

**ANOKA COUNTY TRANSPORTATION COMMITTEE AGENDA  
and Meeting of the Anoka County Board of Commissioners\*\***

**Commissioners Schulte (Chair), Braastad, Look and West**

**Friday, February 14, 2020**

**9:30 A.M.**

**Lac qui Parle Conference Rooms B & C  
Anoka County Highway Department**

**ACTION ITEMS**

**Highway**

1. Consider recommending award of Contract #C0007786, in the amount of \$4,640,012.04, to Forest Lake Contracting, the certified low bidder for Project SP 002-678-025, the Hanson Boulevard Reconstruction Project, from CSAH 11 (Northdale Boulevard) to CSAH 14 (Main Street) in the City of Coon Rapids.
2. Consider recommending award of Contract #C0007787, in the amount of \$2,755,628.26, to North Pine Aggregate, the certified low bidder for project SAP 002-614-041, the reconstruction of CSAH 14 (125<sup>th</sup> Avenue) from Aberdeen Street to CSAH 52 (Radisson Road), in the City of Blaine.

**INFORMATION ITEMS**

**Transit**

3. Receive and review the Anoka County Transportation Management Organization (TMO) Commute Solutions activity and financial reports for October, November, and December 2019.

**Highway**

4. Review and discuss potential updates to the existing Anoka County Highway Department Development Review Process.
5. Review Transportation Division agreements executed since last meeting.
6. Review Corridor Updates and Project Progress.
7. Public Comments are welcome at this time. In consideration of others wishing to speak, please limit comments to 2 minutes.

*\*\* Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will **not** vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*



# ANOKA COUNTY BOARD ACTION ITEM

February 14, 2020

## TRANSPORTATION DIVISION

| ACTION REQUESTED                      | <i>Consider recommending award of Contract #C0007786, in the amount of \$4,640,012.04, to Forest Lake Contracting, the certified low bidder for Project SP 002-678-025, the Hanson Boulevard Reconstruction Project, from CSAH 11 (Northdale Boulevard) to CSAH 14 (Main Street) in the City of Coon Rapids.</i>  |                     |                   |                                       |                              |                                  |                       |                             |                       |                             |                       |                           |                       |                          |                       |                            |                       |
|---------------------------------------|---|---------------------|-------------------|---------------------------------------|------------------------------|----------------------------------|-----------------------|-----------------------------|-----------------------|-----------------------------|-----------------------|---------------------------|-----------------------|--------------------------|-----------------------|----------------------------|-----------------------|
| BACKGROUND                            | <table><thead><tr><th><i>Bid Summary:</i></th><th><i>Bid Price:</i></th></tr></thead><tbody><tr><td><i><b>Forest Lake Contracting</b></i></td><td><i><b>\$4,640,012.04</b></i></td></tr><tr><td><i>Park Construction Company</i></td><td><i>\$4,641,825.76</i></td></tr><tr><td><i>New Look Contracting</i></td><td><i>\$4,807,785.84</i></td></tr><tr><td><i>North Pine Aggregate</i></td><td><i>\$5,185,706.28</i></td></tr><tr><td><i>Veit &amp; Company</i></td><td><i>\$5,524,378.69</i></td></tr><tr><td><i>Meyer Contracting</i></td><td><i>\$5,525,849.15</i></td></tr><tr><td><i>Engineer's Estimate</i></td><td><i>\$4,697,383.85</i></td></tr></tbody></table> | <i>Bid Summary:</i> | <i>Bid Price:</i> | <i><b>Forest Lake Contracting</b></i> | <i><b>\$4,640,012.04</b></i> | <i>Park Construction Company</i> | <i>\$4,641,825.76</i> | <i>New Look Contracting</i> | <i>\$4,807,785.84</i> | <i>North Pine Aggregate</i> | <i>\$5,185,706.28</i> | <i>Veit &amp; Company</i> | <i>\$5,524,378.69</i> | <i>Meyer Contracting</i> | <i>\$5,525,849.15</i> | <i>Engineer's Estimate</i> | <i>\$4,697,383.85</i> |
| <i>Bid Summary:</i>                   | <i>Bid Price:</i>   |                     |                   |                                       |                              |                                  |                       |                             |                       |                             |                       |                           |                       |                          |                       |                            |                       |
| <i><b>Forest Lake Contracting</b></i> | <i><b>\$4,640,012.04</b></i>  |                     |                   |                                       |                              |                                  |                       |                             |                       |                             |                       |                           |                       |                          |                       |                            |                       |
| <i>Park Construction Company</i>      | <i>\$4,641,825.76</i>   |                     |                   |                                       |                              |                                  |                       |                             |                       |                             |                       |                           |                       |                          |                       |                            |                       |
| <i>New Look Contracting</i>           | <i>\$4,807,785.84</i>   |                     |                   |                                       |                              |                                  |                       |                             |                       |                             |                       |                           |                       |                          |                       |                            |                       |
| <i>North Pine Aggregate</i>           | <i>\$5,185,706.28</i>   |                     |                   |                                       |                              |                                  |                       |                             |                       |                             |                       |                           |                       |                          |                       |                            |                       |
| <i>Veit &amp; Company</i>             | <i>\$5,524,378.69</i>   |                     |                   |                                       |                              |                                  |                       |                             |                       |                             |                       |                           |                       |                          |                       |                            |                       |
| <i>Meyer Contracting</i>              | <i>\$5,525,849.15</i>   |                     |                   |                                       |                              |                                  |                       |                             |                       |                             |                       |                           |                       |                          |                       |                            |                       |
| <i>Engineer's Estimate</i>            | <i>\$4,697,383.85</i>   |                     |                   |                                       |                              |                                  |                       |                             |                       |                             |                       |                           |                       |                          |                       |                            |                       |
| PREVIOUS ACTION TAKEN                 | <i>09/12/17 – approval of Purchase of Service Contract with HDR<br/>03/19/18 – authorized County Engineer to negotiate a JPA with the City of Coon Rapids<br/>04/30/18 – approved resolution to acquire Right of Way<br/>09/30/19 – authorization to enter JPA with the City of Coon Rapids<br/>10/14/19 – authorized County Engineer to advertise for bids</i>   |                     |                   |                                       |                              |                                  |                       |                             |                       |                             |                       |                           |                       |                          |                       |                            |                       |
| COMMENTS                              | <i>Due to the early season bidding and the good bidding environment, the County has received very favorable bids.</i>   |                     |                   |                                       |                              |                                  |                       |                             |                       |                             |                       |                           |                       |                          |                       |                            |                       |
| RECOMMENDATIONS                       | <i>Approval</i>   |                     |                   |                                       |                              |                                  |                       |                             |                       |                             |                       |                           |                       |                          |                       |                            |                       |



# Anoka County

## TRANSPORTATION DIVISION

Highway

Joseph J. MacPherson, P.E.  
County Engineer

### RECOMMENDATION TO AWARD

TO: Jerry J. Auge, P.E., Assistant County Engineer  
FROM: Chris Osterhus, Construction Engineering Supervisor  
DATE: February 14, 2020  
SUBJECT: Project S.P. 002-678-025  
Bid Summary

Anoka County advertised Project SP 002-678-025, the Hanson Boulevard Reconstruction Project from CSAH 11 (Northdale Boulevard) to CSAH 14 (Main Street), in the City of Coon Rapids. Bids were received and publicly opened on January 30, 2020 at 10:00 A.M. Six (6) bids were received for this project.

Based on their low bid of \$4,640,012.04, it is recommended that Anoka County award Contract #C0007786 for Anoka County Project S.P. 002-678-025 to Forest Lake Contracting.

| <b>Bid Summary:</b>            | <b>Bid Price:</b>     |
|--------------------------------|-----------------------|
| <b>Forest Lake Contracting</b> | <b>\$4,640,012.04</b> |
| Park Construction Company      | \$4,641,825.76        |
| New Look Contracting           | \$4,807,785.84        |
| North Pine Aggregate           | \$5,185,706.28        |
| Veit & Company                 | \$5,524,378.69        |
| Meyer Contracting              | \$5,525,849.15        |
| <b>Engineer's Estimate</b>     | <b>\$4,697,383.85</b> |

Our Passion Is Your Safe Way Home

1440 Bunker Lake Boulevard N.W. ▲ Andover, MN 55304-4005  
Office: 763-324-3100 ▲ Fax: 763-324-3020 ▲ [www.anokacounty.us/highway](http://www.anokacounty.us/highway)

Affirmative Action / Equal Opportunity Employer



# ANOKA COUNTY BOARD ACTION ITEM

February 14, 2020

## TRANSPORTATION DIVISION

|                                    |  |                     |                   |                                    |                              |                          |                       |                                |                       |                       |                       |                          |                       |      |  |                            |                       |
|------------------------------------|--|---------------------|-------------------|------------------------------------|------------------------------|--------------------------|-----------------------|--------------------------------|-----------------------|-----------------------|-----------------------|--------------------------|-----------------------|------|--|----------------------------|-----------------------|
| ACTION REQUESTED                   | <i>Consider recommending award of Contract #C0007787, in the amount of \$2,755,628.26, to North Pine Aggregate, the certified low bidder for Project SAP 002-614-041, the reconstruction of CSAH 14 (125<sup>th</sup> Avenue) from Aberdeen Street to CSAH 52 (Radisson Road), in the City of Blaine.</i>  |                     |                   |                                    |                              |                          |                       |                                |                       |                       |                       |                          |                       |      |  |                            |                       |
| BACKGROUND                         | <table><tr><td><i>Bid Summary:</i></td><td><i>Bid Price:</i></td></tr><tr><td><b><i>North Pine Aggregate</i></b></td><td><b><i>\$2,755,628.26</i></b></td></tr><tr><td><i>Park Construction</i></td><td><i>\$2,891,732.60</i></td></tr><tr><td><i>Forest Lake Contracting</i></td><td><i>\$2,921,751.95</i></td></tr><tr><td><i>C.S. McCrossan</i></td><td><i>\$3,537,949.30</i></td></tr><tr><td><i>Meyer Contracting</i></td><td><i>\$3,560,710.69</i></td></tr><tr><td><br/></td><td></td></tr><tr><td><i>Engineer's Estimate</i></td><td><i>\$2,835,927.55</i></td></tr></table> | <i>Bid Summary:</i> | <i>Bid Price:</i> | <b><i>North Pine Aggregate</i></b> | <b><i>\$2,755,628.26</i></b> | <i>Park Construction</i> | <i>\$2,891,732.60</i> | <i>Forest Lake Contracting</i> | <i>\$2,921,751.95</i> | <i>C.S. McCrossan</i> | <i>\$3,537,949.30</i> | <i>Meyer Contracting</i> | <i>\$3,560,710.69</i> | <br> |  | <i>Engineer's Estimate</i> | <i>\$2,835,927.55</i> |
| <i>Bid Summary:</i>                | <i>Bid Price:</i>  |                     |                   |                                    |                              |                          |                       |                                |                       |                       |                       |                          |                       |      |  |                            |                       |
| <b><i>North Pine Aggregate</i></b> | <b><i>\$2,755,628.26</i></b>   |                     |                   |                                    |                              |                          |                       |                                |                       |                       |                       |                          |                       |      |  |                            |                       |
| <i>Park Construction</i>           | <i>\$2,891,732.60</i>  |                     |                   |                                    |                              |                          |                       |                                |                       |                       |                       |                          |                       |      |  |                            |                       |
| <i>Forest Lake Contracting</i>     | <i>\$2,921,751.95</i>  |                     |                   |                                    |                              |                          |                       |                                |                       |                       |                       |                          |                       |      |  |                            |                       |
| <i>C.S. McCrossan</i>              | <i>\$3,537,949.30</i>  |                     |                   |                                    |                              |                          |                       |                                |                       |                       |                       |                          |                       |      |  |                            |                       |
| <i>Meyer Contracting</i>           | <i>\$3,560,710.69</i>  |                     |                   |                                    |                              |                          |                       |                                |                       |                       |                       |                          |                       |      |  |                            |                       |
| <br>                               |  |                     |                   |                                    |                              |                          |                       |                                |                       |                       |                       |                          |                       |      |  |                            |                       |
| <i>Engineer's Estimate</i>         | <i>\$2,835,927.55</i>  |                     |                   |                                    |                              |                          |                       |                                |                       |                       |                       |                          |                       |      |  |                            |                       |
| PREVIOUS ACTION TAKEN              | <i>12/10/2018 – authorization to negotiate JPA with the City of Blaine<br/>04/15/2019 – authorization to prepare a highway right-of-way plat<br/>04/15/2019 – authorization to acquire right-of-way<br/>12/05/2019 - approval to enter JPA with the City of Blaine<br/>12/05/2019 - authorization to advertise for bids</i>  |                     |                   |                                    |                              |                          |                       |                                |                       |                       |                       |                          |                       |      |  |                            |                       |
| COMMENTS                           | <i>Due to the early season bidding and the good bidding environment, the County has received very favorable bids.</i>  |                     |                   |                                    |                              |                          |                       |                                |                       |                       |                       |                          |                       |      |  |                            |                       |
| RECOMMENDATIONS                    | <i>Approval</i>  |                     |                   |                                    |                              |                          |                       |                                |                       |                       |                       |                          |                       |      |  |                            |                       |



# Anoka County

## TRANSPORTATION DIVISION

Highway

Joseph J. MacPherson, P.E.  
County Engineer

### RECOMMENDATION TO AWARD

TO: Jerry J. Auge, P.E., Assistant County Engineer  
FROM: Chris Osterhus, Construction Engineering Supervisor  
DATE: February 14, 2020  
SUBJECT: Project S.A.P. 002-614-041  
Bid Summary

Anoka County advertised Project SAP 002-614-041, the reconstruction of CSAH 14 (125<sup>th</sup> Avenue) from Aberdeen Street to CSAH 52 (Radisson Road), in the City of Blaine. Bids were received and publicly opened on February 4, 2020 at 10:00 A.M. Five (5) bids were received for this project.

Based on their low bid of \$2,755,628.26, it is recommended that Anoka County award Contract #C0007787 to North Pine Aggregate.

| <b>Bid Summary:</b>         | <b>Bid Price:</b>     |
|-----------------------------|-----------------------|
| <b>North Pine Aggregate</b> | <b>\$2,755,628.26</b> |
| Park Construction           | \$2,891,732.60        |
| Forest Lake Contracting     | \$2,921,751.95        |
| C.S. McCrossan              | \$3,537,949.30        |
| Meyer Contracting           | \$3,560,710.69        |
| <b>Engineer's Estimate</b>  | <b>\$2,835,927.55</b> |

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# ANOKA COUNTY BOARD ACTION ITEM

February 14, 2020

## TRANSPORTATION DIVISION

|                       |  |
|-----------------------|--|
| ACTION REQUESTED      | <i>Receive and review the Anoka County Transportation Management Organization (TMO) Commute Solutions activity and financial reports for October, November, and December 2019.</i>   |
| BACKGROUND            | <i>Anoka County TMO Commute Solutions has received CMAQ funding via a Metropolitan Council pass through grant agreement since 2004. Per the grant agreement, Commute Solutions is required to provide quarterly financial reports to the Met Council. As such, quarterly reports are also provided to the Anoka County Transportation Committee.</i> |
| PREVIOUS ACTION TAKEN | <i>The last time the Anoka County Transportation Committee received a quarterly report from Commute Solutions was November 4, 2019.</i>  |
| COMMENTS              |  |
| RECOMMENDATIONS       | <i>Commute Solutions staff recommends Transportation Committee feedback on the attached activity and financial reports from October, November, and December 2019.</i>  |



## Required Quarterly Reports

| Project Information              |              |                       |            |       |
|----------------------------------|--------------|-----------------------|------------|-------|
| Project Manager                  | Theresa Cain | Project #             | 45468      |       |
| FTA Grant #                      | MN-2018-012  | FTA Award Amount      | \$ 168,000 | 80.0% |
| Grant Period Start               | 01/01/2019   | Local Match Amount    | \$ 42,000  | 20.0% |
| Grant Period End                 | 12/31/2019   | Total Eligible Amount | \$ 210,000 | 100%  |
| Subrecipient and/or Project Name |              | Anoka TMO             |            |       |

| Federal Report Period               |                              |  |
|-------------------------------------|------------------------------|--|
|                                     | <b>Check Quarter:</b>        | <b>Report due:</b>                       |
| <input checked="" type="checkbox"/> | 1st Quarter (Oct 1 - Dec 31) | January 15th of current year             |
| <input type="checkbox"/>            | 2nd Quarter (Jan 1 - Mar 31) | April 15 <sup>th</sup> of current year   |
| <input type="checkbox"/>            | 3rd Quarter (Apr 1 - Jun 30) | July 15th of current year                |
| <input type="checkbox"/>            | 4th Quarter (Jul 1 - Sep 30) | October 15 <sup>th</sup> of current year |
| <input type="checkbox"/>            | Final Report                 | Within 90 days of project completion     |
| Report Completed By:                |                              |  |
|                                     | (Name)                       | (Email) (Phone)                          |

| Federal Financial Report (FFR) |                              |            |           |            |
|--------------------------------|------------------------------|------------|-----------|------------|
|                                |                              | Federal    | Local     | Total      |
| A                              | Total Grant Amount           | \$ 168,000 | \$ 42,000 | \$ 210,000 |
| B                              | Previously Reported Expenses | \$ 74,082  | \$ 18,520 | 92633      |
| C                              | Expenses this Quarter        | \$ 55,390  | \$ 13,847 | 69237      |
| B+C=D                          | Total Expenses               | \$ 129,472 | \$ 32,367 | \$ 161,870 |
| A-D=E                          | Balance Remaining            | \$ 38,528  | \$ 9,633  | \$ 48,130  |

**Milestone Progress Report (MPR) - Comments**

During Quarter 4, Commute Solutions hosted transit-oriented events and developed new partnerships. Staff attended different workshops at the Minnesota Public Transit Association conference in St. Paul. During the 4th quarter, staff also partnered with Anoka Halloween Inc. and Metro Transit, and provided a shuttle that transported riders from the Anoka Northstar Station to the Anoka Halloween parade. There were 7 riders that utilized this service, including two visitors from out of state. Additionally, Commute Solutions brought a group of 26 riders onto the Northstar train and instructed attendees how to transfer from the Northstar to the Green Line. As an incentive, staff provided breakfast and tickets to an event at U.S. Bank stadium. Twenty-three percent (23%) of attendees had never taken the Northstar train prior to this event. Additionally, 28% of the attendees responded they didn't feel confident taking the Northstar train on their own and 41% had never taken the Light Rail prior to this event. Most attendees responded they hoped to learn more about the Northstar Train and feel more confident while riding it. Staff also worked with Anoka Ramsey Community College to start preparing for transportation campaigns during spring semester. Staff is planning to implement a carpool program during the year 2020 for Anoka Ramsey Community College. Commute Solutions also worked with local police departments and Anoka County Community Social Services to reach the homeless community living in Anoka County. Anoka County and local partners hosted a new event that offered a place for homeless patrons to come and warm up for a few hours and get free resources; the event was held at the old Buffalo Wild Wings at Northtown Mall. Staff ran a table at the event and educated attendees on the TAP program and transit services in the region.

### Milestone Progress Report (MPR) - Dates

| Milestone Description        | Original Estimated Completion Date | Revised Estimated Completion Date | Actual Completion Date |
|------------------------------|------------------------------------|-----------------------------------|------------------------|
| Bike to Work Month           | 06/15/2019                         | 07/01/2019                        | 07/01/2019             |
| Experiential Learning Events | 12/31/2019                         |                                   | 12/31/2019             |
| Commuter Fairs               | 11/21/2019                         |                                   | 12/31/2019             |
| Bike Share Program           | 12/31/2019                         | 12/31/2020                        | Incomplete             |

### INSTRUCTIONS

1. The combined MPR/FFR report is required to be submitted on a quarterly basis to the Project Manager. Contact your Met Council Project Manager if you are having any issues with the template provided
2. As noted in FTA Circular C 5010.1E, "FTA may withhold payment for failure to submit either FFRs or MPRs in a timely manner" and "reported financial data should be accurate and up to date"
3. In the FFR, update the highlighted cells:
  - a. "Total Grant Amount" cells will be filled in when you receive the report template
  - b. "Previously Reported Expenses" cells are the sum all previously reported expenses
    - i. In some cases, the formulas may need to be adjusted to properly reflect expenses. Please contact your Met Council Project Manager if applicable
  - c. "Expenses this Quarter" cells should reflect expenses that reimbursement has been requested for.
    - i. In some cases, the formulas may need to be adjusted to properly reflect expenses. Please contact your Met Council Project Manager if applicable
  - d. "Total Expenses" cells sum Previously Reported Expenses and Expenses this Quarter
  - e. "Balance Remaining" cells show the remaining balance of grant funds
4. In the MPR, provide a detailed summary of activities that occurred. Address the following:
  - a. Estimated complete date (if different than original application)
  - b. Description of project(s), status, any problems encountered in implementation
  - c. Identification of problem areas and narrative on how the problems will be solved
  - d. Any information that is relevant to the progress of the project
5. Final Report & Grant Close Out
  - a. All close-out documentation must be submitted within 90 days of the completion of all activities in the grant
  - b. Subrecipient must provide the following as a final report:
    - i. Final narrative MPR and FFR
    - ii. Any other reports required as part of the terms and conditions of the grant agreement or requested from Met Council Project Manager

## Subrecipient Invoice

Subrecipient and/or Project Name: Anoka TMO 2019

Dates covered by invoice: Oct 1 - Dec 31, 2019

Invoice Date: 10-Jan-20

Is this the FINAL invoice? Yes  No

Remit to: Anoka County

Federal Grant #: MN-2018-012

Address: 1440 Bunker Lake Blvd NW

Grant period: 1/1/2019-12/31/2019

Andover, MN 55304

Met Council Contract #: SG-2018-014

MT Purchase Order #: 0000247695

**Attach itemized detail and copies of invoices for all expenses**

| Income Sources | Approved Income budget | Income recognized this period | Income recognized year to date | Unrecognized income |
|----------------|------------------------|-------------------------------|--------------------------------|---------------------|
|----------------|------------------------|-------------------------------|--------------------------------|---------------------|

| INCOME              |                   |                  |                   |                  |
|---------------------|-------------------|------------------|-------------------|------------------|
| Federal CMAQ        | \$ 168,000        | \$ 55,390        | \$ 129,472        | \$ 38,528        |
| Local Match         | \$ 42,000         | \$ 13,847        | \$ 32,368         | \$ 9,632         |
|                     |                   |                  |                   | \$ -             |
| <b>Total Income</b> | <b>\$ 210,000</b> | <b>\$ 69,237</b> | <b>\$ 161,840</b> | <b>\$ 48,160</b> |

| Approved Budget Expense Category                  | Approved Budget Amount | Expenses incurred this period | Life to Date Actual | Balance Remaining |
|---|------------------------|-------------------------------|---------------------|-------------------|
| Salary/Benefits                                   | \$ 75,305              | \$ 20,152.69                  | \$ 74,129.23        | \$ 1,176          |
| Trainings   | \$ 6,000               | \$ 686.00                     | \$ 4,030.33         | \$ 1,970          |
| Office Supplies                                   | \$ 2,000               | \$ 6,041.45                   | \$ 6,845.45         | \$ (4,845)        |
| Computers and iPad                                | \$ 480                 | \$ 196.08                     | \$ 556.17           | \$ (76)           |
| Printing  | \$ 5,000               | \$ 6,159.72                   | \$ 6,159.72         | \$ (1,160)        |
| Phones  | \$ 200                 | \$ 50.01                      | \$ 150.03           | \$ 50             |
| Postage   | \$ 1,000               | \$ 230.62                     | \$ 750.26           | \$ 250            |
| Project Activites/Initiatives                     | \$ 72,000              | \$ 14,462.47                  | \$ 20,388.57        | \$ 51,611         |
| Incentives  | \$ 6,015               | \$ 7,410.93                   | \$ 16,456.74        | \$ (10,442)       |
| Professional Service                              | \$ 14,613              | \$ 9,000.87                   | \$ 19,154.14        | \$ (4,541)        |
| Facilities  | \$ 27,387              | \$ 4,846.59                   | \$ 13,219.00        | \$ 14,168         |
|   |                        |                               |                     | \$ -              |
|   |                        |                               |                     | \$ -              |
|   |                        |                               |                     | \$ -              |
|   |                        |                               |                     | \$ -              |
|   |                        |                               |                     | \$ -              |
| <b>Total Expenditures</b>                         | <b>\$ 210,000</b>      | <b>\$ 69,237</b>              | <b>\$ 161,840</b>   | <b>\$ 48,160</b>  |
| <b>Local Match (20%)</b>                          | <b>\$ 42,000</b>       | <b>\$ 13,847</b>              | <b>\$ 32,368</b>    | <b>\$ 9,632</b>   |
| <b>Amount of Reimbursement Federal CMAQ (80%)</b> | <b>\$ 168,000</b>      | <b>\$ 55,390</b>              | <b>\$ 129,472</b>   | <b>\$ 38,528</b>  |

**Amount of Reimbursement : 55,389.94**

**Certification:** I certify the expenditures reflected in this invoice are true and correct and have been made for the purpose of and in accordance with applicable terms and conditions of the award. I have examined the expenditures reflected on this bill and determined that each reflects a reasonable price based on market prices offered by the vendors to the general public. Appropriate documentation to support these authorized expenditures is on file and available for review. These expenditures are not reimbursable from other sources and have not been previously claimed.

I further certify the sufficient use of local funds as match for the total expenditures requested. Appropriate documentation to support the use of local funds as match is available for review as required under the terms and conditions of this grant award. (Financial Report to be provided Quarterly)

Subrecipient Authorized Signature: Meghan Mathson

Date: 01/10/2020

Metro Transit Project Manager Signature:

Date:



# ANOKA COUNTY BOARD ACTION ITEM

February 14, 2020

## TRANSPORTATION DIVISION

|                       |   |
|-----------------------|---|
| ACTION REQUESTED      | <i>Review and discuss potential updates to the existing Anoka County Highway Department Development Review Process.</i>   |
| BACKGROUND            | <p><i>Proposed residential and commercial developments can have a dramatic effect on traffic operations and safety along a corridor. With that in mind, the existing Anoka County Highway Department Development Review Process has set requirements for when certain county roadway improvements shall be made by the developer.</i></p> <p><i>Over the past several years, our staff have received several requests to provide a variance from the existing requirements related to right and left-turn lanes. Typically, the requests for a variance are associated with smaller residential developments (less than 20 lots).</i></p> <p><i>Currently, the development review process requires construction of right-turn lanes for residential developments with 3 lots or greater. Left turn lanes may also be required based on sight distance and other safety related factors for developments with 3 or more lots. All costs associated with the required turn lanes on the county highway system are borne by the developer. These costs include grading, ditching, surfacing, pavement markings, and additional signage.</i></p> <p><i>Our department's top priority is to promote safe transportation facilities for all roadway users and be fiscally responsible for our taxpayers. The Transportation Committee's input is requested on potentially revising current requirements which will help guide future development projects and associated county highway improvements.</i></p> |
| PREVIOUS ACTION TAKEN | <i>None.</i>  |
| COMMENTS              | <i>Since the creation of the Anoka County Highway Department Development Review Process in 2003, the document has been reviewed/updated every few years to assure adherence with the County's Goals and Mission. There are other minor adjustments and revisions that will be reviewed by staff over the next several months and proposed to the committee.</i>   |
| RECOMMENDATIONS       |   |



# ANOKA COUNTY BOARD ACTION ITEM

February 14, 2020

TRANSPORTATION DIVISION

| ACTION REQUESTED      | <i>Review Transportation Division agreements executed since last meeting.</i>   |                    |  |                    |                    |               |                 |                               |  |                             |                 |                 |               |                    |                    |                    |                  |                          |                    |  |                    |
|-----------------------|---|--------------------|--|--------------------|--------------------|---------------|-----------------|-------------------------------|--|-----------------------------|-----------------|-----------------|---------------|--------------------|--------------------|--------------------|------------------|--------------------------|--------------------|--|--------------------|
| BACKGROUND            | <table border="1"><thead><tr><th><i>CONTRACT #</i></th><th><i>WITH</i></th><th><i>PROJECT #</i></th><th><i>DESCRIPTION</i></th><th><i>AMOUNT</i></th></tr></thead><tbody><tr><td><i>C0007778</i></td><td><i>Miller-Wenhold Capitol</i></td><td></td><td><i>2020 Federal Affairs</i></td><td><i>\$80,000</i></td></tr><tr><td><i>C0007772</i></td><td><i>S.E.H.</i></td><td><i>CP 20-10-00</i></td><td><i>STP Funding</i></td><td><i>\$25,654.22</i></td></tr><tr><td><i>C0007234A</i></td><td><i>Bolton &amp; Menk</i></td><td><i>CP 19-01-00</i></td><td><i>Construction Observation Services</i></td><td><i>\$13,075.09</i></td></tr></tbody></table> | <i>CONTRACT #</i>  | <i>WITH</i>                              | <i>PROJECT #</i>   | <i>DESCRIPTION</i> | <i>AMOUNT</i> | <i>C0007778</i> | <i>Miller-Wenhold Capitol</i> |  | <i>2020 Federal Affairs</i> | <i>\$80,000</i> | <i>C0007772</i> | <i>S.E.H.</i> | <i>CP 20-10-00</i> | <i>STP Funding</i> | <i>\$25,654.22</i> | <i>C0007234A</i> | <i>Bolton &amp; Menk</i> | <i>CP 19-01-00</i> | <i>Construction Observation Services</i> | <i>\$13,075.09</i> |
| <i>CONTRACT #</i>     | <i>WITH</i>   | <i>PROJECT #</i>   | <i>DESCRIPTION</i>                       | <i>AMOUNT</i>      |                    |               |                 |                               |  |                             |                 |                 |               |                    |                    |                    |                  |                          |                    |  |                    |
| <i>C0007778</i>       | <i>Miller-Wenhold Capitol</i>   |                    | <i>2020 Federal Affairs</i>              | <i>\$80,000</i>    |                    |               |                 |                               |  |                             |                 |                 |               |                    |                    |                    |                  |                          |                    |  |                    |
| <i>C0007772</i>       | <i>S.E.H.</i>   | <i>CP 20-10-00</i> | <i>STP Funding</i>                       | <i>\$25,654.22</i> |                    |               |                 |                               |  |                             |                 |                 |               |                    |                    |                    |                  |                          |                    |  |                    |
| <i>C0007234A</i>      | <i>Bolton &amp; Menk</i>  | <i>CP 19-01-00</i> | <i>Construction Observation Services</i> | <i>\$13,075.09</i> |                    |               |                 |                               |  |                             |                 |                 |               |                    |                    |                    |                  |                          |                    |  |                    |
| PREVIOUS ACTION TAKEN |   |                    |  |                    |                    |               |                 |                               |  |                             |                 |                 |               |                    |                    |                    |                  |                          |                    |  |                    |
| COMMENTS              |   |                    |  |                    |                    |               |                 |                               |  |                             |                 |                 |               |                    |                    |                    |                  |                          |                    |  |                    |
| RECOMMENDATIONS       |   |                    |  |                    |                    |               |                 |                               |  |                             |                 |                 |               |                    |                    |                    |                  |                          |                    |  |                    |



ANOKA COUNTY BOARD ACTION ITEM

February 14, 2020

TRANSPORTATION DIVISION

|                  |  |
|------------------|--|
| ACTION REQUESTED | Engineering Section Updates (Construction, Design, and Right-of-Way) |
|------------------|--|

**CONSTRUCTION ENGINEERING**

**CSAH 78 (Hanson Boulevard) Railroad Grade Separation** - Located in Coon Rapids, this project will grade separate CSAH 78 (Hanson Boulevard), an existing four-lane divided roadway, over the Burlington Northern Sante Fe (BNSF) railroad.

**UPDATE** – Hanson Boulevard was opened to one lane of traffic in each direction on Friday, December 20<sup>th</sup>. Traffic will be in a single lane configuration during the winter suspension months. Work is expected to continue in April of this year, with a completion date of July 31<sup>st</sup>.

**CSAH 78 (Hanson Boulevard) from Jay Street/139<sup>TH</sup> Avenue to CSAH 18 (Crosstown Boulevard)** – The purpose of this project is to expand CSAH 78 (Hanson Boulevard) between Jay Street/139<sup>th</sup> Avenue and CSAH 18 (Crosstown Blvd) to a 4-lane divided roadway.

**UPDATE** – Construction on this project will resume in the spring of 2020. All work south of approximately 149<sup>th</sup> Lane, with the exception of final cleanup items, has been completed. The work that remains to be completed in 2020 includes all work on Hanson Boulevard north of approximately 149<sup>th</sup> Lane, including replacement of the existing signal system at the intersection of Hanson Boulevard (CSAH 78) and Crosstown Boulevard (CSAH 18).

**CSAH 17 (Lexington Avenue) & Woodland Parkway Intersection signalization in the City of Blaine-** The purpose of this project is to provide a new signal at CSAH 17 (Lexington Avenue) & Woodland Parkway.

**UPDATE** – Construction of a new right turn lane, for southbound CSAH 17 (Lexington Avenue) is complete, along with all signal foundations for new signal poles. All work has been suspended until the spring of 2020.

**CSAH 78 (Hanson Boulevard) from CSAH 11 (Northdale Boulevard) to CSAH 14 (Main Street)** – This project includes the reconstruction of Hanson Boulevard between Northdale Boulevard and Main Street. The reconstruction will include the installation of raised medians and turn lanes. It will also incorporate the replacement of the signal system at 121<sup>st</sup> Avenue.

**UPDATE** – Bids were opened January 30<sup>th</sup> and the apparent low bidder is Forest Lake Contracting, with a bid of \$4,640,012.04. This reconstruction project is expected to begin in early spring of this year.

**CSAH 14 (125<sup>th</sup> Ave) from Aberdeen Street to CSAH 52 (Radisson Road)** – This project includes the reconstruction of the existing 4-lane undivided roadway section to include raised concrete median channelization, curb and gutter, associated drainage and ponding improvements, and pedestrian accommodations.

**UPDATE** – Bids were opened February 4<sup>th</sup> and the apparent low bidder is North Pine Aggregate with a bid of \$2,755,628.26. This reconstruction project is expected to begin in early spring of this year.

## **DESIGN ENGINEERING**

**CSAH 8 (Osborne Road) from TH 47 to TH 65** - This project, commonly referred to as a "road diet", includes reconfiguring this corridor from a four-lane section to a three-lane section with pedestrian enhancements.

**UPDATE** – Our consultant, Bolton and Menk, is currently incorporating comments received from ACHD staff into their plans. Construction to begin summer of 2020.

**CSAH 1 (Coon Rapids Boulevard) Rehabilitation and CSAH 1/Avocet Signal System Replacement in City of Coon Rapids** This project includes the rehabilitation of the existing bituminous surface along Coon Rapids Boulevard between Egret Boulevard and the Coon Rapids Boulevard/East River Road Split. It also includes the addition of a third eastbound through lane between Egret Boulevard and Avocet Street, and a right-turn lane at Avocet Street onto Coon Rapids Blvd. Bridge maintenance items have also been added to this project to streamline project schedules and delivery.

**UPDATE** – Bids were received in December and the City awarded the contract in late January. The project is a joint venture between Coon Rapids and Anoka County; the County will assist the City with the delivery of this project.

**CSAH 34 (Birch Street) from Ware Road to Deerwood Lane** - CSAH 34 will be reconstructed as a two-lane urban section with shoulders, turn lanes, curb and gutter, median, and drainage. Current layout shows two roundabouts (Tomahawk Trail and W Shadow Lake Drive)

**UPDATE** – Design is ongoing - ACHD staff attended the December 2<sup>nd</sup> Lino Lakes Council workshop and gave an update on the design. Construction is scheduled for Spring 2021. A second open house was held Tuesday, January 28<sup>th</sup> from 5:00-7:00 at the Lino Lakes City Hall. The project website has been updated to show how the design has evolved.

**CSAH 11 (Foley Boulevard) BNSF RR Overpass** - This project includes the construction of an overpass across the BNSF railroad between CSAH 1 (East River Road) and CR 3 (Coon Rapids Boulevard). The reconstruction will include the installation of raised medians and turn lanes along CSAH 11 between CSAH 1 & CR 3. The County's consultant, TKDA, is preparing plans for the Foley Boulevard Improvements and overpass. County Right-of-Way and Design staff are meeting with adjacent property owners.

**UPDATE** – Preliminary design continues; the design team continues working with property owners and Metro Transit staff to advance construction. Construction to begin Spring, 2021. Design team held the second open house February 6<sup>th</sup> from 5:00 to 7:00 p.m. at ACCAP.

**CSAH 116 (Bunker Lake Boulevard) at TH 47** – This intersection will be reconfigured to accommodate additional width necessary for vehicle and pedestrian traffic. Changes are intended to fix the geometric constraints that prevent the intersection from operating at maximum capacity. Pedestrian enhancements are also included.

**UPDATE** – Design work continues, approaching 30% plan completion date. First open house completed November 7, 2019 with minimal comments. The project is scheduled for construction starting in Spring 2021.

**CSAH 7 (7<sup>th</sup> Avenue) from Buchanan Street to 40<sup>th</sup> Lane** - In preparation for the US Highway 10 improvements at West Main Street, Fairoak Avenue and Thurston Avenue scheduled for 2022, ACHD staff has begun reviewing corridor improvement alternatives along 7<sup>th</sup> Avenue in Anoka. The existing right-of-way corridor is narrow, and this segment has over 50 residential driveway connections. Alternatives being considered include: 1) reconstructing the roadway as it exists today; 2) construction of a 5-lane section that includes a center two-way left-turn lane; and 3) construction of a raised concrete median between Buchanan Street and Garfield Street and a 5-lane section north of Garfield Street. The intent is to construct the preferred alternative in 2021 prior to the start of the US 10 improvements.

**UPDATE** – Our consultant, HDR, has begun preliminary design for this project with ongoing coordination with stakeholders. Joe MacPherson gave an update to the City of Anoka's council at the December workshop. County staff are coordinating with City staff to determine the amount of utility work desired by the City. Depending upon the amount of utility work, the scope of the roadway work may be adjusted to make certain that all construction work in 2021 is completed prior to the US Hwy 10/169 work beginning in 2022.

**CSAH 116 (Bunker Lake Boulevard) from Van Buren Street to TH 65** – This project proposes to reconstruct CSAH 116 (Bunker Lake Blvd) from Jefferson Street to approximately Johnson Street in the City of Ham Lake. The project consists primarily of expanding the roadway to four-lanes with a center-median, pedestrian accommodations, and drainage improvements.

**UPDATE** – ACHD Design staff have completed the 30% plans. Project coordination is on-going. The project is currently scheduled for construction starting in Spring 2022.

**CSAH 14 (Main Street) from Harpers Street to CSAH 17 (Lexington Avenue)** – This project proposes to reconstruct CSAH 14 (Main Street) from Harpers Street to Lexington Avenue in the City of Blaine. The project consists primarily of expanding the roadway to four-lanes with a center-median for 1.3 miles.

**UPDATE** – ACHD Design staff have begun preliminary project coordination and planning. The project is currently scheduled for construction starting in Spring 2022.

#### **OTHER AGENCY PROJECTS/STUDIES**

**TH 65 PEL Corridor Study from 81<sup>st</sup> Avenue in Spring Lake Park to CSAH 116 (Bunker Lake Blvd) in Ham Lake**

**UPDATE** – The study is entering the Level 3 alternative analysis phase. Completion of the Level 3 analysis is expected in March of 2020. The completion of the entire study is expected in mid to late 2020.

**TH 47 Corridor Study in St. Francis**

**UPDATE** – MnDOT's consultant has developed several alternatives for consideration by the City of St. Francis and Anoka County. Additional cost, ROW impact, access, and traffic analysis is currently underway. The project team is continuing to meet on a monthly basis to discuss alternatives and design options.