

The Anoka County Board of Commissioners will hold their regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board will be present. However, due to the Governor's Emergency Executive Order 20-20, and a determination by the board chair that public attendance is not feasible due to the health pandemic, members of the public will not be allowed to attend this meeting in person. Public members may monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.th

ANOKA COUNTY BOARD AGENDA

FOR THE APRIL 14, 2020, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	Jeff Reinert
District #7	Scott Schulte
- Others:
4. Consider accepting the regular claims paid over \$500 and purchase-card claims paid for the period ending March 27, 2020. **See attached** action item worksheet.
5. Approval of minutes from the March 24, 2020, county board meeting and the March 31, 2020, special county board meeting.
6. Chair's remarks.
 - A. Consider, for informational purposes, the 2019 Annual Report submitted by the Midwest Medical Examiner's Office. **See attached** annual report.
7. Committee reports.
 - A. Management Committee Chair report.
 - B. Transportation Committee Chair report.
 - C. Parks Committee Chair report.



ANOKA COUNTY BOARD

ACTION ITEM

April 14, 2020

FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$500 for the period ending 03/27/2020 and purchase-card claims paid for the period ending 03/27/2020.
BACKGROUND	Resolution 2019-107 delegated the Finance & Central Services Division Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.

Anoka County

2019

Total Cases: 1903

Total Autopsies: 132

Natural

- 1649 jurisdiction declined
 - 787 registered hospice patients
- 79 jurisdiction assumed
 - 27 autopsies
 - Death classifications: cardiovascular (12); alcohol/substance abuse (5); natural, not otherwise specified (5); gastrointestinal (3); endocrine (2)

Motor Vehicle Accident

- Of 19 motor vehicle fatalities in 2019:
 - Age range 13 to 82 years
 - The majority (15) were male
 - Three motorcyclists
 - One ATV operator
 - Two pedestrian – motor vehicle incidents
 - Alcohol was noted in two incidents
 - Methamphetamine was noted in two incidents
- In addition, two people died from complications of injuries sustained in remote motor vehicle incidents

Non-Motor Vehicle Accident

- Three infants, aged 1, 2, and 7-months, died while co-sleeping
- Three deaths in residential fires
 - Two fatalities in one incident
 - Alcohol (2) and methamphetamine (2) present

- Two drownings; both incidents associated with alcohol use
- 40 deaths directly attributed to substance abuse
 - Age range 18 to 65 years
 - 27 decedents were male
 - Substance incidents
 - Fentanyl (23)
 - Methamphetamine (16)
 - Acetyl fentanyl (8)
 - Heroin (6)
 - Benzodiazepines (5)
 - Other Rx opiate (3)
 - Cocaine (2)
 - Methadone (3)
 - Ethanol (3)
 - MDMA/MDA (2)
 - Xylazine (veterinary) (2)
 - Mitragynine (kratom)
 - Isotonitazene (novel synthetic opioid)
- 48 deaths, age range 65 to 100 years, due to complications of falls from standing/sitting/bed height
- Other death classifications: blunt force injuries (10); asphyxia-choking; drowning (2).

Homicide

- Five deaths in Anoka County classified as homicide
 - Three people died of gunshot wounds in separate incidents
 - A 28-year-old died of complications from a remote assault
 - A child died at Mercy Hospital following an incident in another county

Suicide

- 34 deaths (the fewest since 2007)
- Age range 15 to 89 years (average 40 years)
 - Six teenagers
 - Three older than 70 years
- The majority, 24, were male
- Alcohol intoxication was listed as a factor in four cases
- Death classifications: gunshot wounds (13); ligature hanging (13); asphyxia-suffocation (2); drugs/alcohol/substance abuse (3); asphyxia-chemical; blunt force injuries; and sharp force injury

Undetermined

- A 48-year-old male was a bicyclist hit by a train
- A 1-month-old girl died of unidentified cause while sleeping in a bassinet

Bone(s) Examination

- Three incidents of found bones examined and deemed non-human

Cremations

- 1558 cremations were approved



Medical Examiner Statistics For: Anoka

January 1st through December 31st

	2015	2016	2017	2018	2019
Homicide	4	5	6	1	5
MVA Accident	15	27	17	31	21
Natural	92	111	100	87	79
Non MVA Accident	79	97	89	101	110
Non-human	4	2	6	4	3
Reportable, Declined	1334	1342	1487	1540	1649
Suicide	55	48	45	45	34
Undetermined	3	3	3	2	2
Total Cases:	1586	1635	1753	1811	1903
Autopsies					
Bones Examination	4	2	6	3	3
Complete	142	163	124	100	83
External	6	9	17	42	39
Limited	6	3	9	10	10
Other	0	0	0	1	0
Total Autopsies:	158	177	156	156	135
Hospice	652	669	733	714	787
Cases Declined *	1338	1343	1493	1544	1652
Scene Visits	376	458	450	435	467
Anthropology	0	0	0	0	0
Neuropathology Exams	7	10	8	1	3
Cardiac Pathology Exams	8	17	6	5	2
Cases With Histology	44	52	39	33	37
Cases With Toxicology	152	178	147	150	135
Lodox Imaging Performed	45	58	43	54	49
Unidentified Bodies	0	0	0	0	0
Unclaimed Bodies	0	0	0	0	0
Exhumations	0	0	0	0	0
Corneal Donations	17	23	15	8	9
Tissue Donations	27	23	17	16	9
Cremations	1246	1286	1374	1482	1558
Non-Reportable	100	72	88	121	153

* Includes all Jurisdiction types other than "Assumed"

ANOKA COUNTY

MANAGEMENT COMMITTEE CHAIR REPORT

FOR THE APRIL 14, 2020, COUNTY BOARD MEETING

***Action Items**

1. The Management Committee chair recommends approving the following personnel transaction:
 - A. Restructure/Replacement - Administration/Facilities Management and Construction - Vacancy effective May 1, 2020. PC#1992000307:

FROM: 1.0 FTE - Maintenance Electrician - Grade C012, range \$23.28 to \$34.90 per hour.

TO: 1.0 FTE - Master Plumber - Grade B111, range \$23.18 to \$39.66 per hour.

See attached position action form.
2. Consider a request from Facilities Management and Construction to offer a salary for a Master Plumber position, Grade B111, above the third quartile (PC#1992000307). **See attached** position action form.

*Requires board approval.

POSITION ACTION FORM

Revised 10/04/19

Department:

Facilities Management and Construction

Position effective date:

05/01/2020

Management Committee meeting date:

04/14/2020

Board meeting date:

Action requested: Restructure vacant PCN (1992000307) 1.0 FTE (grade 12) Maintenance Electrician to a Master Plumber grade B111. Request to hire the Master Plumber position at a salary above 3rd quartile.

Background:

Anoka County spends between \$150,000 - \$500,000 for the variety of tasks a Master Plumber is responsible for county-wide. This position will also begin the much-needed plumbing retrofits throughout the Rum River Campus.

This will be a critical position for Anoka County, in turn saving valuable dollars so the work does not need to be sourced out to other Plumbing companies, the majority of the Plumbing work for the county would stay in-house and done by the Master Plumber.

The right candidate for this position will need to have extensive experience as a Master Plumber, and will be responsible for coaching, teaching and training FM&C Engineers on all aspects of plumbing.

In order to attract and hire the best candidate for the job, we need to offer the position at a salary higher than the 3rd quartile.

Recommendations: Approve a starting salary for the Master Plumber position in a range from \$34.00 - \$38.00 per hour.

Funding source:

Budget adjustment current year

Budget adjustment future years

Current budget

\$0.00

\$0.00

Funding description:

FM&C Operating Budget

Submitted by:

Andrew Dykstra

Date submitted:

04/07/2020

**ANOKA COUNTY TRANSPORTATION COMMITTEE CHAIR REPORT
FOR THE
APRIL 14, 2020
COUNTY BOARD MEETING**

ACTION ITEMS

Highway

- *1. The Chair of the committee recommends approval of Resolution #2020-TR06, authorizing the preparation of a highway right-of-way plat for Project 002-676-002, the reconstruction of CSAH 76 (Fawn Lake Drive) between CSAH 85 (Typo Creek Drive) and CSAH 36 (Rutgers Street) in Linwood Township.
- *2. The Chair of the committee recommends approval of Resolution #2020-TR07, authorizing acquisition of right-of-way for Project 002-676-002, the reconstruction of CSAH 76 (Fawn Lake Drive) between CSAH 85 (Typo Creek Drive) and CSAH 36 (Rutgers Street) in Linwood Township.
- *3. Consider recommending approval of the following resolutions for the authorization to submit federal applications for federal funding through the Metropolitan Council's 2020 Regional Solicitation, for improvements to the following highways:
 - a. Resolution #2020-TR08 - CSAH 2 (44th Avenue NW) Bridge Pedestrian/Trail in Fridley – Multi-Use Trail and Bicycle Facility Category
 - b. Resolution #2020-TR09 - CSAH 7 (7th Avenue NW) Expansion from approximately 0.25 miles north of CSAH 116 (Bunker Lake Blvd NW) to CR 20 (157th Avenue NW) in Andover - Roadway Expansion Category
 - c. Resolution #2020-TR10 - CSAH 11 (Northdale Blvd. NW) Modernization from CSAH 78 (Hanson Blvd NW) to CSAH 11 (Foley Blvd NW) in Coon Rapids – Roadway Reconstruction / Modernization Category
 - d. Resolution #2020-TR11 - CSAH 12 (109th Avenue NE) Expansion from CSAH 52 (Radisson Road NE) to CSAH 17 (Lexington Avenue NE) in Blaine – Roadway Expansion Category
 - e. Resolution #2020-TR12 - CSAH 14 (125th Avenue NE) Expansion from approximately 0.15 miles east of Harpers Street to CSAH 17 (Lexington Avenue NE) in Blaine – Roadway Expansion Category
 - f. Resolution #2020-TR13 - CSAH 56 (Ramsey Boulevard NW) and US 10 Interchange in Ramsey – Roadway Expansion Category
4. Consider authorizing the County Engineer to advertise for bids for Project CP 20-14-00, a multi-agency, joint effort project to place bituminous surfacing on several parking areas at the National Sports Center ("NSC") in the City of Blaine.



ANOKA COUNTY BOARD ACTION ITEM

April 14, 2020

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>The Chair of the committee recommends approval of Resolution #2020-TR06, authorizing the preparation of a highway right-of-way plat for Project 002-676-002, the reconstruction of CSAH 76 (Fawn Lake Drive) between CSAH 85 (Typo Creek Drive) and CSAH 36 (Rutgers Street) in Linwood Township.</i>
BACKGROUND	<p><i>The proposed improvements along said portion of CSAH 76 include stabilized full depth reclamation of existing bituminous with new bituminous surfacing, bypass lanes, shoulder widening, proposed utility pole relocation at both Thames Street approaches, and associated improvements.</i></p> <p><i>To facilitate the associated roadway improvements, the acquisition of additional ROW, permanent easements, and/or temporary easements is required.</i></p> <p><i>The project is scheduled for construction in 2021.</i></p>
PREVIOUS ACTION TAKEN	<i>None</i>
COMMENTS	
RECOMMENDATIONS	<i>Approval</i>

RESOLUTION #2020-TR06

**AUTHORIZING THE PREPARATION OF
A HIGHWAY RIGHT-OF-WAY PLAT FOR
PROJECT SAP 002-676-002**

WHEREAS, Minn. Stat. § 160.085, subd. 1 provides that "In order to facilitate the acquisition of right-of-way required for highways, state and county road authorities may file for record in the office of the county recorder or registrar of titles, in the county in which right-of-way is to be acquired, such orders or resolutions, as required by law, in the form of maps or plats showing the right-of-way by course distance, bearing and arc length and other rights or interests in the land to be acquired as the road authority determines necessary"; and,

WHEREAS, Anoka County is contemplating construction of certain improvements to reconstruct CSAH 76 (Fawn Lake Drive) between CSAH 85 (Typo Creek Drive) and CSAH 36 (Rutgers Street) in Linwood Township, which would necessitate the acquisition of additional right-of-way; and,

WHEREAS, the Anoka County Highway Engineer deems it necessary to require the preparation of a highway right-of-way plat to facilitate the acquisition of the right-of-way necessary to construct the above-referenced project.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Highway Engineer is hereby authorized to have the required survey work conducted and performed and a plat prepared to facilitate the acquisition of the right-of-way necessary for the above-referenced project, and that he is hereby authorized to charge the cost of the work, incidental thereto, to the County Road and Bridge Account.



ANOKA COUNTY BOARD ACTION ITEM

April 14, 2020

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>The Chair of the committee recommends approval of Resolution #2020-TR07, authorizing acquisition of right-of-way for Project 002-676-002, the reconstruction of CSAH 76 (Fawn Lake Drive) between CSAH 85 (Typo Creek Drive) and CSAH 36 (Rutgers Street) in Linwood Township.</i>
BACKGROUND	<p><i>The proposed improvements along said portion of CSAH 76 include stabilized full depth reclamation of existing bituminous with new bituminous surfacing, bypass lanes, shoulder widening, proposed utility pole relocation at both Thames Street approaches, and associated improvements.</i></p> <p><i>To facilitate the associated roadway improvements, the acquisition of additional ROW, permanent easements, and/or temporary easements is required.</i></p> <p><i>The project is scheduled for construction in 2021.</i></p>
PREVIOUS ACTION TAKEN	<i>None</i>
COMMENTS	
RECOMMENDATIONS	<i>Approval</i>

RESOLUTION #2020-TR07

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR ANOKA COUNTY HIGHWAY PROJECT SAP 002-676-002**

WHEREAS, the Anoka County Highway Department proposes to reconstruct CSAH 76 (Fawn Lake Drive) between CSAH 85 (Typo Creek Drive) and CSAH 36 (Rutgers Street) in the Linwood Township, which project is numbered SAP 002-676-002 (hereinafter "Project"); and,

WHEREAS, the Project work consists of a stabilized full depth reclamation of existing bituminous with new bituminous surfacing, bypass lanes, shoulder widening, proposed utility pole relocation at both Thames Street approaches, and associated improvements on CSAH 76 to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Anoka County Board of Commissioners desire to begin construction of the Project in the Spring of 2021; and,

WHEREAS, to begin construction of the Project in the Spring of 2021, Anoka County will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042; and:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the County Highway Engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain and to take title and possession thereto prior to the filing of an award by the court appointed commissioners, pursuant to Minn. Stat. § 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby request that the Anoka County Attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the County or the Court.

Exhibit A

Project SAP 002-676-002

PARCEL#	PIN	PHYSICAL ADDRESS
1	27-34-22-23-0002	7455 Fawn Lake Dr. NE
2	27-34-22-23-0011	24132 Thames St. NE
3	27-34-22-32-0003	Unassigned Situs
4	27-34-22-31-0001	Unassigned Situs
5	27-34-22-34-0011	Unassigned Situs
6	27-34-22-34-0009	23815 Thames S.t NE
7	27-34-22-32-0007	23930 Thames St. NE
8	27-34-22-32-0008	Unassigned Situs



ANOKA COUNTY BOARD ACTION ITEM

April 14, 2020

TRANSPORTATION DIVISION

ACTION REQUESTED	<p><i>Consider recommending approval of the following resolutions for the authorization to submit federal applications for federal funding through the Metropolitan Council's 2020 Regional Solicitation, for improvements to the following highways:</i></p> <ul style="list-style-type: none"> <i>a. Resolution #2020-TR08 - CSAH 2 (44th Avenue NW) Bridge Pedestrian/Trail in Fridley – Multi-Use Trail and Bicycle Facility Category</i> <i>b. Resolution #2020-TR09 - CSAH 7 (7th Avenue NW) Expansion from approximately 0.25 miles north of CSAH 116 (Bunker Lake Blvd NW) to CR 20 (157th Avenue NW) in Andover - Roadway Expansion Category</i> <i>c. Resolution #2020-TR10 - CSAH 11 (Northdale Blvd. NW) Modernization from CSAH 78 (Hanson Blvd NW) to CSAH 11 (Foley Blvd NW) in Coon Rapids – Roadway Reconstruction / Modernization Category</i> <i>d. Resolution #2020-TR11 - CSAH 12 (109th Avenue NE) Expansion from CSAH 52 (Radisson Road NE) to CSAH 17 (Lexington Avenue NE) in Blaine – Roadway Expansion Category</i> <i>e. Resolution #2020-TR12 - CSAH 14 (125th Avenue NE) Expansion from approximately 0.15 miles east of Harpers Street to CSAH 17 (Lexington Avenue NE) in Blaine – Roadway Expansion Category</i> <i>f. Resolution #2020-TR13 - CSAH 56 (Ramsey Boulevard NW) and US 10 Interchange in Ramsey – Roadway Expansion Category</i>
BACKGROUND	<p><i>The funding period for these projects is 2024 and 2025. For each project, a local match of at least 20 percent is required. Anoka County is listed as the local source of funding; however, if the project is selected, costs would be shared by the city/cities in which the projects are located. The cost participation amount would be determined through the standard cost-share policy.</i></p> <p><i>In addition to the Resolutions by Anoka County, the Highway Department will also be following up with each City to discuss the proposed project and request letters of support prior to submittal.</i></p>
PREVIOUS ACTION TAKEN	None
COMMENTS	
RECOMMENDATIONS	Approval

RESOLUTION #2020-TR08

**AUTHORIZING SUBMITTAL OF A FEDERAL FUNDING APPLICATION
FOR THE CSAH 2 BRIDGE MULTI-USE TRAIL PROJECT**

WHEREAS, CSAH 2 (44th Avenue NW) is an “Other” Arterial route that provides an important east-west transportation connection in Anoka County; and

WHEREAS, the CSAH 2 bridge (Bridge No. 02523) is an important crossing over the BNSF rail yard for motorized traffic as well as for pedestrians and bicyclists; and

WHEREAS, the existing CSAH 2 bridge pedestrian area lacks sufficient width to safely accommodate pedestrian and bicyclist travel across the BNSF rail yard; and

WHEREAS, the Anoka County Highway Department is proposing to submit an application to the Transportation Advisory Board through the Metropolitan Council’s 2020 Regional Solicitation program to receive federal transportation funds to improve the multi-use trail on the CSAH 2 bridge over the BNSF railroad tracks linking CSAH 1 (East River Road) with CSAH 2 (Main Street); and

WHEREAS, Anoka County has the necessary capabilities to adequately fund its local cost share for this public improvement project.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Highway Department is hereby authorized to submit an application to the Transportation Advisory Board through the Metropolitan Council’s 2020 Regional Solicitation program in the Multi-Use Trail category, to receive federal transportation funds to make improvements to the CSAH 2 (44th Avenue NW) bridge over the BNSF rail yard in Fridley.

RESOLUTION #2020-TR09

**AUTHORIZING SUBMITTAL OF A FEDERAL FUNDING APPLICATION
FOR THE CSAH 7 EXPANSION PROJECT**

WHEREAS, CSAH 7 (7TH Avenue NW) is an “A” Minor Arterial Expander route that provides an important north-south transportation connection in Anoka County; and

WHEREAS, traffic volumes on CSAH 7 have been increasing over the past decade and are expected to continue to increase in the future as the area continues to grow; and

WHEREAS, existing and future traffic volumes are such that congestion is and will continue to negatively impact the ability of the corridor to move traffic; and

WHEREAS, existing and future traffic volumes are such that safety is a concern at intersections and along some segments of the corridor; and

WHEREAS, Anoka County and the City of Andover have worked together in the past to make travel capacity and safety improvements along the corridor; and

WHEREAS, the Anoka County Highway Department is proposing to submit an application to the Transportation Advisory Board through the Metropolitan Council’s 2020 Regional Solicitation program to receive federal transportation funds to make capacity and safety improvements on CSAH 7, from approximately 0.25 miles north of CSAH 116 (Bunker Lake Blvd) to CR 20 (157th Avenue NW), in the City of Andover; and

WHEREAS, Anoka County has the necessary capabilities to adequately fund its local cost share for this public improvement project.

NOW THERE, BE IT that the Anoka County Highway Department is hereby authorized to submit an application to the Transportation Advisory Board through the Metropolitan Council’s 2020 Regional Solicitation program in the Roadway Expansion category, to receive federal transportation funds to make capacity and safety improvements on CSAH 7, from approximately 0.25 miles north of CSAH 116 (Bunker Lake Blvd) to CR 20 (157th Avenue NW), in the City of Andover.

RESOLUTION #2020-TR10

**AUTHORIZING SUBMITTAL OF FEDERAL FUNDING APPLICATION
FOR THE CSAH 11 RECONSTRUCTION PROJECT**

WHEREAS, CSAH 11 (Northdale Boulevard NW) is an “A” Minor Arterial Expander route that provides an important east-west transportation connection in Anoka County; and

WHEREAS, traffic volumes on CSAH 11 have been increasing and are expected to continue to increase in the future as the area continues to grow; and

WHEREAS, existing and future traffic volumes are such that congestion is and will continue to negatively impact the ability of the corridor to move traffic; and

WHEREAS, existing and future traffic volumes are such that safety is a concern at intersections and along some segments of the corridor; and

WHEREAS, Anoka County and the City of Coon Rapids have worked together in the past to make travel mobility and safety improvements along the corridor; and

WHEREAS, Anoka County Highway Department is proposing to submit an application to the Transportation Advisory Board through the Metropolitan Council’s 2020 Regional Solicitation program to receive federal transportation funds to widen CSAH 11 from CSAH 78 (Hanson Blvd NW) to CSAH 11 (Foley Blvd NW); and

WHEREAS, Anoka County has the necessary capabilities to adequately fund its local cost share for this public improvement project.

NOW THERE, BE IT RESOLVED that the Anoka County Highway Department is hereby authorized to submit an application to the Transportation Advisory Board through the Metropolitan Council’s 2020 Regional Solicitation program in the Roadway Reconstruction/ Modernization category, to receive federal transportation funds to make capacity and safety improvements on CSAH 11 from CSAH 78 (Hanson Blvd NW) to CSAH 11 (Foley Blvd NW) in the City of Coon Rapids.

RESOLUTION #2020-TR11

**AUTHORIZING SUBMITTAL OF A FEDERAL FUNDING APPLICATION
FOR THE CSAH 12 EXPANSION PROJECT**

WHEREAS, CSAH 12 (109TH Avenue NE) is an “A” Minor Arterial Expander route that provides an important east-west transportation connection in Anoka County; and

WHEREAS, traffic volumes on CSAH 12 have been increasing over the past decade and are expected to continue to increase in the future as the area continues to grow; and

WHEREAS, existing and future traffic volumes are such that congestion is and will continue to negatively impact the ability of the corridor to move traffic; and

WHEREAS, existing and future traffic volumes are such that safety is a concern at intersections and along some segments of the corridor; and

WHEREAS, Anoka County and the City of Blaine have worked together in the past to make travel capacity and safety improvements along the corridor; and

WHEREAS, the Anoka County Highway Department is proposing to submit an application to the Transportation Advisory Board through the Metropolitan Council’s 2020 Regional Solicitation program to receive federal transportation funds to widen CSAH 12 (109th Avenue NE) from CSAH 52 (Radisson Road NE) to CSAH 17 (Lexington Blvd NE) in the City of Blaine; and

WHEREAS, Anoka County has the necessary capabilities to adequately fund its local cost share for this public improvement project.

NOW THERE, BE IT RESOLVED that the Anoka County Highway Department is hereby authorized to submit an application to the Transportation Advisory Board through the Metropolitan Council’s 2020 Regional Solicitation program in the Roadway Expansion category, to receive federal transportation funds to make capacity and safety improvements on CSAH 12 (109th Avenue NE) from CSAH 52 (Radisson Road NE) to CSAH 17 (Lexington Blvd NE) in the City of Blaine.

RESOLUTION #2020-TR12

**AUTHORIZING SUBMITTAL OF A FEDERAL FUNDING APPLICATION
FOR THE CSAH 14 EXPANSION PROJECT**

WHEREAS, CSAH 14 (125th Avenue NE) is a Principal Arterial route that provides an important east-west transportation connection in Anoka County; and

WHEREAS, traffic volumes on CSAH 14 have been increasing over the past decade and are expected to continue to increase in the future as the area continues to grow; and

WHEREAS, existing and future traffic volumes are such that congestion is and will continue to negatively impact the ability of the corridor to move traffic; and

WHEREAS, existing and future traffic volumes are such that safety is a concern at intersections and along some segments of the corridor; and

WHEREAS, Anoka County and the City of Blaine have worked together in the past to make travel capacity and safety improvements along the corridor; and

WHEREAS, the Anoka County Highway Department is proposing to submit an application to the Transportation Advisory Board through the Metropolitan Council's 2020 Regional Solicitation program to receive federal transportation funds to widen CSAH 14 (125th Avenue NE) from Harpers Street NE to CSAH 17 (Lexington Blvd NE), in the City of Blaine; and

WHEREAS, Anoka County has the necessary capabilities to adequately fund its local cost share for this public improvement project.

NOW THEREFORE, BE IT RESOLVED that the Anoka County Highway Department is hereby authorized to submit an application to the Transportation Advisory Board through the Metropolitan Council's 2020 Regional Solicitation program in the Roadway Expansion category, to receive federal transportation funds to make capacity and safety improvements on CSAH 14 (125th Avenue NE) from Harpers Street NE to CSAH 17 (Lexington Blvd NE) in the City of Blaine.

RESOLUTION #2020-TR13

**AUTHORIZING SUBMITTAL OF A FEDERAL FUNDING APPLICATION
FOR THE US 10 AND CSAH 56 (RAMSEY BOULEVARD)
INTERCHANGE IMPROVEMENT PROJECT**

WHEREAS, the existing at-grade intersection of US Hwy 10/169 (a Principal Arterial) and CSAH 56 (an "A" Minor Arterial expander) and at-grade railroad crossing on the BNSF railway are unsafe and lead to traffic congestion and mobility issues; and

WHEREAS, Anoka County and the City of Ramsey propose to grade-separate US Hwy 10/169 at CSAH 56, and the BNSF railway crossing at Ramsey Boulevard; and

WHEREAS, this improvement project is consistent with the goals and objectives of the Highway 10 Access Planning Study completed in 2014 in partnership between the Minnesota Department of Transportation (MnDOT), Anoka County Highway Department, City of Anoka, City of Ramsey, and Metropolitan Council; and

WHEREAS, the Anoka County Highway Department is proposing to submit an application to the Transportation Advisory Board through the Metropolitan Council's 2020 Regional Solicitation program to receive federal transportation funds to construct an interchange at US Hwy 10/169 and CSAH 56 in the City of Ramsey; and

WHEREAS, Anoka County has the necessary capabilities to adequately fund its local cost share for this public improvement project.

NOW THEREFORE, BE IT RESOLVED that the Anoka County Highway Department is hereby authorized to submit an application to the Transportation Advisory Board through the Metropolitan Council's 2020 Regional Solicitation program in the Roadway Expansion category, to receive federal transportation funds to construct an interchange and associated improvements at US Hwy 10/169 and CSAH 56, in the City of Ramsey.



ANOKA COUNTY BOARD ACTION ITEM

April 14, 2020

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider authorizing the County Engineer to advertise for bids for Project CP 20-14-00, a multi-agency, joint effort project to place bituminous surfacing on several parking areas at the National Sports Center ("NSC") in the City of Blaine.</i>
BACKGROUND	<p><i>Anoka County, City of Blaine, and NSC have teamed up to place bituminous surfacing on three existing gravel parking areas located on the NSC property between 105th Avenue NE and CSAH 12 (109th Avenue NE) in preparation for the upcoming 3M Golf Tournament in July 2020 (see attached exhibit). The parking lots provide a large portion of the required parking capacity to serve the event. Anoka County has contracted with SRF Consulting to complete the construction plans and specifications.</i></p> <p><i>It would be preferable to pave all three parking areas in 2020 in terms of economies of scale. However, all stakeholders are sensitive to the current situation we are facing with the COVID-19 outbreak and potential budget constraints. Based upon conversations with tournament development staff, representatives with the City of Blaine, and staff at the NSC, in order to facilitate the needs of the event, the project team has recommended focusing on the two northern lots (Lots 2 and 3), and complete Lot 1 if the bids received are within the project budget.</i></p> <p><i>The Engineer's Estimate for Lots 2 and 3 is approximately \$840,000, and the estimate for the Lot 1 is approximately \$210,000, for a total cost of \$1,050,000.</i></p> <p><i>The City of Blaine and Anoka County HRA have agreed to share in the costs of the project.</i></p> <p><i>With the above-mentioned items in mind, we are requesting authorization to advertise for bids to pave all three parking areas, with the option to choose which lots are paved, or reject all bids, if the received bids do not fall within the project budget.</i></p>
PREVIOUS ACTION TAKEN	<i>None</i>
COMMENTS	
RECOMMENDATIONS	<i>Approval</i>

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ANOKA COUNTY

PARKS COMMITTEE CHAIR REPORT

FOR THE APRIL 14, 2020 COUNTY BOARD MEETING

*Action Items

1. The Chair of the Parks Committee recommends that the County Board authorize a grant agreement not to exceed \$140,000 with the Mississippi River Watershed Management Organization (MWMO) for natural resource related work as part of the Islands of Peace Trail Improvement Project (Anoka County Contract #C0007852).

*Requires Board Action

COUNTY BOARD ACTION ITEM 1 – GRANT AGREEMENT: MISSISSIPPI RIVER WATERSHED MANAGEMENT ORGANIZATION

Parks Committee Chair’s Report

County Board Date: April 14, 2020

Action Requested

For the Parks Committee Chair to recommend to the County Board to authorize a Grant Agreement with the Mississippi River Watershed Management Organization (MWMO) for natural resource related work as part of the Islands of Peace Trail Improvement Project (Anoka County Contract #C0007852).

Previous Committee / County Board Action

April 2019 – Professional Services Agreement Authorization for Feasibility Study
February 2019 – MWMO Memo of Understanding
January 2019 – 10-year Capital Project Forecast

Background / Analysis

This item is for authorization of a funding agreement with the MWMO. Staff have been working with the MWMO to finalize plans and specifications for the Islands of Peace trail redevelopment project which includes construction and restoration work outlined in a previous MWMO feasibility study. This project will reconstruct the island trail system, reduce impervious surfaces on the island, reconstruct two degraded culvert systems and conduct habitat and natural resource restoration work. The project is anticipated to be out for bids in April and a recommendation for bid award is anticipated to be brought back to the Committee in near future.

This project is being funded through a Metropolitan Council Parks and Trails Legacy grant of \$325,000 and this Mississippi Watershed Organization Grant of \$140,000, if approved, for a total project budget of \$465,000.

Conclusion / Recommendation

For the Parks Committee Chair to recommend to the County Board to authorize a grant agreement not to exceed \$140,000 with the Mississippi River Watershed Management Organization (MWMO) for natural resource related work as part of the Islands of Peace Trail Improvement Project (Anoka County Contract #C0007852).

Supporting Documents

IOP Layout

Lead Staff

Danielle Sanborn, Landscape Architect

This Anoka County Board of Commissioners Meeting was held through telephonic means pursuant to Minnesota Statute § 13D.021. Scott Schulte, Chair of the Anoka County Board of Commissioners, and Tony Palumbo, Anoka County Attorney, determined that an in-person meeting was not practical or prudent because of the current health pandemic. All members of the board of commissioners could hear each other and they could hear all discussion at this meeting. There were no members of the public in the board room where this meeting was held as admittance is not feasible due to the pandemic. Monitoring this meeting by the public was done through the internet. Notice of this meeting included the telephonic nature of this meeting, and that monitoring of this meeting by the public could be done through streaming over the internet.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

March 24, 2020

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #7	Scott Schulte
Present via Telephone:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; Sheriff James Stuart, and staff

* * * * *

Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Meisner made motion accepting the regular claims paid over \$500 for the period ending March 13, 2020, and purchase-card claims paid for the period ending March 13, 2020. (Claims are on file in the County Administration Office.) Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Reinert made motion approving the minutes from the March 10, 2020, county board meeting, and March 17, 2020, emergency county board meeting. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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Emergency Management Director Terry Stoltzman gave an update on the COVID-19 pandemic and responded to questions from the commissioners. The Minnesota Department of Health COVID-19 hotline phone number is 651-201-3020 or 800-657-3903.

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County Attorney Tony Palumbo stated that, although closed to the general public, the Anoka County Attorney's Office continues to operate and process cases with priority given to cases in which public or private safety is at risk and cases in which a speedy trial demand has been made. Their office may be contacted by email or telephone. Jury trials have been shut down thru April 27.

Chair Schulte reminded everyone to respond to their 2020 Census invitation. Federal spending programs use census data to distribute the right amount of money to cities, counties, and states and determines the number of congressional seats.

Commissioner West presented the Management Committee report from the meeting of March 10, 2020. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

Commissioner West presented the Management Committee Chair report.

1. Commissioner West made motion approving the consent items. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously. (Consent items are on file in the County Administration Office.)
2. Commissioner Reinert made motion approving the following personnel transaction:

- A. Restructure/fill - Administration/Library - effective March 24, 2020.

FROM: .5 FTE Library Service Assistant - Grade A007, range \$14.96 to \$23.03 per hour. Vacancy effective December 20, 2019. PC#1993001569

and

.5 FTE Librarian II - Grade C012, range \$23.28 to \$34.90 per hour. Vacancy effective January 3, 2020. PC#1992001384

TO: 1.0 FTE Librarian II - Grade C012, range \$23.28 to \$34.90 per hour.
PC#1992001384

Note: PC#1993001569 will be eliminated.

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

3. Commissioner Braastad made motion approving the following personnel transaction:
 - A. Restructure/fill - Human Services/Economic Assistance - effective March 24, 2020.
PC#1998001916
- FROM:** 1.0 FTE Child Support Expedited Process Specialist - Grade B011, range \$21.09 to \$31.77 per hour. Vacancy effective July 20, 2019.
- TO:** 1.0 FTE Economic Assistance Program Coordinator - Grade C012, range \$23.28 to \$34.90

Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Schulte presented the Transportation Committee report from the meeting of March 16, 2020.

Highway

1. Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2020-32

**GRANTING RESTRICTED ACCESS OPENING TO
COUNTY STATE AID HIGHWAY NO. 14
(125TH AVENUE NE / MAIN STREET)**

WHEREAS, PLL Properties, LLC (“PLL”), a Minnesota limited liability company, owns property situated at the southeast corner of the intersection of CSAH 14 (125th Avenue NE) and CSAH 17 (Lexington Avenue), which is legally described as Outlot A, PARKSIDE NORTH 9TH ADDITION, Anoka County, Minnesota (“the PLL Property”); and,

WHEREAS, during the platting process, access from the PLL Property to both CSAH 14 and CSAH 17 was restricted and dedicated to the County of Anoka; and,

WHEREAS, despite the above dedications, PLL previously held access from the PLL Property site to both CSAH 14 and CSAH 17 while operating its business on the premises, which was subsequently closed and razed for redevelopment; and,

WHEREAS, in connection with the redevelopment of the PLL Property, PLL has requested that the county break the dedicated access to CSAH 14, as hereinafter provided, to permit limited access onto CSAH 14, consisting of right-in and right-out only; and,

WHEREAS, in exchange for the break in dedicated access to CSAH 14, PLL has agreed to cancel its easement and cease use of the driveway providing access to the PLL Property from CSAH 17; and,

WHEREAS, the above agreement defining access rights from PLL Property to CSAH 14 and CSAH 17 will further the safety of the traveling public and will assist in clarifying each party’s relative access rights:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes and directs the Anoka County board chair and Anoka County administrator to execute the quit claim deed granting limited access (right-in and right-out access from Outlot A only) from CSAH 14 to the PLL Property.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Schulte made motion entering into Contract #C0007721, a Joint Powers Agreement with the City of Coon Rapids for Project 18-63-00, Strategic Congestion Mitigation Project, from CSAH 78 (Hanson Boulevard) to CSAH 9 (Round Lake Boulevard) in the city of Coon Rapids, and authorizing the chair of the county board and the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Look made motion entering into Contract #C0007843, a Professional Services Agreement as a sub-client with the City of Anoka for professional services for Project 17-34-00, the proposed interchange improvement project on U.S. Highway 10/169 at the intersection of West Main Street, Fairoak Avenue and Thurston Avenue in the city of Anoka, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of March 17, 2020.

1. Commissioner Schulte made motion approving Contract #C0007801 with Bituminous Roadways Inc., 1520 Commerce Drive, Mendota Heights, MN 55120, for completion of the 2020 Pavement Project for a total cost of \$160,150 (base bid with alternate 1), subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Look made motion approving Contract #C0007808 with Schumacher Elevator Company, One Schumacher Way, Denver, IA 50622, for annual elevator maintenance and repairs for \$74,304, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

3. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2020-33

**RESOLUTION FOR THE SALE OF REAL PROPERTY
LOCATED IN AND OWNED BY THE COUNTY OF ANOKA,
MINNESOTA AND AUTHORIZING THE SALE OF SAID
REAL PROPERTY THROUGH A REAL ESTATE BROKER**

WHEREAS, on January 28, 2020, the Anoka County Board of Commissioners adopted Resolution #2020-11 authorizing the Advertisement for Bids for the Sale of Real Property located in and owned by the County of Anoka, Minnesota; and,

WHEREAS, the Real Property is located in the city of Lino Lakes and is identified by Anoka County for tax purposes as PIN Nos. 17-31-22-23-0002 and 17-32-22-24-0004 (Lino Lakes Property); and,

WHEREAS, the Lino Lakes Property has been advertised for bids in the legal newspaper of the county according to the requirements of Minnesota Statutes Section 373.01, subdivision 1 (b); and,

WHEREAS, March 11, 2020, was established as the date for opening any and all bids received in response to said advertisements; and,

WHEREAS, there were no bids submitted and received for the bid opening:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners, finding that no bids were received in response to advertising in the county legal newspaper, authorizes pursuing the sale of the Lino Lakes Property by other means per Minnesota Statutes Section 373.01.

BE IT FURTHER RESOLVED that the Anoka County Administrator, Rhonda Sivarajah, is authorized to engage the services of a real estate broker to find a buyer for the Lino Lakes Property.

BE IT FURTHER RESOLVED that once a suitable purchaser is found for the Lino Lakes Property, the chair of the Anoka County Board of Commissioners, Scott Schulte, and the Anoka County Administrator, Rhonda Sivarajah, are authorized to execute and finalize all documents necessary for the sale of the Lino Lakes Property, including all necessary closing documents.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Braastad presented the Human Services Committee report from the meeting of March 17, 2020, which also acts as the Local Social Services Agency and Health Board.

PUBLIC HEALTH AND ENVIRONMENTAL SERVICES

1. Commissioner Braastad made motion entering into Grant Contract #C0007840 with the State of Minnesota for 2020 Municipal Residential Recycling Program (SCORE/LRDG) funding to municipalities in an amount of \$513,374, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

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COMMUNITY CORRECTIONS

2. Commissioner Braastad made motion entering into Contract #C0007832 (renewal) with Acumen Psychological Services for psychological evaluations and forensic consultation with a \$30 increase per product from April 1, 2020, through March 31, 2021, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Braastad made motion entering into Contract #C0007814 with Stanley Security for camera and control replacement upgrades at Anoka County Secure and the East Central Regional Juvenile Center on the Juvenile Center campus, subject to review by the county attorney as to form

and legality. (Contract is on file in the Human Services Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

* * *

4. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-34

APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for February 2020: Medical Assistance and General Assistance medical payments in the amount of \$253,864.36 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

5. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-35

PROCLAIMING APRIL AS PUBLIC HEALTH MONTH IN ANOKA COUNTY

WHEREAS, National Public Health Week is April 6-12, 2020, and the theme is: *Healthiest Nation 2030*, Anoka County will participate in the effort to raise awareness about the important role every individual plays in promoting good health in their community; and,

WHEREAS, the goal to create the healthiest nation in one generation includes providing opportunities for all individuals and families to be healthy; and,

WHEREAS, many of the chronic diseases such as heart disease, cancer, diabetes, arthritis and obesity which are the most common and costly of all health problems, are also the most preventable; and,

WHEREAS, four common, health-damaging, but modifiable behaviors – tobacco use, insufficient physical activity, poor eating habits, and excessive alcohol use – are responsible for much of the illness, disability, and premature death related to chronic diseases; and,

WHEREAS, a healthier Anoka County begins with active living and healthy eating, living tobacco-free, preventing communicable diseases, promoting maternal health, promoting mental wellness, individual/family preparedness, quality water and food safety practices; and,

WHEREAS, the programs and services of the Anoka County Public Health and Environmental Services Department protect the health and safety of community residents, promote healthy lifestyles and prevent diseases and disabilities which could adversely affect the current and future health of our community; and,

WHEREAS, Anoka County has a strong history of supporting public health through the programs and services of the Anoka County Public Health and Environmental Services Department:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners proclaims April as Public Health Month in Anoka County.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

6. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-36

**PROCLAIMING APRIL 2020 AS CHILD ABUSE
PREVENTION MONTH IN ANOKA COUNTY**

WHEREAS, Anoka County is aware that child abuse and neglect is a problem that depends on finding solutions from within the community; and,

WHEREAS, Anoka County is committed to supporting the prevention of child abuse through Children and Family Services, Public Health and other community-wide programs designed to meet the needs of children and their families; and,

WHEREAS, Anoka County Human Services plays a major role in protecting children and preventing child abuse and neglect; and,

WHEREAS, in 2019, Anoka County Children and Family Services served 400 families with early intervention services; and,

WHEREAS, Anoka County unites their efforts with the Anoka County Child Abuse Prevention Council and its members: Alexandra House, Anoka County Community Action Program, Head Start, Connexus Energy, Safe Kids, Zero Abuse Project and Social Services employees, and other community agencies in promoting prevention of child abuse and neglect:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners proclaims the month of April 2020 as Child Abuse Prevention Month in Anoka County, and strongly urges all citizens, community agencies, faith and educational communities, medical and civic representatives to join us in using this month to increase participation in efforts to prevent child abuse and neglect, thereby strengthening the communities in which we live.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Braastad presented the Intergovernmental and Community Relations Committee Chair report.

1. Commissioner Braastad made motion approving Contract #C0007770 with Dr. Wallace for forensic odontology services, subject to review by the county attorney as to form and legality. (Contract is on file in the Medical Examiner's Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Braastad made motion approving Contract #C0007774 with the University of Minnesota for education internships at the Medical Examiner's office; there are no fees associated with this contract., subject to review by the county attorney as to form and legality. (Contract is on file in the Medical Examiner's Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Braastad made motion approving Contract #C0007800 with the Minnesota Department of Health as part of a study to gather and report information on suspected opioid deaths with estimated an annual revenue of \$25,000 to \$35,000, and a term through August 2022, subject to review by the county attorney as to form and legality. (Contract is on file in the Medical Examiner's Office.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Braastad made motion approving Contract #C0007729 with the Minnesota Lions Eye Bank for a two-year agreement and annual renewals up to seven years, subject to review by the county attorney as to form and legality, with the Minnesota Lions Eye Bank paying approximately \$7,000 to \$8,000 per year for the use of the Medical Examiner's facility. (Contract is on file in the Medical Examiner's Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
5. Commissioner Look made motion approving Contract #C0007781 with Life Source and Contract #C0007782 with American Donor Services for donor harvesting for a two-year agreement and annual renewals up to seven years, subject to review by the county attorney as to form and legality. The agencies pay a fee to use the Medical Examiner's facility, with an estimated annual revenue of \$30,000. (Contract is on file in the Medical Examiner's Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
6. Commissioner Braastad made motion recommending the county board consider a letter to the St. Paul Port Authority regarding the PACE loan for Westgate Apartments, subject to the financing and closing of the project. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Gamache presented the Parks Committee report from the meeting of March 10, 2020.

1. Commissioner Gamache made motion approving Contract #C0007769, a Purchase of Service Agreement with the Conservation Corps Minnesota to assist with natural resources restoration and park maintenance related projects not to exceed \$158,000, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Gamache made motion awarding the following Wave Pool Replacement construction contracts, subject to review by the county attorney as to form and legality:
 - A. Contract #C0007811 to Ebert Inc. for \$2,156,500
 - B. Contract #C0007812 to Global Specialty Contractors for \$3,103,400
 - C. Contract #C0007813 to Septic Check for \$188,700

(Contracts are on file in the Parks Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

3. Commissioner Gamache made motion awarding Contract #C0007192 to Northwest Asphalt of Shakopee, MN, for the Bunker Beach Parking Lot Reconstruction Project in the amount of \$389,037.89, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Reinert made motion awarding Contract #C0007799 to Septic Check for the Rice Creek Maintenance Facility Sanitary Sewer Construction Project for a total contract amount of \$138,154.03, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
5. Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2020-37

**RESOLUTION ACCEPTING DONATION OF A BARRED OWL
AND \$200 FOR CAPTIVE CARE**

WHEREAS, the Warner Nature Center donated \$200; and,

WHEREAS, Minn. Stat. § 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby accepts the gift of money from the Warner Nature Center.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to Warner Nature Center for their generous and valued donation to the Parks Department.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

6. Commissioner Gamache made motion authorizing Contract #C0007730, a grant agreement from the Conservation Partners Legacy Grant Program for \$185,000 for cedar tree revetment erosion control along the Rum River, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Meisner presented the Property Records and Taxation Committee report from the meeting of March 16, 2020.

1. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2020-38

**AUTHORIZING THE RECONVEYANCE OF
TAX-FORFEIT PROPERTY TO THE STATE OF MINNESOTA
PURSUANT TO MINN. STAT. § 282.01, SUBD. 1D.
IN THE CITY OF RAMSEY (PIN 08-32-25-32-0029)**

WHEREAS, the County of Anoka, a political subdivision of the State of Minnesota (“County”) acquired the property described in the attached Exhibit A, from the State of Minnesota pursuant to Minnesota Statutes, Section 282.01, subd. 1d, by a Conveyance of Forfeited Lands deed dated June 28, 1991, which was filed in the office of the Anoka County Recorder as Document No. 175429 (“Subject Property”); and,

WHEREAS, the deed conveying the property specifically provided that the conveyance was subject to the condition that the Subject Property shall be used exclusively for a fire station or recycling center; and,

WHEREAS, Minnesota Statutes, Section 282.01, subd. 1d requires that the Subject Property be used for a fire station or recycling center within a certain amount of time or it must be conveyed back to the State of Minnesota; and,

WHEREAS, the Subject Property was never used for a fire station or recycling center and the city of Ramsey has determined that the Property will not be used for a fire station, recycling center, park, trail, storm water or right of way;

NOW, THEREFORE, BE IT RESOLVED, that the Anoka County Board of Commissioners hereby authorizes and directs the Anoka County board chair and the county administrator to execute the necessary documents to convey the Subject Property to the State of Minnesota.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

* * * * *

Commissioner Braastad presented the Public Safety Committee Chair report.

Sheriff

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-39

**COUNTY BOARD AUTHORIZATION OF SIGNATORY FOR
2019 STATE OF MINNESOTA FEDERAL BOATING SAFETY
SUPPLEMENTAL EQUIPMENT GRANT AGREEMENT
(CONTRACT #C0007826)**

WHEREAS, under the provisions of Minn. Stat. Sec. 86B (1990), the sheriff of each county is required to carry out the provisions of Minn. Stat. Sec. 86B.105 of the Boat and Water Safety Rules, hereinafter referred to as the “Minn. Rules”, promulgated by the Commissioner of Natural Resources, including patrol, enforcement, search and rescue, water craft inspection, waterway marking and accident investigation, all hereinafter referred to as the “Sheriff’s Duties;” and,

WHEREAS, in connection with the Sheriff’s Duties, Minn. Stat. Sec.86B.701, subdivisions 2 and 3, provide that the county submit to the Commissioner of Natural Resources a budget to carry out the Sheriff’s Duties; and,

WHEREAS, Minn. Stat. Sec. 86B.701, subdivision 3, and Minn. Rules provide for the allocation of funds by the commissioner to the county based on certain criteria and conclusions to assist the funding of the Sheriff’s Duties; and,

WHEREAS, the county is eligible to receive up to \$9,833 in reimbursement for counties to offset costs of specific items for recreational boating safety:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the sheriff, its chair, and the county administrator to sign the 2019 State of Minnesota Federal Boating Safety Supplemental Equipment Grant Agreement (Contract #C0007826).

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Minnesota Department of Natural Resources.

(Contract is on file in the Sheriff's Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-40

**COUNTY BOARD AUTHORIZATION OF SIGNATORY FOR
2020 STATE OF MINNESOTA FEDERAL BOATING SAFETY
PATROL SUPPLEMENTAL GRANT AGREEMENT
(CONTRACT #C0007827)**

WHEREAS, under the provisions of Minn. Stat. Sec. 86B (1990), the sheriff of each county is required to carry out the provisions of Minn. Stat. Sec. 86B.105 of the Boat and Water Safety Rules, hereinafter referred to as the "Minn. Rules", promulgated by the Commissioner of Natural Resources, including patrol, enforcement, search and rescue, water craft inspection, waterway marking and accident investigation, all hereinafter referred to as the "Sheriff's Duties;" and,

WHEREAS, in connection with the Sheriff's Duties, Minn. Stat. Sec.86B.701, subdivisions 2 and 3, provide that the county submit to the Commissioner of Natural Resources a budget to carry out the Sheriff's Duties; and,

WHEREAS, Minn. Stat. Sec. 86B.701, subdivision 3, and Minn. Rules provide for the allocation of funds by the commissioner to the county based on certain criteria and conclusions to assist the funding of the Sheriff's Duties; and,

WHEREAS, the county is eligible to receive up to \$12,000 in reimbursement for additional boating safety patrol hours during high-use periods beginning May 8, 2020, and extending through September 7, 2020, to offset any increased overtime patrol costs:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the sheriff, its chair, and the county administrator to sign the 2020 State of Minnesota Federal Boating Safety Patrol Supplemental Grant Agreement (Anoka County Contract #C0007827).

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Minnesota Department of Natural Resources.

(Contract is on file in the Sheriff's Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Braastad made motion approving and executing Contract #C0007831, Purchase of Service Agreement with Quality Radiologic Consultants with a maximum payment of \$5,000 to comply with Minnesota Department of Health regulations regarding the installation of a Full Body Scanner within the jail, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff's Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Braastad made motion authorizing the Sheriff's Office and Community Corrections Department to jointly issue a Request for Proposal to provide nursing services for the county correctional facilities. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Schulte made motion approving the following relating to appropriations for 2020 Memorial Day observances:

1. Appropriating, pursuant to Minn. Stat. Sec. 375.35, \$200 to each post of a recognized military service person's organization or society organized and existing in the county, holding charter from Congress or incorporated in this state, for defraying the expenses of Memorial Day exercises, which submits a written request to County Administration by December 31, 2020.
2. Reimbursing, pursuant to Minn. Stat. Sec. 375.34, expenses up to \$200 to any military service person's organization or society holding charter from Congress or incorporated in this state, which exists outside the county but holds Memorial Day services in the county, not to exceed a total reimbursement of \$1,000, and which submits a statement in writing by December 31, 2020, detailing the expenses incurred in such services.
3. Appropriating, pursuant to Minn. Stat. Sec. 375.34, up to \$2,500 to the Anoka County Veterans Council to aid in the observance of Memorial Day.

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Committee appointments:

1. Commissioner Braastad made motion reappointing Bryan Lindberg, as a county attorney representative, to the Community Corrections Advisory Board for a two-year term ending February 2022. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
2. Chair Schulte presented, for informational purposes, the private sector appointment of Tonya Barber to the Anoka County Workforce Development Board for a term expiring June 30, 2021.

* * * * *

The county board meeting was adjourned at 10:51 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

All commissioners were given an opportunity for discussion of each agenda item considered by the board, either by roll call or question to the board as a whole.

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.

The Anoka County Board of Commissioners held a special board meeting in Room #705 of the Anoka County Government Center. All members of the board were present. However, due to the Governor's Emergency Executive Order 20-20 relating to COVID-19, and a determination by the board chair that public attendance was not feasible due to the health pandemic, there were no members of the public in the board room where this meeting was held. Notice of this meeting included the telephonic nature of this meeting, and that monitoring of this meeting by the public could be done through streaming over the internet or by telephone. Public monitoring in this manner was done pursuant to Minn. Stat. § 13D.021.

ANOKA COUNTY SPECIAL BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

March 31, 2020

Chair Schulte called the meeting to order at 11:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; and staff

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Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2020-41

RESOLUTION CONSENTING TO CONTINUE THE LOCAL STATE OF EMERGENCY DECLARED MARCH 16, 2020

WHEREAS, as a result of the COVID-19 pandemic outbreak in the state of Minnesota and in Anoka County, the residents, businesses, and government have suffered and continue to experience significant impacts as a direct result of the pandemic outbreak and the actions required to respond to and mitigate these impacts; and,

WHEREAS, subject matter experts have determined that significant additional protective measures must be undertaken to reduce the impact of COVID-19 and such activity is and will continue to require activity beyond the current and usual resources of Anoka County requiring state and federal assistance; and,

WHEREAS, the President of the United States declared a national emergency on March 13, 2020, to exist as a result of COVID-19; and,

WHEREAS, on March 13, 2020, the Governor of the State of Minnesota declared a state of Peacetime Emergency to exist in Minnesota; and,

WHEREAS, the chair of the Anoka County Board of Commissioners signed a Declaration of Local Emergency in Anoka County on March 16, 2020, valid for 72 hours requiring ratification and consent to extension by the county board in a public meeting; and,

WHEREAS, on March 17, 2020, the Anoka County Board of Commissioners ratified and consented to the extension of the Local State of Emergency declared by Board Chair Schulte; and,

WHEREAS, on March 25, 2020, Governor Tim Walz issued Executive Order 20-20 directing Minnesotans to stay at home beginning Friday, March 27, 2020, at 11:59 p.m., through Friday, April 10, 2020, at 5:00 p.m., and has indicated that further measures will likely remain in effect until at least May 1, 2020, such as the closure of bars, restaurants and other public accommodations; and,

WHEREAS, the Anoka County Board of Commissioners anticipates both the national emergency and the state-declared Peacetime Emergency will extend beyond the expiration of the current 30-day period of the Local State of Emergency; and,

WHEREAS, the Anoka County Board of Commissioners expects that the necessary local response to the COVID-19 health crisis will likely continue past the previously-ratified 30-day period:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners declares that the March 16, 2020, Local State of Emergency previously ratified on March 17, 2020, shall continue in effect until such time as the county administrator, acting on the advice of the director of Emergency Management, and the director of Anoka County Public Health, notifies the chair of the board that the State of Emergency is no longer warranted.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners directs the county administrator, the director of Anoka County Public Health, and the director of Emergency Management to undertake such actions and request such assistance as needed to protect lives, and public and private property in Anoka County, and accomplish the recovery of the county from the impacts of this situation to the extent practicable and allowed by law, ordinance, and resolution.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner West offered the following resolution and moved its adoption:

RESOLUTION #2020-42

**RESOLUTION APPROVING TEMPORARY CHANGES
UNDER THE PERSONNEL RULES RELATED TO
EMPLOYEE PAID TIME OFF IN RESPONSE TO THE COVID-19 CRISIS**

WHEREAS, as a result of the recent global pandemic of COVID-19 declared on March 11, 2020, by the World Health Organization, the national emergency declared by President Trump on March 13, 2020, the Peacetime Emergency issued on March 13, 2020, and other Executive Orders issued by Minnesota Governor Tim Walz, schools and businesses around the nation, Minnesota, and Anoka County have suspended or decreased operations to mitigate the spread of the virus; and,

WHEREAS, Anoka County employees have been impacted by these efforts and may be impacted by the redesign of service delivery models across the county in order to meet the changed and changing needs of our community; and,

WHEREAS, the county seeks to minimize these impacts on its employees, which includes being unable to work because of COVID-19 illness to self or family members, self-isolation or isolation to protect or provide care to household members, required quarantine, providing care for children who are unable to attend school due to school closures and/or changes to work, work schedule, work location or work time; and,

WHEREAS, departments are encouraged to explore remote working options for their employees when and where possible; however, in those circumstances where such flexible work arrangements are not available, employees must use accrued leave benefits to remain in pay status; and,

WHEREAS, the provisions for which authority is sought will minimize the economic impact of COVID-19 on Anoka County employees, while encouraging use of telework and supporting the redesign of service delivery:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners temporarily authorizes the county administrator and Employee Relations director to allow non-union employees who are eligible to accrue Flexible Time Off (FTO) and Emergency Medical Bank (EMB):

1. The use of up to 80 hours of FTO advance by all employees, regardless of probationary status.
2. The use of 40 hours of EMB to be used following the use of 40 hours of FTO in the event the employee is unable to return to work for a period of 14 days following out-of-state travel

commencing prior to March 25, 2020. Employees choosing to travel out of state after March 25, 2020, are not eligible to use 40 hours of EMB for this purpose.

- 3. The use of up to 160 hours of EMB to be used in any combination for the following reasons:
 - A. To the extent allowable under federal law, to supplement federal benefits under the Families First Coronavirus Response Act such that the employee will be paid their full rate of pay when eligible for federal benefits that are capped at less than their full rate of pay.
 - B. To remain in paid status should the employee be furloughed from employment.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners authorizes the County Administrator and Employee Relations Director to enter into Memorandum of Agreements with labor unions to provide equivalent benefits for represented employees.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners authorizes the county administrator; with approval of the Employee Relations director, chair of the County Board of Commissioners, and chair of the Management Committee, to take further temporary actions related to employee benefits or amend existing personnel rules as needed during this health crisis.

BE IT FINALLY RESOLVED that the benefits granted herein and any other benefits conferred by action of the county administrator, Employee Relations director, chair of the County Board of Commissioners, and chair of the Management Committee are temporary and shall expire with or without notice at such time as the county administrator, Employee Relations director, chair of the County Board of Commissioners, and chair of the Management Committee determine they are no longer necessary.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Braastad made motion approving remodeling of the Mississippi Branch Library in the amount of approximately \$360,000 with funds available in the Library/MELSA CIP Funds to cover this. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad made motion approving a reduction in the Anoka County Library hours to a uniform open time of 1 p.m. to 7 p.m. Monday through Friday. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner West made motion approving adding curbside pickup service at additional Anoka County Library sites as needed. Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

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The county board meeting was adjourned at 11:35 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.