

The Anoka County Board of Commissioners will hold their regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board will be present. However, due to the Governor's Emergency Executive Order 20-33, and a determination by the board chair that public attendance is not feasible due to the health pandemic, members of the public will not be allowed to attend this meeting in person. Public members may monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.th

ANOKA COUNTY BOARD AGENDA

FOR THE MAY 12, 2020, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>.

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	Jeff Reinert
District #7	Scott Schulte
- Others:
4. Tax claims and abatements.
5. Consider accepting the regular claims paid over \$500 and purchase-card claims paid for the period ending April 24, 2020. **See attached** action item worksheet.
6. Approval of minutes from the April 28, 2020, county board meeting.
7. Chair's remarks.
 - A. Consider Resolution #2020-56, Recognizing National Nurses Week in Anoka County and The Significant Contributions of Nurses to The Health Care System of Anoka County. **See attached** resolution.
8. Committee reports.
 - A. Transportation Committee report.
 - B. Finance and Capital Improvements Committee Chair report.
 - C. Intergovernmental and Community Relations Committee Chair report.
 - D. Parks Committee Chair report.

9. Consider adopting Resolution #2020-57, Resolution Approving Anoka County's 2020-2024 Consolidated Plan Including 2020 Annual Action Plan for the Community Development Block Grant and Home Investment Partnerships Program and Authorizing Submission of Such Grant Request to The United States Department of Housing and Urban Development. **See attached** action item worksheet and resolution.



ANOKA COUNTY BOARD

ACTION ITEM

May 12, 2020

FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$500 for the period ending 04/24/2020 and purchase-card claims paid for the period ending 04/24/2020.
BACKGROUND	Resolution 2019-107 delegated the Finance & Central Services Division Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.

RESOLUTION #2020-56

**RECOGNIZING NATIONAL NURSES WEEK IN ANOKA COUNTY
AND THE SIGNIFICANT CONTRIBUTIONS OF NURSES
TO THE HEALTH CARE SYSTEM OF ANOKA COUNTY**

WHEREAS, May 6-12, 2020, has been declared as National Nurses Week; and,

WHEREAS, every day, nurses provide quality, compassionate, and critical care to patients during both routine medical visits and in times of great vulnerability, fear, and uncertainty. Over the past weeks and months, as our nurses have worked heroically on the frontlines of the coronavirus response, their contributions to the health and well-being of our citizenry have been exponentially magnified. During National Nurses Week, we honor and celebrate the extraordinary men and women who devote themselves to this vital and noble profession; and,

WHEREAS, nursing is not merely a vocation; it is a special calling to serve others selflessly, particularly in times when help is needed most. Throughout our nation's history, in times of war, natural disaster, medical emergencies, and both epidemics and pandemics, nurses have rushed in - undaunted by danger, personal sacrifice, and discomfort to provide hope, help, and healing to people in need; and,

WHEREAS, few times has our reliance on nurses been more profoundly evident than during the coronavirus outbreak. In the midst of this crisis, nurses have displayed incredible examples of humanity, selflessness, and sacrifice as they have fought to care for their fellow citizens and save lives. Nationwide, in hospitals, clinics, and other treatment centers where Americans are suffering from the virus, these warriors have steadfastly provided remarkable care and vital assistance to patients. In spite of fatigue and the threat to their own health, nurses soldier on in combat against this invisible enemy. Often the first to treat patients in our hospitals, they provide critical support to doctors, alleviating burdens throughout our healthcare system. They are adaptable and capable of enduring and overcoming unbearable hardship, immeasurable stress, tremendously long hours, and extreme mental and emotional exhaustion so that others may live. Nurses are awe-inspiring and truly worthy of admiration and praise; and,

WHEREAS, nurses reflect the character of America and epitomize the inexhaustible capacity of the human spirit. These remarkable caregivers exhibit professional expertise, selfless dedication, unrelenting advocacy, and unsurpassed mercy, strength, and compassion. The Anoka County Board of Commissioners urges all citizens to join us in offering our wholehearted gratitude, uncompromising support, and utmost respect to these invaluable healthcare professionals:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners would like to honor these professionals for their dedication and service to the county by proclaiming May 6-12, 2020, as National Nurses Week.

The Transportation Committee meeting was held via Webex, pursuant to Minnesota Statute 13D.021. Due to the Governor's Emergency Executive Order 20-33, and a determination by the board chair that public attendance was not feasible due to the health pandemic, members of the public were not allowed to attend this meeting in person. The chair of the board and the County Attorney have determined that an in-person meeting was not practical or prudent because of the current health pandemic. All commissioner members of the committee were able to hear each other and all discussion at this meeting, through web conference. All decisions were made by roll call vote. Public members were able to monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 by 8:30 a.m. Friday, May 1, 2020, to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021."

**ANOKA COUNTY
TRANSPORTATION COMMITTEE REPORT
FOR THE MAY 12, 2020 COUNTY BOARD MEETING**

The Transportation Committee meeting was held on Monday, May 4, 2020 at 8:30 a.m. via Webex from Lac qui Parle Conference Rooms A, B & C at the Anoka County Highway Department in Andover, MN.

Committee Members Present:	Commissioners Look, West
Committee Members Present Via WebEx:	Commissioners Schulte, Braastad
Department Staff Present:	Joe MacPherson, Jerry Auge, Jill Kent
Others Present via WebEx:	Amy Honer, Christine Carney

ACTION ITEMS

Highway

- *1. The committee recommends approval to enter Joint Powers Agreement #C0007478 with the City of Columbia Heights for City Project 1903 (a sub-project of the 2019 County-Wide Overlay Program, Project # 19-01-00), to construct a new watermain under 49th Avenue NE between 7th Street and Washington Street.

INFORMATION ITEMS

Commute Solutions

- 2. The committee received and reviewed the Anoka County Transportation Management Organization (TMO) Commute Solutions activity and financial reports for January, February, and March 2020.

Highway

- 3. The committee discussed Anoka County's draft 2021 Highway Improvement Program (HIP).
- 4. The committee reviewed Transportation Division agreements executed since the last meeting.
- 5. The committee reviewed Corridor Updates and Project Progress.



ANOKA COUNTY BOARD ACTION ITEM

May 4, 2020

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval to enter Joint Powers Agreement #C0007478 with the City of Columbia Heights for City Project 1903 (a sub-project of the 2019 County-Wide Overlay Program Project # 19-01-00), to construct a new watermain under 49th Avenue NE between 7th Street and Washington Street.</i>
BACKGROUND	<p><i>In 2018, the City of Columbia Heights approached the Highway Department to request the installation of a new watermain under 49th Avenue NE between 7th Street and Washington Street. Both agencies worked together with the contractor to complete the construction of said watermain in coordination with the adjacent overlay project (Project No. 002-604-010).</i></p> <p><i>To minimize disruption to the traveling public and remove the need for redundant work items, it was in the best interest of both parties to bid this watermain replacement as part of the overlay program, to coordinate efforts to help deliver the most efficient and effective project to the public. The costs for said watermain construction work are the responsibility of the City.</i></p> <p><i>Acknowledging that the City of Columbia Heights has been an excellent partner on several joint effort projects in the past, we recommend approval of the Joint Powers Agreement (JPA).</i></p>
PREVIOUS ACTION TAKEN	<p><i>02/19/19 – authorization to advertise for bids</i></p> <p><i>04/15/19 – authorization to enter JPA with city of Fridley for new sidewalk installation along East River Road between 57th Avenue and 61st Way</i></p> <p><i>05/20/19 – authorization to enter a programmatic maintenance agreement with the Rice Creek Watershed District (RCWD)</i></p> <p><i>05/20/19 – award project to responsible low bidder</i></p>
COMMENTS	
RECOMMENDATIONS	<p><i>Approval.</i></p> <div style="text-align: right;"> <p>Document is on file and available for review at:</p> <p><input checked="" type="checkbox"/> County Highway Dept.</p> <p><input type="checkbox"/> County Administration</p> </div>

ANOKA COUNTY

FINANCE AND CAPITAL IMPROVEMENTS COMMITTEE CHAIR REPORT

FOR THE MAY 12, 2020, COUNTY BOARD MEETING

***Action Item**

1. The chair recommends the county board adopt resolution 2020-F7 Declaring the Official Intent of Anoka County, Minnesota to Reimburse Certain Expenditures from the Proceeds of Tax-Exempt Bonds to be Issued by the County – **See attached** action item worksheet.



ANOKA COUNTY BOARD

ACTION ITEM

May 12, 2020

Finance & Central Services

ACTION REQUESTED	The Chair recommends the County Board adopt Resolution No. 2020-F7 Declaring the Official Intent of Anoka County, Minnesota to Reimburse Certain Expenditures from the Proceeds of Tax-Exempt Bonds to be Issued by the County.
BACKGROUND	<p>The County's 2020-2024 Adopted Capital Improvement Plan (CIP) provides for improvements at the Bunker Beach Water Park within Bunker Hills Regional Park. The project is estimated to be \$6.5 Million and include a mixture of grants and County Funds. The County has received \$1 million in grants towards the project and is considering bonding for up to \$5.5 Million, which represents the remaining amount of the project. This represents the maximum amount the County can issue in bonds related to this project.</p> <p>The County has entered into contracts with various vendors and the Improvements will consist of:</p> <ul style="list-style-type: none">• Wave Pool Replacement• Bathroom facilities upgrades• Maintenance facilities construction• General improvements to other amenities within the water park. <p>The Project is planned to start this summer and be completed by May of 2021.</p>
SOLUTIONS	The County originally had planned for the improvements to be paid for by the Asset Preservation Fund (less any grants received). This Resolution allows the County the option to issue tax-exempt bonds for up to \$5.5 Million to cover the County portion of the costs, if the County Board so desires. Any bonding related to this project is not expected to take place until 2021.
CONCLUSION	Recommend the County Board adopt the attached resolution Declaring the Official Intent of Anoka County, Minnesota to Reimburse Certain Expenditures from the Proceeds of Tax-Exempt Bonds to be Issued by the County.

ANOKA COUNTY, MINNESOTA

RESOLUTION NO. 2020-F7

DECLARING THE OFFICIAL INTENT OF ANOKA COUNTY, MINNESOTA TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF TAX-EXEMPT BONDS TO BE ISSUED BY THE COUNTY

WHEREAS, the Internal Revenue Service has issued Treasury Regulations, Section 1.150-2, as the same may be amended or supplemented (the “Reimbursement Regulations”), that establish the requirements under which an allocation of a portion of the proceeds of tax-exempt bonds, as defined in Section 150 of the Internal Revenue Code of 1986, as amended (the “Code”), to an expenditure that is originally paid from a source other than such tax-exempt bonds will be treated as an expenditure of the proceeds of such tax-exempt bonds on the date of such allocation.

WHEREAS, the Reimbursement Regulations require that (i) not later than sixty (60) days after payment of the original expenditure, the issuer of the tax-exempt bonds adopt an official intent for the original expenditure (in any reasonable form, including issuer resolution or action by an appropriate representative of the issuer), (ii) the official intent generally describes the project for which the original expenditure is paid and states the maximum principal amount of obligations expected to be issued for the project, and (iii) on the date of the declaration of official intent, the issuer must have a reasonable expectation that it will reimburse the original expenditure with proceeds of the tax-exempt bonds.

WHEREAS, the original expenditure must be a capital expenditure or a cost of issuance for the tax-exempt bonds, and the reimbursement allocation (except with respect to (i) costs of issuance; (ii) amounts not in excess of the lesser of \$100,000 or five percent of the proceeds of the tax-exempt bonds; and (iii) preliminary expenditures (as defined in Section 1.150-2(f)(2) of the Reimbursement Regulations) not in excess of twenty percent (20%) of the aggregate issue price of the tax-exempt bonds), must be made not later than eighteen (18) months after the later of (i) the date the original expenditure is paid, or (ii) the date the project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid.

WHEREAS, Anoka County, Minnesota, a county and political subdivision of the State of Minnesota (the “County”), expects to incur certain expenditures that may be financed temporarily from sources other than tax-exempt bonds and other obligations, and reimbursed from the proceeds of tax-exempt bonds or other obligations.

WHEREAS, the County expects to reimburse such expenditures from the proceeds of tax-exempt bonds or other obligations expected to be issued to finance the Project (as hereinafter defined).

WHEREAS, the County has determined to make this declaration of official intent (the “Declaration”) to reimburse certain costs from proceeds of tax-exempt bonds or other obligations in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF ANOKA COUNTY, MINNESOTA AS FOLLOWS:

1. The County has duly adopted or will adopt a five-year capital improvement plan (the “Plan”) for the County in accordance with Minnesota Statutes, Section 373.40, as amended (the “Act”), that identifies a specific capital improvement project (the Project”) that is proposed to be financed with proceeds of general obligation indebtedness of the County issued under the provisions of the Act. The Project consists of improvements at Bunker Hills Regional Park located in the County, mainly for the Bunker Beach Water Park, including the replacement of a wave pool, upgrades to bathroom facilities and maintenance facilities, and general improvements to other amenities within the water park.

2. The County reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of general obligation bonds of the County in an estimated maximum principal amount of \$5,500,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the tax-exempt bonds or other obligations, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of tax-exempt bonds or other obligations, except for the following expenditures: (a) costs of issuance of bonds or other obligations; (b) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of the issue of bonds or other obligations; or (c) “preliminary expenditures” up to an amount not in excess of twenty percent (20%) of the aggregate issue price of the issue or issues that finance or are reasonably expected by the County to finance the project for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, soil testing bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations and any successor law, regulation, or ruling.

Approved this 12th day of May, 2020, by the Board of Commissioners of Anoka County, Minnesota.

ANOKA COUNTY, MINNESOTA

Chair

Board Chair

ATTEST:

County Administrator

649947v1
AN130-109 (SEL)

ANOKA COUNTY
INTERGOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
CHAIR REPORT
FOR THE MAY 12, 2020 COUNTY BOARD MEETING

***Action Items**

- *1. The chair recommends the county board approve Contract #C0007866, Professional Services Agreement with Downs-LeSage Funeral Home, for a term of June 1, 2020, through May 31, 2022, with a monthly fee of \$1,000, and an option to extend the contract, by 2-year increments, a maximum of two times. **See attached** worksheet.

*Requires Board Approval.



Anoka County Action Item
Intergovernmental Committee

May 12, 2020

ACTION REQUESTED	Approve an agreement with Downs -LeSage Funeral Home in Superior, WI for storage of bodies in Duluth area.
Background/description	We have had an agreement with UMD in Duluth for storage of bodies at the school since starting with St Louis County. However, UMD notified us that they are no longer going to maintain the coolers and asked us to find another location. These coolers are used when bodies are picked up from the scene late afternoons or at night and held for delivery to us the next day.
Amount of contract	The current fee paid to UMD was \$1,500.00 per month. The fee paid to Downs-Le Sage Funeral Home will be \$1,000 per month. There is no limit on how long bodies are held and are accessible 24/7.
County Contract Number	Contract #C0007866.
Other	This agreement will start June 1, 2020, and will be for 2 years, with an option to renew 2 times for 2 years each.

ANOKA COUNTY

PARKS COMMITTEE CHAIR REPORT

FOR THE MAY 12, 2020 COUNTY BOARD MEETING

***Action Items**

1. The Chair of the Parks Committee recommends that the County Board award a contract to the lowest responsible bidder, Peterson Companies, Inc, from Chisago City, MN in the amount of \$482,153.25 for the Islands of Peace Trail Improvement Project (Anoka County Contract #C0007777).
2. The Chair of the Parks Committee recommends that the County Board authorize Resolution #2020-PRK06 in support of an application for regional parks system additions.
3. The Chair of the Parks Committee recommends that the County Board award a contract for the purchase and removal of the single-family residence with attached garage to Lisa and Collin Minshull for contract amount of \$16,632.00 (Anoka County Contract #C0007923).

*Requires Board Action

COUNTY BOARD ACTION ITEM 1 – BID AWARD – ISLANDS OF PEACE TRAIL IMPROVEMENTS

Parks Committee Chair’s Report

County Board Date: May 12, 2020

Action Requested

For the Chair of the Parks Committee to recommend to the County Board to award a contract for the lowest responsible bidder, Peterson Companies Inc. from Chisago City, MN in the amount of \$482,153.25 for the Islands of Peace Trail Improvement Project.

Previous Committee / County Board Action

April 2019 – Informational Item – Bidding
January 2019 – 10-year Capital Project Forecast
September 2018 – Grant Agreement Authorization

Background / Analysis

The Parks Department has been working on plans and specifications for the Islands of Peace trail redevelopment project. This project will reduce the amount impervious surfaces on the island and reconstruct a degraded culvert system. The bids were opened on May 1st, 2020. Four bids were received and Peterson Companies, Inc. was the lowest responsible bidder with the bid amount of \$482,153.25.

This project is being funded through a Metropolitan Council Regional Parks Grants and a Mississippi Watershed Organization Grant.

Conclusion / Recommendation

For the Chair of the Parks Committee to recommend to the County Board to award a contract for the lowest responsible bidder, Peterson Companies Inc. from Chisago City, MN in the amount of \$482,153.25 for the Islands of Peace Trail Improvement Project (Anoka County Contract #C0007777).

Supporting Documents

Bid Tabulation will be provided after May 1.

Lead Staff

Danielle Sanborn, Landscape Architect

COUNTY BOARD ACTION ITEM 2 – RESOLUTION OF SUPPORT – TWO DESIGNATION CHANGE REQUESTS

Parks Committee Chair’s Report

County Board Date: May 12, 2020

Action Requested

For the Chair of the Parks Committee to recommend to the County Board to authorize a Resolution of Support for two system addition applications for the Regional Parks System.

Previous Committee / County Board Action

N/A

Background / Analysis

Park Staff would like to apply to the Metropolitan Council to request changes to the designations of two parks in the regional system. The first is Coon Lake County Park. The park meets the requirements for a regional park and should be reclassified as such because it offers a diversity of naturally occurring nature-based resources, including, Coon Lake (a 1500-acre recreation and fishing lake), wetlands, prairie and woodlands. The park includes picnicking facilities, a boat launch, beach, restroom building, playground and natural surface trails. The lake is accessible for boating, fishing, swimming and other water related activities. The existing park is over 110 acres, which currently meets the minimum, but there is a potential to expand the park boundary up to 150 acres. The park and its facilities provide a regional draw for the northwest section of the Anoka County and Washington, Chisago and Isanti Counties.

The second application is to create a regional park that encompasses Rum River Central Regional Park, along with Rum River North and Rum River South County Parks and the Rum River Water Trail into one cohesive regional park unit. This unit would help introduce people to the Rum River and facilitate natural resource education, recreation and stewardship.

Conclusion / Recommendation

For the Chair of the Parks Committee to recommend to the County Board to authorize Resolution #2020-PRK06 in support of an application for regional parks system additions.

Supporting Documents

Draft Resolution of Support

Lead Staff

Karen Blaska, Park Planner

BOARD OF COUNTY COMMISSIONERS

Anoka County, Minnesota

DATE: MAY 12, 2020

RESOLUTION #2020-PRK06

RESOLUTION IN SUPPORT OF APPLICATION FOR REGIONAL PARKS SYSTEM ADDITIONS

WHEREAS, Anoka County (the "County") through its Parks Department, provides for the maintenance and development of open space recreational facilities and trails within the County parks system, which includes partnership with the Metropolitan Council ("Met Council") in its planning for the Regional Parks System; and

WHEREAS, the Met Council's updated 2040 Regional Parks Policy Plan (the "Plan") committed the Met Council to convene a region-wide discussion about system additions; and

WHEREAS, an opportunity exists for the County to request two additions to the Plan: (1) to allow Coon Lake County Park be classified as a Regional Park within the system, and (2) to combine three existing parks: Rum River North, Central, and South, into a Regional Park (RP) within the Plan; and

WHEREAS, the first request for Coon Lake County Park to be classified as a Regional Park is supported by the regional draw of Coon Lake, its beach, boat launch, and picnic areas, which attract visitors within the northwest section of Anoka, Washington, Chisago and Isanti Counties. Coon Lake offers a diversity of nature-based resources, including, Coon Lake (a 1500-acre recreation and fishing lake), wetlands, prairie, and woodlands. The existing park is over 110 acres, which meets criteria for a regional park, and has potential expansion for up to 150 acres; and

WHEREAS, the second request to create Rum River Regional Park, would combine Rum River North and Rum River South with Rum River Central to create Rum River Regional Park linked via the Rum River water trail. The Rum River is a regional draw for the County and by creating a RP, it would allow the County to increase access to the river, its resources, and recreational opportunities; and

WHEREAS, the County supports the Parks Department's application to Met Council, and the requested additions to the Plan.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners authorizes its Parks Department to submit an application to the Metropolitan Council for the above-described additions to its Regional Parks System Plan.

BE IT FURTHER RESOLVED, a copy of this Resolution shall be provided to the Metropolitan Council and to Anoka County Parks.

COUNTY BOARD ACTION ITEM 3 – AUTHORIZATION OF CONTRACT – PURCHASE AND REMOVAL OF RESIDENTIAL HOME

Parks Committee Chair’s Report

County Board Date: May 12, 2020

Action Requested

For the Chair of the Parks Committee to recommend to the County Board to award a contract for the purchase and removal of a single-family residence with attached garage to Collin and Lisa Minshull for a purchase price of \$16,632.00 (Anoka County Contract #C0007923).

Previous Committee / County Board Action

December 2019 – Authorization to Bid Removal Structure
July 2019 – Purchase Agreement Authorization
January 2019 – Resolution of Support for Purchase

Background / Analysis

Over the past few months, Park Staff have worked with the Purchasing Department to issue a Request for Bids for the purchase and removal of the house on the recently acquired parcels at Rum River Central Regional Park. Two bids were received. One from a house moving contractor and one from relatives of the previous owners. Park staff is recommending to award the bid to Lisa and Collin Minshull for a contract amount of \$16,632.00.

Once the contract is awarded and fully executed, Park Staff will work with the Minshull’s on the removal process. The work is anticipated to be complete by the fall of 2020.

Conclusion / Recommendation

For the Chair of the Parks Committee to recommend to that the County Board award a contract for the purchase and removal of the single-family residence with attached garage to Lisa and Collin Minshull for contract amount of \$16,632.00 (Anoka County Contract #C0007923).

Supporting Documents

Bid Tab

Lead Staff

Jake Thompson, Landscape Planner



ANOKA COUNTY BOARD ACTION ITEM

May 12, 2020

ACTION REQUESTED	<p>Consider adopting “Resolution Approving Anoka County’s 2020 Annual Action Plan And 2020-24 Consolidated Plan For The Community Development Block Grant And Home Investment Partnerships Program And Authorizing Submission Of Such Grant Request To The United States Department Of Housing And Urban Development”.</p>								
BACKGROUND	<p>On April 28, 2020 the Anoka County Housing and Redevelopment Authority (ACHRA) recommended the approval of the 2020 Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) annual Action Plan funding recommendations and the five-year 2020-2024 Consolidated Plan; Recommended items will be forwarded to the County Board for final approval.</p> <p>Staff is requesting the Anoka County Board consider approving the attached resolution outlining actions needed to complete the funding process for the 2020 CDBG and HOME program year in order to implement the following:</p> <ol style="list-style-type: none"> 1. Approval of the proposed 2020 CDBG and HOME projects. 2. Execution of the Department of Housing and Urban Development’s (HUD) application, certifications, and Funding Approval/Agreement by the County Board Chair. 3. Authorize the Community Development Manager to submit the approved 2020 Action Plan and projects along with our 2020-24 Consolidated Plan to HUD and the Dakota County CDA. 4. Designation of a certifying officer for the county’s CDBG/HOME environmental reviews. 5. Execution of contracts with cities and agencies receiving funding. <p>The United States Department of Housing and Urban Development (HUD) has released actual funding allocations for PY2020 which begins July 1, 2020. Public Service activities have up to 12 months (June 30, 2021) and projects have up to 18 months (December 31, 2021) to spend awarded funds. The 2020-24 Consolidated Plan and PY20 Action Plan must be submitted by May 15, 2020.</p> <p>CDBG Summary: Anoka County will be receiving Community Development Block Grant (CDBG) allocation of \$1,585,888 from HUD for program year 2020. As an entitlement community, Anoka County receives these funds based on a formula established by HUD. The CDBG grant allocation will be distributed into the following program areas:</p> <p>CDBG Allocation Breakdown:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Planning and Administration</td> <td style="text-align: right;">\$ 317,177</td> </tr> <tr> <td>Competitive <u>Project</u> pool</td> <td style="text-align: right;">\$1,030,828</td> </tr> <tr> <td>Competitive <u>Public Service</u> pool</td> <td style="text-align: right;"><u>\$ 237,833</u></td> </tr> <tr> <td>PY 2020 CDBG funds available</td> <td style="text-align: right;">\$1,585,888</td> </tr> </table>	Planning and Administration	\$ 317,177	Competitive <u>Project</u> pool	\$1,030,828	Competitive <u>Public Service</u> pool	<u>\$ 237,833</u>	PY 2020 CDBG funds available	\$1,585,888
Planning and Administration	\$ 317,177								
Competitive <u>Project</u> pool	\$1,030,828								
Competitive <u>Public Service</u> pool	<u>\$ 237,833</u>								
PY 2020 CDBG funds available	\$1,585,888								

	<p>Applications recommended for funding were reviewed to ensure that the maximum percentages allowed under the program were not exceeded. Up to 15 percent of the total CDBG grant can be used to fund public services and up to 20 percent of the grant can be used for planning and administration. In addition, 70 percent of the grant must be used to benefit low-to-moderate income families.</p> <p>Two previously CDBG-funded activities are being carried forward from prior years to our 2020 Action Plan.</p> <ul style="list-style-type: none"> • Anoka County \$333,000 - Continue Single-Family Home Rehabilitation Loan Program • Metropolitan Consortium of Community Developers (MCCD) \$600,000 - Administer Countywide Business Revolving Loan Fund <p>HOME Summary: To be eligible for Home Investment Partnerships (HOME) funds, Anoka, Dakota, Suburban Ramsey and Washington counties and the cities of Woodbury and Coon Rapids are part of a consortium. Dakota County is the lead agency and is responsible for the administration of the HOME program. For 2020 as a consortium member, Anoka County will receive a HOME allocation of \$587,642.</p> <p>HOME Allocations Breakdown</p> <table border="0"> <tr> <td>Administration (10% of grant)</td> <td>\$ 58,764</td> </tr> <tr> <td>Projects</td> <td>\$164,000</td> </tr> <tr> <td>Unallocated HOME</td> <td>\$276,732</td> </tr> <tr> <td>Unallocated CHDO (set aside 15%)</td> <td><u>\$ 88,146</u></td> </tr> <tr> <td>PY2020 HOME funds available</td> <td>\$587,642</td> </tr> </table> <p>The HOME program requires aside minimum of 15 percent of the grant for a Community Housing Development Organization (CHDO). A maximum of 10 percent of the grant for can be used for administrative costs.</p> <p>See the attached spreadsheet “FINAL Funding Recommendations for 2020 HOME & CDBG Applications for a breakdown of all funding requests and recommendations.</p>	Administration (10% of grant)	\$ 58,764	Projects	\$164,000	Unallocated HOME	\$276,732	Unallocated CHDO (set aside 15%)	<u>\$ 88,146</u>	PY2020 HOME funds available	\$587,642
Administration (10% of grant)	\$ 58,764										
Projects	\$164,000										
Unallocated HOME	\$276,732										
Unallocated CHDO (set aside 15%)	<u>\$ 88,146</u>										
PY2020 HOME funds available	\$587,642										
SUPPORTING DOCUMENTATION	<ul style="list-style-type: none"> • Resolution with attached Exhibit A • FINAL Funding Recommendations for 2020 HOME and CDBG Applications. 										
FUNDING SOURCE	Department of Housing and Urban Development (HUD).										
RECOMMENDATIONS	Consider approval of the 2020 Community Development Block Grant and HOME Investment Partnerships Program funding recommendations and approval of the 2020 Action Plan and five-year 2020-2024 Consolidated Plan by resolution.										

RESOLUTION #2020-57

APPROVING ANOKA COUNTY'S 2020-2024 CONSOLIDATED PLAN INCLUDES 2020 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIPS PROGRAM AND AUTHORIZING SUBMISSION OF SUCH GRANT REQUEST TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, Anoka County is an Entitlement County that includes the Entitlement Community of Coon Rapids for the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program; and,

WHEREAS, Anoka County is entitled to HOME Investment Partnerships Program (HOME) funding through its participation in the Dakota County HOME Consortium with the cities of Coon Rapids and Woodbury and the counties of Anoka, Dakota and Suburban Ramsey; and,

WHEREAS, each Entitlement Community is required to adopt a Consolidated Plan that establishes priorities for the use of CDBG and HOME funds; and,

WHEREAS, the proposed projects in the 2020 Annual Action Plan are eligible projects and are priorities identified in the 2020-2024 Consolidated Plan; and,

WHEREAS, the application process for CDBG and HOME funds requires the submission of an Annual Action Plan to the U.S. Department of Housing and Urban Development; and,

WHEREAS, the Annual Action Plan and Five-Year Consolidated Plan requires a thirty-day public notice and public hearing before approval; and,

WHEREAS, the required public hearings were held on March 10, 2020 at 10:15 a.m. during the Anoka County Housing and Redevelopment Authority Board meeting in Room 705 of the Anoka County Government Center, 2100 Third Avenue, Anoka, Minnesota; and at 9:00 a.m. during the April 21, 2020 Dakota County Board meeting in the county board room of the Dakota County Administration Center, 1590 West Highway 55, Hastings, Minnesota and the Anoka County public comment period for the 2020-2024 Consolidated Plan and PY20 Annual Action Plan was held from March 13, 2020 through April 13, 2020; and,

WHEREAS, seven oral comments were received at the public hearing and three written comments were received during the 30-day public comment period and considered during the development of the 2020-2024 Consolidated Plan and Annual Action Plan; and,

WHEREAS, receipt of the CDBG funds will require execution of a grant agreement between Anoka County and HUD:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF ANOKA COUNTY, that the Anoka County 2020-2024 Consolidated Plan and 2020 Annual Action Plan for the CDBG and HOME programs is approved for submission to HUD; and,

BE IT FURTHER RESOLVED that the Anoka County Board Chair or her/his designee is authorized to execute and submit the Application for Assistance and Certifications; and,

BE IT FURTHER RESOLVED that the Anoka County Administrator or the Executive Director of the Anoka County Housing and Redevelopment Authority are hereby designated as the certifying officers for the environmental reviews; and,

BE IT FURTHER RESOLVED that the Board Chair or her/his designee is authorized to execute the Fiscal Year 2020 CDBG Agreement with HUD for the acceptance of the CDBG funds upon final receipt of the documents and the Fiscal Year 2020 HOME Agreement with Dakota County Community Development Agency for the acceptance of the HOME funds upon final receipt of the documents; and,

BE IT FINALLY RESOLVED that the Director of Community and Government Relations is authorized to execute agreements and/or contracts with cities and agencies receiving CDBG and HOME funding.

EXHIBIT A

Anoka County Funding Allocations & Contract Numbers for 2020 CDBG and HOME Activities

HOME Activities	Allocation	Contract
Anoka County: Administration (AC: \$44,073 + DC: \$14,691)	\$58,764	N/A
Twin Cities Habitat: 2 Scattered Sites Acquire	\$140,000	C0007905
YMCA Greater Twin Cities: Tenant Based Rent Assistance - Homeless Youth	\$24,000	C0007904
Unallocated HOME Funds (\$276,732) CHDO Set Aside (\$88,146)	\$364,878	N/A

CDBG: Planning Activities	Allocation	Contract
Anoka County: Administration	\$308,177	N/A
Anoka County Fair Housing: Fair Housing Activities	\$9,000	N/A

CDBG: Project Activities	Allocation	Contract
Duffy Development Company: Anoka TOD Affordable Housing - Land Acquisition	\$735,000	C0007908
Rise, Inc: Renovate Parking Lot & Entry of Rise Building	\$160,000	C0007913
The Dwelling Place: Rehab Transitional Housing Domestic Abuse	\$64,000	C0007909
Davis Bacon Consultant 2%: Expense to be in Contracts for Projects 2 & 3	\$4,500	C0007689
Unallocated CDBG Project Funds	\$67,328	N/A

CDBG: Public Service Activities	Allocation	Contract
Anoka Co HS / Housing Court: Emergency Housing Financial Assistance	\$25,000	
Apple Tree Dental: Dental Equipment for Coon Rapids Office	\$35,000	C0007906
Cars for Neighbors: Car Repair and Car Donation to low-income clients	\$40,000	C0007907
City of Ham Lake: Purchase Senior Center Mini-Bus	\$33,258	C0007917
Hearts & Hammers-TC: Rehab Exteriors of Houses Owned by Seniors	\$10,000	C0007910
Impact Services: Meals on Wheels - Food, Mileage & Equipment	\$40,000	C0007911
Nucleus Clinic: Meds/ supplies	\$16,000	C0007912
SACA: Food & Utilities for Food Shelf	\$15,000	C0007914
The Salvation Army: Food & Supplies for Food Shelf	\$15,000	C0007915
Youthway Ministries: New Food Shelf in SLP- Supplies, Food & Gas	\$15,000	C0007916

2020 Action Plan - Previously funded CDBG projects carried forward from prior years.	Allocation	Contract
Anoka County: Continue CDBG Single-Family Home Rehabilitation Loan Program	\$333,000	NA
Business Revolving Loan Fund: Establish Countywide Business Revolving Loan Fund	\$600,000	NA

In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.

LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

May 12, 2020

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Application For Disability Exemption			
<u>City of Andover</u>			
Jason and Jacqui Kasick	R32 32 24 13 0037		
13816 Quay St. NW	13816 Quay St. NW	2020	5th
Andover MN 55304-0000	Andover MN 55304		Gamache

Reason: Disabled vet clerical error. Applicant approved for 100% disabled vets exclusion of \$300,000

City of Blaine

Diana & James Schlotterer	R08 31 23 42 0072		
1482 119th Lane NE	1482 119th Lane NE	2020	3rd
Blaine MN 55449-	Blaine MN 55449		West

Reason: 70% vet exclusion. Tax capacity reduced from 1849 to 323. Tax reduced from \$2201.10 to \$441.71.

Paul and Terri Jensen	R12 31 23 12 0053		
12449 National St. NE	12449 National St. NE	2020	6th
Blaine MN 55449-0000	Blaine MN 55449		Reinert

Reason: 70% Disabled vet exclusion not applied correctly.

Curtis and Ernestina Judd	R17 31 23 12 0057		
11546 Baltimore St. NE Unit B	11546 Baltimore St. NE Unit B	2020	3rd
Blaine MN 55449-0000	Blaine MN 55449		West

Reason: 70% Disabled vet exclusion not applied correctly.

Shameeka Carlisle	R18 31 23 33 0097		
11043 4th St. NE	11043 4th St. NE	2020	3rd
Blaine MN 55434-0000	Blaine MN 55434		West

Reason: Disabled vet clerical error. Applicant approved for 100% disabled vets exclusion of \$300,000

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Circle Pines</u>			
Charles and Carinda Horton	R36 31 23 12 0013		
67 E Golden Lake RD	67 E Golden Lake RD	2020	6th
Circle Pines MN 55014-000	Circle Pines MN 55014		Reinert

Reason: 100% Disabled vet homestead exclusion correction in new system, override codes not removed.

City of East Bethel

Deborah and Wayne Arnold	R34 33 23 33 0023		
18205 Alamo St. NE	18205 Alamo St. NE	2020	2nd
East Bethel MN 55092-0000	East Bethel MN 55092		Braastad

Reason: Disabled vet clerical error. Applicant approved for 100% disabled vets exclusion of \$300,000

City of Ham Lake

Shirley and Gary Brede	R15 32 23 32 0031		
15952 Bataan St. NE	15952 Bataan St. NE	2020	2nd
Ham Lake MN 55304-0000	Ham Lake MN 55304		Braastad

Reason: Disabled vet clerical error. Applicant approved for 100% disabled vet exclusion of \$300,000

City of Lino Lakes

John and Laura Aderman	R21 31 22 43 0030		
6824 E Shadow Lake Dr.	6824 E Shadow Lake Dr.	2020	6th
Lino Lakes MN 55014-0000	Lino Lakes MN 55014		Reinert

Reason: Disabled vet clerical error. Applicant approved for 70% disabled vets exclusion of \$150,000

City of Oak Grove

Joshua Young	R21 33 24 21 0016		
2901 204th Ave NW	2901 204th Ave NW	2020	1st
Oak Grove MN 55011-	Oak Grove MN 55011		Look

Reason: 100% vet exclusion. Tax capacity 4493 to 1255. Tax reduced from \$4029.24 to \$1164.19.

John D. and Connie Uhrich	R25 33 24 21 0008		
508 195th Lane NW	508 195th Lane NW	2020	1st
Oak Grove MN 55011-0000	Oak Grove MN 55011		Look

Reason: 100% Disabled vet homestead exclusion, applies to 2020 payable tax.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>Township of Linwood</u>			
James and Rachel Willcocks	R19 33 22 32 0006		
20021 Viking BLVD NE Wyoming MN 55092-0000	20021 Viking BLVD NE Linwood MN 55092	2020	6th Reinert

Reason: Disabled vet clerical error. Applicant approved for 100% disabled vets exclusion of \$300,000

Application For Homestead

<u>City of Anoka</u>			
Daniel & Aimee Pelarski	R12 31 25 11 0185		
1816 2nd Ave Anoka MN 55303-	1816 2nd Ave Anoka MN 55303	2020	7th Schulte

Reason: Homestead not filed. Tax capacity 825 to 527. Tax reduced from \$946.34 to \$701.07.

Daniel & Kristina Harten	R31 32 24 43 0024		
726 Hull Rd Anoka MN 55303-	726 Hull Rd Anoka MN 55303	2020	7th Schulte

Reason: Homestead not filed. Tax capacity 2408 to 2252. Tax reduced from \$2786.10 to \$2645.12.

<u>City of Blaine</u>			
Stephanie Paulson	M99913 313001		
11423 5th Pl NE Blaine MN 55449-	11423 5th Pl NE Blaine MN 55449	2019	3rd West

Reason: Homestead not filed. Tax capacity 106 to 64. Tax reduced from \$125.62 to \$86.76.

Eyerusalem Solomon	R14 31 23 41 0049		
11271 Zest Ct NE Blaine MN 55449-	11271 Zest Ct NE Blaine MN 55449	2019	3rd West

Reason: Homestead not filed. Tax capacity 3424 to 3360. Tax reduced from \$4751.11 to \$4678.02.

<u>City of Circle Pines</u>			
Richard Fiester	R25 31 23 32 0023		
1 West Rd Circle Pines MN 55014-	1 West Rd Circle Pines MN 55014	2019	6th Reinert

Reason: Homestead was removed in error. Tax capacity 1924 to 1725. Tax reduced from \$3607.49 to \$3344.48.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Columbia Heights</u>			
David Peterson	R34 30 24 41 0009		
3950 Main St NE	3950 Main St NE	2020	4th
Columbia Heights MN 55421-	Columbia Heights MN 55421		Meisner

Reason: Clerical Error. Tax capacity 2332 to 2169. Tax reduced from \$3275.00 to \$3069.73.

City of Coon Rapids

Warren & Sylvia Brengman	R02 31 24 23 0079		
12945 Bluebird St NW	12945 Bluebird St NW	2019	5th
Coon Rapids MN 55448-	Coon Rapids MN 55448		Gamache

Reason: Homestead removed in error. Tax capacity 3621 to 3574. Tax reduced from \$4513.30 to \$4467.32.

Marlene Stella Lutz	R11 31 24 42 0003		
12060 Unity St. NW	12060 Unity St. NW	2019	5th
Coon Rapids MN 55448-0000	Coon Rapids MN 55448		Gamache

Reason: Abatement on behalf, homestead removed from doc filed in error.

Marlene Lutz	R11 31 24 42 0003		
12060 Unity St NW	12060 Unity St NW	2020	5th
Coon Rapids MN 55448-	Coon Rapids MN 55448		Gamache

Reason: Clerical Error. Tax capacity 2159 to 1981. Tax reduced from \$2616.76 to \$2446.31.

City of Ham Lake

Jon & Kassi Jackson	R11 32 23 22 0020		
17248 Hiawatha Beach Dr NE	17248 Hiawatha Beach Dr NE	2020	2nd
Ham Lake MN 55304-	Ham Lake MN 55304		Braastad

Reason: Homestead not filed. Tax capacity 1009 to 507. Tax reduced from \$974.84 to \$611.59.

Township of Linwood

Timothy Arsenal	M99951 000649		
21765 Viking Blvd NE Lot 81	21765 Viking Blvd NE Lot 81	2019	6th
Linwood MN 55079-	Linwood MN 55079		Reinert

Reason: Homestead not filed. Tax capacity 274 to 164. Tax reduced from \$299.53 to \$201.50.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
----------------	------------------------------------	--------------	--------------------------

Application For Over \$10,000

City of Columbus

Kinsella Properties LLP	R28 32 22 44 0006		
14309 Lake Dr NE	14309 Lake Dr NE	2020	6th
Columbus MN 55025-	Columbus MN 55025		Reinert

Reason: New system error - 2nd record was created in error. Tax capacity lowered from 88,400 to 47,332. Value lowered from \$4,495,000 to \$2,404,100. Total tax reduced from \$151,589.72 to \$81,973.66.

City of Coon Rapids

Cullman LLC	R13 31 24 42 0003		
3870 155th Ave	295 Northdale Blvd NW	2020	5th
Andover MN 55304-	Coon Rapids MN		Gamache

Reason: New system error - 2nd record was created in error. Tax capacity lowered from 17,282 to 9,202. Value lowered from \$939,100 to \$497,600. Total tax reduced from \$27,533.98 to \$14,776.16.

City of St. Francis

Weaver Brothers Company	R05 33 24 12 0013		
320 E Main	22874 Poppy St NW	2020	1st
Anoka MN 55303-	St. Francis MN		Look

Reason: New system error - 2nd record was created in error. Tax capacity lowered from 24,216 to 12,998. Value lowered from \$1,937,300 to \$1,039,800. Total tax reduced from \$28,383.00 to \$15,320.78.

Application For Special Assessment

City of Andover

Roger & Joyce Noyes	R33 32 24 34 0047		
13329 Eidelweiss St NW	13329 Eidelweiss St NW	2020	5th
Andover MN 55304-	Andover MN 55304		Gamache

Reason: Special assessment added in error. Abate special in the amount of \$681.70.

City of Blaine

Marlyss N. Law	R06 31 23 12 0010		
13211 Jefferson St. NE	13211 Jefferson St. NE	2020	2nd
Blaine MN 55434-0000	Blaine MN 55434		Braastad

Reason: Assessment was paid off in 2019. Was put on tax bill in error.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Circle Pines</u>			
Aaron & Melissa Ferguson	R25 31 23 13 0062		
28 East Rd	28 East Rd	2020	6th
Circle Pines MN 55014-	Circle Pines MN 55014		Reinert

Reason: Special assessment added in error. Abate special in the amount of \$593.50.

<u>City of Coon Rapids</u>			
Gordon N. and Mary D. Dusterhoft	R08 31 24 22 0205		
3858 124th Circle NW	3858 124th Circle NW	2020	7th
Coon Rapids MN 55433-0000	Coon Rapids MN 55433		Schulte

Reason: Assessment was paid off in 2019. Was put on tax bill in error.

<u>City of East Bethel</u>			
Mitchell Bohlke	R03 33 23 23 0025		
2652 225th Lane NE	2652 225th Lane NE	2020	2nd
East Bethel MN 55011-0000	East Bethel MN 55011		Braastad

Reason: Assessment was paid off in 2019. Was put on tax bill in error.

Kyle R. Blum	R24 33 23 32 0001		
4375 200th Lane NE	4375 200th Lane NE	2020	2nd
East Bethel MN 55092-0000	East Bethel MN 55092		Braastad

Reason: Assessment was paid off in 2019. Was put on tax bill in error.

<u>City of Ham Lake</u>			
Daryl O. and Tabitha R. Nelson	R04 32 23 32 0028		
17557 Isanti St. NE	17557 Isanti St. NE	2020	2nd
Ham Lake MN 55304-0000	Ham Lake MN 55304		Braastad

Reason: Assessment was paid off in 2019. Was put on tax bill in error.

Richard J., Catherine M. Hardy, Shack	R04 32 23 33 0015		
1810 Soderville Dr. NE	1810 Soderville Dr. NE	2020	2nd
Ham Lake MN 55304-0000	Ham Lake MN 55304		Braastad

Reason: Assessment was paid off in 2019. Was put on tax bill in error.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
David J. and Nicole K. Mathes 16524 Mankato St. NE Ham Lake MN 55304-0000	R09 32 23 34 0021 16524 Mankato St. NE Ham Lake MN 55304	2020	2nd Braastad

Reason: Assessment was paid off in 2019. Was put on tax bill in error.

Alayna and William Adams 3146 171st Ave NE Ham Lake MN 55304-0000	R10 32 23 13 0004 3146 171st Ave NE Ham Lake MN 55304	2020	2nd Braastad
--	--	------	-----------------

Reason: Assessment was paid off in 2019. Was put on tax bill in error.

City of Lino Lakes

Daniel Patrick and Ashley May Nichols 8010 W Rondeau Lake Road Forest Lake MN 55025-0000	R03 31 22 33 0016 8010 W Rondeau Lake Road Lino Lakes MN 55025	2020	6th Reinert
---	---	------	----------------

Reason: Assessment was paid off in 2019. Was put on tax bill in error.

Scott and Shelley Properties LLC 7932 Lake Dr. Lino Lakes MN 55014-0000	R09 32 22 22 0064 7932 Lake Dr. Lino Lakes MN 55014	2020	6th Reinert
--	--	------	----------------

Reason: Wrong SA fund added to parcel.

Craig D. Hanscom 2009 64th St. Lino Lakes MN 55038-0000	R25 31 22 33 0007 2009 64th St. Lino Lakes MN 55038	2020	6th Reinert
--	--	------	----------------

Reason: Assessment was paid off in 2019. Was put on tax bill in error.

City of Oak Grove

Mark V. and Jeannine D. Clancy 20727 Aztec St. NW Oak Grove MN 55011-0000	R17 33 24 32 0008 20727 Aztec St. NW Oak Grove MN 55011	2020	1st Look
--	--	------	-------------

Reason: Assessment was paid off in 2019. Was put on tax bill in error.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>Township of Linwood</u>			
Lezlie D. Kelzenberg	R27 34 22 13 0035		
24206 Zumbro St. NE	24206 Zumbro St. NE	2020	6th
Linwood MN 55079-0000	Linwood MN 55079		Reinert

Reason: Assessment was paid off in 2019. Was put on tax bill in error.

Application For Value Reduction

City of Andover

Andover City of	R22 32 24 42 0014		
1685 Crosstown Blvd NW	15211 Nightingale St. NW	2020	2nd
Andover MN 55304-0000	Andover MN 55304		Braastad

Reason: Clerical error, 2nd segment calculated taxes on an exempt parcel.

City of Columbia Heights

Diaa Hassan	R35 30 24 22 0126		
1202 Hathaway Lane	4358 3rd St. NE	2020	4th
Fridley MN 55432-0000	Columbia Heights MN 55421		Meisner

Reason: Clerical error, home viewed and not habitable. Value adjustment provided to customer for 2019 assessment did not carry over in conversion.

City of Columbus

Wason Verge	R16 32 22 33 0001		
6660 Camp 3 Rd NE	6660 Camp 3 Rd NE	2020	6th
Columbus MN 55025-	Columbus MN 55025		Reinert

Reason: Assessor correction. Tax capacity reduced from 3634 to 2744. Total tax reduced from \$5044.42 to \$3891.83. Value reduced from \$370,800 to \$285,900.

John Gross	R35 33 22 34 0007		
18254 Loyola St NE	18254 Loyola St NE	2020	6th
Columbus MN 55025-	Columbus MN 55025		Reinert

Reason: Assessor correction. Tax capacity reduced from 5514 to 3498. Total tax reduced from \$7145.34 to \$4547.00. Value reduced from \$554,900 to \$355,100.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Ham Lake</u>			
Carrie & Howard Johnson	R03 32 23 33 0023		
2623 174th Ave NE	2623 174th Ave NE	2020	2nd
Ham Lake MN 55304-	Ham Lake MN 55304		Braastad

Reason: Assessor correction. Tax capacity reduced from 4544 to 4209. Total tax reduced from \$4535.46 to \$4295.44. Value reduced from \$454,400 to \$420,900.

City of St. Francis

Anoka County of, C/O Hwy Dept	R32 34 24 43 0013		
1440 Bunker Lake BLVD NW	3414 Bridge St. NW	2018	1st
Andover MN 55304-0000	St. Francis MN 55070		Look

Reason: Exempt property, building removed in 2016 but not removed from CAMA.

Anoka County of, C/O Hwy Dept	R32 34 24 43 0013		
1440 Bunker Lake BLVD NW	3414 Bridge St. NW	2019	1st
Andover MN 55304-0000	St. Francis MN 55070		Look

Reason: Exempt property, building removed in 2016 but not removed from CAMA.

Anoka County of, C/O Hwy Dept	R32 34 24 43 0013		
1440 Bunker Lake BLVD NW	3414 Bridge St. NW	2020	1st
Andover MN 55304-0000	St. Francis MN 55070		Look

Reason: Exempt property, building removed in 2016 but not removed from CAMA.

Janice & Kevin Stadler	R36 34 24 33 0006		
645 229th Ave NW	645 229th Ave NW	2020	1st
St Francis MN 55070-	St. Francis MN 55070		Look

Reason: Assessor correction. Tax capacity reduced from 3364 to 2506. Total tax reduced from \$4013.46 to \$2999.02. Value reduced from \$349,900 to \$264,100.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

April 28, 2020

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; Sheriff James Stuart; and staff

* * * * *

Commissioner West made motion accepting the regular claims paid over \$500 for the period ending April 10, 2020, and purchase-card claims paid for the period ending April 10, 2020. (Claims are on file in the County Administration Office.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Look made motion approving the minutes from the April 14, 2020, Anoka County board meeting. Commissioner Gamache seconded the motion. Motion carried unanimously.

* * * * *

Sheriff James Stuart presented information relating to Peace Officer Week.

* *

Commissioners Braastad, West, Meisner, Gamache, Reinert, Schulte, and Look offered the following resolution and moved its adoption:

RESOLUTION #2020-52

RECOGNIZING PEACE OFFICER WEEK IN ANOKA COUNTY

WHEREAS, the Congress and President of the United States have designated May 15 as National Peace Officers Memorial Day, and the week in which it falls as National Peace Officer Week; and,

WHEREAS, peace officers are our guardians of life and property, defenders of the individual's right to be free, warriors in the war against crime, and dedicated to the preservation of life, liberty, and the pursuit of happiness; and,

WHEREAS, it is important that all citizens know and understand the problems, duties, and responsibilities of their law enforcement agencies and that members recognize their duty to serve the people by safeguarding life and property, protecting them against violence or disorder, and protecting the innocent against deception and the weak against oppression or intimidation:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners does hereby recognize the week of May 10, 2020, through May 16, 2020, to be Peace Officer Week in Anoka County.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners calls upon all citizens in this community to honor and show their sincere appreciation for law enforcement officers in this county by deed, remarks, and attitude, and to make every effort to express their thanks to the men and women who make it possible for us to leave our homes knowing we are protected by men and women willing to sacrifice their lives to guard our loved ones, property, and government against all who violate the law.

Motion carried unanimously. Resolution declared adopted.

* * * * *

Sheriff James Stuart and Community Corrections Director Dylan Warkentin presented information relating to correctional officers and employees.

* *

Commissioner Schulte offered the following resolution and moved its adoption:

RESOLUTION #2020-53

**RECOGNIZING DETENTION DEPUTIES, CORRECTIONAL OFFICERS, AND
CORRECTIONAL EMPLOYEES IN ANOKA COUNTY**

WHEREAS, the week of May 3, 2020, through May 9, 2020, has been designated as National Correctional Officers Week; and,

WHEREAS, this week is devoted to increasing the public awareness of the excellent job performance by the Anoka County Detention Deputies, Correctional Officers, and staff, and,

WHEREAS, the Anoka County Board of Commissioners is honored to have a group of men and women who are trained professionals and who serve in the County’s Jail and Correctional Facilities; and,

WHEREAS, these professionals serve valiantly to provide humane conditions of confinement while ensuring public safety, maintaining facility security, and contributing to offender rehabilitation; and,

WHEREAS, these Detention Deputies, Correctional Officers, and staff provide essential services and exemplify the highest of professional standards by their commitment to protecting the public and the offenders:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners honors these dedicated professionals who supervise inmates at the Anoka County Jail and Community Corrections Facilities and provide special recognition to them during National Correctional Officers Week.

Motion carried unanimously. Resolution declared adopted.

* * * * *

Commissioner Schulte presented the Transportation Committee Chair report.

Highway

1. Commissioner Braastad made motion awarding Contract #C0007892, in the amount of \$7,469,999.71, to North Valley, Inc., the certified low bidder for Project CP 20-01-00, the County-Wide Overlay Program in the cities of Andover, Anoka, Coon Rapids, Ham Lake, St. Francis and Nowthen, and the township of Linwood, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Look made motion approving Contract #C0007902, Agreement with Bolton & Menk, Inc. for consultant design services for Project 002-656-001, the construction of a new interchange at US Hwy 10/169 and CSAH 56 (Ramsey Boulevard) and a grade-separated crossing at the adjacent BNSF railroad; and authorizing the County Administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Look made motion authorizing the County Engineer to negotiate Joint Powers Agreement #C0007919 with the City of Ramsey for Project CP 20-17-116, to perform a corridor study on CSAH 116 (Bunker Lake Boulevard) between CSAH 83 (Armstrong Boulevard) and CSAH 57 (Sunfish Lake Boulevard), subject to review by the county attorney as to form and legality. (Contract

is on file in the Transportation Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

Transit

4. Commissioner Meisner made motion approving entering into Agreement #C0007901 with WSB & Associates, to conduct a Transit Needs Study, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
5. Commissioner Gamache made motion approving Amendment No. 2 to Contract #C0004292, an Agreement between Anoka County and First Transit Inc., for operation of Regular Route Transit, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of April 21, 2020.

1. Commissioner Braastad made motion approving the following master contracts for HVAC PM Program, HVAC Repairs/Maintenance, and HVAC Automation Controls for three-year terms, with the option to renew the contracts for two additional one-year terms, for a possible total of five years, subject to review by the county attorney as to form and legality (Contracts are on file in the Finance Department.):
 - A. HVAC PM Program - Contract #C0007871 with Corval Constructors, Inc., 1633 Eustis Street, St. Paul, MN 55108
 - B. HVAC Repairs/Maintenance - Contract #C0007873 with Corval Constructors, Inc., 1633 Eustis Street, St. Paul, MN 55108
 - C. HVAC Automation Controls - Contract #C0007872 with Egan, 7625 Boone Ave. North, Brooklyn Park, MN 55428

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner Gamache made motion approving the following master contracts for plumber services for three-year terms, with the option to renew the contracts for two additional one-year terms, for a possible total of five years, subject to review by the county attorney as to form and legality (Contracts are on file in the Finance Department.):
 - A. Contract #C0007869 with Corval Constructors, Inc., 1633 Eustis Street, St. Paul, MN 55108
 - B. Contract #C0007870 with Egan, 7625 Boone Ave North, Brooklyn Park, MN 55428

Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

3. Commissioner Schulte made motion approving Contract #C0007326 with Cool Air Mechanical, 1544 134th Ave NE, Ham Lake, MN 55304, for installation of Cottage 10 hot water boilers for \$128,400 (other project expense to include \$20,000 contingency), subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Meisner made motion approving Contract #C0007867 with RJ Marco Construction, 75 West Viking Drive, #104, Little Canada, MN 55717, for construction costs relating to the integration of the Elections Department into Property Records & Taxation, for an amount not to exceed \$190,659, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

The following came forward on an additional agenda:

Commissioner Look presented the Finance and Capital Improvements Committee Chair report.

1. Commissioner Braastad made motion approving Contract #C0003144B, a second extension of the Labor Only Service Plan on the Anoka County Jail Security Services project for a period of up to three months, pending the final negotiations on a new master contract #C0007303 with the same vendor,

Stanley Convergent Security Solutions Inc., for replacement and additional services, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Braastad presented the Human Services Committee Chair report.

Economic Assistance

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-54

APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for March 2020: Medical Assistance and General Assistance medical payments in the amount of \$303,503.05 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

Social Services

2. Commissioner Gamache made motion approving Contract #C0007900, Minnesota Department of Human Services, Office of Economic Opportunity, Grant Agreement for COVID-19 Emergency Response Funds in the amount of \$272,950 (based on a 30-day period) to respond to the COVID-19 impacts on those experiencing homelessness, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Meisner seconded the motion. Upon roll call vote, Commissioners Reinert, Schulte, Look, Braastad, West, and Meisner voted "yes." Commissioner Gamache abstained.

* * * * *

Commissioner Braastad presented the Intergovernmental and Community Relations Committee Chair report.

1. Commissioner Braastad made motion approving the following agreements, subject to review by the county attorney as to form and legality (Contracts are on file in the Medical Examiner's Office):
 - A. Contract #C0007876, renewal with D.C. Livery of Duluth for a term of January 1, 2021, through December 31, 2021, with one automatic 1-year renewal.
 - B. Contract #C0005931, renewal with SGI Inc. (Avalon) for an annual amount of \$102,300, and a term of January 1, 2021, through December 31, 2021, with two automatic 1-year renewals.
 - C. Contract #C0004311B, renewal to provide autopsy services for Burnett County, WI, providing annual revenue of \$42,000, beginning January 1, 2021, with automatic renewals through 2024.

Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Braastad presented the Public Safety Committee Chair report.

Sheriff

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-55

**AUORIZATION OF SIGNATORY FOR THE
STATE OF MINNESOTA JOINT POWERS AGREEMENT
WITH THE COUNTY OF ANOKA ON BEHALF OF ITS SHERIFF
REGARDING THE MINNESOTA INTERNET CRIMES
AGAINST CHILDREN TASK FORCE (ICAC)
(CONTRACT #C0007850)**

WHEREAS, the County of Anoka on behalf of its Sheriff desires to enter into Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to utilize applicable state and federal laws to investigate and prosecute crimes committed against children and the criminal exploitation on children that is committed and/or facilitated by or through the use of computers:

NOW, THEREFORE, BE IT RESOLVED by the Anoka County Board of Commissioners as follows:

1. That the State of Minnesota Joint Powers Agreement by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Anoka on behalf of its Sheriff are hereby approved. A copy of the Joint Powers Agreement is attached to this resolution and made a part of it.
2. That Commander Bryon Fuerst, or his successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. That Sheriff James Stuart, the Chair of the Anoka County Board of Commissioners, and the County Administrator are authorized to sign the State of Minnesota Joint Powers Agreement.

(Contract is on file in the Sheriff's Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Reinert made motion approving Contract #C0007879, High Intensity Drug Trafficking Areas (HIDTA) Program Grant Agreement, with the Executive Office of the President, Office of National Drug Control Policy in the amount of \$145,960 with a term of January 1, 2020, through December 31, 2021, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff's Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Braastad made motion approving Contract #C0007889, 2020 Sexual Assault Kit Initiative Project Grant Agreement, with the Minnesota Department of Public Safety, Office of Justice Programs, in the amount of \$219,020 with a term of February 1, 2020, through January 31, 2022, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff's Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Committee appointments:

1. Commissioner West made motion appointing Susan Carolan, representing District #3, to the Community Health Advisory Committee for a term expiring April 30, 2023. Commissioner Meisner seconded the motion. Motion carried unanimously.
2. Commissioner Braastad made motion appointing Kristin Peterson, representing Hospitals and Clinics, replacing Ben Robeck, to the Emergency Medical Services Council for a term ending December 31, 2021. Commissioner Gamache seconded the motion. Motion carried unanimously.

* * * * *

Chair Schulte stated that the county board would recess their meeting and move to a closed meeting under Minnesota Statute Section 13D.05 subd. 3(b) for the purpose of discussion and legal counsel relating to the Bunker Beach renovation project, Informational Item #4 on the Finance and Capital Improvements Committee Report.

Commissioner Gamache made motion at 10:40 a.m. to recess the county board meeting until 11:05 a.m. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

The county board meeting was recessed at 10:40 a.m.

* * * * *

Chair Schulte reconvened the county board meeting at 11:05 a.m. Chair Schulte stated that the county board would move to a closed meeting under Minnesota Statute Section 13D.05 subd. 3(b) based on attorney client privilege to discuss potential litigation relating to the Bunker Beach renovation project, Informational Item #4 on the Finance and Capital Improvements Committee Report.

Commissioner Gamache made motion to close the meeting from public access. Commissioner Meisner seconded the motion. Motion carried unanimously.

Thereafter, the board met with its legal advisors concerning potential litigation relating to the Bunker Beach renovation project, Informational Item #4 on the Finance and Capital Improvements Committee Report.

The board re-opened the meeting to public access at 12:25 pm. Chair Schulte indicated the board discussed matters covered by the attorney client privilege during the closed portion of the meeting, but no votes were taken during the closed portion.

The county board meeting was adjourned at 12:26 p.m.

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

ATTEST:

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.

