

**ANOKA COUNTY**

**RECYCLING & RESOURCE SOLUTIONS COMMITTEE**

Chairman Jim Kordiak  
Commissioner Matt Look  
Commissioner Scott Schulte

**AGENDA**

FOR THE MEETING OF FEBRUARY 8, 2017  
8:30 A.M.

Birch Room #113 – Field Operations Building  
1530 Bunker Lake Boulevard NW, Andover, MN 55304

Information Item:

1. Consider for information Minnesota Waste Wise Foundation 2016 annual report on non-residential activities and outreach and grant program to expand recycling and organics recovery programs.

Board Action Item:

2. Consider recommending approval of Contract No. C0004813A, Amendment No. 1 to Contract with OTI, Inc. for the Operation and Maintenance of Yard Waste Composting, Tree Waste Processing, and Yard Waste/Organics Transfer Facility, regarding user fees and operation of Anoka County's two compost sites.

Committee Action Item:

3. Consider approving that the second Wednesday of each month be established as regular Recycling & Resource Solutions Committee meeting days for 2017, with the exception of January 11, 2017. Meetings are to begin at 8:30 a.m. with the exception of the March meeting which is scheduled to start at 10:30 a.m. Meetings will take place at the Field Operations Building located at 1530 Bunker Lake Boulevard NW, Andover, in Birch Room #113, unless otherwise designated.
4. Consider authorizing staff to offer a Residential Recycling Enhancement Grant Program in an amount not to exceed \$50,000 per grant and a total budget not to exceed \$300,000 for 2017.

Information Items:

5. 2017 Recycling & Resource Solutions Department Goals.
6. 2017 Agreement for Collection of Lamps with Wisconsin Energy Conservation Corporation (WECC), Contract No. C0005461, effective January 1, 2017, through December 31, 2019.
7. Public comments are welcome at this time. Please limit comments to 2 minutes.

## COMMITTEE INFORMATION ITEM

### Recycling & Resource Solutions Committee

Committee Date: February 8, 2017

County Board Date: February 14, 2017

#### **Action Requested**

Consider for information Minnesota Waste Wise Foundation 2016 annual report on non-residential activities and outreach and grant program to expand recycling and organics recovery programs.

#### **Previous Committee / County Board Action**

The Recycling & Resource Solutions Committee approved a 12-month contract amendment in November 2016, Contract No. C0004690A, for calendar year 2017.

#### **Background / Analysis**

Representatives from Minnesota Waste Wise Foundation will be presenting information on outreach, technical assistance and grants to businesses in Anoka County in 2016 and work direction for 2017.

#### **Conclusion / Recommendation**

Presentation is for informational purposes.

#### **Supporting Documents**

PowerPoint presentation

#### **Lead Staff**

Amy Ulbricht, Commercial Waste Management Specialist

Anoka County Recycling and Resource Solutions Committee Meeting

MINNESOTA  
WASTE WISE  
FOUNDATION

**Anoka County Outreach and Consulting Contract**  
Less Waste is Smart Business

2016 Contract Year End Results

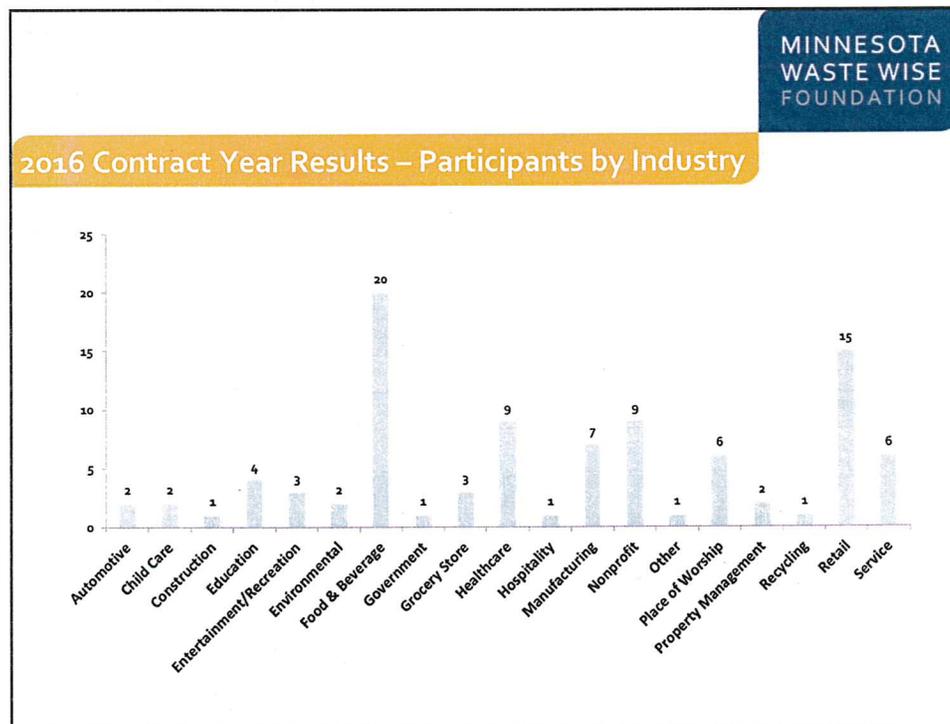
Business Assistance Category	Quantity
Businesses Served in 2016	95
Basic Site Visits Provided	74
Additional Site Visits <i>(includes any on-site assistance after the initial evaluation)</i>	53
Technical Assistance Provided to Businesses	261
Participant Follow-up Contacts	913



McCarthy Auto – Added Single Stream Recycling



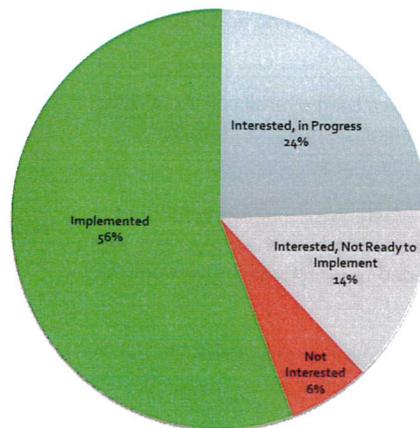
TPC – Added Organics & Improved Single Stream



2016 Contract Year Results - Diversion

Waste Category	# of Instances	Annual or One-Time	Estimated Diversion (lbs.)
Organic	9	Annual	297,125
Paper	1	Annual	12,240
Plastic	2	Annual	2,145
Single Stream Recycling	40	Annual	619,064
<b>TOTAL RECYCLED</b>	<b>52</b>		<b>930,574</b>

2016 Business Implementation



### 2016 Success Story

#### TPC Twin Cities

**What:** Created an organics recycling program and provided recycling for all streams on the golf course and back of house.

**Why:** To provide elite waste and recycling services to their members and guests

**How:** Worked with Waste Wise to identify needs and obtain Anoka County funding to construct high-end waste enclosures and a 6 month supply of compostable products.

**Results:** All disposables are now being served in compostable service ware resulting in approximately 62,400 pounds of organic material being diverted from the trash annually. In addition to this, another 18,600 pounds of single stream recycling has been removed from their annual trash production.



### 2016 Success Story

Community Emergency Assistance Program (CEAP)

**What:** Added Single Stream Recycling and a Food to Hogs Recycling Program

**Why:** To drastically reduce their overall contribution to the trash stream and make the environmentally responsible decision

**How:** Partnered with Waste Wise and Anoka County to begin Food to Hogs service and get the bins, signs, and training that they needed to effectively implement these programs

**Results:** Diverting 24,700 pounds of food waste and 3,500 pound of container recycling from the trash annually



## Observations from 2016

- Grant Program Success – Sign Success w/ Ongoing Additions
- Avg. Grant Recipient Received Less in 2016, About Half
- Increased Interest in Organics – Food Shelves, Offices, even Gas Stations!
- Constant Need for Ongoing Education
- Doubt in the 2016 Mandate
- Trainings Help Implementation
- Outbound Phone Service Success, Scheduled Again in 2017
- More Time per Participant in 2016



Faith Lutheran – Started a 3 stream system to capture organics and single stream recycling.

## Contacts

Jon Klapperich  
Senior Sustainability Services Specialist  
(651) 292-4662  
[jklapperich@mnchamber.com](mailto:jklapperich@mnchamber.com)

[www.mnwastewise.org](http://www.mnwastewise.org)

# BOARD ACTION ITEM

## Recycling & Resource Solutions Committee

Committee Date: February 8, 2017

County Board Date: February 14, 2017

### Action Requested

Consider recommending that the County Board approve Contract No. C0004813-A, Amendment No. 1 to Agreement with OTI, Inc. for the Operation and Maintenance of Yard Waste Composting, Tree Waste Processing, and Yard Waste/Organics Transfer Facility, regarding user fees and operation of Anoka County's two compost sites.

### Previous Committee / County Board Action

On January 26, 2016, the County Board approved Contract No. C0004813 with OTI, Inc. for the operation and maintenance of yard waste composting, tree waste processing, and yard waste and organics transfer at Anoka County's two compost sites. The term of the contract is March 1, 2016, through February 28, 2019, with two additional two-year terms upon mutual agreement.

### Background / Analysis

In the original contract, residents are charged \$5.00 per vehicle for up to four cubic yards of yard waste and \$0.50 for each additional cubic yard. Amendment No. 1 will allow residents of Anoka County to drop off up to four cubic yards of yard waste for free. Instead of residents bearing the \$5.00 cost, Anoka County will pay the fee for the first four cubic yards of yard waste brought by each county resident. Site users who bring more than four cubic yards of material would be required to pay \$5.00 for each additional four cubic yards. There will be no change to the fee structure for tree waste disposal.

Anoka County has a goal of recycling 75% of waste by 2030. Yard waste tonnage counts toward that goal. This amendment will make it easier for residents to drop off yard waste at the compost sites. This will likely increase the amount of yard waste collected and help the County move toward its 75% recycling goal.

Additionally, Anoka County's 2012 Solid Waste Management Master Plan established a goal to continue moving waste up "the solid waste management hierarchy of preferred methods." Since composting is above waste processing on the hierarchy, the cost to Anoka County for providing free yard waste drop-off will be funded by shifting money from subsidizing waste processing to encouraging yard waste drop-off. This has already been accounted for in the 2017 budget. During the 2016 season, 23,299 vehicles dropped off yard waste at the \$5.00 rate for a total of \$116,495.

Amendment No. 1 also eliminates the special hours on the first two weekends in January. Since both the Rice Creek and Bunker Hills sites are already required to be open on Saturdays (December through March) from 9:00 AM to 1:00 PM, the additional January hours have been deemed unnecessary. The amendment will also make it free for residents to drop off Christmas trees in January. Under the original contract, residents pay \$1.00 per tree. Anoka County will now pay that fee to OTI instead of the resident.

The final change included in this amendment lays out a standard protocol for site closures as a result of inclement weather. This is especially important now that the compost sites are open year-round given the probability of winter storms. The amendment will help with safety both for site users and workers. The original contract did not contain language providing for site closures.

### Conclusion / Recommendation

Consider recommending approval of Contract No. C0004813-A, Amendment No. 1 to Agreement By and Between the County of Anoka and OTI, Inc. for the Operation and Maintenance of Yard Waste Composting, Tree Waste Processing, and Yard Waste/Organics Transfer Facility, regarding user fees and operation of Anoka County's two compost sites.

### Supporting Documents

Amendment No. 1 (attached)

### Lead Staff

Brad Fields

**AMENDMENT NO. 1  
TO AGREEMENT BY AND BETWEEN THE COUNTY OF ANOKA AND  
OTI, INC. FOR THE OPERATION AND MAINTENANCE OF  
YARD WASTE COMPOSTING, TREE WASTE PROCESSING,  
AND YARD WASTE/ORGANICS TRANSFER FACILITY**

THIS AMENDMENT is made this \_\_\_\_\_ day of \_\_\_\_\_, 2017, the date of the signature of the parties notwithstanding, by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as the "County," and OTI, Inc., 2201 – 107<sup>th</sup> Lane NE, Blaine, Minnesota 55449, hereinafter referred to as the "Contractor."

WITNESSETH:

WHEREAS, the County wishes to amend its Agreement with the Contractor for the operation and maintenance of yard waste composting, tree waste processing, and yard waste/organics transfer facility dated January 26, 2016, hereinafter referred to as the "Agreement"; and

WHEREAS, Section XI, MODIFICATIONS, of said Agreement provides that any material alterations, modifications or variations of the terms of this Agreement shall be valid and enforceable only when they have been reduced to writing as an amendment and signed by the parties.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter stated or contained in the Agreement, the parties do hereby agree as follows:

**1. The parties agree to change Section II. DEFINITIONS, adding O. Inclement Weather as follows:**

O. Inclement Weather: Weather conditions including, but not limited to, both winter storms with ice and/or snow and warm weather storms such as tornadoes and severe thunderstorms in which the safety of either site users or site workers are at risk.

**2. The parties agree to change Section III., D., CONTRACTOR'S RIGHTS AND DUTIES, Hours and Days of Operation, as follows:**

1. The Contractor's Facilities shall be open to receive Organics, Tree Waste and Yard Waste from April 1<sup>st</sup> through November 30<sup>th</sup> of each year at the following times:

Bunker Hills Compost Site

Monday through Friday:	10:00 a.m. to 7:00 p.m. (or sunset, if earlier)
Saturday:	9:00 a.m. to 5:00 p.m. (or sunset if earlier)
Sunday:	12:00 p.m. to 5:00 p.m. (or sunset if earlier)

~~In addition, the Contractor shall be open in January of each year to receive Christmas trees on the first two weekends after New Year's Day at the following times:~~

Saturday: \_\_\_\_\_ 9:00 a.m. to 4:30 p.m.  
Sunday: \_\_\_\_\_ 12:00 p.m. to 4:30 p.m.

Rice Creek Compost Site

Tuesdays and Thursdays: 10:00 a.m. to 7:00 p.m. (or sunset, if earlier)  
Saturday: 9:00 a.m. to 5:00 p.m. (or sunset, if earlier)  
Sunday: 12:00 p.m. to 5:00 p.m. (or sunset, if earlier)

The days and hours of operation may be changed by agreement between the Contractor and the County's Authorized Representative.

2. The Contractor's Facilities shall be open to receive Organics primarily, and such incidental Yard and Tree waste as necessary, at both sites from December 1 through March 31 of each year at the following times:

Saturday 9:00 a.m. to 1:00 p.m.

3. The Contractor's Facilities may close during severe inclement weather due to:
- i. unusually heavy snowfall which prevents access to the sites and the Contractor cannot reasonably clear the site access prior to opening.
  - ii. Tornados and Severe Thunderstorms such that the National Weather Service has issued Warnings.
  - iii. The County shall provide notice to Organics customers through social media and emails.

The Contractor may provide information on Facility signage indicating the Facilities will be open "Weather Permitting."

**3. The parties agree to change Section III. I., CONTRACTOR'S RIGHTS AND DUTIES, Records, as follows:**

The Contractor must check drivers' licenses or another form of identification to verify that site users are Anoka County residents. The Contractor will record all users' municipality of residence, the number vehicles dropping of yard waste, and the volume of yard waste being dropped off. The Contractor shall maintain daily records of the volume and City of origin of all Yard Waste, Tree Waste, and Organics delivered to the County Sites. The Contractor shall also maintain daily records of the volume and disposition of bulk transfer of yard waste and tree waste leaving the County Sites. The Contractor shall maintain such other records as the County may request in order to monitor compliance with the Contract and program effectiveness and for purposes of reporting to state and regional organizations. The Contractor shall submit monthly reports which include the daily records in a form satisfactory to the County's Authorized Representative summarizing operations during the previous month. The monthly reports shall record the usage and volumes of materials delivered by residents, haulers and municipalities during the preceding month, as well as the number of loads and cubic yards of yard waste/tree waste/organics transferred off the County Sites. The report shall be submitted to the County within fourteen (14) days following the last day of each month. The Contractor shall maintain records for a period of at least six (6) years and shall make said records available to the County

upon request. The monthly reports shall contain information substantially similar to that contained in the example provided in Exhibit 4, which is attached hereto and incorporated herein as part of this Contract.

**4. The parties agree to change Section IV. COMPENSATION, BILLING AND PAYMENT, as follows:**

A. The County shall pay an annual contract fee to the Contractor as indicated in the attached Exhibit 2, which is attached hereto and incorporated herein as part of this Contract. In addition to this Annual Contract fee, the County shall pay the Contractor for weekly pick up services for Organics as indicated in Exhibit 2.

Moreover, the Contractor may charge tipping fees to residents for Yard Waste and Tree Waste as indicated in Exhibit 2.

B. The Contractor shall, within fourteen (14) days following the last day of each calendar month in which services are provided, submit an invoice in a format acceptable to the County, together with the monthly report required by this Agreement for work carried out during the preceding month.

For services satisfactorily provided, the County shall make a payment of \$4,333.33 per month, plus such additional pull charges which may apply for Organics and any Yard Waste vehicle fees as indicated in Exhibit 2 for the first 4 cu. yds. dropped off by Anoka County non-commercial residents. The County shall make payment to the Contractor for services satisfactorily performed within thirty (30) days of receipt of an undisputed invoice. In the event of a dispute on any given month regarding the services or the invoice amount, the County shall pay that portion of the invoice which is undisputed, and shall withhold payment only for the portion which is subject to dispute.

**5. The Parties agree to add Section XXVI. DUTIES OF THE COUNTY'S AUTHORIZED REPRESENTATIVE, as follows:**

In the event of inclement weather, the County's Authorized Representative in consultation with the Contractor will determine whether an emergency exists in which the public interest or safety of employees will be best served by the closing of the compost sites. The County's Authorized Representative will communicate with the Contractor to discuss the possible closure. While the County's Authorized Representative will have the ultimate authority to close either or both compost sites for a weather-related emergency, the closure request of the Contractor shall not be unreasonably withheld. In the event that a closure is deemed necessary, the Contractor's employees as well as the County's communications staff shall be notified as quickly as possible in order to take appropriate actions regarding safety and public notification.

**6. The parties agree to change Exhibit 2 as follows:**

**EXHIBIT 2**

**TIPPING FEES**

**YARD WASTE FEES**

Annual Contract Fee: \$44,000.00

<u>Anoka County Residents, Per Car - Max 4 cu. yd.</u>	<u>\$5.00 per car Free</u>
<u>Anoka County Residents - Excess of 4 cu. yd.</u>	<u>\$0.50 per yard \$ 5.00 per each additional 4 cu. yd. increment</u>
<u>Non-Anoka County Residents, Per Car</u>	<u>\$5.00 per each 4 cu. yd. increment</u>

Commercial or business users may utilize the facilities at such fees and conditions as determined by the Contractor, without subsidy from Anoka County regardless of residence or business location of the Commercial user or business.

**TREE WASTE FEES**

Branches 6" inches or less in diameter	\$6.00/cu. yd.
Branches or logs 6"—18" in diameter	\$10.00/cu. yd.
Branches, trunks, or logs greater than 18" in diameter	\$20.00/cu. yd.
Stumps up to 36" in diameter	\$40.00/cu. yd.
Stumps greater than 36" in diameter	\$60.00/cu. yd.
Dirty loads	\$20.00/cu. yd.
Christmas Trees (clean)	\$1.00/tree <u>FREE</u>
Christmas Trees (w/ decorations, stand, tinsel)	\$10.00/tree
Christmas wreaths	\$5.00/wreath

**SOURCE SEPARATED ORGANIC MATERIALS FEES**

Annual Contract Fee: \$8,000.00

Fees listed below are monthly costs for the pick-up service.

<u>Container Size:</u>	<u>1 Pickup/Week</u>	<u>2 Pickups/Week</u>	<u>3 Pickups/Week</u>
2 Yard	\$394.00	\$485.00	\$576.00
3 Yard	\$451.00	\$545.00	\$639.00
4 Yard	\$529.00	\$633.00	\$737.00

- 7. This Amendment is hereby made a part of and shall be amended to the Agreement of the parties.**
- 8. All other terms and conditions of the original Agreement shall remain in full force and effect.**

9. **Counterparts:** This Amendment may be executed in any number of counterparts, each one of which shall be deemed to be an original, but all such counterparts together shall constitute one and the same instrument.

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

IN WITNESS WHEREOF, the parties have signed this Amendment on the dates written below.

**COUNTY OF ANOKA**

**OTI, INC.**

By: \_\_\_\_\_  
Rhonda Sivarajah, Chair  
Anoka County Board of Commissioners

By: \_\_\_\_\_  
Greg Austin  
OTI, Inc., President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Jerry Soma  
County Administrator

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**APPROVED AS TO FORM**

By: \_\_\_\_\_  
Kathryn M. Timm  
Assistant County Attorney

Dated: \_\_\_\_\_

## COMMITTEE ACTION ITEM

### Recycling & Resource Solutions Committee

Committee Date: February 8, 2017

County Board Date: February 14, 2017

**Action Requested**

Consider authorizing staff to offer a Residential Recycling Enhancement Grant Program in an amount not to exceed \$50,000 per grant and a total budget not to exceed \$300,000 for 2017.

**Previous Committee / County Board Action**

Since 2011 the Committee has authorized staff to offer additional funds to municipalities that will enhance residential recycling programs. In 2017, staff would like to use unspent 2016 Recycling & Resource Solutions department program dollars to fund this program.

**Background / Analysis**

The State has established aggressive goals for recycling and organics management. Anoka County is expected to divert 75% of its waste through recycling and organics management by 2030. In 2015, the County only diverted 51% of its waste, so the need to grow programs within the County is necessary to reach these goals.

Over the past six years, the County has established a grant program to municipalities for locally based recycling programs. Municipalities have expanded program offerings such as monthly recycling drop-off days, new equipment or improvements to recycling centers, joint recycling day events, etc. Several communities are interested in making significant improvements to their recycling centers that require additional program funds in order to improve services to all County citizens.

Establishment of the Residential Recycling Grant Program will allow staff to disperse additional funds to those municipalities which have additional costs to improve their recycling programs which is core to meeting County goals.

**Conclusion / Recommendation**

Staff has identified a need for a grant program to support additional local recycling efforts to help achieve the 2030 Recycling Goal. This program would be funded through unspent 2016 program dollars.

**Supporting Documents**

None

**Lead Staff**

Sue Doll, Solid Waste Specialist

# COMMITTEE ACTION ITEM

## Recycling and Resource Solutions Committee

Committee Date: February 8, 2017

County Board Date: February 14, 2017

### Action Requested

Consider approving that the second Wednesday of each month, beginning in February, be established as regular Recycling & Resource Solutions Committee meeting days in 2017. Meetings will begin at 8:30 a.m. except on March 8, when the meeting starts at 10:30 a.m., and take place at the Field Operations Building located at 1530 Bunker Lake Boulevard NW in Andover, in Birch Room #113.

### Previous Committee / County Board Action

The annual meeting schedule is approved by the committee at the beginning of each calendar year.

### Background / Analysis

None

### Conclusion / Recommendation

#### 2017 Recycling & Resource Solutions Committee Meeting Schedule

No January meeting.	Wed, July 12
Wed, February 8	Wed, August 6
Wed, March 8	Wed, September 13
Wed, April 12	Wed, October 11
Wed, May 10	Wed, November 8
Wed, June 14	Wed, December 13

*Committee meetings are to start at 8:30 A.M. except on March 8, when the meeting begins at 10:30 a.m. Meetings take place at the Anoka County Field Operations Building in Birch Room #113, unless otherwise designated.*

### Supporting Documents

None

### Lead Staff

Brad Fields, Director, Recycling & Resource Solutions

COMMITTEE ACTION ITEM

Recycling and Resource Solutions Committee

Committee Date: February 8, 2017

County Board Date: February 14, 2017

<p><b>Action Requested</b></p> <p>Consider for information and discussion the 2017 goals set by Recycling &amp; Resource Solutions Team.</p>
<p><b>Previous Committee / County Board Action</b></p> <p>Annual review</p>
<p><b>Background / Analysis</b></p> <p>Recycling &amp; Resource Solutions has historically submitted a list of department goals for the current calendar year for information and discussion.</p>
<p><b>Conclusion / Recommendation</b></p> <p>Support of 2017 goals set by Recycling &amp; Resource Solutions Team</p>
<p><b>Supporting Documents</b></p> <p>2017 Recycling &amp; Resource Solutions Goals</p>
<p><b>Lead Staff</b></p> <p>Brad Fields, Director</p>

## 2017 Anoka County Recycling & Resource Solutions Goals

<b>Anoka County Resources Managed in 2015 and State Objectives</b>					
Program Area	Actual	State Objectives			
	2015	2015	2020	2025	2030
Waste Reduction/ Reuse	NA	1-2%	2-4%	3-5%	4-6%
Recycling/Organics	51%	48-54%	51-59%	55-66%	75%
Resource Recovery	26%	32-34%	32-33%	30-31%	24-28%
Landfill	24%	20%	17%	15%	9%

### **Residential Recycling**

#### **Municipal Recycling Programs**

- Continue enhanced funding to foster innovative programs and collection methods
- Conduct Solid Waste Abatement Advisory Team meetings including providing tours of waste management facilities to increase knowledge of the waste management industry, share information and improve municipal recycling programs
- Provide technical assistance to help municipalities meet their goals
- Continue to provide additional support to municipalities to increase organics collection opportunities throughout the county
- Recognize municipalities that have expanded their programs to offer additional opportunities
- Seek out and recognize recycling champions in the community
- Continue to evaluate best practices of municipal recycling programs

#### **Drop-off Recycling and Municipal Collection Events**

- Explore, develop and promote options to expand organics and recycling drop-offs for residents
- Encourage increased drop-off opportunities within municipalities by sharing various methods developed by other municipalities
- Provide additional drop-off funding to expand recycling centers so that more materials can be collected
- Facilitate joint events and collection opportunities between multiple municipalities
- Facilitate organics collection at municipal facilities and at municipal community events

### **Multi-Unit Recycling**

- Distribute multi-unit containers and promotional materials to apartments within the county
- Meet with municipalities actively working with their multi-units to share information and streamline efforts; provide technical assistance
- Work with neighboring counties and the region to coordinate efforts to share program ideas and identify best practices

### **Community Events**

- Build on already developed training for event coordinators to continue implementing recycling and organics collection at community events using best practices
- Add recycling and organics at additional community events
- Continue to maintain a working relationship with volunteer groups to fulfill the waste educator roles for events

## **Non-Residential Recycling**

### **Commercial**

- Conduct outreach to at least 120 businesses through the contract with Minnesota Waste Wise
- Explore options to promote municipal and County organics drop-offs for businesses/employers
- Coordinate outreach efforts of Minnesota Waste Wise Foundation with municipalities to expand program
- Promote non-residential recycling grant and assistance program to eligible businesses through mailings and presentations

### **Schools**

- Promote school grant and assistance program to improve recycling and organics recovery
- Follow up with schools that have already used the recycling program to implement an organics program
- Work with the rest of the high schools that need assistance through the grant program
- Expand education and outreach efforts in classrooms

### **County (In-House Program at County Owned / Operated Facilities)**

- Add food-to-hogs food waste recovery program at additional Anoka County food service and correctional facilities
- Research the feasibility of expanding organics collection program in County facilities
- Work with county departments to improve signage and labeling of recycling containers
- Implement expanded waste reduction and recycling
- Continue to provide funding for innovative waste reduction and recycling ideas

## **Household Hazardous Waste (HHW) Program**

- Develop and execute successor contracts including joint powers agreement for HHW facility operations and PaintCare
- Partner with MPCA and PaintCare® to continue to manage paint stewardship program
- Provide HHW collection events
- Continue to provide permanent drop-off service

## **Promotions and Outreach**

- Identify best practices to achieve goals through targeted strategic approach in outreach efforts
- Develop and distribute the 2017-2018 Green Guide
- Expand on Rethink Recycling regional promotion efforts to emphasize the regional messages
- Identify community partners to share R&RS messaging via partner communication channels such as websites, social media, newsletters
- Continue using social media to educate and inform public about R&RS programs/events
- Work with Public Information staff to ensure that our website is accurate and user friendly; complete database migration project to enhance the end users online experience
- Create targeted messages/promotion campaign for the year about recycling various materials and share the information with municipalities, write press releases, utilize social media
- Utilize county promotion opportunities to promote targeted messages about recycling various materials e.g. kiosk messages, lobby displays; partner with other county departments to coordinate projects and activities
- Participate in events that engage residents with waste reduction, recycling, composting, proper management of household hazardous waste and proper disposal
- Promote new organics recycling drop-off program in all printed and electronic publications
- Provide communications assistance to municipalities
- Continue to outreach to new homeowners for County recycling programs

## **Planning**

- Develop 2017 Solid Waste Management Master Plan
- Create a strategic plan for communications and outreach efforts
- Evaluate alternatives for HHW facility on west side of County
- Evaluate composting program needs on east side of County

## COMMITTEE INFORMATION ITEM

### Recycling & Resource Solutions Committee

Committee Date: February 8, 2017

County Board Date: February 14, 2017

#### Action Requested

Consider for information, in accordance with County Contract Policy, recent execution of 2017 Agreement for Collection of Lamps with Wisconsin Energy Conservation Corporation (WECC), Contract No. C0005461, effective January 1, 2017, until December 31, 2019.

#### Previous Committee / County Board Action

None

#### Background / Analysis

Minn. Stat. § 115A.932 prohibits the disposal of fluorescent and high intensity discharge (HID) lamps in solid waste. Minn. Stat. § 216B.241, subd. 5(b), requires Xcel Energy, as a public utility that provides electric service to 200,000 or more customers, to establish a system to collect and recycle lamps from its residential customers. Xcel Energy has contracted with the Wisconsin Energy Conservation Corporation (WECC) to administer a lamp recycling program. WECC enters into agreements with Minnesota counties and provides reimbursement of costs for lamp collection and recycling in county household hazardous waste (HHW) programs.

The Anoka County HHW program began collecting fluorescent and HID lamps (bulbs) in December 2011. Anoka County executed its initial agreement with WECC in 2013 and has subsequently executed an agreement annually. The 2017 agreement is the first multi-year agreement WECC has offered the county. The annual reimbursement is less than \$10,000.

#### Conclusion / Recommendation

Informational. The percentage of the costs that WECC reimburses is based on the number of Xcel Energy residential electric customers in the county. WECC reimburses Anoka County 30% of the acceptable costs. The reimbursement for 2016 was \$2,937.

#### Supporting Documents

Contract No. C0005461

#### Lead Staff

Amy Altman, Problem Materials Program Specialist