

ANOKA COUNTY
HOUSING AND REDEVELOPMENT AUTHORITY
BOARD AGENDA

FOR THE MAY 24, 2022 MEETING

10:15 A.M. or Immediately Following the
Anoka County Board Meeting
Whichever is Later

County Board Room #705
Anoka County Government Center

1. Chair calls meeting to order.
2. Trustees: Matt Look
Julie Braastad
Robyn West
Mandy Meisner
Mike Gamache
Jeff Reinert
Scott Schulte

Others:
3. Chairs remarks.
- *4. Consider approving the minutes from the ACHRA Board Meeting of April 26, 2022. **See attached minutes.**
5. ACHRA Management report.

*Requires ACHRA Board approval.

**ANOKA COUNTY HOUSING AND REDEVELOPMENT
AUTHORITY MEETING MINUTES**

Government Center
Board Room
Anoka, Minnesota

April 26, 2022

Trustees Present: Scott Schulte (Chair)
Matt Look
Julie Braastad
Robyn West
Mandy Meisner
Mike Gamache
Jeff Reinert

Others Present: Karen Skepper, Community and Government Relations Director; Andrew Jackola, Assistant County Attorney; Alice Strand, Community Development Specialist; Dee Guthman, Deputy County Administrator; Linda Hedstrom, Community Development Program Assistant; Tina Pedersen, Principal Administrative Secretary; staff and citizens

Chair Schulte called the meeting to order at 11:00 a.m.

Trustee Look made motion approving the ACHRA minutes from the board meeting of February 22, 2022. Trustee Braastad seconded the motion. Motion carried.

At 11:00 a.m., Chair Schulte asked Assistant County Attorney Andrew Jackola to conduct a public hearing to obtain comments on the ACHRA's proposed use of U.S. Department of Housing and Urban Development (HUD) HOME American Rescue Plan (HOME-ARP) Allocation Plan program funds.

Notice of publication was made a part of the record indicating time and place for the public hearing pursuant to statute.

Community and Government Relations Director Karen Skepper and Community Development Specialist Alice Strand presented information regarding the use of the funds.

There were no public comments or written comments received.

There being no comments from the public, Assistant County Attorney Jackola closed the public hearing at 11:07 a.m.

Trustee West made motion approving the submission of the HOME-ARP Allocation Plan to any or all of HUD's eligible HOME-ARP activities including acquisition and development of non-congregate shelter units, development and support of affordable housing, provision of supportive housing, and tenant-based rental assistance. Trustee Meisner seconded the motion. Upon roll call vote, motion carried.

Trustee Meisner made motion to approve a funding request from the City of Columbia Heights in the amount of \$1,252 to cover costs related to regional economic development activities. Trustee Gamache seconded the motion. Upon roll call vote, motion carried.

Trustee Braastad made motion to approve a funding request from the City of Ham Lake in the amount of \$938 to cover costs related to regional economic development activities. Trustee Gamache seconded the motion. Upon roll call vote, motion carried.

The Anoka County Housing and Redevelopment Authority meeting adjourned at 11:10 a.m.

ATTEST:

ANOKA COUNTY HOUSING AND REDEVELOPMENT AUTHORITY

By: _____
Mike Gamache, its Secretary/Treasurer

By: _____
Scott Schulte, Chair

Motion carried means all trustees in attendance voted affirmatively unless otherwise noted.

ANOKA COUNTY
HOUSING AND REDEVELOPMENT AUTHORITY
MANAGEMENT COMMITTEE REPORT

FOR THE MAY 24, 2022
HOUSING AND REDEVELOPMENT AUTHORITY MEETING

The Anoka County Housing and Redevelopment Authority (ACHRA) Management Committee meeting was held May 10, 2022, in Conference Room - #772, Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** – Trustee Scott Schulte (Chair); Trustee Matt Look; and Trustee Robyn West

Absent: Trustee Mike Gamache

Others —Trustee Mandy Meisner; Rhonda Sivarajah, County Administrator; Karen Skepper, Community and Government Relations Director; Andrew Jackola, Assistant County Attorney; Linda Hedstrom, Community Development Program Assistant; and Tina Pedersen, Principal Administrative Secretary

***Action Items**

- *1. The committee recommends the ACHRA Board of Trustees approve a funding request from the City of Nowthen in the amount of \$259.00 to cover costs related to regional economic development activities. **See attached** worksheet and resolution from the City of Nowthen.
- *2. The committee recommends the ACHRA Board of Trustees approve a funding request from the City of Columbia Heights in the amount of \$34,752.13 to conduct environmental and remediation work. **See attached** worksheet and resolution from the City of Columbia Heights.

Information Item

- 3. Item number four related to the Anoka Law Center was pulled from the agenda.

*Requires ACHRA Board Approval.



ANOKA COUNTY HRA ACTION ITEM

May 10, 2022

ACTION REQUESTED	<p>Consider Recommending the Anoka County Housing and Redevelopment Authority approve a funding request from the City of Nowthen in the amount of \$259.</p> <p>Funds will be used to cover the Voluntary Cost Share established for regional economic development activities.</p>
BACKGROUND	<p>The City of Nowthen has passed a resolution opting into the economic development activities authorized by state statute.</p>
FUNDING SOURCE	<p>ACHRA levy funds</p>

RESOLUTION No. 2022-14

A RESOLUTION APPROVING A VOLUNTARY COST SHARING AGREEMENT FOR ANOKA COUNTY ECONOMIC DEVELOPMENT

WHEREAS the City of Nowthen together with Anoka County and other Anoka municipalities cooperate with respect for certain Anoka County economic development costs; and,

WHEREAS applicable costs are annually calculated by the Anoka County Housing and Redevelopment Authority; and,

WHEREAS the Anoka County Housing and Redevelopment Authority have provided such information incorporated in the Voluntary Cost Sharing Agreement for Anoka County Economic Development for calendar year 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. The Voluntary Cost Sharing Agreement for Anoka County Economic Development (calendar year 2022) is hereby approved.
3. The Anoka County Housing and Redevelopment Authority is authorized to pay the city's \$259.00 contribution from the funds set aside for the city by the County.

The motion for the adoption of the foregoing resolution was proposed by Councilmember Greenberg and was duly seconded by Councilmember Blake and upon vote being taken thereon, the following voted in favor: Pilon, Alders, Blake, Greenberg.

And the following voted against the same: None

Passed and adopted by the Nowthen City Council this 14th day of April 2022.

CITY OF NOWTHEN


By: JEFFREY M. PILON
Its Mayor


ATTEST
By: FRANK BOYLES
Its Interim City Administrator



ANOKA COUNTY HRA ACTION ITEM

May 10, 2022

ACTION REQUESTED	<p>Consider recommending the Anoka County Housing and Redevelopment Authority approve a funding request from the City of Columbia Heights in the amount of \$34,752.13</p> <p>Funds will be used for environmental clean-up.</p>
BACKGROUND	<p>The City of Columbia Heights has passed a resolution for this request.</p>
FUNDING SOURCE	<p>ACHRA levy funds</p>

RESOLUTION NO. 2022-49

A RESOLUTION REQUESTING FUNDS FROM THE ANOKA COUNTY HOUSING AND REDEVELOPMENT AUTHORITY TO SUPPORT ECONOMIC DEVELOPMENT ACTIVITIES AT 3930 UNIVERSITY AVENUE NE, COLUMBIA HEIGHTS

BE IT RESOLVED BY the City Council (the "Council") of the City of Columbia Heights, Minnesota (the "City") as follows:

WHEREAS, on June 26, 2017, the Council adopted Resolution 2017-70, a resolution authorizing the approval of participation in the Anoka County Housing and Redevelopment Authority (the "ACHRA"); and

WHEREAS, the City is eligible to receive funding from the ACHRA for projects and programs that meet the requirements of MN Statute 469 ("Eligible Activity"); and

WHEREAS, the City, after appropriate examination and review, entered into an Agreement with Carlson McCain and Veit to conduct environmental testing and remediation work at 3930 University Ave NE ("the Property"), in accordance with the phase two agreement of Anoka County's 2019 Community Development Block Grant ("CDBG"); and

WHEREAS, during environmental remediation of the site, additional contaminants and debris were uncovered requiring additional remediation work, which exceeded what was identified in the phase two agreement; and

WHEREAS, the City desires to request funding from the ACHRA to pay for the excess remediation work on the Property as an Eligible Activity not covered by CDBG funding.

NOW, THEREFORE BE IT RESOLVED, the City does hereby request that the ACHRA contribute the sum of \$34,752.13, to support the environmental cleanup of the Property as an Eligible Activity of the City.

ORDER OF COUNCIL


Passed this 11th day of April, 2022

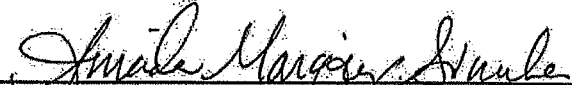
Offered by: Buesgens

Seconded by: Murzyn, Jr.

Roll Call: All Ayes

Attest:


Sara Ion, City Clerk/Council Secretary


Maydy, Amáda Márquez Simula