

ANOKA COUNTY BOARD AGENDA

FOR THE APRIL 23, 2019, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	Rhonda Sivarajah
District #7	Scott Schulte

Others:
4. Tax claims and abatements.
5. Review of checks issued from Finance and Central Services and from Human Services.
6. Approval of minutes from the April 9, 2019, county board meeting.
7. Chair's remarks.
 - A. Consider, for informational purposes, a presentation on Anoka County Adult Protection/Senior Services and the Senior Expo.
 - B. Consider Resolution #2019-50, Recognizing Detention Deputies, Correctional Officers, and Correctional Employees in Anoka County. **See attached** resolution.
 - C. Consider Resolution #2019-51, Recognizing Peace Officer Week in Anoka County. **See attached** resolution.
8. Committee reports.
 - A. Management Committee report.
 - B. Transportation Committee Chair report.
 - C. Finance and Capital Improvements Committee report.
 - D. Human Services Committee report.
 - E. Information Technology Committee report.
 - F. Property Records and Taxation Committee Chair report.
 - G. Public Safety Committee report.
9. **Public Hearing** – to obtain comments concerning the proposed changes to the Anoka County Public Health and Environmental Services ordinances. **See attached** public hearing notice.
 - A. Consider adopting the following ordinances:

#2019-4	Public Swimming Pool Ordinance, As Amended - Revise
#2019-5	Licensing Ordinance for Food and Lodging Establishments - Revise
#2019-6	Shoreland Management Ordinance – Revise

(Ordinances are available for review in the County Administration Office.)

10. Committee appointments:

A. Consider appointing Mary Eggert, representing District #4, to the Community Health Advisory Committee for a term expiring December 31, 2021. **See attached** background and committee application.

B. Consider reappointing the following individuals to the Community Corrections Advisory Board for terms ending April 2021. **See attached** background and committee applications.

Dr. Ed Evans, representing District #1
Michael McGee, representing District #4
Commander Dave Pacholl, representing Law Enforcement
Jerry Pederson, representing Social Services
Virginia Murphrey, representing Public Defenders

C. Consider reappointing Anthony Wilder and Warren Hoffman to the Coon Creek Watershed District for three-year terms ending May 27, 2022. **See attached** committee applications.

RESOLUTION #2019-50

**RECOGNIZING DETENTION DEPUTIES, CORRECTIONAL OFFICERS,
AND CORRECTIONAL EMPLOYEES IN ANOKA COUNTY**

WHEREAS, the week of May 5, 2019, through May 11, 2019, has been designated as National Correctional Officers Week; and,

WHEREAS, this week is devoted to increasing the public awareness of the excellent job performance by the Anoka County detention deputies, correctional officers, and staff; and,

WHEREAS, the Anoka County Board of Commissioners is honored to have a group of men and women who are trained professionals and who serve in the county's jail and correctional facilities; and,

WHEREAS, these professionals serve valiantly to provide humane conditions of confinement while ensuring public safety, maintaining facility security, and contributing to offender rehabilitation; and,

WHEREAS, these detention deputies, correctional officers, and staff provide essential services and exemplify the highest of professional standards by their commitment to protecting the public and the offenders:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners honors these dedicated professionals who supervise inmates at the Anoka County Jail and Community Corrections facilities and provide special recognition to them during National Correctional Officer Week.

RESOLUTION #2019-51

**RECOGNIZING PEACE OFFICER WEEK
IN ANOKA COUNTY**

WHEREAS, the Congress and President of the United States have designated May 15 as National Peace Officers Memorial Day, and the week in which it falls as National Peace Officer Week; and,

WHEREAS, peace officers are our guardians of life and property, defenders of the individual's right to be free, warriors in the war against crime, and dedicated to the preservation of life, liberty, and the pursuit of happiness; and,

WHEREAS, it is important that all citizens know and understand the problems, duties, and responsibilities of their law enforcement agencies and that members recognize their duty to serve the people by safeguarding life and property, protecting them against violence or disorder, and protecting the innocent against deception and the weak against oppression or intimidation:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners does hereby recognize the week of May 12, 2019, through May 18, 2019, to be Peace Officer Week in Anoka County.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners calls upon all citizens in this community to honor and show their sincere appreciation for law enforcement officers in this county by deed, remarks, and attitude, and to make every effort to express their thanks to the men and women who make it possible for us to leave our homes knowing we are protected by men and women willing to sacrifice their lives to guard our loved ones, property, and government against all who violate the law.

ANOKA COUNTY

MANAGEMENT COMMITTEE REPORT

FOR THE APRIL 23, 2019, COUNTY BOARD MEETING

The Management Committee meeting was held on April 9, 2019, at 8:45 a.m. in Master Conference Room #772 of the Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** – Commissioner Robyn West (Chair), Commissioner Matt Look, Commissioner Julie Braastad, and Commissioner Mike Gamache

Others – Commissioners Scott Schulte and Mandy Meisner; Steph Beito-Ziemer, Employee Relations Manager; Jerry Soma, County Administrator; Marcy Crain, Chief Deputy County Attorney; Cory Kampf, Finance and Central Services Division Manager; Cindy Cesare, Human Services Division Manager; Sheriff James Stuart; Kevin Halweg, Chief Deputy; Peter Bodley, ABC Newspapers; Wes Volkenant; and Teresa Swoyer, Administrative Coordinator

All items were approved by all committee members unless otherwise noted.

Information Items

1. In accordance with the Personnel Rules and Regulations, and at the request and recommendation of the respective department heads, the Management Committee approved the consent items. See **attached** consent items.
2. The Management Committee considered, for informational purposes, Resolution #2019-47, Process for Replacement of the County Administrator Position that will be considered at the April 9, 2019, county board meeting.

ANOKA COUNTY

CONSENT ITEMS

FROM THE APRIL 9, 2019, MANAGEMENT COMMITTEE MEETING

1. Reclassifications as recommended by the Employee Relations director. **See attached** dated April 9, 2019.
2. Travel requests at the request and recommendation of the respective department heads in accordance with the Travel and Expense Policies:
 - A. Any County Commissioner - Administration and Cindy Cesare, Division Manager - Human Services - to attend NACo Annual Conference and Exposition - Clark County, NV - 7 days, July 2019 - costs for each to include \$490 registration, \$895 lodging, \$336 per diem, \$230 airfare, and \$40 ground transportation. (Commissioner Schulte's expenses will be 100% funded by the Association of Minnesota Counties.)
 - B. Priscilla McDowell and Amy Lehtola, Career Probation Officers, and Scott Evenson, Corrections Supervisor - Human Services/Corrections - to attend National Association of Drug Court Professionals Annual Training Conference - National Harbor, MD - 4 days, July 2019 - costs for each, which are 100% funded by Adult Drug Court Discretionary Grant, to include \$745 registration/membership, \$35 mileage, \$845 lodging, \$220 per diem, \$560 air fare, \$22 ground transportation, and \$130 parking.
 - C. Susan Wakefield, Librarian - Library - to attend Young Adult Library Services Association 2019 Symposium - Memphis, TN - 4 days, November 2019 - costs, which are 100% funded by MELSA, to include \$59 registration, \$516 lodging, \$275 per diem, \$410 air fare, and \$240 ground transportation.

**Employee Relations Department
Recommendations for Reclassification**

Incumbent	Present Title	Proposed Title	Present Grade Level	Approved Grade Level	Department	Effective Date
Jaclyn Steffens	Accountant	Payroll Coordinator	11	12	Finance	04/13/2019

**TRANSPORTATION COMMITTEE CHAIR REPORT
FOR THE APRIL 23, 2019
COUNTY BOARD MEETING**

**Government Center
Anoka, Minnesota**

ACTION ITEMS

Highway

- *1. The Chair of the committee recommends approval of Resolution #2019-TR10, a resolution authorizing the preparation of a highway right-of-way plat for Project 002-614-041, the reconstruction of CSAH 14 (125th Avenue NE) between Aberdeen Street NE and CSAH 52 (Radisson Road NE) in the city of Blaine.
- *2. The Chair of the committee recommends approval of Resolution #2019-TR11, a resolution authorizing acquisition of right-of-way for Project 002-614-041, the reconstruction of CSAH 14 (125th Avenue NE) from Aberdeen Street NE to CSAH 52 (Radisson Road NE) in the City of Blaine.
- *3. The Chair of the committee recommends approval of Resolution #2019-TR12, a resolution authorizing the preparation of a highway right-of-way plat for Project 002-611-036, the reconstruction of CSAH 11 (Foley Blvd) between CSAH 1 (East River Road) and CR 3 (Coon Rapids Blvd) in the city of Coon Rapids.
- *4. The Chair of the committee recommends approval of Resolution #2019-TR13, a resolution authorizing acquisition of right-of-way for Project 002-611-036, the reconstruction of CSAH 11 (Foley Blvd) between CSAH 1 (East River Road) and CR 3 (Coon Rapids Blvd) in the city of Coon Rapids.
- *5. The Chair of the committee recommends approval to enter into Joint Powers Agreement #C0007174 with the City of Fridley for Project 127-020-031 (a sub project of the 2019 County-Wide Overlay Program, Project 19-01-00), to construct a sidewalk along the east side of East River Road between a point 1,800 feet north of I-694 and 61st Way.
- *6. The Chair of the committee recommends approval of Anoka County Contract #C0007184 between Anoka County and WSB Engineering, to provide and assist with construction inspection services for Project SP 002-678-02, the reconstruction of CSAH 78 (Hanson Blvd) from Jay Street/139th Avenue to Crosstown Boulevard NW (CSAH 18), in the City of Andover.
- *7. The Chair of the committee recommends award of Contract #C0007202 to Park Construction for Anoka County Project C.P. 19-10-00, the reconstruction of the National Sports Center Parking Lot and Roadway Project in the City of Blaine.



ANOKA COUNTY BOARD ACTION ITEM

April 15, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending for approval Resolution #2019-TR10, a resolution authorizing the preparation of a highway right-of-way plat for Project 002-614-041, the reconstruction of CSAH 14 (125th Avenue NE) between Aberdeen Street NE and CSAH 52 (Radisson Road NE) in the city of Blaine.</i>
BACKGROUND	<p><i>The proposed improvements along said portion of CSAH 14 include: a raised concrete median, addition of turn lanes, drainage system improvements, pedestrian accommodations, ADA improvements and signal improvements as necessary.</i></p> <p><i>To facilitate the associated roadway improvements, the acquisition of additional ROW, permanent easements, and/or temporary easements is required.</i></p> <p><i>The project is scheduled for construction in 2020.</i></p>
PREVIOUS ACTION TAKEN	<i>12/10/2018 – authorization to negotiate JPA with the city of Blaine</i>
COMMENTS	
RECOMMENDATIONS	<i>Recommend Approval.</i>

RESOLUTION #2019-TR10

**AUTHORIZING THE PREPARATION OF
A HIGHWAY RIGHT-OF-WAY PLAT FOR PROJECT SAP 002-614-041**

WHEREAS, Minn. Stat. § 160.085, subd. 1 provides that "In order to facilitate the acquisition of right-of-way required for highways, state and county road authorities may file for record in the office of the county recorder or registrar of titles, in the county in which right-of-way is to be acquired, such orders or resolutions, as required by law, in the form of maps or plats showing the right-of-way by course distance, bearing and are length and other rights or interests in the land to be acquired as the road authority determines necessary"; and,

WHEREAS, the County of Anoka is contemplating construction of certain improvements to CSAH 14 (125th Avenue NE) between Aberdeen Street NE and CSAH 52 (Radisson Road NE) in the city of Blaine, which would necessitate the acquisition of additional right-of-way; and,

WHEREAS, the County Highway Engineer deems it necessary to require the preparation of a highway right-of-way plat to facilitate the acquisition of the right-of-way necessary to construct the above-referenced project.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Highway Engineer is hereby authorized to have the required survey work conducted and performed and a plat prepared to facilitate the acquisition of the right-of-way necessary for the above-referenced project, and that he is hereby authorized to charge the cost of the work, incidental thereto, to the County Road and Bridge Account.



ANOKA COUNTY BOARD ACTION ITEM

April 15, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending for approval Resolution #2019-TR11, a resolution authorizing acquisition of right-of-way for Project 002-614-041, the reconstruction of CSAH 14 (125th Avenue NE) from Aberdeen Street NE to CSAH 52 (Radisson Road NE) in the City of Blaine.</i>
BACKGROUND	<p><i>The proposed improvements along said portion of CSAH 14 include: a raised concrete median, addition of turn lanes, drainage system improvements, pedestrian accommodations, ADA improvements, and signal improvements as necessary.</i></p> <p><i>To facilitate the associated roadway improvements, the acquisition of additional ROW, permanent easements, and/or temporary easements is required.</i></p> <p><i>The project is scheduled for construction in 2020.</i></p>
PREVIOUS ACTION TAKEN	<i>12/10/2018 – authorization to negotiate JPA with the City of Blaine</i>
COMMENTS	
RECOMMENDATIONS	<i>Recommend Approval.</i>

RESOLUTION #2019-TR11

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR ANOKA COUNTY HIGHWAY PROJECT SAP 002-614-041**

WHEREAS, the Anoka County Highway Department proposes to reconstruct CSAH 14 (125th Avenue NE) between Aberdeen Street NE and CSAH 52 (Radisson Road NE) in the city of Blaine, which project is numbered SAP 002-614-041 (hereinafter "Project"); and,

WHEREAS, the Project work consists of grading, aggregate base, bituminous surfacing, drainage, curb & gutter and signage, and associated improvements on CSAH 14 to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Anoka County Board of Commissioners desire to begin construction of the Project in the Summer of 2020; and,

WHEREAS, to begin construction of the Project in the Summer of 2020, the County will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042; and:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the County Highway Engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain and to take title and possession thereto prior to the filing of an award by the court appointed commissioners, pursuant to Minn. Stat. § 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby request that the Anoka County Attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the County or the Court.

Exhibit A

Project S.P. 002-614-041

PARCEL #	PIN	PHYSICAL ADDRESS
1	05-31-23-43-0005	1510 126th Ave NE
2	05-31-23-44-0025	1620 125th Ln NE
3	05-31-23-44-0024	1634 125th Ln NE
4	05-31-23-44-0023	1648 125th Ln NE
5	05-31-23-44-0022	1662 125th Ln NE
6	05-31-23-44-0021	1676 125th Ln NE
7	05-31-23-44-0020	1690 125th Ln NE
8	05-31-23-44-0019	1704 125th Ln NE
9	05-31-23-44-0018	1718 125th Ln NE
10	05-31-23-44-0017	1732 125th Ln NE
11	05-31-23-44-0016	1746 125th Ln NE
12	05-31-23-44-0015	1760 125th Ct NE
13	05-31-23-44-0014	1774 125th Ct NE
14	05-31-23-44-0013	1788 125th Ct NE
15	04-31-23-33-0055	12518 Hastings St NE
16	04-31-23-33-0034	1836 125th Ln NE
17	04-31-23-33-0033	1848 125th Ln NE
18	04-31-23-33-0032	1860 125th Ln NE
19	04-31-23-33-0031	1872 125th Ln NE
20	04-31-23-33-0030	1884 125th Ln NE
21	04-31-23-33-0073	1905 125th Ave NE
22	04-31-23-33-0074	1923 125th Ave NE
23	04-31-23-33-0004	1927 125th Ave NE
24	04-31-23-33-0010	1981 125th Ave NE
25	04-31-23-33-0009	1991 125th Ave NE
26	04-31-23-33-0008	1999 125th Ave NE
27	09-31-23-22-0009	12431 Radisson Rd NE
28	09-31-23-22-0030	12488 Radisson Rd NE
29	09-31-23-22-0047	1897 124th Ln NE
30	09-31-23-22-0002	1850 125th Ave NE
31	09-31-23-22-0016	1820 125th Ave NE
32	09-31-23-22-0017	12490 Hastings St NE
33	08-31-23-11-0033	12483 Goodhue Ct NE
34	08-31-23-11-0032	12491 Goodhue Ct NE
35	08-31-23-11-0031	12486 Goodhue Ct NE
36	08-31-23-11-0024	12485 Fergus Ct NE
37	08-31-23-11-0023	12492 Fergus Ct NE
38	08-31-23-11-0022	12484 Fergus Ct NE
39	08-31-23-11-0015	12481 Davenport St NE
40	08-31-23-11-0014	12494 Davenport St NE
41	08-31-23-11-0013	12482 Davenport St NE
42	08-31-23-12-0015	1542 125th Ave NE



ANOKA COUNTY BOARD ACTION ITEM

April 15, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending for approval Resolution #2019-TR12, a resolution authorizing the preparation of a highway right-of-way plat for Project 002-611-036, the reconstruction of CSAH 11 (Foley Blvd) between CSAH 1 (East River Road) and CR 3 (Coon Rapids Blvd) in the city of Coon Rapids.</i>
BACKGROUND	<p><i>The project improvements include: reconstructing the existing 4-lane undivided Foley Blvd to a 4-lane divided roadway with turn lanes, multi-use trail, and an overpass at the Burlington Northern Railroad track. The project will improve public safety and reduce traffic congestion on CSAH 11 by constructing a bridge over the BNSF railroad.</i></p> <p><i>To facilitate the construction of the overpass and associated roadway improvements, the acquisition of additional ROW, permanent easements, and/or temporary easements is required.</i></p>
PREVIOUS ACTION TAKEN	<p><i>05/06/2013 - TIGER Grant submittal discussion</i></p> <p><i>11/17/2014 - Resolution #2014-TR43 for the CSAH 11 (Foley Boulevard) Railroad Grade Separation Project in the City of Coon Rapids.</i></p> <p><i>07/01/2016 - Resolution #2016-TR14: CSAH 11 (Foley Boulevard) from CSAH 1 (East River Road) to CR 3 (Coon Rapids Blvd) in the City of Coon Rapids</i></p> <p><i>10/01/2018 - approval to enter into Agreement #C0006857 with TKDA for consultant design services for Project 002-611-036, the CSAH 11 (Foley Blvd) Overpass Project from CSAH 1 (East River Road) to CR 3 (Coon Rapids Blvd) in the City of Coon Rapids</i></p> <p><i>11/19/2018* – Discuss TH 610 Entrance and Exit Ramp options at Coon Rapids Blvd and East River Road</i></p> <p><i>* Informational Item Only</i></p>
COMMENTS	
RECOMMENDATIONS	<i>Recommend Approval</i>

RESOLUTION #2019-TR12

**AUTHORIZING THE PREPARATION OF
A HIGHWAY RIGHT-OF-WAY PLAT FOR PROJECT SP 002-611-036**

WHEREAS, Minn. Stat. § 160.085, subd. 1 provides that "In order to facilitate the acquisition of right-of-way required for highways, state and county road authorities may file for record in the office of the county recorder or registrar of titles, in the county in which right-of-way is to be acquired, such orders or resolutions, as required by law, in the form of maps or plats showing the right-of-way by course distance, bearing and arc length and other rights or interests in the land to be acquired as the road authority determines necessary"; and,

WHEREAS, the County of Anoka is contemplating construction of certain improvements to CSAH 11 (Foley Boulevard) between CSAH 1 (East River Road) and CR 3 (Coon Rapids Blvd.) in the city of Coon Rapids, which would necessitate the acquisition of additional right-of-way; and,

WHEREAS, the County Highway Engineer deems it necessary to require the preparation of a highway right-of-way plat to facilitate the acquisition of the right-of-way necessary to construct the above-referenced project:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Highway Engineer is hereby authorized to have the required survey work conducted and performed and a plat prepared to facilitate the acquisition of the right-of-way necessary for the above-referenced project, and that he is hereby authorized to charge the cost of the work, incidental thereto, to the County Road and Bridge Account.



ANOKA COUNTY BOARD ACTION ITEM

April 15, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending for approval Resolution #2019-TR13, a resolution authorizing acquisition of right-of-way for Project 002-611-036, the reconstruction of CSAH 11 (Foley Blvd) between CSAH 1 (East River Road) and CR 3 (Coon Rapids Blvd) in the city of Coon Rapids.</i>
BACKGROUND	<p><i>The project improvements include: reconstructing the existing 4-lane undivided Foley Blvd to a 4-lane divided roadway with turn lanes, multi-use trail, and an overpass at the Burlington Northern Railroad track. The project will improve public safety and reduce traffic congestion on CSAH 11 by constructing a bridge over the BNSF railroad.</i></p> <p><i>To facilitate the construction of the overpass and associated roadway improvements, the acquisition of additional ROW, permanent easements, and/or temporary easements is required.</i></p>
PREVIOUS ACTION TAKEN	<p><i>05/06/2013 - TIGER Grant submittal discussion</i></p> <p><i>11/17/2014 - Resolution #2014-TR43 for the CSAH 11 (Foley Boulevard) Railroad Grade Separation Project in the City of Coon Rapids.</i></p> <p><i>07/01/2016 - Resolution #2016-TR14: CSAH 11 (Foley Boulevard) from CSAH 1 (East River Road) to CR 3 (Coon Rapids Blvd) in the City of Coon Rapids</i></p> <p><i>10/01/2018 - approval to enter into Agreement #C0006857 with TKDA for consultant design services for Project 002-611-036, the CSAH 11 (Foley Blvd) Overpass Project from CSAH 1 (East River Road) to CR 3 (Coon Rapids Blvd) in the City of Coon Rapids</i></p> <p><i>11/19/2018* – Discuss TH 610 Entrance and Exit Ramp options at Coon Rapids Blvd and East River Road</i></p> <p><i>* Informational Item Only</i></p>
COMMENTS	
RECOMMENDATIONS	<i>Recommend Approval</i>

4

RESOLUTION #2019-TR13

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR ANOKA COUNTY HIGHWAY PROJECT SP 002-611-036**

WHEREAS, the Anoka County Highway Department proposes to reconstruct and improve CSAH 11 (Foley Boulevard) between CSAH 1 (East River Road) and CR 3 (Coon Rapids Blvd) in the city of Coon Rapids, which project is numbered SP 002-611-036 (hereinafter "Project"); and,

WHEREAS, the Project work consists of reconstructing an existing 4-lane undivided roadway to a 4-lane divided roadway with turn lanes, multi-use trail, an overpass at the Burlington Northern Santa Fe (BNSF) railroad track, and associated improvements on CSAH 11 to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Anoka County Board of Commissioners desire to begin construction of the Project in 2021; and,

WHEREAS, to begin construction of the Project in 2021, the County will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042; and:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the county highway engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain and to take title and possession thereto prior to the filing of an award by the court appointed commissioners, pursuant to Minn. Stat. § 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby request that the Anoka County Attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the County or the Court.

Exhibit A

Project S.P. 002-611-036

PARCEL #	PIN	PHYSICAL ADDRESS
1	26-31-24-44-0014	Unassigned Situs
2	26-31-24-44-0021	9324 Foley Blvd NW
3	26-31-24-44-0022	9326 Foley Blvd NW
4	26-31-24-44-0024	9330 Foley Blvd NW
5	26-31-24-44-0023	9332 Foley Blvd NW
6	26-31-24-44-0019	9336 Foley Blvd NW
7	26-31-24-44-0020	9338 Foley Blvd NW
8	26-31-24-44-0002	9340 Foley Blvd NW
9	26-31-24-44-0001	9346 Foley Blvd NW
10	26-31-24-44-0018	Unassigned Situs
11	26-31-24-44-0004	9418 Foley Blvd NW
12	26-31-24-41-0012	Unassigned Situs
13	26-31-24-41-0011	9506 Foley Blvd NW
14	25-31-24-32-0006	9516 Foley Blvd NW
15	25-31-24-32-0007	9526 Foley Blvd NW
16	25-31-24-32-0002	Unassigned Situs
17	25-31-24-32-0008	Unassigned Situs
18	25-31-24-32-0012	9554 Foley Blvd NW
19	25-31-24-32-0010	9574 Foley Blvd NW
20	25-31-24-32-0009	600 Coon Rapids Blvd NW
21	25-31-24-31-0142	601 Coon Rapids Blvd NW
22	25-31-24-31-0141	9680 Foley Blvd NW
23	25-31-24-24-0010	9700 Foley Blvd NW
24	25-31-24-24-0009	9706 Foley Blvd NW
25	25-31-24-24-0008	9708 Foley Blvd NW
26	25-31-24-24-0007	9716 Foley Blvd NW
27	25-31-24-24-0006	9724 Foley Blvd NW
28	25-31-24-24-0005	9732 Foley Blvd NW
29	25-31-24-24-0004	9740 Foley Blvd NW
30	25-31-24-24-0011	9735 Foley Blvd NW
31	25-31-24-24-0012	425 97th Ave NW
32	25-31-24-31-0027	9669 Juniper St NW
33	25-31-24-31-0067	Unassigned Situs
34	25-31-24-31-0132	Unassigned Situs
35	25-31-24-31-0140	Unassigned Situs

36	25-31-24-31-0133	551 Coon Rapids Blvd
37	25-31-24-31-0134	559 Coon Rapids Blvd
38	25-31-24-31-0143	540 Coon Rapids Blvd NW
39	25-31-24-32-0018	Unassigned Situs
40	25-31-24-32-0017	Unassigned Situs
41	25-31-24-32-0015	9553 Foley Blvd NW
42	25-31-24-32-0014	9521 Foley Blvd NW
43	25-31-24-32-0004	Unassigned Situs
44	25-31-24-33-0003	Unassigned Situs
45	25-31-24-33-0004	Unassigned Situs
46	25-31-24-33-0005	Unassigned Situs
47	26-31-24-44-0013	Unassigned Situs
48	25-31-24-33-0010	9425 Foley Blvd NW
49	26-31-24-44-0005	Unassigned Situs
50	26-31-24-44-0006	Unassigned Situs
51	26-31-24-44-0007	Unassigned Situs
52	26-31-24-44-0008	Unassigned Situs
53	26-31-24-44-0009	Unassigned Situs
54	26-31-24-44-0010	1009 93rd Ln NW
55	26-31-24-43-0025	9400 East River Rd NW
56	26-31-24-43-0062	1002 94th Ave NW
57	26-31-24-43-0050	9418 East River Rd NW
58	26-31-24-44-0027	9445 East River Rd NW
59	26-31-24-44-0011	1012 93rd Ln NW
60	26-31-24-43-0001	1019 93rd Lane NW
61	26-31-24-41-0004	Unassigned Situs
62	26-31-24-41-0003	Unassigned Situs
63	25-31-24-32-0001	Unassigned Situs
64	25-31-24-32-0003	9534 Foley Blvd
65	25-31-24-31-0005	511 Coon Rapids Blvd NW



ANOKA COUNTY BOARD ACTION ITEM

April 15, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval to enter into Joint Powers Agreement #C0007174 with the City of Fridley for Project 127-020-031 (a sub project of the 2019 County-Wide Overlay Program, Project 19-01-00), to construct a sidewalk along the east side of East River Road between a point 1,800 feet north of I-694 and 61st Way.</i>
BACKGROUND	<p><i>In 2018, the city of Fridley approached the Highway Department to request the installation of a new sidewalk along the east side of CSAH 1 between 61-1/2 Street and Mississippi Street. Both agencies worked together with the contractor to complete the construction of said sidewalk in coordination with the adjacent overlay project (Project 002-601-051). Based on the success of the sidewalk installation, the city was interested in continuing the sidewalk construction further south to approximately 57th Avenue. However, during preparation of the plans, it was determined that additional outreach was necessary to address potential utility conflicts and ROW/easement acquisition. As a result, the additional sidewalk extension to 57th Avenue was not completed in 2018.</i></p> <p><i>Over the winter, county staff continued to work with the city of Fridley to develop plans to complete the sidewalk extension. For efficiency and economy of scale, the city has requested to add the sidewalk extension to the 2019 County-Wide Overlay project. The costs for said project will be borne by the City.</i></p> <p><i>Acknowledging that the city of Fridley has been an excellent partner on several joint effort projects in past, and the County's overlay project includes similar work items, we recommend approval of the Joint Powers Agreement (JPA).</i></p>
PREVIOUS ACTION TAKEN	<p><u><i>Action items under Project No. 18-01-00:</i></u> <i>8/6/2018 – authorization to enter JPA with city of Fridley for sidewalk installation along East River Rd NE between 61-1/2 Street and Mississippi Street</i></p> <p><u><i>Action items under Project No. 19-01-00:</i></u> <i>2/19/2019 – authorization to advertise for bids</i></p>
COMMENTS	
RECOMMENDATIONS	<i>Approval.</i>



ANOKA COUNTY BOARD ACTION ITEM

April 15, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval to Anoka County Contract #C0007184 between Anoka County and WSB Engineering, to provide and assist with construction inspection services for Project SP 002-678-022, the reconstruction of CSAH 78 (Hanson Blvd) from Jay Street/139th Avenue to Crosstown Boulevard NW (CSAH 18), in the City of Andover.</i>
BACKGROUND	<i>Due to an aggressive 2019 construction schedule, additional inspection assistance is being requested to assist the Project Representative with oversight of the Hanson Boulevard reconstruction project. This assistance allows the Project Representative to have greater oversight of the entire project, which aids in meeting federal and state aid rules and regulations.</i>
PREVIOUS ACTION TAKEN	<i>10/31/2016 - The committee recommended approval of an agreement with the MPCA (Minnesota Pollution Control Agency) for Engineering Services. 04/16/2018 - The committee authorized the County Engineer to negotiate a Joint Powers Agreement (JPA) with the City of Andover. 06/18/2018 - The committee recommended approval to enter into a Joint Powers Agreement (#C0006346) with the City of Andover. 10/15/2018 - The committee authorized the County Engineer to advertise for bids for Project SP 002-678-022.</i>
COMMENTS	<i>The contract will be available at the Transportation Committee meeting.</i>
RECOMMENDATIONS	<i>Approval of Contract</i>

**ESTIMATE OF COST
Construction Inspection Contract**

Anoka County, Minnesota

Task	WORK TASK	Contract No	Assistant Inspector	Total Hours	Cost
	Staff Augmentation for Hanson Blvd Project				
A	CONSTRUCTION INSPECTION SERVICES				
	Full Time Construction Inspection (27 Weeks)		1485	1485	\$139,590.00
	Punchlist / Final closeout		20	20	\$1,880.00
	Assume 27 weeks of construction				
	Approximatley May 1 - Oct 31, 55 Hours Per Week				
Total Hours			1505	1505	\$141,470.00

<i>Hourly Costs</i>	94.00		
WSB SALARY COSTS	\$141,470.00		\$141,470.00

Expenses			
TOTAL PROJECT COST			\$141,470.00



ANOKA COUNTY BOARD ACTION ITEM

April 23, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending award of Contract #C0007202 to Park Construction for Anoka County Project C.P. 19-10-00, the reconstruction of the National Sports Center Parking Lot and Roadway Project in the City of Blaine.</i>										
BACKGROUND	<table><thead><tr><th><i>Bid Summary:</i></th><th><i>Bid Price:</i></th></tr></thead><tbody><tr><td><i>Park Construction</i></td><td><i>\$257,324.28</i></td></tr><tr><td><i>North Valley, Inc.</i></td><td><i>\$266,864.52</i></td></tr><tr><td><i>Midwest Asphalt Services</i></td><td><i>\$289,403.50</i></td></tr><tr><td><i>Engineer's Estimate</i></td><td><i>\$397,710.00</i></td></tr></tbody></table>	<i>Bid Summary:</i>	<i>Bid Price:</i>	<i>Park Construction</i>	<i>\$257,324.28</i>	<i>North Valley, Inc.</i>	<i>\$266,864.52</i>	<i>Midwest Asphalt Services</i>	<i>\$289,403.50</i>	<i>Engineer's Estimate</i>	<i>\$397,710.00</i>
<i>Bid Summary:</i>	<i>Bid Price:</i>										
<i>Park Construction</i>	<i>\$257,324.28</i>										
<i>North Valley, Inc.</i>	<i>\$266,864.52</i>										
<i>Midwest Asphalt Services</i>	<i>\$289,403.50</i>										
<i>Engineer's Estimate</i>	<i>\$397,710.00</i>										
PREVIOUS ACTION TAKEN	<i>03/18/2019 – Authorized the County Engineer to negotiate a Joint Powers Agreement (#C0007102) with the city of Blaine.</i>										
COMMENTS											
RECOMMENDATIONS	<i>Approval.</i>										



Douglas W. Fischer, PE
 County Engineer

RECOMMENDATION TO AWARD

TO: Douglas W. Fischer, P.E. Anoka County Engineer
 FROM: Harry Grams, Anoka County Construction Engineering Supervisor
 DATE: April 16, 2019
 SUBJECT: Project C.P. 19-10-00
 Bid Summary

Based on their low bid, it is recommended that Anoka County Award Contract #C0007202 to Park Construction for Anoka County Project C.P. 19-10-00, the reconstruction of the National Sports Center Parking Lot and Roadway Project in the City of Blaine.

Bid Summary:	Bid Price:
Park Construction	\$257,324.28
North Valley, Inc.	\$266,864.52
Midwest Asphalt Services	\$289,403.50
Engineer's Estimate	\$397,710.00

ACTION ITEM FOR COUNTY BOARD MEETING AGENDA AND BOARD APPROVAL SCHEDULED FOR APRIL 23RD, 2019.

Recommend to award Contract #C0007202 to Park Construction for Anoka County Construction Project C.P. 19-10-00 in Anoka County. Award is based on Park Construction's low bid of \$257,324.28.

ANOKA COUNTY
FINANCE AND CAPITAL IMPROVEMENTS COMMITTEE REPORT
FOR THE APRIL 23, 2019, COUNTY BOARD MEETING

The Finance and Capital Improvements Committee meeting was held on April 16, 2019, in Master Conference Room #772, Anoka County Government Center, Anoka, Minnesota.

Committee Members Present: Commissioner Look (Chair), Commissioner Schulte, Commissioner Braastad, Commissioner Sivarajah

Committee Members Absent:

Others Present:

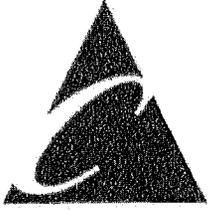
Commissioner Mandy Meisner; Jerry Soma, County Administrator; Cory Kampf, Division Manager; Brenda Pavelich-Beck, Accounting Director; Paula Bownik, Accounting Director; Patti Hetrick, Budget Director; Bill Keller Central Services Director; Andrew Dykstra, Facilities Management and Construction Director; Jerry Covell, Construction Planning and Design Manager; Yvonne Kirkeide, Accounting Manager; Joshua Kent, Accounting Manager; Lindsey Felgate, Purchasing Manager; Nicole Hegge, Accounting Manager; Dave Kent, Accounting/Investment Specialist; Cathie Larson, Senior Office Manager; Wes Volkenant, Citizen.

***Action Items:**

1. The committee recommends the County Board approve imprest (change) funds for the Surveyors Department of \$100.00 – **See attached F&CS worksheet.**

Informational Items:

1. The committee recommends the County Board authorize the following fee changes for Finance and Central Services:
 - Increase the Treasury – Wage Withholding Service Fee from \$12.50 to \$15.00
 - Remove CIP (Published Document Costs) Capital Improvement Plan Book Fee of \$30.00
 - Remove Budget Book (Published Document Costs) Fee of \$46.00
2. The committee considered, for informational purposes, a presentation of the 2018 Year-end results and fund balance strategy relating to our Core Funds.
3. The committee considered, for informational purposes, a presentation of the 2019 Finance and Central Services Strategic Plan.
4. The committee considered for informational purposes, a presentation of the 2018 Facilities Management and Construction Year-end Report.



ANOKA COUNTY BOARD

ACTION ITEM

April 23, 2019

Finance & Central Services

ACTION REQUESTED	The committee recommends the County Board approve imprest (change) funds for the Surveyors Department of \$100.00.
BACKGROUND	The Surveyors office takes in money for paper or digital copies of numerous documents, including half-section maps, plats, and aerial maps. Fees are also collected for the review and approval of common interest community plats, subdivision plats, and registered land surveys. As the payment for these services occurs by either cash or check there is a need to establish an imprest cash fund for the Surveyor's office to allow them to effectively conduct their business.
CONCLUSION	Establish imprest cash funds (petty cash) for Surveyors to allow them to better serve the needs of individuals/companies who wish to make cash payments.
RECOMMENDATIONS	Establish imprest cash funds for Surveyors of \$100.00



**HUMAN SERVICES COMMITTEE REPORT
 FOR THE APRIL 23, 2019
 ANOKA COUNTY BOARD MEETING**

COMMITTEE PRESENT: Commissioner Rhonda Sivarajah, Commissioner Julie Braastad,
 Commissioner Mandy Meisner

OTHERS PRESENT: Commissioner Scott Schulte, Cindy Cesare, Jonelle Hubbard, Nicole Swanson,
 Dylan Warkentin, Peggy McNabb, Jerry Pederson, Nancy Norman, Brad Thiel,
 Tracy Schirmers, Dan Disrud, Laurie Brovold, Kathryn Timm, Paula Bownik,
 Nicole Hegge, Heather Miller, Kevin Knutson, Gretchen Etzler, Derrick Knutson,
 Samantha Osterhaus, Cheryl Olson, Melissa Carlson, Wes Volkenant

The following recommendations from the April 16, 2019, Human Services Committee meeting are being forwarded to the County Board of Commissioners, which also acts as the Local Social Services Agency and Health Board, for their approval:

CONSENT

Community Corrections

- *1. Consider recommending the County Board accept the following program allocation renewals from the Minnesota Department of Corrections for SFY 2020 and 2021 (July 1, 2019, through June 30, 2021):

#C0007179, Remote Electronic Alcohol Monitoring (REAM)..... \$16,000 per year (+60%)
 #C0007180, Intensive Supervised Release..... \$267,800 per year (0%)

* * * * *

PUBLIC HEALTH AND ENVIRONMENTAL SERVICES

- *2. Consider recommending the County Board accept 2019 Local Recycling Development Grant from the Minnesota Pollution Control Agency (MPCA), Contract#C0007130, in an amount of \$304,412.01 to support recycling programs through 2019.

* * * * *

- *3. The committee recommended County Board ADOPTION of the following:

A. Resolution #2019-HS-9, Economic Assistance Bills – **see attached resolution.**

INFORMATIONAL

- 1. The committee recommended County Board reappointment of the following individuals to the Community Corrections Advisory Board for two-year terms through April 2021:

- Dr. Ed Evans, Commissioner District #1 Representative
 - Michael McGee, Commissioner District #4 Representative
 - Commander Dave Pacholl, Law Enforcement Representative
 - Virginia Murphrey, Public Defender Representative
 - Jerry Pederson, Social Services Representative
2. The committee recommended County Board consideration of revisions to Anoka County ordinances / Public Health and Environmental Services at a public hearing to be held on April 23, 2019.
 3. The committee recommended County Board appointment of Mary Eggert as District #4 representative to the Community Health Advisory Committee for a three-year term from January 1, 2019, through December 31, 2021.
 4. The committee recommended County Board approval of the Anoka County Social Services 2019 – 2020 Sliding Fee Schedule for detox and mental health clinic services based on 2019 federal poverty guidelines and effective July 1, 2019, following a fee review public hearing scheduled for May 28, 2019.
 5. The committee recommended County Board approval of revised child care licensing fees effective January 1, 2019, following a fee review public hearing scheduled for May 28, 2019.

*Action Required
attachments

RESOLUTION #2019-HS-9
APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for March 2019: Medical Assistance and General Assistance medical payments in the amount of \$316,649.44 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

ANOKA COUNTY

INFORMATION TECHNOLOGY COMMITTEE REPORT

FOR THE APRIL 23, 2019, COUNTY BOARD MEETING

The Information Technology Committee meeting was held on Monday, April 15, 2019, at 11:00 a.m. in Conference Room 772, Anoka County Government Center, Anoka, Minnesota.

Committee Members Present – Commissioner Mike Gamache, Chair
Commissioner Robyn West

Absent: Commissioner Scott Schulte

Others Present – Commissioner Mandy Meisner, Jerry Soma, Susan Vreeland, Dan Lekatz, Nan Martin, Craig Nekola, Mark Hove, Kathryn Timm, Dave Pacholl, and Wes Volkenant (citizen), Andover.

*Action Items

1. The Information Technology Committee recommends the County Board approve the acquisition of Next Generation Firewalls (NGFW) to offer easier administration, intrusion detection and prevention, website filtering and reporting, automatic threat migration and anti-malware protection - **see attached Action Item from Susan Vreeland.**
2. The Information Technology Committee recommends the County Board approve Master Contract #C0007110 with Egan Company that will allow us to more easily obtain purchase of services related to cabling projects associated with technology initiatives - **see attached Action Item from Susan Vreeland.**
3. The Information Technology Committee recommends the County Board approve Contract #C0007188 between the County and the Joint Law Enforcement Council related to the acquisition and redistribution of used equipment - **see attached Action Item from Susan Vreeland.**

Informational Items

1. Considered, for informational purposes, a review of an initiative to implement RFID technology in the Jail.
2. Considered, for informational purposes, an update on the Connect Anoka County Network.

*Requires board approval.



ANOKA COUNTY IT COMMITTEE ACTION ITEM

APRIL 15, 2019

INFORMATION TECHNOLOGY DEPARTMENT

ACTION REQUESTED	The IT Director is requesting that the Committee consider recommending the acquisition of Next Generation Firewalls (NGFW) to offer easier administration, intrusion detection and prevention, website filtering and reporting, automatic threat migration and anti-malware protection. The cost is \$140,749.64 with a change order of \$10,000.00 for a total, not to exceed, \$150,749.64.
BACKGROUND	The County currently uses traditional network firewalls to help safeguard the perimeter of our network from malicious attacks. Our current firewalls were implemented in the spring of 2013 and need replacement with newer, more advanced firewall technology.
SOLUTIONS	<p>Since the current firewalls were implemented in 2013, firewall technology has advanced to more effectively defend against rapidly evolving threats and are referred to as <i>next generation firewalls</i>. In addition to offering traditional firewall services, next generation firewalls offer easier administration, intrusion detection and prevention, website filtering and reporting, automatic threat mitigation, and anti-malware protection.</p> <p>IT investigated multiple next generation firewall models over a several month period. We narrowed down the options to two highly regarded brands and conducted further evaluations to determine the best solution for the County.</p>
CONCLUSION	The next generation firewall that has been selected will provide advanced protection against the rapidly evolving malicious threats to the County's systems, users, and data. By evaluating multiple solutions and timing our purchase accordingly, the County is saving close to \$100,000 on this purchase. This purchase is in accordance with the Capital Improvement Program (CIP) network equipment replacement schedule.
RECOMMENDATIONS	Consider recommending that the County Board approve the acquisition of Next Generation Firewalls (NGFW) to offer easier administration, intrusion detection and prevention, website filtering and reporting, automatic threat migration and anti-malware protection. The cost is \$140,749.64 with a change order of \$10,000.00 for a total, not to exceed, \$150,749.64.



ANOKA COUNTY IT COMMITTEE ACTION ITEM

APRIL 15, 2019

INFORMATION TECHNOLOGY DEPARTMENT

ACTION REQUESTED	The IT Director is requesting that the Committee consider recommending the County Board approve the award of Master Contract #C0007110 with Egan Company for purchase of services.
BACKGROUND	We have a need for a Master Contract with Egan Company that will allow us to more easily obtain purchase of services related to cabling projects associated with technology initiatives.
SOLUTIONS	<p>This Master Contract defines a predictable hourly rate for various areas of expertise, terms and conditions, and insurance requirements that adhere to the County's purchasing, financial policies, and operating procedures.</p> <p>When purchase of service work is desired after the Master Contract is established, the County will negotiate a Statement of Work for the actual work to be performed for each engagement, subject to the hourly rate, terms and conditions, and insurance requirements defined in the Master Contract.</p>
CONCLUSION	A Master Contract with Egan Company will give the County a greater ability to acquire needed services in a timely manner.
RECOMMENDATIONS	<p>Consider recommending that the County Board approve Master Contract #C0007110 with Egan Company for technical purchase of services related to cabling projects associated with technology initiatives.</p> <p>This contract is for three (3) years, with the County having the option to renew the Master Contract for two (2) additional one-year terms, for a maximum possible contract term of five (5) years.</p>



ANOKA COUNTY IT COMMITTEE ACTION ITEM

April 15, 2019

INFORMATION TECHNOLOGY DEPARTMENT

ACTION REQUESTED	The Information Technology Department is requesting that the IT Committee consider recommending the County Board approve a Memo of Understanding between the County and the Joint Law Enforcement Council (JLEC) for the sharing and disposal of network equipment (Contract #C0007188).
BACKGROUND	<p>The County, JLEC and IT are working collaboratively to ensure that the Public Safety Data System (PSDS) is successful in the mission of providing services to all the citizens of Anoka County.</p> <p>The JLEC started a project to update the Public Safety Data System equipment in June 2018. New equipment was put in place in early February 2019, and the old computer equipment was stock piled at the Anoka County Government Center for redistribution / disposal activities.</p>
SOLUTIONS	The County was approached to see if there was any interest in repurposing equipment that was flagged for disposal. The County identified six pieces of equipment that could be utilized. In addition, JLEC staff have requested assistance in disposing equipment that cannot be repurposed.
CONCLUSION	Anoka County IT can assist in the disposal of unusable PSDS computer equipment from the old system. The JLEC Technical Team will take responsibility for the destruction and disposal of all hard drives associated with the remaining old equipment. In turn, the JLEC Technical Team will give six pieces of network equipment identified to the County. There will be no transfer of funds for either of these activities.
RECOMMENDATIONS	Recommend that the County Board approve an agreement between the County and the Joint Law Enforcement Council (JLEC) to accept equipment for County use defined on the following page and, in turn, the County will dispose of the equipment identified below.



ANOKA COUNTY IT COMMITTEE ACTION ITEM

April 15, 2019

INFORMATION TECHNOLOGY DEPARTMENT

EQUIPMENT CONTRIBUTED TO COUNTY:

- 3x Cisco ASA 5515-X Adaptive Security Appliance
 - SN: FTX183810D2
 - SN: FTX183810D3
 - SN: FTX184011LA
- 3x Cisco Catalyst 2960-X Series 10 G Switches
 - SN: FOC1749S6D9
 - SN: FOC1749S2TD
 - SN: FOC1845S654

EQUIPMENT TO BE DISPOSED:

- 2x EMC Ste15 Vnx5100 Storage Array
 - SN:CF25M125000020
 - SN:CF25M132100332
- 2x HP LTO-5 Ultrium 3000 Tape Drives
 - SN: 2M234306Q0
 - SN: 2M234306Q2
- 2x EMC VNX VG2 100-563-109 Gateway
 - SN:CF2GB133400496
 - SN:CF2GB133400520
- 1x HP ProLiant DL320e Gen8 Server series
 - SN:USE507L2HY
- 1x HP ProLiant DL320p Gen8 Server series
 - SN:2M24102N3L
- EMC 100-520-665 Control Station
 - SN:ARWNS112900260
 - SN:ARXNS132300089
 - SN:ARWNS110700196
 - SN:ARWNS123800416
- 6x EMC Storage Arrays
 - SN:CF23V155000649
 - SN:AC7B7134307930
 - SN:AC7B7134307913
 - SN:AC7B7130915365
 - SN:AC7B7131001329
 - SN:AC7B7152800585
- 1x Stratus ftServer
 - SN:BSCBPH00349
- 4x EMC RecoverPoint Gen5 Servers
 - MAC1:001E67895A08
 - MAC1:001E678E274F
 - MAC1:001E678E2709
 - MAC1:001E67897EE8

ANOKA COUNTY

PROPERTY RECORDS AND TAXATION COMMITTEE

CHAIR REPORT

Commissioner Mike Gamache

FOR THE APRIL 23, 2019 COUNTY BOARD MEETING

The Property Records and Taxation Committee meeting was held on April 15, 2019 at 1:00 p.m. in Conference Room #772 of the Anoka County Government Center, Anoka, Minnesota.

Committee Members Present: Commissioner Mike Gamache (Chair)

Committee Members Absent: Commissioner Robyn West, Commissioner Matt Look

Others Present – Jerry Soma, County Administrator, Jonell Sawyer, Division Manager of Property Records and Taxation, Pam LeBlanc, Director of Property Records and Taxation, Kristie Olson, Administrative Services Manager, Alex Guggenberger, County Assessor, Paul Linnell, Elections Operations Manager, Jolene Jorgensen, Project Manager, Jason Stover, Assistant County Attorney, Commissioner Mandy Meisner, and Wes Volkenant (Andover resident)

ACTION ITEMS*:

1. (Braastad) The chair recommends the county board adopt Resolution #2019-PRT7, Application by the City of East Bethel for conveyance of tax-forfeited property for an authorized public purpose (road right-of-way) for a market value of \$3,600 – PIN 36-33-23-32-0009, city of East Bethel

See attached Resolution

2. The chair recommends the county board adopt the following resolutions for conveyance of tax-forfeited property:
 - a. (Sivarajah) Resolution #2019-PRT13, Application by the Anoka County Highway Department for conveyance of tax-forfeited property for an authorized conditional use – PIN 30-33-22-31-0003, city of Columbus
 - b. (Sivarajah) Resolution #2019-PRT14, Application by the Anoka County Highway Department for conveyance of tax-forfeited property for an authorized conditional use – PIN 30-33-22-31-0004, city of Columbus
 - c. (Sivarajah) Resolution #2019-PRT15, Application by the Anoka County Highway Department for conveyance of tax-forfeited property for an authorized conditional use – PIN 30-33-22-42-0005, city of Columbus
 - d. (Sivarajah) Resolution #2019-PRT16, Application by the Anoka County Highway Department for conveyance of tax-forfeited property for an authorized conditional use – PIN 30-33-22-42-0006, city of Columbus

See attached Resolutions

*Requires board approval

INFORMATIONAL ITEMS:

3. The chair was updated on the assessment postcard for quintile review.
4. The chair was updated on the PRT Tyler migration Project (C0005578, Tyler Technologies Inc.).

ADDITIONAL ITEMS:

5. The chair addressed questions from Wes Volkenant regarding tax-forfeit property.

CONSENT ITEMS:

The chair has reviewed and sent for approval various tax claims and abatements that will be considered by the county board on April 23, 2019 as recommended by the chair.

The next scheduled meeting will be on Monday, May 20, 2019 at 1:00 p.m. in Master Conference Room #772.

The meeting was adjourned at 1:15 p.m.

RESOLUTION #2019-PRT7

**AUTHORIZING SALE OF NON-CONSERVATION
TAX-FORFEIT PROPERTY FOR PUBLIC PURPOSE
IN THE CITY OF EAST BETHEL (PIN 36-33-23-32-0009)**

WHEREAS, Minnesota Statutes, Section 282.01, Subd. 1a, provides that non-conservation tax-forfeited land may be sold by the county board for their market value as determined by the county board, to an organized or incorporated governmental subdivision of the state for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 36-33-23-32-0009 which is legally described as: LOT 10 BLOCK 63 COON LAKE BEACH 3RD MAP, has forfeited to the State of Minnesota, in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and

WHEREAS, the Anoka County Board of Commissioners has by Resolution #2018-143 classified the Forfeit Property as non-conservation; and

WHEREAS, the market value of the Forfeit Property is \$3600; and

WHEREAS, the City of East Bethel ("City") has requested that Anoka County Board sell the Forfeit Property to the City for right of way/easement for city streets and roads; and

WHEREAS, the City is authorized to acquire property for right of way/easement.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.01, Subd. 1a, the Anoka County Board of Commissioners hereby approves and authorizes the sale of the Forfeit Property to the City for its market value and for an authorized public purpose.

RESOLUTION #2019-PRT13

**AUTHORIZING CONVEYANCE OF TAX-FORFEIT LAND TO
GOVERNMENTAL SUBDIVISION FOR CONDITIONAL USE
IN THE CITY OF COLUMBUS (PIN 30-33-22-31-0003)**

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 30-33-22-31-0003, and legally described as: LOT 27 BREEZY SHORE, has forfeited to the State of Minnesota, in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and

WHEREAS, pursuant to Minnesota Statute, Section 282.01, the Anoka County Board of Commissioners has classified the Forfeit Property as non-conservation; and

WHEREAS, Minnesota Statute, Section 282.01, Subd. 1a, par. (e) authorizes non-conservation tax-forfeited land to be conveyed by the Commissioner of Revenue to a Governmental Subdivision for an authorized public use, if an application is submitted to the Commissioner of Revenue which includes a statement of facts as to the use of the land and upon the favorable recommendation of the County Board of Commissioners; and

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, Subd. 1a, par. (e), an application for conveyance of forfeit property has been made by the Anoka County Highway Department ("Governmental Subdivision") to the Commissioner of Revenue; and

WHEREAS, the Anoka County Board of Commissioners has determined that it is advisable that the Application be approved and the Forfeit Property be conveyed to the Governmental Subdivision; and

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby favorably recommends the Application for the conveyance of the Forfeit Property to the Governmental Subdivision for the authorized public use stated in the Application.

RESOLUTION #2019-PRT14

**AUTHORIZING CONVEYANCE OF TAX-FORFEIT LAND TO
GOVERNMENTAL SUBDIVISION FOR CONDITIONAL USE
IN THE CITY OF COLUMBUS (PIN 30-33-22-31-0004)**

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 30-33-22-31-0004, and legally described as: LOT 28 BREEZY SHORE, has forfeited to the State of Minnesota, in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and

WHEREAS, pursuant to Minnesota Statute, Section 282.01, the Anoka County Board of Commissioners has classified the Forfeit Property as non-conservation; and

WHEREAS, Minnesota Statute, Section 282.01, Subd. 1a, par. (e) authorizes non-conservation tax-forfeited land to be conveyed by the Commissioner of Revenue to a Governmental Subdivision for an authorized public use, if an application is submitted to the Commissioner of Revenue which includes a statement of facts as to the use of the land and upon the favorable recommendation of the County Board of Commissioners; and

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, Subd. 1a, par. (e), an application for conveyance of forfeit property has been made by the Anoka County Highway Department ("Governmental Subdivision") to the Commissioner of Revenue; and

WHEREAS, the Anoka County Board of Commissioners has determined that it is advisable that the Application be approved and the Forfeit Property be conveyed to the Governmental Subdivision; and

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby favorably recommends the Application for the conveyance of the Forfeit Property to the Governmental Subdivision for the authorized public use stated in the Application.

RESOLUTION #2019-PRT15

**AUTHORIZING CONVEYANCE OF TAX-FORFEIT LAND TO
GOVERNMENTAL SUBDIVISION FOR CONDITIONAL USE
IN THE CITY OF COLUMBUS (PIN 30-33-22-42-0005)**

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 30-33-22-42-0005, and legally described as: LOT 29 BREEZY SHORE, has forfeited to the State of Minnesota, in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and

WHEREAS, pursuant to Minnesota Statute, Section 282.01, the Anoka County Board of Commissioners has classified the Forfeit Property as non-conservation; and

WHEREAS, Minnesota Statute, Section 282.01, Subd. 1a, par. (e) authorizes non-conservation tax-forfeited land to be conveyed by the Commissioner of Revenue to a Governmental Subdivision for an authorized public use, if an application is submitted to the Commissioner of Revenue which includes a statement of facts as to the use of the land and upon the favorable recommendation of the County Board of Commissioners; and

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, Subd. 1a, par. (e), an application for conveyance of forfeit property has been made by the Anoka County Highway Department ("Governmental Subdivision") to the Commissioner of Revenue; and

WHEREAS, the Anoka County Board of Commissioners has determined that it is advisable that the Application be approved and the Forfeit Property be conveyed to the Governmental Subdivision; and

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby favorably recommends the Application for the conveyance of the Forfeit Property to the Governmental Subdivision for the authorized public use stated in the Application.

RESOLUTION #2019-PRT16

**AUTHORIZING CONVEYANCE OF TAX-FORFEIT LAND TO
GOVERNMENTAL SUBDIVISION FOR CONDITIONAL USE
IN THE CITY OF COLUMBUS (PIN 30-33-22-42-0006)**

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 30-33-22-42-0006, and legally described as: LOT 30 BREEZY SHORE, has forfeited to the State of Minnesota, in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and

WHEREAS, pursuant to Minnesota Statute, Section 282.01, the Anoka County Board of Commissioners has classified the Forfeit Property as non-conservation; and

WHEREAS, Minnesota Statute, Section 282.01, Subd. 1a, par. (e) authorizes non-conservation tax-forfeited land to be conveyed by the Commissioner of Revenue to a Governmental Subdivision for an authorized public use, if an application is submitted to the Commissioner of Revenue which includes a statement of facts as to the use of the land and upon the favorable recommendation of the County Board of Commissioners; and

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, Subd. 1a, par. (e), an application for conveyance of forfeit property has been made by the Anoka County Highway Department ("Governmental Subdivision") to the Commissioner of Revenue; and

WHEREAS, the Anoka County Board of Commissioners has determined that it is advisable that the Application be approved and the Forfeit Property be conveyed to the Governmental Subdivision; and

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby favorably recommends the Application for the conveyance of the Forfeit Property to the Governmental Subdivision for the authorized public use stated in the Application.

**ANOKA COUNTY PUBLIC SAFETY COMMITTEE REPORT
FOR THE APRIL 23, 2019, COUNTY BOARD MEETING**

The Public Safety Committee meeting was held on April 16, 2019, at 10:30 a.m. at the Anoka County Government Center, Master Conference Room #772, Anoka, Minnesota.

Committee Members Present: Commissioner Julie Braastad, Chair
Commissioner Scott Schulte, Vice Chair
Commissioner Robyn West

Others Present: Commissioner Rhonda Sivarajah; Commissioner Mandy Meisner; Jerry Soma, County Administrator; Dee Guthman, Deputy County Administrator; Sheriff James Stuart; Commander Dave Pacholl; Commander Bryon Fuerst; Valerie Sprynczynatyk, PSAP/911 Manager; Terry Stoltzman, Emergency Management Director; Bryan Lindberg, Assistant County Attorney; Cindy Cesare, Human Services Division Manager; Jerry Pederson, Director of Community Social Services and Behavioral Health; Jonelle Hubbard, Director of Public Health and Environmental Services; Cory Kampf, Finance Division Manager; Patti Hetrick, Budget Director; Tracy Schirmers, Grants and Contracts Coordinator; Laurie Elvig, Accountant II; Derrick Knutson, Communications Coordinator; Wes Volkenant, citizen; Brenda Vetter, Principal Administrative Assistant

Action

Sheriff

- *1. The committee recommends adoption of Resolution #2019-PS04, Accepting Dedicated Donation from Church of St. Timothy, Blaine. *See attached* resolution.
- *2. The committee recommends acceptance and execution of Contract #C0007122, the Sexual Assault Kit Initiative (SAKI) Project 2019 Grant between the State of Minnesota, Commissioner of Public Safety, and Anoka County Sheriff's Office in the amount of \$442,052 with a term of February 1, 2019, through August 31, 2021. *See attached* PSC Worksheet.
- *3. The committee recommends acceptance and execution of Amendment No. 1 to Contract #C0006964 with Nystrom and Associates for an additional eight hours of on-site mental health services per week for Anoka County Jail inmates, with an estimated cost of \$106,800 per year. Contract term is January 1, 2019, through December 31, 2020. *See attached* PSC Worksheet.

Emergency Management

- *4. The committee recommends acceptance and execution of Contract #C0007160, 2016 Urban Areas Security Initiative (UASI) Grant in the amount of \$19,200 with a term of January 1, 2019, through June 30, 2019. *See attached* PSC Worksheet.

Information

Sheriff

5. For informational purposes, the committee recommends the Management Committee approve the following positions:
 - a. New SAKI Grant funded positions effective April 27, 2019:
 - i. 1.0 FTE Detective, Union Grade 2104; and
 - ii. 1.0 FTE Property Room Technician, Grade B009.
 - b. New, non-budgeted 1.5 FTE Correctional Health Registered Nurse Positions, Grade 611, Non-Contingent, to provide evening and overnight hours services to Anoka County Jail inmates, with an estimated cost of \$137,997 per year. PCN #2019003327 (1.0 FTE) and #2019003328 (.5 FTE).
 - c. (1) 1.0 FTE Lieutenant position, (1) 1.0 FTE Crime Scene Detective position, and (1) 1.0 FTE Court Security Deputy position.

Position Action Forms have been submitted to Employee Relations to be approved at the April 23, 2019, Management Committee and Board meetings.

Emergency Management

6. The committee considered for informational purposes, that Emergency Management Director Terry Stoltzman will be travelling to Phoenix, Arizona, to attend the National Homeland Security Conference in June, with an estimated cost of \$1,584.06 that will be grant funded.

Other

7. The committee considered for informational purposes, that Anoka County was included by the state in a list of counties affected by flooding, but we are not presently at risk. Anoka County was included due to being adjacent to counties that are experiencing flooding and the county board will be immediately notified if a threat of this nature becomes imminent.
8. The committee considered for informational purposes, that April 14 – April 20, 2019, is National Public Safety Telecommunicators Week and several fun activities have been planned in the 9-1-1 Center to acknowledge the hard work and excellent service provided by our telecommunications staff.
9. The committee considered for informational purposes, that the jail will be implementing new technology procured from Guardian RFID to facilitate data collection and reporting needs. Purchasing of the necessary equipment and maintenance costs will be covered by the existing Sheriff's Office budget.
10. Wes Volkenant, citizen of Andover, publicly thanked Commander Dave Pacholl for the presentation he made April 15 on the efficiencies that will be created by implementing new technology and adding strategic staff to improve overall processes.

The next Public Safety Committee meeting is scheduled for Tuesday, May 21, 2019, at 10:30 a.m. at the Anoka County Government Center, Master Conference Room #772, 2100 3rd Avenue, Anoka, MN.

Resolution #2019-PS04

**ACCEPTING DEDICATED DONATION
FROM CHURCH OF ST. TIMOTHY**

WHEREAS, the Anoka County Sheriff's Office received a donation from Church of St. Timothy, Blaine, Minnesota; and,

WHEREAS, Church of St. Timothy donated funds in the amount of Three Hundred Eighty and 50/100 Dollars (\$380.50) for crime prevention purposes to be used by the Anoka County Sheriff's Office; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift of funds by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED THAT THE Anoka County Board of Commissioners does accept the above-described funds from Church of St. Timothy and extends its grateful appreciation.



ANOKA COUNTY BOARD ACTION ITEM

DATE: April 16, 2019

DEPT NAME: Anoka County Sheriff's Office

ACTION REQUESTED	<ol style="list-style-type: none">1. Approval and execution of the Sexual Assault Kit Initiative Project 2019 between the Minnesota Department of Public Safety, Office of Justice Programs, and Anoka County Sheriff's Office.2. Establish 2 New Contingent Grant Funded Positions:<ol style="list-style-type: none">a. 1.0 FTE Detective, Union Grade 2104 at a range of \$5482.26 to \$7,608.32 per month; andb. 1.0 FTE Property Room Technician, Grade B009 at a range of \$3,024.67 to \$4,605.47 per month. <i>See attached</i> Position Action Form.
BACKGROUND	<p>The applicant for this grant is the Minnesota Office of Justice Programs with sub-awardees being: Minnesota Bureau of Criminal Apprehension, Minnesota Coalition Against Sexual Assault, Anoka County Sheriff's Office, and Alexandra House.</p> <p>As a sub-awardee, the Sheriff's Office has been awarded funding to be used for the purposes of the Sexual Assault Kit Initiative Project. The objective of the Sheriff's Office is to reduce the number of untested/unsubmitted Sexual Assault Kits held by our office identified in a 2015 state-wide survey.</p> <p>The grant funds will be used to fund two personnel positions (Detective and Evidence Technician), equipment, and the costs of attendance at the National SAKI Conference. The Sheriff's Office is to claim reimbursements for expenditures incurred.</p>
Contract Number Amount of Contract	<p>C0007122</p> <p>The total obligation is \$442,052, with an effective date of February 1, 2019, through August 31, 2021.</p>
CONCLUSION	<p>The grant funds provided by the Department of Justice aim to create a community response that ensures just resolution to sexual assault cases. Funding will assist in the resolution of unsubmitted sexual assault kits.</p>
RECOMMENDATIONS	<ol style="list-style-type: none">1. Approve acceptance of the Sexual Assault Kit Initiative Project 2019 Grant Agreement; and,2. Establish New Grant Funded Positions effective April 27, 2019:<ol style="list-style-type: none">a. 1.0 FTE Detective, Union Grade 2104; andb. 1.0 FTE Property Room Technician, Grade B009.



ANOKA COUNTY BOARD ACTION ITEM

DATE: April 16, 2019

DEPT NAME: Anoka County Sheriff's Office

ACTION REQUESTED	<p><u>Mental Health Jail Project</u></p> <ol style="list-style-type: none"> 1. Nystrom and Associates – Psychiatric Services Amendment to Contract #C0006964 <ul style="list-style-type: none"> • Expand contract with an additional eight hours of on-site mental health services per week for Anoka County Jail inmates. <ul style="list-style-type: none"> • Additional cost is \$106,800 per year. • Contract Term: January 1, 2019, through December 31, 2020 2. New, Non-Budgeted Positions – Correctional Health <ul style="list-style-type: none"> • 1.5 FTE Correctional Health Registered Nurse Positions, Grade 611, <ul style="list-style-type: none"> • Non-Contingent, @ \$137,997 per year. PCN #2019003327 (1.0 FTE) • and #2019003328 (.5 FTE). <p>See attached Position Action Form.</p>
BACKGROUND	<ol style="list-style-type: none"> 1. The Mental Health Jail Project workgroup was initiated in January 2018, to complete an assessment of Mental Health Services within the jail, review the ability for pre-booking diversion of mentally ill individuals, and provide recommendations to the executive committee. <p>Minnesota State Regulations 2911.5800 require that persons residing in correctional institutions be provided health care services for serious medical needs. This includes not only physical but also dental and mental health care. Anoka County is responsible to provide these mandated health care services.</p> <p>Since March 1, 2003, Public Health and Environmental Services has had a contractual agreement with Nystrom & Associates, Ltd., licensed counseling and psychiatry clinics, to provide psychiatric evaluations and other psychiatric services for Anoka County Jail inmates.</p> <p>A number of Anoka County Jail inmates have required extensive psychiatric evaluations and follow up. New inmates arrive daily who have needs for continuation of psychotropic medication, as well as individuals with undiagnosed or untreated serious and persistent mental illness who require evaluation by a mental health professional. Correctional Health uses other less costly mental health provider services when appropriate, such as the Correctional Health clinical nurse supervisor, to minimize expenditures related to this contract.</p> <p>Currently, on-site mental health services are provided once weekly for three hours. In order to address the needs of inmates who have a mental illness and based on the volume of inmates with mental illness, additional services are needed.</p>

	<p>2. Currently, Correctional Health Nurses work each day from 6:30 a.m. to 11 p.m. with no on-site overnight coverage. Currently, Officers are responsible to complete the initial Correctional Mental Health Screening Tool with all inmates as part of the booking process.</p> <p>Officers do not have the education and training necessary to identify and provide person-centered mental health interventions to high utilizers/repeat inmates who exhibit mental illness upon entering the jail. A safe and efficient intake space has been constructed where the initial screening and medical assessment is completed. Utilizing trained Correctional Health Nurses to complete the initial intake screening tool along with the medical assessment will increase the effectiveness of the jail intake process and support early interventions for inmates who have mental illness.</p>
<p>FUNDING</p>	<p>The 2019 funding for the Mental Health Jail Project of approximately \$125,000 will come out of 2019 anticipated Budget Savings, with the 2020 need (approximately \$250,000) being built into the overall Sheriff's requested budget that will be addressed during our budget discussions later this year.</p>
<p>RECOMMENDATIONS</p>	<ol style="list-style-type: none"> 1. Amendment to Contract #C0006964 with Nystrom and Associates for an additional eight hours per week of on-site mental health care services for Anoka County Jail inmates. 2. Establish 1.5 FTE Correctional Health Registered Nurse Positions, Grade 611, Non-Contingent, to provide evening and overnight hours services to Anoka County Jail inmates. PCN #2019003327 (1.0 FTE) and #2019003328 (.5 FTE).



ANOKA COUNTY BOARD ACTION ITEM

DATE: April 16, 2019

DEPT NAME: PUBLIC SAFETY COMMITTEE

ACTION REQUESTED	Anoka County Board approve and execute Contract #C0007160, an additional allocation to Anoka County from the 2016 Urban Area Security Initiative (UASI) Grant between the State of Minnesota, Department of Public Safety, and Anoka County Emergency Management, effective January 1, 2019, through June 30, 2019, in the amount of \$19,200.
BACKGROUND	The UASI program assists in building an enhanced and sustainable capacity to prevent, protect against, mitigate, respond to, and recover from acts of terrorism.
SOLUTIONS	The 2017 Homeland Security Grant Program (HSGP) provides funding to states, territories, urban areas, and other local and tribal governments to prevent, protect against, mitigate, respond to, and recover from potential terrorist attacks and other hazards.
CONCLUSION	The UASI 2017 Grant supports building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation.
RECOMMENDATIONS	Anoka County Board approve and execute Contract #C0007160, an additional allocation to Anoka County from the 2016 Urban Area Security Initiative (UASI) Grant between the State of Minnesota, Department of Public Safety, and Anoka County Emergency Management, effective January 1, 2019, through June 30, 2019, in the amount of \$19,200.

**Notice of Intent to Enact Amended
Public Health and Environmental Services Ordinances And Public Hearing**

Notice is hereby given pursuant to Minnesota Statutes § 375.51 *et. seq.*, that the Anoka County Board of Commissioners intends to adopt revised versions of Public Health and Environmental Services Ordinance(s) to update descriptions, procedures, and regulations in conformity with Anoka County policies as well as state and federal laws. The Ordinances affected include the Licensing for Food and Lodging Establishments Ordinance, Public Swimming Pool Ordinance, and Shoreland Ordinance.

Notice is also given that the Anoka County Board of Commissioners will conduct a public hearing during its regularly scheduled Board Meeting of the Anoka County Board of Commissioners in the County Board Room of the Anoka County Government Center, 2100 Third Avenue, Anoka, Minnesota at 9:30 a.m. on Tuesday, April 23, 2019, or as soon thereafter as the matter may be considered. The purpose of the hearing is to obtain comments concerning the proposed changes to the Anoka County Public Health and Environmental Services Ordinances. At that time, interested agencies, groups or persons attending the public hearing shall have the right to provide written or oral comments or suggestions with respect to the proposed Public Health and Environmental Services Ordinance changes.

A copy of the proposed Public Health and Environmental Services Ordinances may be obtained by contacting the Environmental Services office at 763-324-4260 or by sending an email to Dan.Disrud@co.anoka.mn.us. Any questions regarding the proposed Public Health and Environmental Services Ordinance changes may be directed to Dan Disrud, Manager of Environmental Services at 763-324-4346 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

If you need an accommodation such as an interpreter or printed material in an alternate format (i.e., braille or large print) because of a disability, please contact the Anoka County Administration Office at 763-324-4000. (TDD/TTY #1-800-877-8339).

(Do not publish below this line)



Nancy Norman Sommer
Assistant County Attorney



Jerry Soma
County Administrator

Publish In: Anoka Union, April 12, 2019

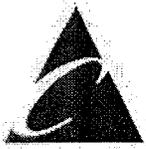
Anoka County Committee Appointments Application

First Name	Mary
Last Name	Eggert
Date	4/4/2019
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Community Health Advisory Committee
Your county commissioner:	District 4 - Mandy Meisner
Find your commissioner here:	MN Pollfinder
Personal background:	BA in Child Psychology from University of Minnesota Worked in Early Childhood Family Education Resident of Fridley for over 50 years Married, 2 grown children, 5 grandchildren
Experience relating to position:	Worked in Early Childhood Family Education for the Fridley School District for 34 years. Partnered with Anoka County Public Health nurses on home visiting projects relating to families, parenting and health. Provided preschool screening to children entering kindergarten. Did parenting classes for teen moms. Operated the Creative Play Center in Fridley, which is a parent/child center.

Describe why you are
interested in the position:

My husband is a newly elected City Councilman for Fridley and we are both interested in giving back to our communities. We have always had a passion to be involved by volunteering, staying aware and informed about our community. Mandy described this commission's work to me and I am interested and have the time to be involved.

For more information, contact Brenda Vetter at 763-324-4711 or
brenda.vetter@co.anoka.mn.us



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		April 16, 2019
Community Health Advisory Committee 2019 Appointment		ACTION
Action Requested	Approve Committee appointment for 2019.	
Background	The Anoka County Community Health Advisory Committee (CHAC) serves as an advisory body to the Anoka County Board of Commissioners acting as the Board of Health. The Committee has 15 members appointed to staggered, fixed terms of three years.	
Prior Action	Annual recommendation to the Anoka County Board for CHAC members.	
Recommendation	Recommend the following person be appointed as member of the Community Health Advisory Committee for a three-year term beginning January 1, 2019, expiring December 31, 2021. <u>Representing District 4 – Commissioner Meisner</u> Mary Eggert	
Submitted By	Jonelle Hubbard – Director	
Approved By	Jonelle Hubbard - Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Community Corrections		April 16, 2019
Corrections Advisory Board Member Re-Appointments		CONSENT
Action Requested	Consent to re-appoint members to the Corrections Advisory Board.	
Background	On June 10, 1975, the Anoka County Board of Commissioners under M.S. §401, 1973, established the Anoka County Community Corrections Advisory Board to identify the correctional needs, establish priorities among identified needs, and recommend programs and facilities to meet the correctional needs in Anoka County.	
Prior Action	Previous appointment and re-appointment recommendations.	
Recommendation	Staff recommend the following re-appointments to the Community Corrections Advisory Board to be considered for a two-year term expiring April 2021: Dr. Ed Evans, Commissioner District 1 Representative Michael McGee, Commissioner District 4 Representative Cmdr. Dave Pacholl, Law Enforcement Representative Virginia Murphrey, Public Defender Representative Jerry Pederson, Social Services Representative	
Submitted By	Dylan Warkentin, Director, Community Corrections	
Approved By	Dylan Warkentin, Director, Community Corrections	



**Anoka County
Committee Appointments Application
Incumbent**

Name: Dr. (Leslie) Ed Evans Date: April 1, 2019

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Business Name: Retired Oral and Maxillofacial Surgeon

Business Address: _____

Phone: _____ Fax: _____

E-mail: _____

Position applying for: Community Corrections Advisory Board

Your county commissioner: Matt Look

Personal background: Dr. Evans attended St. John's University, Minneapolis, MN and received his D.D.S. degree from the UofM, completed a three year residency in oral surgery, and started practicing in Anoka in fall of 1965.

Experience relating to position: Over the course of my practice, I worked with local and county law enforcement and performed surgery on Anoka State Hospital patients, Anoka County

2014.

Why are you interested in this position? I enjoy keeping current on city and county politics and

By email: brenda.vetter@co.anoka.mn.us

By U.S. Mail: Anoka County Administration

For more information, contact Brenda Vetter at 763-324-4711.

2100 1/2 Avenue, S.E. #100
Anoka, MN 55303-5024

4



Anoka County Committee Appointments Application Incumbent

Name: Michael McGee

Date: 4-1-2019

Address:

Phone:

Fax: n/a

E-mail:

Business Name: n/a

Business Address: n/a

Phone: _____ **Fax:** _____

E-mail: _____

Position applying for: Community Corrections Advisory Board

Your county commissioner: Mandy Meisner, District #4

Personal background:

Columbia Heights Department Police Officer 1977-2007. Raised my family in Columbia Heights since 1986. University of Minnesota 1974 graduate. As a retiree, I am active in fishing, family events, and volunteerism, AARP tax preparation, Columbia Heights Library Task Force.

Experience relating to position:

Community Corrections Advisory Board member since June 2013. 30 years as a Columbia Heights Police Officer, 27 years living as a Columbia Heights resident. 12 years (1995-2007) worked with middle school and high school staff and students as a school liaison. Juvenile investigator working with juvenile probation and criminal justice system.

Why are you interested in this position?

My experiences intersects Corrections as being the first contact with the juvenile offender.

Please return the completed Committee Appointments Application form to Brenda Vetter:

By email: brenda.vetter@co.anoka.mn.us

By U.S. Mail: Anoka County Administration
Government Center
2100 3rd Avenue, Ste. #700
Anoka, MN 55303-5024

For more information, contact Brenda Vetter at **763-324-4711**



Anoka County Committee Appointments Application Incumbent

Name: Dave Pacholl, Commander Date: 4-1-19

Address: _____

Phone: _____

E-mail: _____

Business: _____

Business: _____

Phone: _____

E-mail: _____

Position applying for: Community Corrections Advisory Board

Your county commissioner: _____

Personal background: Currently Commander (Administrator) of the Anoka County Jail. Dave has worked in the field of corrections/jails for over 30 years. He spent two years on loan to the National Institute of Corrections (NIC) in their Jail Division. In that capacity he acted as an information specialist providing technical assistance and training to jails throughout the nation.

Experience relating to position: Dave has been on the Corrections Advisory Board since 2005. He worked as an information specialist with NIC. He has also served multiple years on the Minnesota Sheriff's Association Jail Conference training committee. In this capacity he worked to provide trainers and speakers for the annual jail conference.

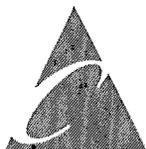
Why are you interested in this position? I believe my experience in the corrections industry can provide a valuable addition to the Corrections Advisory Board. In addition, I have worked extensively with our law enforcement partners and can often bring their perspective to issues that are before the board. Additionally, as a community corrections county it is very beneficial if the Sheriff's operated the Jail and the Corrections Department managed the Workhouse and work well together. This position helps foster better understanding between our agencies.

Please return the completed Committee Appointments Application form to Brenda Vetter:

By email: brenda.vetter@co.anoka.mn.us

By U.S. Mail: Anoka County Administration
Government Center
2100 3rd Avenue, Ste. #700
Anoka, MN 55303-5024

For more information, contact Brenda Vetter at **763-324-4711**.



Anoka County Committee Appointments Application

Name: Virginia Murphrey Date: 4-1-2019

Address _____

Phone: _____

E-mail: _____

Business: _____

Business: _____

Phone: _____

E-mail: _____

Board/Commission applying for: Community Corrections Advisory Board – Public Defender Representative

Your county commissioner: _____

Personal background:

Graduate of Cumberland School of Law, Samford University, Birmingham, AL

Experience relating to position:

National Legal Aid and Defender Association, Adjunct Professor at both Hamlin and William Mitchell law schools. Member of ABA Standards Committee related to mental and criminal law standards.

Employment: 2011-Present - - Chief Public Defender, Tenth Judicial District, Anoka

2006-2011 - - Managing Attorney, Tenth Judicial District, Anoka

1998-2006 - - Public Defender in Sherburne and Anoka County

1998-2000 - - Worked with youth at Hearth Stone Group Home

Why are you interested in this position?

Presently serving on the Corrections Advisory Board. Enhancing local criminal justice activities.

Provide a defense perspective on correctional programs. Promote a decrease in recidivism.

Please return the completed Committee Appointments Application form to Brenda Vetter:

By email: brenda.vetter@co.anoka.mn.us

By U.S. Mail: Anoka County Administration
Government Center
Attn: Brenda Vetter
2100 3rd Avenue, Ste 700
Anoka, MN 55303-5024

For more information, contact Brenda Vetter at **763-324-4711**.



Anoka County Committee Appointments Application

Name: Jerry Pederson Date: 4-1-2019

Address: _____

Phone: _____

E-mail: _____

Business: _____

Business: _____

Phone: _____

E-mail: _____

Board/Commission applying for: Community Corrections Advisory Board – Social Services Representative

Your county commissioner: Matt Look

Personal background:

Director of Anoka County Community Social Services and Behavioral Health.

Experience relating to position:

Why are you interested in this position?

A Social Services representative is critical to the operations of Corrections. Jerry's inclusion on the Corrections Advisory Board is appropriate due to the Human Services model within Anoka County.

Please return the completed Committee Appointments Application form to Brenda Vetter:

By email: brenda.vetter@co.anoka.mn.us

By U.S. Mail: Anoka County Administration
Government Center
Attn: Brenda Vetter
2100 3rd Avenue, Ste 700
Anoka, MN 55303-5024

For more information, contact Brenda Vetter at **763-324-4711**.

Anoka County Committee Appointments Application

First Name	Anthony
Last Name	Wilder
Date	1/31/2019
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Coon Creek Watershed District
Your county commissioner:	District 3 - Robyn West
Find your commissioner here:	<u>MN Pollfinder</u>
Personal background:	<i>Field not completed.</i>
Experience relating to position:	I am finishing my first, three term (2 years as chair)
Describe why you are interested in the position:	I want to continue with the board as long as I can. I love the work the district does and the administration and staff are so incredibly professional. I've been chairman for two years and love every aspect the CCWD performs.
For more information, contact Brenda Vetter at 763-324-4711 or <u>brenda.vetter@co.anoka.mn.us</u>	



Anoka County Committee Appointments Application

Name: Warren Hoffman Date: 3-1-19

Address

Phone: _

E-mail: _

Business:

Business:

Phone: _

E-mail: _____

Board/Commission applying for: Coon Creek Watershed

Your county commissioner: Commr Braastad

Personal background:

17 yrs with watershed

Experience relating to position:

Why are you interested in this position?

Please return the completed Committee Appointments Application form to Brenda Vetter:

By email: brenda.vetter@co.anoka.mn.us

Fax: 763-324-5490

By U.S. Mail: Anoka County Administration
Government Center
Attn: Brenda Vetter
2100 3rd Avenue, STE 700
Anoka, MN 55303-5024

For more information, contact Brenda Vetter at **763-324-4711**.

In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.

LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

April 23, 2019

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Application For Homestead			
<u>City of St. Francis</u>			
Jerald Oberg	R25 34 24 32 0016		
23919 Palm St NW	23919 Palm St NW	2018	1st
St Francis MN 55070-	St. Francis MN 55070		Look

Reason: Clerical Error. Tax capacity is reduced from 2480 to 2331. Tax reduced from \$3,249.36 to \$3,070.09.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

April 9, 2019

Chair Sivarajah called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Rhonda Sivarajah
	District #7	Scott Schulte

Others Present: Jerry Soma, County Administrator; Tony Palumbo, County Attorney; staff, and citizens

* * * * *

Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look made motion approving the review of checks issued from the Finance and Central Services Division and warrants from the Human Services Division, as shown in Appendices A and B. (Appendices are on file in the County Administration Office.) Commissioner Schulte seconded the motion. Motion carried unanimously.

* * * * *

Commissioner Gamache made motion approving the minutes from the March 26, 2019, Anoka County board meeting. Commissioner Schulte seconded the motion. Motion carried unanimously.

* * * * *

The Honorable Judge Bethany Fountain Lindberg presented information related to the upcoming Law Day event on Friday, April 26, 2019, from 9 a.m. to 3 p.m. at the Anoka County Courthouse and Government Center in Anoka. The event celebrates the role of law in our society and aims to promote a deeper understanding of the legal profession.

County Attorney Tony Palumbo thanked Judge Fountain Lindberg for her leadership and efforts relating to Law Day in Anoka County.

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Commissioners Sivarajah, Meisner, Gamache, Schulte, Look, Braastad, and West offered the following resolution and moved its adoption:

RESOLUTION #2019-44

PROCLAIMING APRIL 26, 2019, AS LAW DAY 2019

WHEREAS, Law Day is an occasion to publicly acknowledge our national and state heritage of justice, liberty, and equality under the law and the way in which law and the legal process has contributed to the freedoms that all Americans share; and,

WHEREAS, the theme for Law Day 2019 is “*Free Speech, Free Press, Free Society*,” a theme that enables us to reflect on the history and importance of the rights that are guaranteed in the First Amendment to the United States Constitution; and,

WHEREAS, Law Day is an opportunity to acknowledge the work of the justice system and to educate students and the public about the role of judges, attorneys, law enforcement, staff, and citizens in administering the justice system; and,

WHEREAS, opening the courthouse doors on Law Day and giving citizens a behind-the-scenes look at their justice system with courthouse tours, free legal clinics, and educational opportunities allows us to celebrate the justice system and showcase the services available to Anoka County citizens; and,

WHEREAS, Law Day in Anoka County is an occasion to recognize the hard work of Anoka County departments, courts, and public and private non-profit organizations to provide necessary services to allow litigants, lawyers, judges, and juries to operate efficiently and ensure that access to justice is not an abstract theory but a concrete commitment that delivers the promise of assistance for all who seek it; and,

WHEREAS, Law Day 2019 will be commemorated in Anoka County with the Open Courthouse event on April 26, 2019:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby declares April 26, 2019, to be Law Day in Anoka County.

Motion carried unanimously. Resolution declared adopted.

* * * * *

Community Health Director Jonelle Hubbard presented information on the Anoka County Public Health Awards, established in 2006 to honor citizens and organizations of Anoka County who devote their time, energy, and talent to improving public health in our communities.

Community Health Director Jonelle Hubbard and Commissioners Sivarajah and West introduced and presented the 2019 Public Health Awards to recipients present as follows:

- Jeannie Freytag for her involvement at the Family Table Meals which provides free meals at more than a dozen participating churches in the area. Jeannie also organizes the Stepping Stone Emergency Shelter free monthly clinics by coordinating dates with staff, recruiting volunteers, and making sure adequate supplies are on hand.
- The Just Move It Wellness Committee from Metro North Adult Basic Education which devotes time and energy into advancing the culture of wellness for the employees at Metro North Adult Basic Education in Blaine. Committee members Molly Liberto, Polina Huffman, Mary Mead, Linda Keller, and Amy Brooks were introduced and recognized.

* * * * *

Chair Sivarajah stated that the following events are scheduled in the near future:

- A Career Fair will be held at Anoka Technical College Wednesday, April 10, 2019, from 10:00 a.m. to 2:00 p.m. More than 200 area employers will be offering information about job opportunities.
- The Senior Expo at Lord of Life Church in Ramsey is scheduled April 27, 2019, from 9:00 a.m. to noon.

* * * * *

Commissioner West presented the Management Committee report from the meeting of March 26, 2019. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

* * * * *

Commissioner Schulte presented the Transportation Committee report from the meeting of April 1, 2019.

Highway

1. Commissioner Schulte offered the following resolution and moved its adoption:

RESOLUTION #2019-45

2019 TRANSPORTATION FUNDING RESOLUTION

WHEREAS, Minnesota counties maintain 30,742 miles of County State Aid Highway (CSAH) roads and 14,141 miles of county roads, totaling over 30% of the state's roadways; and,

WHEREAS, the total annual need is \$1.084 billion over the next 25 years just to maintain the current CSAH and county road system, not including expansion; and,

WHEREAS, the annual funding gap for counties has resulted in deferring basic maintenance, delaying expansion projects with resulting safety concerns, mounting congestion, and missed economic growth for businesses and commuters; and,

WHEREAS, a comprehensive and sustainable transportation solution should include robust funding for roads, bridges, and transit, and address the varying needs in different parts of the state; and,

WHEREAS, increased funding for Minnesota's Highway User Tax Distribution Fund would provide additional, stable funds for MnDOT, all 87 counties, all cities with a population of 5,000 or more, and townships across the state:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners encourages the Minnesota Legislature to pass and the governor to sign, a bill that brings adequate funding to Minnesota's statewide transportation system.

Motion carried unanimously. Resolution declared adopted.

2. Commissioner West made motion entering into Contract #C0007102, a Joint Powers Agreement with the City of Blaine for Project CP 19-10-00, a multi-agency, joint effort project to place bituminous surfacing on an access road servicing several parking areas at the National Sports Center (NSC) in the city of Blaine, subject to review by the county attorney as to form and legality. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Schulte made motion approving Contract #C0007124 between Anoka County and Braun Intertec for construction material testing services associated with Project SAP 002-678-023, the reconstruction of CSAH 78 (Hanson Blvd.) to a four-lane divided section that is grade separated (overpass) from the BNSF Railroad line, subject to review by the county attorney as to form and legality. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Gamache made motion awarding Contract #C0007127 to Pember Companies, Inc., for the Highway Department Trench Drain Replacement at the Transportation Building in Andover, in the amount of \$255,500, subject to review by the county attorney as to form and legality. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
5. Commissioner Sivarajah made motion entering into Contract #C0007134, a License Agreement with Francois Zongo to allow for a portion of the parking lot and curb to remain in the county right-of-way along Sunset Avenue NE/CR 53 for the parcel located at 10130 Sunset Avenue NE, and authorizing the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of March 19, 2019.

1. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2019-46

**APPROVING THE ISSUANCE OF A MULTIFAMILY HOUSING REVENUE
REFUNDING NOTE BY THE ANOKA COUNTY HOUSING AND
REDEVELOPMENT AUTHORITY UNDER MINNESOTA STATUTES,
CHAPTERS 462C AND 462A, AS AMENDED, TO REFINANCE A
MULTIFAMILY HOUSING DEVELOPMENT LOCATED IN THE
CITY OF RAMSEY**

WHEREAS, under the provisions of Minnesota Statutes, Chapter 462C, as amended (the "Housing Act"), cities are authorized to finance or refinance multifamily housing developments through the issuance and sale of revenue bonds or other obligations payable exclusively from the revenues of the multifamily housing development; and,

WHEREAS, in the issuance of revenue bonds and in the making of a loan to finance a multifamily housing development the cities may exercise, within its corporate limits, any of the powers that the Minnesota Housing Finance Agency may exercise under Minnesota Statutes, Chapter 462A, as amended, without limitation under the provisions of Minnesota Statutes, Chapter 475, as amended; and,

WHEREAS, for purposes of the Housing Act, the term "city" is defined to include a county housing and redevelopment authority created by special law or authorized by its county to exercise its powers pursuant to Minnesota Statutes, Section 469.004; and,

WHEREAS, the Anoka County Housing and Redevelopment Authority (the "Issuer" or "ACHRA") is a county housing and redevelopment authority and a public body corporate and politic duly organized and existing under the Constitution and laws of the State of Minnesota, created in Anoka County (the "County") pursuant to Minnesota Statutes, Section 383E.17, as amended, to exercise all the powers and duties of a county authority and a county housing and redevelopment authority under the provisions of Minnesota Statutes, Sections 469.001 to 469.047 and any other law; and,

WHEREAS, at the request of Anoka County Community Action Program, Inc. ("ACCAP"), a Minnesota non-profit corporation and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), the Issuer is proposing to issue a multifamily housing revenue refunding note (the "Note"), in a principal amount not to exceed \$1,550,000, and apply the proceeds derived from the sale of the bonds to make a loan (the "Loan") to ACCAP; and,

WHEREAS, ACCAP will apply the proceeds of the Loan to: (i) the refinancing of certain existing indebtedness of ACCAP, the proceeds of which financed the acquisition, construction, and equipping of a low-income multifamily housing development, comprised of five multi-unit townhome structures with approximately 32 units, known as Sunwood Townhomes (also known as Ramsey Townhomes) located at 5350 through 5444 Sunwood Drive N.W. in the city of Ramsey, Minnesota (the "Project"); and (ii) the funding of one or more reserve funds to secure the timely payment of the Note; and (iii) the payment of the costs of issuing the Note; and,

WHEREAS, the Note is proposed to be issued as a "qualified 501(c)(3) bond" the interest on which is not includable in gross income for federal income tax purposes under Sections 103 and 141(e)(1)(A) of the Code; and,

WHEREAS, under the provisions of Section 147(f) of the Code and applicable Treasury Regulations, the Note will not constitute a qualified 501(c)(3) bond unless the Note is approved by the applicable elected representative of the governmental unit which issues the Note or on behalf of which the Note is issued after a public hearing following reasonable public notice, as defined therein; and,

WHEREAS, the applicable elected representative of a governmental unit means its elected legislative body or its chief elected executive office; if a governmental unit has no applicable

elected representative then the applicable elected representative of such governmental unit is deemed to be the applicable elected representative of the next higher governmental unit from which the governmental unit derives its authority by: (i) the enactment of a specific law by or under which the governmental unit is created; (ii) otherwise empowering or approving the creation of the governmental unit; or (iii) appointing members to the governing body of the governmental unit; and,

WHEREAS, the ACHRA has no applicable elected representative; the County is the next higher governmental unit from which the ACHRA derives its authority, and the Board of Commissioners of the County (the "County Board") is an applicable elected representative of the County; and,

WHEREAS, a notice of public hearing was published in the *Anoka County Union Herald*, a newspaper of general circulation in the County, at least 15 days before the public hearing scheduled to be held on April 9, 2019; and,

WHEREAS, the notice stated the time and place of the public hearing, a general description of the Project, the address of the site of the Project, the initial operator of the Project, and the maximum aggregate principal amount of tax-exempt obligations to be issued to finance the Project; and,

WHEREAS, in accordance with the Housing Act, a Program for a Multifamily Housing Development (the "Housing Program") was prepared on behalf of the Issuer with respect to the Project and submitted to the Metropolitan Council on or before the day on which notice of the public hearing was published; and,

WHEREAS, a public hearing will be held before the Board of Trustees of ACHRA with respect to the Housing Program and the issuance of the Note on April 9, 2019, and a reasonable opportunity will be provided at the public hearing for interested individuals to express their views orally or in writing:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Anoka County, Minnesota the following:

1. County Board Approval of Issuance of the Obligations. As an applicable elected representative of the County and, therefore, the applicable elected representative of the ACHRA, the County Board hereby approves the issuance of the Note by the ACHRA in a principal amount not to exceed \$1,550,000 to refinance the Project.
2. Special, Limited Obligation of the Issuer. The Note, when, as, and if issued, shall be a special, limited obligation of the Issuer, payable solely from the revenues received from the loan agreement between the Issuer and ACCAP, and other property pledged to the payment thereof, and shall not constitute a general or moral obligation of the County or the Issuer. The owners of the Note shall never have the right to compel any exercise of the taxing power of the County or the Issuer to pay the outstanding principal of the Note, or the interest thereon or to enforce payment thereof against any property of the County or the Issuer. The Note shall recite that the Note is issued pursuant to the Housing Act, and that the Note, including interest and premium, if any, thereon, is payable solely from the revenues and assets pledged to the payment thereof, and the Note shall not constitute a debt of the Issuer or the County within the meaning of any constitutional or statutory limitation.
3. Housing Program. The Housing Program was submitted to the Metropolitan Council for its review and comment. All comments received from the Metropolitan Council were presented to this County Board on or prior to the date hereof.
4. Documents Furnished to Bond Counsel. The chair, county administrator, and other officers of the County are authorized and directed to furnish to Kennedy & Graven, Chartered ("Bond Counsel"), certified copies of all proceedings and records of the County relating to the ACHRA, the Project, the Note, and the Housing Program, and such other affidavits, certificates, and other documents as may be required by Bond Counsel to show the facts relating to the validity of the Note and related documents, as such facts appear from the books and records in the custody and control of such officers or as otherwise known to them; and all such certified copies, certificates, affidavits, and other documents, including any heretofore furnished, shall constitute representations of the County as to the truth of all statements contained therein.

5. Costs. The County Board has adopted this resolution (“Resolution”) in reliance upon the assurances from ACCAP that ACCAP will, upon demand, reimburse the County and the Issuer for costs paid or incurred by the County or the Issuer in connection with this Resolution, the Note, the Project, and the Housing Program.

6. Effective Date. This Resolution shall be in full force and effect from and after its passage this 9th day of April, 2019.

Upon roll call vote, Commissioners Schulte, Look, Braastad, Sivarajah, Meisner, and Gamache voted “yes.” Commissioner West abstained. Resolution declared adopted.

Commissioner Sivarajah presented the Intergovernmental and Community Relations Committee report from the meeting of April 4, 2019. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

Commissioner Sivarajah presented the Intergovernmental and Community Relations Committee Chair report.

1. Commissioner Sivarajah made motion amending the 2019 Anoka County Legislative Platform to include in the supporting with others category, opposing House File 1971/Senate File 2155 which makes broad changes to Minnesota’s forfeiture laws, as the proposed legislation would have a significant negative impact on public safety. Commissioner Braastad seconded the motion. Motion carried unanimously.

Commissioner Gamache presented the Parks Committee report from the meeting of April 2, 2019.

1. Commissioner Gamache made motion approving Contract #C0007101 with Pember Companies, Inc., for the construction of city water and sanitary services at the Bunker Hills Central Maintenance Shop to for a total contract amount of \$146,276.20, subject to review by the county attorney as to form and legality. Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner Gamache made motion awarding master contracts to the following for professional services, subject to review by the county attorney as to form and legality:

A. Wetland Delineation and Reporting

- 1) Contract #C0007096 - Midwest Natural Resources, St. Paul, MN
- 2) Contract #C0007097 - WSB & Associates, Burnsville, MN
- 3) Contract #C0007098 - Hakanson Anderson, Anoka, MN

B. Geotechnical Services and Reporting

- 1) Contract #C0007114 - Northern Technologies, Inver Grove Heights, MN
- 2) Contract #C0007115 - Braun Intertec, Bloomington, MN
- 3) Contract #C0007116 - American Engineering Testing, St. Paul, MN
- 4) Contract #C0007117 - Haugo Geotechnical Service Co., Maple Grove, MN

(Contract rates are on file in the Parks Department.)

Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Schulte offered the following resolution relating to ACCAP and moved its adoption:

RESOLUTION #2019-47

RESOLUTION APPROVING ANOKA COUNTY’S 2019 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIPS PROGRAM AND AUTHORIZING SUBMISSION OF SUCH GRANT REQUEST TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, Anoka County is an Entitlement County that includes the Entitlement Community of Coon Rapids for the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program; and,

WHEREAS, Anoka County is entitled to HOME Investment Partnerships Program (HOME) funding through its participation in the Dakota County HOME Consortium with the cities of Coon Rapids and Woodbury and the counties of Anoka, Dakota and Suburban Ramsey; and,

WHEREAS, each Entitlement Community is required to adopt a Consolidated Plan that establishes priorities for the use of CDBG and HOME funds; and,

WHEREAS, the proposed projects in the 2019 Annual Action Plan are eligible projects and are priorities identified in the Consolidated Plan; and,

WHEREAS, the application process for CDBG and HOME funds requires the submission of an Annual Action Plan to HUD; and,

WHEREAS, the Annual Action Plan requires a 30-day public notice and public hearing before approval; and,

WHEREAS, the required public hearings were held on February 26, 2019, at 10:15 a.m. during the Anoka County Housing and Redevelopment Authority Board meeting in Room 705 of the Anoka County Government Center, 2100 Third Avenue, Anoka, Minnesota; and at 9:00 a.m. during the April 23, 2019, Dakota County Board meeting in the county board room of the Dakota County Administration Center, 1590 West Highway 55, Hastings, Minnesota; and the Anoka County public comment period for the 2019 Annual Action Plan was held from March 1, 2019, through April 1, 2019; and,

WHEREAS, four oral comments were received at the public hearing and two written comments were received during the 30-day public comment period and considered during the development of the Annual Action Plan; and,

WHEREAS, receipt of the CDBG funds will require execution of a grant agreement between Anoka County and HUD:

NOW, THEREFORE, BE IT RESOLVED by the Anoka County Board of Commissioners that the Anoka County 2019 Annual Action Plan for the CDBG and HOME programs is approved for submission to HUD.

BE IT FURTHER RESOLVED that the Anoka County board chair or her/his designee is authorized to execute and submit the Application for Assistance and Certifications.

BE IT FURTHER RESOLVED that the Anoka County administrator or the executive director of the Anoka County Housing and Redevelopment Authority are hereby designated as the certifying officers for the environmental reviews.

BE IT FURTHER RESOLVED that the board chair or her/his designee is authorized to execute the Fiscal Year 2019 CDBG Agreement with HUD for the acceptance of the CDBG funds upon final receipt of the documents and the Fiscal Year 2019 HOME Agreement with Dakota County Community Development Agency for the acceptance of the HOME funds upon final receipt of the documents.

BE IT FINALLY RESOLVED that the director of Community and Government Relations is authorized to execute agreements and/or contracts with cities and agencies receiving CDBG and HOME funding.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, Commissioners Sivarajah, Meisner, Gamache, Schulte, Look, and Braastad voted "yes." Commissioner West abstained. Motion carried. Resolution declared adopted.

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Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2019-48

**RESOLUTION APPROVING ANOKA COUNTY'S 2019 ANNUAL ACTION PLAN
FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME
INVESTMENT PARTNERSHIPS PROGRAM AND AUTHORIZING SUBMISSION
OF SUCH GRANT REQUEST TO THE UNITED STATES DEPARTMENT OF
HOUSING AND URBAN DEVELOPMENT**

WHEREAS, Anoka County is an Entitlement County that includes the Entitlement Community of Coon Rapids for the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program; and,

WHEREAS, Anoka County is entitled to HOME Investment Partnerships Program (HOME) funding through its participation in the Dakota County HOME Consortium with the cities of Coon Rapids and Woodbury and the counties of Anoka, Dakota and Suburban Ramsey; and,

WHEREAS, each Entitlement Community is required to adopt a Consolidated Plan that establishes priorities for the use of CDBG and HOME funds; and,

WHEREAS, the proposed projects in the 2019 Annual Action Plan are eligible projects and are priorities identified in the Consolidated Plan; and,

WHEREAS, the application process for CDBG and HOME funds requires the submission of an Annual Action Plan to HUD; and,

WHEREAS, the Annual Action Plan requires a 30-day public notice and public hearing before approval; and,

WHEREAS, the required public hearings were held on February 26, 2019, at 10:15 a.m. during the Anoka County Housing and Redevelopment Authority Board meeting in Room 705 of the Anoka County Government Center, 2100 Third Avenue, Anoka, Minnesota; and at 9:00 a.m. during the April 23, 2019, Dakota County Board meeting in the county board room of the Dakota County Administration Center, 1590 West Highway 55, Hastings, Minnesota; and the Anoka County public comment period for the 2019 Annual Action Plan was held from March 1, 2019, through April 1, 2019; and,

WHEREAS, four oral comments were received at the public hearing and two written comments were received during the 30-day public comment period and considered during the development of the Annual Action Plan; and,

WHEREAS, receipt of the CDBG funds will require execution of a grant agreement between Anoka County and HUD:

NOW, THEREFORE, BE IT RESOLVED by the Anoka County Board of Commissioners that the Anoka County 2019 Annual Action Plan for the CDBG and HOME programs is approved for submission to HUD.

BE IT FURTHER RESOLVED that the Anoka County board chair or her/his designee is authorized to execute and submit the Application for Assistance and Certifications.

BE IT FURTHER RESOLVED that the Anoka County administrator or the executive director of the Anoka County Housing and Redevelopment Authority are hereby designated as the certifying officers for the environmental reviews.

BE IT FURTHER RESOLVED that the board chair or her/his designee is authorized to execute the Fiscal Year 2019 CDBG Agreement with HUD for the acceptance of the CDBG funds upon final receipt of the documents and the Fiscal Year 2019 HOME Agreement with Dakota County Community Development Agency for the acceptance of the HOME funds upon final receipt of the documents.

BE IT FINALLY RESOLVED that the director of Community and Government Relations is authorized to execute agreements and/or contracts with cities and agencies receiving CDBG and HOME funding.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

Commissioner Schulte offered the following resolution and moved its adoption:

RESOLUTION #2019-49

**PROCESS FOR REPLACEMENT OF THE
COUNTY ADMINISTRATOR POSITION**

WHEREAS, the existing county administrator is retiring and there is a need to replace that position; and,

WHEREAS, there is no defined process to replace the county administrator position and there is a need to define this process:

NOW, THEREFORE, BE IT RESOLVED that the process for replacing the county administrator position is as follows:

- The Employee Relations Department will be responsible for the process.
- The Employee Relations Department will complete a job posting document that will define the minimum and preferred qualifications, the job duties, and skills needed for the position.
- The following individuals are eligible to apply for the position:
 - Regular county employees.
 - Current Anoka County commissioners and other elected officials with county-wide jurisdiction.
 - Former Anoka County employees who have worked for the county within the last five years and left in good standing.
- The Employee Relations Department will post the position announcement for 10 business days and use its normal process for communicating the posting.
- The Employee Relations Department will screen the applications and select those that best meet the minimum and preferred qualifications.
- A subcommittee of three county board members will participate in an interview process of those qualified candidates. The Employee Relations Department will assist in developing questions and oversee the interview process.
- The subcommittee will make a recommendation to the county board regarding the appointment.

BE IT FURTHER RESOLVED that the subcommittee of the county board will consist of the following commissioners: Scott Schulte, County Board Vice Chair; Robyn West, Management Committee Chair; and Mike Gamache.

Upon roll call vote, Commissioners Meisner, Gamache, Schulte, Look, Braastad, and West voted “yes.” Commissioner Sivarajah abstained.

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The item brought forward on an additional agenda relating to a legislative update by Representative Kurt Daudt was removed from the agenda as he was called into session.

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The county board meeting was adjourned at 10:38 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Jerry Soma
County Administrator

By: _____
Rhonda Sivarajah, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.