION #2020-62

### ADVISE AND ENCOURAGE SUPPORT FOR REOPENING OF BUSINESSES AND CHURCHES WHO WILL FOLLOW REQUIREMENTS ON SOCIAL DISTANCING, SAFETY AND FOLLOW STATE, LOCAL AND CDC GUIDANCE

WHEREAS, Governor Tim Walz issued Executive Order 20-01 on March 13, 2020, declaring a peacetime emergency because of COVID 19 pandemic; and,

WHEREAS, on March 16, 2020, Governor Tim Walz issued Executive Order 20-04 ordering the closure of bars, restaurants, churches, local non-profits, and places of public accommodations. This order required Minnesota to take additional proactive measures to slow the spread of this pandemic; and,

WHEREAS, Anoka County has followed these Executive Orders and recommendations of the “Stay at Home” order that was issued on March 27, 2020, and was to expire on April 10, 2020, and further extended to May 4, 2020, and further extended to May 17, 2020, at 11:59 pm; and,

WHEREAS, some businesses in Anoka County that are practicing social distancing and following state, local, and Centers for Disease Control and Prevention (CDC) guidelines have been allowed to stay open since the first order on March 27, 2020; but even after the expiration of the “Stay at Home” order, churches and some businesses continue to be prohibited from re-opening despite having plans in place to re-open safely following social distancing and CDC safety guidelines; and,

WHEREAS, Anoka County businesses, churches and local non-profits have followed the Executive Orders; and,

WHEREAS, this order has caused undue hardship and financial loss to many businesses, churches, and local non-profits, both large and small, many of whom may never recover from this financial catastrophe. Businesses, churches, and local non-profits continue to have financial strain due to insurance, taxes, rent, electrical, heating, cooling, and other costs; and,

WHEREAS, this continued order has affected their base of employees, many of them cannot withstand the loss of wages and will be seeking other employment. This will cause undue hardship and financial impact to owners and operators as they try to hire and train new staff; and,

WHEREAS, Minnesota and Anoka County has followed the CDC Guidelines, under Federal Regional Gating requirements we have met the three phases that were recommended; and,

WHEREAS, if businesses, churches, and local non-profits in Anoka County follow safety requirements on social distancing and follow state, local, and CDC guidelines; the Anoka County Board of Commissioners supports and encourages the Anoka County Sheriff's Office to help support and protect these places of work and worship by not interfering with their right to operate; and,

WHEREAS, we the Anoka County Board of Commissioners declares that we support and will uphold and defend all Constitutional rights of our citizens and the rights that the citizens of Anoka County are granted under the United States Bill of Rights:

NOW, THEREFORE BE IT RESOLVED, that the Anoka County Board of Commissioners encourages Governor Tim Walz to recall the order of March 27, 2020, and any subsequent or future

Orders, requiring the closure of bars, restaurants, churches, and other places of public accommodations, allowing the opening of the establishments who will follow requirements on social distancing, safety and follow state, local, and CDC Guidance.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners:

- Supports the choice of all residents to continue to stay at home or to move about freely within the county and to support the economy of Anoka County, while conducting themselves in a way that preserves the health and safety of all residents; and,
- Encourages all citizens to follow Minnesota Department of Health and CDC guidelines for social distancing and general conduct while out in public; and,
- Advises long-term care facilities restrict visitors and limit activities within the facility to keep residents safe.

**RESOLUTION #2020-63**

**2020 SPECIAL BOARD OF APPEAL AND EQUALIZATION  
MEMBER APPOINTMENTS**

WHEREAS, pursuant to Minnesota Statutes 274.13, subdivision 2, and by Resolution #2020-4, the Anoka County Board of Commissioners (“County Board”) established a Special Board of Appeal and Equalization; and,

WHEREAS, in the resolution, the county board appointed members to the Special Board of Appeal and Equalization, which included Bruce Sanders as a member; and,

WHEREAS, Bruce Sanders has informed the county board that he wishes to no longer serve as a member of the Special Board of Appeal and Equalization; and,

WHEREAS, the resolution contained a vacancy representing District #6 to be filled after the February special election of the District #6 county commissioner; and,

WHEREAS, the county board desires to appoint members to serve on the Special Board of Appeal and Equalization:

NOW, THEREFORE, BE IT RESOLVED that pursuant to the provisions of Minnesota Statute § 274.13, subdivision 2, the following individuals be appointed to serve on the 2020 Special Board of Appeal and Equalization:

District #5  
District #6

Jim Cormier  
Michael Ruhland



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
COUNTY BOARD AGENDA ITEM

Human Services Administration		May 19, 2020
Community Agency Representative to the Anoka County Children and Family Council		ACTION
<b>Action Requested</b>	Appointment of Lieutenant David Tedrow of the Anoka County Sheriff's Office and Rob Edwards of Lee Carlson Center for Mental Health as Community Agency Representatives, and Pastor David Lechelt of Lord Life Church, as a Community Representative to the Anoka County Children and Family Council for a three-year term from June 1, 2020 through May 31, 2023.	
<b>Background</b>	<p>The Anoka County Children and Family Council (ACCFC) is a family services collaborative established to nurture collaborative efforts by building bridges and networks between people and agencies who share a vision of a healthier community for children and families.</p> <p>The collaborative is governed by a Family Services Collaborative Agreement, Anoka County Contract #2012-2148, as authorized by the Anoka County Board of Commissioners on May 22, 2012. Under the agreement, the Anoka County Board of Commissioners appoints up to a maximum of nine community and parent representatives to the collaborative based on recommendations from the ACCFC.</p>	
<b>Prior Action</b>	Routine membership appointments and reappointments.	
<b>Recommendation</b>	County Board appointment of Lieutenant David Tedrow of the Anoka County Sheriff's Office and Rob Edwards of Lee Carlson Center for Mental Health as Community Agency Representatives, and Pastor David Lechelt of Lord Life Church as a Community Representative to the Anoka County Children and Family Council for a three-year term from June 1, 2020 through May 31, 2023.	
<b>Submitted By</b>	Christine Cole, ACCFC Coordinator	
<b>Approved By</b>	Jerry Pederson, ACCFC Co-Chair	



# Anoka County Committee Appointments Application

First Name	David
Last Name	Tedrow
Date	5/5/2020
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission ap for:	
Your county commissioner:	District 5 - Mike Gamache
Find your commissioner here:	<a href="#"><u>MN Pollfinder</u></a>
Personal background:	15 years with Anoka County Sheriff's Office. Previously worked in group homes a program coordinator for individuals developmental disabilities. Have lived in Anoka County for 24 years after moving here from Los Angeles. I have been married for 21 years and have 2 children who attend Coon Rapids schools.
Experience relating to position:	My personal and professional life has afforded me the opportunity to work with many different people. I am very aware of the wide range of challenges facing many of the citizens of Anoka County. The ACCFC assists greatly in facing many of these challenges.
Describe why you are interested in the position:	The ACCFC has a proven track record of helping children and families in Anoka County. By partnering with many organizations to help meet many of the needs of these families, the ACCFC has continued to help families be successful. It is fulfilling to be part of such a worthwhile team.



# Anoka County Committee Appointments Application

Name: David Lechelt Date: May 6, 2020

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Business I \_\_\_\_\_

Business I \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Board/Commission applying for: ACCFC

Your county commissioner: \_\_\_\_\_

**Personal background:**

Married (Mary), empty nesters but with two adult daughters living in the metro. We also have on beautiful Boston Terrier puppy that gives us a run for our money every day. I enjoy cooking, biking, tennis, and reading.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Experience relating to position:**

Senior Pastor for Lord of Life Ramsey, 2013-current, ACCFC Board Member, 2014-current, Family Promise Board Member 2013-2015, Dean for Rum River Conference of the Minneapolis Area Synod-ELCA, Leader, speaker, collaborator, and advocate for those experiencing homelessness in Anoka County, leadership and participation in "Walk a Mile in Her Shoes," and member of Anoka Area Ministerial.

\_\_\_\_\_  
\_\_\_\_\_

**Why are you interested in this position?**

I love and care for my neighbor and have a calling and responsibility to collaborate with leaders of Anoka County to provide the very best recognition, response, and support of the basic needs of all neighbors. I strongly believe that we can be better together, for those we desire to serve and for ourselves. ACCFC has core commitments that I want to support and offer to others.

\_\_\_\_\_

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Please return the completed Committee Appointments Application form to Christine Cole:

By email: [christine.cole@co.anoka.mn.us](mailto:christine.cole@co.anoka.mn.us)

Fax: 763-324-3970

By U.S. Mail:

Rum River Human Services Center

Attn: Christine Cole

3300 4<sup>th</sup> Avenue, Building #9

Anoka, MN 55303

For more information, contact Christine Cole at **763-324-1289**

## Anoka County Committee Appointments Application

First Name                      Matt

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Last Name                      Herbst

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Date                              3/12/2020

---

Address

---

Phone

---

Fax

---

E-mail

---

Business Name

---

Business Address

---

Business Phone

---

Business Fax

---

Business E-mail

---

Board/Commission applying for:      Coon Creek Watershed District

---

Your county commissioner:      District 3 - Robyn West

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Find your commissioner here:      [MN Pollfinder](#)

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Personal background:              *Field not completed.*

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Experience relating to  
position:

Currently on the board

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Describe why you are  
interested in the position:

On the board

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For more information, contact Brenda Vetter at 763-324-4711 or  
[brenda.vetter@co.anoka.mn.us](mailto:brenda.vetter@co.anoka.mn.us)

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## Anoka County Committee Appointments Application

First Name	Michael
Last Name	Kreun
Date	3/13/2020
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Coon Creek Watershed District
Your county commissioner:	District 3 - Robyn West
Find your commissioner here:	<a href="#">MN Pollfinder</a>
Personal background:	<i>Field not completed.</i>
Experience relating to position:	Served nearly 3 years on Coon Creek Watershed Board.
Describe why you are interested in the position:	I would like to be re-appointed for another term.
For more information, contact Brenda Vetter at 763-324-4711 or <a href="mailto:brenda.vetter@co.anoka.mn.us">brenda.vetter@co.anoka.mn.us</a>	

Email not displaying correctly? [View it in your browser.](#)



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
COUNTY BOARD AGENDA ITEM

Community Corrections		April 21, 2020
Advisory Board Member Re-appointment		ACTION
<b>Action Requested</b>	Consent to re-appoint the Honorable Sharon L. Hall, Retired, Tenth Judicial District to the Community Corrections Advisory Board as a Member-at-Large.	
<b>Background</b>	On June 10, 1975, the Anoka County Board of Commissioners under M.S. §401, 1973, established the Anoka County Community Corrections Advisory Board to identify the correctional needs, establish priorities among identified needs, and recommend programs and facilities to meet the correctional needs in Anoka County.	
<b>Prior Action</b>	Previously appointed as a Judicial Representative.	
<b>Recommendation</b>	Staff recommend the re-appointment to the Community Corrections Advisory Board to be considered for a two-year term:  Judge Sharon Hall, Retired, representing Member-at-Large Term expiration: April 2022	
<b>Submitted By</b>	Dylan Warkentin, Director, Community Corrections	
<b>Approved By</b>	Dylan Warkentin, Director, Community Corrections	

## Anoka County Committee Appointments Application

First Name	Sharon
Last Name	Hall
Date	4/16/2020
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Community Corrections Advisory Board
Your county commissioner:	District 7 - Scott Schulte
Find your commissioner here:	<a href="#">MN Pollfinder</a>
Personal background:	Retired district court judge
Experience relating to position:	Presided over countless juvenile and adult criminal cases where Corrections played an integral part in providing sentencing information, supervision and programming.
Describe why you are interested in the position:	Although retired after more than 24 years on the bench, I remain active as a senior judge accepting assignments, particularly in Anoka County. I believe it is important that I remain current with all that Corrections offers. More important, I believe my historical knowledge of our community, the courts and probation is an asset to this board.
For more information, contact Brenda Vetter at 763.324-4711 or <a href="mailto:brenda.vetter@co.anoka.mn.us">brenda.vetter@co.anoka.mn.us</a>	

*In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.*

## LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

**May 26, 2020**

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<b>Application For Disability Exemption</b>			
<b><u>City of Blaine</u></b>			
<b>Brian Thole</b>	<b>R12 31 23 13 0048</b>		
12332 Marmon St. NW	12332 Marmon St. NW	2020	6th
Blaine MN 55449-0000	Blaine MN 55449		Reinert
Reason: 70% Disabled veteran, \$150,000 exclusion should have been calculated, clerical error. Tax capacity from 3893 to 2413. Tax reduced from \$4553.72 to 2828.66.			
<b><u>City of Coon Rapids</u></b>			
<b>David McHugh</b>	<b>R25 31 24 31 0122</b>		
422 97th Ave NW	422 97th Ave NW	2020	5th
Coon Rapids MN 55448-0000	Coon Rapids MN 55448		Gamache
Reason: 70% Disabled vet homestead not applied properly. Property is eligible for \$150,000 disabled vet exclusion. Tax capacity from 2043 to 716. Tax reduced from \$2519.58 to \$883.88.			
<b><u>City of Ham Lake</u></b>			
<b>Matthew and Katie Jarvis</b>	<b>R10 32 23 12 0015</b>		
3090 Crosstown Blvd. NE	3090 Crosstown Blvd. NE	2020	2nd
Ham Lake MN 55304-0000	Ham Lake MN 55304		Braastad
Reason: Previously 70%, Rated at 100%. Entry error in new system. \$300,000 disabled veteran homestead exclusion. Tax capacity from 1834 to 334. Tax reduced from \$1885.28 to \$363.06.			
<b>Linda Murillo</b>	<b>R12 32 23 33 0006</b>		
4352 167th Ave NE	4352 167th Ave NE	2020	2nd
Ham Lake MN 55304-0000	Ham Lake MN 55304		Braastad
Reason: Surviving spouse of deceased disabled veteran eligible for value exclusion. Tax capacity from 2156 to 0. Tax reduced from \$3369.26 to \$1128.18.			

<b>Property Owner</b>	<b>PIN Number and Property Address</b>	<b>Payable Year</b>	<b>Commissioner District</b>
<b><u>City of St. Francis</u></b>			
<b>Seth and Kristin Oldre</b>	<b>R32 34 24 21 0006</b>		
23527 Underclift Ct. NW	23527 Underclift Ct. NW	2020	1st
St. Francis MN 55070-0000	St. Francis MN 55070		Look

Reason: Disabled vet 70% approved, moved from anoka county parcel 10-32-25-32-0039 in August 2019, notified county of move and approved for exclusion of \$150,000.00. Tax capacity from 3285 to 1855. Tax reduced from \$5054.62 to \$3357.62.

**Application For Homestead**

<b><u>City of Andover</u></b>			
<b>Chad and Patty Born</b>	<b>R01 32 24 14 0007</b>		
135 177th Ave NW	135 177th Ave NW	2020	2nd
Andover MN 55304-000	Andover MN 55304		Braastad

Reason: Failed to file homestead application. Tax capacity from 1453 to 894. Tax reduced from \$1463.68 to \$967.24.

<b><u>City of Blaine</u></b>			
<b>Van Cam On</b>	<b>R10 31 23 24 0042</b>		
12187 Coral Sea St. NE	12187 Coral Sea St. NE	2020	3rd
Blaine MN 55449-0000	Blaine MN 55449		West

Reason: Failed to file homestead application. Tax capacity from 3560 to 3508 . Tax reduced from \$4143.22 to \$4095.72.

<b>Michael and Kaylee Wissink</b>	<b>R12 31 23 33 0090</b>		
4323 118th Ct. NE	4323 118th Ct. NE	2020	6th
Blaine MN 55449-0000	Blaine MN 55449		Reinert

Reason: Clerical error, homestead exclusion not applied to parcel. Tax capacity from 3720 to 3682. Tax reduced from \$5035.06 to \$4993.62.

<b><u>City of Circle Pines</u></b>			
<b>Kristy Visser</b>	<b>R25 31 23 22 0104</b>		
258 Galaxy Dr.	258 Galaxy Dr.	2019	6th
Circle Pines MN 55014-0000	Circle Pines MN 55014		Reinert

Reason: Clerical error, homestead exclusion not applied to parcel. Tax capacity from 2326 to 2163. Tax reduced from \$3757.46 to \$3542.00.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<b>Kristy Visser</b> 258 Galaxy Dr. Circle Pines MN 55014-0000	<b>R25 31 23 22 0104</b> 258 Galaxy Dr. Circle Pines MN 55014	2020	6th Reinert

Reason: Clerical error, homestead exclusion not applied to parcel. Tax capacity from 2521 to 2375. Tax reduced from \$3821.64 to \$3639.26.

**City of Coon Rapids**

<b>Cynthia Kay Lathrop</b> 13062 Jay St. NW Coon Rapids MN 55448-0000	<b>R03 31 24 14 0100</b> 13062 Jay St. NW Coon Rapids MN 55448	2020	7th Schulte
-----------------------------------------------------------------------------	----------------------------------------------------------------------	------	----------------

Reason: Failed to file homestead application. Tax capacity from 2558 to 2416 . Tax reduced from \$3095.90 to \$2959.92.

<b>Kathleen Fehrle and Daniel Fritz</b> 11827 Silverod St. NW Coon Rapids MN 55433-0000	<b>R08 31 24 43 0005</b> 11827 Silverod St. NW Coon Rapids MN 55433	2020	7th Schulte
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Reason: Failed to file homestead application. Tax capacity from 2871 to 2757. Tax reduced from \$3471.80 to \$3362.66.

<b>Jim, Rachel Sahatoo, Boivin</b> 1859 113th Lane NW Coon Rapids MN 55433-0000	<b>R15 31 24 13 0044</b> 1859 113th Lane NW Coon Rapids MN 55433	2019	5th Gamache
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Reason: Failed to file homestead application. Tax capacity from 1483 to 1244. Tax reduced from \$2904.50 to \$2670.45.

**City of Fridley**

<b>Rojina and Christopher McCarthy</b> 6450 Squires Drive NE Fridley MN 55432-0000	<b>R13 30 24 41 0059</b> 6450 Squires Drive NE Fridley MN 55432	2020	4th Meisner
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Reason: Clerical error, homestead exclusion not applied to parcel. Tax capacity from 2743 to 2617. Tax reduced from \$4245.12 to \$4079.88.

**City of Ramsey**

<b>Jacob Norman Jensvold Trustee</b> 16154 Lithium Court NW Ramsey MN 55303-0000	<b>R14 32 25 14 0012</b> 16154 Lithium Court NW Ramsey MN 55303	2020	1st Look
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Reason: Failed to file homestead application. Tax capacity from 3360 to 3299. Tax reduced from \$4023.06 to \$3957.98.

<b>Property Owner</b>	<b>PIN Number and Property Address</b>	<b>Payable Year</b>	<b>Commissioner District</b>
<b>Bryan Lorenzen</b>	<b>R17 32 25 44 0015</b>		
15741 Ferret St. NW	15741 Ferret St. NW	2020	1st
Ramsey MN 55303-0000	Ramsey MN 55303		Look

Reason: Failed to file homestead application. Tax capacity from 2096 to 1912. Tax reduced from \$2681.08 to \$2507.42.

<b>Mohamed Kuri</b>	<b>R28 32 25 11 0214</b>		
14835 Peridot St. NW	14835 Peridot St. NW	2020	1st
Ramsey MN 55303-0000	Ramsey MN 55303		Look

Reason: Failed to file homestead application. Tax capacity from 3273 to 3195. Tax reduced from \$3910.24 to \$3836.62.

### **Application For Special Assessment**

#### **City of Andover**

<b>David C and Deborah K Olson</b>	<b>R08 32 24 14 0005</b>		
3295 169th Lane NW	3295 169th Lane NW	2020	7th
Andover MN 55304-0000	Andover MN 55304		Schulte

Reason: Assessment was paid off on 10/07/2019 and put on tax bill in error. Removing \$891.14 fund #85048.

<b>Matthew M Nordstrom</b>	<b>R29 32 24 31 0156</b>		
14349 Xenia St. NW	14349 Xenia St. NW	2020	7th
Andover MN 55304-0000	Andover MN 55304		Schulte

Reason: Assessment was paid off on 10/07/2019 and put on tax bill in error. Removing \$313.26 fund #85338.

#### **City of Blaine**

<b>Janet Lucy</b>	<b>R16 31 23 33 0227</b>		
9031 Telford Xing	1890 111th Ave NE	2020	3rd
Minneapolis MN 55443-	Blaine MN		West

Reason: SA added to the wrong parcel. Removing \$8872.36 Fund # 85416.

#### **City of Circle Pines**

<b>Cory D, Elizabeth and Jessica L Greene</b>	<b>R25 31 23 12 0076</b>		
13050 Europa Trailway N Unit G	8 Park Drive E	2020	6th
Hugo MN 55038-	Circle Pines MN 55038		Reinert

Reason: Assessment was paid off on 09/30/2019 and put on tax bill in error. Removing \$593.50 fund # 85267.

<b>Property Owner</b>	<b>PIN Number and Property Address</b>	<b>Payable Year</b>	<b>Commissioner District</b>
<b>Bukola and Olaniyi Adedeji and Ajayi</b>	<b>R25 31 23 14 0205</b>		
4 E Ridge Road	4 E Ridge Road	2020	6th
Circle Pines MN 55014-0000	Circle Pines MN 55014		Reinert

Reason: Assessment was paid off on 10/28/2019 and put on tax bill in error. Removing \$316.30 fund # 84939.

**City of Lino Lakes**

<b>Timothy M and Kristen Henderson</b>	<b>R21 31 22 32 0032</b>		
6987 W Shadow Lake Dr.	6987 W Shadow Lake Dr.	2020	6th
Lino Lakes MN 55014-0000	Lino Lakes MN 55014		Reinert

Reason: Clerical error, wrong interest for Special Assessment Fund # 85357 was calculated. Removing \$ 714.65.

<b>Karen, Luke Smith, George</b>	<b>R25 31 22 23 0078</b>		
2068 Chestnut St.	2068 Chestnut St.	2020	6th
Lino Lakes MN 55038-0000	Lino Lakes MN 55038		Reinert

Reason: Assessment was paid off on 06/04/2019 and put on tax bill in error. Removing \$ 159.54 Fund # 85220.

**Application For Value Reduction**

**City of Columbus**

<b>John C Butchko Trustee</b>	<b>R16 32 22 42 0002</b>		
7011 Camp 3 Road NE	7011 Camp 3 Road NE	2020	6th
Columbus MN 55025-0000	Columbus MN 55025		Reinert

Reason: Clerical error, parcel did not calculate correctly when batch process was ran. Tax capacity from 8498 to 5420. Tax reduced from \$10622.12 to \$7071.86.

**City of Nowthen**

<b>Linda S Knapper</b>	<b>R05 33 25 23 0006</b>		
8695 225th Ave NW	8695 225th Ave NW	2020	1st
Elk River MN 55330-0000	Nowthen MN 55330		Look

Reason: Clerical error, 2nd segment added incorrect value. Tax capacity from 3583 to 2295. Tax reduced from \$4419.46 to \$2940.72.

*The Anoka County Board of Commissioners held a regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board were present. However, due to the Governor's Emergency Executive Order 20-48 relating to COVID-19, and a determination by the board chair that public attendance was not feasible due to the health pandemic, there were no members of the public in the board room where this meeting was held. Notice of this meeting included that monitoring of this meeting by the public could be done through streaming over the internet or by telephone. Public monitoring in this manner was done pursuant to Minn. Stat. § 13D.021.*

**ANOKA COUNTY BOARD MEETING**

**MINUTES**

Government Center  
Anoka, Minnesota

May 12, 2020

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:                    District #1                    Matt Look  
                                  District #2                    Julie Braastad  
                                  District #3                    Robyn West  
                                  District #4                    Mandy Meisner  
                                  District #5                    Mike Gamache  
                                  District #6                    Jeff Reinert  
                                  District #7                    Scott Schulte

Others Present:            Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; and staff

\*\*\*\*\*

Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

\*\*\*\*\*

Commissioner Look made motion accepting the regular claims paid over \$500 for the period ending April 24, 2020, and purchase-card claims paid for the period ending April 24, 2020. (Claims are on file in the County Administration Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

\*\*\*\*\*

Commissioner Meisner made motion approving the minutes from the April 28, 2020, Anoka County board meeting. Commissioner Braastad seconded the motion. Motion carried unanimously.

\*\*\*\*\*

Human Services Division Manager Cindy Cesare presented information relating to the roles of nurses within Anoka County and recognized staff in attendance.

\*\*

Commissioner Schulte offered the following resolution and moved its adoption:

**RESOLUTION #2020-56**

**RECOGNIZING NATIONAL NURSES WEEK IN ANOKA COUNTY  
AND THE SIGNIFICANT CONTRIBUTIONS OF NURSES  
TO THE HEALTH CARE SYSTEM OF ANOKA COUNTY**

WHEREAS, May 6-12, 2020, has been declared as National Nurses Week; and,

WHEREAS, every day, nurses provide quality, compassionate, and critical care to patients during both routine medical visits and in times of great vulnerability, fear, and uncertainty. Over the past weeks and months, as our nurses have worked heroically on the frontlines of the coronavirus response, their contributions to the health and well-being of our citizenry have been exponentially magnified. During National Nurses Week, we honor and celebrate the extraordinary men and women who devote themselves to this vital and noble profession; and,

WHEREAS, nursing is not merely a vocation; it is a special calling to serve others selflessly, particularly in times when help is needed most. Throughout our nation’s history, in times of war, natural disaster, medical emergencies, and both epidemics and pandemics, nurses have rushed in - undaunted by danger, personal sacrifice, and discomfort to provide hope, help, and healing to people in need; and,

WHEREAS, rarely has our reliance on nurses been more profoundly evident than during the coronavirus outbreak. In the midst of this crisis, nurses have displayed incredible examples of humanity, selflessness, and sacrifice as they have fought to care for their fellow citizens and save lives. Nationwide, in hospitals, clinics, and other treatment centers where Americans are suffering from the virus, these warriors have steadfastly provided remarkable care and vital assistance to patients. In spite of fatigue and the threat to their own health, nurses soldier on in combat against this invisible enemy. Often the first to treat patients in our hospitals, they provide critical support to doctors, alleviating burdens throughout our healthcare system. They are adaptable and capable of enduring and overcoming unbearable hardship, immeasurable stress, tremendously long hours, and extreme mental and emotional exhaustion so that others may live. Nurses are awe-inspiring and truly worthy of admiration and praise; and,

WHEREAS, nurses reflect the character of America and epitomize the inexhaustible capacity of the human spirit. These remarkable caregivers exhibit professional expertise, selfless dedication, unrelenting advocacy, and unsurpassed mercy, strength, and compassion. The Anoka County Board of Commissioners urges all citizens to join us in offering our wholehearted gratitude, uncompromising support, and utmost respect to these invaluable healthcare professionals:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners would like to honor these professionals for their dedication and service to the county by proclaiming May 6-12, 2020, as National Nurses Week.

Motion carried unanimously. Resolution declared adopted.

\* \* \* \* \*

Chair Schulte recognized the death of Dr. Joseph Wethington and summarized his many contributions to the county and community, including serving as the Anoka County Medical Examiner from 1967 to 1993.

\* \* \* \* \*

Commissioner Schulte presented the Transportation Committee report from the meeting of May 4, 2020.

**Highway**

1. Commissioner Meisner made motion entering into Contract #C0007478, Joint Powers Agreement with the City of Columbia Heights for City Project 1903 (a sub-project of the 2019 County-Wide Overlay Program, Project #19-01-00), to construct a new watermain under 49th Avenue NE between 7th Street and Washington Street, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Look presented the Finance and Capital Improvements Committee Chair report.

1. Commissioner Gamache offered the following resolution and moved its adoption:

**RESOLUTION #2020-57**

**DECLARING THE OFFICIAL INTENT OF ANOKA COUNTY, MINNESOTA,  
TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS  
OF TAX-EXEMPT BONDS TO BE ISSUED BY THE COUNTY**

WHEREAS, the Internal Revenue Service has issued Treasury Regulations, Section 1.150-2, as the same may be amended or supplemented (the "Reimbursement Regulations"), that establish the requirements under which an allocation of a portion of the proceeds of tax-exempt bonds, as defined in Section 150 of the Internal Revenue Code of 1986, as amended (the "Code"), to an expenditure that is originally paid from a source other than such tax-exempt bonds will be treated as an expenditure of the proceeds of such tax-exempt bonds on the date of such allocation; and,

WHEREAS, the Reimbursement Regulations require that (i) not later than sixty (60) days after payment of the original expenditure, the issuer of the tax-exempt bonds adopt an official intent for the original expenditure (in any reasonable form, including issuer resolution or action by an appropriate representative of the issuer), (ii) the official intent generally describes the project for which the original expenditure is paid and states the maximum principal amount of obligations expected to be issued for the project, and (iii) on the date of the declaration of official intent, the issuer must have a reasonable expectation that it will reimburse the original expenditure with proceeds of the tax-exempt bonds; and,

WHEREAS, the original expenditure must be a capital expenditure or a cost of issuance for the tax-exempt bonds, and the reimbursement allocation (except with respect to (i) costs of issuance; (ii) amounts not in excess of the lesser of \$100,000 or five percent of the proceeds of the tax-exempt bonds, and (iii) preliminary expenditures (as defined in Section 1.150-2(f)(2) of the Reimbursement Regulations) not in excess of twenty percent (20%) of the aggregate issue price of the tax-exempt bonds), must be made not later than eighteen (18) months after the later of (i) the date the original expenditure is paid, or (ii) the date the project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid; and,

WHEREAS, Anoka County, Minnesota, a county and political subdivision of the State of Minnesota (the "County"), expects to incur certain expenditures that may be financed temporarily from sources other than tax-exempt bonds and other obligations, and reimbursed from the proceeds of tax-exempt bonds or other obligations; and,

WHEREAS, the County expects to reimburse such expenditures from the proceeds of tax-exempt bonds or other obligations expected to be issued to finance the project (as hereinafter defined); and,

WHEREAS, the County has determined to make this declaration of official intent (the "Declaration") to reimburse certain costs from proceeds of tax-exempt bonds or other obligations in accordance with the Reimbursement Regulations:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Anoka County, Minnesota, as follows:

1. The County has duly adopted or will adopt a five-year capital improvement plan (the "Plan") for the County in accordance with Minnesota Statutes, Section 373.40, as amended (the "Act"), that identifies a specific capital improvement project (the Project) that is proposed to be financed with proceeds of general obligation indebtedness of the County issued under the provisions of the Act. The Project consists of improvements at Bunker Hills Regional Park located in the County, mainly for the Bunker Beach Water Park, including the replacement of a wave pool, upgrades to bathroom facilities and maintenance facilities, and general improvements to other amenities within the water park.

2. The County reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of general obligation bonds of the County in an estimated maximum principal amount of \$5,500,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the tax-exempt bonds or other obligations, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of tax-exempt bonds or other obligations, except for the following expenditures: (a) costs of issuance of bonds or other obligations; (b) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of the issue of bonds or other obligations; or (c) "preliminary expenditures" up to an amount not in excess of twenty percent (20%) of the aggregate issue price of the issue or issues that finance or are reasonably expected by the County to finance the project for which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, soil testing bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations and any successor law, regulation, or ruling.

Upon roll call vote, Commissioners Look, Meisner, Gamache, Reinert, and Schulte voted “yes.” Commissioners Braastad and West voted “no.” Motion carried. Resolution declared adopted.

\* \* \* \* \*

Commissioner Braastad presented the Intergovernmental and Community Relations Committee Chair report.

1. Commissioner Braastad made motion approving Contract #C0007866, Professional Services Agreement with Downs-LeSage Funeral Home, for a term of June 1, 2020, through May 31, 2022, with a monthly fee of \$1,000, and an option to extend the contract, by 2-year increments, a maximum of two times, subject to review by the county attorney as to form and legality (Contract is on file in the Medical Examiner’s Office.). Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Gamache presented the Parks Committee Chair report.

1. Commissioner Meisner made motion awarding Contract #C0007777 to the lowest responsible bidder, Peterson Companies, Inc, from Chisago City, MN, in the amount of \$482,153.25 for the Islands of Peace Trail Improvement Project, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2020-58**

**RESOLUTION IN SUPPORT OF  
APPLICATION FOR REGIONAL PARKS SYSTEM ADDITIONS**

WHEREAS, Anoka County (the “County”) through its Parks Department, provides for the maintenance and development of open space recreational facilities and trails within the county parks system, which includes partnership with the Metropolitan Council (“Met Council”) in its planning for the Regional Parks System; and,

WHEREAS, the Met Council’s updated 2040 Regional Parks Policy Plan (the “Plan”) committed the Met Council to convene a region-wide discussion about system additions; and,

WHEREAS, an opportunity exists for the County to request two additions to the Plan: (1) to allow Coon Lake County Park be classified as a Regional Park within the system, and (2) to combine three existing parks: Rum River North, Central, and South, into a Regional Park (RP) within the Plan; and,

WHEREAS, the first request for Coon Lake County Park to be classified as a Regional Park is supported by the regional draw of Coon Lake, its beach, boat launch, and picnic areas, which attract visitors within the northwest section of Anoka, Washington, Chisago and Isanti Counties. Coon Lake offers a diversity of nature-based resources, including, Coon Lake (a 1500-acre recreation and fishing lake), wetlands, prairie, and woodlands. The existing park is over 110 acres, which meets criteria for a Regional Park, and has potential expansion for up to 150 acres; and,

WHEREAS, the second request to create Rum River Regional Park, would combine Rum River North and Rum River South with Rum River Central to create Rum River Regional Park linked via the Rum River water trail. The Rum River is a regional draw for the County and by creating a RP, it would allow the County to increase access to the river, its resources, and recreational opportunities; and,

WHEREAS, the County supports the Parks Department’s application to Met Council, and the requested additions to the Plan:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners authorizes the Parks Department to submit an application to the Metropolitan Council for the above-described additions to its Regional Parks System Plan.

BE IT FURTHER RESOLVED, a copy of this resolution shall be provided to the Metropolitan Council and to Anoka County Parks.

Motion carried unanimously. Resolution declared adopted.

3. Commissioner Gamache made motion awarding Contract #C0007923 for the purchase and removal of the single-family residence with attached garage located within Rum River Central Regional Park to Lisa and Collin Minshull in the amount of \$16,632.00, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Meisner offered the following resolution and moved its adoption:

**RESOLUTION #2020-59**

**APPROVING ANOKA COUNTY'S 2020-2024 CONSOLIDATED PLAN  
INCLUDES 2020 ANNUAL ACTION PLAN FOR THE  
COMMUNITY DEVELOPMENT BLOCK GRANT AND  
HOME INVESTMENT PARTNERSHIPS PROGRAM AND  
AUTHORIZING SUBMISSION OF SUCH GRANT REQUEST  
TO THE UNITED STATES DEPARTMENT OF  
HOUSING AND URBAN DEVELOPMENT**

WHEREAS, Anoka County is an Entitlement County that includes the Entitlement Community of Coon Rapids for the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program; and,

WHEREAS, Anoka County is entitled to HOME Investment Partnerships Program (HOME) funding through its participation in the Dakota County HOME Consortium with the cities of Coon Rapids and Woodbury and the counties of Anoka, Dakota and Suburban Ramsey; and,

WHEREAS, each Entitlement Community is required to adopt a Consolidated Plan that establishes priorities for the use of CDBG and HOME funds; and,

WHEREAS, the proposed projects in the 2020 Annual Action Plan are eligible projects and are priorities identified in the 2020-2024 Consolidated Plan; and,

WHEREAS, the application process for CDBG and HOME funds requires the submission of an Annual Action Plan to the U.S. Department of Housing and Urban Development; and,

WHEREAS, the Annual Action Plan and Five-Year Consolidated Plan requires a thirty-day public notice and public hearing before approval; and,

WHEREAS, the required public hearings were held on March 10, 2020 at 10:15 a.m. during the Anoka County Housing and Redevelopment Authority Board meeting in Room 705 of the Anoka County Government Center, 2100 Third Avenue, Anoka, Minnesota; and at 9:00 a.m. during the April 21, 2020 Dakota County Board meeting in the county board room of the Dakota County Administration Center, 1590 West Highway 55, Hastings, Minnesota and the Anoka County public comment period for the 2020-2024 Consolidated Plan and PY20 Annual Action Plan was held from March 13, 2020 through April 13, 2020; and,

WHEREAS, seven oral comments were received at the public hearing and three written comments were received during the 30-day public comment period and considered during the development of the 2020-2024 Consolidated Plan and Annual Action Plan; and,

WHEREAS, receipt of the CDBG funds will require execution of a grant agreement between Anoka County and HUD:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Anoka County, that the Anoka County 2020-2024 Consolidated Plan and 2020 Annual Action Plan for the CDBG and HOME programs are approved for submission to HUD.

BE IT FURTHER RESOLVED that the Anoka County Board Chair or her/his designee is authorized to execute and submit the Application for Assistance and Certifications.

BE IT FURTHER RESOLVED that the Anoka County Administrator or the Executive Director of the Anoka County Housing and Redevelopment Authority are hereby designated as the certifying officers for the environmental reviews.

BE IT FURTHER RESOLVED that the Board Chair or her/his designee is authorized to execute the Fiscal Year 2020 CDBG Agreement with HUD for the acceptance of the CDBG funds upon final receipt of the

documents and the Fiscal Year 2020 HOME Agreement with Dakota County Community Development Agency for the acceptance of the HOME funds upon final receipt of the documents.

BE IT FINALLY RESOLVED that the Director of Community and Governmental Relations is authorized to execute agreements and/or contracts with cities and agencies receiving CDBG and HOME funding.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

\* \* \* \* \*

The county board meeting was adjourned at 10:07 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*

