

ANOKA COUNTY BOARD AGENDA

FOR THE FEBRUARY 26, 2019, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	Rhonda Sivarajah
District #7	Scott Schulte
- Others:
4. Tax claims and abatements.
5. Review of checks issued from Finance and Central Services and from Human Services.
6. Approval of minutes from the February 12, 2019, county board meeting.
7. Chair's remarks.
 - A. Consider, for informational purposes, a presentation by the Anoka County Regional Economic Development Partnership.
8. Committee reports.
 - A. Management Committee report.
 - B. Transportation Committee Chair report.
 - C. Finance and Capital Improvements Committee report.
 - D. Human Services Committee report.
9. Committee appointments:
 - A. Consider appointing the following individuals to the Emergency Medical Services Council for a three-year term expiring December 31, 2021. **See attached** background and committee applications:

John Berg, representing Fire Service

David Matteson, representing Medical Transportation, replacing Jeff Czyson

Marissa Wickham, representing Hospitals and Clinics, replacing Shonna Reineccius

ANOKA COUNTY

MANAGEMENT COMMITTEE REPORT

FOR THE FEBRUARY 26, 2019, COUNTY BOARD MEETING

The Management Committee meeting was held on February 12, 2019, at 8:45 a.m. in Master Conference Room #772 of the Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** – Commissioner Robyn West (Chair), Commissioner Matt Look, Commissioner Julie Braastad, and Commissioner Mike Gamache

Others – Commissioners Scott Schulte, Rhonda Sivarajah, and Mandy Meisner; Mike Roff, Employee Relations Director; Jerry Soma, County Administrator; Marcy Crain, Chief Deputy County Attorney; Cindy Cesare, Human Services Division Manager; and Teresa Swoyer, Administrative Coordinator

All items were approved by all committee members unless otherwise noted.

Information Items

1. In accordance with the Personnel Rules and Regulations, and at the request and recommendation of the respective department heads, the Management Committee approved the consent items. See **attached** consent items.

2. The Management Committee recommended approving the following personnel transactions:

A. **New** Positions - Administration/Medical Examiner's Office - effective February 16, 2019.

Three 1.0 FTE Officer Investigator - Grade B010, range \$19.10 to \$28.93 per hour. PC#s 2019003319, 2019003320, and 2019003321.

Two .6 FTE Officer Investigator - Grade B010, range \$19.10 to \$28.93 per hour. PC#s 2019003322 and 2019003323.

This matter was referred directly to the county board for action at their meeting of February 12, 2019.

B. Restructure - Administration/Medical Examiner's Office - effective February 16, 2019. PC#2007002705 (Incumbent is Joelle Swanson.)

FROM: .75 FTE Medical Secretary - Grade A008, range \$16.08 to \$24.62 per hour.

TO: 1.0 FTE Medical Secretary - Grade A008, range \$16.08 to \$24.62 per hour.

This matter was referred directly to the county board for action at their meeting of February 12, 2019.

3. The Management Committee approved the following personnel transaction:
 - A. Restructure/replacement - Administration/Veteran Services - vacancy due to resignation of Amy Pomeroy effective December 18, 2018. PC#2010002944 Restructure effective February 16, 2019.

FROM: 1.0 FTE Assistant Veteran Services Officer - Grade C012, range \$23.28 to \$34.90 per hour.

TO: 1.0 FTE Veteran Services Coordinator - Grade C013, range \$25.68 to \$42.61 per hour.

4. Public comments are welcome at this time. In consideration of others wishing to speak, please limit comments to 2 minutes.

ANOKA COUNTY

CONSENT ITEMS

FROM THE FEBRUARY 12, 2019, MANAGEMENT COMMITTEE MEETING

1. Reclassifications as recommended by the Employee Relations director. **See attached** dated February 12, 2019.
2. Travel requests at the request and recommendation of the respective department heads in accordance with the Travel and Expense Policies:
 - A. Jake Thompson, Radio System Manager - Administration/Central Communications - to attend International Wireless Communications Expo (IWCE) - Las Vegas, NV - 5 days, March 2019 - costs, which are 100% funded by an Urban Areas Security Initiative grant, to include \$699 registration, \$606 lodging, \$305 per diem, \$556 air fare, and \$50 ground transportation.
 - B. Kari Morrissey, Communications Coordinator, and Donelle Lawrence, Lead Dispatcher - Administration/Central Communications - to attend Central Square (formerly TriTech) Conference - San Antonio, TX - 6 days, March 2019 - costs for each to include \$699 registration, \$1,215 lodging, \$500 air fare, and \$336 per diem, plus a shared ground transportation cost of \$50.
 - C. Rebecca Asch-Kendrick and Veena Singh, Forensic Pathologists, and Briana Curtin, Lead Investigator - Administration/Medical Examiner's Office - to attend American Academy of Forensic Sciences Annual Scientific Meeting - Baltimore, MD - 7 days, February 2019 - costs for each to include \$41 mileage, \$875 lodging, \$462 per diem, \$245 air fare, \$48 shuttle service and \$133 parking. Registration/workshop fees for Rebecca and Veena are \$825 each, registration for Briana is \$425,

**Employee Relations Department
Recommendations for Reclassification**

Incumbent	Present Title	Proposed Title	Present Grade Level	Approved Grade Level	Department	Effective Date
Susan Vreeland	Dir of Information Technology	Dir of Information Technology/CIO	18	20	Information Tech	02/16/2019
Andrew Dykstra	Dir Facilities Mgmt & Construction		17	19	Facilities Mgmt &	02/16/2019

**TRANSPORTATION COMMITTEE CHAIR REPORT
FOR THE FEBRUARY 26, 2019
COUNTY BOARD MEETING**

The Transportation Committee meeting was held on Tuesday, February 19, 2019 at 2:00 p.m. in Conference Room 772 at the Anoka County Government Center in Anoka, MN.

Committee Members Present: Commissioners Schulte (Chair) and Sivarajah
 Committee Members Absent: Commissioners Look and West
 Staff Present: Doug Fischer, Joe MacPherson, Megan Mathson, Jill Kent
 Others Present: Commissioner Mandy Meisner; Jerry Soma, County Administrator;
 Christine Carney, Asst. County Attorney; Andrew Dykstra, Director,
 FM&C; Jerry Covell, Construction Planning & Design Manager

NOTE: *The Transportation Committee met on February 19, 2019, but no official action was taken for lack of a quorum. The following items were discussed by the committee members present:*

Highway

- *1. The Chair of the Transportation Committee recommends approval of Resolution #2019-TR04, a resolution authorizing Anoka County to enter into a Local Road Improvement Program (LRIP) Agreement (#C0006563) with MnDOT for Project SAP 002-654-003, the realignment of CSAH 54 (West Freeway Drive) between a point 3,500 feet north of 147th Avenue and CSAH 23 (Lake Drive) in the City of Columbus; and authorizing the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.
- *2. The Chair of the Transportation Committee recommends approval of Resolution #2019-TR05, a resolution authorizing acquisition of right-of-way for Project 002-617-022, the construction of a traffic control signal and a southbound right turn lane at the intersection of CSAH 17 (Lexington Ave NW) and Woodland Parkway in the City of Blaine.
- *3. The Chair of the Transportation Committee recommends approval of Resolution #2019-TR06, a resolution authorizing the County Engineer to acquire the property at 6101 Centerville Road (PID #35-31-22-32-0004), in the City of Lino Lakes.
- *4. The Chair of the Transportation Committee recommends authorizing the County Engineer to advertise for bids for Project CP 19-01-00, the 2019 County-Wide Overlay Program.
- *5. The Chair of the Transportation Committee recommends authorizing the County Engineer to negotiate a Joint Powers Agreement (#C0007075) with the City of Blaine for project SAP 002-617-022, the installation of a traffic control signal system at the intersection of CSAH 17 (Lexington Avenue NE) and Woodland Pkwy NE in the City of Blaine.

Transportation Committee Chair Report
for the February 26, 2019 County Board Meeting
Page Two

- *6. The Chair of the Transportation Committee recommends authorizing the County Engineer to negotiate a Joint Powers Agreement (#C0007076) with the City of Blaine for project SAP 002-652-008, the installation of a traffic control signal system at the intersection of CSAH 52 (Radisson Rd NE) and Xylite St NE and advanced warning and flashing yellow arrow (FYA) improvements to the existing traffic control signal system at the intersection of Radisson Rd NE and 101st Ave NE in the City of Blaine.

Transit

- *7. The Chair of the Transportation Committee recommends authorizing the Transit Program Coordinator to work with Public Information to create an Anoka County Transit Facebook page.

INFORMATION ITEMS

Commute Solutions

- 8. The committee received and reviewed the Anoka County Transportation Management Organization (TMO) Commute Solutions activity and financial reports for October, November and December 2018.

Highway

- 9. The committee discussed updating the Transportation Building Facilities Master Plan.
- 10. The committee reviewed Transportation Division agreements executed since last meeting.
- 11. The committee reviewed Corridor Updates and Project Progress.



ANOKA COUNTY BOARD ACTION ITEM

February 19, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending for approval Resolution #2019-TR04, a resolution authorizing Anoka County to enter into a Local Road Improvement Program (LRIP) Agreement (#C0006563) with MnDOT for Project SAP 002-654-003, the realignment of CSAH 54 (West Freeway Drive) between a point 3,500 feet north of 147th Avenue and CSAH 23 (Lake Drive) in the City of Columbus; and authorizing the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.</i>
BACKGROUND	<i>Anoka County has been granted \$9,000,000 in LRIP Bond funds from the 2017 Legislative Session to fund the local roadway improvements associated with the TH 97 / I-35 Diverging Diamond Interchange (DDI) improvements. Anoka County is requesting \$2,275,128.99 of these LRIP funds for ROW acquisition and construction costs associated with the CSAH 54 realignment project.</i>
PREVIOUS ACTION TAKEN	<i>04/04/16 Enter into a Contract with S.E.H. for environmental documentation 05/16/16 PSA with Braun for geotechnical evaluation 08/01/16 Resolution to plat 08/01/16 Resolution to acquire ROW 02/06/17 Negotiate a JPA with Columbus 05/01/17 Resolution to acquire additional ROW 07/17/17 Approval to purchase wetland credits 07/31/17 Negative Declaration on need for EIS 11/05/18 Authorization to advertise for bids 11/05/18 Resolution terminating existing roadway easement on 15201 Zurich St NW</i>
COMMENTS	
RECOMMENDATIONS	<i>Approval</i>

RESOLUTION# 2019-TR04

**LRIP GRANTEE RESOLUTION APPROVING GRANT
AGREEMENT FOR AGREEMENT TO STATE
TRANSPORTATION FUND
(LOCAL ROAD IMPROVEMENT PROGRAM BONDS)
SAP 002-654-003/SAP 002-654-004**

WHEREAS, Anoka County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of and right-of-way acquisition for the realignment of CSAH 54 (West Freeway Drive) in the City of Columbus; and,

WHEREAS, the Commissioner of Transportation has given notice that the funding for this Local Road Improvement Project is available; and,

WHEREAS, the amount of the grant has been determined to be \$9,000,000 by approval of funding; and,

WHEREAS, Anoka County plans to use \$2,275,128.99 of said funds for construction and right of way acquisition for the realignment of CSAH 54 in association with the CSAH 23 improvements in the City of Columbus.

NOW, THEREFORE, BE IT RESOLVED that Anoka County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (2), and will pay an additional amount by which the costs exceeds the estimate, and will return to Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement, and any amendments thereto, with the Commissioner of Transportation concerning the above-referenced grant.



ANOKA COUNTY BOARD ACTION ITEM

February 19, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending for approval Resolution #2019-TR05, a resolution authorizing acquisition of right-of-way for Project 002-617-022, the construction of a traffic control signal and a southbound right turn lane at the intersection of CSAH 17 (Lexington Ave NW) and Woodland Parkway in the City of Blaine.</i>
BACKGROUND	<i>CSAH 17 is currently a 4-lane divided roadway, designed for the potential to become a six-lane roadway when capacity needs are met in the future. The intersection of Woodland Parkway and CSAH 17 currently has 3 legs (see attached exhibit). To facilitate the construction of the signal system and associated roadway improvements, the acquisition of additional ROW, permanent easements, and/or temporary easements is required.</i>
PREVIOUS ACTION TAKEN	<i>None</i>
COMMENTS	
RECOMMENDATIONS	<i>Recommend Approval.</i>

**RESOLUTION #2018-TR05
AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR ANOKA COUNTY HIGHWAY PROJECT S.A.P. 002-617-022**

WHEREAS, the Anoka County Highway Department proposes to construct a traffic control signal system, southbound right turn lane, and associated improvements at the intersection of CSAH 17 (Lexington Ave NW) and Woodland Parkway located in the City of Blaine, which project is numbered S.A.P. 002-617-022 (hereinafter "Project"); and,

WHEREAS, the Project work consists of installation of a traffic control signal system, southbound right turn lane, and associated improvements on CSAH 17 to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right of Way"); and,

WHEREAS, the Anoka County Board of Commissioners desire to begin construction of the Project in the Summer of 2019; and,

WHEREAS, to begin construction of the Project in the Summer of 2019, the County will require title and possession of the New Right of Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the county highway engineer to proceed to acquire the New Right of Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right of Way that cannot be successfully acquired through negotiation by eminent domain and to take title and possession thereto prior to the filing of an award by the court appointed commissioners, pursuant to Minn. Stat. § 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby request that the Anoka County Attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the County or the Court.

Exhibit A

Project S.A.P. Project 002-617-022

PARCEL #	PIN	Physical Address
2	14-31-23-11-0002	11670 Lexington Ave NE
3	11-31-23-44-0004	unassigned address
4	11-31-23-44-0001	11800 Lexington Ave NE
5	11-31-23-44-0005	11770 Lexington Ave NE
18	12-31-23-33-0005	11708 Erskin Circle NE
19	12-31-23-33-0004	11700 Erskin Circle NE
22	13-31-23-22-0010	4250 117th Ave NE



ANOKA COUNTY BOARD ACTION ITEM

February 19, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2019-TRO6, a resolution authorizing the County Engineer to acquire the property at 6101 Centerville Road (PID #35-31-22-32-0004), in the City of Lino Lakes.</i>
BACKGROUND	<i>The parcel in consideration is located in the northwest corner of the CSAH 32 (Ash St)/CSAH 21 (Centerville Rd) intersection. Over the past few years, the highway department has received several complaints that it is very difficult for vehicles on Ash St to see southbound Centerville Rd traffic when trying to make left and right turns onto Centerville Rd. Since the right-of-way along this property is only 33 feet, our staff recently reached out to the property owner to discuss the trees and easement acquisition. The property owner is aware of the numerous crashes at the intersection of Centerville Road and Ash Street and as such, during our easement acquisition discussions with the landowner, he mentioned that he would be willing to sell the entire parcel. Although this was not our original intent, purchase of the entire parcel would provide Anoka County Highway Department several intersection/drainage improvement opportunities which would help address the safety concerns associated with the existing intersection.</i>
PREVIOUS ACTION TAKEN	<i>None.</i>
COMMENTS	<i>The parcel is owned by Mark A. Pariseau, who appears to be a willing seller. In the event that the County Engineer is unable to reach a fair and reasonable purchase price on the parcel for both parties, we do not recommend going any further with the purchase at this time.</i>
RECOMMENDATIONS	<i>Approval.</i>

RESOLUTION #2019-TR06

**AUTHORIZING ACQUISITION OF
MISCELLANEOUS RIGHT-OF-WAY**

WHEREAS, the Anoka County Highway Department is continually planning for the improvement of the county highway system to provide for the safety of the travelling public; and,

WHEREAS, in addition to the existing easements, certain lands not a part of any specific project, but deemed necessary for future projects, or to prevent future acquisition problems, or to correct difficult areas in existing projects, become available for purchase; and,

WHEREAS, the necessary lands, identified as meeting one or more of the above-mentioned criteria are currently being offered for sale by the owner ("Subject Property"); as more particularly described in Exhibit A; and,

WHEREAS, the Subject Property is necessary for future projects.

NOW THEREFORE, BE IT RESOLVED, that the Anoka County Board of Commissioners hereby authorizes the County Highway Engineer to proceed to acquire the Subject Property through direct negotiation with the landowner and that the County will not acquire the property through eminent domain if the County and the landowner cannot reach an agreement on the terms and conditions of the purchase of the Subject Property.

Exhibit A

CSAH 21 – Centerville Road

PIN	Situation Address
35-31-22-32-0004	6101 Centerville Rd, Lino Lakes, MN 55038



ANOKA COUNTY BOARD ACTION ITEM

February 19, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider authorizing the County Engineer to advertise for bids for Project CP 19-01-00, the 2019 County-Wide Overlay Program.</i>
BACKGROUND	<i>Construction of the 2019 overlay program is planned for late spring and summer of 2019. The tree clearing areas for this year's overlay program has been completed by the Highway Department Maintenance Crews.</i>
PREVIOUS ACTION TAKEN	<i>None</i>
COMMENTS	
RECOMMENDATIONS	<i>Approval</i>

2019 OVERLAY LIST

Road #	Road Name	From	To	Length	Project Location	Lane Mile		AADT	PCI	Cost
CSAH 1	COON RAPIDS BLVD	PORT RIVERWALK PROJECT				Coon Rapids				\$ 1,000,000.00
CSAH 1	EAST RIVER ROAD	93RD LN/93RD AVE				Coon Rapids				\$ 50,000.00
CSAH 4	49TH AVE NE	TH 47	TH 65	0.766	Columbia Heights	3.155	Mill and Overlay	4931	47	\$736,582.53
CR 104	49TH AVE NE	MAIN ST	TH 47	0.236	Fridley	0.944	Mill and Overlay	2842	50	\$220,397.45
CSAH 9	LAKE GEORGE BLVD NW	CSAH 22	217TH AVE	1.62	Oak Grove	6.87	Reclaim and Overlay		50	\$850,675.00
CSAH 13	CEDAR DR	RR	CR 103	3.64	Oak Grove	7.28	Reclaim and Overlay		40	\$991,587.40
CR 62	KETTLE RIVER BLVD	BROADWAY AVE	EAST COUNTY LINE	1.453	Columbus	2.906	Reclaim and Overlay	3465	55	\$431,801.15
CR 68	GREENBROOK DR NE	CROSSTOWN	VIKING BLVD	2.75	HAM LAKE/EAST BETHEL	5.500	Reclaim and Overlay	2652	40	\$681,035.30
CSAH 11	NORTHDALE BLVD NW	600 FT. WEST OF EAGLE ST.	600 FT. EAST OF RR TRACKS	0.72	COON RAPIDS	2.400	Mill and Overlay	12169	58	\$357,879.14
CSAH 102	MAIN ST. NE	44TH AVE	UNIVERSITY AVE	1.86	Columbia Heights	6.360	Mill and Overlay	2949	50	\$1,484,881.09
CSAH 34	BIRCH ST	FAWN LN	CENTERVILLE RD	2.58	LINO LAKES	9.460	Reclaim and Overlay	10036	53	\$1,171,380.72
CSAH 14	MAIN ST.	AT WARGO NATURE CENTER			LINO LAKES	Spot Fix	Settlement issues			\$75,000.00
CSAH 14	MAIN ST.	NEAR LOWES			BLAINE		Settlement issues			\$150,000.00
CR3/CSAH 10	COON RAPIDS BLVD	200' WEST OF W TH 47 RAMP	200' EAST OF E TH 47 RAMP	0.15	COON RAPIDS	0.90	Mill and Overlay			\$210,124.68
									PRELIMINARY ESTIMATE	\$7,411,344.45



ANOKA COUNTY BOARD ACTION ITEM

February 19, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider authorizing the County Engineer to negotiate a Joint Powers Agreement (#C0007075) with the City of Blaine for project SAP 002-617-022, the installation of a traffic control signal system at the intersection of CSAH 17 (Lexington Avenue NE) and Woodland Pkwy NE in the City of Blaine.</i>
BACKGROUND	<i>Along with the installation of the new traffic control signal system a new southbound right turn lane will be installed on Lexington Ave NE and ADA improvements will be completed.</i> <i>Construction of the signal system, and associated improvements along CSAH 17, are proposed for late 2019.</i>
PREVIOUS ACTION TAKEN	<i>None</i>
COMMENTS	<i>Currently, steel elements associated with signal systems and street lights (e.g. signal poles, mast arms and luminaire poles) take approximately 6-7 months to obtain after placing an order and approving the shop drawings.</i>
RECOMMENDATIONS	<i>Approval.</i>



ANOKA COUNTY BOARD ACTION ITEM

February 19, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider authorizing the County Engineer to negotiate a Joint Powers Agreement (#C0007076) with the City of Blaine for project SAP 002-652-008, the installation of a traffic control signal system at the intersection of CSAH 52 (Radisson Rd NE) and Xylite St NE and advanced warning and flashing yellow arrow (FYA) improvements to the existing traffic control signal system at the intersection of Radisson Rd NE and 101st Ave NE in the City of Blaine.</i>
BACKGROUND	<i>Along with the installation of the new traffic control signal system at Radisson Rd NE and Xylite St NE, roadway geometric improvements along Xylite St NE will be considered as well as ADA improvements.</i> <i>FYA and advanced warning treatments will be analyzed for the Radisson Rd NE and 101st Ave NE intersection.</i> <i>Construction of the above-mentioned improvements are proposed for late 2019.</i>
PREVIOUS ACTION TAKEN	<i>None</i>
COMMENTS	<i>Currently, steel elements associated with signal systems and street lights (e.g. signal poles, mast arms and luminaire poles) take approximately 6-7 months to obtain after placing an order and approving the shop drawings.</i>
RECOMMENDATIONS	<i>Approval</i>

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ANOKA COUNTY BOARD ACTION ITEM

February 19, 2019

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider authorizing the Transit Program Coordinator to work with Public Information to create an Anoka County Transit Facebook page.</i>
BACKGROUND	<p><i>Per the County Departmental Social Media Agreement, Transit is requesting approval to work with Public Information to create a Facebook page.</i></p> <p><i>A departmental social media account must meet the following requirements:</i></p> <p><i>*The request for an account must begin with consultation by the Department Head and department staff with the Communications Director about the use of social media by government agencies.</i></p> <p><i>*The request for the social media account must be reviewed and approved by the Division Manager, Department Head, and the commissioner committee responsible for department. The request must include a brief written statement covering:</i></p> <p><i>How the social media account will support the county's mission and the department's business goals. Transit's Facebook page will be closely tied to the county's mission of connecting the public to ideas and information. It will be another tool to help increase communication with the public and give friends of Transit timely information. There is free wifi on the bus so anyone riding the bus can be connected. This dialogue will increase awareness of Transit options and procedures.</i></p> <p><i>The types of information that will be posted and how frequently the account will be updated. The page will be updated each time a question or comment is received from the public as well as periodic newsletters, events and rider alerts. Information will be tied to existing webpages to help cut down on redundant work.</i></p> <p><i>If user comments are allowed, the types of comments that are likely to be posted and possible questions and criticisms that would have to be responded to are: Where is the route 805 I'm waiting for it at Northtown? My bus didn't show up last night? Are you running on Christmas Eve? I was overcharged. What does your bus pick up at Riverdale Target? The climate control isn't working. Your bus drove right past me.</i></p>
PREVIOUS ACTION TAKEN	<i>None</i>
COMMENTS	
RECOMMENDATIONS	<i>Approval</i>

7

ANOKA COUNTY
FINANCE AND CAPITAL IMPROVEMENTS COMMITTEE REPORT
FOR THE FEBRUARY 26, 2018, COUNTY BOARD MEETING

The Finance and Capital Improvements Committee meeting was held on February 19, 2019, in Master Conference Room #772, Anoka County Government Center, Anoka, Minnesota.

Committee Members Present: Commissioner Look (Chair), Commissioner Schulte,
Commissioner Sivarajah

Committee Members Absent: Commissioner Braastad

Others Present:

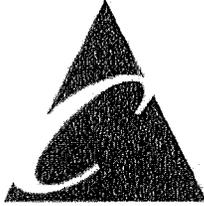
Commissioner Mandy Meisner, Jerry Soma, County Administrator; Cory Kampf, Division Manager; Accounting Director; Patti Hetrick, Budget Director; Andrew Dykstra, Facilities Management and Construction Director; Jerry Covell, Construction Planning and Design Manager; Yvonne Kirkeide, Accounting Manager; Joshua Kent, Accounting Manager; Dave Kent, Accounting/Investment Specialist; Cathie Larson, Senior Office Manager; Maggie Snow, Library Director; Jeff Perry, Parks Director; Wayne Heath, Commander; Kathryn Timm, Assistant County Attorney III.

***Action Items:**

1. The committee recommends the County Board approve Contract #C0007006 with Sirsi Corporation (AKA: SirsiDynix), 3300 N. Ashton Blvd, Suite 500, Lehi, UT 84043, for a seven-year agreement for Integrated Library System software maintenance, support, and training. The annual cost for the first three years is \$133,754.66, and then a 1.9% increase per year for the subsequent four years - **See attached** Library worksheet.
2. The committee recommends the County Board approve an adjustment to the Parks Capital Improvement Plan (CIP) and a 2019 Budget Amendment in the amount of \$250,000 for Building Improvements and Equipment Acquisitions related to the Parks Chomonix Golf Course Operations – **See attached** Parks worksheet.
3. The committee recommends the County Board approve Contract #C0006889 with Minnesota Roadways Co, 4370 Valley Industrial Blvd S, Shakopee, MN 55379, for completion of the 2019 Chip Seal/Pavement Project for an amount not to exceed \$259,400 (base bid with alternate 1) - **See attached** FM&C worksheet.

Informational Items:

1. The committee considered, for informational purposes, an update on the Facilities Management & Construction 10-year Capital Improvement Plan (CIP).
2. The committee considered, for informational purposes, the Investment Report for the quarter ended December 31, 2018.



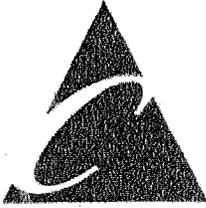
ANOKA COUNTY BOARD

ACTION ITEM

February 26, 2019

LIBRARY

ACTION REQUESTED	<p>The Finance and Capital Improvements Committee recommends the County Board approve Contract #C007006 with Sirsi Corporation (AKA: SirsiDynix), 3300 N. Ashton Blvd, Suite 500, Lehi, UT 84043, regarding the Library' seven-year agreement for software maintenance. First year cost is \$133,754.66. Initial Term Annual Price Increase Cap for SirsiDynix Products/Services: 0% in years 2 and 3 followed by 1.9% until Term renewal.</p>
BACKGROUND	<p>SirsiDynix provides libraries with Integrated Library System (ILS) software. This software is the core database that enables all day-to-day functions in the Library. The ILS software maintains records for all items in the collection, all patron cardholders, and all activity performed. Patrons interact with the software through multiple interfaces including the web catalog, checkout machines and automated sorters. Staff interact with the system through a "Workflows" client application provided with the software to manage the entire lifecycle of an item in the collection.</p> <p>The Library has contracted with SirsiDynix's for Software as a Service (SaaS) since 2009 and extended the contract in 2013. In 2018 Library staff evaluated contract components, optional features, and fees.</p> <p>This contract term is limited to seven years with a per year cost of \$133,754.66 for the first three years, including maintenance, support and training, and a 1.9% increase per year the subsequent four years.</p> <p>Library and IT staff reviewed the service requirements. The Library Board recommended renewal of the master contract at the December 18, 2018 meeting.</p>
RECOMMENDATIONS	<p>Approval of the proposed contract will ensure the continued maintenance and support of the Public Library's ILS.</p> <p>The Library Board and the Finance and Capital Improvements Committee recommends the County Board approve Anoka County Contract C007006 with SirsiDynix for software maintenance.</p>
FUNDING	<p>Funding for this contract, along with initial annual maintenance costs, will come from MELSA phase monies available to Anoka County Library, and the Library's operating budget.</p>



ANOKA COUNTY BOARD

ACTION ITEM

February 26, 2019

Parks – Chomonix Golf Course

ACTION REQUESTED	The Finance and Capital Improvements Committee recommends the County Board approve an adjustment to the Parks Capital Improvement Plan (CIP) and a 2019 Budget Amendment in the amount of \$250,000 for Building Improvements and Equipment Acquisitions related to the Parks Chomonix Golf Course Operations.
BACKGROUND	<p>A decision was made at the February 5th Parks Committee Meeting to continue the operation of the Chomonix Golf course for the next three years. The Parks Director talked about a 7-point plan, which included the need for CIP items related to Club-house Building Improvements and Equipment purchases:</p> <p>Clubhouse Building Improvements: (\$162K) Clubhouse Siding = \$89K (Roof will be done with Insurance funds) Restroom Improvements = \$40K Small items = \$7K Contingency = \$26K (needed for updates or re-configure)</p> <p>Equipment: (\$88K) Fairway Mower = \$60K (replaces a 2002 model) Large Area Seeder = \$15K (Replaces a 1997 model) Radio communications = \$10K Floating Irrigation Pump replacement = \$3K</p>
RECOMMENDATIONS	It is recommended that the CIP Adjustment and Budget Amendment be approved to meet plan as approved at the Parks Committee on continuing the operations for Chomonix Golf Course.
FUNDING	Funding for the Budget Amendment is to be provided by the Asset Preservation Fund.



ANOKA COUNTY BOARD

ACTION ITEM

February 26, 2019

FM&C

ACTION REQUESTED	The Finance and Capital Improvements Committee recommends the County Board approve contract # C0006889 for Completion of the 2019 Chip Seal/Pavement Project with Minnesota Roadways Co, 4370 Valley Industrial Blvd S, Shakopee, MN 55379, for a not to exceed amount of \$259,400 (base bid with alternate 1).
BACKGROUND	<p>The project will consist of various pavement rehabilitation improvements including patching deteriorated pavement areas, crack sealing, applying a chip seal, and re-striping impacted pavements:</p> <ul style="list-style-type: none">• Blaine Human Services Center:<ul style="list-style-type: none">○ Sweep and restripe parking lot• Fairgrounds:<ul style="list-style-type: none">○ Crack seal• Field Operations Building:<ul style="list-style-type: none">○ Bituminous repair, crack seal, chip seal, restripe• Government Center Parking Ramp:<ul style="list-style-type: none">○ Sweep and restripe parking stalls• Libraries:<ul style="list-style-type: none">○ Crooked Lake Library – crack seal○ Johnsville Library – crack seal, sealcoat, and restripe○ Northtown Library – pothole patching• Lino Lakes:<ul style="list-style-type: none">○ Crack seal, sealcoat, and restripe parking stalls• Med Ex:<ul style="list-style-type: none">○ Crack seal• Rum River Campus:<ul style="list-style-type: none">○ Bituminous repair, crack seal, chip seal, restripe <p>➤ Alternate # 1: Anoka County Sheriff's Office Gun Range – reconstruct entrance drive and parking lot areas</p> <p>This work is part of our ongoing parking lot maintenance program.</p>
FUNDING	<ul style="list-style-type: none">• Blaine Building Fund• Library Building Fund• Building Fund



Anoka County
HUMAN SERVICES DIVISION
Administration & Finance

**HUMAN SERVICES COMMITTEE REPORT
FOR THE FEBRUARY 26, 2019
ANOKA COUNTY BOARD MEETING**

COMMITTEE PRESENT: Commissioner Rhonda Sivarajah, Commissioner Mandy Meisner

COMMITTEE ABSENT: Commissioner Julie Braastad

OTHERS PRESENT: Commissioner Scott Schulte, Cindy Cesare, Jonelle Hubbard, Nicole Swanson, Dylan Warkentin, Peggy McNabb, Jerry Pederson, Nancy Norman, Brad Thiel, Tracy Schirmers, Paula Bownik, Kathryn Timm, Amy Ulbricht, Maggie Yauk, Cheryl Olson

The following recommendations from the February 19, 2019, Human Services Committee meeting are being forwarded to the County Board of Commissioners, which also acts as the Local Social Services Agency and Health Board, for their approval:

CONSENT

Economic Assistance

*1. The committee recommended County Board ADOPTION of the following:

Resolution #2019-HS-3, Economic Assistance Bills – **see attached resolution.**

* * * * *

INFORMATIONAL

1. The following position recommendation has been forwarded to the Management Committee for approval at its February 26, 2019, meeting:

A. Public Health and Environmental Services / Family Home Visiting Restructure

From: .6 FTE Public Health Nurse, Grade 612, PCN 2017003227
.6 FTE Public Health Nurse, Grade 612, PCN 2017003228

To: 1.0 FTE Public Health Nurse, Grade 612, PCN 2017003227
PCN 2017003228 and remaining .2 FTE are eliminated.

B. Social Services / Disability and Aging Services
Home and Community Based Waivers / Restructure PCN 1992001267

From: .75 FTE Public Health Nurse, Grade 612

To: 1 FTE Social Worker, Grade 12

NOTE: The increase in FTE will be offset by the restructure of PCN 2002002236 from .5 FTE Case Manager, grade 12, to .5 FTE Case Aide Specialist, grade 10.

2. The committee reviewed the February 19, 2019, Human Services Division Contingent Positions Spreadsheet as required annually by the Anoka County Personnel Rules and Regulations.
3. The committee acknowledged recipients of the Annual Public Health Awards to be presented at the April 9, 2019, County Board meeting.
4. The committee recommended County Board appointment of the following individuals to serve on the Emergency Medical Services (EMS) Council for three-year terms from January 1, 2019, through December 31, 2021:
 - John Berg, City of Fridley Public Safety, representing Fire Service
 - Marissa Wickham, Allina Health-Mercy Hospital, representing Hospitals and Clinics
 - David Matteson, Allina Health Emergency Medical Services, representing Medical Transportation

*Action Required
attachment

RESOLUTION #2019-HS-3
APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for January 2019: Medical Assistance and General Assistance medical payments in the amount of \$254,988.26 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.



ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		February 19, 2019
Emergency Medical Services Council appointments		ACTION
Action Requested	Approve appointment of Emergency Medical Services Council members for 2019.	
Background	The Emergency Medical Services (EMS) Council serves as an advisory body to the Anoka County Board of Commissioners on the development, maintenance, coordination and evaluation of emergency medical services in Anoka County.	
Prior Action	There have been yearly appointments of the Chair, and appointments or reappointments of council members whose terms have expired.	
Recommendation	<p>Recommend the following persons be appointed to the EMS Council for a three-year term beginning January 1, 2019, expiring December 31, 2021.</p> <p><u>Representing Fire:</u> John Berg, Deputy Director/Fire Chief City of Fridley Public Safety</p> <p><u>Representing Hospitals & Clinics:</u> Marissa Wickham, Infection Preventionist Allina Health - Mercy Hospital</p> <p><u>Representing Medical Transportation:</u> David Matteson, Manager, Ambulance Operations-North Metro Allina Health Emergency Medical Services</p>	
Submitted By	Jonelle Hubbard - Director	
Approved By	Jonelle Hubbard - Director	



Anoka County Committee Appointments Application

Name: John Berg Date: 1/17/2019

Address: _____

Phone: _____

E-mail: _____

Business: _____

Business: _____

Phone: _____

E-mail: _____

Board/Commission applying for: Emergency Medical Services Council

Your county commissioner: Mandy Meisner

Personal background:

I have been in the fire service & an EMT for 37 years. Currently serving as the Deputy Director/ Fire Chief
for the Fridley Public Safety Dept. I am also a member of the MN Type III Incident
Management Team under the direction of Anoka Co EM Director Terry Stoltzman.

Experience relating to position:

I have served on this committee previously from 2003 - 2011. I have a background in EMS, the fire
service and incident management.

Describe why are you interested in this position:

The connection to Anoka County Health and other participants on the Committee is very valuable
in education and coordination of activities surrounding EMS. Fridley has a very active EMS
response system and benefits from the information and contribution to the committee activities.

Please return the completed Committee Appointments Application form to Brenda Vetter:

By email: brenda.vetter@co.anoka.mn.us

By U.S. Mail: Anoka County Administration
Government Center
Attn: Brenda Vetter
2100 3rd Avenue, Ste 700
Anoka, MN 55303-5024

For more information, contact Brenda Vetter at **763-324-4711**.



Anoka County Committee Appointments Application

Name: David Matteson Date: 1/30/2019

Address _____

Phone: _____

E-mail: _____

Busine: _____

Busine: _____

Phone: _____

E-mail: _____

Board/Commission applying for: Emergency Medical Services Council

Your county commissioner: _____

Personal background:

BS in Community and Public Health from St. Cloud State University. Completing MA in Leadership and Management from Concordia, March 2019. Military Veteran. National and State Registered Paramedic. Current Manager of 911 Operations for North Metro 911 system. I have managed our Basic Life Support and Critical Care operations previously.

Experience relating to position:

I have been the North Metro Manager for AHEMS 911 operations for approximately 5 years. I have completed the Managing Paramedic Officer Program through NEMSMA. I have been employed with Allina Health EMS for over 25 years working as a Paramedic, Operations Supervisor, and Manager, specifically in our North Metro Service area.

Describe why are you interested in this position:

I am the regional leader at AHEMS for our Northern Ramsey County, Anoka County, Northern Hennepin County, and Isanti County area. With that, I know many people that already service on the Council and work with many of them on different initiatives. By being the leader of EMS, I can give the incite needed on ambulance operations for the 911 system within the majority of Anoka County that is served under our license.

Please return the completed Committee Appointments Application form to Brenda Vetter:

By email: brenda.vetter@co.anoka.mn.us

By U.S. Mail: Anoka County Administration
Government Center
Attn: Brenda Vetter
2100 3rd Avenue, Ste 700
Anoka, MN 55303-5024

For more information, contact Brenda Vetter at **763-324-4711**.



Anoka County Committee Appointments Application

Name: Marissa Wickham, MPH Date: 1/8/19

Address: _____

Phone: _____

E-mail: _____

Business _____

Business _____

Phone: _____

E-mail: _____

Board/Commission applying for: Emergency Medical Services Council

Your county commissioner: _____

Personal background:

I received my Master's in Public Health, Epidemiology from the University of Minnesota. During my program, I worked at the Minnesota Department of Health on the prevention of vector-borne disease. I have worked in Infection Prevention for the last five years, beginning at HCMC and now at Mercy Hospital.

Experience relating to position:

I have played a role in the HICS command structure multiple times in my career as the medical specialist and safety officer. One specific example of this is when I was called into the role of safety officer during the 7-week long Allina Health MNA strike. Additionally, I have been a part of multiple drills relating to EM and real world situations. I have attended the Annual Preparedness Practicum in the past and have found it very beneficial for my job and personal growth.

Describe why are you interested in this position:

Emergency preparedness has always been a second passion of mine to Infection Prevention. A large part of my job is preparing for the unexpected and mitigating risks related to infectious diseases. I find that every time a real world event occurs, we learn so much more about what gaps still exist for possible situations and how we can improve in our preparedness. I enjoy using these learnings to improve our hospital's plan and to share with my colleagues around the state. I think this committee will help to create better positioning for hospitals when real world events occur, and I would like to share my knowledge and background in the planning process.

Please return the completed Committee Appointments Application form to Brenda Vetter:

By email: brenda.vetter@co.anoka.mn.us

By U.S. Mail: Anoka County Administration
Government Center
Attn: Brenda Vetter
2100 3rd Avenue, Ste 700

In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.

LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

February 26, 2019

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Application For Penalty			
<u>City of Andover</u>			
Michelle Webinger	R25 32 24 33 0023		
686 141st Lane NW Andover MN 55304-	686 141st Lane NW Andover MN 55304	2018	5th Gamache

Reason: Circumstances beyond the control of the taxpayer. Abate penalty in the amount of \$66.67.

City of Fridley

Steve Ortloff	R23 30 24 24 0107		
9201 East Bloomington Freeway Bloomington MN 55421-	390 57th Place NE Fridley MN 55432	2018	4th Meisner

Reason: Circumstances beyond the control of the taxpayer - lost in the mail. Abate penalty in the amount of \$208.91.

City of Lino Lakes

Anthony Marciano	R27 31 22 14 0026		
1580 Merganser Ct Lino Lakes MN 55038-	1580 Merganser Ct Lino Lakes MN 55038	2018	6th Sivarajah

Reason: Paid to the state of MN in error. Abate penalty in the amount of \$108.02.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

February 12, 2019

Chair Sivarajah called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Rhonda Sivarajah
	District #7	Scott Schulte

Others Present: Jerry Soma, County Administrator; Marcy Crain, Chief Deputy County Attorney; staff, consultants, and citizens

* * * * *

Commissioner Braastad made motion approving the review of checks issued from the Finance and Central Services Division and warrants from the Human Services Division, as shown in Appendices A and B. (Appendices are on file in the County Administration Office.) Commissioner Gamache seconded the motion. Motion carried unanimously.

* * * * *

Commissioner Look made motion approving the minutes from the January 22, 2019, Anoka County board meeting with a change on Page 1 from “2008” to “2019” in a date related to the Management Committee Report. Commissioner Braastad seconded the motion. Motion carried unanimously.

* * * * *

Metropolitan Mosquito Control District Executive Director Dr. Stephen Manweiler presented the Mosquito Control District’s 2018 Work Summary. Dr. Manweiler also introduced Field Office Regional Operations Supervisor Eva Knudsen and Public Affairs Coordinator Mike McLean. (Information is on file in the County Administration Office.)

* * * * *

Anoka County Digital Communications Coordinator Barbara Young presented the Anoka County Website Annual Report.

* * * * *

Commissioner West presented the Management Committee report from the meeting of January 22, 2019.

1. Commissioner Schulte made motion approving the following personnel transactions:
 - A. Restructure/replacement - Administration/License & Passport Services - vacancy due to the resignation of Veronica Kok effective October 2, 2018. PC#1992000246
FROM: .75 FTE License Center Specialist - Grade B009, range \$17.45 to \$26.57 per hour.
TO: 1.0 FTE License Center Specialist - Grade B009, range \$17.45 to \$26.57 per hour.

- B. Restructure/replacement - Administration/License & Passport Services - vacancy due to the promotion of Toni Lahr effective June 9, 2018. PC#1992000250

FROM: .75 FTE Principal Accounting Clerk - Grade B009, range \$17.45 to \$26.57 per hour.

TO: 1.0 FTE License Center Specialist - Grade B009, range \$17.45 to \$26.57 per hour.

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

- 2. Commissioner Braastad made motion approving the following personnel transaction:

- A. **New** position - Human Services/Community Social Services and Behavioral Health - effective February 18, 2019 - contingent upon Enhanced Training and Services to End Abuse in Later Life Program grant funding. PC#2019003318

1.0 FTE Social Worker - Grade C012, range \$23.28 to \$34.90 per hour.

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

The following came forward on an additional agenda:

- 1. Commissioner Braastad made motion approving the following personnel transactions:

- A. **New** Positions - Administration/Medical Examiner's Office - effective February 16, 2019.

Three 1.0 FTE Officer Investigator - Grade B010, range \$19.10 to \$28.93 per hour.
PC#s 2019003319, 2019003320, and 2019003321.

Two .6 FTE Officer Investigator - Grade B010, range \$19.10 to \$28.93 per hour.
PC#s 2019003322 and 2019003323.

- B. Restructure - Administration/Medical Examiner's Office - effective February 16, 2019. PC#2007002705 (Incumbent is Joelle Swanson.)

FROM: .75 FTE Medical Secretary - Grade A008, range \$16.08 to \$24.62 per hour.

TO: 1.0 FTE Medical Secretary - Grade A008, range \$16.08 to \$24.62 per hour.

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Schulte presented the Transportation Committee Chair report.

Highway

- 1. Commissioner Siyarajah made motion awarding Contract #C0007034 to Forest Lake Contracting, Inc., in the amount of \$1,434,041.49 for Anoka County Project S.A.P. 002-654-003, the realignment project for CSAH 54 (West Freeway Drive) in the city of Columbus, subject to review by the county attorney as to form and legality. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

**

Commissioner Schulte recognized the Highway Department for their efforts during and after the many recent snowstorms. Transportation Division Manager Doug Fischer stated that if residents have any issues with snow removal related items, including mailboxes being hit, to please go to the website, email, or phone to make a report. Residents are asked to leave their contact information should staff need to contact them.

Commissioner Gamache presented the Information Technology Committee report from the meeting of February 4, 2019. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

* * * * *

Commissioner Sivarajah presented the Intergovernmental and Community Relations Committee report from the meeting of February 7, 2019.

1. Commissioner Schulte made motion approving an addition to the 2019 Anoka County Legislative Platform, to support with others, legislation for a joint law enforcement training center. Commissioner Braastad seconded the motion. Motion carried unanimously.

* * * * *

Commissioner Gamache presented the Parks Committee report from the meeting of February 5, 2019.

1. Commissioner Sivarajah offered the following resolution and moved its adoption:

RESOLUTION #2019-19

**RESOLUTION IN SUPPORT OF APPLICATION AND ACCEPTANCE
OF FEDERAL FUNDS FOR SINGLE TRACK TRAIL SYSTEM
WITHIN RICE CREEK CHAIN OF LAKES PARK RESERVE**

WHEREAS, the Anoka County Parks Department (“Parks”) continually strives to develop and improve its open space recreational facilities within the county parks system; and,

WHEREAS, development and maintenance of recreational trails and trail-related projects are priorities in Minnesota counties where the use of mountain bikes, fat tire bikes, and other trail bikes is increasing in popularity; and,

WHEREAS, an identified and supported goal of the Parks Department is to develop a secure, maintained single track trail system for park users within the Rice Creek Chain of Lakes (“RCCOL”) Park Reserve; and,

WHEREAS, an undeveloped trail system currently exists within the RCCOL Park Reserve, which was created primarily by local park users and is in need of long-term development and enhancement; and,

WHEREAS, an opportunity exists for potential funding for the development of trails through a grant program administered by Minnesota Department of Natural Resources (“DNR”) with funding from the Federal Recreational Trail Program; and,

WHEREAS, under the terms of the federal grant, the county acknowledges it would be required to provide a twenty-five percent cash match in funds, which has been secured; and,

WHEREAS, Parks requests authorization to submit a grant application to the Minnesota DNR for the Federal Recreational Trail Program, and to accept such funds if awarded, to construct a connected system of natural surface, single track trails within the RCCOL Park Reserve:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners authorizes Anoka County Parks Department to apply for grant funding through the Minnesota DNR and Federal Recreational Trail Program.

BE IT FURTHER RESOLVED that if Anoka County is awarded a grant, the Parks Department is authorized to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project, which will require the county’s compliance with all applicable laws, environmental requirements, and regulations as stated in the grant agreement.

BE IT FURTHER RESOLVED that the county, through its Parks Department, has read the Conflict of Interest Policy contained in the Trail Program Grant Manual and certifies it will report to the state any actual, potential, perceived, or organizational conflicts of interest related to the application or grant award.

BE IT FURTHER RESOLVED that Anoka County names the fiscal agent for the county for this project as:

Jeff Perry
Director of Anoka County Parks
550 Bunker Lake Blvd. NW
Andover, MN 55304

BE IT FINALLY RESOLVED that as a condition of funding, Anoka County agrees that the Rice Creek Chain of Lakes Park Reserve Single Track Trail System will be open, available for use, and maintained for a period of not less than 20 years.

Motion carried unanimously. Resolution declared adopted.

2. Commissioner Gamache made motion approving Contract #C0007029, the Purchase of Service Agreement with the Conservation Corps Minnesota for assistance with natural resource restoration and park maintenance related projects within the Anoka County Park System for the period of March 5, 2019, to December 31, 2019, not to exceed \$115,000, subject to review by the county attorney as to form and legality. Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Sivarajah made motion authorizing and approving Amendment No. 1 to Contract #C0000512, the Joint Powers Agreement between Anoka County and the City of Lino Lakes, allowing a small playground to be built on a portion of Rice Creek Chain of Lakes Park Reserve to be owned, operated and maintained by the City of Lino Lakes, subject to review by the county attorney as to form and legality. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Gamache presented the Property Records and Taxation Committee report from the meeting of February 4, 2019.

1. Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2019-20

**AUTHORIZING SALE OF NON-CONSERVATION TAX-FORFEIT
PROPERTY FOR THE REMOVAL OF BLIGHT IN THE
CITY OF FRIDLEY (PIN 26-30-24-32-0104)**

WHEREAS, certain real property situated in the city of Fridley, County of Anoka, State of Minnesota, which is identified as PIN 26-30-24-32-0104 and is legally described as: NLY 18 FT OF LOT 23 ALL LOT 24 & S 16 FT OF LOT 25 BLOCK 7 PLYMOUTH, EX RD SUBJ TO EASE OF REC Anoka County, Minnesota, has forfeited to the State of Minnesota for non-payment of ad valorem real estate taxes (“Subject Property”); and,

WHEREAS, the Subject Property has been classified by the County of Anoka (“County”) as non-conservation, and has not been sold at a tax-forfeit land sale or repurchased by the prior owner; and,

WHEREAS, pursuant to Minn. Stat. § 282.01, subd. 1a (d), non-conservation tax-forfeited lands may be sold by the county board to an organized or incorporated governmental subdivision of the state or state agency for less than their fair market value if:

(1) the county board determines that a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the land undesirable in the open market, or the reduced price will lead to the development of affordable housing; and,

(2) the governmental subdivision or state agency has documented its specific plans for correcting the blighted conditions or developing affordable housing, and the specific law or laws that empower it to acquire real property in furtherance of the plans; and,

WHEREAS, the City of Fridley (“City”) has prepared specific plans to use the property to correct blighted conditions, and that a sale of the Subject Property at a reduced price is needed to provide an incentive to correct a blighted area that make it undesirable in the open market:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby finds that the sale of the Subject Property at the reduced price is needed to provide an incentive to correct a blighted area within the City.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby approves of the sale of the Subject Property for the reduced price of \$79,400.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2019-21

**AUTHORIZING SALE OF NON-CONSERVATION TAX-FORFEIT
PROPERTY FOR THE REMOVAL OF BLIGHT IN THE
CITY OF FRIDLEY (PIN 13-30-24-33-0032)**

WHEREAS, certain real property situated in the city of Fridley, County of Anoka, State of Minnesota, which is identified as PIN 13-30-24-33-0032 and is legally described as: LOT 6 BLOCK 1 MOORE LAKE HIGHLANDS 4TH , EX RD SUBJ TO EASE OF REC Anoka County, Minnesota, has forfeited to the State of Minnesota for non-payment of ad valorem real estate taxes (“Subject Property”); and,

WHEREAS, the Subject Property has been classified by the County of Anoka (“County”) as non-conservation, and has not been sold at a tax-forfeit land sale or repurchased by the prior owner; and,

WHEREAS, pursuant to Minn. Stat. § 282.01, subd. 1a (d), non-conservation tax-forfeited lands may be sold by the county board to an organized or incorporated governmental subdivision of the state or state agency for less than their fair market value if:

(1) the county board determines that a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the land undesirable in the open market, or the reduced price will lead to the development of affordable housing; and,

(2) the governmental subdivision or state agency has documented its specific plans for correcting the blighted conditions or developing affordable housing, and the specific law or laws that empower it to acquire real property in furtherance of the plans; and,

WHEREAS, the City of Fridley (“City”) has prepared specific plans to use the property to correct blighted conditions, and that a sale of the Subject Property at a reduced price is needed to provide an incentive to correct a blighted area that make it undesirable in the open market:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby finds that the sale of the Subject Property at the reduced price is needed to provide an incentive to correct a blighted area within the City.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby approves of the sale of the Subject Property for the reduced price of \$101,500.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Sivarajah offered the following resolution and moved its adoption:

RESOLUTION #2019-22

**AUTHORIZING CONVEYANCE OF TAX-FORFEIT LAND TO
GOVERNMENTAL SUBDIVISION FOR CONDITIONAL USE
IN THE CITY OF CIRCLE PINES (PIN 25-31-23-32-0142)**

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 25-31-23-32-0142, and legally described as: OUTLOT A VILLAGE AT CIRCLE PINES 2ND, has forfeited to the State of Minnesota in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and,

WHEREAS, pursuant to Minnesota Statute, Section 282.01, the Anoka County Board of Commissioners has classified the Forfeit Property as non-conservation; and,

WHEREAS, Minnesota Statute, Section 282.01, subd. 1a, par. (e) authorizes non-conservation tax-forfeited land to be conveyed by the Commissioner of Revenue to a governmental subdivision for an authorized public use, if an application is submitted to the Commissioner of Revenue which includes a statement of facts as to the use of the land and upon the favorable recommendation of the county board of commissioners; and,

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, subd. 1a, par. (e), an application for conveyance of forfeit property has been made by the Anoka County Highway Department (“Governmental Subdivision”) to the Commissioner of Revenue; and,

WHEREAS, the Anoka County Board of Commissioners has determined that it is advisable that the application be approved and the forfeit property be conveyed to the Governmental Subdivision:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby favorably recommends the application for the conveyance of the forfeit property to the Governmental Subdivision for the authorized public use stated in the application.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

4. Commissioner Sivarajah offered the following resolution and moved its adoption:

RESOLUTION #2019-23

**AUTHORIZING CONVEYANCE OF TAX-FORFEIT LAND TO
GOVERNMENTAL SUBDIVISION FOR CONDITIONAL USE
IN THE CITY OF LINO LAKES (PIN 29-31-22-34-0008)**

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 29-31-22-34-0008, and legally described as: THE E 60 FT OF N 345.8 FT OF SE1/4 OF SW1/4 OF SEC 29 TWP 31 RGE 22, EX RD, SUBJ TO EASE OF REC, has forfeited to the State of Minnesota in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and,

WHEREAS, pursuant to Minnesota Statute, Section 282.01, the Anoka County Board of Commissioners has classified the forfeit property as non-conservation; and,

WHEREAS, Minnesota Statute, Section 282.01, subd. 1a, par. (e), authorizes non-conservation tax-forfeited land to be conveyed by the Commissioner of Revenue to a governmental subdivision for an authorized public use, if an application is submitted to the Commissioner of Revenue which includes a statement of facts as to the use of the land and upon the favorable recommendation of the County Board of Commissioners; and,

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, subd. 1a, par. (e), an application for conveyance of forfeit property has been made by the Anoka County Highway Department (“Governmental Subdivision”) to the Commissioner of Revenue; and,

WHEREAS, the Anoka County Board of Commissioners has determined that it is advisable that the application be approved and the forfeit property be conveyed to the Governmental Subdivision:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby favorably recommends the application for the conveyance of the forfeit property to the Governmental Subdivision for the authorized public use stated in the application.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

5. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2019-24

**AUTHORIZING CONVEYANCE OF TAX-FORFEIT LAND TO
GOVERNMENTAL SUBDIVISION FOR CONDITIONAL USE
IN THE CITY OF HAM LAKE (PIN 30-32-23-13-0001)**

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 30-32-23-13-0001, and legally described as: THAT PRT OF SW1/4 OF NE1/4 OF SEC 30 TWP 32 RGE 23 LYG SLY OF CSAH NO 16; EX RD; SUBJ TO EASE OF REC, has forfeited to the State of Minnesota in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and,

WHEREAS, pursuant to Minnesota Statute, Section 282.01, the Anoka County Board of Commissioners has classified the forfeit property as non-conservation; and,

WHEREAS, Minnesota Statute, Section 282.01, subd. 1a, par. (e), authorizes non-conservation tax-forfeited land to be conveyed by the Commissioner of Revenue to a governmental subdivision for an authorized public use, if an application is submitted to the Commissioner of Revenue which includes a statement of facts as to the use of the land and upon the favorable recommendation of the county board of commissioners; and,

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, subd. 1a, par. (e), an application for conveyance of forfeit property has been made by the Anoka County Highway Department ("Governmental Subdivision") to the Commissioner of Revenue; and,

WHEREAS, the Anoka County Board of Commissioners has determined that it is advisable that the application be approved and the forfeit property be conveyed to the Governmental Subdivision:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby favorably recommends the application for the conveyance of the forfeit property to the Governmental Subdivision for the authorized public use stated in the application.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

- 6. Commissioner Schulte made motion approving the following contracts, subject to review by the county attorney as to form and legality:
 - A. Contract #C0007074, Joint Powers Agreement between Anoka County and Independent School District 14 for Election Services for the base cost of \$2,000 per precinct in addition to approved expenses relating to the conduct of the election.
 - B. Contract #C0007075, Joint Powers Agreement between Anoka County and Independent School District 16 for Election Services for the base cost of \$2,000 per precinct in addition to approved expenses relating to the conduct of the election.

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

The county board meeting was adjourned at 10:38 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Jerry Soma
County Administrator

By: _____
Rhonda Sivarajah, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.