

# ANOKA COUNTY BOARD AGENDA

FOR THE FEBRUARY 11, 2020, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	
District #7	Scott Schulte
- Others:
4. Tax claims and abatements.
5. Consider accepting the regular claims paid over \$500 for the period ending January 31, 2020, and purchase-card claims paid for the period ending January 31, 2020. **See attached** action item worksheet. (roll call)
6. Approval of minutes from the January 28, 2020, county board meeting.
7. Chair's remarks.
  - A. Consider, for informational purposes, presentation of the Anoka County Website Annual Report.
8. Committee reports.
  - A. Management Committee report.
  - B. Transportation Committee report.
  - C. Intergovernmental and Community Relations Committee report.
  - D. Parks Committee report.
  - E. Property Records and Taxation Committee report.



# ANOKA COUNTY BOARD

## ACTION ITEM

February 11, 2020

### FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$500 for the period ending 01/31/2020 and purchase-card claims paid for the period ending 01/31/2020.
BACKGROUND	Resolution 2019-107 delegated the Finance & Central Services Division Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.

## ANOKA COUNTY

### MANAGEMENT COMMITTEE REPORT

FOR THE FEBRUARY 11, 2020, COUNTY BOARD MEETING

The Management Committee meeting was held on January 28, 2020, at 8:45 a.m. in Master Conference Room #772 of the Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** - Commissioner Robyn West (Chair), Commissioner Julie Braastad, Commissioner Mike Gamache, and Commissioner Scott Schulte

**Others** - Commissioners Matt Look and Mandy Meisner; Steph Beito-Ziemer, Employee Relations Director; Rhonda Sivarajah, County Administrator; Marcy Crain, Chief Deputy County Attorney; Cindy Cesare, Human Services Division Manager; Susan Vreeland, Information Technology Director; Sheriff James Stuart; Patricia Hetrick, Budget Director; Wes Volkenant, citizen; and Teresa Swoyer, County Board Coordinator

All items were approved by all committee members unless otherwise noted.

#### Information Items

1. In accordance with the Personnel Rules and Regulations, and at the request and recommendation of the respective department heads, the Management Committee approved the consent items. **See attached** consent items.
2. The Management Committee approved the following personnel transaction:
  - A. Restructure/Fill - Human Services/Corrections - effective January 28, 2020.  
PC#1994001601  
**FROM:** 1.0 FTE Senior Accounting Clerk - Grade A008, range \$16.08 to \$24.62 per hour  
**TO:** 1.0 FTE Administrative Services Assistant - Grade B009, range \$17.45 to \$26.57 per hour
3. Wes Volkenant commented on the consent agenda.

## ANOKA COUNTY

### CONSENT ITEMS

FROM THE JANUARY 28, 2020, MANAGEMENT COMMITTEE MEETING

1. Travel requests at the request and recommendation of the respective department heads in accordance with the Travel and Expense Policies:
  - A. Commissioners Scott Schulte and Julie Braastad - Administration - to attend White House Agreement Signing - Washington D.C. - 1 day, January 2020 - costs for each to include \$57 per diem, \$25 ground transportation, \$797 air fare (Julie) and \$556 (Scott), \$30 mileage (Scott) and \$13 (Julie), and \$25 parking (Scott).
  - B. Tsimnuj Vue, Help Desk Specialist - Administration/Information Technology - to attend an Onbase System Administration Training - online - 5 days, January 2020 - costs to include \$3,000 registration.
  - C. Jitt Benton, Systems Implementation Services Manager, and Lyle Slawson, Systems Project Leader - Administration/Information Technology - to attend Central Square 2020 Conference - Clark County, NV - 4 days, March 2020 - costs for each to include \$699 registration, \$940 lodging, \$275 per diem, \$467 air fare, \$70 ground transportation, \$23 mileage, and \$104 parking.
  - D. Cory Kampf, Division Manager, and Brenda Pavelich-Beck, Accounting Director - to attend Government Finance Officers Association Annual Conference - New Orleans, LA - 6 days, May 2020 - costs for each to include \$420 registration, \$35 mileage, \$1,400 lodging, \$391 per diem, \$450 air fare, \$200 ground transportation, and \$120 parking.
  - E. Jeff Perry, Director - Parks - to attend Special Park District Forum/Annual National Association of County Park and Recreation Officials Board Meeting/Awards Ceremony - 5 days, May 2020 - Cincinnati, OH - costs to include \$675 registration, \$667 lodging, \$342 per diem, \$497 air fare, \$81 parking, and \$80 ground transportation.
  - F. Meghan Mathson, TMO Coordinator - Transportation/Transit - to attend National Shared Mobility Summit - Chicago, IL - 4 days, March 2020 - costs to include \$550 registration, \$525 lodging, \$266 per diem, \$254 air fare, and \$12 ground transportation.

**ANOKA COUNTY  
TRANSPORTATION COMMITTEE REPORT  
FOR THE FEBRUARY 11, 2020 COUNTY BOARD MEETING**

The Transportation Committee meeting was held on Monday, February 3, 2020 at 8:30 a.m. in Lac qui Parle Conference Rooms B & C at the Anoka County Highway Department in Andover, MN.

Committee Members Present: Commissioners Look, Braastad, West  
 Committee Members Absent: Schulte  
 Department Staff Present: Joe MacPherson, Jerry Auge, Amy Honer, Jill Kent  
 Others: Commissioner Mandy Meisner; Christine Carney, Asst County Attorney  
 Bryan Nemeth, Bolton & Menk; Ben Nelson, City of Anoka; Yvonne  
 Kirkeide, Anoka County Finance; Nicole Prickett, Anoka County  
 Finance; Wes Volkenant, Andover Resident

**ACTION ITEMS**

- \*1. The committee recommends approval of Resolution #2020-TR02, authorizing the preparation of a highway right-of-way plat for Project CP 20-13-66, the reconstruction of County Road 66 (Cleary Road NW) between CSAH 22 (Viking Boulevard) and Highway 47 (St Francis Boulevard) in the City of Nowthen.
- \*2. The committee recommends approval of Resolution #2020-TR03, authorizing acquisition of right-of-way for Project CP 20-13-66, the reconstruction of County Road 66 (Cleary Road NW) between CSAH 22 (Viking Boulevard) and Highway 47 (St Francis Boulevard) in the City of Nowthen.
- \*3. The committee recommends approval of Resolution #2020-TR04, establishing the 2020 Spring Weight Restrictions on the Anoka County highway system.
- \*4. The committee recommends approval to enter Joint Powers Agreement #C0007471 with the City of Anoka to facilitate the use of LRIP funds on the proposed interchange improvement project on US 10/169 at the intersections of West Main Street, Fairoak Avenue, and Thurston Avenue in the City of Anoka.

**INFORMATION ITEMS**

- 5. The committee authorized the County Engineer to negotiate Joint Powers Agreement #C0007773 with the City of Coon Rapids for Project SP 002-611-036, the reconstruction of CSAH 11 (Foley Boulevard) between CSAH 1 (East River Road) and CR 3 (Coon Rapids Boulevard) in the City of Coon Rapids.
- 6. The committee reviewed and discussed current vacancies within the Transportation Division.
- 7. The committee reviewed the status of the CSAH 6 (Mississippi Street) Roadway Modification Study in the City of Fridley.
- 8. The committee reviewed Transportation Division agreements executed since last meeting.

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for the February 11, 2020 County Board Meeting  
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9. The committee reviewed Corridor Updates and Project Progress.
10. The committee received comments from Wes Volkenant, Andover Resident, regarding: the impact of the CSAH 6 (Mississippi Street) Roadway Modification on the library access; the impact of the reconstruction of Foley Boulevard on the nearby Park and Ride; the current vacancies in the Transportation Division; and legislation/corridor mitigation on Highway 10 west of Anoka.



# ANOKA COUNTY BOARD ACTION ITEM

February 3, 2020

## TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending for approval Resolution #2020-TR02, a resolution authorizing the preparation of a highway right-of-way plat for Project CP 20-13-66, the reconstruction of County Road 66 (Cleary Road NW) between CSAH 22 (Viking Boulevard) and Highway 47 (St Francis Boulevard) in the City of Nowthen.</i>
BACKGROUND	<p><i>In the spring of 2019, county staff observed that CR 66 has reached its useful life and has deteriorated faster than would be anticipated. Upon investigation, it has been determined that poor drainage is causing reduced pavement life and accelerated wear, due to water being held in the subsoils. The engineering team has determined inadequate drainage adjacent to the roadway is the primary reason for this increased road deterioration.</i></p> <p><i>The proposed improvements of CR 66 include: bituminous reclamation, aggregate base stabilization, bituminous surfacing, ditch drainage improvements to allow proper subgrade drainage, and associated improvements to provide for the safety of the traveling public.</i></p>
	<p><i>To facilitate the associated roadway improvements, the acquisition of additional right-of-way, permanent easements, and temporary easements may be required.</i></p>
PREVIOUS ACTION TAKEN	
COMMENTS	
RECOMMENDATIONS	<p><i>Recommend Approval.</i></p>

**RESOLUTION #2020-TR02**

**AUTHORIZING THE PREPARATION OF  
A HIGHWAY RIGHT-OF-WAY PLAT FOR  
PROJECT CP 20-13-66**

WHEREAS, Minn. Stat. § 160.085, subd. 1 provides that "In order to facilitate the acquisition of right-of-way required for highways, state and county road authorities may file for record in the office of the county recorder or registrar of titles, in the county in which right-of-way is to be acquired, such orders or resolutions, as required by law, in the form of maps or plats showing the right-of-way by course distance, bearing and arc length and other rights or interests in the land to be acquired as the road authority determines necessary"; and,

WHEREAS, the County of Anoka is contemplating construction of certain improvements to reconstruct County Road 66 (Cleary Road NW) between County State Aid Highway 22 (Viking Boulevard) and Highway 47 (St Francis Boulevard) in the City of Nowthen, which would necessitate the acquisition of additional right-of-way; and,

WHEREAS, the County Highway Engineer deems it necessary to require the preparation of a highway right-of-way plat to facilitate the acquisition of the right-of-way necessary to construct the above-referenced project.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Highway Engineer is hereby authorized to have the required survey work conducted and performed and a plat prepared to facilitate the acquisition of the right-of-way necessary for the above-referenced project, and that he is hereby authorized to charge the cost of the work, incidental thereto, to the County Road and Bridge Account.



# ANOKA COUNTY BOARD ACTION ITEM

February 3, 2020

## TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending for approval Resolution #2020-TR03, a resolution authorizing acquisition of right-of-way for Project CP 20-13-66, the reconstruction of County Road 66 (Cleary Road NW) between CSAH 22 (Viking Boulevard) and Highway 47 (St Francis Boulevard) in the City of Nowthen.</i>
BACKGROUND	<p><i>In the spring of 2019, county staff observed that CR 66 has reached its useful life and has deteriorated faster than would be anticipated. Upon investigation it has been determined that poor drainage is causing reduced pavement life and accelerated wear due to water being held in the subsoils. The engineering team has determined inadequate drainage adjacent to the roadway is the primary reason for this increased road deterioration.</i></p> <p><i>The proposed improvements of CR 66 include: bituminous reclamation, aggregate base stabilization, bituminous surfacing, ditch drainage improvements to allow proper subgrade drainage, and associated improvements to provide for the safety of the traveling public.</i></p>
	<p><i>To facilitate the associated roadway improvements, the acquisition of additional right-of-way, permanent easements, and temporary easements may be required.</i></p>
PREVIOUS ACTION TAKEN	
COMMENTS	
RECOMMENDATIONS	<p><i>Recommend Approval.</i></p>

**RESOLUTION #2020-TR03**

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY  
FOR ANOKA COUNTY HIGHWAY PROJECT CP 20-13-66**

WHEREAS, the Anoka County Highway Department proposes to reconstruct County Road 66 (Cleary Road NW) between County State Aid Highway 22 (Viking Boulevard) and Highway 47 (St Francis Boulevard) in the City of Nowthen, which project is numbered CP 20-13-66 (hereinafter "Project"); and,

WHEREAS, the Project work consists of bituminous reclamation, aggregate base stabilization, bituminous surfacing, ditching to promote proper subgrade drainage, and associated improvements to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Anoka County Board of Commissioners desires to begin construction of the Project in the Summer of 2020; and,

WHEREAS, to begin construction of the Project in the Summer of 2020, the County will require title and possession of the New Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042; and;

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the County Highway Engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain and to take title and possession thereto prior to the filing of an award by the court appointed commissioners, pursuant to Minn. Stat. § 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby requests that the Anoka County Attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the County or the Court.

Exhibit A  
Project CP 20-13-66

PARCEL #	PIN	PHYSICAL ADDRESS
1	35-33-25-41-0004	18477 Krypton St NW
2	35-33-25-41-0009	18466 Krypton St NW
3	35-33-25-14-0014	18560 Cleary Rd NW
4	35-33-25-13-0010	18590 Cleary Rd NW
5	35-33-25-14-0017	Unassigned Situs
6	35-33-25-13-0009	5840 187th Ave NW
7	35-33-25-12-0003	5885 187th Ave NW
8	35-33-25-12-0006	18750 Cleary Rd NW
9	35-33-25-12-0007	18830 Cleary Rd NW
10	26-33-25-43-0008	Unassigned Situs
11	26-33-25-34-0009	6030 189th Ln NW
12	26-33-25-34-0005	6041 189th Ln NW
14	26-33-25-31-0002	Unassigned Situs
15	26-33-25-31-0014	19144 Cleary Rd NW
16	26-33-25-31-0016	Unassigned Situs
17	26-33-25-24-0003	Unassigned Situs
18	26-33-25-24-0002	19420 Cleary Rd NW
19	26-33-25-21-0007	19514 Cleary Rd NW
20	26-33-25-22-0007	19570 Cleary Rd NW
21	26-33-25-21-0005	Unassigned Situs
22	26-33-25-21-0004	19632 Cleary Rd NW
23	26-33-25-21-0003	19644 Cleary Rd NW
24	26-33-25-12-0005	Unassigned Situs
25	23-33-25-43-0002	Unassigned Situs
26	23-33-25-34-0008	6090 Viking Blvd NW
27	23-33-25-43-0008	19767 Cleary Rd NW
28	23-33-25-43-0009	19737 Cleary Rd NW
29	26-33-25-12-0001	19641 Cleary Rd NW
30	26-33-25-12-0003	19521 Cleary Rd NW
31	26-33-25-12-0002	5933 195th Ave NW
32	26-33-25-13-0003	5800 195th Ave NW
33	26-33-25-13-0004	Unassigned Situs
34	26-33-25-42-0004	19243 Cleary Rd NW
35	26-33-25-42-0002	19121 Cleary Rd NW
36	26-33-25-42-0003	19111 Cleary Rd NW
37	26-33-25-43-0002	19070 Lithium St NW
38	26-33-25-43-0005	18951 Cleary Rd NW
39	26-33-25-43-0006	18941 Lithium St NW
40	35-33-25-12-0010	18843 Cleary Rd NW

PARCEL #	PIN	PHYSICAL ADDRESS
41	35-33-25-12-0012	18823 Cleary Rd NW
42	35-33-25-12-0013	18735 Cleary Rd NW
43	35-33-25-11-0010	18740 Krypton St NW
44	35-33-25-14-0019	5770 187th Ave NW
45	35-33-25-14-0012	18585 Cleary Rd NW
46	35-33-25-14-0006	18545 Cleary Rd NW
47	35-33-25-14-0008	5617 Cleary Rd NW



# ANOKA COUNTY BOARD ACTION ITEM

February 3, 2020

## TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2020-TR04, a resolution establishing the 2020 Spring Weight Restrictions on the Anoka County highway system.</i>
BACKGROUND	<i>State statute allows for road authorities to establish load restrictions on its highways. During the spring thaw, roads are susceptible to damage from heavy loads and freeze/thaw cycles on pavements. Anoka County places its road restrictions concurrent with MnDOT and are in place no more than eight weeks.</i>
PREVIOUS ACTION TAKEN	<i>This is an annual action item.</i>
COMMENTS	
RECOMMENDATIONS	<i>Approval</i>

**RESOLUTION #2020-TR04**

**SETTING 2020 SPRING WEIGHT RESTRICTIONS**

IT IS HEREBY RESOLVED that upon recommendation of the County Highway Engineer, and under the provisions of Minn. Stat. 169.87 (but not before the Minnesota Department of Transportation) Road Restrictions shall be in effect upon the following designated State Aid Highways and County Roads. Such limitations shall not exceed a maximum of Ten (10) Tons or a minimum of Five (5) Tons.

	9 Ton Axle Limit
C.S.A.H. No. 1 .....	9 " " "
C.S.A.H. No. 2 .....	9 " " "
C.S.A.H. No. 3 .....	9 " " "
C.S.A.H. No. 4 .....	9 " " "
C.S.A.H. No. 5 .....	9 " " "
C.S.A.H. No. 6 .....	9 " " "
C.S.A.H. No. 7 .....	9 " " "
C.S.A.H. No. 8 .....	9 " " "
C.S.A.H. No. 9 CSAH No. 14 to CSAH No.116 .....	10 " " "
C.S.A.H. No. 9 CSAH No. 116 TO CSAH No. 24 .....	9 " " "
C.S.A.H. No. 10 TH 47 to East County Line.....	10 " " "
C.S.A.H. No. 11 .....	9 " " "
C.S.A.H. No. 12 CSAH No. 11 to Lilac St .....	9 " " "
C.S.A.H. No. 12 Lilac St to CSAH No. 23 .....	10 " " "
C.S.A.H. No. 13 CSAH No. 22 to CR No. 24 .....	9 " " "
C.S.A.H. No. 14 CSAH No. 1 to CSAH No. 9 .....	9 " " "
C.S.A.H. No. 14 CSAH No. 9 to CSAH/CR No. 52.....	10 " " "
C.S.A.H. No. 14 CSAH/CR No. 52 to CR No. 84.....	9 " " "
C.S.A.H. No. 14 CR No. 84 to East County Line.....	10 " " "
C.R. No. 15 .....	7 " " "
C.R. No. 16.....	7 " " "
C.S.A.H. No. 17 South County Line to CSAH No. 116 .....	10 " " "
C.S.A.H. No. 17 CSAH No. 116 to CSAH No. 18 (Broadway Ave) .....	9 " " "
C.S.A.H. No. 17 CSAH No. 18 (Broadway Ave) to 185th Ave .....	7 " " "
C.S.A.H. No. 17 185th Ave to Coon Lake Shop.....	7 " " "
C.S.A.H. No. 17 Coon Lake Shop to CSAH No. 22.....	9 " " "
C.S.A.H. No. 18 CSAH No. 1 to CSAH No. 11 .....	9 " " "
C.S.A.H. No. 18 CSAH No. 14 to CSAH No. 116 .....	9 " " "
C.R. No. 18 CSAH No. 116 to CSAH No. 78.....	9 " " "
C.S.A.H. No. 18 CSAH No. 20 to Polk St NE.....	9 " " "
C.S.A.H. No. 18 Polk St NE to Soderville Dr NE .....	10 " " "
C.S.A.H. No. 18 Soderville Dr NE to East County Line .....	9 " " "
C.R. No. 19 .....	7 " " "
C.S.A.H. No. 20 .....	9 " " "
C.S.A.H. No. 21 South County Line to CSAH No. 34 .....	9 " " "
C.S.A.H. No. 21 CSAH No. 34 to CSAH No. 14 .....	9 " " "
C.S.A.H. No. 22 West County Line to East County Line.....	9 " " "
C.S.A.H. No. 23 South County Line to I-35W .....	9 " " "
C.S.A.H. No. 23 I-35W to TH 97 .....	10 " " "
C.S.A.H. No. 24 West County Line to CR No. 66.....	7 " " "
C.S.A.H. No. 24 CR No. 66 to TH 47.....	9 " " "
C.S.A.H. No. 24 TH 47 to CSAH No. 28 .....	9 " " "
C.S.A.H. No. 24 CSAH No. 28 to CSAH No. 9 .....	9 " " "
C.S.A.H. No. 24 CSAH No. 9 to North County Line .....	7 " " "

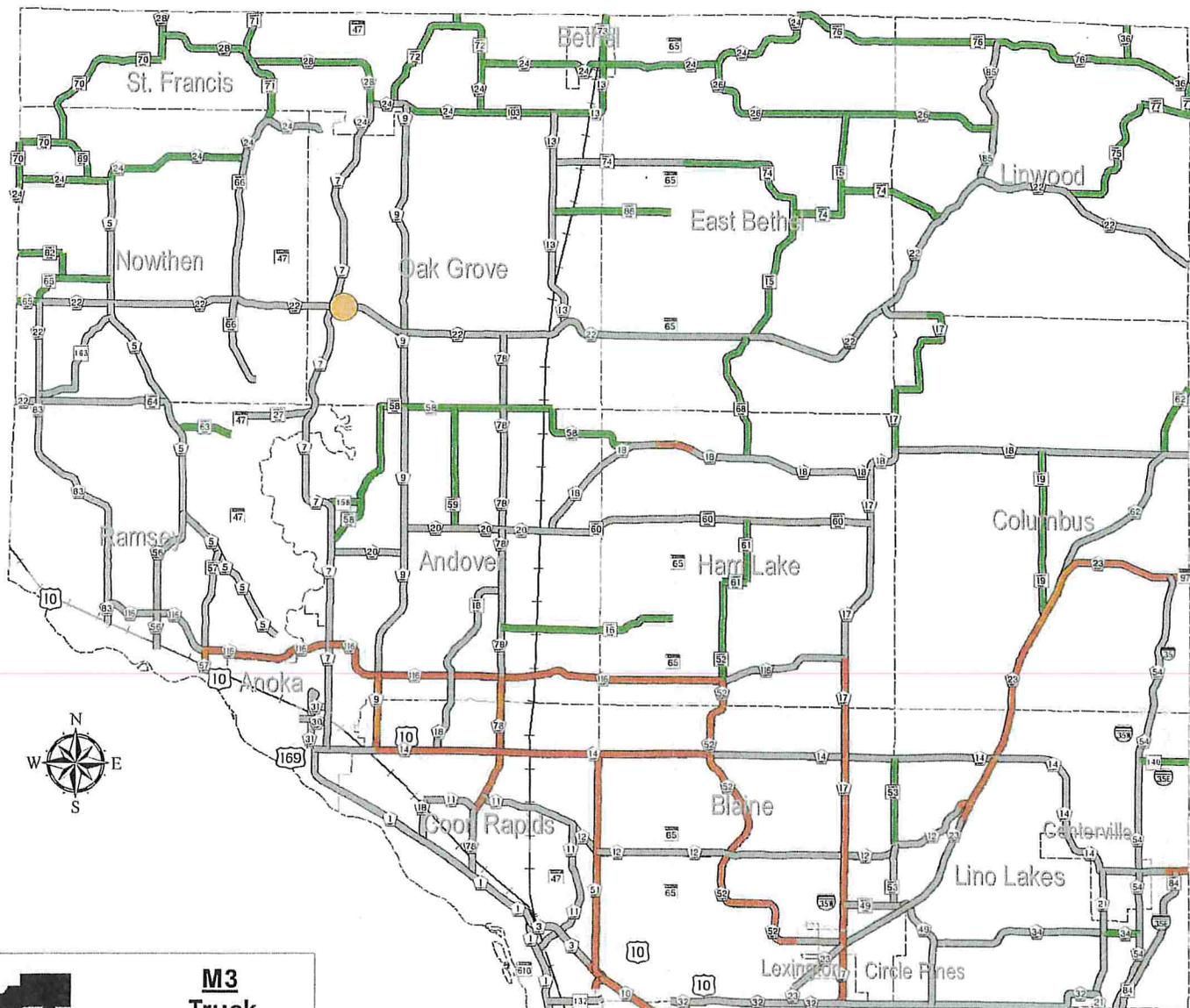
RESOLUTION #2020-TR04

C.S.A.H. No. 26 .....	7	"	"	"
C.R. No. 27 .....	9	"	"	"
C.S.A.H. No. 28 .....	7	"	"	"
C.S.A.H. No. 30 .....	9	"	"	"
C.S.A.H. No. 31 .....	9	"	"	"
C.S.A.H. No. 32 .....	9	"	"	"
C.S.A.H. No. 34 CSAH No. 49 to CSAH No. 21 .....	9	"	"	"
C.S.A.H. No. 34 CSAH No. 21 to CSAH No. 54 .....	7	"	"	"
C.S.A.H. No. 35 .....	9	"	"	"
C.S.A.H. No. 36 .....	7	"	"	"
C.S.A.H. No. 49 CSAH No. 23 to South County Line .....	9	"	"	"
C.R. No. 49 CSAH No. 17 to CSAH No. 23 .....	9	"	"	"
C.S.A.H. No. 51 .....	10	"	"	"
C.S.A.H. No. 52 CSAH No. 17 to I-35W .....	9	"	"	"
C.S.A.H. No. 52 I-35W to C.S.A.H. 116 .....	10	"	"	"
C.R. No. 52 CSAH No. 116 to CR No. 61 .....	7	"	"	"
C.R. No. 53 CR No. 49 to CSAH No. 12 (109th Ave NE).....	9	"	"	"
C.R. No. 53 CSAH No. 12 (Apollo Dr) to CSAH No. 14 .....	7	"	"	"
C.S.A.H. No. 54 .....	9	"	"	"
C.R. No. 56 .....	9	"	"	"
C.S.A.H. No. 57 TH 10 to CSAH No. 116 .....	10	"	"	"
C.R. No. 57 CSAH No. 116 to CSAH No. 5 .....	9	"	"	"
C.R. No. 58 CSAH No. 7 to CSAH No. 78 .....	7	"	"	"
C.R. No. 58 CSAH No. 78 to CSAH No. 18 .....	7	"	"	"
C.R. No. 59 .....	7	"	"	"
C.R. No. 60 .....	9	"	"	"
C.R. No. 61 CR No. 52 to CR No. 60.....	7	"	"	"
C.S.A.H. No. 62 CSAH No. 23 to CSAH No. 18 .....	9	"	"	"
C.R. No. 62 CSAH No. 18 to East County Line .....	7	"	"	"
C.R. No. 63 CSAH No. 5 to TH 47.....	7	"	"	"
C.R. No. 64 .....	9	"	"	"
C.R. No. 65 West County Line to CSAH No. 5 .....	7	"	"	"
C.R. No. 66 .....	9	"	"	"
C.R. No. 68 .....	7	"	"	"
C.R. No. 70 .....	7	"	"	"
C.R. No. 71 .....	7	"	"	"
C.R. No. 72 .....	7	"	"	"
C.R. No. 73 .....	7	"	"	"
C.R. No. 74 CSAH No. 13 to TH 65 .....	9	"	"	"
C.R. No. 74 TH 65 to CSAH No. 22 .....	7	"	"	"
C.R. No. 75 .....	7	"	"	"
C.R. No. 76 .....	7	"	"	"
C.R. No. 77 .....	7	"	"	"
C.S.A.H. No. 78 CSAH No. 1 to South Leg CSAH No. 11 .....	9	"	"	"
C.S.A.H. No. 78 South Leg CSAH No. 11 to CSAH No. 116.....	10	"	"	"
C.S.A.H. No. 78 CSAH No. 116 to CSAH No. 22 .....	9	"	"	"
C.R. No. 82 .....	7	"	"	"
C.S.A.H. No. 83 TH 10 to CSAH No. 22 .....	9	"	"	"
C.R. No. 84 .....	9	"	"	"
C.R. No. 85 .....	9	"	"	"
C.R. No. 86 .....	7	"	"	"
C.R. No. 89 .....	7	"	"	"
C.R. No. 102 .....	9	"	"	"
C.R. No. 103 .....	7	"	"	"

**RESOLUTION #2020-TR04**

C.R. No. 104.....	9	"	"	"
C.R. No. 106.....	9	"	"	"
C.R. No. 108.....	9	"	"	"
C.S.A.H. No. 116 CSAH No. 83 to CSAH/CR No. 57.....	9	"	"	"
C.S.A.H. No. 116 CSAH/CR No. 57 to CSAH No. 52.....	10	"	"	"
C.S.A.H. No. 116 CSAH No. 52 to CSAH No. 17.....	9	"	"	"
C.S.A.H. No. 131.....	9	"	"	"
C.R. No. 132.....	9	"	"	"
C.R. No. 140.....	7	"	"	"
C.R. No. 158.....	7	"	"	"
C.R. No. 163.....	9	"	"	"

NOTE:      CSAH - Indicates County State Aid Highway  
              CR - Indicates County Road  
              TH - Indicates Trunk Highway



**M3**  
Truck

**M3S2**  
Semi Trailer

**M3-3**  
Full Trailer

**County Roads/  
Road Restrictions**

- 5 Ton
- 7 Ton
- 9 Ton
- 10 Ton

**Roads**

- FREEWAY
- MNDOT HIGHWAY

- COUNTY ROAD
- CSAH
- A STATE HIGHWAY
- US HIGHWAY
- INTERSTATE

## 2020 Spring Load and Bridge Restrictions

### Anoka County

WEIGHT LIMIT	WEIGHT LIMIT
36T	26T
40T	40T
40T	40T
<span style="color: orange;">●</span> Br. 02519	<span style="color: red;">●</span> Br. 03310

**BRIDGE RESTRICTIONS IN EFFECT 365 DAYS/YEAR**  
**SPRING LOAD RESTRICTIONS**  
**START DATE = PENDING**

Map Document: (T:\GIS\Departments\Engineering\2020\_Program\020\_Roadan dBridgeRestrictions.mxd) 01/28/20

Prepared by Anoka County Highway Department

This is a compilation of records and information from various sources. It is not intended to be used as a legal document. The user assumes all liability for any errors or omissions. The information is provided for informational purposes only and is not intended to be used as a legal document.



# ANOKA COUNTY BOARD ACTION ITEM

February 3, 2020

## TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval to enter Joint Powers Agreement #C0007471 with the City of Anoka to facilitate the use of LRIP funds on the proposed Interchange Improvement project on US 10/169 at the intersections of West Main Street, Fair oak Avenue, and Thurston Avenue in the City of Anoka.</i>
BACKGROUND	<i>The City of Anoka, Anoka County, and MnDOT have been successful in obtaining funding for the proposed US 10/169 interchange improvements at West Main Street, Fair oak Avenue and Thurston Avenue in the City of Anoka. Leadership at Anoka County was instrumental in securing \$15M in Local Road Improvement Program (LRIP) funds during the 2018 legislative session. Since that time, the County has been working with Minnesota Management and Budget (MMB) and the MnDOT Office of State Aid to address all the requirements associated with the LRIP funds and allow the County, the LRIP funds grantee, to spend said LRIP funds on project engineering, ROW acquisition, and construction related costs. The language contained in the attached JPA has been reviewed and approved by staff at MMB and MnDOT State Aid.</i>
PREVIOUS ACTION TAKEN	<p><i>01/30/18 – adopted resolution of support for the City of Anoka’s TH 10 Intersection Improvements at Fair oak Ave and Thurston Ave application for Corridors of Commerce program funding</i></p> <p><i>03/19/18 – discussed list of projects submitted for Corridors of Commerce funding</i></p> <p><i>04/02/18 – adopted resolution of support for all projects submitted within Anoka County under the Corridors of Commerce Solicitation</i></p> <p><i>05/14/18 – approval of Value Engineering study funding commitment</i></p> <p><i>10/15/18 – approval to negotiate JPA with City of Anoka</i></p> <p><i>11/19/18 – entered JPA with City of Anoka</i></p> <p><i>05/16/19* – update on project development status</i></p> <p><i>09/03/19 – approval to negotiate JPA with City of Anoka to facilitate the use of LRIP funds</i></p> <p><i>* Information Item only, no action taken</i></p>
COMMENTS	
RECOMMENDATIONS	<p><i>Approval.</i></p>

*Document is on file and available for review at:*

County Highway Dept.

County Administration

4

**ANOKA COUNTY**  
**INTERGOVERNMENTAL AND COMMUNITY RELATIONS**  
**COMMITTEE REPORT**

FOR THE FEBRUARY 11, 2020, COUNTY BOARD MEETING

The Intergovernmental & Community Relations Committee meeting was held on February 6, 2020, in Master Conference Room #772, Anoka County Government Center, Anoka, Minnesota.

Persons Present: **Committee Members** – Commissioner West (Vice Chair) and Commissioner Meisner

Absent: Commissioner Braastad

**Others Present:** Commissioner Mike Gamache; Rhonda Sivarajah, County Administrator; Karen Skepper, Community and Government Relations Director; Marcy Crain, Chief Deputy County Attorney; Jeff Perry, Parks Director; Karen Blaska, Parks Planner; Gary Alberts, Medical Examiner Administrator; and Tina Pedersen, Principal Administrative Secretary

**Action Items**

- \*1. The committee recommends the county board adopt Resolution #2020-IG01, Adopting Anoka County's Comprehensive Plan, including the addition of the Mississippi River Corridor Critical Area (MRCCA) Plan. **See attached** resolution.
- \*2. The committee recommends the county board approve Contract #C0007733 with North Memorial Healthcare for hospital autopsy services for a term from January 1 through December 31, 2020, with automatic renewals for up to seven years. Anticipated annual revenue of \$20,000. **See attached** worksheet.
- \*3. The committee recommends the county board approve Contract #C0007729 with Minnesota Lions Eye Bank for use of the Medical Examiner's facility to procure eye tissues from donors, for a two-year term with annual renewals of up to seven years. Anticipated annual revenue of \$7,000. **See attached** worksheet.
- \*4. The committee recommends the county board adopt Resolution #2020-IG02, Adopting a Special Assessment Under the Property Assessed Clean Energy (PACE) Program. **See attached** resolution.

\*Requires county board approval.

**Information Items**

- 5. For informational purposes the following recommendation has been forwarded to the Management Committee for approval:
  - A. Medical Examiner/PCN 201903323 Restructure Request  
From: .6 Office Investigator, Grade B010  
To: 1.0 Office Investigator, Grade B010
- 6. For informational purposes, the committee pulled item five from the agenda.

**RESOLUTION #2020 IG-01**

**RESOLUTION ADOPTING  
ANOKA COUNTY'S COMPREHENSIVE PLAN**

WHEREAS, Minnesota Statutes Section 473.864 requires each local governmental unit to review and amend its local Comprehensive Plan at least once every ten years to ensure its Comprehensive Plan conforms to metropolitan system plans and to ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities in conflict with metropolitan system plans; and,

WHEREAS, Minnesota Statutes Sections 473.858 and 473.864 require local governmental units to complete their "decennial" reviews by December 31, 2018; and,

WHEREAS, county staff prepared the Transportation Plan, Parks System Plan, and Intergovernmental Plan, intended to meet the requirements of the Metropolitan Land Planning Act and Metropolitan Council guidelines and procedures, and the county thereafter completed all notices and public hearings related to submission of those plans to the Metropolitan Council for approval; and,

WHEREAS, pursuant to Minnesota Statutes Section 473.858, the proposed Comprehensive Plan was timely submitted to adjacent governmental units and affected special districts and school districts for review and comment; the statutory six-month review and comment period has elapsed; and,

WHEREAS, at a regular board meeting on December 18, 2018, the Anoka County Board reviewed the proposed Comprehensive Plan, staff recommendations, public comments, and authorized submission of its proposed Comprehensive Plan to the Metropolitan Council, for review and approval; and,

WHEREAS, the relevant committees of jurisdiction for Anoka County have considered the proposed Plan updates and all public comments, and thereafter submitted their recommendations for the final Comprehensive Plan; and,

WHEREAS, on or about December 13, 2019, the DNR and the Metropolitan Council specifically approved Anoka County's Mississippi River Corridor Critical Area (MRCCA) Plan, and authorized inclusion of the MRCCA Plan as a chapter within the County's Comprehensive Plan; and,

WHEREAS, based on the county's comprehensive review, implementation of staff recommendations and comments from the Metropolitan Council, the county board is now ready to approve its Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby adopt the Anoka County Comprehensive Plan dated December 23, 2019, as revised, including the addition of the MRCCA Plan, and is satisfied that its Comprehensive Plan meets the needs of the county and requirements of all applicable laws. The county administrator is directed to send a copy of the final Comprehensive Plan to the Metropolitan Council.



Anoka County Action Item  
Intergovernmental Committee  
Medical Examiner Office

ACTION REQUESTED	Consider approving a contract with North Memorial Health Care (hospital) for their hospital autopsies. This will be a 1 year agreement with automatic renewals for up to 7 years.
Background	North Memorial has been providing their own in-house autopsy service for their hospital cases. They have however recently decided to have this work done by an outside service and have asked us to do this for them.
Estimated revenue	We anticipate new revenue of approximately \$20,000 from this agreement.
Contract Numbers	The contract number for North Memorial is: C0007733
Other	This agreement will be similar to other hospital contracts that we have. They provide transportation of the deceased to our office.



Anoka County Action Item  
Intergovernmental Committee

ACTION REQUESTED	Consider approving an agreement with Minnesota Lions Eye Bank. We have had an agreement with them in past which lapsed and is now being redone.
Background/description	Lions eye bank will come to our facility 24/7 to procure eye tissue from donors that may be preserved and used for transplantation. This will be a two year agreement with annual renewals up to 7 years.
Amount of contract	Lions eye bank pays a fee per removal for use of our facility which is approximately \$ 7-8,000 annually.
County Contract Number	The contract number for the Eye Bank agreement is C0007729.
Other	The eye bank is an affiliate of the University of Minnesota, through the Lions Gift of Sight program of the Medical Schools Department of Ophthalmology and Visual Neurosciences.

**RESOLUTION #2020-IG02**

**RESOLUTION ADOPTING A SPECIAL ASSESSMENT  
UNDER THE PROPERTY ASSESSED CLEAN ENERGY (PACE) PROGRAM**

WHEREAS, on December 13, 2019, the County of Anoka ("County") entered into a Joint Powers Agreement with the Port Authority of the City of Saint Paul ("Port Authority") to establish a Property Assessed Clean Energy Program ("PACE") in the County for commercial property owners to finance the energy efficiency and conservation improvements to property through the use of special assessments under PACE, pursuant to Minnesota Statutes Sections 216C.435 – 436 and Chapter 429 (collectively "the Act"); and,

WHEREAS, the County has received an approved application from the Port Authority for an eligible property located in Anoka County, which is approved for financing under the PACE program, as follows:

<b>Property Owner:</b>	SMC Construction Inc.
<b>Parcel Number:</b>	01-30-24-12-0044
<b>Assessment Details:</b>	\$26,216.00 with 5% interest; 10-year term
<b>Interest Accrual Date:</b>	01/01/2021

WHEREAS, pursuant to the parties' Joint Powers Agreement and the Act, the County Board is required to adopt by Resolution each assessment under the PACE program, causing the special assessment to become a lien against the property once added to the tax rolls, to be collected by the County on behalf of the Port Authority.

NOW THEREFORE, BE IT RESOLVED as follows:

1. The special assessment of the above-described property is hereby adopted and will be added to the County tax rolls for collection.
2. After imposition of the special assessment, the County shall collect such assessment and remit it to the Port Authority for repayment of the clean energy loan. The County will take all actions permitted by law, including but not limited to actions permitted by Minn. Stat. 429.071 subd. 4, to recover the assessment.

BE IT FINALLY RESOLVED, the County Administrator, or her designee, is authorized to execute on behalf of the County, any documents necessary to implement the special assessment authorized by this resolution.

PARKS COMMITTEE REPORT  
FOR THE TUESDAY, FEBRUARY 11, 2020  
COUNTY BOARD MEETING

The Parks Committee meeting was held on Tuesday, February 4 at the Bunker Hills Activities Center.

Committee Members Present: Commissioner Mike Gamache (Chair); Commissioner Matt Look;  
Commissioner Robyn West

Department Staff Present: Jeff Perry, Parks Director; Andy Soltvedt, Operations & Visitor Services  
Manager; Karen Blaska, Park Planner; Cory Hinz, Recreation Services  
Manager

Others Present: Commissioner Mandy Meisner; Rhonda Sivarajah, County Administrator;  
Christine Carney, Assistant County Attorney; Laurie Elvig, Accountant;  
Wes Volkenant

**Action Items:**

1. The Committee recommends that the County Board authorize a Grant Amendment changing the project description to allow more flexibility in procuring labor to conduct natural resources management within the regional parks system (Anoka County Contract #C0005976A).
2. The Committee recommends that the County Board authorize a Grant Amendment for the construction of the Rice Creek Maintenance Facility to increase the grant amount by \$15,407.07 from \$687,044 to \$702,453.07 (Anoka County Contract #C0006650A).
3. The Committee recommends that the County Board adopt Resolution 2020-PRK03 to enter into a cooperative professional and technical services contract with Minnesota Department of Transportation and HDR, Inc. for archaeological investigation for the development of the single-track trails (Anoka County Contract #C0007753).
4. The Committee recommends that the County Board authorize the Parks Director or his designee to negotiate and execute a new lease with the YMCA commencing February 2020, a draft of which is attached, to allow for the YMCA to continue use of certain facilities at Lake George Regional Park, for a three year term with an option to extend for an additional two years (Anoka County Contract #C0007771).

**Informational Items:**

5. The Committee reviewed and provided comment on the Parks Department's 10 Year Regional Park Capital Project Forecast for 2020-2029.
6. The Committee was informed of the 2019 Chomonix Golf Course Operations Year End Operating Statement.
7. The Committee was informed of the contracts executed since the last Parks Committee meeting.
8. The Committee received the monthly Parks Department updates.
9. Public comments were shared by Wes Volkenant, county resident, regarding items discussed during the meeting.

# COUNTY BOARD ACTION ITEM 1 – AUTHORIZATION OF PARKS AND TRAIL LEGACY GRANT AMENDMENT

## Parks Committee

Committee Date: February 4, 2020

County Board Date: February 11, 2020

<b>Action Requested</b> For the Committee to recommend to the County Board to authorize a Grant Amendment for hiring Conservation Corps of MN (CCM) to conduct natural resources management in the regional system (Anoka County Contract #C0005976A).
<b>Previous Committee / County Board Action</b> September 2017 – Grant Authorization
<b>Background / Analysis</b> Anoka County Contract C0005976 is a grant to hire CCM to conduct natural resources management within the regional parks system. Due to difficulties in recruitment, CCM is having trouble being able to provide the desired staff levels. Therefore, Parks staff requested an amendment to the grant description to change it from the requirement of hiring CCM to “hiring an organization or hiring staff” to conduct natural resource management within the regional system. This will allow the County flexibility in determining how to best utilize of the grant funds to accomplish the project outcomes.
<b>Conclusion / Recommendation</b> For the Committee to recommend to the County Board to authorize a Grant Amendment changing the project description to allow more flexibility in procuring labor to conduct natural resources management within the regional parks system (Anoka County Contract #C0005976A).
<b>Supporting Documents</b> Grant Amendment
<b>Lead Staff</b> Karen Blaska, Park Planner

**COUNTY BOARD ACTION ITEM 2 – AUTHORIZATION OF PARKS AND TRAILS LEGACY GRANT AMENDMENT**

**Parks Committee**

**Committee Date: February 4, 2020**

**County Board Date: February 11, 2020**

<p><b>Action Requested</b> For the Committee to recommend to the County Board to authorize a Grant Amendment for the construction of the Rice Creek Maintenance Facility to increase the grant amount by \$15,407.07 from \$687,044 to \$702,453.07 (Anoka County Contract #C0006650A).</p>
<p><b>Previous Committee / County Board Action</b> September 2019 – Bid Award June 2019 – Informational Item – Project Status Update May 2019 – Informational Item – Concept Design February 2019 – Professional Services Contract Award January 2019 – 10-year Capital Project Forecast</p>
<p><b>Background / Analysis</b> The County recently purchased a parcel at Rum River Central Regional Park (Anoka County Contract #C0007348). At the conclusion of the project, there was \$15,407.07 in remaining Parks and Trails Legacy grant funds.  The Rice Creek Chain of Lakes Maintenance Facility is also funded through the Parks and Trails Legacy grant program. This project has had some cost increases related to the building footings. Staff recommends that the remaining \$15,407.07 from C0007348 be used for the maintenance facility project (C0006650). The County submitted a request to the Metropolitan Council to relinquish and reprogram those funds to the Rice Creek Chain of Lakes Maintenance Shop project.  Once the amendment is executed, the total project budget for the Rice Creek Maintenance Facility will be \$702,453.07. The project is anticipated to be completed by June 2020.</p>
<p><b>Conclusion / Recommendation</b> For the Committee to recommend to the County Board to authorize a Grant Amendment for the construction of the Rice Creek Maintenance Facility to increase the grant amount by \$15,407.07 from \$687,044 to \$702,453.07 (Anoka County Contract #C0006650A).</p>
<p><b>Supporting Documents</b> Grant Amendment</p>
<p><b>Lead Staff</b> Karen Blaska, Park Planner</p>

## COUNTY BOARD ACTION ITEM 3 – AUTHORIZATION OF RESOLUTION

### Parks Committee

Committee Date: February 4, 2020

County Board Date: February 11, 2020

<p><b>Action Requested</b> Recommend to the County Board of Commissioners to authorize Resolution (2020-PRK03) to enter into a cooperative professional and technical services contract with Minnesota Department of Transportation and HDR, Inc. for archaeological investigation for the development of the single-track trail system in Rice Creek Chain of Lakes Parks Reserve in the City of Lino Lakes, MN.</p>
<p><b>Previous Committee / County Board Action</b> February 2019 – Resolution Authorizing Submission of Funding Application May 2018 – Authorization to Hold Open House regarding single track trail at park. January 2018 – Resolution of Support for the RCCOL Master Plan amendment (to include single track trails)</p>
<p><b>Background / Analysis</b> The County is receiving federal funds for the construction of a single-track trail system located in Rice Creek Chain of Lakes Park Reserve. The Minnesota Department of Natural Resources (DNR) manages the federal funds and requires an archaeological investigation for the project. Due to the federal funding aspect of this project, the DNR defers this work to the Minnesota Department of Transportation (DOT). DOT will manage the contract for the Archaeological investigation and is responsible for 80 percent of the contract cost (up to \$70,979.19) and the County is responsible for 20 percent of the contract cost (up to \$14,195.84); HDR, Inc. will perform the archaeological investigation. The DOT requires a resolution for a three-party contract. The County, DOT and HDR will enter into a cooperative professional and technical services contract for Phase I Archaeological Investigation to determine whether the project area contains any intact archaeological resources before construction of any trails take place.</p> <p>This project is being funded through a Federal Recreation Trails Grant. Construction for this project is anticipated to occur fall of 2020.</p>
<p><b>Conclusion / Recommendation</b> Recommend to the County Board of Commissioners to authorize Resolution (2020-PRK03) to enter into a cooperative professional and technical services contract with Minnesota Department of Transportation and HDR, Inc. for archaeological investigation for the development of the single-track trails (Anoka County Contract #C0007753).</p>
<p><b>Supporting Documents</b> Draft Resolution Three Party Contract</p>
<p><b>Lead Staff</b> Jake Thompson, Landscape Planner</p>

RESOLUTION FOR STATE AGENCY CONTRACT  
FOR RICE CREEK CHAIN OF LAKES TRAIL PROJECT

WHEREAS, the County of Anoka is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the Anoka County in cooperation with the State of Minnesota, Department of Transportation, wishes to engage HDR Engineering, Inc., to conduct Phase I Archaeological Resources Survey for a project involving development of a series of natural surface, single-track mountain bike trails, within the Rice Creek Chain of Lakes Park Reserve; and,

WHEREAS, pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation is appointed and shall act as Agent for the County of Anoka to accept federal aid funds which may be made available for eligible transportation and trail related projects.

NOW THEREFORE, BE IT RESOLVED, that the Anoka County Board of Commissioners hereby authorizes and directs its Board Chair and the County Administrator to enter into an Agreement with the State of Minnesota Department of Transportation and HDR Engineering, Inc., to complete Phase I Archaeological Resources Survey for the Rice Creek Chain of Lakes Reserve according to the terms and conditions of said federal aid participation as set forth and contained in Minnesota Department of Transportation Agency Agreement No. 1035851, which is made a part hereof by reference.

BE IT FURTHER RESOLVED, the County Board Chair and County Administrator are authorized to execute and take any such further actions necessary to secure the agreement and funding with the State of Minnesota, Department of Transportation and HDR Engineering, Inc.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of Anoka County at an authorized meeting held on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to before me this ____ day of _____, 20__
Notary Public _____
My Commission Expires _____
<b>NOTARY STAMP</b>

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Type or Print Name)

\_\_\_\_\_  
(Title)

## COUNTY BOARD ACTION ITEM 4 – LEASE AGREEMENT – YMCA OF THE GREATER TWIN CITIES

### Parks Committee

Committee Date: February 4, 2020

County Board Date: February 11, 2020

**Action Requested**

To recommend to the County Board to authorize the Parks Director or his designee to negotiate and execute a new lease with the YMCA commencing February 2020 to operate Camp Guy Robinson at Lake George Regional Park.

**Previous Committee / County Board Action**

Approval of Previous 20 Year Lease Agreement and Amendments

**Background / Analysis**

In 2000, the YMCA of the Greater Twin Cities and Anoka County entered into a lease agreement for the operation of YMCA Day Camp, Camp Guy Robinson at Lake George Regional Park in Oak Grove. During the last 20 years, Camp Guy Robinson has provided youth in Anoka County and the surround areas an opportunity to participate in outdoor recreation through a supervised day camp programs on County property but operated by the YMCA. This agreement has been mutually beneficial to both parties and well received by the public.

The existing lease agreement expired in January 2020 and the YMCA of the Greater Twin Cities has requested a new agreement to continue to operate Camp Guy Robinson for 3 years, commencing February 1, 2020 and ending January 31, 2023 with one two-year option to renew.

The terms and conditions of the previous Lease Agreement have proven to be effective and the relationship has been positive between the YMCA of the Greater Twin Cities and the Parks Department.

**Conclusion / Recommendation**

To recommend to the County Board to authorize the Parks Director or his designee to negotiate and execute a new lease with the YMCA commencing February 2020, a draft of which is attached, to allow for the YMCA to continue use of certain facilities at Lake George Regional Park, for a three year term with an option to extend or an additional two years (Anoka County Contract #C0007771).

**Supporting Documents**

Draft Lease Agreement  
Exhibits

**Lead Staff**

Andy Soltvedt, Operations & Visitor Services Manager

**ANOKA COUNTY**  
**PROPERTY RECORDS AND TAXATION COMMITTEE REPORT**

**FOR THE FEBRUARY 11, 2020 COUNTY BOARD MEETING**

The Property Records and Taxation Committee meeting was held on January 28, 2020 at 11:00 a.m. in Conference Room #772 of the Anoka County Government Center, Anoka, Minnesota.

**Committee Members Present:** Commissioner Mandy Meisner (Chair), Commissioner Mike Gamache, Commissioner Matt Look

**Others Present** – Rhonda Sivarajah, County Administrator, Jonell Sawyer, Division Manager of Property Records and Taxation, Pam LeBlanc, Director of Property Records and Taxation, Kristie Olson, Administrative Services Manager, Alex Guggenberger, County Assessor, Paul Linnell, Elections Manager, Jolene Jorgensen, Project Manager, Jason Stover, Assistant County Attorney, and Wes Volkenant (Andover resident)

All items were approved by all committee members unless otherwise noted.

**ACTION ITEMS\*:**

1. The committee recommends the county board approve the amendment to contract C0005508 between Pictometry International Corporation and Anoka County for license agreement renewal and 2020 flight of Pictometry for an amount not to exceed \$177,783.90.  
**See attached** County Board Action Item
2. The committee recommends the county board approve the land transaction for Application for Repurchase of Forfeited Lands by Michelle Keller, heir of Orville Keller – PIN 32-32-23-31-0016, city of Ham Lake.

\*Requires board approval

**INFORMATIONAL ITEMS:**

3. The committee approved the 2020 Property Records and Taxation Committee meeting schedule where in the Third Monday of each month would be established as regular Property Records and Taxation Committee meeting days, except for December which will be held on Thursday, December 10, 2020 at 2:00 p.m. No meetings will be held in the months of February and July. Meetings will begin at 1:00 p.m. at the Anoka County Government Center, 2100 3<sup>rd</sup> Avenue, Anoka, Minnesota in the Master Conference Room #772 on the following dates:

Tuesday, January 28 at 11 a.m.  
February – No meeting  
Monday, March 16  
Monday, April 20  
Monday, May 18  
Monday, June 15

July – No meeting  
Monday, August 17  
Monday, September 21  
Monday, October 19  
Monday, November 16  
Thursday, December 10 at 2 p.m.

4. The committee was updated on the Elections Department activities.
5. The committee was updated on the PRT Tyler Migration Project (C0005578, Tyler Technologies, Inc.)
6. The committee was updated on the 2020 assessment contract for the City of Columbus.

**ADDITIONAL ITEMS:**

7. The committee listened to comments made from Wes Volkenant regarding Pictometry and the community presentations given by Paul Linnell on the Presidential Nomination Primary.
8. The next scheduled meeting will be on Monday, March 16, 2020 at 1:00 p.m. in Master Conference Room #772.

**CONSENT ITEMS:**

9. The Real Estate Commissioner and Chair have reviewed and sent for approval various tax claims and abatements that will be considered by the County Board on February 11, 2020 as recommended by the Real Estate Commissioner.

The meeting was adjourned at 11:34 a.m.



# ANOKA COUNTY PROPERTY RECORDS & TAXATION COMMITTEE

## COUNTY BOARD ACTION ITEM

*PRT Committee Meeting Date: January 28, 2020*

*County Board Meeting Date: February 11, 2020*

<b>ITEM</b>	Amendment to Pictometry License Agreement #C0005508 between Pictometry International Corporation (Pictometry) and Anoka County
<b>ACTION REQUESTED</b>	The Division of Property Records and Taxation is requesting approval of the Amendment to the original Agreement Dated January 31, 2017 Between Pictometry International Corp. and Anoka County for the 2020 flight of Pictometry. The license agreement and 2020 flight would have a cost not to exceed \$177,783.90.
<b>BACKGROUND</b>	<p>As you may recall, in 2008 Anoka County originally contracted with Pictometry for a 2008 flight and license agreement; and then again in 2011, 2014 and 2017 for a new flight and license agreement. Pictometry is a digital oblique aerial imaging photography software tool that, when integrated with our GIS system, provides high resolution images of all parts of the county from multiple views. Numerous departments and divisions throughout the county are utilizing this product, including but not limited to Anoka County staff involved in; property records and taxation, public safety, parks, highway, GIS, Elections and public health. The tool provides visual information to public sector professionals throughout the county.</p> <p>Funding for this project is available through the Recorder's Compliance Fund. As part of the agreement with Pictometry, we are authorized to share it with any other county/local government entity within the County. Currently, most of the cities as well as some of the school districts and watersheds are sharing in the use of this product. We anticipate partial reimbursement from these jurisdictions to offset the county's cost.</p> <p>The original contract allowed for the option of a second flight, which also included additional language in case funding is not approved for such a flight.</p> <p>This license agreement amendment includes changes to products (adding building footprints), pricing (going from \$213,251.50 in 2017 to \$177,783.90 in 2020), product parameters and updated payment schedule.</p>
<b>RECOMMENDATIONS</b>	The Division of Property Records and Taxation recommends the county board approve the Amendment to the original Agreement Dated January 31, 2017 Between Pictometry International Corp. and Anoka County.
<b>SUBMITTED BY</b>	Pam LeBlanc, Director of Property Records and Taxation John Slusarczyk, GIS Coordinator

*In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.*

## LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

**February 11, 2020**

<b>Property Owner</b>	<b>PIN Number and Property Address</b>	<b>Payable Year</b>	<b>Commissioner District</b>
<b>Application For Classification</b>			
<b><u>City of Columbia Heights</u></b>			
<b>VFW POST 230</b>	<b>R35 30 24 11 0114</b>		
4446 Central Ave NE	4446 Central Ave NE	2019	4th
Columbia Heights MN 55421-	Columbia Heights MN 55421		Meisner

Reason: Going from Commercial to 4C3II. Tax capacity reduced from 4850 to 3959. Total tax reduced from \$7876.43 to \$6578.08.

### **Application For Destroyed By Fire**

<b><u>City of Columbia Heights</u></b>			
<b>Rajwantie Sukhe</b>	<b>R26 30 24 13 0138</b>		
4939 Washington St NE	4939 Washington St NE	2018	4th
Columbia Heights MN 55421-	Columbia Heights MN 55421		Meisner

Reason: Destroyed by fire. Tax capacity reduced from 1702 to 879. Total tax reduced from \$2623.66 to \$1380.47.

<b>Rajwantie Sukhe</b>	<b>R26 3024 13 0138</b>		
4939 Washington St NE	4939 Washington St NE	2019	4th
Columbia Heights MN 55421-	Columbia Heights MN 55421		Meisner

Reason: Destroyed by fire. Tax capacity reduced from 1871 to 412. Total tax reduced from \$2730.74 to \$613.52.

<b><u>City of East Bethel</u></b>			
<b>Joseph &amp; Jane Morgan</b>	<b>R36 33 23 12 0135</b>		
170 Ivy Rd NE	170 Ivy Rd NE	2017	2nd
East Bethel MN 55092-	East Bethel MN 55092		Braastad

Reason: Destroyed by fire. Tax capacity reduced from 2411 to 1448. Total tax reduced from \$3234.71 to \$1962.08.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
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**Application For Disability Exemption**

**City of Fridley**

<b>Richard &amp; Irma Hastings</b>	<b>R15 30 24 42 0048</b>		
6331 Riverview Terrace NE Fridley MN 55432-	6331 Riverview Terrace NE Fridley MN 55432	2019	4th Meisner

Reason: 100% Vet Exclusion. Tax capacity reduced from 2669 to 0. Total tax reduced from \$4137.12 to \$0.00.

**Application For Homestead**

**City of Andover**

<b>Hamdi Jasem</b>	<b>R23 32 24 33 0051</b>		
15020 Drake St NW Andover MN 55304-	15020 Drake St NW Andover MN 55304	2019	2nd Braastad

Reason: Homestead Abatement - Failed to File. Tax capacity reduced from 2647 to 2513. Total tax reduced from \$3099.65 to 2979.60.

<b>Rafil Jassim</b>	<b>R30 32 24 14 0029</b>		
4089 146th Ave NW Andover MN 55304-	4089 146th Ave NW Andover MN 55304	2019	7th Schulte

Reason: Homestead Abatement - Failed to File. Tax capacity reduced from 2645 to 2511. Total tax reduced from \$3070.75 to \$2952.04.

**City of Blaine**

<b>Robert &amp; Kristie Doar</b>	<b>R18 31 23 34 0074</b>		
11027 Terrace Rd NE Blaine MN 55434-	11027 Terrace Rd NE Blaine MN 55434	2019	3rd West

Reason: Homestead Abatement - Failed to File. Tax capacity reduced from 2103 to 1920. Total tax reduced from \$2516.18 to \$2346.95.

**City of Columbia Heights**

<b>Matthew Doolittle</b>	<b>R35 30 24 21 0061</b>		
4420 5th St NE Columbia Heights MN 55421-	4420 5th St NE Columbia Heights MN 55421	2019	4th Meisner

Reason: Homestead Abatement - Failed to File. Tax capacity reduced from 2081 to 1896. Total tax reduced from \$3050.35 to \$2791.01.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<b>Elizabeth Swanson</b>	<b>R36 30 24 34 0089</b>		
3806 Lincoln St NE	3806 Lincoln St NE	2017	4th
Columbia Heights MN 55421-	Columbia Heights MN 55421		Meisner

Reason: Homestead Abatement - Clerical Error. Tax capacity reduced from 1582 to 1352. Total tax reduced from \$2439.56 to \$2119.20.

<b>Elizabeth Swanson</b>	<b>R36 30 24 34 0089</b>		
3806 Lincoln St NE	3806 Lincoln St NE	2018	4th
Columbia Heights MN 55421-	Columbia Heights MN 55421		Meisner

Reason: Homestead Abatement - Clerical Error. Tax capacity reduced from 1729 to 1512. Total tax reduced from \$2657.80 to \$2360.71.

<b>Elizabeth Swanson</b>	<b>R36 30 24 34 0089</b>		
3806 Lincoln St NE	3806 Lincoln St NE	2019	4th
Columbia Heights MN 55421-	Columbia Heights MN 55421		Meisner

Reason: Homestead Abatement - Clerical Error. Tax capacity reduced from 1840 to 1633. Total tax reduced from \$2699.88 to \$2409.69.

**City of Coon Rapids**

<b>Kristi Ullereng</b>	<b>R23 31 24 11 0218</b>		
967 108th Ave NW	967 108th Ave NW	2019	5th
Coon Rapids MN 55433-	Coon Rapids MN 55433		Gamache

Reason: Homestead Abatement - Failed to File. Tax capacity reduced from 1590 to 1361. Total tax reduced from \$1995.29 to \$1770.98.

**City of Lino Lakes**

<b>Casey &amp; Sarah Lebens</b>	<b>R18 31 22 33 0051</b>		
17 Elm St	17 Elm St	2019	6th
Lino Lakes MN 55014-	Lino Lakes MN 55014		Vacant

Reason: Homestead Abatement - Failed to File. Tax capacity reduced from 2336 to 2174. Total tax reduced from \$3432.06 to \$3241.59.

**City of Ramsey**

<b>Tamara Cardinal</b>	<b>R17 32 25 44 0007</b>		
8011 158th Lane NW	8011 158th Lane NW	2019	1st
Ramsey MN 55303-	Ramsey MN 55303		Look

Reason: Homestead Abatement - Failed to File. Tax capacity reduced from 2177 to 2001. Total tax reduced from \$2685.19 to \$2515.85.

# ANOKA COUNTY BOARD MEETING

## MINUTES

Government Center  
Anoka, Minnesota

January 28, 2020

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; staff, other governmental officials, and citizens

\* \* \* \* \*

Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Look made motion accepting the regular claims paid over \$500 for the periods ending January 3, 2020, and January 17, 2020, and purchase-card claims paid for the periods ending January 3, 2020, and January 17, 2020. (Claims are on file in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Braastad made motion approving the minutes from the January 7, 2020, statutory and organizational county board meeting and the January 7, 2020, regular county board meeting. Commissioner Look seconded the motion. Motion carried unanimously.

\* \* \* \* \*

Association of Minnesota Counties (AMC) Member Engagement Coordinator Ryan Erdmann congratulated and presented Anoka County with an AMC 2019 County Achievement Award for the Human Services Leadership Mentorship Program developed to connect new leaders to more experienced staff for increased support leading to increased communication, coordination, and collaboration in support of division leadership. Human Services Division Manager Cindy Cesare presented information relating to the program and introduced key staff present.

\* \* \* \* \*

AMC Member Engagement Coordinator Ryan Erdmann thanked Commissioner Scott Schulte for his leadership, time, and commitment to AMC in his role as AMC president during 2019.

\* \* \* \* \*

AMC Member Engagement Coordinator Ryan Erdmann also presented the AMC 2019 Minnesota Association of Professional County Economic Developers (MAPCED) Outstanding Economic Development Effort Award to Anoka County recognizing the Minnesota Technology Corridor, a public-private partnership between Anoka County, Washington County Community Development Agency, Connexus Energy, and several other businesses and cities. Economic Development Specialist Jacquell Hajder presented information on the Minnesota Technology Corridor and recognized other partners in the organization.

\* \* \* \* \*

Commissioner West presented the Management Committee report from the meeting of January 7, 2020. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

\* \* \* \* \*

Commissioner Schulte presented the Transportation Committee report from the meeting of January 13, 2020.

1. Commissioner Gamache made motion entering into Contract #C0007634, License Agreement with the City of Andover allowing the installation of a monument sign at the northwest corner of CSAH 78 (Hanson Boulevard) and 133rd Avenue; and authorizing the chair of the county board and the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in Transportation.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of January 21, 2020.

1. Commissioner Gamache made motion approving the following master contracts for construction services, subject to review by the county attorney as to form and legality:
  - A. C0007715 with Morcon Construction Company, 5151 Industrial Boulevard NE, Fridley, MN 55421.
  - B. C0007716 with RAK Construction Inc, 21435 Johnson Street NE, East Bethel, MN 55011.
  - C. C0007718 with Home Depot (US Communities), 2455 Paces Ferry Road, Atlanta, GA 30339.
  - D. C0007717 with Woodcrest Building & Remodeling Inc, 24140 Primrose Lane North, Scandia, MN 55073.

(Contracts are on file in Finance.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner Braastad made motion entering into Contract #C0007762 with RJ Marco Construction Inc., 75 W Viking Drive, Suite 104, St. Paul, MN 55117, for County Administration Security Upgrades for \$56,977, plus a contingency not to exceed 10% of the original contract, subject to review by the county attorney as to form and legality. (Contract is on file in Finance.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioners Meisner and Gamache offered the following resolution and moved its adoption:

**RESOLUTION #2020-9**

**RESOLUTION ACCEPTING GIFT  
FROM ANOKA COUNTY EMPLOYEES CLUB**

WHEREAS, earlier this year the County of Anoka was provided a donation from the Anoka County Employees Club, a 501(c)(4) charitable organization under the laws of the State of Minnesota (hereinafter "organization"); and,

WHEREAS, the Employees Club donated a variety of hosta plants to the County of Anoka for grounds improvement on and around county facilities; and,

WHEREAS, Minn. Stat. § 465.03 requires a county to accept property by resolution expressed in the terms prescribed by the donor; and,

WHEREAS, acceptance of the property by the county in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners does hereby accept the above-described gift from the Employees Club in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its sincere appreciation to the Employees Club for its generous donation to the county.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

4. Commissioner Look made motion approving the annual designation of depositories to US Bank NA, Wells Fargo Bank, NA, and BMO Harris Bank NA and delegate the authority to make Electronic Funds Transfers to the Finance and Central Services Division Manager and their designees. Commissioner Gamache seconded the motion. Motion carried unanimously.
5. Commissioners Schulte and Meisner offered the following resolution and moved its adoption:

**RESOLUTION #2020-10**

**RESOLUTION AUTHORIZING THE CONVEYANCE OF PROPERTY  
TO ANOKA-HENNEPIN INDEPENDENT SCHOOL DISTRICT NO. 11**

WHEREAS, the County of Anoka, a political subdivision of the State of Minnesota (“County”), owns real property which is located at 1353 US Highway 10, Anoka, Minnesota, and is identified by the County for tax purposes as PIN No. 35-32-25-42-0026 (“the Property”) which is legally described in the attached Exhibit A; and,

WHEREAS, the County entered into an Amended and Restated Lease and Purchase Option Agreement (“Lease”), with the Anoka-Hennepin ISD No. 11 (the “District”), commencing December 1, 2010, and ending April 1, 2020, which allocates use and responsibilities for the land and all buildings and improvements situated on the Property that is currently in use by the District; and,

WHEREAS, the Lease terms specifically permit early termination upon the occurrence of the exercise by the District of its option to purchase the leased property pursuant to Article X of the Lease; and,

WHEREAS, the conveyance of the Property addressed by this resolution is in furtherance of the payoff of the Anoka County Lease Revenue Bonds by the District, which is expected to occur no later than January 31, 2020; and,

WHEREAS, the County is required by the Lease to convey the Property to the District upon the payment in full of the revenue bonds:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes and directs the Anoka County board chair and the county administrator to execute the necessary documents and take any such further action as may be necessary to convey the Property to the District pursuant to the terms and conditions of the parties’ agreement.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

6. Commissioners West and Gamache offered the following resolution and moved its adoption:

**RESOLUTION #2020-11**

**RESOLUTION AUTHORIZING THE ADVERTISEMENT  
FOR BIDS FOR THE SALE OF REAL PROPERTY  
LOCATED IN AND OWNED BY THE  
COUNTY OF ANOKA, MINNESOTA**

WHEREAS, the County of Anoka, a political subdivision of the State of Minnesota (“Anoka County”), owns real property which is located in the city of Lino Lakes and is identified by Anoka County for tax purposes as P.I.N No’s. 17-31-22-23-0002 and 17-31-22-24-0004 (“Lino Lakes Property”); and,

WHEREAS, the Lino Lakes Property is made up of two undeveloped commercial parcels legally described as follows:

**Parcel 1**

P.I.N. 17-31-22-23-0002

That part of the Southwest Quarter of the Northwest Quarter of said Section 17 lying Southeasterly of the Southeasterly right-of-way line of Highway 35W and lying Northerly of the plat of Marshan Lake Industrial Park.

and,

**Parcel 2**

P.I.N. 17-31-22-24-0004

That part of the Southeast Quarter of the Northwest Quarter of Section 17, Township 31, Range 22, Anoka County, Minnesota described as commencing at the point of intersection of the South line of said Southeast Quarter of Northwest Quarter with the Westerly right-of-way line of Highway No. 8, also known as Lake Drive; thence on an assumed bearing of North 24 degrees, 56 minutes, East along said Westerly line 1155.6 feet to the point of beginning; thence South 24 degrees, 56 minutes, West, back along said Westerly line 113.93 feet; thence North 65 degrees, 04 minutes, West 208.7 feet; thence South 24 degrees, 56 minutes, West 250.7 feet; thence North 84 degrees, 24 minutes West 358.4 feet to the West line of said Southeast Quarter of Northwest Quarter; thence Northerly along said West line 290 feet, more or less, to the Southerly right-of-way line of the Southeast ramp of Highway 35W; thence Northeasterly along said Southerly right-of-way line 77 feet more or less to the point of intersection with a line that bears North 78 degrees, 35 minutes, 30 seconds West from the point of beginning; thence South 78 degrees, 35 minutes, 30 seconds East 652.6 feet to the point of beginning.

and,

WHEREAS, Anoka County does not have a present or foreseeable future need for the Lino Lakes Property; and,

WHEREAS, Anoka County wishes to sell the Lino Lakes Property; and,

WHEREAS, Minnesota Statutes Section 373.01, subdivision 1(b), generally provides that no sale or conveyance of real estate owned by the county shall be valid without first advertising for bids in the official newspaper of the county for three consecutive weeks and once in a newspaper of general circulation in the area where the property is located; and,

WHEREAS, Anoka County has designated an official newspaper for the calendar year 2020:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the advertisement for bids for the sale of the Lino Lakes Property pursuant to the provisions of Minnesota Statutes Section 373.01, subdivision 1(b).

Motion carried unanimously. Resolution declared adopted.

\* \* \* \* \*

Commissioner Braastad presented the Human Services Committee report from the meeting of the January 21, 2020, which also acts as the Local Social Services Agency and Health Board.

1. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2020-12**

**APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS**

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for December 2019: Medical Assistance and General Assistance medical payments in the amount of \$290,691.26 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2020-13**

**ACCEPTING GIFTS FOR HUMAN SERVICES**

WHEREAS, Anoka County Human Services has been contacted by five non-profit organizations; Adoption Is Love Fund, St. Joseph of the Lakes Catholic Church, St. Philips Lutheran Church, Safe Haven Foster Shoppe, and The Forgotten Initiative about donating items for children placed in foster care through Children and Family Services; and,

WHEREAS, these organizations; Adoption Is Love Fund, St. Joseph of the Lakes Catholic Church, St. Philips Lutheran Church, Safe Haven Foster Shoppe, and The Forgotten Initiative, are willing to voluntarily provide these items as able and/or needed; and,

WHEREAS, items donated are for personal use by children of all ages receiving services from Children and Family Services:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners, in accordance with Minn. Stat. § 465.03, does hereby formally agree to accept the items donated by Adoption Is Love Fund, St. Joseph of the Lakes Catholic Church, St. Philips Lutheran Church, Safe Haven Foster Shoppe, and The Forgotten Initiative for children receiving services and in particular those that have been placed in foster care.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation for the items donated.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

\* \* \* \* \*

Commissioner Gamache presented the Parks Committee report from the meeting of January 8, 2020.

1. Commissioners Meisner and Gamache offered the following resolution and moved its adoption:

**RESOLUTION #2020-14**

**RESOLUTION ACCEPTING A DONATION  
FROM NICK ROBERTS & THE ROBERTS FAMILY**

WHEREAS, Nick Roberts and the Roberts Family has donated a gift of \$10,000 to the Anoka County Parks Department; and,

WHEREAS, the donation will be used to fund maintenance and improvements to the Riedel Farmhouse; and,

WHEREAS, Minn. Stat. § 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby accepts the gift of \$10,000 from Nick Roberts and the Roberts Family to the Anoka County Parks Department.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to Nick Roberts and the Roberts Family for their generous and valued donation towards the maintenance and improvements to the Riedel Farmhouse.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioners Gamache and Meisner offered the following resolution and moved its adoption:

**RESOLUTION #2020-15**

**RESOLUTION ACCEPTING A DONATION  
FROM CONNEXUS ENERGY**

WHEREAS, Connexus Energy has donated a gift of \$25,000 to the Anoka County Parks Department; and,

WHEREAS, the donation will be used to fund natural and cultural history programming for youth in the Anoka County Park System; and,

WHEREAS, Minn. Stat. § 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby accepts the gift of \$25,000 from Connexus Energy to the Anoka County Parks Department.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to Connexus Energy for their generous and valued donation towards natural and cultural history programming in Anoka County.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Gamache made motion authorizing an amendment to Contract #C0006651A, a \$325,000 Parks and Trails Legacy Grant for improvements to Islands of Peace County Park, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Look made motion awarding Contract #C0007462 to RJ Marco Construction Inc., of Little Canada, MN, in the amount of \$128,223 for the construction of restroom improvements to two restroom buildings at Lake George Regional Park, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Braastad presented the Public Safety Committee chair report.

**Sheriff**

1. Commissioners West and Gamache offered the following resolution and moved its adoption:

**RESOLUTION #2020-16**

**ACCEPTING DEDICATED DONATION  
FROM THE COSS FAMILY FOUNDATION**

WHEREAS, the Anoka County Sheriff's Office received a donation from the Coss Family Foundation; and,

WHEREAS, the Coss Family Foundation donated funds in the amount of \$15,000 for support of the K9 Program training, equipment, purchase, or maintenance; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor's terms is in the best interest of Anoka County:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners accepts the above-described funds from the Coss Family Foundation and extends its grateful appreciation.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Braastad made motion approving and executing Contract #C0007448, the 2020 Law Enforcement Contract with the City of Nowthen in the amount of \$260,504, and a term of January 1, 2020, through December 31, 2020, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff's Office.) Commissioner Gamache seconded the motion. Upon roll call vote, Commissioners Schulte, Meisner, Gamache, Braastad, and West voted "yes." Commissioner Look voted "no." Motion carried.

**Emergency Management**

- 3. Commissioner West made motion approving and executing Contract #C0007755, the 2019 State Homeland Security Program (SHSP) Grant between the State of Minnesota, Department of Public Safety, and Anoka County Emergency Management in the amount of \$75,000, and a term of January 1, 2020, through June 30, 2021, subject to review by the county attorney as to form and legality. (Contract is on file in Administration.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
- 4. Commissioner Braastad made motion approving and executing Contract #C0007754, the 2019 Urban Area Security Initiative (UASI) Grant between the State of Minnesota, Department of Public Safety, and Anoka County Emergency Management in the amount of \$200,000, and a term of January 1, 2020, through June 30, 2021, subject to review by the county attorney as to form and legality. (Contract is on file in Administration.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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Committee appointments:

- 1. Commissioner Braastad made motion reappointing Robert Edwards, representing Mental Health Professional, to the Children’s Mental Health Advisory and Coordination Council, for a 3-year term ending February 28, 2023. Commissioner West seconded the motion. Motion carried unanimously.
- 2. Commissioner Gamache made motion appointing/reappointing the following to the Adult Mental Health Advisory Committee for three-year terms expiring February 28, 2023:
  - A. Appointing Anita Judo (consumer) and Kaitlyn Johnson (community support service professional).
  - B. Reappointing Jeff Alberts (community mental health provider) and Ruth Engelstad (community member).

Commissioner Meisner seconded the motion. Motion carried unanimously.

- 3. Commissioner Braastad made motion reappointing Ann Rantanen-Lee to the Minnesota Extension Committee for a three-year term expiring January 2023. Commissioner Meisner seconded the motion. Motion carried unanimously.
- 4. Chair Schulte presented, for informational purposes, his appointment of Kyung Chun ‘KC’ Kye to the Anoka County Workforce Development Board for a term expiring June 30, 2021.

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Commissioner Meisner reminded residents that a special election will be held for the Anoka County District 6 commissioner seat on February 11, 2020. The cities located in District #6 include Centerville, Circle Pines, Columbus, Lexington, Lino Lakes, and parts of Blaine. Linwood Township is also in District #6.

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The county board meeting was adjourned at 10:33 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*