

ANOKA COUNTY BOARD AGENDA

FOR THE FEBRUARY 25, 2020, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>.

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	Jeff Reinert
District #7	Scott Schulte
- Others:
4. Tax claims and abatements.
5. Consider accepting the regular claims paid over \$500 for the period ending February 14, 2020, and purchase-card claims paid for the period ending February 14, 2020. **See attached** action item worksheet.
6. Approval of minutes from the February 11, 2020, county board meeting.
7. Chair's remarks.
 - A. Consider, for informational purposes, presentation of the Metropolitan Mosquito Control District Annual Report
8. Committee reports.
 - A. Management Committee report.
 - B. Transportation Committee Chair report.
 - C. Finance and Capital Improvements Committee report.
 - D. Human Services Committee report.
 - E. Information Technology Committee report.
 - F. Parks Committee Chair report.
 - G. Public Safety Committee report.

9. Consider appointments by the county board to the following metro boards, commissions, and committees for the remainder of Program Year 2020:

A.	January 2020 Appointments	February 25, 2020 Appointments
Anoka County/Blaine Airport (Janes Field) NW Bldg. Area Joint Powers Board	Airport Committee Chair (Chair) F&CI Committee Chair (Alternate)	_____ _____(Alternate)
Coon Creek Watershed District Citizen Advisory Committee	Joe MacPherson	_____
MetroGIS Policy Board	Gamache	_____
Metro Alliance for Healthy Families Governing Board	Meisner Gamache (Alternate)	_____ _____(Alternate)
Metropolitan Emergency Services Board (MESB) MESB - Executive Committee	Gamache Meisner Gamache	_____ _____ _____
Metropolitan Mosquito Control District Board	West Meisner Gamache	_____ _____ _____
Metropolitan Mosquito Control District Exec. Board	West	_____
MN Community Health Serv. Advisory Committee	Meisner J. Hubbard (Alternate)	_____ _____(Alternate)
North TH 65 Corridor Coalition (JPA #2006-0576)	Braastad West (Alternate)	_____ _____
Regional Haulers Licensing Board	Look Gamache (Alternate)	_____ _____(Alternate)
Utilities Transmission Issues-Designated Liaison	Joe MacPherson	_____

- B. Consider county board nominations to the following metro boards for the remainder of Program Year 2020:

	January 2020 Appointments	February 25, 2020 Appointments
Metropolitan Council: Transportation Advisory Board	Look Schulte (Alternate)	_____ _____(Alternate)
MELSA/Metronet	West	_____

10. Consider, **for informational purposes**, appointments by the county board chair to county board committees for the remainder of Program Year 2020 as follows:

	January 2020 Appointments	February 25, 2020 Appointments
Airport Committee	Braastad West (Vice Chair) Schulte (Chair)	_____ _____ _____
Board of Oversight of Court-Appointed Attorneys	Braastad Schulte	_____ _____
Children & Family Council Governing Board	Braastad	_____
Community Corrections Advisory Board	Gamache Meisner West (Alternate)	_____ _____ _____ (Alternate)
Community Health Advisory Committee	Meisner	
Facilities Management & Construction Subcommittee <i>(Subcommittee of Finance & Capital Improvements Comm.)</i>	Look Schulte	
Finance and Capital Improvements Committee	Look (Chair) Braastad (Vice Chair) Gamache Schulte	_____ _____ _____
Greater Metropolitan Workforce Council	Schulte	_____
Human Services Committee	Braastad (Chair) Meisner West (Vice Chair)	_____ _____ _____
Information Technology Committee	Meisner Gamache (Chair) Schulte (Vice-Chair)	_____ _____ _____
Intergovernmental & Community Relations Committee	Braastad (Chair) West (Vice-Chair) Meisner	_____ _____ _____
Joint Law Enforcement Council	Braastad Schulte	_____ _____
Law Library Board of Trustees	Meisner Schulte (Alternate)	_____ _____ (Alternate)
Library Board Liaison (Term Concurrent w/MELSA)	West Gamache (Alternate)	_____
Management Committee	Braastad (Vice Chair) West (Chair) Gamache Schulte	_____ _____ _____ _____

	January 2020 Appointments	February 25, 2020 Appointments
Parks Committee	Look (Vice Chair) West Gamache (Chair)	_____ _____ _____
Property Records and Taxation Committee	Look (Vice-Chair) Meisner (Chair) Gamache	_____ _____ _____
Public Safety Committee	Braastad (Chair) West Schulte (Vice-Chair)	_____ _____ _____
Solid Waste Abatement Advisory Team (SWAAT) <i>(Covers functions of recycling, yard waste, and household hazardous waste.)</i>	Look (Facilitator) Colleen Sinclair (Assoc. Facilitator)	_____ _____ (Facilitator) (Assoc. Facilitator)
Waste Haulers Roundtable Group	Look (Facilitator)	_____ (Facilitator)
Transportation Committee	Look (Vice Chair) Braastad West Schulte (Chair)	_____ _____ _____ _____
Workforce Development Board	Meisner Schulte	_____ _____

11. Consider, for informational purposes, appointments by the county board chair to the following special topics for the remainder of Program Year 2020:

A. Special Topics Committees:

	January 2020 Appointments	February 25, 2020 Appointments
Anoka County-Blaine Airport Advisory Commission (ACBAAC)	Schulte	_____
Benefits and Compensation	West (Chair) Braastad	_____ _____
East Central Regional Juvenile Center Advisory Board <i>(formerly Juvenile Center Advisory Board)</i>	Gamache Meisner (Alternate) Dylan Warkentin (Alternate)	_____ (Alternate) (Alternate)
Historical Society Liaison	Meisner	_____
Investment Review Committee	Schulte Rhonda Sivarajah Cory Kampf	_____ _____ _____

Midwest Regional Forensic Laboratory Advisory Board	Public Safety Comm. Chair Schulte (Alternate) Sheriff Stuart (Chair) Chief Dep. Halweg (Law Enforcement Rep.) Facility Supv. (ex-officio)	_____ _____ _____ _____
Regional Economic Development Executive Committee	Braastad Schulte Rhonda Sivarajah (Staff) Jacquel Hajder (Staff)	_____ _____ _____ _____
Web Oversight Committee	Gamache Dee Guthman	_____ _____ _____

B. The Responsible (Lead) Commissioner in the Following Topic Areas:

	January 2020 Appointments	February 25, 2020 Appointments
Aging	West	_____
Americans with Disabilities Act (ADA)	Meisner	_____
Diversity and Inclusion (<i>formerly Cultural</i>)	Meisner	_____
Elections/Reapportionment/Voter Registration	Schulte	_____
Insurance/Retirement	Schulte	_____
Maps	Gamache	_____
Pay Equity	West	_____
Pipeline Safety Legislation	Schulte	_____
Real Estate	Gamache	_____

12. Consider county board appointments to the following committees for the remainder of Program Year 2020:

	January 2020 Appointments	February 25, 2020 Appointments
Ag Preservations Credit Ad Hoc Committee	Look Braastad	_____ _____
Internal Audit Committee <i>(Jurisdiction over Anoka Co. annual audit plan and other activities as defined in the current Office of Internal Auditing Charter Statement)</i>	Co. Board Chair Look (Chair) County Administrator Robert Thistle (Citizen - Finance Professional)	_____ _____ _____ _____

	Brian Page (Citizen - General)	
Anoka County Extension Committee	Look Meisner Andy Soltvedt (Staff)	_____ _____

13. Consider county board appointments to the Anoka County Regional Railroad Authority for the remainder of Program Year 2020:

January 2020 Appointments	February 25, 2020 Appointments
1. Commissioner Matt Look	_____
2. Commissioner Julie Braastad	_____
3. Commissioner Robyn West	_____
4. Commissioner Mandy Meisner	_____
5. Commissioner Mike Gamache	_____
6.	_____
7. Commissioner Scott Schulte	_____

14. Consider county board appointments to the following community consortiums:

	January 2020 Appointments	February 25, 2020 Appointments
East Central Creating Community	West	_____
Northwest Anoka County Community Consortium/ Youth First Community of Promise	Look Gamache (alternate) Gayle Alexander Laura Landes	_____ _____ _____ _____

15. Consider county board appointments relating to the Association of Minnesota Counties (AMC):

- A. Ten District 10 voting delegates to the AMC for the remainder of Program Year 2020, as authorized by AMC rules:

January 2020 Appointments	February 25, 2020 Appointments
1. Commissioner Matt Look	_____
2. Commissioner Julie Braastad	_____
3. Commissioner Robyn West	_____
4. Commissioner Mandy Meisner	_____

5.	Commissioner Mike Gamache	_____
6.		_____
7.	Commissioner Scott Schulte	_____
8.	County Administrator	_____
9.	Transportation Division Manager	_____
10.	Human Services Division Manager	_____

B. Directors to AMC Board of Directors for the remainder of Program Year 2020:

	January 2020 Appointments	February 25, 2020 Appointments
1.	Commissioner West	_____
2.	Commissioner Braastad (Alternate)	_____ (Alternate)

C. Directors to AMC District 10 Executive Committee for the remainder of Program Year 2020:

	January 2020 Appointments	February 25, 2020 Appointments
1.	Commissioner West	_____
2.	Commissioner Braastad (Alternate)	_____ (Alternate)

D. Directors to AMC Policy Committee for the remainder of Program Year 2020:

	February 25, 2020 Appointments
Environment & Natural Resources	_____
General Government	_____
Health & Human Services	_____ _____
Public Safety	_____
Transportation & Infrastructure	_____ _____

16. Consider county board appointments of voting delegates to the National Association of Counties (NACo) Annual Conference for 2020:

January 2020 Appointments	February 25, 2020 Appointments
1. Commissioner Schulte (Delegate)	_____ (Delegate)
2. Commissioner West (1st Alternate)	_____ (1st Alternate)
3. Commissioner Gamache (2nd Alternate)	_____ (2nd Alternate)

17. Consider the following relating to the Anoka County Housing and Redevelopment Authority (ACHRA) in accordance with Minn. Stat. Sec. 469.006, subd. 1, which states that all housing and redevelopment authority trustees shall be appointed by the county board for a term of office of five years and in accordance with ACHRA Resolution #2007-73 which states that the term will be coterminous with that commissioner's term on the county board:

A. Reappointing the following as trustees for terms ending as follows:

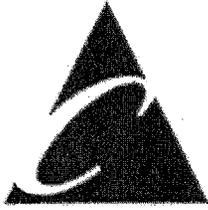
Appointment	Term Expiring	Appointment	Term Expiring
Vacant		_____	December 31, 2022

B. Consider, **for informational purposes**, the terms of the remaining trustees on the ACHRA, which expire December 31 of the respective years as follows:

	<u>Term Expiring</u>
Julie Braastad	December 31, 2022
Scott Schulte	December 31, 2023
Matt Look	December 31, 2024
Robyn West	December 31, 2024
Mandy Meisner	December 31, 2024
Mike Gamache	December 31, 2024

18. Consider approving the following appointments to the Anoka County Canvassing Board through December 31, 2020, pursuant to M.S. 204C.31:

January 2020 Appointments	February 25, 2020 Appointments
Scott Schulte	_____
Mandy Meisner	_____
Mike Gamache (Alternate)	_____ (Alternate)



ANOKA COUNTY BOARD

ACTION ITEM

February 25, 2020

FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$500 for the period ending 02/14/2020 and purchase-card claims paid for the period ending 02/14/2020.
BACKGROUND	Resolution 2019-107 delegated the Finance & Central Services Division Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.

ANOKA COUNTY

MANAGEMENT COMMITTEE REPORT

FOR THE FEBRUARY 25, 2020, COUNTY BOARD MEETING

The Management Committee meeting was held on February 11, 2020, at 8:45 a.m. in Master Conference Room #772 of the Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** - Commissioner Robyn West (Chair), Commissioner Julie Braastad, Commissioner Mike Gamache, and Commissioner Scott Schulte

Others - Commissioners Matt Look and Mandy Meisner; Steph Beito-Ziemer, Employee Relations Director; Rhonda Sivarajah, County Administrator; Marcy Crain, Chief Deputy County Attorney; Cory Kampf, Finance and Central Services Division Manager; Cindy Cesare, Human Services Division Manager; Joe MacPherson, Transportation Division Manager; Amy Honer, Operations Manager; Yvonne Kirkeide, Accounting Manager; Andrew Dykstra, Facilities Management and Construction Director; Wes Volkenant, citizen; and Teresa Swoyer, County Board Coordinator

All items were approved by all committee members unless otherwise noted.

***Action Items**

1. The Management Committee recommends approving the following personnel transactions:
 - A. **New/Restructure** - Administration/Medical Examiner's Office - effective February 25, 2020 - PC#2019003323 (Incumbent is Macy Berg.)
FROM: .6 FTE Office Investigator - Grade B010, range \$19.10 to \$28.93 per hour
TO: 1.0 FTE Office Investigator - Grade B010, range \$19.10 to \$28.93 per hour
See attached position action form.
 - B. **Restructure/Fill** - Transportation/Highway - effective February 25, 2020 - vacancy effective January 3, 2020. PC#1992000853
FROM: 1.0 FTE Right-of-Way Support Specialist - Grade B009, range \$17.45 to \$26.57 per hour
TO: 1.0 FTE Right-of-Way Specialist - Grade C012, range \$23.28 to \$34.90 per hour
See attached position action form.

*Requires board approval.

Information Items

1. In accordance with the Personnel Rules and Regulations, and at the request and recommendation of the respective department heads, the Management Committee approved the consent items. **See attached** consent items.

2. The Management Committee approved the following personnel transaction:
 - A. Restructure/Fill - Transportation/Highway - effective February 11, 2020 - vacancy effective January 31, 2020. PC#1992000825

FROM: 1.0 FTE Engineering Technician VI - Grade D114, range \$31.38 to \$48.07 per hour

TO: 1.0 FTE Program Delivery Manager - Grade D116, range \$35.78 to \$59.71 per hour

3. Wes Volkenant commented on the personnel positions considered today.

POSITION ACTION FORM

Revised 06/21/19

Department Medical Examiner		
Position effective date 02/29/2020	Management Committee meeting date 02/11/2020	Board meeting date 02/25/2020

Action requested	Increase FTE of current Office Investigator 2019003323 from .6 to 1.0 FTE.	
Background	This increase is needed to help with the increase in volume of calls and workload during the overnight hours and early morning hours. We have found that we are experiencing heavy call and work volume during the morning hours. All relevant information must be gathered and prepared during the night hours for the pathologists and other staff to begin their work in the morning.	
Recommendations	Increase FTE of current Office Investigator 2019003323 from .6 to 1.0 FTE.	
Funding source	Budget adjustment current year	Budget adjustment future years
Additional revenue or fees	\$0.00	\$0.00
Funding description	Revenue from contracted counties.	

Submitted by Gary Alberts	Date submitted 01/23/2020
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POSITION ACTION FORM

Revised 10/04/19

Department:

Transportation

Position effective date:

01/18/2020

Management Committee meeting date:

02/11/2020

Board meeting date:

02/25/2020

Action requested: Upgrade a grade 9 Right of Way Support Specialist to a grade 12 Right-of-Way Specialist

Background:

Previously we have had 3 R/W Specialist positions, 1 Support position along with a full time R/W Manager. Over the years and through various re-organizations we have added the management duties to an Engineering Management position and decreased down to two Specialist positions. Since 2017 we have taken a more proactive approach to ROW acquisition. From early coordination to enhanced working partnerships with our engineering team we have worked to avoid, reduce and minimize impacts to the greatest extent practical. This approach is much more labor intensive, but the ROI for the time spent by staff is greatly offset by the savings to the taxpayer and also reduces the anxiety to the public we serve as when we acquire property from stakeholders it can be a very difficult and emotional time for them as most have strong ties to the property they own and care for. At current staff levels it is nearly impossible to keep pace with this enhanced level of customer service and cost minimization. The ROW process is principally based on personal relationships and building rapport with the people we serve takes time and resources. With innovation and electronic documentation we have been able to automate many of the previous tasks the former incumbent was responsible for, and the county and its residents would be better served by another expert Specialist. Taking this position from an support position to a full ROW specialist will allow our department to continue to provide exceptional service, saving time and money.

Best practice: Utilization of early proactive communication and integration of Right of Way Specialists from project scoping through construction.

With this approach we have acquired 106 parcels at a value of \$5,611,502 and of the 106 none went unsettled. This saves court costs, attorneys fees, county attorney time, staff time and minimizes risk to the taxpayer.

New time challenges: These are a representative list (see below), and are well worth the time. Over the past 2 years and a sample size of 106 parcels utilizing a more proactive and communicative approach our comprehensive average acquisition cost has decreased by approximately 40%.

And while there are always variables to acquisition costs, this decrease speaks to the outreach efforts to educate the public on why the public needs the property, how this impacts them directly, how we have utilized minimization methods, and how our projects increase safety for all.

Looking at our 5 year CIP and future road way projects needing right-of-way acquisition, it will be vital to have a 3rd Specialist to ensure we can continue to provide the same customer service and cost savings as we have done over the past few years.

Recommendations: Recommend Taking the Grade 9 R/W Support Specialist and upgrading it to a Grade 12 R/W Specialist position

Funding source:	Budget adjustment current year	Budget adjustment future years
Current budget	\$0.00	\$0.00

Funding description:	This position is funded through our current Engineering budget. With current retirements in the department, we do not foresee any increases to our budget. Also some of the Right-of-Way positions are funded through State Aid funding.
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Submitted by: Amy J Honer for Joe MacPherson	Date submitted: 01.22.2020
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ANOKA COUNTY

CONSENT ITEMS

FROM THE FEBRUARY 11, 2020, MANAGEMENT COMMITTEE MEETING

1. Reclassifications as recommended by the Employee Relations director. **See attached** dated February 11, 2020.
2. Travel requests at the request and recommendation of the respective department heads in accordance with the Travel and Expense Policies:
 - A. Michael Herzog, Engineer - Administration/Facilities Management and Construction - to attend HVAC Training Course - Anoka Technical College - Spring/Summer 2020 - cost to include \$2,150 tuition.
 - B. Patti Hetrick, Budget Director - Finance and Central Services - to attend Government Finance Officers Association Annual Conference - New Orleans, LA - 3 days, May 2020 - costs to include \$420 registration, \$35 mileage, \$560 lodging, \$178 per diem, \$450 air fare, \$100 ground transportation, and \$72 parking. Registration, lodging, and air fare paid by OpenGov.
 - C. John Kriesel, Director, and Veteran Services Officers Tim Nelson, Kimberly LaMotte, and Tyler Oestreich - Administration/Veteran Services – to attend 2020 National Association of County Veterans Service Officers (NACVSO) Training Conference - Atlanta, GA - 7 days, June 2020 - costs for each, which are funded by Minnesota Department of Veterans Affairs CVSO Enhancement Grant, to include \$350 registration, \$35 mileage, \$1,200 lodging, \$429 per diem, \$450 air fare, \$50 ground transportation, and \$100 parking.

**Employee Relations Department
Recommendations for Reclassification**

Incumbent	Present Title	Proposed Title	Present Grade Level	Approved Grade Level	Department	Effective Date
<i>Cindy Kriesel</i>	<i>Contracts Administrator</i>	<i>Contracts Specialist</i>	<i>11</i>	<i>12</i>	<i>Highway</i>	<i>02/15/2020</i>
Jane Johnson	Employee Relations Technician	Master Data Analyst III	11	12	Emp Relations	02/15/2020
Karlie Williams	Master Data Specialist	Master Data Specialist II	9	11	Emp Relations	02/15/2020

**ANOKA COUNTY
TRANSPORTATION COMMITTEE CHAIR REPORT
FOR THE FEBRUARY 25, 2020 COUNTY BOARD MEETING**

The Transportation Committee meeting was held on Friday, February 14, 2020 at 9:30 a.m. in Lac qui Parle Conference Rooms B & C at the Anoka County Highway Department in Andover, MN.

Committee Members Present: Commissioners Schulte and Braastad
 Committee Members Absent: Commissioners Look and West
 Department Staff Present: Joe MacPherson, Jerry Auge, Jason Orcutt, Meghan Mathson, Amy Honer, Jill Kent
 Others: Commissioner Mandy Meisner; Christine Carney, Asst County Attorney; Nicole Prickett, Anoka County Finance; Wes Volkenant, Andover Resident

NOTE: *The Transportation Committee met on February 14, 2020, but no official action was taken for lack of a quorum. The following items were discussed by the committee members present:*

ACTION ITEMS

Highway

- *1. The Chair of the Transportation Committee recommends award of Contract #C0007786, in the amount of \$4,640,012.04, to Forest Lake Contracting, the certified low bidder for Project SP 002-678-025, the Hanson Boulevard Reconstruction Project, from CSAH 11 (Northdale Boulevard) to CSAH 14 (Main Street) in the City of Coon Rapids.
- *2. The Chair of the Transportation Committee recommends award of Contract #C0007787, in the amount of \$2,755,628.26, to North Pine Aggregate, the certified low bidder for project SAP 002-614-041, the reconstruction of CSAH 14 (125th Avenue) from Aberdeen Street to CSAH 52 (Radisson Road), in the City of Blaine.

INFORMATION ITEMS

Transit

- 3. The committee received and reviewed the Anoka County Transportation Management Organization (TMO) Commute Solutions activity and financial reports for October, November, and December 2019.

Highway

- 4. The committee reviewed and discussed potential updates to the existing Anoka County Highway Department Development Review Process.
- 5. The committee reviewed Transportation Division agreements executed since last meeting.
- 6. The committee reviewed Corridor Updates and Project Progress.

*Anoka County Transportation Committee Chair Report
for the February 25, 2020 County Board Meeting
Page Two*

7. The committee received comments from Wes Volkenant, Andover Resident, regarding an upcoming Commute Solutions event, and some issues holding up the Andover Planning Commission and updating their Comprehensive Plan regarding the lack of affordable housing in the Andover area.



ANOKA COUNTY BOARD ACTION ITEM

February 14, 2020

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending award of Contract #C0007786, in the amount of \$4,640,012.04, to Forest Lake Contracting, the certified low bidder for Project SP 002-678-025, the Hanson Boulevard Reconstruction Project, from CSAH 11 (Northdale Boulevard) to CSAH 14 (Main Street) in the City of Coon Rapids.</i>																
BACKGROUND	<table border="0"> <tr> <td><i>Bid Summary:</i></td> <td><i>Bid Price:</i></td> </tr> <tr> <td><i>Forest Lake Contracting</i></td> <td><i>\$4,640,012.04</i></td> </tr> <tr> <td><i>Park Construction Company</i></td> <td><i>\$4,641,825.76</i></td> </tr> <tr> <td><i>New Look Contracting</i></td> <td><i>\$4,807,785.84</i></td> </tr> <tr> <td><i>North Pine Aggregate</i></td> <td><i>\$5,185,706.28</i></td> </tr> <tr> <td><i>Velt & Company</i></td> <td><i>\$5,524,378.69</i></td> </tr> <tr> <td><i>Meyer Contracting</i></td> <td><i>\$5,525,849.15</i></td> </tr> <tr> <td> <i>Engineer's Estimate</i></td> <td> <i>\$4,697,383.85</i></td> </tr> </table>	<i>Bid Summary:</i>	<i>Bid Price:</i>	<i>Forest Lake Contracting</i>	<i>\$4,640,012.04</i>	<i>Park Construction Company</i>	<i>\$4,641,825.76</i>	<i>New Look Contracting</i>	<i>\$4,807,785.84</i>	<i>North Pine Aggregate</i>	<i>\$5,185,706.28</i>	<i>Velt & Company</i>	<i>\$5,524,378.69</i>	<i>Meyer Contracting</i>	<i>\$5,525,849.15</i>	 <i>Engineer's Estimate</i>	 <i>\$4,697,383.85</i>
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PREVIOUS ACTION TAKEN	<p><i>09/12/17 – approval of Purchase of Service Contract with HDR</i></p> <p><i>03/19/18 – authorized County Engineer to negotiate a JPA with the City of Coon Rapids</i></p> <p><i>04/30/18 – approved resolution to acquire Right of Way</i></p> <p><i>09/30/19 – authorization to enter JPA with the City of Coon Rapids</i></p> <p><i>10/14/19 – authorized County Engineer to advertise for bids</i></p>																
COMMENTS	<i>Due to the early season bidding and the good bidding environment, the County has received very favorable bids.</i>																
RECOMMENDATIONS	<i>Approval</i>																



Anoka County

TRANSPORTATION DIVISION

Highway

Joseph J. MacPherson, P.E.
County Engineer

RECOMMENDATION TO AWARD

TO: Jerry J. Auge, P.E., Assistant County Engineer
FROM: Chris Osterhus, Construction Engineering Supervisor
DATE: February 14, 2020
SUBJECT: Project S.P. 002-678-025
Bid Summary

Anoka County advertised Project SP 002-678-025, the Hanson Boulevard Reconstruction Project from CSAH 11 (Northdale Boulevard) to CSAH 14 (Main Street), in the City of Coon Rapids. Bids were received and publicly opened on January 30, 2020 at 10:00 A.M. Six (6) bids were received for this project.

Based on their low bid of \$4,640,012.04, it is recommended that Anoka County award Contract #C0007786 for Anoka County Project S.P. 002-678-025 to Forest Lake Contracting.

Bid Summary:	Bid Price:
Forest Lake Contracting	\$4,640,012.04
Park Construction Company	\$4,641,825.76
New Look Contracting	\$4,807,785.84
North Pine Aggregate	\$5,185,706.28
Veit & Company	\$5,524,378.69
Meyer Contracting	\$5,525,849.15
Engineer's Estimate	\$4,697,383.85

Our Passion Is Your Safe Way Home.

1440 Bunker Lake Boulevard N.W. ▲ Andover, MN 55304-4005
Office: 763-324-3100 ▲ Fax: 763-324-3020 ▲ www.anokacounty.us/highway

Affirmative Action / Equal Opportunity Employer



ANOKA COUNTY BOARD ACTION ITEM

February 14, 2020

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending award of Contract #C0007787, in the amount of \$2,755,628.26, to North Pine Aggregate, the certified low bidder for Project SAP 002-614-041, the reconstruction of CSAH 14 (125th Avenue) from Aberdeen Street to CSAH 52 (Radisson Road), in the City of Blaine.</i>														
BACKGROUND	<table border="0"> <tr> <td><i>Bid Summary:</i></td> <td><i>Bid Price:</i></td> </tr> <tr> <td><i>North Pine Aggregate</i></td> <td><i>\$2,755,628.26</i></td> </tr> <tr> <td><i>Park Construction</i></td> <td><i>\$2,891,732.60</i></td> </tr> <tr> <td><i>Forest Lake Contracting</i></td> <td><i>\$2,921,751.95</i></td> </tr> <tr> <td><i>C.S. McCrossan</i></td> <td><i>\$3,537,949.30</i></td> </tr> <tr> <td><i>Meyer Contracting</i></td> <td><i>\$3,560,710.69</i></td> </tr> <tr> <td> <i>Engineer's Estimate</i></td> <td> <i>\$2,835,927.55</i></td> </tr> </table>	<i>Bid Summary:</i>	<i>Bid Price:</i>	<i>North Pine Aggregate</i>	<i>\$2,755,628.26</i>	<i>Park Construction</i>	<i>\$2,891,732.60</i>	<i>Forest Lake Contracting</i>	<i>\$2,921,751.95</i>	<i>C.S. McCrossan</i>	<i>\$3,537,949.30</i>	<i>Meyer Contracting</i>	<i>\$3,560,710.69</i>	 <i>Engineer's Estimate</i>	 <i>\$2,835,927.55</i>
<i>Bid Summary:</i>	<i>Bid Price:</i>														
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 <i>Engineer's Estimate</i>	 <i>\$2,835,927.55</i>														
PREVIOUS ACTION TAKEN	<p><i>12/10/2018 – authorization to negotiate JPA with the City of Blaine</i> <i>04/15/2019 – authorization to prepare a highway right-of-way plat</i> <i>04/15/2019 – authorization to acquire right-of-way</i> <i>12/05/2019 - approval to enter JPA with the City of Blaine</i> <i>12/05/2019 - authorization to advertise for bids</i></p>														
COMMENTS	<i>Due to the early season bidding and the good bidding environment, the County has received very favorable bids.</i>														
RECOMMENDATIONS	<i>Approval</i>														



Anoka County

TRANSPORTATION DIVISION

Highway

Joseph J. MacPherson, P.E.
County Engineer

RECOMMENDATION TO AWARD

TO: Jerry J. Auge, P.E., Assistant County Engineer

FROM: Chris Osterhus, Construction Engineering Supervisor

DATE: February 14, 2020

SUBJECT: Project S.A.P. 002-614-041
Bid Summary

Anoka County advertised Project SAP 002-614-041, the reconstruction of CSAH 14 (125th Avenue) from Aberdeen Street to CSAH 52 (Radisson Road), in the City of Blaine. Bids were received and publicly opened on February 4, 2020 at 10:00 A.M. Five (5) bids were received for this project.

Based on their low bid of \$2,755,628.26, it is recommended that Anoka County award Contract #C0007787 to North Pine Aggregate.

Bid Summary:	Bid Price:
North Pine Aggregate	\$2,755,628.26
Park Construction	\$2,891,732.60
Forest Lake Contracting	\$2,921,751.95
C.S. McCrossan	\$3,537,949.30
Meyer Contracting	\$3,560,710.69
Engineer's Estimate	\$2,835,927.55

Our Passion Is Your Safe Way Home

1440 Bunker Lake Boulevard N.W. ▲ Andover, MN 55304-4005
Office: 763-324-3100 ▲ Fax: 763-324-3020 ▲ www.anokacounty.us/highway

Affirmative Action / Equal Opportunity Employer

ANOKA COUNTY
FINANCE AND CAPITAL IMPROVEMENTS COMMITTEE REPORT
FOR THE FEBRUARY 25, 2020 COUNTY BOARD MEETING

The Finance and Capital Improvements Committee meeting was held on February 25, 2020 in Master Conference Room #772, Anoka County Government Center, Anoka, Minnesota.

Committee Members Present: Commissioner Look (Chair)
Commissioner Braastad (Vice-Chair)
Commissioner Gamache
Commissioner Schulte

Committee Members Absent:

Others Present:

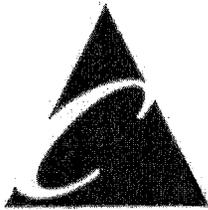
Commissioner Meisner; Commissioner Elect Reinert; Rhonda Sivarajah, County Administrator; Cory Kampf, Division Manager; Brenda Pavelich-Beck, Accounting Director; Andrew Dykstra, Facilities Management and Construction Director; Jerry Covell, Construction Planning & Design Manager; Yvonne Kirkeide, Accounting Manager; Joshua Kent, Accounting Manager; Nicole Hegge, Accounting Manager; Cathie Larson, Senior Office Manager; Dave Kent, Accounting/Investment Specialist; Wayne (Chip) Heath, Commander; Wes Volkenant, Citizen.

Action Items:

1. The committee recommends the County Board approve Contract #C0007789 with Barnum Companies Inc., 23950 Lake Blvd North, Forest Lake MN 55025 for installation of Anoka County Sheriff's Office North and South Gates for \$247,670. Other project expense to include: \$20,000 contingency – **See attached** action item worksheet.
2. The committee recommends the County Board adopt Resolution 2020-F4 approving amendments to the Anoka County Disbursement Policy within the Anoka County Financial Policies – **See attached** action item worksheet.
3. The committee recommends the County Board adopt Resolution No. 2020-F5 providing for the prepayment and redemption of the County's outstanding General Obligation Airport Improvement Bonds (AMT), Series 2008D – **See attached** action item worksheet.

Informational Items:

1. The committee considered, for informational purposes, the Investment Report for the quarter ended December 31, 2019.
2. The committee considered, for informational purposes, the committee approve the third Tuesday of the month be established as regular Finance and Capital Improvements Committee meeting days for 2020 with the exceptions of:
 - July 21, which meeting will be held on July 23, 2020
 - December 15, which meeting will be held on December 10, 2020



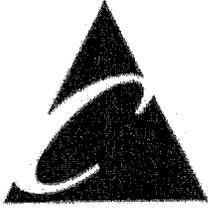
COUNTY BOARD

ACTION ITEM

February 25, 2020

FACILITIES MANAGEMENT & CONSTRUCTION

ACTION REQUESTED	<p>The committee recommends the County Board approve Contract #C0007789 with Barnum Companies Inc., 23950 Lake Blvd North, Forest Lake MN 55025 for installation of Anoka County Sheriff's Office North and South Gates for \$247,670.</p> <p>Other project expense to include:</p> <ul style="list-style-type: none">• \$20,000 contingency
BACKGROUND	<p>The Anoka County Sheriff's Office gates are an integral part of their facility and its overall security. The gates allow authorized vehicle traffic to leave and enter the secured, non-public areas of the Sheriff's Office while keeping unauthorized parties out.</p> <p>The gates are highly utilized and include all personnel coming to and leaving work, all emergency vehicles coming to and leaving the facility, as well as other commercial and vendor traffic that have business there. Over the years there have been regular problems with the gates breaking down and not opening or closing properly. When the gates are down the gates must be left in the open position which leaves the facility and secure areas vulnerable.</p> <p>The proposed replacement of current gates with the guillotine style gate which is at the Highway Department in Andover is the Sheriff's Office preferred choice.</p> <p>Anoka County Purchasing issued a request for proposals (RFP) for replacement gates. The RFP resulted in 2 proposers: Century Fence and Barnum.</p> <p>The submissions were reviewed by a committee whose members included individuals from Facilities Management & Construction and Purchasing, using qualitative criteria (and price) as outlined in the RFP.</p> <p>The selection process for this RFP was necessarily subjective, and the County selected the Contractor who, in the County's best judgment, provides the best value.</p>
FUNDING	Building Fund



COUNTY BOARD

ACTION ITEM

February 25, 2020

Finance & Central Services

ACTION REQUESTED	The committee recommends the County Board adopt Resolution 2020-F4 approving amendments to the Anoka County Financial Policies, Section I, which is the Disbursement Policy.
BACKGROUND	The Disbursement Policy has been completely re-written to conform with MN State Statute Section 471.425 and establish proper internal controls around disbursements related to electronic payments.
SOLUTIONS	The Office of the State Auditor has requested how we are conforming to the new MN Statutes and addressing Electronic Payments. This re-write of the policy addresses both the Statutory requirements and internal control concerns around electronic payments.

RESOLUTION 2020-F4

**APPROVING AMENDMENTS TO THE ANOKA COUNTY FINANCIAL POLICIES, SECTION I, WHICH IS THE
DISBURSEMENT POLICY**

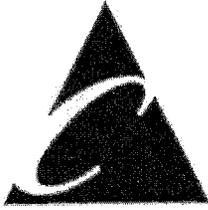
WHEREAS, the Anoka County Board has established Financial Policies which were adopted by the County Board on December 22, 1992 and revised last in March of 2019 ("Financial Policies"); and

WHEREAS, pursuant to said approvals, the Finance and Capital Improvement Committee has jurisdiction over the Financial Policies and is responsible for recommending policy changes and amendments to the County Board; and

WHEREAS, the committee is recommending changes to Section I, Disbursement Policy that amends the policy through a complete re-write to satisfy requirements under §471.425 and create proper internal controls for managing disbursements; and

WHEREAS, a copy of the Disbursement Policy is in on file in the Office of the Anoka County Finance & Central Services Division and will be made available within the Financial Policies document on the Anoka County Website; and

NOW, THEREFORE BE IT RESOLVED, that the Anoka County Board of Commissioners hereby approves and adopts the Anoka County Disbursement Policy which shall amend Section I of the Financial Policies.



COUNTY BOARD

ACTION ITEM

February 25, 2020

Finance & Central Services

ACTION REQUESTED	The committee recommends the County Board adopt Resolution No. 2020-F5 providing for the prepayment and redemption of the County's outstanding General Obligation Airport Improvement Bonds (AMT), Series 2008D.
BACKGROUND	<p>In July of 2008, the County sold \$1.395 Million in General Obligation Airport Improvement Bonds to finance the construction and installation of additional airplane parking apron space and other related improvements at the Anoka County / Blaine Airport. The bonds are being paid through an annual debt service levy.</p> <p>The bonds are currently callable, and as of February 18, 2020, there is \$280,000 in outstanding principal on the bonds, which have a final maturity of February 1, 2024. This will translate into a 2021 Budget Savings by reducing the planned debt service levy by \$129,675.</p>
SOLUTIONS	<p>The Call requires proper notice of final redemption be prepared and distributed. The final redemption date under the call will be April 1, 2020 for a total amount of \$282,333.33, which is \$280,000 in Principal and \$2,333.33 in interest payments (coupon being prepaid is 5%).</p> <p>Based on review and analysis by Finance, funds are available within the Airport Debt Service Fund to prepay the bonds as disclosed.</p>
CONCLUSION	Recommend the County Board adopt the attached resolution providing for the prepayment and redemption of the County's outstanding General Obligation Airport Improvement Bonds (AMT), Series 2008D.

ANOKA COUNTY, MINNESOTA

RESOLUTION NO. 2020-F5

RESOLUTION PROVIDING FOR THE PREPAYMENT AND REDEMPTION OF THE COUNTY'S OUTSTANDING GENERAL OBLIGATION AIRPORT IMPROVEMENT BONDS (AMT), SERIES 2008D

BE IT RESOLVED by the Board of Commissioners (the "County Board") of Anoka County, Minnesota (the "County") as follows:

1. The County previously issued and sold its General Obligation Airport Improvement Bonds (AMT), Series 2008D, dated July 17, 2008 (the "Series 2008D Bonds"), in the original aggregate principal amount of \$1,395,000, of which \$280,000 in principal amount is outstanding. Series 2008D Bonds maturing on or after February 1, 2019, are subject to call for prior redemption on February 1, 2018, or on any date thereafter at a price of par plus accrued interest.

2. It is determined that it is in the best interests of the sound financial management of the County that the remaining Series 2008D Bonds, comprised of a term bond with a final maturity date of February 1, 2024, and subject to mandatory sinking fund redemption on February 1 in the remaining years 2021 through and including 2023, be prepaid and redeemed on April 1, 2020 (or on the first date thereafter on which the County elects to redeem the Series 2008D Bonds and for which U.S. Bank National Association, as registrar of the Series 2008D Bonds (the "Registrar") can provide proper notice to the holders of the Series 2008D Bonds) (the "Redemption Date"), and those Series 2008D Bonds are hereby called for redemption in the aggregate outstanding principal amount of \$280,000.

3. The Registrar is authorized and directed to mail notice of call for redemption of the Series 2008D Bonds, in the form attached hereto in EXHIBIT A, to The Depository Trust Company, as the registered owner of the Series 2008D Bonds to be redeemed, at the address shown on the registration books kept by the Registrar. The Registrar is hereby authorized to take any and all other actions deemed by the Registrar to be necessary or appropriate for the cash redemption and prepayment of the outstanding Series 2008D Bonds, and for all other actions related thereto.

4. The redemption price of the Series 2008D Bonds, comprised of the outstanding principal amount of the Series 2008D Bonds plus accrued interest to the Redemption Date, will be paid from: (i) available cash revenues of the County; and (ii) the debt service fund previously established for the Series 2008D Bonds, if any.

(The remainder of this page is intentionally left blank.)

Approved by the Board of Commissioners of Anoka County, Minnesota this 25th day of February, 2020.

ANOKA COUNTY, MINNESOTA

Chair

Attest:

County Administrator

EXHIBIT A

**NOTICE OF OPTIONAL REDEMPTION
Series 2008D Bonds**

NOTICE OF OPTIONAL REDEMPTION

**ANOKA COUNTY, MINNESOTA
GENERAL OBLIGATION AIRPORT IMPROVEMENT BONDS (AMT)
SERIES 2008D
DATED July 17, 2008
(CUSIP Number 036213 Z7 4)**

Notice is hereby given that by order of the Board of Commissioners of Anoka County, Minnesota (the "County"), there has been called for optional redemption and prepayment on

April 1, 2020

(the "Redemption Date") the entire outstanding principal amount of the General Obligation Airport Improvement Bonds (AMT), Series 2008D, dated July 17, 2008 (the "Series 2008D Bonds"), with the stated maturity date, in the amount and interest rate, and with the CUSIP number set forth below:

<u>Maturity Date</u>	<u>Amount</u>	<u>Rate</u>	<u>CUSIP</u>
February 1, 2024*	\$280,000	5.00%	036213 Z7 4

**Term bond subject to mandatory sinking fund redemption on February 1 in the remaining years 2021 through and including 2023.*

The Series 2008D Bonds to be prepaid are subject to redemption at the redemption price of one hundred percent (100%) of the principal amount thereof plus accrued interest to the Redemption Date (the "Redemption Price"). U.S. Bank National Association, as Bond Registrar, shall pay the Redemption Price to The Depository Trust Company in accordance with the provisions of the Letter of Representations. No interest shall accrue on the Series 2008D Bonds subject to redemption and prepayment after April 1, 2020.

In compliance with the Interest and Dividend Tax Compliance Act of 1983 and Broker Reporting Requirements, the County is required to withhold a specified percentage of the principal amount of the redemption price payable to the holder of any Series 2008D Bonds subject to redemption and prepayment on the Redemption Date, unless the County is provided with the Social Security Number or Federal Employer Identification Number of the holder, properly certified. Submission of a fully executed Form W-9, Request for Taxpayer Identification Number and Certification (Rev. December 2014) will satisfy the requirements of this paragraph.

Publication of a notice of redemption of the Series 2008D Bonds is not required by applicable Minnesota law.

The County is not responsible for the selection or use of the CUSIP numbers with respect to the Series 2008D Bonds. The CUSIP numbers in this Notice of Optional Redemption are provided solely for the convenience of the holders of the Series 2008D Bonds and no representation is made by the County as to the accuracy of such CUSIP numbers.

Dated: [Date of submission to DTC].

ANOKA COUNTY, MINNESOTA



**HUMAN SERVICES COMMITTEE REPORT
FOR THE FEBRUARY 25, 2020
ANOKA COUNTY BOARD MEETING**

- COMMITTEE PRESENT: Commissioner Julie Braastad, Commissioner Mandy Meisner
- COMMITTEE ABSENT: Commissioner Robyn West
- OTHERS PRESENT: Cindy Cesare, Jonelle Hubbard, Becky White, Dylan Warkentin, Randi Mayer, Jerry Pederson, Nancy Norman, Brad Thiel, Peggy McNabb, Nicole Hegge, Suzanne Tuttle, Kevin Knutson, Tracy Schirmers, Wes Volkenant

The following recommendations from the February 18, 2020, Human Services Committee meeting are being forwarded to the County Board of Commissioners, which also acts as the Local Social Services Agency and Health Board, for their approval:

BEHAVIORAL HEALTH

- *1. Consider recommending the County Board amend Contract #C0006890 with Lee Carlson Center for Mental Health and Well-Being for community support program and housing navigation services for adults with serious and persistent mental illness, reducing the contract maximum from \$234,919 to \$211,159 from January 2019 through December 2020.

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COMMUNITY CORRECTIONS

- *2. Consider recommending the County Board enter into Contract #C0007794 with Midwest Monitoring and Surveillance, Inc., for electronic monitoring and remote alcohol testing services from March 1, 2020, through February 28, 2023.

© © ©

- *3. The committee recommended County Board ADOPTION of the following:
- A. Resolution #2020-HS-3, Economic Assistance Bills – **see attached resolution.**

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INFORMATIONAL

1. The committee reviewed the February 18, 2020, Human Services Division Contingent Positions Spreadsheet as required annually by the Anoka County Personnel Rules and Regulations.
2. The committee acknowledged recipients of the Annual Public Health Awards to be presented at the April 14, 2020, County Board meeting.

*Action Required
attachments



ANOKA COUNTY HUMAN SERVICES COMMITTEE
 COUNTY BOARD AGENDA ITEM

Behavioral Health		February 18, 2020
Community Support Program and Housing Navigation Services for Adults with Serious and Persistent Mental Illness Contract #C0006890		ACTION
Action Requested	Amendment I to contract #C0006890 with Lee Carlson Center for Mental Health and Well-Being for Community Support Services for Adults with Serious and Persistent Mental Illness.	
Background	<p>Anoka County receives funding through the Adult Mental Health Grant from the Department of Human Services to provide Community Support Program (CSP) services for Adults with Serious and Persistent Mental Illness. Anoka County uses these state funds to purchase individual community support services and housing navigation with Lee Carlson Center for Mental Health and Well-being. As part of a jail diversion pilot effort the Community Social Services Department created a pilot with Lee Carlson Center and the Coon Rapids Police Department. Additional grant dollars were provided to Lee Carlson Center to increase intervention and prevention services to support this pilot effort. The main goals being to increase Mental Health service interaction with clientele identified by local law enforcement and to decrease the necessity of law enforcement and jail involvement.</p> <p>Due to the needs of law enforcement and type of service offered by Lee Carlson, the number of actual client contacts did not meet pilot expectations. Anoka County is ending this pilot effort at the end of February 2020. All parties are aware of this change.</p> <p>Jail diversion and community service to vulnerable individuals with mental illness is important to the Department and discussions and planning are already in place through the North Metro Round Table and involved partners to find an alternative model.</p> <p><u>January 2019-December 2020</u> Contract Maximum: \$234,919.00/2 year Police Outreach rate: \$2,346/month Non-ARMHS Eligible Service Unit Rate: \$72.08/hour</p> <p><u>Amendment I January 2019-December 2020</u> New Contract Maximum: \$211,159.00/2 year Police Outreach rate: \$2,346/month (for the months of January 2019 thru February 2020) Non-ARMHS Eligible Service Unit Rate: \$72.08/hour</p>	
Prior Action	2019 Approval of Contract #C0006890.	
Recommendation	Staff recommends approval for Amendment I to Contract #C0006890 with Lee Carlson Center for Mental Health and Well-being, 7945 University Ave. NE, Fridley, MN 55432 for January 2019 through December 2020.	
Submitted By	Jason Rodrigues	
Approved By	Jerry Pederson	



**ANOKA COUNTY HUMAN SERVICES COMMITTEE
COUNTY BOARD AGENDA ITEM**

Community Corrections		February 18, 2020																								
Contract #C0007794 with Midwest Monitoring & Surveillance, Inc. for Home Electronic Monitoring and Remote Alcohol Testing Services		ACTION																								
Action Requested	Community Corrections seeks authorization to award contract #C0007794 to Midwest Monitoring & Surveillance, Inc. for electronic monitoring services from March 1, 2020 – February 28, 2023.																									
Background	<p>Electronic monitoring technologies enhance offender supervision and provides less-restrictive alternatives to incarceration for Courts. Corrections currently contracts with vendor Track Group, Inc., contract #C0006931, through March 31, 2020.</p> <p>In August 2019, Corrections received Board approval to solicit competitive bids for electronic monitoring services through an RFP process. The RFP produced 10 vendor bids. Corrections and Purchasing carefully evaluated proposals based on available services and technology options, pricing, customer service and references. Minnesota-based Midwest Monitoring & Surveillance, Inc. was identified as the preferred vendor, scoring highest overall.</p> <p>Midwest Monitoring offers two service and pricing tiers: A per-piece equipment leasing option and access to Midwest’s monitoring software with county staff performing most monitoring functions. Alternatively, an enhanced monitoring services model with Midwest assuming a more active role with offender monitoring and assisting county staff with certain case management functions. These models provide Corrections with monitoring service options and budget flexibility.</p> <p>Corrections’ current electronic monitoring vendor offers a leased equipment model with county staff performing all monitoring functions during business hours. The enhanced services model proposed by Midwest Monitoring provides increased monitoring coverage and violation response protocols through their 24/7 staffed monitoring center enhancing public safety. Corrections will likely initially continue with a leased option through Midwest but intends to transition to the enhanced services model at such time offender fees are adjusted or other revenue obtained to offset the increase in county costs. The new contract will include language that requires written notification from the County to the vendor before transitioning to a new level of service and pricing.</p> <p>Midwest Monitoring is agreeable to a multi-year contract with the following per-diem pricing:</p> <table border="1"> <thead> <tr> <th>Technology</th> <th>Leased Equipment</th> <th>Enhanced Services Model</th> </tr> </thead> <tbody> <tr> <td>GPS tracking</td> <td>\$3.25</td> <td>\$4.75</td> </tr> <tr> <td>GPS w/Remote Alcohol Monitoring</td> <td>\$6.25</td> <td>\$7.75</td> </tr> <tr> <td>Radio Frequency (RF) house arrest</td> <td>\$2.00</td> <td>\$3.50</td> </tr> <tr> <td>Remote Alcohol Monitoring</td> <td>\$4.00</td> <td>\$5.50</td> </tr> <tr> <td>Remote Alcohol Monitoring w/RF house arrest</td> <td>\$6.00</td> <td>\$7.50</td> </tr> <tr> <td>Transdermal Monitoring</td> <td>\$5.75</td> <td>\$7.25</td> </tr> <tr> <td>Transdermal Monitoring w/RF</td> <td>\$6.00</td> <td>\$7.50</td> </tr> </tbody> </table>		Technology	Leased Equipment	Enhanced Services Model	GPS tracking	\$3.25	\$4.75	GPS w/Remote Alcohol Monitoring	\$6.25	\$7.75	Radio Frequency (RF) house arrest	\$2.00	\$3.50	Remote Alcohol Monitoring	\$4.00	\$5.50	Remote Alcohol Monitoring w/RF house arrest	\$6.00	\$7.50	Transdermal Monitoring	\$5.75	\$7.25	Transdermal Monitoring w/RF	\$6.00	\$7.50
Technology	Leased Equipment	Enhanced Services Model																								
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Transdermal Monitoring	\$5.75	\$7.25																								
Transdermal Monitoring w/RF	\$6.00	\$7.50																								
Prior Action	Corrections is currently contracted with Track Group, Inc. until March 31, 2020.																									
Recommendation	Approve contract #C0007794 for electronic monitoring and remote alcohol testing services with Midwest Monitoring & Surveillance, Inc. from March 1, 2020 – February 28, 2023.																									
Submitted By	Corey Kohan, Manager																									
Approved By	Dylan Warkentin, Director																									

RESOLUTION #2020-HS-3
APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for January 2020: Medical Assistance and General Assistance medical payments in the amount of \$307,872.36 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

ANOKA COUNTY

INFORMATION TECHNOLOGY COMMITTEE REPORT

FOR THE TUESDAY, FEBRUARY 25, 2020 COUNTY BOARD MEETING

The Information Technology Committee meeting was held on Tuesday, February 18, 2020 at 11:00 a.m., in Conference Room 772, Government Center, Anoka, Minnesota.

Committee Members Present – Commissioner Mike Gamache, Chair
Commissioner Scott Schulte
Commissioner Mandy Meisner

Others Present – Commissioner Julie Braadstad, Susan Vreeland, Craig Nekola, Jason Stover, Terry Stoltzman, Wes Volkenant (citizen).

***Action Item:**

1. The Information Technology Committee recommends the County Board approve a purchase from Insight Public Sector in the amount of \$749,561.38 with a change order of \$15,000.00 to implement a new County enterprise backup system – **see attached Action Item** – from Susan Vreeland.

Informational Items:

2. The Information Technology Committee considered, for informational purposes, an update on business continuity planning.
3. The Information Technology Committee considered, for informational purposes, a review of the IT Annual Report.

*Requires Board Action



ANOKA COUNTY IT COMMITTEE ACTION ITEM

FEBRUARY 18, 2020

INFORMATION TECHNOLOGY DEPARTMENT

ACTION REQUESTED	Susan Vreeland, Director of Information Technology, is requesting that the IT Committee recommend to the County Board to approve a purchase from Insight Public Sector in the amount of \$749,561.38 with a change order of \$15,000.00 to implement a new County enterprise backup system.
BACKGROUND	Due to annual data growth rates of over 30%, our current enterprise backup system has reached its maximum capacity. The current system was purchased in 2015, and further expanded in early 2018 to the maximum capacity possible.
SOLUTIONS	<p>Although we are satisfied with our current backup vendor, in the fall of 2019 we started investigating other vendors and solutions as part of our research before deciding on a solution, as we anticipated we would be reaching capacity in 2020.</p> <p>The primary reason to replace the current system is to increase capacity, but there are also several technology enhancements in the new solution that we will be able to take advantage of. Increasingly, attackers are finding ways to corrupt backup systems to prevent organizations from recovering from attacks. The modern enterprise backup system we've chosen will help provide more security features to defend against such attacks.</p>
CONCLUSION	To ensure that we can continue to backup the County's data in an efficient and secure manner, a new enterprise backup system will need to be purchased.
RECOMMENDATIONS	<p>The IT Director is requesting that the IT Committee consider recommending that the County Board approve a purchase from Insight Public Sector in the amount of \$749,561.38 with a change order of \$15,000.00 to implement a new County enterprise backup system.</p> <p>Thank you for your consideration. If you have any questions, please do not hesitate to contact Susan Vreeland.</p>

ANOKA COUNTY

PARKS COMMITTEE CHAIR REPORT

FOR THE FEBRUARY 25, 2020 COUNTY BOARD MEETING

***Action Items**

1. The Chair of the Parks Committee recommends that the County Board adopt Resolution 2020-PRK04 supporting a grant application to the Minnesota Department of Natural Resources for the Federal Recreation Trail Program.

***Requires Board Action**

**RESOLUTION IN SUPPORT OF APPLICATION
FOR FEDERAL RECREATION TRAIL PROGRAM FUNDS**

WHEREAS, Anoka County ("County") through its Parks Department, provides for the maintenance and development of open space recreational facilities and trails within the County parks system; the County also engages in partnerships with local agencies assisting with such services; and

WHEREAS, the Sno-Ghosts, a local snowmobile club in Anoka County, has identified a critical need to replace its 2001 Tucker groomer with a new groomer for long-term maintenance capability of its local snowmobile trail system, which includes over 70 miles of state Grant-in-Aid trails; and

WHEREAS, an opportunity exists for potential funding for the purchase of snowmobile grooming equipment for the Sno-Ghosts trail system through a Federal Recreational Trail Program grant administered by Minnesota Department of Natural Resources; and

WHEREAS, the County supports the grant application for this purchase and, if awarded the federal grant, the County acknowledges there is a twenty-five percent (25%) cash match in funds for the Federal Recreational Trail Program, which will be provided by the Sno-Ghosts Snowmobile Club.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners authorizes the Parks Department to apply for grant funding through the Minnesota DNR and Federal Recreational Trail Program.

BE IT FURTHER RESOLVED that if the County is awarded a grant, the Parks Department is authorized to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project, which will require the County's compliance with all applicable laws, environmental requirements, and regulations as stated in the grant agreement.

BE IT FURTHER RESOLVED that the County has read the Conflict of Interest Policy contained in the Trail Program Grant Manual and certifies it will report to the state any actual, potential, perceived, or organizational conflicts of interest related to the application or grant award.

BE IT FURTHER RESOLVED that the fiscal agent named by the County for this project is:

Jeff Perry
Director of Anoka County Parks
550 Bunker Lake Blvd. NW
Andover, MN 55304

BE IT FINALLY RESOLVED that as a condition of funding, the County hereby assures the grooming equipment acquired through this grant will be maintained for no less than twenty (20) years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources.

**ANOKA COUNTY PUBLIC SAFETY COMMITTEE REPORT
FOR THE FEBRUARY 25, 2020, COUNTY BOARD MEETING**

The Public Safety Committee meeting was held on February 18, 2020, at 10:30 a.m. at the Anoka County Government Center, Master Conference Room #772, Anoka, Minnesota.

Committee Members Present: Commissioner Julie Braastad, Chair
Commissioner Scott Schulte, Vice Chair

Absent: Commissioner Robyn West

Others Present: Commissioner Mandy Meisner; Commander Paul Lenzmeier; Terry Stoltzman, Emergency Management Director; Valerie Sprynczynatyk, PSAP/911 Manager; Bryan Lindberg, Assistant County Attorney; Wes Volkenant, citizen; Brenda Vetter, Principal Administrative Assistant

***Action Items**

Sheriff

1. The Public Safety Committee recommends approval and execution of the State of Minnesota Human Trafficking Investigators Task Force Joint Powers Agreement (Contract #C0007785) between the State of Minnesota, acting through the Bureau of Criminal Apprehension, and the County of Anoka on behalf of its Sheriff's Office, for a term of five years and a maximum value of \$18,642. *See attached* PSC Worksheet.

Emergency Management

2. The Public Safety Committee recommends adoption of Resolution #2020-PS02, Accepting Dedicated Donation from North Memorial Health. *See attached* resolution.
3. The Public Safety Committee recommends approval for Anoka County Administration to implement and contract the BOLDplanning online planning system. *See attached* PSC Worksheet.

*Requires board approval.

Information Items

Central Communications

4. PSAP/911 Manager Valerie Sprynczynatyk provided, for informational purposes, the following:
 - a. Two staff will be attending the Association of Public Safety Communications Officials/National Emergency Number Association (APCO/NENA) Conference in Alexandria, MN in March for a cost of approximately \$1,000 paid by 9-1-1 funds.
 - b. Valerie Sprynczynatyk and Kari Morrissey will be attending the International CAD Consortium in Dallas, TX in April for a cost of approximately \$2,700 paid by PSDS funds.
 - c. Central Communications is considering the purchase of Aladtec scheduling software for annual cost of \$3,744.
 - d. An Anoka County dispatcher has been nominated for a Make a Difference Award by APCO/NENA.

- e. A graduation ceremony for the Career Pathway's 9-1-1 Telecommunications program will be at 7 p.m. on March 24, 2020, at Anoka Ramsey Community College.

Other

5. Emergency Management Director Terry Stoltzman received an award for Outstanding Emergency Management Partner at the Governor's Homeland Security and Emergency Management Conference on February 13, 2020.

Other

6. Wes Volkenant, Anoka County citizen, commented on item 5 and asked for clarification on a process.



ANOKA COUNTY BOARD ACTION ITEM

February 25, 2020

Anoka County Sheriff's Office

ACTION REQUESTED	Recommend approval and execution of State of Minnesota Human Trafficking Investigators Task Force Joint Powers Agreement.
BACKGROUND	The State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension has created a Minnesota Human Trafficking Investigators Task Force to combat human trafficking and the sexual exploitation of children. The BCA and the Sheriff's Office wish to work together to investigate and prosecute cases of human tracking and sexual exploitation of children.
CONTRACT NUMBER	C0007785 The agreement is effective on the date BCA obtains all required signatures and will expire five years from the effective date; and provides \$18,642 for reimbursement of overtime and benefits.
CONCLUSION	The Sheriff's Office's continued participation in the task force allows for coordinated efforts to combat human and sex trafficking. We have seen the benefits of task force membership in drug enforcement and expect similar benefits as a member of this task force.
RECOMMENDATIONS	Recommend approval and execution of the Human Trafficking Investigators Task Force Joint Powers Agreement.

RESOLUTION #2020-PS02

**ACCEPTING DEDICATED DONATION FROM
NORTH MEMORIAL HEALTH**

WHEREAS, Anoka County Emergency Management received a donation from North Memorial Health; and,

WHEREAS, North Memorial Health donated a retired ambulance for use as a Mobile Communications Resource; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the vehicle in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners accepts the above-described vehicle from North Memorial Health and extends its grateful appreciation.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorize the donation to be an additional vehicle within the Anoka County Emergency Management Fleet.



ANOKA COUNTY BOARD ACTION ITEM

February 25, 2020

Emergency Management

ACTION REQUESTED	Recommend approval for Anoka County Administration to implement and contract the BOLDplanning online planning system for the purposes of using the system to enhance and update the Anoka County Business Continuity Plan (BCP).
BACKGROUND	Anoka County Administration, in collaboration with Emergency Management, are reviewing BOLDplanning's comprehensive online planning system. The county's Business Continuity Plan (BCP) is an important component of preparedness that outlines what steps should occur to keep our essential functions working before, during and recovering from a disruption. This is consistent with federal requirements for local units of government to have Continuity of Operations (COOP) and Continuity of Government (COG) plans in place. This need and solution was identified as a grant eligible project in the approved and recently implemented 2019 Urban Area Security Initiative Grant through Emergency Management. The BOLDplanning platform will allow all county department and division users a more efficient and effective way to document the personnel, space, equipment, processes and procedures needed to ensure operations and government continue during times of emergency or disaster. This online planning system has been successfully implemented and used in many other metro counties (Carver, Dakota, Ramsey, Washington and others).
SOLUTIONS	Anoka County Administration, utilizing allowable and approved 2019 Urban Area Security Initiative Grant funding through Emergency Management, enter into a contract agreement with BOLDplanning to assist and enable county departments and divisions, through the use of the online planning system, a more efficient and effective way to document the personnel, space, equipment, processes and procedures needed to ensure operations and government continue during times of emergency or disaster as part of the Business Continuity Plan (BCP).
CONCLUSION	BOLDplanning has demonstrated and provided technical documentation to the Anoka County BCP team regarding its system capabilities. Additional feedback from other metro area counties' staff responsible for this type of planning, supporting the current and continued use, was gathered to show successful implementation(s) and use of the product to fulfill the requirement for COOP/COG plans for local governments.
RECOMMENDATIONS	<p>Recommend approval for Anoka County Administration to coordinate the implementation and contracting of the BOLDplanning online planning system for use with the Anoka County Business Continuity Plan (BCP).</p> <p>Additionally, recommend County Administration coordinate information for the project and system implementation with Finance and Information Technology per their current policies and procedures.</p>

In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.

LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

February 25, 2020

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Application For Homestead			
<u>City of Andover</u>			
Jacob Thomas	R03 32 24 33 0012		
17371 Uplander St NW	17371 Uplander St NW	2019	2nd
Andover MN 55304-	Andover MN 55304		Braastad
Reason: Failed to File. Tax capacity from 3258 to 3179. Tax reduced from \$4198.29 to \$4121.57.			
Matthew Uselmann	R32 32 24 21 0041		
3649 139th Lane NW	3649 139th Lane NW	2019	2nd
Andover MN 55304-	Andover MN 55304		Braastad
Reason: Failed to File. Tax capacity from 2139 to 1959. Tax reduced from \$2556.92 to \$2397.46.			
<u>City of Anoka</u>			
Michelle Johnson	R06 31 24 14 0002		
917 North St	917 North St	2019	7th
Anoka MN 55303-	Anoka MN 55303		Schulte
Reason: Failed to File. Tax capacity from 1447 to 1205. Tax reduced from \$1730.99 to \$1508.50.			
Timothy & Carmen Gilsrud	R07 31 24 11 0047		
908 Monroe St	908 Monroe St	2019	7th
Anoka MN 55303-	Anoka MN 55303		Schulte
Reason: Failed to File. Tax capacity from 1948 to 1751. Tax reduced from \$2322.00 to \$2140.88.			
<u>City of Circle Pines</u>			
Alie Stevens	R25 31 23 32 0206		
617 Village Parkway	617 Village Parkway	2019	3rd
Circle Pines MN 55014-	Circle Pines MN 55014		West
Reason: Failed to File. Tax capacity from 1965 to 1769. Tax reduced from \$3178.02 to \$2918.93.			

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Columbia Heights</u>			
Denise Odom	R35 30 24 13 0021		
4237 7th St NE Columbia Heights MN 55421-	4237 7th St NE Columbia Heights MN 55421	2019	4th Meisner

Reason: Failed to File. Tax capacity from 2154 to 2065. Tax reduced from \$3156.52 to \$3031.75.

Zelege Samson	R36 30 24 32 0039		
1014 40th Ave NE Columbia Heights MN 55421-	1014 40th Ave NE Columbia Heights MN 55421	2019	4th Meisner

Reason: 50% to 100% Homestead. Tax capacity from 2029 to 1938. Tax reduced from \$3241.64 to \$3114.07.

<u>City of Coon Rapids</u>			
Akmal & Firuza Rakhimova	R11 31 24 42 0119		
12059 Xeon St NW Coon Rapids MN 55448-	12059 Xeon St NW Coon Rapids MN 55448	2019	7th Schulte

Reason: Failed to File. Tax capacity from 4240 to 3325. Tax reduced from \$5084.03 to \$4187.78.

Jim Sahatoo	R15 31 24 13 0044		
1859 113th Lane NW Coon Rapids MN 55433-	1859 113th Lane NW Coon Rapids MN 55433	2019	5th Gamache

Reason: Failed to File. Tax capacity from 1483 to 1244. Tax reduced from \$2904.50 to \$2670.40.

Joshua Wells	R22 31 24 22 0004		
10709 Thrush St NW Coon Rapids MN 55433-	10709 Thrush St NW Coon Rapids MN 55433	2019	7th Schulte

Reason: Failed to File. Tax capacity from 2112 to 1930. Tax reduced from \$2642.46 to 2464.18.

<u>City of East Bethel</u>			
Darrin Nelson	R10 33 23 23 0003		
21768 Zumbrota St NE East Bethel MN 55011-	21768 Zumbrota St NE East Bethel MN 55011	2019	2nd Braastad

Reason: Failed to File. Tax capacity from 2125 to 1944. Tax reduced from \$2528.35 to \$2336.40.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Fridley</u>			
Joel Lundgren	R13 30 24 22 0013		
1008 Rice Creek Ter NE Fridley MN 55432-	1008 Rice Creek Ter NE Fridley MN 55432	2019	4th Meisner

Reason: Failed to File. Tax capacity from 1957 to 1761. Tax reduced from \$3445.38 to \$3179.58.

John Schumacher	R15 30 24 43 0068		
104 River Edge Way NE Fridley MN 55432-	104 River Edge Way NE Fridley MN 55432	2019	4th Meisner

Reason: Failed to File. Tax capacity from 1936 to 1738. Tax reduced from \$3701.84 to \$3434.21.

<u>City of Oak Grove</u>			
Myron Prescott	R20 33 24 12 0007		
20461 Silverado St NW Oak Grove MN 55303-	20461 Silverado St NW Oak Grove MN 55303	2019	1st Look

Reason: Failed to File. Tax capacity from 763 to 366. Tax reduced from \$705.89 to \$396.33.

<u>City of Ramsey</u>			
Sarah Gaffney	R26 32 25 24 0095		
6168 146th Ave NW Ramsey MN 55303-	6168 146th Ave NW Ramsey MN 55303	2019	1st Look

Reason: Failed to File. Tax capacity from 3450 to 3388. Tax reduced from \$5276.75 to \$5217.10.

Christian Binsfeld	R34 32 25 23 0019		
7070 137th Ave NW Ramsey MN 55303-	7070 137th Ave NW Ramsey MN 55303	2019	1st Look

Reason: Failed to File. Tax capacity from 3009 to 2907. Tax reduced from \$3702.22 to \$3604.08.

<u>City of St. Francis</u>			
Kayla Bourdeaux	R31 34 24 42 0024		
23199 Jivaro St NW St Francis MN 55070-	23199 Jivaro St NW St. Francis MN 55070	2019	1st Look

Reason: Failed to File. Tax capacity from 1860 to 1655. Tax reduced from \$2448.43 to \$2210.27.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>Township of Linwood</u>			
Helen Miller	M99951 000891		
21765 Viking Blvd Lt 23	21765 Viking Blvd Lt 23	2019	6th
Linwood MN 55079-	Linwood MN 55079		Vacant

Reason: Failed to File. Tax capacity from 451 to 271. Tax reduced from \$493.01 to \$332.58.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

February 11, 2020

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; staff, and citizens

Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Gamache made motion accepting the regular claims paid over \$500 for the period ending January 31, 2020, and purchase-card claims paid for the period ending January 31, 2020. (Claims are on file in the County Administration Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Gamache provided an overview of the Anoka County Web Oversight Committee.

**

Anoka County Digital Communications Coordinator Barbara Young presented the Anoka County Website Annual Report.

Commissioner West presented the Management Committee report from the meeting of January 28, 2020. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

Commissioner Schulte presented the Transportation Committee report from the meeting of February 3, 2020.

1. Commissioners Look and Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-17

**AUTHORIZING THE PREPARATION OF
A HIGHWAY RIGHT-OF-WAY PLAT FOR
PROJECT CP 20-13-66**

WHEREAS, Minn. Stat. § 160.085, subd. 1 provides that “In order to facilitate the acquisition of right-of-way required for highways, state and county road authorities may file for record in the office of the county recorder or registrar of titles, in the county in which right-of-way is to be acquired, such orders or resolutions, as required by law, in the form of maps or plats showing the right-of-way by course distance, bearing and arc length and other rights or interests in the land to be acquired as the road authority determines necessary”; and,

WHEREAS, the County of Anoka is contemplating construction of certain improvements to reconstruct County Road 66 (Cleary Road NW) between County State Aid Highway 22 (Viking Boulevard) and Highway 47 (St. Francis Boulevard) in the city of Nowthen, which would necessitate the acquisition of additional right-of-way; and,

WHEREAS, the county highway engineer deems it necessary to require the preparation of a highway right-of-way plat to facilitate the acquisition of the right-of-way necessary to construct the above-referenced project:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County highway engineer is hereby authorized to have the required survey work conducted and performed and a plat prepared to facilitate the acquisition of the right-of-way necessary for the above-referenced project, and that he is hereby authorized to charge the cost of the work, incidental thereto, to the County Road and Bridge Account.

Motion carried unanimously. Resolution declared adopted.

2. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2020-18

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR ANOKA COUNTY HIGHWAY PROJECT CP 20-13-66**

WHEREAS, the Anoka County Highway Department proposes to reconstruct County Road 66 (Cleary Road NW) between County State Aid Highway 22 (Viking Boulevard) and Highway 47 (St. Francis Boulevard) in the city of Nowthen, which project is numbered CP 20-13-66 (hereinafter “Project”); and,

WHEREAS, the Project work consists of bituminous reclamation, aggregate base stabilization, bituminous surfacing, ditching to promote proper subgrade drainage, and associated improvements to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit “A”, which is attached hereto (hereinafter “New Right-of-Way”); and,

WHEREAS, the Anoka County Board of Commissioners desires to begin construction of the Project in the summer of 2020; and,

WHEREAS, to begin construction of the Project in the summer of 2020, the county will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the county highway engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain, and to take title and possession thereto prior to the filing of an award by the court appointed commissioners, pursuant to Minn. Stats. §§ 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby requests that the Anoka County Attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the county or the court.

(Exhibit “A” is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2020-19

SETTING 2020 SPRING WEIGHT RESTRICTIONS

BE IT RESOLVED that upon recommendation of the county highway engineer, and under the provisions of Minn. Stat. § 169.87 (but not before the Minnesota Department of Transportation) road restrictions shall be in effect upon the following designated state aid highways and county roads. Such limitations shall not exceed a maximum of ten tons or a minimum of five tons.

C.S.A.H. No. 1.....	9	Ton	Axle	Limit
C.S.A.H. No. 2.....	9	"	"	"
C.S.A.H. No. 3.....	9	"	"	"
C.S.A.H. No. 4.....	9	"	"	"
C.S.A.H. No. 5.....	9	"	"	"
C.S.A.H. No. 6.....	9	"	"	"
C.S.A.H. No. 7.....	9	"	"	"
C.S.A.H. No. 8.....	9	"	"	"
C.S.A.H. No. 9 CSAH No. 14 to CSAH No. 116.....	10	"	"	"
C.S.A.H. No. 9 CSAH No. 116 TO CSAH No. 24.....	9	"	"	"
C.S.A.H. No. 10 TH 47 to East County Line.....	10	"	"	"
C.S.A.H. No. 11.....	9	"	"	"
C.S.A.H. No. 12 CSAH No. 11 to Lilac St.....	9	"	"	"
C.S.A.H. No. 12 Lilac St to CSAH No. 23.....	10	"	"	"
C.S.A.H. No. 13 CSAH No. 22 to CR No. 24.....	9	"	"	"
C.S.A.H. No. 14 CSAH No. 1 to CSAH No. 9.....	9	"	"	"
C.S.A.H. No. 14 CSAH No. 9 to CSAH/CR No. 52.....	10	"	"	"
C.S.A.H. No. 14 CSAH/CR No. 52 to CR No. 84.....	9	"	"	"
C.S.A.H. No. 14 CR No. 84 to East County Line.....	10	"	"	"
C.R. No. 15.....	7	"	"	"
C.R. No. 16.....	7	"	"	"
C.S.A.H. No. 17 South County Line to CSAH No. 116.....	10	"	"	"
C.S.A.H. No. 17 CSAH No. 116 to CSAH No. 18 (Broadway Ave).....	9	"	"	"
C.S.A.H. No. 17 CSAH No. 18 (Broadway Ave) to 185th Ave.....	7	"	"	"
C.S.A.H. No. 17 185th Ave to Coon Lake Shop.....	7	"	"	"
C.S.A.H. No. 17 Coon Lake Shop to CSAH No. 22.....	9	"	"	"
C.S.A.H. No. 18 CSAH No. 1 to CSAH No. 11.....	9	"	"	"
C.S.A.H. No. 18 CSAH No. 14 to CSAH No. 116.....	9	"	"	"
C.R. No. 18 CSAH No. 116 to CSAH No. 78.....	9	"	"	"
C.S.A.H. No. 18 CSAH No. 20 to Polk St NE.....	9	"	"	"
C.S.A.H. No. 18 Polk St NE to Soderville Dr NE.....	10	"	"	"
C.S.A.H. No. 18 Soderville Dr NE to East County Line.....	9	"	"	"
C.R. No. 19.....	7	"	"	"
C.S.A.H. No. 20.....	9	"	"	"
C.S.A.H. No. 21 South County Line to CSAH No. 34.....	9	"	"	"
C.S.A.H. No. 21 CSAH No. 34 to CSAH No. 14.....	9	"	"	"
C.S.A.H. No. 22 West County Line to East County Line.....	9	"	"	"
C.S.A.H. No. 23 South County Line to I-35W.....	9	"	"	"
C.S.A.H. No. 23 I-35W to TH 97.....	10	"	"	"
C.S.A.H. No. 24 West County Line to CR No. 66.....	7	"	"	"
C.S.A.H. No. 24 CR No. 66 to TH 47.....	9	"	"	"
C.S.A.H. No. 24 TH 47 to CSAH No. 28.....	9	"	"	"
C.S.A.H. No. 24 CSAH No. 28 to CSAH No. 9.....	9	"	"	"
C.S.A.H. No. 24 CSAH No. 9 to North County Line.....	7	"	"	"
C.S.A.H. No. 26.....	7	"	"	"
C.R. No. 27.....	9	"	"	"
C.S.A.H. No. 28.....	7	"	"	"
C.S.A.H. No. 30.....	9	"	"	"
C.S.A.H. No. 31.....	9	"	"	"
C.S.A.H. No. 32.....	9	"	"	"
C.S.A.H. No. 34 CSAH No. 49 to CSAH No. 21.....	9	"	"	"

C.S.A.H. No. 34 CSAH No. 21 to CSAH No. 54.....	7	"	"	"
C.S.A.H. No. 35.....	9	"	"	"
C.S.A.H. No. 36.....	7	"	"	"
C.S.A.H. No. 49 CSAH No. 23 to South County Line.....	9	"	"	"
C.R. No. 49 CSAH No. 17 to CSAH No. 23.....	9	"	"	"
C.S.A.H. No. 51.....	10	"	"	"
C.S.A.H. No. 52 CSAH No. 17 to I-35W.....	9	"	"	"
C.S.A.H. No. 52 I-35W to CSAH 116.....	10	"	"	"
C.R. No. 52 CSAH No. 116 to CR No. 61.....	7	"	"	"
C.R. No. 53 CR No. 49 to CSAH No. 12 (109th Ave NE).....	9	"	"	"
C.R. No. 53 CSAH No. 12 (Apollo Dr) to CSAH No. 14.....	7	"	"	"
C.S.A.H. No. 54.....	9	"	"	"
C.R. No. 56.....	9	"	"	"
C.S.A.H. No. 57 TH 10 to CSAH No. 116.....	10	"	"	"
C.R. No. 57 CSAH No. 116 to CSAH No. 5.....	9	"	"	"
C.R. No. 58 CSAH No. 7 to CSAH No. 78.....	7	"	"	"
C.R. No. 58 CSAH No. 78 to CSAH No. 18.....	7	"	"	"
C.R. No. 59.....	7	"	"	"
C.R. No. 60.....	9	"	"	"
C.R. No. 61 CR No. 52 to CR No. 60.....	7	"	"	"
C.S.A.H. No. 62 CSAH No. 23 to CSAH No. 18.....	9	"	"	"
C.R. No. 62 CSAH No. 18 to East County Line.....	7	"	"	"
C.R. No. 63 CSAH No. 5 to TH 47.....	7	"	"	"
C.R. No. 64.....	9	"	"	"
C.R. No. 65 West County Line to CSAH No. 5.....	7	"	"	"
C.R. No. 66.....	9	"	"	"
C.R. No. 68.....	7	"	"	"
C.R. No. 70.....	7	"	"	"
C.R. No. 71.....	7	"	"	"
C.R. No. 72.....	7	"	"	"
C.R. No. 73.....	7	"	"	"
C.R. No. 74 CSAH No. 13 to TH 65.....	9	"	"	"
C.R. No. 74 TH 65 to CSAH No. 22.....	7	"	"	"
C.R. No. 75.....	7	"	"	"
C.R. No. 76.....	7	"	"	"
C.R. No. 77.....	7	"	"	"
C.S.A.H. No. 78 CSAH No. 1 to South Leg CSAH No. 11.....	9	"	"	"
C.S.A.H. No. 78 South Leg CSAH No. 11 to CSAH No. 116.....	10	"	"	"
C.S.A.H. No. 78 CSAH No. 116 to CSAH No. 22.....	9	"	"	"
C.R. No. 82.....	7	"	"	"
C.S.A.H. No. 83 TH 10 to CSAH No. 22.....	9	"	"	"
C.R. No. 84.....	9	"	"	"
C.R. No. 85.....	9	"	"	"
C.R. No. 86.....	7	"	"	"
C.R. No. 89.....	7	"	"	"
C.R. No. 102.....	9	"	"	"
C.R. No. 103.....	7	"	"	"
C.R. No. 104.....	9	"	"	"
C.R. No. 106.....	9	"	"	"
C.R. No. 108.....	9	"	"	"
C.S.A.H. No. 116 CSAH No. 83 to CSAH/CR No. 57.....	9	"	"	"
C.S.A.H. No. 116 CSAH/CR No. 57 to CSAH No. 52.....	10	"	"	"
C.S.A.H. No. 116 CSAH No. 52 to CSAH No. 17.....	9	"	"	"
C.S.A.H. No. 131.....	9	"	"	"
C.R. No. 132.....	9	"	"	"
C.R. No. 140.....	7	"	"	"
C.R. No. 158.....	7	"	"	"
C.R. No. 163.....	9	"	"	"

NOTE: CSAH - Indicates County State Aid Highway
 CR - Indicates County Road
 TH - Indicates Trunk Highway

Motion carried unanimously. Resolution declared adopted.

4. Commissioner Look made motion entering into Contract #C0007471, Joint Powers Agreement with the City of Anoka to facilitate the use of LRIP funds on the proposed interchange improvement project on US 10/169 at the intersections of West Main Street, Fair oak Avenue, and Thurston Avenue in the

city of Anoka, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Office.) Commissioner Schulte seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Braastad presented the Intergovernmental and Community Relations Committee report from the meeting of February 6, 2020.

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020 20

**RESOLUTION ADOPTING
ANOKA COUNTY'S COMPREHENSIVE PLAN**

WHEREAS, Minnesota Statutes Section 473.864 requires each local governmental unit to review and amend its local Comprehensive Plan at least once every ten years to ensure its Comprehensive Plan conforms to metropolitan system plans and to ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities in conflict with metropolitan system plans; and,

WHEREAS, Minnesota Statutes Sections 473.858 and 473.864 require local governmental units to complete their "decennial" reviews by December 31, 2018; and,

WHEREAS, county staff prepared the Transportation Plan, Parks System Plan, and Intergovernmental Plan, intended to meet the requirements of the Metropolitan Land Planning Act and Metropolitan Council guidelines and procedures, and the county thereafter completed all notices and public hearings related to submission of those plans to the Metropolitan Council for approval; and,

WHEREAS, pursuant to Minnesota Statutes Section 473.858, the proposed Comprehensive Plan was timely submitted to adjacent governmental units and affected special districts and school districts for review and comment; the statutory six-month review and comment period has elapsed; and,

WHEREAS, at a regular board meeting on December 18, 2018, the Anoka County Board reviewed the proposed Comprehensive Plan, staff recommendations, public comments, and authorized submission of its proposed Comprehensive Plan to the Metropolitan Council, for review and approval; and,

WHEREAS, the relevant committees of jurisdiction for Anoka County have considered the proposed Plan updates and all public comments, and thereafter submitted their recommendations for the final Comprehensive Plan; and,

WHEREAS, on or about December 13, 2019, the DNR and the Metropolitan Council specifically approved Anoka County's Mississippi River Corridor Critical Area (MRCCA) Plan, and authorized inclusion of the MRCCA Plan as a chapter within the County's Comprehensive Plan; and,

WHEREAS, based on the county's comprehensive review, implementation of staff recommendations and comments from the Metropolitan Council, the county board is now ready to approve its Comprehensive Plan:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby adopts the Anoka County Comprehensive Plan dated December 23, 2019, as revised, including the addition of the MRCCA Plan, and is satisfied that its Comprehensive Plan meets the needs of the county and requirements of all applicable laws. The county administrator is directed to send a copy of the final Comprehensive Plan to the Metropolitan Council.

Motion carried unanimously. Resolution declared adopted.

2. Commissioner Braastad made motion approving Contract #C0007733 with North Memorial Healthcare for hospital autopsy services for a term from January 1, 2020, through December 31, 2020, with automatic renewals for up to seven years, subject to review by the county attorney as to form and legality. Anticipated annual revenue of \$20,000. (Contract is on file in the Medical Examiner's Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Braastad made motion approving Contract #C0007729 with Minnesota Lions Eye Bank for use of the Medical Examiner's facility to procure eye tissues from donors, for a two-year term with

annual renewals of up to seven years, subject to review by the county attorney as to form and legality. Anticipated annual revenue of \$7,000. (Contract is on file in the Medical Examiner's Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

4. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-21

**RESOLUTION ADOPTING A SPECIAL ASSESSMENT
UNDER THE PROPERTY ASSESSED CLEAN ENERGY (PACE) PROGRAM**

WHEREAS, on December 13, 2019, the County of Anoka ("County") entered into a Joint Powers Agreement with the Port Authority of the City of Saint Paul ("Port Authority") to establish a Property Assessed Clean Energy Program ("PACE") in the County for commercial property owners to finance the energy efficiency and conservation improvements to property through the use of special assessments under PACE, pursuant to Minnesota Statutes Sections 216C.435 – 436 and Chapter 429 (collectively "the Act"); and,

WHEREAS, the County has received an approved application from the Port Authority for an eligible property located in Anoka County, which is approved for financing under the PACE program, as follows:

Property Owner:	SMC Construction Inc.
Parcel Number:	01-30-24-12-0044
Assessment Details:	\$26,216.00 with 5% interest; 10-year term
Interest Accrual Date:	01/01/2021

; and,

WHEREAS, pursuant to the parties' Joint Powers Agreement and the Act, the County board is required to adopt by resolution each assessment under the PACE program, causing the special assessment to become a lien against the property once added to the tax rolls, to be collected by the County on behalf of the Port Authority:

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The special assessment of the above-described property is hereby adopted and will be added to the County tax rolls for collection.
2. After imposition of the special assessment, the County shall collect such assessment and remit it to the Port Authority for repayment of the clean energy loan. The County will take all actions permitted by law, including but not limited to actions permitted by Minnesota Statutes Section 429.071, subd. 4, to recover the assessment.

BE IT FINALLY RESOLVED that the county administrator, or her designee, is authorized to execute on behalf of the County, any documents necessary to implement the special assessment authorized by this resolution.

Motion carried unanimously. Resolution declared adopted.

Commissioner Gamache presented the Parks Committee report from the meeting of February 4, 2020.

1. Commissioner Gamache made motion authorizing Contract #C0005976A, a grant amendment changing the project description to allow more flexibility in procuring labor to conduct natural resources management within the regional parks system, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Gamache made motion authorizing Contract #C0006650A, a grant amendment for the construction of the Rice Creek Maintenance Facility to increase the grant amount by \$15,407.07 from \$687,044 to \$702,453.07, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Office.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioners Gamache and Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-22

**RESOLUTION FOR STATE AGENCY CONTRACT
FOR RICE CREEK CHAIN OF LAKES TRAIL PROJECT
(CONTRACT #C0007753)**

WHEREAS, the County of Anoka is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, Anoka County in cooperation with the State of Minnesota, Department of Transportation, wishes to engage HDR Engineering, Inc., to conduct Phase I Archaeological Resources Survey for a project involving development of a series of natural surface, single-track mountain bike trails within the Rice Creek Chain of Lakes Park Reserve; and,

WHEREAS, pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation is appointed and shall act as agent for the County of Anoka in accepting federal aid funds which may be made available for eligible transportation and trail related projects:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes and directs its board chair and the county administrator to enter into an agreement with the State of Minnesota, Department of Transportation and HDR Engineering, Inc., to complete Phase I Archaeological Resources Survey for the Rice Creek Chain of Lakes Reserve according to the terms and conditions of said federal aid participation as set forth and contained in Minnesota Department of Transportation Agency Agreement No. 1035851, which is made a part hereof by reference.

BE IT FURTHER RESOLVED that the county board chair and county administrator are authorized to execute and take any further actions necessary to secure the agreement and funding with the State of Minnesota, Department of Transportation and HDR Engineering, Inc.

(Contract is on file in the Parks Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

4. Commissioner Look made motion authorizing the Parks Director or designee to negotiate and execute Contract #C0007771, a new lease with the YMCA allowing the YMCA to continue use of certain facilities at Lake George Regional Park, commencing February 2020, for a three-year term with an option to extend for an additional two years, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Meisner presented the Property Records and Taxation Committee report from the meeting of January 28, 2020.

1. Commissioner West made motion approving the amendment to Contract #C0005508 between Pictometry International Corporation and Anoka County for license agreement renewal and 2020 Flight of Pictometry for an amount not to exceed \$177,783.90, subject to review by the county attorney as to form and legality. (Contract is on file in the Property Records and Taxation Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Braastad made motion approving the land transaction for Application for Repurchase of Forfeited Lands by Michelle Keller, heir of Orville Keller, PIN 32-32-23-31-0016, city of Ham Lake. Commissioner Meisner seconded the motion. Motion carried unanimously.

Commissioner Meisner reminded residents that a special election is being held today for the Anoka County District 6 commissioner seat. The cities located in District #6 include Centerville, Circle Pines, Columbus, Lexington, Lino Lakes, and parts of Blaine. Linwood Township is also in District #6.

Commissioner Look gave an update on recent legislative activities relating to proposed Trunk Highway 10 interchanges at Sunfish Lake Boulevard and Ramsey Boulevard in the city of Ramsey.

The county board meeting was adjourned at 10:18 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.

DRAFT