

PARKS COMMITTEE MEETING AGENDA

and Meeting of the Anoka County Board of Commissioners**

Wednesday, January 8, 2020 - 9:00 a.m.
Bunker Hills Activities Center, Cedar Room

Department Updates

County Board Items

1. Acceptance of Donation – Riedel Farmhouse – Nick Roberts
2. Acceptance of Donation – Connexus Energy
3. Authorization of Grant Amendment (Anoka County Contract# C0006651)
4. Contract Award – Lake George Restroom Improvements (Anoka County Contract# C0007462)

Committee Items

5. 2020 Committee Meeting Dates

Informational Items

6. 2019 Annual Report
7. 2020 Department Goals
8. Contracts Processed

Public Comments

Please Limit to Two Minutes

*** Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will **not** vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*



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ANOKA
COUNTY
PARKS

the connection
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FROM THE DIRECTOR:

Ice fishing is a great way to get outside, breathe the clean winter air, exercise, and hopefully catch dinner. The Anoka County Park System serves as a gateway to several popular lakes throughout the County that offer some of the region's most alluring winter ice fishing opportunities.

For starters, if you are interested in catching rainbow trout through the ice, Coon Rapids Dam Regional Park is the place for you. Cenaiko Lake (located within Coon Rapids Dam Regional Park) is stocked with abundance of rainbow trout. The winter trout season will begin January 18, 2020 and run through March 31, 2020. Cenaiko Lake is stocked with some trophy-sized trout.

In the northern part of the county, Lake George Regional Park provides access to beautiful Lake George. Lake George is noted for healthy populations of crappie, blue gill, sunfish, northern, bass, and walleye. Parking facilities are provided at the public boat launch within the park.

In the northeastern part of the county, there are two lakes located in Martin-Island-Linwood Lakes Regional Park. Martin Lake has been regularly stocked with walleye over the past decade and is also known for northern pike, yellow perch, black and white crappies, and bluegills. Linwood Lake harbors a balanced mix of pan fish, walleye, northern and largemouth bass with scenic views of some towering white pines along the east lakeshore. Parking facilities for both lakes are located at the respective public boat launches within the park.

Anoka County's largest lake, Coon Lake, offers excellent ice fishing opportunities for black crappie, bluegill, largemouth bass, northern pike, pumpkinseed sunfish, and the elusive walleye. According to recent fish survey data, there are some sizable northern pike in Coon Lake. Parking and lake access is available at the public boat launch along the east shore of the east basin and the other public access is along the north central edge of the narrows.

In southeastern Anoka County, there are a couple of lakes of interest including Centerville and Peltier Lake. The management of Centerville has primarily focused on growing the walleye population over the past several years. Centerville Lake also boasts healthy populations of northern pike, bluegill, black crappie, and largemouth bass. Peltier lake consists of a mixed bag of opportunities for above average size fish including northern pike, walleye, yellow perch, bluegill, black crappie, and channel catfish. Access for Centerville Lake is along the south shore and Peltier Lake access is along the west shore.

Explore and safely enjoy the abundant winter ice fishing opportunities in the Anoka County Park System. Please inspect and ensure that the ice is safe before venturing onto frozen lakes.

Jeff Perry

CAMPGROUND UPGRADES

With this early winter and more snow on the way, the past camping season seems a long time ago. It was a successful season with full capacity most of the time, but parks staff were able to fit in some improvements along with the regular service duties.

The 65 campsites in Bunker Hills Campground rarely get a break between uses. Sites 1 through 44 from the 1998 redevelopment have served many campers with the original utility equipment that provides power and water. Equipment of this kind naturally wears out over time. Parks staff collaborated with county Facilities Maintenance and Construction staff to implement a phased plan to purchase and replace this equipment over four years.

In 2019, 18 of these utility pedestals were replaced, and by completing the work in-house, under the direction of the Facilities Management Master Electrician Tim Barthel, the Parks Department was able to save a substantial amount. Parkkeepers Josh Detzler, Andy Owen, Dan Revier, and Brendan Western were instrumental in getting the work done.

These improvements will go a long way in providing quality services to future campers.



CAMPGROUND RESERVATIONS OPEN JANUARY 2



January 2 is a very busy day for the Parks Department. Campground reservations open for the upcoming season the first business day of the new year. Guests are eager to get their summer plan's scheduled with approximately 20% of the entire seasons reservations happening on the first day they are available. Approximately 90% of reservations are completed online, however, guests can also call or visit the parks office to secure their campsite.

RICE CREEK CHAIN OF LAKES PARK RESERVE MAINTENANCE FACILITY

Construction is underway at the Rice Creek maintenance facility to finish the office/breakroom area, restrooms, and a small work bench and tool storage area. The County hired BTR Architects for the design and project management of the building and Ebert Construction to build it. Construction started late in the fall of 2019 and is currently underway. Construction is anticipated continue through the winter and be complete in the spring of 2020. Funding for this project is provided through a Metro Regional Parks and Trails Grant.



PREP BEGINS FOR ISLANDS OF PEACE TRAIL REDEVELOPMENT



The winter logging crew began their season at Islands of Peace County Park. Their efforts here are two-fold. First, they are removing trees immediately adjacent to the trail to eliminate trees whose roots will likely heave the new trail. Secondly, they are removing trees in poor condition and ash trees that will likely succumb to EAB. Completing this work prior to trail construction will help keep the new trail in good shape by minimizing equipment traffic. The wood harvested from this project will be made into firewood to be sold in the County’s campgrounds and to the general public as part of the fall firewood

sale. Trees that are either too large to process into firewood or of quality not suited for firewood use, will be brought to a local processing yard where they will be ground into mulch for landscapes. The brush is taken to the County’s compost site where it will be ground up and taken to District Energy in St. Paul to power the steam generation facility.

NEW PERKS IN 2020

Chomonix Golf Course is moving into the new decade with the Player's Club Membership program. The Player's Club program provide incentives and discounts to the member. Chomonix Golf Course is also implementing new senior (55+) green fees and restructured tournament packages. The new programs will make Chomonix more competitive with other area courses. The new programs and rates can be viewed at www.chomonix.com.

BUNKER BEACH PRE-SEASON MEMBERSHIP SALE

The Bunker Beach Water Park preseason membership sale runs January 2 – February 7. Season passes are regularly priced \$90.00 and \$65.00 February 8 through July 20. Over 48" season passes are discounted by \$10 and Under 48" season passes are discounted by \$5. In 2019, 436 preseason memberships were sold which was an increase over the 365 sold in 2018. Season passes are a great value for families to spend the summer at Bunker Beach Water Park.



2019 WINTER RECREATION SAMPLER



December 22 had temperatures in the mid 20's, several inches of snow on the ground, and a group of people looking to get outside and recreate! It was a perfect day for the annual winter recreation sampler at Wargo Nature Center. Participants enjoyed an afternoon of snowshoeing and kick-sledding on George Watch Lake in Rice Creek Chain of Lakes Park Reserve. The goal of this annual program (17th annual) is to introduce participants to fun and active ways get outdoors in the winter.

For most of the 20 participants that attended, it was their first time on snowshoes or kick-sleds. They learned that snowshoeing is easy, great exercise, and a fun way to get off trail and explore areas otherwise not easily accessed.

COUNTY BOARD ACTION ITEM 1 – RESOLUTION ACCEPTING GIFT FROM NICK ROBERTS & THE ROBERTS FAMILY

Parks Committee

Committee Date: January 8, 2020

County Board Date: January 28, 2020

Action Requested To consider recommending to the County Board the adoption of Resolution 2020-PRK01 accepting a gift from Nick Roberts to fund improvements to the Riedel farm house.
Previous Committee / County Board Action NA
Background / Analysis Nick Roberts and the Roberts family has donated \$10,000 for maintenance and improvement of the Riedel farm house located in Riverfront Regional Park. Mr. Roberts is a direct decedent of the Riedel family and has expressed interest in ensuring the farm house stays in great condition for generations to come.
Conclusion / Recommendation Consider adopting Resolution 2020-PRK01
Supporting Documents Resolution 2020-PRK01
Lead Staff Andy Soltvedt, Operations & Visitor Services Manager

RESOLUTION 2020-PRK01

**RESOLUTION ACCEPTING A DONATION
FROM NICK ROBERTS & THE ROBERTS FAMILY**

WHEREAS, Nick Roberts & the Roberts Family has donated a gift of \$10,000 to the Anoka County Parks Department; and

WHEREAS, the donation will be used to fund maintenance and improvements to the Riedel farm house; and,

WHEREAS, Minn. Stat 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby accepts the gift of \$10,000 from Nick Roberts to the Anoka County Parks Department.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to Nick Roberts & the Roberts Family for their generous and valued donation towards the maintenance and improvements to the Riedel farm house.

COUNTY BOARD ACTION ITEM 2 – RESOLUTION ACCEPTING GIFT FROM CONNEXUS ENERGY

Parks Committee

Committee Date: January 8, 2020

County Board Date: January 28, 2020

Action Requested

To consider recommending to the County Board the adoption of Resolution 2020-PRK02 accepting a gift from Connexus Energy to fund natural and cultural history programming through Wargo Nature Center.

Previous Committee / County Board Action

Action is similar to previous years.

Background / Analysis

Connexus Energy has donated \$25,000 for natural and cultural history programming at Wargo Nature Center. This grant funds the annual Wildlife Outreach Program and the Heritage Lab Program. This is the 29th consecutive year of sponsorship by Connexus Energy.

Conclusion / Recommendation

Consider adopting Resolution 2020-PRK02

Supporting Documents

Resolution 2020-PRK02

Lead Staff

Cory Hinz, Recreation Services Manager

RESOLUTION 2020-PRK02

**RESOLUTION ACCEPTING A DONATION
FROM CONNEXUS ENERGY**

WHEREAS, Connexus Energy has donated a gift of \$25,000 to the Anoka County Parks Department; and

WHEREAS, the donation will be used to fund natural and cultural history programming for youth in the Anoka County Park System; and,

WHEREAS, Minn. Stat 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby accepts the gift of \$25,000 from Connexus Energy to the Anoka County Parks Department.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to Connexus Energy for their generous and valued donation towards natural and cultural history programming in Anoka County.

COUNTY BOARD ACTION ITEM 3 – AUTHORIZATION OF PARKS AND TRAIL LEGACY GRANT AMENDMENT

Parks Committee

Committee Date: January 8, 2020

County Board Date: January 28, 2020

<p>Action Requested For the Committee to recommend to the County Board to authorize an amendment to a \$325,000 Parks and Trails Legacy Grant (Anoka County Contract #C0006651A) for improvements to Islands of Peace.</p>
<p>Previous Committee / County Board Action 2018 – Grant Agreement Authorization</p>
<p>Background / Analysis Park staff have negotiated with the Met Council to reduce the scope of work for the Islands of Peace project. Due to the recent bidding climate and high cost estimate for the proposed improvements, reconstruction of the parking lot is proposed to be taken out of the project. The revised scope of work includes reconstruction of four culverts and reconfiguring and reconstructing the trails on the island.</p> <p>The parking lot will be addressed at a later date when funding is available.</p>
<p>Conclusion / Recommendation For the Committee to recommend to the County Board to authorize an amendment to the Parks and Trails Legacy Grant for improvements to Islands of Peace (Anoka County Contract #C0006651A).</p>
<p>Supporting Documents Amendment</p>
<p>Lead Staff Karen Blaska, Park Planner</p>

**FIRST AMENDMENT TO METROPOLITAN COUNCIL
GRANT AGREEMENT NO. SG-05733**

WHEREAS, the Minnesota Legislature, by Minnesota Laws 2017, Chapter 91, Article 3 Section 4 appropriated funds for State Fiscal Years 2018 and 2019 (the “Appropriation”) from the Constitutional Clean Water, Land and Legacy Amendment’s Parks and Trails Fund (the “Legacy Fund”) to the Metropolitan Council (“Council”) for grants to Regional Park Implementing Agencies as required by Minn. Stat. § 85.53 for parks and trails resources; and

WHEREAS, the Appropriation requires that the Legacy Funds must only be used to fund the projects identified and approved by the elected representatives of each of the metropolitan parks implementing agencies; and

WHEREAS, on July 25, 2018, pursuant to Council Business Item 2018-153, the Council authorized the allocation of a portion of the Fiscal Year 2019 appropriation to Anoka County (“Grantee”); and

WHEREAS, on October 25, 2018, the Metropolitan Council (“Council”) and Grantee entered into Metropolitan Council Grant Agreement No. SG-05733 under which the Council agreed to provide Legacy Fund monies to the Grantee for the purposes identified in the grant agreement (the “Grant Project”); and

WHEREAS, the parties desire to amend Metropolitan Council Grant Agreement No. SG-05733 to remove the parking lot from the description of work due to cost constraints.

NOW THEREFORE, the Council and the Grantee agree, as follows:

- A. The project description for Grant Agreement No. SG-05733 is changed from “Reconstruct the parking lot and trails at Islands of Peace Park, a part of Anoka County Riverfront Regional Park. The scope of the grant will include design, engineering, construction, utility work, lightning, landscape restoration, signs, site furnishings, fees and contingencies” to “Reconstruct trails at Islands of Peace Park,

a part of Anoka County Riverfront Regional Park. The scope of the grant will include design, engineering, construction, utility work, lightning, landscape restoration, signs, site furnishings, fees and contingencies.”

B. **Ratification.** The remaining provisions of the above-referenced agreement shall remain in full force and effect without change except as amended above.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized representatives.

ANOKA COUNTY

METROPOLITAN COUNCIL

By: _____
Scott Schulte, Chair
Its: County Board of Commissioners
Date: _____

By: _____
LisaBeth Barajas, Director
Its: Community Development Division
Date: _____

ATTEST

By: _____
Rhonda Sivarajah,
Its: County Administrator
Date: _____

Approved as to form

By: _____
Chris Carney
Its: Assistant County Attorney
Date: _____

COUNTY BOARD ACTION ITEM 4 – CONTRACT AWARD - LAKE GEORGE RESTROOM IMPROVEMENTS

Parks Committee

Committee Date: January 8, 2020

County Board Date: January 28, 2020

Action Requested

For the Committee to recommend to the County Board to award a contract to RJ Marco Construction Inc. of Little Canada, MN, in the amount of \$128,223 for construction of restroom improvements to two restroom buildings at Lake George Regional Park.

Previous Committee / County Board Action

November 2019 – Pavilion Quote Informational Item
Sept 2019 – Rejection of Pavilion & Restroom Bids
August 2019 – Informational Item – Project Status Update
June 2019 – Grant Authorization
January 2019 – 10-year Capital Project Forecast
June 2018 – 5 Year CIP presentation

Background / Analysis

Quotes were requested to rehabilitate each of the three restrooms at Lake George Regional Park. Three quotes were received. RJ Marco Construction Inc. has the lowest quote, with an amount of \$66,237 for the boat launch restroom and \$61,986 for the pavilion restroom.

The construction budget for the project is \$130,000. Therefore, staff is requesting to award one contract to RJ Marco Construction Inc. for improvements to two restroom buildings, for a total contract amount of \$128,223.

Construction could occur immediately upon contract execution.

Conclusion / Recommendation

For the Committee to recommend to the County Board to award a contract to RJ Marco Construction Inc. of Little Canada, MN, in the amount of \$128,223 for the construction of restroom improvements to two restroom buildings at Lake George Regional Park (Anoka County Contract # C0007462).

Supporting Documents

Quote Tabulation Sheet

Lead Staff

Karen Blaska, Park Planner



Date: 12/18/2019

Time: 3pm

QUOTE/BID TABULATION

PROJECT NAME Lake George Restroom Improvements

VENDOR	Restroom 1	Restroom 2	Restroom 3	Total	Notes
Terra Construction - not quoting - didn't feel they could be competitive					
RAK Construction	\$ 78,320.00	\$ 75,320.00	\$ 75,320.00	\$ 228,960.00	
RJ Marco	\$ 66,237.00	\$ 61,986.00	\$ 61,986.00	\$ 190,209.00	
Donlar Construction	\$ 75,300.00	\$ 75,300.00	\$ 75,300.00	\$ 225,900.00	
Braden Construction - not quoting - looking for winter work					

COMMITTEE ACTION ITEM 5 – 2020 COMMITTEE MEETING CALENDAR

PARKS COMMITTEE

Committee Date: January 8, 2020

County Board Date: January 28, 2020

Action Requested To consider adopting a meeting calendar for the Parks Committee in 2020.
Previous Committee / County Board Action Annual process.
Background / Analysis A proposed meeting calendar for 2020 is attached. The Committee is asked to consider the planned meeting location and dates. All meeting dates are the first Tuesday of the month, except for January and March.
Conclusion / Recommendation To adopt the proposed meeting calendar.
Supporting Documents Proposed meeting calendar.
Lead Staff Jeff Perry, Director

2020 Parks Committee Meeting Schedule

Meeting Date	Meeting Location
Wednesday, January 8	Bunker Hills Activities Center, 9:00 am
Tuesday, February 4	Bunker Hills Activities Center, 9:00 am
Tuesday, March 10	Government Center, Room TBD; 10:45 am or immediately following the Regional Rail Authority Meeting
Tuesday, April 7	Bunker Hills Activities Center, 9:00 am
Tuesday, May 5	Bunker Hills Activities Center, 9:00 am
Tuesday, June 2	Bunker Hills Activities Center, 9:00 am
Tuesday, July 7	Bunker Hills Activities Center, 9:00 am
Tuesday, August 4	Bunker Hills Activities Center, 9:00 am
Tuesday, September 1	Bunker Hills Activities Center, 9:00 am
Tuesday, October 6	Bunker Hills Activities Center, 9:00 am
Tuesday, November 3	Bunker Hills Activities Center, 9:00 am
Tuesday, December 1	Bunker Hills Activities Center, 9:00 am

COMMITTEE INFORMATIONAL ITEM 6 – 2019 ANNUAL REPORT

Parks Committee

Committee Date: January 8, 2020

County Board Date: January 28, 2020

Action Requested

To share with Commissioners highlights from the 2019 calendar year within the park system.

Previous Committee / County Board Action

2018 Annual Report reviewed January 2019

Background / Analysis

The Parks Department continues to work towards providing the best experience possible for guests of the park system. As the parks continue to grow in their popularity it is important to take note of all the efforts that are put forth each year to make that happen.

Staff has prepared an annual report to highlight the many accomplishments from the 2019 calendar year.

Conclusion / Recommendation

Review of 2019 accomplishments

Supporting Documents

2019 Annual Report

Lead Staff

Andy Soltvedt, Operations and Visitor Services Manager

ANOKA COUNTY PARKS

ANNUAL REPORT

 **5.5 MILLION** PARK VISITS IN 2019

BUILDING THE CUSTOMER EXPERIENCE

 **16,080** NIGHTS OF CAMPING

 **40,292** PEOPLE SERVED THROUGH PROGRAMS

 **2,929** PAVILIONS AND ROOMS RENTED

 **19,915** ROUNDS OF GOLF PLAYED

 **74,355** VEHICLE PERMITS

 **116,805** BUNKER BEACH WATER PARK VISITS

 **2.2M** SOCIAL MEDIA AND WEBSITE ENGAGEMENT

 **25,449** SCHOOL CHILDREN TAUGHT THROUGH ENVIRONMENTAL ED

 **1,539** MARKETING PROJECTS COMPLETED PRINT, DIGITAL, ENGAGEMENT

 **486** BOAT RENTALS | **660** HOURS ON THE WATER

SUSTAINING THE PARK SYSTEM

 **250** MOWED ACRES EVERY 10 DAYS

 **\$3.1M** GRANT FUNDS RECEIVED FOR PARKS, TRAILS, FACILITIES

 **55.5** MILES OF TRAIL MAINTAINED

 **639** ACRES MANAGED FOR EACH PARKKEEPER

 **230** LANDSCAPE BEDS MAINTAINED

 **295** SUMMER SEASONAL EMPLOYEES HIRED

 **37** MILES OF WINTER SURFACES MAINTAINED

 **3,600** POINTS OF GIS DATA COLLECTED

PROTECTING NATURAL RESOURCES

 **\$58,416** CAMPGROUND BUNDLES AND FIREWOOD CORDS SOLD

 **220** TREES PROCESSED FOR FIREWOOD

 **14,919** AIS BOAT INSPECTIONS

 **59** VOLUNTEER ZEBRA MUSSEL SPOTTERS

 **6,800** ACRES OF ACTIVELY MANAGED NATURAL AREAS

 **23** LAKE ACCESSES MONITORED

COMMITTEE INFORMATIONAL ITEM 7 – 2020 DEPARTMENT UNIT GOALS

Parks Committee

Committee Date: January 8, 2020

County Board Date: January 28, 2020

Action Requested

To inform the Committee on the proposed annual goals for the Parks Department in 2020.

Previous Committee / County Board Action

This document is created annually.

Background / Analysis

Each year, the Parks Department assembles a list of annual goals, by work unit, for the coming calendar year. The purpose of the goal statement is to:

- 1) Further the continued implementation of the comprehensive parks and trails system plan.
- 2) Ensure a closely coordinated team-oriented approach to planning and strategizing.
- 3) Create efficiency by establishing priorities and clearly articulated outcomes.
- 4) Implement a system for evaluating programs and performance.
- 5) Efficiently communicating to county board and committee members on the annual activities of the Parks Department.

Conclusion / Recommendation

A copy of the 2020 Unit Goals is attached. Staff of the Parks Department Leadership Team are thanked for their efforts to develop and implement reasonable and achievable goals.

Supporting Documents

2020 Unit Goals

Lead Staff

Jeff Perry, Parks Director

2020 Parks Department Goals

Planning & Development

- Oversee implementation of funded park and trail projects.
- Evaluate and update master plans and JPA's for existing and future regional parks and trails.
- Update Regional and County 10-year CIP for efficiency in long range planning.

Chomonix

- Continue to enhance course conditions through improved landscapes, tree assessments, and turf management.
- Identify and expand revenue and customer experience opportunities.
- Increase tournament play.

Bunker Beach

- Train and recruit new team members while considering staffing efficiencies and maintenance needs.
- Review and expand program opportunities to enhance customer experiences.

Program Services

- Continue to expand collaborative programming with county departments, municipal partners and community organizations.
- Refresh ongoing programs and special events through evaluations and incorporating new activities.
- Expand opportunities in natural resource restoration and citizen science programs.

Maintenance & Natural Resources

- Plan, manage, and implement projects to protect and enhance the natural resources of the County.
- Enhance volunteer opportunities for management of landscapes and ongoing projects.
- Conduct prairie maintenance and management through prescribed burns and mowing.
- Continue use of GIS collector application and inventory of all park assets.

Administration & Visitor Services

- Actively participate in lobbying efforts for the Metropolitan Regional Parks System for \$15 M in State bonds to be matched with \$10 M in Metro Council bonds for capital improvements.
- Develop a management strategy for assessing and prioritizing replacement of park system assets.
- Evaluate work units for efficiency in staffing/workload, managing expenses and enhancing guest services.
- Expand marketing efforts through community partnerships, refreshed website, and electronic media outlets.

COMMITTEE INFORMATIONAL ITEM 8 – CONTRACTS PROCESSED

Parks Committee

Committee Date: January 8, 2020

County Board Date: January 28, 2020

Action Requested To provide information to the Committee regarding contracts executed by the Parks Department since the last Committee meeting.
Previous Committee / County Board Action Monthly Update
Background / Analysis C0007694 John Anderson Hardwood Floors LLC C0007730 AIS Grant-Anoka Conservation District
Conclusion / Recommendation No action requested.
Supporting Documents N/A
Lead Staff Andy Soltvedt, Operations and Visitor Services Manager